

BOARD OF DIRECTORS MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, November 22nd, 2022, UNC 105 & Zoom

Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Twinkle Hora
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/11/22.01

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Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/11/22.02

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Be it resolved that minutes of the meeting held October 25th, 2022 be adopted.

22/11/22.03

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Be it resolved that the minutes of the emergency meeting held October 31st, 2022 be adopted.

4. PRESENTATIONS

4.1 Auditors Presentation

4.2 Referendum Process

5. OLD BUSINESS

Whereas, The mandate and the powers of the SUO Capital Project Steering Committee would remain the same, however, changes are being suggested to the membership of this committee to allow SUO business to be conducted without being held up by external organizations, and to maintain compliance with the Societies Act, as well as RONR. Changing the membership of the committee would hopefully allow meeting as a committee to become less difficult, and decreasing this barrier should let reporting to the Board happen more regularly. The mandate of the committee that was originally adopted was: "Be it resolved that an ad-hoc "SUO Capital Project Steering Committee" be struck with the mandate to advance the capital project and bring it to completion." The powers of the committee that was originally adopted was: "Be it further resolved that the committee have the power to make decisions related to the SUO capital building project." The original timeline of the committee was: "Be it further resolved the committee operate until its mandate has been fulfilled." And finally, in-camera sessions were originally granted by the Board: "Be it further resolved that the committee have the authority to hold meetings in camera."

22/11/22.04

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Be it resolved that the Building Steering Committee membership [adopted at the BoD meeting April 28th 2021]:

The Building Steering Committee membership shall consist of:

- a) Capitol Planning and Infrastructure and Development
- b) AVP Finance and Administration
- c) AVP Students
- d) One UBC appointed representative
- e) SUO President
- f) One SUO Executive
- g) Two SUO Board members
- h) SUO Project Manager
- i) General Manager
- j) Alumni – specifically Ali Poostizadeh
- k) Alumni (who will serve for a 2 year minimum)
- l) One SUO Contracted Building Project Manager

Be amended by striking the external positions of: a) Capitol Planning and Infrastructure and Development, b) AVP Finance and Administration, c) AVP Students, d) one UBC appointed representative, j) Alumni – specifically Ali Poostizadeh, and l) one SUO Contracted Building Project Manager;

Be it further resolved that the Building Steering Committee be amended by adding the position of “chair” to the mandated membership position of the currently serving president, as well as adding a position for other staff support by adding another position, to be renumbered as needed, named in membership as: “at least one additional staff member;”

Be it further resolved that the Building Steering Committee mandate be amended by striking the number of SUO executives needed, one (1), and replacing it with two (2), so that the new membership of the committee reads as follows:

The Building Steering Committee membership shall consist of:

- a) SUO President (chair)
- b) Two (2) SUO Executives
- c) Two (2) SUO Board members
- d) SUO Project Manager
- e) General Manager
- f) Alumni (who will serve for a 2-year minimum)
- g) At least one (1) additional staff member

6. EXECUTIVE REPORTS

6.1 Executive Reports of the Vice Presidents

22/11/22.05

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Be it resolved that the Executive Reports of October be adopted omnibus as attached.

6.2 The Board Calls for an Update Relating to the Capital Building Project

7. COMMITTEE BUSINESS

7.1 Executive Committee

22/11/22.06

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Be it resolved that minutes of the meeting held October 28th, 2022 be adopted.

7.2 Finance Committee

22/11/22.07

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Be it resolved that minutes of the meeting held October 20th, 2022 be adopted.

7.3 Policy Committee

22/11/22.08

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Be it resolved that minutes of the meeting held October 25th, 2022 be adopted.

22/11/22.09

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Be it resolved that minutes of the meeting held October 31st, 2022 be adopted.

7.4 Campus Life Committee

22/11/22.10

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Be it resolved that minutes of the meeting held October 27th, 2022 be adopted.

22/11/22.11

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Be it resolved that minutes of the meeting held November 3rd, 2022 be adopted.

7.5 Campaigns Committee

22/11/22.12

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Be it resolved that minutes of the meeting held October 28th, 2022 be adopted.

7.6 Oversight Committee

22/11/22.13

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Be it resolved that minutes of the meeting held October 24th, 2022 be adopted.

22/11/22.14

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Be it resolved that minutes of the meeting held November 4th, 2022 be adopted.

7.7 Graduate Student Committee

22/11/22.15

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Be it resolved that minutes of the meeting held October 20th, 2022 be adopted.

22/11/22.16

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Be it resolved that minutes of the meeting held November 3rd, 2022 be adopted.

22/11/22.17

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Be it resolved that minutes of the meeting held November 17th, 2022 be adopted.

8. REPORT ON UNIVERSITY RELATIONS

8.1 Board of Governors

8.2 Senate

- ❖ Requirements for Applicants Following the American Secondary School Curriculum – SAT/ACT Test Optional Policy

8.3 Other University Committees

- ❖ Reappointment of Chancellors Steven Point – seeking student feedback

9. NEW BUSINESS

22/11/22.18

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Be it resolved that the following student association be ratified:

- ❖ MFA Student Association
- ❖ Dev Volleyball Club

Whereas, That SUO policies dictated that ad-hoc committees be struck by meeting these requirements: an outline of the membership of the committee, whether those members are simply advising members or voting members; the powers and duties of the committee; the mandate of the committee, the timeline of the committee, and whether or not the committee would be granted the powers of in-camera sessions, an ad-hoc committee for the purposes of hiring a new CRO, for the term of two (2) years, shall be moved below.

22/11/22.19

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Be it resolved that an ad-hoc committee be struck named the “CRO Hiring Committee.”

Be it further resolved that the membership of the committee consist of:

- a) President
- b) One (1) other Executive Director
- c) One (1) other Director of the Board

d) General Manager

e) Governance Coordinator

Be it further resolved that the mandate of this committee be to find a Chief Returning Officer (CRO), as well as suggest candidates to the CRO for their selection of the positions of Deputy Returning Officers (DROs).

Be it further resolved that the powers of the committee are to hire a CRO.

Be it further resolved that the duties of the committee are to abide by SUO policies in their search for a neutral individual, as per Bylaw V:29.

Be it further resolved that the committee be dissolved when the CRO and DROs have been hired as approved by the Board.

10. DISCUSSION ITEMS

10.1 Holiday Gathering

11. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 25th, 2022, UNC 105 & Zoom

Called to Order at 19:02

Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Faculty of Management Representative	Jes Mindi

Directors Absent

Director at Large	Megan Johnston
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Well Manager	Michael Ouellet

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/25.01

Desjarlais/Asif

Be it resolved that the agenda be adopted.

22/10/25.02

Kekre/Asif

Kekre moved to amend the motion under 4.5 Student Association Funding Committee by striking the amount "seventy-five thousand three hundred and fifty dollars (\$75350)," and replacing it with the amount "seventy-six thousand eight hundred and fifty dollars (\$76850)."

Carried

22/10/25.03

Bihani/Asif

Bihani moved to amend the agenda by adding two motions under "Policy Committee Business," as follows:

22/10/25.

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Be it resolved that **Bylaw VIII(76):**

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. Provide the Board with the perspective of students in the faculty from which they are elected;
 - b. Liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
 - c. Attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors;

- iii. Serve on at least one (1) committee of the Board.
- d. Attend and assist with Student Union events and engagement activities.

Be changed by adding two more points, e and f, so that it reads as such:

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. Provide the Board with the perspective of students in the faculty from which they are elected;
 - b. Liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
 - c. Attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
 - d. Attend and assist with Student Union events and engagement activities.
 - e. Submit a written report at the end of each term to the Board of Directors summarizing their interactions with graduate students in their faculty;
 - f. Submit a written report at the end of each term to the Board of Directors summarizing their interactions with undergraduate students in their faculty, excluding the Graduate Student Representative.

22/10/25.

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Be it resolved that proposed **Bylaw XI: 125 (e)** [number 8 in the 2022-10-25 BoD agenda package]:

- 8** The Discipline Committee shall be comprised as follows:
- a. President (Chair of the committee)
 - b. Vice-President Internal;
 - c. Chairperson of the Oversight committee
 - d. Two additional Directors to be appointed by the Board of

Directors; and

- e. General Manager (ex-officio)

Be changed by removing ex-officio and replacing it with advisory, and the position will be mandated to have voting rights, such that the policy reads as such:

8 The Discipline Committee shall be comprised as follows:

- a. President (Chair of the committee)
- b. Vice-President Internal;
- c. Chairperson of the Oversight committee
- d. Two additional Directors to be appointed by the Board of Directors; and
- e. General Manager (advisory with voting rights)

Be it further resolved that the proposed disciplinary policy [number 6 in the 2022-10-25 BoD agenda package]:

- 6** The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
- a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;
 - e. Breaches any fiduciary duties applicable to the Director or Member;
 - f. Fails to disclose a conflict of interest; or
 - g. Contravenes any Code of Conduct established by Regulation.

Be changed by adding a point h. after point g., so that it reads as such:

- 6** The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
- a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;

- e. Breaches any fiduciary duties applicable to the Director or Member;
- f. Fails to disclose a conflict of interest; or
- g. Contravenes any Code of Conduct established by Regulation;
- h. Coerce or force other Board members to influence a vote.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/25.04

Desjarlais/Kekre

Be it resolved that minutes of the meeting held October 11th, 2022 be adopted.

Carried

4. COMMITTEE BUSINESS

4.1 Executive Committee

22/10/25.05

Asif/Bihani

Be it resolved that the minutes of the meeting held October 18th, 2022 be adopted.

Carried

4.2 Campus Life Committee

22/10/25.06

Asif/Dwivedi

Be it resolved that the minutes of the meeting held October 6th, 2022 be adopted.

Carried

22/10/25.07

Asif/Kekre

Be it resolved that the minutes of the meeting held October 13th, 2022 be adopted.

Carried

4.3 Electoral Committee

22/10/25.08

Kekre/Pathak

Be it resolved that the minutes of the meeting held October 7th, 2022 be adopted.

Carried

22/10/25.09

Bihani/Matin Panah

Be it resolved that the minutes of the meeting held October 14th, 2022 be adopted.

Carried

4.4 Policy Committee

22/10/25.10

Bihani/Ghevriya

Be it resolved that the minutes of the meeting held October 18th, 2022 be adopted.

Carried

22/10/25.11

Bihani/Asif

Be it resolved that the following be added before **Bylaw I(2:a)**:

a) "Ballot" means an official ballot for use in an Election or Referendum;

Desjarlais wanted to know about the process for the AGM.

Bihani replied that the Board must approve the motions that appear on the AGM agenda.

Carried

22/10/25.12

Asif/Kekre

Be it resolved that the following gets added after **Bylaw I(2:e)**:

f) "Deputy Returning Officer" shall mean an individual appointed by the Chief Returning Officer to assist in the conduct of elections and referenda;

Ganesh wanted to know if this was a new Bylaw, or a change?

Bihani replied that this was a new addition, there was nothing about this as of yet.

Carried

22/10/25.13

Desjarlais/Halpin

Be it resolved that the **Bylaw I(2:q)**:

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution;

Shall be changed to:

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution of the Directors;

By adding the words "of the Directors;" after the words, "Special Resolution"

Carried

22/10/25.14

Asif/Matin Panah

Be it resolved that **Bylaw IV(19)**:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least thirty (30) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

Shall be changed to:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least seven (7) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

By removing the word "thirty (30)," and replacing it with the word "seven (7)"

Celik wanted to know what was meant by five percent (5%) instead of a particular number.

Bihani replied that this was because the Membership numbers change every year.

McGrail wanted to know what a two-thirds (2/3) majority meant?

Kootenayoo wanted to know if this conflicted with the current policies?

Carried

22/10/25.15

Matin Panah/Ghevriya

Be it resolved that **Bylaw IV(22)**:

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of the Students' Union, a special general meeting must be convened by the Board of Directors without delay.

