

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 9, 2021, Virtual Call

13:00 Call to Order

Directors Present

President (meeting chair)	Tashia Kootenayoo
Vice-President Finance & Operations	Muhammad Waseem
Vice-President External	Ahmed Ahmed
Vice-President Internal	Shiven Vinod Khera
Vice-President Campus Life	Jakson Pashelka
Director at Large	Kai Rogers
Director at Large	Priscilla Uribe
Director at Large	Jaanvi Shah
Director at Large	Cade Desjarlais
Faculty of Arts and Social Sciences Representative	Lindsay McGrail
Faculty of Creative & Critical Studies Representative	Laavanya Prakash
Graduate Studies Representative	Kirthana Ganesh
Faculty of Science Representative	Leoul Woldemariam
Faculty of Management Representative	Josie Leung
Faculty of Applied Science Representative	Sam Diab
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Education Representative	Serena Slonowski
Board of Governors Representative (<i>ex-officio</i>)	Shola Fashanu
Senate Caucus Student Representative (<i>ex-officio</i>)	Dylan Rogers

Directors Absent

Staff Present

Advocacy & Governance Coordinator	Sarah Furgason
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

21/08/09.01

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

21/08/09.02

Be it resolved that minutes of the meeting held, 2021 be adopted.

4. PRESENTATIONS

4.1 Phoenix News

21/08/09.03

Be it resolved that the Phoenix News budget be approved for the 2021/22 academic year as attached.

5. EXECUTIVE REPORTS

21/08/09.04

Be it resolved that the Executive Reports be adopted as attached.

6. COMMITTEE BUSINESS

6.1 Executive Committee

21/08/09.05

Be it resolved that the minutes of the meeting held August 3, 2021 be adopted.

6.2 Finance Committee

6.3 Policy Committee

21/08/09.06

Be it resolved that the minutes of the meeting held July 27, 2021 be adopted.

6.4 Campus Life Committee

21/08/09.07

Be it resolved that the minutes of the meeting held July 30, 2021 be adopted.

6.5 Campaigns Committee

21/08/09.08

Be it resolved that the minutes of the meeting held July 30, 2021 be adopted.

6.6 Oversight Committee

21/08/09.09

Be it resolved that the minutes of the meeting held July 28, 2021 be adopted.

7. REPORT ON UNIVERSITY RELATIONS

7.1 Board of Governors

7.2 Senate

7.3 Other University Committees

8. OLD BUSINESS

9. NEW BUSINESS

10. INFORMATION ITEMS

10.1 Hiring Committee

10.2 Next Board Meeting Date

11. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, July 26, 2021, Virtual Call

Meeting called to order 13:05

Directors Present

President (meeting chair)	Tashia Kootenayoo
Vice-President Finance & Operations	Muhammad Waseem
Vice-President External	Ahmed Ahmed
Vice-President Internal	Shiven Vinod Khera
Vice-President Campus Life	Jakson Pashelka
Director at Large	Kai Rogers
Director at Large	Priscilla Uribe
Director at Large	Jaanvi Shah
Director at Large	Cade Desjarlais
Faculty of Arts and Social Sciences Representative	Lindsay McGrail
Faculty of Creative & Critical Studies Representative	Laavanya Prakash
Graduate Studies Representative	Kirthana Ganesh
Faculty of Science Representative	Leoul Woldemariam
Faculty of Management Representative	Josie Leung
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Education Representative	Serena Slonowski

Directors Absent

Faculty of Applied Science Representative (<i>no regrets</i>)	Sam Diab
Senate Caucus Student Representative (<i>ex-officio</i>)	Dylan Rogers
Board of Governors Representative (<i>ex-officio</i>)	Shola Fashanu

Staff Present

Advocacy & Governance Coordinator	Sarah Furgason
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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

21/07/26.01

Rogers/Khera

Be it resolved that the agenda be adopted.

21/07/26.02

Rogers/Desjarlais

Be it resolved that the agenda be amended to add a motion to 6.6 to appoint Cade Desjarlais to the Oversight Committee.

Carried

21/07/26.03

Ahmed/Leung

Be it resolved that the agenda be amended to add a motion to 6.5 to appoint Serena Slonowski and Lavaanya Prakash and to the Campaigns Committee.

