



**University of British Columbia Students' Union Okanagan (UBCSUO)  
Annual General Meeting (AGM) 2013**

**The AGM is held annually by your Student Union as a matter of procedure to keep compliant with the Society Act and the University Act by accepting the Auditor's Report and the Executive Report of the previous year.  
It is a meeting of strictly business and procedure.**

**Wednesday, November 06, 2013 at 11.00 am  
UNC Theatre 106 – University Centre Building**

**Minutes**

The Meeting was called to order at 11.36 am

- 1.1 Recognition of Okanagan Peoples' Territory
- 1.2 Ratification of the Chair

**BIRT** Thomas Macauley be approved as Chair of the 2013 UBCSUO AGM

**UNANIMOUS  
CARRIED**

- 1.3 Approval of Agenda

**BIRT** the agenda for the 2013 UBCSUO AGM be approved as presented

**Moved By: #7  
Seconded By: #11  
CARRIED**

- 1.4 Approval of Minutes for AGM held Wednesday, November 21, 2013 @ 2.00 pm

It is unclear from the AGM minutes of 2012 whether the following motions were approved 1.8.2, 1.8.3, 1.8.4, 1.8.5. Moving forward the by-laws proposed in the minutes from the 2012 AGM will be addressed at an SGM specifically for the ratification of a new set of by-laws.

The following two (2) motions were carried:  
18.8 BIRT The following Environmental Policies be adopted as presented.  
By-Law VIII BIRT the bylaws regarding slates be approved as presented

**Moved By: #21  
Seconded By: #73  
CARRIED**



- 1.5. By-Law X (1) & (2) Impeachment of:
- (i) Services Coordinator
  - (ii) Internal Coordinator
  - (iii) External Coordinator

Mr. Blake Edwards repealed this on 31st October 2013, thus this motion will be postponed indefinitely.

**Moved By: #21**

**Seconded By: #02**

**CARRIED**

- 1.6 Annual Audit prepared by Kemp Harvey Hunt Ward  
\*\*\*Note: This is an audit report prepared by an external accounting firm of last year's numbers and the book keeping practices for the 2012/2013 year.

**Presentation: Rocky Kim, Financial Coordinator**

**Question #62:** Clarification that the renovations to The Well were attributed to the purchase of capital assets and contributions to the Student Centre.

**Answer Financial Coordinator:** Yes, the purchase of capital assets of \$46,000 and the other \$160,000 was contributions to the Centre.

**Question #62:** Why was the budget for The Phoenix was not mentioned in the audit as the Students' Union does collect funds on behalf of The Phoenix.

**Answer Financial Coordinator:** There were no budget figures available from last year and upon my appointment I contacted The Phoenix for their detailed budget hence next year there will be figures available for the succeeding Financial Coordinator, but unfortunately not for this year.

**Question #62:** There is a contingency for legal fees; will this contingency need to be used?

**Answer Financial Coordinator:** There are a couple of lawsuits we need to account for. Currently there are no bad debts payable, or liabilities to be paid off. There is the possibility that we will need to make payments, which is why this is accounted for.

**Question #62:** There were no funds set up, the note in the audit states; the potential damages could not be determined. What is the progression of this is there a better estimate now the audit is completed.

**Answer Financial Coordinator:** Unfortunately, I misunderstood the question; the General Manager will be able to more readily answer this specific question.



**Answer General Manager:** The arbitration is in an abeyance stage now, and that would be the wrongful dismissal portion of the former General Manager's claim. We have approached him regarding his demands for Information and this has since ceased. The next step would be mediation. The Lawyers statement is contained within the General Manager's report submitted to this AGM.

**BIRT** the annual budget report prepared by Kemp Harvey Hunt Ward be accepted.

**Moved By: #1**

**Seconded By: #32**

**CARRIED**

1.6.1 **BIRT** the audit for the 2012/2013-year be accepted.

Summarized audit findings. Explained assets and liabilities

1.6.2 **BIRT** Kemp Harvey Hunt Ward be appointed as the Auditor for 2013/2014 financial year

**Moved By: #1**

**Seconded By: #32**

**BIFRT** that the Executive of UBCSUO investigates the feasibility of another auditor for the 2014/2015 audit.

**Moved By: #62**

**Seconded By: #1**

**CARRIED**

1.7 Budget 2012/2013

**Presentation: Rocky Kim, Financial Coordinator**

**Question #1:** Why is there such a large increase on the Student Life line item when there was little increase in actually spending?

**Answer Financial Coordinator:** This is the second year UBCO had a "Week of Welcome" and the biggest. Most events are cost recoup; a significant amount is spent without charging Students. These are subsidized by the Student Life line item and offered as cheap as possible or free.

**Services Coordinator:** The adjustment to the Student Life line item was made before Rocky Kim became Financial Coordinator. A strategic long-term plan of how to spend money effectively on students is needed.



**Question #1:** The same question applies to the Executive Fund line item.

**Answer Financial Coordinator:** The Executive Fund was increased to enable straightforward support of student ideas without having to bring smaller dollar value requests to the Board of Directors.

**Question #1:** What items are included under miscellaneous line items?

**Answer General Manager:** This is income or revenue outside of the normal Financial Statement – items without a line item. If they became consistent a line item would be created.

**Question #1:** Under miscellaneous there is an item “Expenses” why is this blank?

**Answer Financial Coordinator:** This is a new line item that we have not yet used.

**Question:** What is the process to change the line item “Ombudsman” to “Ombudsperson”?

**Answer Financial Coordinator:** The Internal Coordinator had already made this request and it will be amended.

**Question Internal Coordinator:** Can “UBC ACC OK”, be amended to read “UBCICC”?

**Answer Financial Coordinator:** This will be amended.

**CARRIED**

#### 1.8 **Executive Report 2011/2012**

Rocky Kim	UBCSUO Financial Coordinator (see attached)
Shaman McLean	UBCSUO Internal Coordinator (see attached)
Nick Dodds	UBCSUO Services Coordinator (see attached)
Alex Gula	UBCSUO External Coordinator (see attached)

#### 1.9 **Question Period:**

**Question #1:** Why is there little evidence of campaigns this year?

**Answer External Coordinator:** This is because the focus this year has been on internal problems within the UBCSUO. There have been campaigns:

- Transit survey
- Reusable water initiative



- World Water Day
- Women's Gala

The External Coordinator will be asking the Board of Directors what they would like to see for January and February.

**Question #1:** Where is the Student Union going?

**Answer Financial Coordinator:** During the organizational changeover next year there will be a financial package available covering the next 5 years.

**Answer External Coordinator:** During the transition period with the new Executive Team next year, it would good to spend more time with them outlining their roles and the expectations of those roles.

**Answer Internal Coordinator:** More direction is needed and I would advocate for the Slate system, as this has proved successful in the past.

**Answer Services Coordinator:** The By-Laws and Constitution were written when the UBCO was much smaller, now this has grown the By-Laws and Constitution need to be rewritten to take this into account.

1.10 **The Meeting Adjourned @ 1.18 pm**

**Moved By: Financial Coordinator**

**Seconded By: #67**

<b>Minutes Approved by:</b> Thomas Macauley (Meeting Chair)
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<b>Date:</b> 18 <sup>th</sup> November 2013
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