Shall be changed to:

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of the Students' Union, a special general meeting must be called by the Board of Directors within twenty-one (21) days. The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting.

By removing the word "convened" and replacing it with the word, "called,";

Further by removing the words "without delay" and replacing them with the words, "within twenty-one (21) days.";

Further by adding the words "The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting." after "twenty-one (21) days."

Asif asked what a special general meeting was?

Bihani replied that it was an AGM.

Carried

22/10/25.16

Desjarlais/McGrail

Be it resolved that **Regulations II:(35-51)** be stricken from the Regulations and added to the Bylaws after **Bylaw V(32)**.

Bihani motivated the reasoning behind this change from suggestions by the lawyer.

Desjarlais wanted to know if the voting regulations are where we want them to be before they are moved to the Bylaws?

Bihani replied that this was strictly to do with the voting methods.

Desjarlais opposed the motion.

Fedoruk addressed the editing and grammar issues, as she had asked the BCFS. There was an option for the executives to give the project manager and the Governance Coordinator a directive to fix the grammar, formatting, and spelling mistakes that are currently or being added to the AGM.

Carried

22/10/25.17

McGrail/Pathak

Be it resolved that the following be added after **Bylaw VII(59)**:

The Board of Directors may pass a Resolution outside of a meeting where a Resolution, in writing, is circulated by letter, email, or other electronic means to all the Directors for approval by reply, approved by a majority of the Directors in writing, and placed within the minutes of the subsequent meeting of the Directors within a defined time period. For clarity, any matters that must be approved by Special Resolution of the Directors must be voted on in person and may not be passed in writing pursuant to this procedure.

Carried

22/10/25.18

McGrail/Halpin

Be it resolved that the following **Bylaw VII(70)**:

A Director may be removed from the Board of Directors by Special Resolution at a general meeting and another person may be appointed by Ordinary Resolution to serve until the position is filled in an election or by-election.

Shall be changed to:

If a Director is removed from the Board of Directors at a general meeting as a result of an impeachment proceeding, another Member may be appointed by Ordinary Resolution of the Members at the general meeting to serve until the position is filled in an election or by-election.

Desjarlais wondered if this meant that we were unable to appoint roles outside of the AGM.

Bihani replied that this was only to do with directors' positions that were removed by the Board.

Desjarlais replied that he had issue with this change. Should the Board do its due diligence to appoint the role...say we lose a VP with a timeline, we would need someone to serve in that role to allow business to be conducted.

Evans replied that the General Meeting was referring to regular Board of Directors meetings.

Bihani replied that we must reconsider in the policy committee then.

Kootenayoo asked if the Regulations that have to do with the

Ghevriya was stating what Evans brought up, that AGM was equivalent to General Meeting.

Ouellet wanted to know if we would not just refer to the policies we have when appointing Board members first. He then asked Desjarlais if he meant an executive taking on that role...what did that mean?

Desjarlais responded that this meant that they would change roles to the more pertinent role. Was this in regards to Bylaw VII:62?

Pashelka replied, no, Bylaw VII:70.

Desjarlais replied that this Bylaw may have more to do with this issue.

McGrail replied that this would make things redundant.

Desjarlais replied that this meant that we would already have a Bylaw in place...he asked for clarification on whether this was for a forcibly removed or if it was a decision to remove themselves?

Pashelka wanted to know that this was only in regards to an impeachment?

Bihani replied yes, this was the case.

Pathak wanted to know what a Special General Meeting was and what a General Meeting was?

Kootenayoo asked if a position is deemed vacant, would the policies regarding vacant positions not come into place to guide our next steps?

Ganesh added that she thought the confusion was that Bylaw VII:62, says vacant, even if it is removed, so the word vacant needs to be changed to specify.

McGrail replied that perhaps stepped-down would be a better change.

Evans asked if the word General Meeting should be changed to mean Board of Directors meeting, since this would give more flexibility.

Desjarlais replied that this was where our policies contradict. The Oversight Committee has powers to bring issues to the Board....it also says the Director *may* be removed, not that they must be. Back to Ganesh and Kootenayoo's points, in that he agreed that the vacancy policies would supersede all else, but that he disagreed that we should change this because he believed the Board held the power to fill vacant positions. He continued that he was confused, and that he thought this may not be a necessary change at the moment.

Pashelka Bylaw VII:62, in effect for all removals and additions at Board meetings, but this one, Bylaw VII:70, is specifically for an AGM.

Bihani replied that this was speaking to positions removed that the general population had voted for, to give them the power to elect a new position.

Evans clarified that this was to gather consensus from the Membership.

Desjarlais replied that he was confused about that this does not limit...the only place a director can be removed is at a General Meeting of the Members. Further, should there be a move to impeach a director from office, they must have someone in place to take the position.

Carried unanimously

22/10/25.19

Ghevriya/McGrail

Be it resolved that the **Bylaw X(88:cc):**

Submit bi-weekly timesheets to the Oversight Committee to facilitate honoraria payment; and

Be removed from the Bylaws.

Bihani motivated for context. This was for the president, and there was a report sheet, not a bi-weekly timesheet, so this was being removed from the Bylaws.

Desjarlais wanted to know if non-executive directors should

Kekre wanted to know if when we are removing this from the Bylaws, has this been replaced in the Bylaws with the report sheets?

Bihani replied that, yes, we have already included these changes.

Carried

22/10/25.20

Mindi/McGrail

Be it resolved that the following four motions be approved by omnibus.

Carried

22/10/25.21

McGrail/Mindi

Be it resolved that **Bylaws X(89:v; 90:v; 91:p; 92:r):**

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;

Be removed from the Bylaws.

Carried

22/10/25.22

Pathak/Matin Panah

Be it resolved that the following resolution be considered by seriatim [by section or by paragraph].

Carried

22/10/25.23

Mindi/Donaldson

Be it resolved that a new section in the Bylaws be added after **Bylaw X**, named "DISCIPLINARY PROCEDURES,"

Be it further resolved that the Bylaws be renumbered as required. The proposed additions are as follows:

Bylaw XI: DISCIPLINARY PROCEDURES

Director and Board Member Discipline:

- 1 The Board of Directors may censure a Member or a Director by way of a Special Resolution of the Directors.
- 2 The Board of Directors may declare a Member to be not in good standing by way of a Special Resolution of the Directors.
- 3 Directors may be impeached by way of:
 - a. A Special Resolution of the Directors;
 - b. An Ordinary Resolution passed at a general meeting of the Members; or
 - c. A majority vote in a referendum of the Members.
- 4 Where a Member presents to the Board of Directors a petition signed by not less than five percent (5%) of the Members, the Board of Directors shall call commence impeachment proceedings pursuant to section [to be renumbered as necessary] three (3) (b) or (c), above.
- 5 Notice to Members of impeachment proceedings commenced pursuant to section three (3) (b) or (c) shall be the same as the notice required for a Special Resolution of the Members.
- 6 The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director

engaged in any of the following forms of misconduct:

- a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;
 - e. Breaches any fiduciary duties applicable to the Director or Member;
 - f. Fails to disclose a conflict of interest; or
 - g. Contravenes any Code of Conduct established by Regulation;
 - h. Coerce or force other Board members to influence a vote.
- 7 Before undertaking a vote with respect to sections one (1) to three (3), the Board of Directors shall establish an ad hoc discipline committee (hereafter "the Disciplinary Committee") in order to investigate the allegations and make recommendations to the Board of Directors.
- 8 The Disciplinary Committee shall be comprised of five (5) directors as follows:
 - a. President (Chair of the Committee);
 - b. Vice President Internal;
 - c. Chairperson of Oversight Committee;
 - d. Two additional Directors to be appointed by the Board of Directors; and
 - e. General Manager (advisory with voting rights)

If there is an open investigation concerning one of these members, it should be filled by Special Resolution of the Board.

Executive Director Accountability and Discipline

- 9 The Board of Directors may censure an Executive Director by way of a Special Resolution of the Directors.
- 10 Executive Directors may be impeached by way of:
 - a. By Special Resolution of the Directors;
 - b. An Ordinary Resolution passed at a general meeting of the Members; or
 - c. A majority vote in a referendum of the Members.
- 11 Where a Member presents to the Board of Directors a petition signed by not less than five percent (5%) of the Members, the Board of Directors shall commence impeachment proceedings pursuant to sections ten (10) (a) or (b), above.
- 12 Notice to Members of impeachment proceedings shall be the same as the notice required for a Special Resolution of the Members.
- 13 The Board of Directors may initiate proceedings pursuant to section nine to ten (9-10) where the Board of Directors determines that the Board Member or Director engaged in any of the forms of misconduct set out in section six (6) or any of the following additional forms of misconduct:
 - a. Engaging in professional misconduct when acting or perceived to be acting as representatives of the Students' Union;
 - b. Inappropriately using one's position for personal gain;
 - c. Engaging in willful deceit such as but not limited to knowingly making

misleading or false statements to the Board of Directors and/or the Oversight Committee;

- d. If the Oversight Committee determines that a complaint brought forward by any member is sustained and warrants disciplinary action; or
- e. Failing to respond to official Oversight Committee communications and requests.

[Ghevriya and Pathak left 20:01]

- 14 Before undertaking a vote with respect to nine to ten (9-10), the allegations must be investigated by the Oversight Committee which is responsible for making recommendations to the Board of Directors.
- 15 For greater certainty, the Oversight Committee may investigate and make recommendations concerning the conduct of Executive Directors in any of the following circumstances:
 - a. On its own initiative;
 - b. On receipt of a complaint from a Member, or
 - c. When allegations are referred to it by the Board of Directors.
- 16 Where an Executive Director acts in a manner outside the Code of Conduct or fails more than once to submit required reports on time, the Oversight Committee may issue a warning to indicate that further consequences could occur.
- 17 All Member complaints about improper conduct by an Executive Director shall be referred to the Oversight Committee Chair.
- 18 Complaints must include all evidence for the basis of the complaint. It is the responsibility of the complainant to provide sufficient evidence for an investigation to begin.
- 19 Where the Oversight Committee determines that a complaint is frivolous or vexatious, the Oversight Committee may dismiss the complaint without investigation. Where a Member repeatedly advances frivolous or vexatious complaints, the conduct may warrant disciplinary action for interfering in the affairs of the society.
- 20 The Oversight Committee shall dismiss any complaint that:
 - a. Does not violate SUO Regulations or Bylaws;
 - b. Is deemed to be frivolous or vexatious;
 - c. Lacks sufficient evidence for an investigation to begin;
 - d. Lacks sufficient merit.
- 21 Anyone who submits two (2) or more complaints that have been dismissed under section nineteen (19) shall be barred from making further complaints to the Oversight Committee. The Oversight Committee Chair and General Manager, may, at their discretion, overrule this provision and allow subsequent complaints to be submitted. The Oversight Committee shall be informed of all decisions made.

Discipline and Oversight Committee Procedures

- 22 The Disciplinary Committee and Oversight Committees ("Investigating Committees"), shall investigate any alleged misconduct and complaints pursuant

to the following guidelines:

- a. The Investigating Committees shall make every effort to resolve complaints in a manner that encourages cooperation, is fair to all parties, and is in the best interests of the Students' Union.
- b. The Investigating Committees shall meet with all relevant parties prior to rendering a decision.
- c. The Investigating Committees shall meet at least twice (2) to discuss any complaint or alleged misconduct that warrants investigation.
- d. The Investigating Committees shall keep complete records of every complaint and investigation.

23 In conducting investigations, the Investigating Committees may:

- a. Request specific documentation from Executive Directors and Directors related to the investigation;
- b. Review documentation of the Students' Union including, but not limited to, all meeting minutes; and
- c. Compel Executive Directors and Directors to answer written questions or provide testimony before the Investigating Committees.