Carried

21/07/26.04

Ahmed/Jakson

Be it resolved that the agenda be amended to add a motion to 6.4 to appoint Grace Halpin and Lavaanya Prakash to the Campus Life Committee.

Carried

21/07/26.05

Ahmed/Uribe

Be it resolved that the agenda be amended to add a motion to 6.3 to appoint Lindsay McGrail to the Policy Committee.

Carried

21/07/26.01 Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

21/07/26.06

Desjarlais/Waseem

Be it resolved that minutes of the meeting held July 12, 2021 be adopted.

Carried

4. PRESENTATIONS

4.1 Budget

Waseem presented on the budget.

Khera spoke in favour of the budget and said that he felt the Executive Directors were well consulted during the process.

Ahmed and Pashelka agreed and thanked Waseem for his work.

Waseem thanked the Finance Manager, Leanne Smailes for her hard work on the budget.

Uribe spoke in favour and appreciated seeing a focus on advocacy and sustainability initiatives.

21/07/26.07

Ahmed/Waseem

Be it resolved that the budget be approved.

Carried

4.2 Strategic Plan

Kootenayoo provided an update on the strategic plan. A draft of the plan will be sent out following the meeting and there will be an opportunity for feedback from Directors and staff.

4.3 Justice, Equity, Diversity, and Inclusion (JEDI) Proposal

Will Shelling presented on the JEDI proposal submitted by Baku Consulting.

Waseem asked about the cost of the proposal. He wanted to ensure that the cost wouldn't exceed 5 – 10% of what is estimated.

Shelling stated that it could be added to the contract but further discussion would be required to ensure the needs of the organization are being met.

4.4 Media Fund Proposal

Pashelka gave an overview of the proposal submitted by The Phoenix News. Khera provided additional information.

Kootenayoo said that a Phoenix News representative would need to present on their proposal before it could be approved and said a special meeting could be arranged if needed.

5. EXECUTIVE REPORTS

21/07/26.08

Waseem/Khera

Be it resolved that the Executive Reports be adopted as attached.

Carried

6. COMMITTEE BUSINESS

6.1 Executive Committee

21/07/26.09

Leung/Khera

Be it resolved that the minutes of the meeting held July 13 and 20, 2021 be adopted.

Carried

Desjarlais left at 14:01

6.2 Finance Committee

21/07/26.10

Waseem/Woldemariam

Be it resolved that the minutes of the meeting held July 21, 2021 be adopted.

Carried

6.3 Policy Committee

21/07/26.11

Waseem/Leung

Be it resolved that Lindsay McGrail be appointed to the Policy Committee.

Carried

6.4 Campus Life Committee

21/07/26.12

Woldemariam/Pashelka

Be it resolved that Lavaanya Prakash and Grace Halpin be appointed to the Campus Life Committee.

Carried

6.5 Campaigns Committee

21/07/26.13

Pashelka/Khera

Be it resolved that Serena Slonowski and Lavaanya Prakash be appointed to Campaigns Committee.

Carried

6.6 Oversight Committee

21/07/26.14

Waseem/Rogers

Be it resolved that Cade Desjarlais be appointed to the Oversight Committee.

Carried

6.7 Media Fund Committee

21/07/26.15

Pashelka/Khera

Be it resolved that the minutes of the meeting held July 19, 2021 be adopted.

Carried

7. REPORT ON UNIVERSITY RELATIONS

7.1 Board of Governors

7.2 Senate

7.3 UBC Naming Committee

Kootenayoo provided information about the Naming Committee.

8. OLD BUSINESS

9. NEW BUSINESS

10. INFORMATION ITEMS

10.1 SUO Room Access

Hildred provided directors with information about how to book the SUO Board Room or Theatre.

10.2 Next Board Meeting Date

The next board meeting will take place August 9, 2021.

11. ADJOURNMENT

Meeting adjourned at 14:23

Rising from the Ashes: Our Vision for *The Phoenix*,

September 1, 2021 - May 1, 2022

Executive Summary

We are beyond excited to share our proposal and budget for UBC Okanagan's student-led newspaper, *The Phoenix*. We have a world-class campus and we want to deliver the paper that our students deserve. We call our vision "Rising from the Ashes" because it features bold new initiatives, including a return to circulation as a physical paper, on-campus events, a physical space to create a presence and establish the newspaper as an institution, as well as the development of new media outputs.