24 At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating Committee determines there has been any such misconduct, the Committee may:

- a. Recommend that the Board of Directors pass a censure resolution against a Member, Director, or Executive Director;
- b. Recommend that a Member be declared not in good standing;
- c. Recommend a reduction of honoraria of an executive director;
- d. Recommend a temporary or permanent revocation of powers and privileges of an Executive Director;
- e. Recommend that the Board of Directors initiate impeachment proceedings to remove a Director or Executive Director; or
- f. Recommend that the Board of Directors take no further action.

25 Prior to making any of the recommendations in section twenty-four (24) (a) to (e), the Investigating Committees must provide the Member, Director, or Executive Director with an opportunity to be heard with respect to the alleged misconduct.

26 Whenever an Investigating Committee makes a recommendation in in section twenty-four (24), (a) to (e) , the Committee must produce a detailed written briefing on the investigation to be submitted to the Board of Directors. The report must include, but is not limited to:

- a. The sources of evidence used to justify the Committee's findings;
- b. Any Bylaws or Regulations that the Committee believes the Member, Director, or Executive Director breached;
- c. A written summary of testimony provided by a Member, Director or Executive Director, if applicable;
- d. The findings and conclusions of the Investigating Committee's

investigation; and

- e. The recommendations on disciplinary actions to be taken against the Member, Director or Executive Director.
- 27 All proceedings of the Investigating Committees pursuant to this Bylaw shall take place in-camera, and the Board of Directors shall consider the report prepared by an Investigating Committees in-camera.
- 28 If the Board of Directors accepts a recommendation to censure, declare not in good standing, or commence impeachment proceedings with respect to a Member, Director, or Executive Director, the Board of Directors may, by Resolution, retroactively publicize the findings of the report that informed their decision only to the extent necessary to explain the basis for their decision.
- 29 The Chair of an Investigating Committee shall be responsible for:
- a. Requesting, on behalf of the Investigating Committee, that a Member, Director, or Executive Director provide written answers to questions or attend an Investigating Committee meeting to provide testimony;
 - b. Submitting all written briefings related to the Investigating Committee's investigation to the Board of Directors; and
 - c. Answering questions at Board of Director meetings about an investigation of the Investigating Committee.
- 30 Any Investigating Committees investigating misconduct pursuant to this Bylaw shall report to the Board of Directors on the status of its investigation at each meeting of the Board of Directors.
- 31 The Investigating Committees will strive for consensus. Where no consensus is reached, the Committees will make decisions by simple majority vote.

Discussion in regards to section six (6) above:

Ganesh wanted clarification on the usage of the word Member?

Ghevriya wondered if the word should be removed if the word Member referred to general members of the student body.

Desjarlais replied that he read it as the right we reserve as the SUO to kick students out of the Union when they are found to be not in good standing.

Kootenayoo replied that the Societies Act allows this, so she agreed with Desjarlais.

Bihani asked if number seventeen (17) should be changed to bring forward the issues to any member of the Oversight Committee, rather than just the Oversight Committee chair.

Ganesh replied that she thought that keeping this policy the way it was important, in the case of instances when Directors want to remain anonymous.

Bihani agreed, but that what he was saying was that would it be necessary to only take it to the chair if the complainant was more comfortable with another member within the committee.

Ganesh replied that on all other committees, if someone wanted something to be done, one goes to the chair. They are the point of contact in general.

McGrail replied that she understood what Bihani was saying, but she also understood the importance of anonymity. She agreed that it would be nice if there were options to

bring the information forward to other members of the committee.

Ganesh replied that if there was an issue with the chair of the Oversight Committee, there was the option to go to the Executive Committee, since that was the committee in charge of the directors in general.

Kootenayoo replied that this was already spoken to in a Human Resource policy.

Desjarlais replied that this could be a student union issue in that a lot of us were friends with each other, so perhaps if they wanted to go to someone other than the chair, they could.

Bihani would like to amend proposed point seventeen (17): "All Member complaints about improper conduct by an Executive Director shall be referred to any member of the Oversight Committee."

Kootenayoo replied that there should be a second person named, as this was a common practice in Human Resources.

Mindi replied that she agreed with Kootenayoo, and that staff was helpful for HR issues like this. She agreed that the General Manager would be a good second person. She clarified that this would be in addition.

Pashelka asked the Board if they would like another point under seventeen (17) to allow Members to go to both positions, the chair of the Oversight Committee, and the General Manager.

Ganesh wondered if this would be better held by the Students' Advocate.

Bihani asked, if not the chair, then any member, or this as well.

Desjarlais proposed that "every complaint must go to the any member of the Oversight Committee as well as any external staff member"

Not supported.

Kootenayoo proposed that the complaint go to either the chair or the General Manager.

McGrail wanted further information about point twenty-one (21): "Anyone who submits two (2) or more complaints that have been dismissed under section nineteen (19) shall be barred from making further complaints to the Oversight Committee. The Oversight Committee Chair and General Manager, may, at their discretion, overrule this provision and allow subsequent complaints to be submitted. The Oversight Committee shall be informed of all decisions made." She was worried about the confidentiality of the Member making the complaint.

Bihani replied that the committee would have to know the name of the complainant.

McGrail asked for consideration of point twenty-four (24): "At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating Committee determines there has been any such misconduct, the Committee may: c. Recommend a reduction of honoraria of an executive director;" and wondered if the Directors were comfortable with the honoraria item.

Evans replied that this fell under the power of the Board, and they should continue to hold the power to withhold the honoraria. Directors are volunteer positions.

Ganesh wondered if thirty-one (31): "The Investigating Committees will strive for consensus. Where no consensus is reached, the Committees will make decisions by Special Resolution." Should be changed to a two-thirds (2/3) vote, rather than a simple majority.

McGrail replied that she had agreed with Ganesh's point when they were both brought up. The Investigating Committees are comprised of two (2) committees.

Evans replied that the committee should operate on a simple majority on the committee level. If the committee brought it to the Board, the Board would make the final decision.

Carried

4.5 Student Association Funding Committee

22/10/25.24

Kekre/Asif

Be it resolved that the minutes of the meeting held October 19th, 2022 be adopted.

Carried

22/10/25.25

Asif/Dwivedi

Be it resolved that the Student Association Funding Committee approve funding for clubs and student associations for the amount of seventy-six thousand eight hundred and fifty dollars (\$76850).

Dwivedi asked the SAFC to think about capital purchases barring clubs and student associations from making capital purchases. Perhaps this could be spoken of in this committee.

Kekre replied that this would be a policy committee thing. Secondly, he wanted to make some comments on the amendment itself. Ghevriya had asked at the beginning of the meeting why the increase had been made? He continued by updating the Board on some information that had been brought to his attention after the last SAFC meeting they had had. He and the Membership Outreach Coordinator, as well as the committee in Teams chat, had approved this funding.

22/10/25.26

Kekre/Desjarlais

Kekre moved to amend the motion by changing the amount "seventy-six thousand eight hundred and fifty dollars (\$76850)" to seventy-six thousand, six hundred and fifty (76650).

Carried as amended

22/10/25.27

Kekre/Desjarlais

Be it resolved that the Student Association Funding Committee approve three thousand three hundred dollars (\$3300) to VOCO.

McGrail wanted to know if it was possible to have small motivations for each of the student associations?

Kekre complied and explained the committees rational for each student association.

Halpin wanted a quick refresher on how much the SAFC can approve before bringing

their decisions to the Board.

Kekre replied that the SAFC could approve up to two thousand dollars (\$2000).

Carried

22/10/25.28

Kekre/Desjarlais

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the Punjabi Student Association.

Carried

22/10/25.29

Kekre/Matin Panah

Be it resolved that the Student Association Funding Committee approve twenty-five hundred dollars (\$2500) to the Ballroom Dance Club.

Carried

22/10/25.30

Kekre/Desjarlais

Be it resolved that the Student Association Funding Committee approve five thousand dollars (\$5000) to the Aerospace Club.

Dwivedi wondered that for clubs that were asking for such a high amount, should they not be asking their faculties instead? Or by finding a sponsor?

Ouellet replied that the SUO had stopped massively funding many of these clubs and student associations because they were collecting large fees. An ask like five thousand dollars should be reserved for student associations who had less funding sources.

Kekre replied that for this club in particular, there were clubs that require heavy expenditures, where the cost of travel and delegate fees are high, he felt that we should be open to allowing more support. He was open to input from the Board.

McGrail wondered how the operation of the club worked, as she was uncomfortable with approving this much funding.

Kootenayoo agreed with the recommendation from the committee for a couple reasons. The Aerospace Club was open to any student, not just engineers, as well as it being a reasonable ask comparatively.

Evans agreed that we should give the proposed amount of funding from the committee. They have not received funding from the SUO for the last three (3) years. They have been in conversation with the General Manager, they put UBC on the map when they win competitions, and what they do is expensive, and if we could provide support, we should, to enhance their activities.

Mindi wondered if this would be a one (1) time request? Can they ask for five thousand dollars (\$5000) next semester?

Kekre replied that next term they would be eligible for requesting more funding, but this was subject to what they budget, what they spend, and what they need.

Carried

22/10/25.31

Asif/Desjarlais

Be it resolved that the Student Association Funding Committee approve two thousand dollars (\$2000) to the iGEM Club.

Carried

22/10/25.32

Asif/Mindi

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the 3-D Printing Club.

Carried

22/10/25.33

Mindi/Matin Panah

Be it resolved that the Student Association Funding Committee approve three thousand five hundred dollars (\$3500) to Age-Link.

Carried

5. NEW BUSINESS

5.1 Club Ratification

22/10/25.34

Bihani/Dwivedi

Be it resolved that the following Student Association be ratified:

- Kelowna Ismaili Student Association

Carried

22/10/25.35

Bihani/Celik

Be it resolved that the following Student Association be ratified:

- Singapore International Student Association

Carried

5.1 Setting a time for the AGM

22/10/25.36

Desjarlais/Mindi

Be it resolved that the AGM be set for 6:30pm.

Carried

5.2 Approval of the Proposed Agenda for the AGM

22/10/25.37

Desjarlais/Halpin

Be it resolved that the proposed agenda for the Annual General Meeting scheduled to be held November 24th, at 6:00pm, be adopted.

22/10/25.38

Mindi/Desjarlais

Mindi moved to amend the motion as such: Be it resolved that the proposed agenda for the Annual General Meeting scheduled to be held November 24th, at 6:30pm, be adopted.

Carried

6. ADJOURNMENT

Meeting adjourned at 21:27

EMERGENCY BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Board Meeting, October 31st, 2022, Zoom

Directors Present

President (meeting chair)	Jakson Pashelka
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah

Directors Absent

Vice-President External	Cade Desjarlais
Graduate Studies Representative	Kirthana Ganesh
Board of Governors (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)
Faculty of Education Representative	Lindsay McGrail
Director at Large	Spandan Ghevriya
Director at Large	Berat Celik

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. OLD BUSINESS

2.1 Graduate Student-at-large Position

Whereas, The Graduate Student Committee was formed in 2019 in response to the growing gaps in communication between graduate students and the SUO. Since then, the GSC has made a lot of progress in reaching out to, and creating a presence among the grad population at UBCO. One of the consistent concerns that Ganesh has heard from the students-at-large at the GSC, as well as graduate students that she comes into contact with every day, is that they feel that SUO events and outreach efforts are significantly more appealing to undergraduate students, often seeming to ignore graduate student needs. For instance, a lot of the events that the SUO organises are typically post-exams, which is the least busy time for undergrads, but the busiest time of the term for grads. Therefore, grad turnout at these events is low.

In discussing these issues with the Executive and Policy committees, Ganesh thinks this proposed bylaw change is incredibly important for a number of reasons:

- a. It ensures that faculty representatives make efforts to reach out to, hear from, and represent the interest of the graduate student populations within the faculties that they represent
- b. It enables them to work more collaboratively with the graduate student rep and the GSC to advocate with graduate student needs
- c. It also helps SUO members get a sense of all the work that the Board does. Often, the backend work, such as relationship building, planning, meeting etc., get lost to members because they aren't in the loop. Having a mandatory report at the AGM will ensure that the SUO is transparent and accountable to its members

Ganesh hopes that the Board considers adding this item to the AGM agenda.

Whereas, This motion was considered out of order at our last Board meeting, but it was, in fact, in order. We were out of order having missed it, as it was included in the carried amendment that Bihani made at the top of the last Board meeting. In the recording of the meeting, the Bylaw in question was mentioned by number, and this should have been considered by the Board. As such, here is the policy put forward by our College of Graduate Studies Faculty Representative, already approved by the Policy Committee, which should have been considered at the last meeting:

22/10/31.01

Bihani/Mindi

Be it resolved that **Bylaw VIII(76)**:

76 In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:

- a. Provide the Board with the perspective of students in the faculty from which they are elected;
- b. Liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
- c. Attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
- d. Attend and assist with Student Union events and engagement activities.

Be changed by adding two more points, e. and f., so that it reads as such:

76 In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:

- a. Provide the Board with the perspective of students in the faculty from which they are elected;
- b. Liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
- c. Attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
- d. Attend and assist with Student Union events and engagement activities.
- e. Submit a written report at the end of each term to the Board of Directors summarizing their interactions with graduate students in their faculty;

- f. Submit a written report at the end of each term to the Board of Directors summarizing their interactions with undergraduate students in their faculty, excluding the Graduate Student Representative.

Carried

3. COMMITTEE BUSINESS

3.1 Student Association Funding Committee

22/10/31.02

Kekre/Bihani

Be it resolved that the Student Association Funding Committee approve one thousand five hundred dollars (\$1500) to be added to the iGEM Clubs previously approved two thousand dollars (\$2000), making a total approved amount of three thousand five hundred dollars (\$3500).

Carried

22/10/31.03

Kekre/Mindi

Be it resolved that the Student Association Funding Committee approve thirty-five hundred dollars (\$3500) to the Microbiology Course Union.

Carried

22/10/31.04

Kekre/Johnston

Be it resolved that the Student Association Funding Committee approve forty-two hundred dollars (\$4200) to the Beats Club.

Carried

4. NEW BUSINESS

4.1 Additional Policy Changes Recommended by the Policy Committee

22/10/31.05

Bihani/Mindi

Be it resolved that the following be added to **Bylaw IV – General Meetings**, following the Bylaw it mentions as s. 19:

- 20:** Despite s. 19, the Board is not required to add a Special Resolution or Ordinary Resolution of Members requested by a petition of Members to the agenda of an annual general meeting if the same proposal was considered within the past two calendar years, unless the Directors determine, by Ordinary Resolution of the Directors, that it is appropriate for the Members of the Student Union to consider the resolution.

Carried

22/10/31.06

Bihani/Matin Panah

Be it resolved that the following be added to **Bylaw IV – General Meetings**:

- 24:** General meetings may be held in-person, electronically, or in a hybrid format.

Carried

22/10/31.07

Bihani/Pathak

Be it resolved that the following be added to **Bylaw VII – Board of Directors**:

70: Directors must be 16 years of age or older.

Pathak wanted to know why the age of sixteen (16) was chosen?

Bihani replied that this was because we must remain in accordance with the Society's Act.

Carried

22/10/31.08

Bihani/Mindi

Be it resolved that the following be added to **Bylaw VII – Board of Directors**:

71: Despite section 7(70), the majority of the Board of Directors must be 18 years of age or older. In the event the results of an election would make a majority of the Board of Directors younger than 18 years of age, the most recent Director under the age of 18 to join the Board of Directors must resign from their position and may not stand for re-election unless they reach the age of 18.

Carried

4.2 Ratification of the Report of the CRO

22/10/31.09

Mindi/Kekre

Be it resolved that the 2022 October By-Elections report as submitted by the Chief Returning Officer be ratified.

Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the 2022 General Election.

Carried

5. ADJOURNMENT

Adjourned at 17:25

EMERGENCY EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Executive Meeting, October 28th, 2022, UNC 133C & Zoom

Called to Order 15:33

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life

Jakson Pashelka
Cade Desjarlais
Vrushank Kekre
Dhruv Bihani
Danial Asif

Directors Absent

Staff Present

General Manager
Governance Coordinator

Jason Evans
Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. NEW BUSINESS

22/10/28.01

Asif/Kekre

Be it resolved that the October Board of Directors honoraria be dispersed as follows:

Berat Celik	100%
Hanna Donaldson	100%
Aryam Dwivedi	100%
Kirthana Ganesh	100%
Spandan Ghevriya	100%
Grace Halpin	100%
Megan Johnston	100%
Maziar Matin Panah	100%
Lindsay McGrail	100%
Jes Mindi	100%
Akshata Pathak	100%
VACANT	0%

Carried

3. ADJOURNMENT

Adjourned at 15:34

FINACE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, October 20th, 2022, SUO 105

Called to Order at 14:08

Directors Present

Vice President Finance and Administration (chair)
Faculty of Management Representative

Vrushank Kekre
Jes Mindi

Directors Absent

Director at Large
President

Aryam Dwivedi
Jakson Pashelka

Staff Present

General Manager
Finance Manager

Jason Evans
Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA

22/10/20.01

Mindi/Smailes

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/20.02

Smailes/Mindi

Be it resolved that the minutes of the meeting held September 28th, be adopted.

Carried

4. INFORMATION ITEMS

4.1 BUDGET YEAR TO DATE DISCUSSION

Kekre presented the budget to the committee and stated that the first half of the membership was received and was happy that the budgeted amount was the amount that was received. He added that there was a decrease in sales in Fusion and Koi due to the new meal plan.

Smailes replied that the meal plan was added during covid year where everything was half opened so no one really anticipated the difference it would make on Koi and Fusion, especially with a half-opened campus versus a fully open campus.

4.2 UBC BUDGET SUGGESTIONS

Kekre asked the committee: what should UBC priorities be on their new budget? UBC has asked for SUO opinion. He added that, personally, he thought that parking was going to be a problem. The prices that students are paying for the necessity of parking in the furthest corner of the university just to walk all the way to the other side of university to class did not make sense. In addition, the meal plan has affected many students as they are not allotted time to eat. Some students tend to miss meals because their classes would be during the whole lunch or the whole dinner time. He asked the committee if they had more ideas, to reach out to him and he would pass them to Pashelka.

5. ADJOURNMENT

Adjourned at 15:27

EMERGENCY POLICY MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Policy Meeting, October 25th, 2022, UNC 133C

Called to Order at 14:07

Directors Present

Vice-President Internal

Director at Large

Faculty of Education Representative

Faculty of Science Representative

Student-at-large

Student-at-large

Dhruv Bihani

Spandan Ghevriya

Lindsay McGrail

Maziar Matin Panah

Siya Gupta

Aishwarya Manish

Directors Absent

Staff Present

General Manager

Governance Coordinator

Jason Evans

Bri Fedoruk

Guests

Graduate Studies Representative

Kirthana Ganesh

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/25.01

Evans/Ghevriya

Be it resolved that the agenda be adopted.

22/10/25.02

Evans/Ghevriya

Be it resolved that the agenda be amended such that an item be added under "New Business" called "Disciplinary Procedures."

Carried as amended

3. NEW BUSINESS

3.1 Policy Changes from the Graduate Student Representative

Ganesh introduced herself and her proposed changes. In the last AGM, the Graduate Student Committee was added to the standing committees, but she wanted to do more. Regarding the Graduate Student Representative position, she wanted to consider increasing the pay for this position. She has collected data from Speier regarding the actual hours that the Graduate Student Representative worked compared to other Directors. Secondly, she would like a specific graduate student-at-large position, to increase the voices of graduate students.

Ghevriya proposed the change state an increase of one student-at-large to each committee, but mandate that one student-at-large position be preserved for graduate students in particular.

Ganesh brought the committees attention to Bylaw XII:118(f), where the duties of the Graduate Student Committee are outlined:

- f. A Graduate Student Committee that shall be responsible for providing the Board of Directors with recommendations on various internal and external affairs based on graduate student input.

Evans added that it could be that each member of the Board could be mandated to speak on or to graduate students each year. Or, each faculty representative could give an update or a report on graduate students in their departments.

Fedoruk proposed a change based off of the reports found under the executive reports in the Bylaws:

submit a written report once a term to the Board of Directors summarizing their interactions with graduate students in their faculty;

Evans suggested it be a yearly report, perhaps after the AGM, at the graduate and undergraduate level. Or it could be mandated to be reported on at the AGM. The report on graduate and undergraduate student representations, it must be separate.

Ganesh replied that the wording may need to reflect that there was an attempt at engagement, rather than representation. It could be as simple as meeting with the students, and spoke with them.

Evans stated that perhaps the report could be mandated to be submitted, rather than presented. He suggested a change to Fedoruk's proposed Bylaw change: Submit a written report to be presented to membership at the AGM or at the end of each term.

Bihani suggested that we add the policy change to this Bylaw:

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. provide the Board with the perspective of students in the faculty from which they are elected;
 - b. liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
 - c. attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
 - d. attend and assist with Student Union events and engagement activities.
 - e. submit a written report at the end of each term to the Board of Directors summarizing their interactions with graduate students in their faculty;

by adding another point, e, at the end of the Bylaw.

Ganesh suggested that there be another point where just undergraduate student reports are mandated as well:

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. provide the Board with the perspective of students in the faculty from which they are elected;
 - b. liaise with Members within their faculties and university officials about student needs and interests in their faculty; and

- c. attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
- d. attend and assist with Student Union events and engagement activities.
- e. submit a written report at the end of each term to the Board of Directors summarizing their interactions with graduate students in their faculty;
- f. submit a written report at the end of each term to the Board of Directors summarizing their interactions with undergraduate students in their faculty, excluding the Graduate Student Representative.

22/10/25.03

Ganesh/Gupta

Be it resolved that Bylaw 76:

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. provide the Board with the perspective of students in the faculty from which they are elected;
 - b. liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
 - c. attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
 - d. attend and assist with Student Union events and engagement activities.

Be changed by adding two more points, e and f, so that it reads as such:

- 76** In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:
- a. provide the Board with the perspective of students in the faculty from which they are elected;
 - b. liaise with Members within their faculties and university officials about student needs and interests in their faculty; and
 - c. attend and participate in university committees as appointed or designated by the UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:
 - i. University or faculty committees;
 - ii. Communicate with students in their faculty about the Students' Union Action Plan, programs, services, policies and decisions made by the Board of Directors; and
 - iii. Serve on at least one (1) committee of the Board.
 - d. attend and assist with Student Union events and engagement activities.
 - e. submit a written report at the end of each term to the Board of Directors summarizing their interactions with graduate students in their faculty;
 - f. submit a written report at the end of each term to the Board of Directors summarizing their interactions with undergraduate students in their faculty, excluding the Graduate Student Representative.

Carried

3.2 Disciplinary Procedures

Evans updated that there are two (2) different disciplinary procedures, one (1) for the Board of Directors, and one (1) for the Executives, the Oversight Committee. He wanted to increase the professionalism of the organization through this change. He was most concerned about HR policies being respected. He would rather it be an advising member than an ex-officio member.

22/10/25.04

Ghevriya/Gupta

Be it resolved that proposed Bylaw XI: 125 (e) [number 8 in the 2022-10-25 BoD agenda package]:

- 8** The Discipline Committee shall be comprised as follows:
- a. President (Chair of the committee)
 - b. Vice-President Internal;
 - c. Chairperson of the Oversight committee

- d. Two additional Directors to be appointed by the Board of Directors;
and
- e. General Manager (ex-officio)

Be changed by removing ex-officio and replacing it with advisory, and the position will be mandated to have voting rights, such that the policy reads as such:

8 The Discipline Committee shall be comprised as follows:

- a. President (Chair of the committee)
- b. Vice-President Internal;
- c. Chairperson of the Oversight committee
- d. Two additional Directors to be appointed by the Board of Directors;
and
- e. General Manager (advisory with voting rights)

Carried

Evans continued with changes in regards to misconduct, specifically to do with coercion.