The Phoenix serves the students of the UBC Okanagan campus and believes strongly in the role of the press as a voice for democracy, debate, and community. *The Phoenix* is open to all UBC Okanagan students who wish to contribute and participate in the creation of content as well as the sustainability of the newspaper. To this end, in addition to seeking to obtain a physical office space as we return to campus, *The Phoenix* will incorporate a section for both academic and creative volunteer submissions to enable diverse representation from all students.

In order to truly represent the diversity of our campus, *The Phoenix* endeavours to address a wide range of topics including, but not limited to, reconciliation on campus, post-pandemic futures, student wellbeing, environmental collapse, and cultures of anti-racism.

We hope you are as excited for the future of *The Phoenix* as we are! Our students deserve to fully benefit from the multifaceted platform of the student paper. As such, we hope to deliver this excellent vision to our campus in order to best serve our entire student body!

New Initiatives and Incorporating Feedback

We hope to return to a print format in Winter Term 2. However, before we can make that leap, we need to first establish a strong structure, team, and culture within *The Phoenix*. Last term, we contacted SUO executives to gain insight on how to improve *The Phoenix*. With this SUO feedback, we created a poll to see which suggested forms of media students would be most interested in. These new changes are a direct result of SUO input and our general student body survey. Upon approval of our proposed budget, *The Phoenix* will work toward implementing the following new media outputs, while continuing to serve as a voice for campus life and news:

- SUO and UBCO Governance (Senate/BoG) Spotlights
- Student Academic Publishing (with diverse faculty representation)
- UBCO Sports Highlights Videos (assuming a return to spectator events)
- Student Spotlights (creatives, activists, community leaders, etc.)
- Professor Profiles
- Guest Speaker Events
- Video Interviews

Budget

This budget is informed by past approved budgets for *The Phoenix* as provided by the SUO Finance Manager. In order to implement improvements and successfully operate as a student newspaper with an organized internal structure, dedicated team, and hard-working culture, we propose allocating the Student Media Fund accordingly:

Staff	Cost Bi-Weekly
Editor in Chief*	\$250
Managing Editor*	\$225
Media & Web Publisher	\$200
Sports Videographer & Photographer	\$200
Graphic Designer	\$200
Writer/Editor: Campus Life	\$200
Writer/Editor: Opinions	\$200
Writer/Editor: Arts & Culture	\$200
Writer/Editor: Science & Technology	\$200
Writer/Editor: Features	\$200
	\$2,075 (bi-weekly)
Honoraria	\$33,200 (16 pay periods)
Printing Costs	
Production	\$2,000
Printing	\$5,000
(Subtotal)	\$7,000
Events	
Guest Speaker Conferences	\$500
Professional Consultants	\$500
Event Costs	\$500
Hiring/Training Costs*	\$500
(Subtotal)	\$2,000
Miscellaneous	
CUP Fees	\$215
Website Hosting	\$250
Equipment	\$500
(Subtotal)	\$965
Grand Total	\$43,165

The Phoenix recognizes the importance of social and cultural diversity on our campus. To that end, it pays staff as it has always done because it recognizes that this is the best way to attract individuals from diverse backgrounds including those from historically marginalized groups. While *The Phoenix* is in good standing now, it is important to acknowledge that there was a history of poor fiscal management within *The Phoenix* in the past.

We are confident in our new leadership and moving forward, *The Phoenix* is committed to continuing to rectify past challenges and have already made steps to strengthen the relationship between *The Phoenix* and the SUO so that we can best serve the student body.

Prioritizing a financially responsible budget, our proposal outlines our plans to restructure *The Phoenix*. This fiscally responsible budget will allow necessary restructuring, enable new initiatives, and support our return to a printed paper.

***The Phoenix* Terms of Reference:**

1) *The Phoenix* will be in full control of its own internal structure, content production, succession plan, and hiring process. This is in accordance with:

BYLAW XVI –STUDENT MEDIA FUND

112

Only accredited Student Union based media outlets in good standing shall be eligible for student media fund funding, subject to the following:

- a. applications for the Student Media Fund must demonstrate financial need, and, if requested, fully disclose the applicant's previous year's finances;
- b. eligibility for funding shall not be contingent on editorial stance and/or content;
- c. under no circumstances may the Student Union dictate to, restrict, censor, or impose any conditions not directly relating to financial management on a media outlet funded by the Student Union;

2) *The Phoenix* is committed to hiring practices that promote Equity, Diversity, and Inclusion.