22/10/25.05

Bihani/Gupta

Bihani moved to amend the BoD agenda proposed disciplinary policies, policy 6:

- 6 The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
 - a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;
 - e. Breaches any fiduciary duties applicable to the Director or Member;
 - f. Fails to disclose a conflict of interest; or
 - g. Contravenes any Code of Conduct established by Regulation.

By adding a point h. after point g., so that it reads as such:

- 6 The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
 - a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;

- d. Interferes with the operations of the Students' Union;
- e. Breaches any fiduciary duties applicable to the Director or Member;
- f. Fails to disclose a conflict of interest; or
- g. Contravenes any Code of Conduct established by Regulation;
- h. Coerce or force other Board members to influence a vote.

Gupta asked about proof of coercion?

Bihani replied that a voice recording, or any proof, could suffice.

Evans replied that it came back to the integrity of the individual. If they were being frivolous, then it went against the regulation. It could be on their good conscience to believe people in the disciplinary committee, as it could help creating a culture of accountability.

Carried

4. ADJOURNMENT

Meeting adjourned at 15:15

EMERGENCY POLICY MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, October 31st, 2022, UNC 105 & Zoom

Called to Order at 13:33

Directors Present

Vice-President Internal
Student-at-Large

Dhruv Bihani
Aishwarya Manish

Directors Absent

Student-at-Large
Faculty of Science Representative
Director at Large
Faculty of Education Representative

Siya Gupta
Maziar Matin Panah
Spandan Ghevriya
Lindsay McGrail

Staff Present

General Manager
Governance Coordinator

Jason Evans
Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. OLD BUSINESS

22/10/31.01

Manish/Fedoruk

Be it resolved that the following be added to Bylaw IV – General Meetings, following the Bylaw it mentions as s. 19:

- 20: Despite s. 19, the Board is not required to add a Special Resolution or Ordinary Resolution of Members requested by a petition of Members to the agenda of an annual general meeting if the same proposal was considered within the past two (2) calendar years, unless the Directors determine, by Ordinary Resolution of the Directors, that it is appropriate for the Members of the Student Union to consider the resolution.

Carried

22/10/31.02

Evans/Manish

Be it resolved that the following be added to Bylaw IV – General Meetings:

- 24: General meetings may be held in-person, electronically, or in a hybrid format.

Carried

22/10/31.03

Evans/Manish

Be it resolved that the following be added to Bylaw VII – Board of Directors

- 70: Directors must be 16 years of age or older.

Carried

22/10/31.04

Manish/Fedoruk

Be it resolved that the following be added to Bylaw VII – Board of Directors

- 71: Despite section 7(70), the majority of the Board of Directors must be 18 years of age or older. In the event the results of an election would make a majority of the Board of Directors younger than 18 years of age, the most recent Director under the age of 18 to join the Board of Directors must resign from their position and may not stand for re-election unless they reach the age of 18.

Bihani questioned Evans about the necessity and rationale behind the resignation process mentioned in the Bylaw change. Evans mentioned the demands of the Society's Act, and how this change brings us in to line with the mandate outlined there. It stipulates that Directors MUST be eighteen (18) years old, unless specified by the Bylaws of the organization, without this Bylaw addition, students under the age of

eighteen (18) would not be eligible to serve. He continued that non-profits that would like to have participation of those under the age of eighteen (18), must stipulate this in the organizations' Bylaws, but it should be taken into consideration that peoples ages sixteen (16) or seventeen (17) do not have signing abilities under British Columbia law. Carried

3. ADJOURNMENT

Adjourned at 13:45

CAMPUS LIFE COMMITTEE MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, October 27th, 2022, UNC 105

Called to Order at 16:13

Directors Present

Vice-President Internal
Vice-President Campus Life
Faculty of Applied Science Representative
Faculty of Management Representative
Director at Large

Dhruv Bihani
Danial Asif
Akshata Pathak
Jes Mindi
Aryam Dwivedi

Directors Absent

Student at Large
Student at Large
Student at Large
Director at Large

James Achuli
Ruwaida Rashid
Myriam Su
Berat Celik

Staff Present

Well Pub & Events Manager
Membership & Outreach Coordinator
Communications Manager
General Manager

Michael Ouellet
Izzy Rusch
Becca Evans
Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA

22/10/27.01

Bihani/Dwivedi

Be it resolved that the agenda be adopted

22/10/27.02

Asif/Dwivedi

Asif moved to amend the agenda by adding a topic "Priorities to UBC budget" under discussion items.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/27.03

Dwivedi/Bihani

Be it resolved that the Campus Life Committee Meeting minutes from October 13th, 2022, be adopted.

Carried

4. NEW BUSINESS

4.1 Currently booked events

Ouellet informed the committee of the events planned for October:

- October 27th – Rocky Horror Picture Show
- October 28th – Pumpkin Carving – led by Dwivedi
- October 28th – Nineteen Plus (19+) Party in the Well – hosted by Sendszn
- October 29th – All Ages Party in the Well – hosted by Sendszn

Ouellet continued with the events planned for November:

- November 3rd – Desi Dhamaka – hosted by SASA
- November 17th – Naughty Bingo – hosted by SPC and PRC
- November 18th – Lip Sync Battle – between MSA and Eng Soc
- November 19th – Nineteen Plus (19+) Toga Party – hosted by Phi Delta Theta
- November 23rd – Trivia Night
- November 24th – Drag and Draw Night – hosted by a drag queen

Dwivedi asked what type of trivia was planned to be hosted by the Well?

Ouellet replied that there was:

- Star Wars trivia in January 2023
- Harry Potter in February 2023
- Lord of rings in March 2023 and;
- Stranger things in April 2023

Bihani questioned why was there no Friends trivia night?

Ouellet answered that before the pandemic there had been Friends Trivia, which was a hit, but during the pandemic Friends Trivia was dead. It might be because Netflix removed Friends so no can re-watch it easily.

4.2 Free Massage

Asif informed the committee that a University in Ontario and RBC at UBCO hosted massages where students signed up and received a ten (10) minute massage, which was subsidized.

Pathak asked when would this free massage be? Also, why could we not buy a massage chair?

Ouellet responded he would be getting more information on how one goes about booking massages and then the committee would be able to decide a date. The problem with having a massage chair was that was expensive to fix and sanitary issues came into play with daily student usage.

Bihani suggested that massages should take place December 2022 as that is around Finals season.

Pathak agreed and added that she had a friend who worked in a massage center and maybe he could be hired to give massages.

Mindi responded that this might not be suitable as health care massages require certification. She continued that this was especially important while being used on students as it could put the SUO as a liability.

4.3 November

Dwivedi updated the committee on the event that he led. The Pumpkin Carving started at 11:00am and ended at 4:00pm and required volunteers to be handing out pumpkins and making sure students were on the list.

Bihani questioned the committee about the Pool Tournament

Asif responded due to the limited number of pool tables we had, we would have to have the pool league over a period of a month as it was a time-consuming game.

Ouellet suggested that the committee reach out to Vivek who was in charge of the pool club before it was dissembled. In addition, he stated that there would be a Wine and Paint Night that would be available for students who were not full party people and needed a calm night, there was a student who was willing to come and teach a painting workshop. Ouellet further recommended that the committee have something for Thrive, maybe by reaching out to the Resource Center and see where the SUO could help. Furthermore, in January is Sexual Assault Awareness month and an event idea called Cookies and Consent was brought up last year and he suggested we should reach out to SVPRO and partner with them to see how we should go about this event. He mentioned that February is Black History month and that the SUO should reach out

to the Caribbean Club and see if we could support them in any way possible. During Finals he recommended that Mindi would need to get more information on how but we should have BARK come in at various times so that students could relieve stress. Lastly, we could host an NHL tournament in second semester.

Dwivedi questioned if it was possible to host a FIFA tournament game night as Canada will be in the tournament for the first time in a long time.

Ouellet replied that it would be one hundred percent (100%) possible as long as who was hosting it knew the game and the rules.

4.4 December

Asif suggested the committee organize a party.

Bihani said that it would better if we host a party in December as an end to the semester.

Asif suggested that we could have a five (5) dollar fee for the party.

Ouellet added that before the pandemic there was party hosted called the Big Fricken Party.

Dwivedi suggested that the SUO host a Silent Party

Ouellet tasked Dwivedi with getting more information about a Silent Party

4.5 Lunch

Asif questioned whether the committee would like to host a free lunch on November 22nd.

Ouellet responded that would be suitable and we could host this lunch in the ballroom which can hold two hundred (200) students, instead of the Well. Additionally, he suggested we should host a student potluck where students could bring food. Finally, it was suggested that there could be game night one night and a movie night another time.

Mindi wondered, would we be able to host a sleepover horror night in the ballroom?

Dwivedi wondered if there could be cups of hot coffee during the finals at odd times as students would be needing it.

Ouellet responded that coffee would not be possible, but we had hot chocolate that would be readily available.

5. DISCUSSION ITEMS

5.1 Priorities in the UBC budget

Asif started off that Pashelka (the SUO President) was writing a letter regarding what the SUO committees think should be priorities in the UBC Budget, he added that for him personally, UBC parking was a big question that needed to be answered, and that food insecurity was still a problem that needed to be resolved.

The committee shared their thoughts, but everyone needed more time to respond.

Asif suggested that the committee have some time to think about these items and if anyone had any ideas, they could reach out to him to have their item or idea added to the letter.

6. ADJOURNMENT

Meeting adjourned at 17:15

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, November 3rd, 2022, UNC 105

Called to Order at 16:08

Directors Present

Vice-President Internal
Vice-President Campus Life
Faculty of Applied Science Representative
Faculty of Management Representative
Student at Large
Student at Large

Dhruv Bihani
Danial Asif
Akshata Pathak
Jes Mindi
Ruwaida Rashid
Myriam Su

Directors Absent

Student at Large
Director at Large
Director at Large
Student at Large

Ruwaida Rashid
Berat Celik
Aryam Dwivedi
James Achuli

Staff Present

Well Pub & Events Manager
Membership & Outreach Coordinator
Communications Manager

Michael Ouellet
Izzy Rusch
Becca Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

22/11/03.01

Bihani/Mindi

Be it resolved that the agenda be adopted

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/11/03.02

Mindi/Bihani

Be it resolved that the Campus Life Committee meeting minutes from October 27th, 2022, be adopted.

Carried

4. OLD BUSINESS

4.1 Free Lunch

Asif stated that the free lunch would be hosted in the UNC Ballroom, depending on the availability, but we would be aiming to serve around two hundred (200) students, and it would be operated on a first-come first-serve basis.

Ouellet suggested that the lunch be done in a barbeque style where pasta and garlic bread could be served around 11:30am – 2:30pm.

Bihani replied that the lunch that was catered for Student Orientation was really good and would be wonderful as an option to be served at the lunch.

5. NEW BUSINESS

5.1 Currently booked events

Ouellet listed the events that were currently booked:

- November 16th – Biochemistry boombox night
- November 17th – naughty bingo night
- November 18th – MSA vs Engsoc lip sync battle
- November 19th – toga party by the frat
- November 23rd – Fibonacci night by the Quantitative Science Course Union where they were a trivia
- November 24th – drag and draw, MSA bringing in a drag queen
- November 25th – SenSez hosting a Red flag party on the Nov 25th and on

- November 26th – mental health awareness and advocacy club booked the Well for night but SenSez wants to take over and do all ages party.

5.2 November events

Asif reminded that we are hosting a free massage event, which we would be needing to get more information on.

Ouellet responded that he had tried getting in contact with Dave from RBC to get more information and they planned on having another free massage event so we might be able to do a collaboration during finals week.