3) The staff of *The Phoenix* will be paid accurately and on-time in accordance with the approved budget: 16 pay periods bi-weekly; beginning September 1st, 2021 and ending May 1st, 2022.

4) In accordance with completion of point 3), and contingent upon the successful hiring and training of a new staff team, *The Phoenix* will publish content on a weekly basis during its pay periods established in point 3).

5) *The Phoenix* reserves the right to refuse content and/or advertising if it deems that this material violates UBC's commitment to a respectful environment:

<https://hr.ubc.ca/sites/default/files/wp-content/blogs.dir/14/files/UBC-Statement-on-Respectful-Environment-2014.pdf>

Conclusion: We look forward to delivering a robust, active, and engaged campus newspaper that reflects the diversity of our student body, provides a range of opportunities for student involvement, facilitates cross-campus communication, and shares our passion for campus life at the dynamic and ever-growing UBCO campus.

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Tashia Kootenayoo
WORKED: 50

REPORT END DATE : 07-31-21

#HOURS

ACTIVITIES COMPLETED THIS PERIOD

- Attended th BCFS Semi Annual General Meeting
- Filmed two videos with UBC for CREATE and RE-CREATE 2021-2022. Organized the filming of videos for other executives.
- Met with Will Shelling of Bakau Consulting for the Justice Equity Diversity Inclusion (JEDI) Audit proposal
- Drafted a copy of the strategic plan. Re-evaluated the quality of this work.
- Chaired the Executive Committee and Board of Directors meeting.
- Met with the BCFS to discuss SUO transition and on-boarding processes.

ACTIVITIES IN PROGRESS

- Final drafting and research for the Strategic Plan.
- Chaired Hiring Committee debriefs and interviews. Including Prep for reporting status to the Board.
- Met with LP from Potentia HR Consulting firm to discuss Labour Relations.
- Planning the SUO Board Day Retreat.

ISSUES FOR IMMEDIATE ATTENTION

- Truth and Reconciliation education slides – upon the return of Sarah Furgason (Advocacy Governance Coordinator) from holidays.

NOTES

- I was away on vacation leave for most of this period as approved by the Oversight Committee.

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Jakson

REPORT END DATE: 08-04-2021

#HOURS WORKED: 46

ACTIVITIES COMPLETED THIS PERIOD

- Media fund committee met, and the Phoenix news presented their desired budget to the committee. UPDATE: The Phoenix have received an updated TOA that VP Internal Shiven has completed and revised with the committee.
- The Campus life committee met and introduced two new members as appointed by the board. Discussions were had with UBC regarding fall event programming as well.
- All SUO exec/staff swag has been ordered, will be shipped in the coming weeks.
- Reached out to SVPro, a collaboration group has started to work with party safe resources.

ACTIVITIES IN PROGRESS

- Finalizing forms for talent for September events. Currently reviewing contracts and terms.
- Preparing a presentation for UBC RPCC and the Risk management group for the white t events.
- White T shirts in process of being printed and sent to Red bull for sizing and screen print etc.
- Working with the board and Phoenix on getting a budget approved for their honoraria.

ISSUES FOR IMMEDIATE ATTENTION

- UBC to discuss space on campus.
- Meet with Michelle and RPCC committee Aug. 12
- Creating assets for social media and do brand training

ACTIVITIES TO BE STARTED

- Create the volunteer program package and review it with the board.
- Harmony date to be sought out further.
- ... (add / remove bullets as required)

NOTES / OTHER

- Folder of the Be Mindful campaign for September
- ...