Asif added that he reached out to a silent party company and was waiting for a quote on how much it would cost.

Mindi informed the committee that she would be getting more information of how to get BARK for the finals season in the UNC.

Su spoke about an event that had taken place last winter where there was DIY hot chocolate with fire pits on Academy Way and wanted to bring it back again this year.

Ouellet added that we could do that this winter but we should order a one twenty by twenty (120 x 20) foot tent with space heaters so students could come customize their hot chocolate with sprinkles and socialize or go to the other buildings.

5.3 December events

Asif reminded the committee that the end of the year party would be happening, and he would be getting more information.

B. Evans suggested that the committee could host a gingerbread house decorating competition.

Ouellet loved B. Evans idea and added that we would be able to host an all ages one in the UNC building and the other half in the Well where students would be able to get drinks and decorate with their friends. He would be getting more information on the cost of gingerbread houses.

B. Evans wondered that if we were doing the gingerbread house party, would we be able to invite a live band?

Rusch replied that we might be able to have UBC Beats come in and do a live show and that Bihani should be able to get in contact and let the committee know.

Asif suggested a midnight breakfast.

The committee suggested that perhaps this was maybe an event for the second semester.

Ouellet informed the committee that the Potluck Movie Night idea should get started, he outlined that this would be where students could bring their own dishes and a movie could play – we could do this in the ballroom. In addition, in the second semester there would be a meal and paint including wine.

6. ADJOURNMENT

Meeting adjourned at 16:51

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, October 28th, 2022, UNC 133C & Zoom

Called to Order at 11:08

Directors Present

Vice-President External (meeting chair)
President
Student-at-Large
Faculty of Creative & Critical Studies Representative
Student-at-Large
Students' Advocate
Director at Large

Cade Desjarlais
Jakson Pashelka
Ash Marin
Hanna Donaldson
Twinkle Hora
Rachel Fortin
Megan Johnston

Directors Absent

Faculty of Science Representative
Student-at-large

Maziar Matin Panah
Georgia Mayhew

Staff Present

Governance Coordinator

Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/28.01

Donaldson/Marin

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/28.02

Donaldson/Hora

Be it resolved that the minutes of the meeting held August 25th, 2022 be adopted.

Carried

22/10/28.03

Donaldson/Marin

Be it resolved that the minutes of the meeting held September 9th, 2022 be adopted.

Carried

22/10/28.04

Hora/Donaldson

Be it resolved that the minutes of the meeting held September 22nd, 2022 be adopted.

Carried

4. OLD BUSINESS

4.1 Debrief of Municipal Election

Desjarlais brought the committee up-to-date on the campaign we had for the municipal election. It was a learning curve. Last year it looked like there were people running around, and this year this was how he felt. He wanted to make sure that next time there were volunteer times blocked off prior to the event. All around, there were about two hundred and fifty (250) people who voted on campus. Living in town for six (6) months seemed to be an issue for many students. He wanted to look at how this date was selected; he was aware that this was province wide. He commented on how Matin Panah made up his own game quizzing students on the prerequisites to vote prior to handing them swag, to which he felt was a good approach for conserving swag.

[Johnston entered at 11:14]

Desjarlais continued that there was a voter guide that he worked on with another student that was release through the Phoenix. We postered, we pushed on social media, we did a giveaway – he thought that there was some engagement there. He

wanted to see if anything went awry while he was not at the table.

Marin replied that there were some students just grabbing swag.

Desjarlais updated on the debate hosted by UBCO and OC. But yes, students were surprisingly grabby. He liked the Communications Manager's suggestion of having a drop box or a wheel to have them interact and engage, but to limit the speed of swag being picked up.

Fedoruk added that there was a lack of information that she felt she could give to students who did not live in Kelowna, but resided in neighbouring communities that were holding their own concurrent municipal elections.

Desjarlais replied that this was a struggle in his mind as well, many students live in Lake Country, Vernon, and Westbank. We could have had more focused information, and given them information about voting stations outside our Municipality.

Hora added that when a student asked a question that we did not know how to answer, how should this be dealt with, could we send them an email?

Desjarlais replied that we partnered with the AMS, the posters here were the same as Vancouver, but our posters linked to the City of Kelowna website. Pairing each campaign with a website that held all of the information they needed would be helpful.

Fortin wondered if we could have poster-sized fact sheets with frequently asked questions on it.

Desjarlais added that there could be a cheat sheet for the volunteers to have. Something to point to help the students understand as well.

5. NEW BUSINESS

5.1 Next Campaigns?

Desjarlais shared his ideas for next campaigns, beginning with: Tuition Engagement. As well as the frustration that students are feeling with the continued tuition increases. Pashelka and himself have had some meetings with UBCO, so that they could return to students with an answer of why these increases were happening for students. They wanted to know how to relay this information to students. The answer from UBC was that there were going to be cuts this year in budgeting for certain university departments because inflation was catching up, it had already affected the Vancouver campus. One of the things that would be happening was that the university was entering a bargaining year with their unionized staff. There may be departmental cuts. Tuition engagement had been a bit of a farce, he was looking to rebrand the survey. It was the university's job to tell us why there are tuition increases.

Pashelka wondered if Desjarlais was aware of the OC's planned walk out. They were holding one because of the tuition increase for international students, as well as concerns for the services they were providing.

Desjarlais replied that he was usually hesitant to partner with OC, as students' needs were different.

Johnston added that it only added to publicity if the needs were the same.

Pashelka and Desjarlais stated that the needs were fairly similar.

Desjarlais replied that if we had tents set up, coffee, donuts, music, students would

come out. We should be mindful of the colder weather.

Fedoruk suggested a bonfire, like the one that was held behind EME at the beginning of the semester/end of summer.

Desjarlais added that this may be a good opportunity for students to show collective action, as there had not been much work towards this type of engagement for a while. He asked the committee if they were interested in pursuing this?

There was consensus from the committee.

5.2 Materials for Fairness for International Students

Desjarlais thought that it was important to partner with the BCFS with some tabling issues. He would like to do at least one (1) BCFS tabling event, sometime after reading break, to get rid of the swag stuff he had prior to making another order.

6. INFORMATION ITEMS

6.1 Update from VP External's Office

Desjarlais added he was interested in petitioning the university. He had been meeting with parking services. There had been little headway. Parking downtown Kelowna for a full year came nowhere close to how expensive parking was on campus. He brought these concerns to business management operator, Shannon Dunn, to see if there were ways to make things more affordable, and to make sure that people who pay got their spots.

Johnston replied that as long as passes were being sold there would be no incentive to decrease the amount they were charging.

Desjarlais replied that their solution was to partner with the airport, and to have a shuttle to get students to campus. He wondered if H lot could be limited in terms of time. Perhaps making it available for students to park until a certain time of day. Currently H lot was day parking, at seven dollars and fifty cents (\$7.50). He thought that H lot could be day parking after 1pm, and he then wanted to make the more expensive lots, like G and F, day parking cheaper across the board.

Johnston wondered if the students on the waitlist would be affected negatively?

Desjarlais answered that this would not affect them negatively. He furthered that the university sold more spots than were available. The dirt lot, across the road by the round-about, was the current solution from the university.

Fortin wanted to know about the safety issues that students were facing because of the remote nature of these parking lots? She wanted to know if there was any student advocacy that she could be working towards.

Desjarlais replied that there were many break-ins. He replied to Fortin that she could encourage students to file police reports. The problem was that there was currently not enough data for the police to give more support, because students are not filing police reports. If students are coming to the Students' Advocate about break-ins and safety issues, they should be funneled to report these things to the police.

Pashelka wondered if security went down to the further lots.

Desjarlais replied that they attempt, but they are short staffed. He would look into cameras. He returned to the petition for parking. He suggested increasing the subsidy

for the bus pass. The university subsidizes the bus pass by ten percent (10%). This money comes from the parking passes. His idea was to increase the number that the pass was being subsidized. One of the reasons the parking pass went up this year was because they put a Green Levy on it as a Green Sustainability Fund. He would like to decrease every level of the parking pass by one hundred dollars (\$100).

Johnston could not see this being realistic.

Desjarlais replied that parking was not a huge stream of revenue by one office, and another office stated that this was a huge stream of revenue. There was a reason no VP External had gone after parking passes in years. Back to the petition, he would like to petition the university as this was an expense that students did not sign up for when they entered the university. He asked for thoughts from the committee about a structured petition and a plan in place. Would this be possible?

Johnston supported building a petition, but she did not believe in it.

Desjarlais replied that there had already been some movement. UBCO Administration told him that they were unaware that this was a student concern. It was our job to penetrate that insulation to get student voices heard. If we could get students behind an issue like parking to become part of the historical record as an issue, it would create credence for the university to consider student concerns.

Desjarlais updated on the BoG presentation, and the BoG donated seventy-five thousand dollars (\$75000) for food insecurity.

Marin and Hora wondered if the petitioning that had been done last year had made any change?

Johnston replied that this was because they sat in a box in the office.

Desjarlais stated that these were all BCFS campaigns.

Fortin added that there was the potential to do a mail out to update those petitioners.

Desjarlais replied that this event would be followed-up with, and he would ensure it would be put to use and make its way to the university's administration. He asked the committee if we should we look into doing our own petition? Perhaps an online petition.

6.2 Update about Transit

Desjarlais was also working closely with the university on lobbying the government to increase transit for Kelowna.

7. ADJOURNMENT

Adjourned at 12:04

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, October 24th, 2022, Virtual

Called to Order at 15:33

Committee Members Present

Board of Governors Representative (chair)
Director at Large
Faculty of Education Representative
Student At Large
General Manager

Tashia Kootenayoo
Spandan Ghevriya
Lindsay McGrail
Osho Gnanasivam
Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND MEMBERSHIP

22/10/24.01

McGrail/Ghevriya

Be it resolved that the agenda be adopted.

22/10/24.02

McGrail/Ghevriya

Be it resolved that the agenda be amended to include a discussion on Governance of the Oversight Committee.

Carried as amended

3. NEW BUSINESS

3.1 Governance of Oversight

McGrail inquired on past discussions of Governance of the committee.

Evans provided insight into the past activities and governance of the committee.

The Committee agreed to re-consideration of the chair for an emergency meeting.

4. INFORMATION ITEMS

4.1 Executive Office Hours

The committee considered concerns as mentioned at the Board of Directors meeting on regulations pertaining to Executive Directors office hour requirements.

The committee agreed there was merit to reviewing and proposing amendments to the regulations.

Ghevriya and McGrail as members of the Policy Committee would bring these concerns forward to the committee.

Gnanasivam emphasized the importance of students being aware of Executive drop-in hours.

The committee agreed to work with the Communication Manager to bridge this gap.

4.2 Annual General Meeting Committee Report

The committee discussed the Annual General Meeting and their committee report.

Kootenayoo agreed to start a working document for the committee to work on together.

4.3 Notice to Board of Directors

The committee discussed need to provide a monthly verbal report to the Board of Directors on committee business.

4.4 Executive Reviews Follow Up

Each member of the committee involved in Executive reviews provided a summary of their meetings.

4.5 Policy Amendments

This item was discussed above.

5. ADJOURNMENT

Meeting adjourned at 17:00

EMERGENCY OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, November 3rd, 2022, Virtual

Called to Order at 18:02

Committee Members Present

Board of Governors Representative (chair)
Director at Large
Faculty of Education Representative
Student At Large
General Manager

Tashia Kootenayoo
Spandan Ghevriya
Lindsay McGrail
Osho Gnanasivam
Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/11/03.01

McGrail/Ghevriya

Be it resolved that the agenda be adopted.

Carried

3. NEW BUSINESS

Kootenayoo submitted her notice of immediate resignation for the chair position and the committee accepted.

The Committee held a nomination period for the position, where McGrail's name was put forward for consideration.

22/11/03.02

McGrail/Ghevriya

Be it resolved that Lindsay McGrail be appointed chair of the Oversight Committee.

Carried unanimously

4. ADJOURNMENT

Adjourned at 18:20

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Student Committee Meeting, October 20th, 2022, Zoom

Called to Order at 17:05

Directors Present

Graduate Studies Representative
Vice-President Internal
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large
Student at Large

Kirthana Ganesh
Dhruv Bihani
Dina Alkharabsheh
Fátima Canales
Emily Comeau
Elizabeth Houghton
Nibirh Jawad
Vikas Kumar
Morgan King

Directors Absent

Student at Large

Anne Claret

Staff/Guests Present

Governance Coordinator

Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/20.01

Bihani/Jawad

Be it resolved that the agenda be adopted.

22/10/20.02

Canales/Bihani

Canales moved to amend the agenda by placing the Discussion Items 6.2 and 6.3 at the top of the agenda, above Old Business.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/20.03

Bihani/King

Be it resolved that minutes of the meeting held October 6th, 2022 be adopted.

Carried

4. DISCUSSION ITEMS

4.1 Hiking: Update + More Events?

Canales updated on the hiking event that was held. It went great, people were excited, and she was planning to do more. Perhaps another one (1) this Sunday, since the weather was changing fast. She asked for questions or comments about hiking, direct them to her. She urged the committee to feel free to connect students to her as well, through email or Instagram.

Ganesh wanted to hear about any outdoor event suggestions from the committee.

Comeau wanted to know how difficult it had been for students to get to these events?

Canales replied that they had created a carpooling process to make it work.

4.2 Biking: to/from UBCO, Safety, and More

Canales wanted to bring a concern to the committee. She said was used to using a bike, but during the bus strike, she began using her bicycle more. She began finding challenges, such as it being great in the mornings, but during the evening it got darker and more dangerous. She began doing a mix, going to the university in the daylight, and coming home on the bus – this again proved difficult because of the limited evening bus schedules. She wanted to try to see what options were available to facilitate students to move with their bicycles, she would like to make accessing information about this topic easier for students.

King replied that one of the things that could be done was utilize a map of the bike trails that connect to the Rail Trail, which would be safer than utilizing roads directly connected to the heavier traffic roads.

Comeau replied that there was a “bike bus” which was essentially a group of people biking together if people were afraid to bike alone in the evening. She also shared a link: <https://recreation.ok.ubc.ca/facilities/ubcycles/>

Ganesh summarized that perhaps a support group or club type student group could be helpful for those who would like some company biking. Like Safewalk for bikes.

Fedoruk updated that there was a valet for bikes located just outside the gym on campus.

Jawad replied that there was a web portal for city issues which he had heard garnered faster action from the city: <https://www.kelowna.ca/city-services/online-services/services-requests>

Ganesh asked Bihani to contact relevant staff members of the SUO to get the cycling ideas added to the SUO website.

5. OLD BUSINESS

5.1 GSC Office Hours

Ganesh thanked everyone for filling out the scheduling poll. She asked the committee to take a look at the list of dates. These dates have been booked in the Graduate Collegium, ASC 460. She will have QR codes and posters available for posting during the office hours.

King wondered if we could display a smaller GSC sign?

Ganesh replied that we only had the larger sign.

Jawad replied that if there were snack there, a sign that said “pick up snack, we are the GSC” could be sufficient.

Ganesh replied that this brought her to the next point: snacks. Coffee. Suggestions? Tims or Starbucks?

Discussion ensued.

Ganesh decided perhaps we should start with candy.

Jawad suggested a box of granola bars. He offered to go to Costco for a snack run.

Ganesh replied that these snacks could be for the event after the first office hours scheduled.

Kumar wondered if there was a pamphlet for the GSC office hours with an email address for the students who attend, or want to attend?

Ganesh replied yes, and explained what the committee had in stock in terms of visiting cards.

5.2 BCGEU Communications

Ganesh updated that B. Evans had been in contact with the shop stewards. We had their photos, their contact information, and these would be added to the website. There was also some information for students to find their rights and contacts. She received an update on the bargaining package, and they could not share because of privacy

concerns. She continued that we may have to attend the ratifying meeting to vote no, since they seem difficult to connect with.

5.3 Childcare: Update on Meetings

22/10/20.04

Ganesh/Comeau

Be it resolved that the item under "Old Business" called "Childcare: Update on Meetings" be tabled until the next meeting.

Carried

5.4 Childcare: Event for Students with their Families (Something Close to Christmas) – Preparation

22/10/20.05

Ganesh/Houghton

Be it resolved that the item under "Old Business" called "Childcare: Event for Students with their Families (Something Close to Christmas) – Preparation" be tabled until the next meeting.

Carried

6. NEW BUSINESS

6.1 SUO AGM Agenda Items

Ganesh updated on her meeting with the Executive Committee. She was looking to find ways to hold the Board accountable for the Graduate Students. She suggested making the Graduate Representative position an executive position, then an intermediate position. Both of these options were met with opposition. The VP Finance and Administration suggested that we could mandate each standing SUO committee have a student at large position for graduate students specifically, for one of each of the standing committees: Campaigns Committee, Finance Committee, Campus Life Committee, Policy Committee, and the Oversight Committee.

Bihani invited Ganesh to the next Policy Committee meeting, and suggested having an emergency Policy Committee meeting, as well as an emergency Board of Directors Committee meeting, to make sure GSC policy changes get through to the AGM this year.

King wondered if a survey to the Graduate Students would be appropriate.

Ganesh replied that she would aim to make a concise survey question.

Jawad added that if a three (3) sentence survey was difficult to create, we could create a link to give more explanation on top of the question.

7. DISCUSSION ITEMS

7.1 2022/23 Tuition Engagement Survey

Jawad updated on the email he had sent to everyone, and included links to this year's results and last year's: <https://consultations.students.ubc.ca/tuition-engagements/tuition-engagement-2023-24/>; https://scs-students-consultations-2022.sites.olt.ubc.ca/files/2022/07/2.1ii_2022.03_2022-2023-Tuition.pdf open until October 31st.

Ganesh wanted to know if Jawad was willing to draft an email for updating the email list, even though it seems as though the university was not listening to us, students at least know where we stand.

Jawad confirmed that he would be able to do that. He continued that on the tuition engagement website, there is a section that outlines what the increases generate, he wanted to highlight that thirty seven percent (37%) of the funding goes to staff. Compared to Vancouver, which is at twenty five percent (25%). This seemed disproportionate to him.

King replied that there may be a misattribution under staff funding.

Jawad replied that this should be amended if this was the case. It was too skewed in the case of the Okanagan campus.

Ganesh replied that if there was a jump of this much, there was not a proportional representation of the effects of the money spent. She wondered if in the email that Jawad created, there could be examples of two (2) or three (3) of the most pressing things for students to consider, such as the recommended increase is the same as last year; snapshotting the most important points.

8. ADJOURNMENT

Adjourned at 18:20

GRADUATE STUDENT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Student Committee Meeting, November 3rd, 2022, Zoom

Called to Order at 17:35

Directors Present

Graduate Studies Representative
Vice-President Finance and Administration
Student at Large
Student at Large
Student at Large

Kirthana Ganesh
Vrushank Kekre
Dina Alkharabsheh
Fátima Canales
Morgan King

Directors Absent

Student at Large
Student at Large
Student at Large
Student at Large
Student at Large

Elizabeth Houghton
Anne Claret
Emily Comeau
Nibirh Jawad
Vikas Kumar

Staff/Guests Present

Governance Coordinator
Graduate Student Community Facilitator (*incoming*)

Bri Fedoruk
Nadhiyya Shabir

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/11/03.01

Dina/King

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/11/03.02

King/Alkharabsheh

Be it resolved that the minutes of the meeting held October 20th, 2022 be adopted.

Carried

4. OLD BUSINESS

4.1 AGM Updates

Ganesh updated on the posts up on Instagram. The date of the AGM had been set for November 24th at 6:30pm in ADM 026. It would provide a place for the Membership to speak to and interact with the SUO. She urged Graduate Students to attend, and asked members of the committee to mention the AGM and the importance of it to other graduate students they interact with.

Alkharabsheh asked for a couple sentences that the committee could agree on to share more easily.

Ganesh updated that she would be doing a graduate student committee presentation at the AGM. She would be working on it during reading week and then sending it out to the committee. She asked the committee to look at the presentation during reading break so that she could send it along to the Communications Manager for viewing before the AGM.

King asked about the emergency meetings that were held?

Ganesh replied that there was lots of work that went in to coordinating the meetings, but everything went to plan. Our Bylaw change made it through the emergency Policy Committee meeting as well as the emergency Board of Directors meeting.

4.2 GSC Office Hours Debrief

Ganesh asked the committee how their office hours went?

King replied that the entire office hours were her, and Alkharabsheh, and two (2) students showed up.

Alkharabsheh replied that at the end of her office hours she spoke to some students in

the hall and introduced herself, she told them who she was and what she was doing, and they were excited about it, but they had not heard anything about it on social media or anything.

Canales stated that her hours were good, she and Kumar invited seven (7) people to speak with them. Their office hours were good, but they also needed to let people know about the GSC.

King brought up that a student mentioned to her, "Move UBC" collaboration event which comes with funding. They also mentioned that perhaps collaboration between other unions or course unions would be helpful. Even just for spreading the work of an event out. She thought that perhaps a poster so that people know who we are at the desk during office hours.

Canales wanted to offer a zoom link for virtual office hours.

King replied that the space would not support virtual meetings.

4.3 Tabled from last meeting – Childcare: Update on Meetings

Alkharabsheh updated on her meeting last week which went great. She had been meeting with interested stakeholders weekly. She met with Global Engagement, and they are going to be bringing some interested stakeholders from Campus Planning, Facilities, CoGS, and other offices, to the next meeting. They agreed on doing an event together for December. They also discussed students' issues, specifically of students with families. They were looking to create a working group. The goal for the next meeting would be to get some "buy-ins" from CoGS and Facilities. Both CoGS and Global Engagement have tools to access data on Graduate Students. We need some stats about graduate students and whether they have children or planning to have children. We also need some statistics from the childcare on campus. Getting it from UBC administration will have more merit than providing it ourselves.

Ganesh prompted Alkharabsheh to reach out to the Students' Advocate for information regarding the childcare data.

4.4 Tabled from last meeting – Childcare: Event for Students with their Families (Something Close to Christmas) – Preparation

Alkharabsheh stated that the event would be planned for the first week of December.

Ganesh replied that there was room for two (2) more larger events.

Alkharabsheh replied that the event would be family friendly – rather than strictly child oriented. For example, spouses, as well as children.

Ganesh was thinking that the upper limit for the event could be twenty-five hundred dollars (\$2500).

A replied that Nora told her that she would be trying to book the ballroom for the event.

Ganesh replied that we would need to book the ballroom soon, if we would like to have this event.

Alkharabsheh stated that a craft event would be nice.

Ganesh wondered if holiday card making could work?

Alkharabsheh thought that some kind of workshop would be fun. Something like gratitude, or a year planning thing. Secondly, she thought that we should promote the

GSC with a presentation. We could talk about the achievements that have been made so far. A questionnaire could be brought out later on. So, some fun activities, along with some serious activities that we could make use of.

King brought up that a vision board for the New Year could be a fun creative activity.

Ganesh noted stakeholders to reach out to:

- Equity and Inclusion Office
- SVPRO
- Resource Centre
- CoGS
- GSAC
- Faculty Coordinators
- AVP Students
- UBCO Childcare

5. ADJOURNMENT

Adjourned at 18:40

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Student Committee Meeting, November 17th, 2022, Zoom

Called to Order at 17:04

Directors Present

Faculty of Graduate Studies Representative (chair)
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Vice-President Internal

Kirthana Ganesh
Nibirh Jawad
Emily Comeau
Dina Alkharabsheh
Morgan King
Anne Claret
Elizabeth Houghton
Dhruv Bihani

Directors Absent

Student-at-Large
Student-at-Large

Fátima Canales
Vikas Kumar

Staff Present

Governance Coordinator

Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/11/17.01

King/Jawad

Be it resolved that the agenda be adopted.