PLEASE LIMIT YOUR REPORT TO ONE PAGE

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Ahmed Ahmed

PAY PERIOD ENDED: 01-08-21

#HOURS WORKED: 50

ACTIVITIES COMPLETED THIS PERIOD

- Attended all Positive Space, Student Task Affordability, Climate action plan 2030 and OER Committee committees' meetings and followed up with my duties in providing a student point of view
- Finalized the Sponsorship packages and consulted with Campus Life, VP internal, SEO.
- Scheduled events and campaigns days throughout the year after consulting with the campaigns committee directors.
- Consulted campaigns directors then Purchased SWAG items for Jump Start/Create/Expo
- Collaborated with VP Internal and Advocacy coordinator on way and steps the SUO could take to prevent the ongoing Rentals Crisis for incoming and continuing students
- Collaborated with VP internal and Advocacy Coordinator and IPS to work on informing new students of Quarantine Requirements

ACTIVITIES IN PROGRESS

- Drafting a mental health template that will be shared inclusively with all mental health partners
- Sending Sponsorship packages to Sponsors
- BCFS Campaigns OER first campaign

ISSUES FOR IMMEDIATE ATTENTION

- Housing rental crisis in Kelowna next steps?? Waitlists are huge. What Should students do?
- ...
- ...

ACTIVITIES TO BE STARTED

- U-Pass promotion and campaign

NOTES / OTHER

- There aren't any notes at the moment!
- Thank you!

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Muhammad Waseem

REPORT END DATE: 07-30-21

#HOURS WORKED: 60

ACTIVITIES COMPLETED THIS PERIOD

- Meetings with Finance Manager
- Budget Presentation prep
- Finance Committee meeting
- Graduate Budget meeting
- Campus Life committee meeting
- Meetings with MSA
- Vancouver AMS GM conversations about finances and administration
- Final budget meetings with VP Internal regarding sustainability
- Meeting with VP internal regarding resource center budgets
- Media fund meeting to discuss finances around media
- Review/signing of payroll, budget YTD, expenses

ACTIVITIES IN PROGRESS

- Mapping out plans for SA funding
- Discussing partnerships for SA's with other execs
- Meeting course union VP Finances and discussing budgets

ISSUES FOR IMMEDIATE ATTENTION

- Meeting of **Student Association Committee**

ACTIVITIES TO BE STARTED

NOTES / OTHER

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Shiven Vinod Khera
#HOURS WORKED:60

PAY PERIOD ENDED: 08-04-2021

ACTIVITES COMPLETED THIS PERIOD

- Met with UBC's housing Ambassador to spearhead a solution for the housing crisis that students are facing
- Expo volunteer list created
- Chaired the Policy committee meeting – Reviewed our locker policy, made sustainability policy plans etc
- Met with climate relations to spearhead meatless Mondays
- All other UBC committee and internal committee meetings
- Partnered with Project Equifood – SUO X UBC Food Services- Follow up meetings with parties involved – Working group created.

ACTIVITIES IN PROGRESS

- Working on auditing our H/D plan – Health and Dental Audit companies are currently being reviewed.
- Meeting with the SEO to collaborate on initiatives like Create and Jumpstart 😊 - Weekly meetings
- Planning expo and collaborating with showcase – Weekly meetings with the SEO as mentioned above
- Media Fund committee- Plan to restructure Phoenix in a reasonable manner which doesn't intrude with their inner workings but also satisfies the board of directors.
- Draft for Green policies

ISSUES FOR IMMEDIATE ATTENTION

- No issues that require immediate action, initiatives at this point are longer term and except for admin immediate actions, project actions are ongoing.

ACTIVITIES TO BE STARTED

- All logistical action items from the projects given most will enter their implementation phase starting August
- Commons steering committee starting soon 😊))
- JEDI review – Policy committee

NOTES / OTHER

- All great so far!! Looking forward to all the learning 😊

PLEASE LIMIT YOUR REPORT TO ONE PAGE

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Executive Committee Meeting, August 3, 2021, Virtual Call

Meeting called to order at 11:08

Committee Members Present

President (meeting chair)

Vice-President External

Vice-President Finance & Operations

Vice-President Internal

Vice-President Campus Life

Tashia Kootenayoo

Ahmed Ahmed

Muhammad Waseem

Shiven Vinod Khera

Jakson Pashelka

Committee Members Absent

Staff Present

Advocacy & Governance Coordinator

Sarah Furgason

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2. ADOPTION OF AGENDA

21/08/03.01

Ahmed/Khera

Be it resolved the agenda be adopted.