22/11/17.02

Ganesh/Emily

Ganesh moved to amend the agenda by adding an item called AGM presentation under New Business.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/11/17.03

Alkharabsheh/Nibirh

Be it resolved that minutes of the meeting held November 3rd, 2022 be adopted.

Carried

4. NEW BUSINESS

4.1 Telemark Nordic Snowshoeing

- ❖ Hosting a Snowshoeing Event at Telemark Nordic Centre – December 18th, 2022

Houghton introduced this as an informal get together, no funding needed. We could just meet up and get the rentals offered there, it would be around twenty to twenty-five dollars (\$20 - \$25) for equipment.

Ganesh offered to get the communications manager to draft up a poster if she would like.

Houghton continued that carpooling would be helpful because public transportation is limited.

Ganesh included that the email perhaps should include that the drive up to the hill is not as high, for those who have car issues in mountain passes, as King stated.

Jawad wondered if we should offer some subsidizing for students in need, to get more students to participate.

Alkharabsheh replied that a reservation could be helpful to ensure students show up.

Jawad agreed.

Ganesh wondered, hearing all of this, if the committee should advertise three (3) weeks

in advance.

Houghton wondered if twelve dollars a person was how much we wanted to subsidize?

Ganesh agreed, and asked if the event could be family friendly.

Houghton added that an RSVP to the lodge would be helpful as well, and that yes, the event was welcoming to children, they were more cheaply priced. She wondered if we could ask the students to e-transfer ten dollars (\$10) to us, and we could pay for the rest of the event.

Jawad included that the World Cup finals are the same date, if we wanted to take that into consideration.

Houghton wanted to know how many people had been showing up to the hiking events?

King answered about ten to fifteen (10 – 15), and if there would be hot chocolate.

Houghton answered that she was thinking about hot chocolate and donuts.

Ganesh recapped:

- contact Telemark
- Bihani will get back to us about finances
- then Ganesh can get back to the committee about hot chocolate

22/11/17.04

Ganesh/Fedoruk

Ganesh moved to table the rest of this discussion to the next meeting.

Carried

4.2 Graduate Student Course Union Meetup

Jawad informed the committee that the Graduate Student Course Unions were back up and running. They had been a bit dampened during the pandemic. He proposed having a meet up, or invite them to one of our GSC meetings, a "delegate" from each, perhaps they could come to our next meeting, to say hi, nothing formal. Since all the course unions are under the SUO, it would make a lot of sense.

Ganesh wondered if we should invite them to our meeting, or if we should invite them to an event.

King replied that both have their pros and cons. We could send out a thing to see if they are available at this time, and if not, we could hold an event.

Ganesh wondered if they should join in the first half or the second half of our meeting, so that they do not take over our meeting with questions or conversations.

The committee agreed that this would make sense, to add them into the agenda so they could see that we are a formal committee that could help them out, and that we would like to hear their concerns. A meeting for relationship building. In the email we could put things you can bring to this meeting include: events we could help fund, issues they have from their courses, etc.

4.3 Graduate Collegium World Cup Party

Jawad updated that the world cup starts Sunday morning. He knew a lot of graduate students on campus like to watch their teams play together. Canada is playing on

Wednesday at 11:00am. He was hoping that the Grad Collegium had cable, but they no longer do.

Ganesh replied that she knew who to contact to talk about this, she would send Jawad the contact information. She also told Jawad that she could book the collegium immediately.

Jawad wanted to know if he could use office hours snacks to hand out during the game?

Ganesh replied that she could see no issue with this.

Jawad added that if there was enough interest, he would be happy to hold more watch parties. Canada was playing Belgium on Wednesday.

4.4 AGM Presentation

Ganesh let the committee know that the AGM was being held November 24th at 6:30pm in ADM 026. She would be doing a presentation about the GSC about what we have done. She wanted to show the committee the slides prior to the AGM, so that anyone who would like to add anything could add anything. Ganesh stated that the SUO does not track how many students interact with the SUO who are graduate students. There is a group of graduate students (us) who are trying to link all the graduate students together, in systems that are not catching any data to do with the graduate students they are gathering funding from.

The committee added their input to Ganesh's AGM presentation.

5. INFORMATION ITEMS

5.1 Update on GSS Collaboration

Comeau recapped the meeting they had yesterday. They had a meeting with Vancouver GSS. They exchanged updates on what we have all been working on, specifically orientation and child care. It had been brought up that the GSC could get involved with other grad student societies in British Columbia.

Claret updated that the childcare situation in Vancouver sounds similar to the situation here, not enough facilities, not enough spots available, the information they have been given was partial and not very helpful. The VP External for GSS was currently the point person for childcare, Claret thought that Alkharabsheh might want to get in contact with this person.

Alkharabsheh stated that this was great, if she had that contact, she would invite them to the meeting she had planned for next week.

Ganesh wanted to know about the GSS provincial body, and what the rules are about joining. She would like to see if there would be hiccups joining on our end.

Claret replied that she was not worried about policies that might get in the way, but that they did not provide any contact information to that regard. She would get back to the committee on that front. Lastly, they were wondering if a joint event could be plausible. End of February early March, in order to engage with grad students at UBCO to show we are working together with UBC Van.

Comeau stated that they were meeting again on December 7th, and that they would be meeting monthly to keep the lines of communication open.

Ganesh was excited for this relationship, and thought that this may be helpful to see how they lobby for their needs in Vancouver. She furthered that she could ask our own VP External about any contact with the GSS.

Alkharabsheh added that this was a great step for the committee. This would strengthen the GSC.

5.2 Move UBC Grants

- ❖ Small Grants: Up to \$200 – year round
- ❖ Large Grants: \$200 - \$1500 – apply by November 30th, 2022

King updated that the deadline might actually be December 15th instead of November 30th.

Ganesh wondered if the snowshoeing event could utilize this money?

King replied that the money might not be released in time for this.

Jawad replied that he had been hoping to coordinate a skiing event later in the winter. A second snowshoeing event could be coordinated if the first one works, which could be funded by this.

King wondered if instead of going to big white for skiing, we could go tubing.

Jawad replied that those who come to Big White could do whatever they would like to do when they get to the mountain.

King replied that basically, we would provide transportation.

6. ADJOURNMENT

Adjourned at 18:36

SUO Executive Monthly Summary

Name: Dhruv Bihani

Report Month: October

Did you fulfil your hours requirement each week?

Yes I did full fill the requirement of each week.

If no, which week did you not fulfil your hours requirement and why?

ACTIVITES COMPLETED THIS PERIOD

- Attended all Executive committee meeting
- Graduate student committee meeting
- Meeting with Kate to discuss the policies needed to be changed this year
- Campus life committee meeting
- Conducted student association orientation
- Reviewed applications for funding
- Helped plan pumpik craving
- Changed the policies for presenting in the agm
- Met with the piano club to solve their issue
- Give funding to club

ACTIVITIES IN PROGRESS

- *Planning of career fair*
- *Research for women resource centre*
- *Planning of the events for November and December*
- *Agm agenda*

ACTIVITIES IN PROGRESS

ISSUES FOR IMMEDIATE ATTENTION

- *Financial status of the SUO currently*
- *Agm presentation*

ACTIVITIES TO BE STARTED

- *December event planning*
- *Food security planning*
- *Model of the building planning*

NOTES / OTHER

SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: October 2022

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

ACTIVITES COMPLETED THIS PERIOD

- Met with UBC for frosh concert debrief
- Attended the SUO/DVC meeting
- Implemented the free breakfast
- Implemented the FIFA 23 tournament at the well
- Met with VP Finance Vrushank Kekre for the year-to-date review of the campus life budget stream
- Chaired one (1) media fund committee meeting
- Chaired three (3) campus life committee meetings - main topic of discussion was upcoming events
- Implemented the pumpkin carving extravaganza
- partnered with seven (7) student associations and organized the house of horrors
- Met with Management Student Association to discuss possible collaborations at future events
- Disney Trivia Night at the well
- Attended three (3) board meetings
- Halloween Trivia at the well
- Attended three (3) executive committee meetings
- Office hours from 24th October onwards
- Met with an outside party interested in hosting a toga party at the well

ACTIVITIES IN PROGRESS

- *Working with Michael Oulette to ensure that we are well planned for the events in the school year in terms of logistics.*
- *Getting quotes from vendors for a potential silent disco themed party at the well*

ISSUES FOR IMMEDIATE ATTENTION

ACTIVITIES TO BE STARTED

- *Putting in a safe event application to UBC for recess as it is a big event*
- *Promotion of free lunch during November*

NOTES / OTHER

SUO Executive Monthly Report

Name: Vrushank Kekre

Report Month: October 2022

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

ACTIVITIES IN PROGRESS

- Reviewing Student Association Funding Applications
- Meeting with UBCO battlebots club
- Emergency Executive meeting X3
- UBC VP Finance search committee meeting
- YTD Review with Leanne
- BOD Meeting X2
- Meeting with Agelink club
- Meeting with Astronomy club
- Games club meeting
- MUN club meeting
- Meeting with DVC
- Executive committee meetings
- SAFC meeting X 2
- Finance Committee meeting
- Green Bean shop space discussion over proposal
- Setting up SUO Business reviews
- Office hours
- VP Campus life YTD review

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

-

NOTES / OTHER

-

SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month: October

Outline the hours fulfilled for each week within the reporting month.

25 hours per week, except for Thursday Oct 20th and 21st.

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

I took Thursday off and half of Friday off to prepare for two midterms. I made the staff aware and let Jason and Leanne know, as has been the process for days off this far into the year.

ACTIVITES COMPLETED THIS PERIOD

- Emergency Executive Meeting
- Meeting with the lead negotiators in of the ATU Local
- Continued to draft and amend transit statement
- Interview with Global News to express concerns over Transit Strike
- Discussed transit strike response with the AVP Students, Dale Mullings
- Workplace Accommodation Policy Working Group with UBC Counsel
- Giveaway to Promote Municipal Election
- Postering for Municipal Election
- Created Video for Municipal Election promotion
- Tabling for GOTV x2...promotion of the advanced poll on campus
- Board of Directors Meeting Tuesday 11th Oct.
- SUO/DVC Monthly Meeting
- Informal Learning Spaces Furniture Subcommittee...looking at redesigning the Arts Atrium, Floor 2.5, and Fipke.
- **Secured \$75,000 for food insecurity supports for students** and working with Health and Wellness to support mealshare plan.
- Met with Shannon Dunn from Parking Services to discuss student concerns
- Published a Voter Guide for the Municipal Election in the Phoenix
- Spoke with several Council candidates to highlight student concerns

- Exec Meeting...discussed AGM
- Board of Directors meeting (3 hours!!)
- Held Office Hours Mondays, Tuesdays, and Thursdays
- Committed \$500 donation to Movember initiative (EngSoc/Management Fundraiser)
- Secured all funds raised for Expo
- October 28th, Campaigns Committee Meeting
- Spoke with Dale to discuss Academic Advising
- Student Affordability Task Force Meeting

ISSUES FOR IMMEDIATE ATTENTION

- *Strategies for Tuition Consultation*
- *New Campaigns...Fairness for International Students*
- *Follow up on Parking Services*

NOTES / OTHER

- *I did not include answering emails or coordinating meetings in this report. I am sure the Board will recognize how much time needs to be dedicated to good communication. Additionally, I am finding it hard to quantify everything that I do because I am constantly thinking of ways to improve and find solutions. I also go into office quite often to maintain closer relationships with staff. Additionally, travel time is another portion of the job that I do not think is adequately represented in this form of report. Further, I am in the office very often when I have extra time to meet with staff and the GM on a regular basis*