Carried

3. INFORMATION ITEMS

3.1 AMSxSUO Networking

Kootenayoo gave an update on the AMS x SUO networking social. Kootenayoo suggested doing the networking social in combination with SUDS in October.

Directors discussed options for meeting with AMS Executives.

3.2 Social Media

Pashelka said he was considering making a document for organizing social media posts. Waseem reminded directors that there are funds set aside in the budget for creation of assets as needed. Khera suggested Canva. Kootenayoo said Pashelka should connect with the Project Manager to ensure digital tools are appropriate for SUO use and to follow up with Waseem to get approval prior to spending.

3.3 Hiring Updates

Kootenayoo provided an update on the process for hiring a General Manager. Five candidates have been interviewed and three have been short-listed. A recommendation will be submitted to the Board of Directors for consideration.

The Campus Life Coordinator job description is being reviewed and will be provided to the Board of Directors prior to striking a hiring committee.

3.4 Student Association Covid-19 Protocols

Khera said some clubs were seeking information about requiring students to provide proof of vaccination. Khera said that student associations can make a request but cannot require students to disclose their status. For one club this is posing a problem since their external organization requires it for the annual conference.

Directors discussed the possibility of requiring proof of vaccination for Student Associations.

The issue was referred to the Policy Committee.

Kootenayoo asked if the Executive Directors wanted to take a more comprehensive stance on the issue, possibly advocating to the university.

Khera thought the vaccine should be highly encouraged.

Ahmed wanted to see what other student societies are advocating for.

The issue of covid-19 safety precautions for students was referred to the Campaigns Committee.

4. ADJOURNMENT

Meeting adjourned at 11:56

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Policy Committee Meeting July 29, 2021, Virtual Call

Meeting called to order at 15:02

Committee Members Present

Vice-President Internal (meeting chair)
Director at Large
Faculty of Arts Representative

Shiven Vinod Khera
Priscilla Uribe
Lindsay McGrail

Staff Present

Advocacy and Governance Coordinator

Sarah Furgason

Committee Members Absent

Student at Large
Director at Large
Faculty of Applied Science Representative
General Manager

Nolan Schmeeckle
Kai Rogers
Sam Diab
vacant

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2. ADOPTION OF AGENDA

McGrail/Uribe

Be it resolved that the agenda be adopted.

Carried

3. INFORMATION ITEMS

3.1 Procedure for Allocating Lockers to Student Associations

Committee members discussed procedures to put in place for allocating lockers to Student Associations. Factors like active membership and good standing with the SUO were considered possible fields for the application process. McGrail brought forward the eligibility criteria established by the AMS. McGrail will reach out to the AMS to find out more about their internal procedures.

All agreed that an online form would work best for Student Associations.

3.2 Sustainability Fund Allocation Procedure

Khera led a discussion on how the sustainability fund will be allocated to Student associations. McGrail thought it would be best to use the fund as a reimbursement process rather than awarding the funds directly to the Student Association accounts. Furgason suggested that feedback from the Finance Manager and Membership Outreach Coordinator would be helpful. Khera discussed the need to have clear eligibility criteria. McGrail suggested a list of pre-approved businesses/items to make it easy for Student Associations to easily find sustainable options.

3.3 Review of Committee Regulation

Khera asked committee members for their input on whether it was a priority to review the Committees Regulation.

Furgason suggested a review of the Elections Regulation might be a higher priority. She will circulate the most recent report of the CRO which includes recommendations.

Khera asked if committee members could also review the elections regulations of other student societies.

4. ADJOURNMENT

Meeting adjourned at 15:41

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Campus Life Committee Meeting, July 30, 2021, Virtual Call

12:00 Call to Order

Committee Members Present

Vice-President Campus Life (meeting chair)

Vice-President Internal

Vice-President Finance

Director at Large

Well Pub Manager

Student at Large

Faculty of Creative and Critical Studies Rep.

Membership Outreach Coordinator

Manager, Student Engagement

Jakson Pashelka

Shiven Vinod Khera

Muhammad Waseem

Jaanvi Shah

Mike Ouellet

Colby Jeffries

Laavanya Prakash

Izzy Rusch

Liz Hilliard

Liesl Weber

Committee Members Absent

Director at Large

Faculty of Health and Social Development Rep.

Cade Desjarlais

Grade Halpin

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2. DISCUSSION ITEMS

2.1 Introductions

Committee members introduced themselves.

2.2 Alumni Paint Night

Pashelka brought up that Tashia wanted to discuss this item. Mike asked if this is for Alumni and for home coming. Mike mentioned that it's a \$10 ticket and he has experience organizing such events. In the past, a fine arts student was hired to create an artistic design. Paint etc. was bought from Finance. Waseem seconded the idea. Laavanya will reach out to find a student in the CCS faculty.

2.3 Create Movie Night

Pashelka brought up that he had a meeting with Shylo

Liesl made the comment for two movie nights, Sunday and Monday.

Waseem made comments about having the ice cream club invite and first and second years split into the different nights. Liesl liked the idea. She also brought concerns of sharing food in an enclosed space. Mike talked about protocols to avoid and concerns for contamination.

3. ADJOURNMENT

Meeting adjourned at 12:24

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Campaigns Committee Meeting, July 30, 2021, Virtual Call

Meeting called to order at 12:03

Committee Members Present

Vice-President External (meeting chair)
Faculty of Management Representative
Faculty of Education Representative
Advocacy & Governance Coordinator
Student at Large

Ahmed Ahmed
Josie Leung
Serena Slonowski
Sarah Furgason
Mohamed Konain

Guests Present

Vice-President Internal
Director At Large

Shiven Khera
Priscila Uribe

Committee Members Absent

President
Faculty of Creative & Critical Studies Representative

Tashia Kootenayoo
Laavanya Prakash

1. ACKNOWLEDGEMENT OF TERRITORY

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2. NEW BUSINESS

2.1 Campaigns Scheduling

Ahmed led a discussion on scheduling for term 1 campaigns. The committee agreed to run the Open Textbooks Now campaign during the first two weeks of September and on September 19th at Expo. The Mental Health Campaign will run prior to mid-terms, during Mental Health Awareness Week from October 3rd – 9th. The Fairness for International Students campaign will take place November 15th – 19th. Ahmed suggested the Mental Health Campaign should be implemented again in the first week of November.

Khera asked what would be included in the implementation of campaigns. Ahmed confirmed a variety of tools will be used in campaigns work, including social media and in-person tabling.

Ahmed reminded committee members that there will likely be a federal election in the fall with a corresponding campaign to encourage students to vote.

2.2 SWAG Items

Ahmed asked committee members to provide input on possible promotional items for giveaways. Pricilla suggested water bottles, agendas or calendars. Konain agreed and said notebooks are also a highly sought-after item for students. Leung also agreed and liked the idea of getting drawstring bags. Slonowski suggested fun pens, mini-hand sanitizers, stickers, gel ice packs for packed lunches or injuries, carabiner key rings, lip chap. Khera mentioned re-usable grocery bags.

3. INFORMATION ITEMS

3.1 Mental Health Campaign

Ahmed provided more information about the Mental Health Campaign. Part of the campaign is making students aware of the resources available to them through the Student Care Plan, University, and locally. Ahmed asked what the campaign should look like and how to engage with students. He asked if committee members could research what mental health campaigns look like at other institutions.

Slonowski liked the idea of items that would encourage students to reach out to and connect with friends or family, like a postcard. She suggested colouring pages and free passes to yoga or fitness classes.

Ahmed said there would be another opportunity at the next meeting to discuss more ideas.

4. ADJOURNMENT

Meeting adjourned 12:54

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Oversight Committee Meeting, July 28, 2021, Virtual Call

Meeting called to order at 17:30

Committee Members Present

Director at Large

Student at Large

Advocacy & Governance Coordinator

Kai Rogers

Fatima Al-Roubaiai

Sarah Furgason

Committee Members Absent

Director at Large

Cade Desjarlais

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

3. INFORMATION ITEMS

3.1 September Reviews

Committee members discussed procedure for September reviews.

3.2 Executive Member Performance

Rogers discussed his concerns regarding an Executive Committee member. Committee members discussed options for addressing the concerns.

Rogers provided information about complaints brought forward about another Executive Committee member. Committee members discussed next steps for investigating the allegations.

Committee members discussed the possibility of mediation for two Executive Committee members.

Al-roubaiai left at 18:37

4. ADJOURNMENT

Meeting adjourned at 18:54