

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 23, 2021, Virtual Call

13:00 Call to Order

Directors Present

President (meeting chair)	Tashia Kootenayoo
Vice-President Finance & Operations	Muhammad Waseem
Vice-President External	Ahmed Ahmed
Vice-President Internal	Shiven Vinod Khera
Vice-President Campus Life	Jakson Pashelka
Director at Large	Kai Rogers
Director at Large	Priscilla Uribe
Director at Large	Jaanvi Shah
Director at Large	Cade Desjarlais
Faculty of Arts and Social Sciences Representative	Lindsay McGrail
Faculty of Creative & Critical Studies Representative	Laavanya Prakash
Graduate Studies Representative	Kirthana Ganesh
Faculty of Science Representative	Leoul Woldemariam
Faculty of Management Representative	Josie Leung
Faculty of Applied Science Representative	Sam Diab
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Education Representative	Serena Slonowski
Board of Governors Representative (<i>ex-officio</i>)	Shola Fashanu
Senate Caucus Student Representative (<i>ex-officio</i>)	Dylan Rogers

Directors Absent

Staff Present

Advocacy & Governance Coordinator	Sarah Furgason
-----------------------------------	----------------

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

21/08/23.01

Be it resolved that the agenda be adopted.

21/08/23.02

Be it resolved that a leave of absence be approved for Cade Desjarlais from August 15 to September 20, 2021, inclusive.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

21/87/23.03

Be it resolved that minutes of the meeting held August 9, 2021 be adopted.

4. EXECUTIVE REPORTS

21/08/23.04

Be it resolved that the Executive Reports be adopted as attached.

5. COMMITTEE BUSINESS

5.1 Executive Committee

21/08/23.05

Be it resolved that the minutes of the meeting held August 6, 10, and 17, 2021 be adopted.

5.2 Finance Committee

21/08/23.06

Be it resolved that the minutes of the meeting held August 18, 2021 be adopted.

5.3 Policy Committee

21/08/23.07

Be it resolved that the minutes of the meeting held August 12, 2021 be adopted.

5.4 Campus Life Committee

5.5 Campaigns Committee

5.6 Oversight Committee

5.7 Graduate Student Committee

21/08/23.08

Be it resolved that the minutes of the meeting held July 20, 2021 be adopted.

21/08/23.09

Be it resolved that Graduate Student Committee honoraria be disbursed as follows:

Name	July 30 th Meeting	Honoraria
Anne Claret	Present	\$50
Rina Garcia	Present	\$50
Nibirh Jawad	Present	\$50
Maya Pilin	Absent	\$0
Ben Wiltshire	Present	\$50

6. REPORT ON UNIVERSITY RELATIONS

6.1 Board of Governors

6.2 Senate

6.3 Other University Committees

7. NEW BUSINESS

7.1 Annual General Meeting

21/08/23.10

Be it resolved that the Annual General Meeting be held November 24, 2021.

8. INFORMATION ITEMS

8.1 Return to Campus

8.2 Communications Coordinator

8.3 Truth and Reconciliation Commission

8.4 Next Board Meeting Date

9. ADJOURNMENT

Dear SUO Board of Directors,

I, Cade Desjarlais, am requesting a leave of absence from the 15th day of August 2021 to the 20th day of September 2021. As a candidate in this upcoming election, I am asking for this leave of absence to ensure full transparency in an effort to maintain our non-partisan status as to not hinder our important work as a student's union.

Thank you,

A handwritten signature in black ink, appearing to read 'Cade Desjarlais', written in a cursive style.

Cade Desjarlais

Director at Large

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 9, 2021, Virtual Call

Meeting called to order at 13:06

Directors Present

President (meeting chair)	Tashia Kootenayoo
Vice-President Finance & Operations	Muhammad Waseem
Vice-President External	Ahmed Ahmed
Vice-President Internal	Shiven Vinod Khera
Vice-President Campus Life	Jakson Pashelka
Director at Large	Kai Rogers
Director at Large	Priscilla Uribe
Director at Large	Jaanvi Shah
Faculty of Arts and Social Sciences Representative	Lindsay McGrail
Faculty of Creative & Critical Studies Representative	Laavanya Prakash
Graduate Studies Representative	Kirthana Ganesh
Faculty of Science Representative	Leoul Woldemariam
Faculty of Management Representative	Josie Leung
Faculty of Applied Science Representative	Sam Diab
Faculty of Health & Social Development Representative	Grace Halpin

Directors Absent with Regrets

Director at Large	Cade Desjarlais
Faculty of Education Representative	Serena Slonowski
Board of Governors Representative (<i>ex-officio</i>)	Shola Fashanu
Senate Caucus Student Representative (<i>ex-officio</i>)	Dylan Rogers

Staff Present

Advocacy & Governance Coordinator	Sarah Furgason
Membership Outreach Coordinator	Izzy Rusch
Well Pub Manager	Mike Ouellet
Finance Manager	Leanne Smalles

Guests Present

Phoenix News	Rachel Macarie
Potentia HR	Louis-Philippe Lavoie

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

21/08/09.01

Rogers/Khera

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

21/08/09.02

Waseem/Leung

Be it resolved that minutes of the meeting held July 26, 2021 be adopted.

Carried

4. PRESENTATIONS

4.1 General Manager Hiring Committee

Lavoie presented on the report of the hiring committee for the SUO General Manager.

Waseem said directors should feel comfortable to ask questions and that the hiring of the General Manager is an important decision.

Khera spoke in favour of the choice in candidate for General Manager.

Waseem asked Lavoie to elaborate on next steps.

Lavoie said that the hiring committee would like to make an offer so that the incoming General Manager can start as soon as possible.

Rusch provided perspective from a staff member, as she served on the hiring committee.

Lavoie provided information about the role of the General Manager for newer board members.

21.08.09.03

Waseem/Khera

Be it resolved that Jason Evans be hired for the position of General Manager.

Carried unanimously

4.2 Phoenix News

Macarie presented the proposal for the Phoenix News.

Directors expressed some concern over the budget and the lack of follow-through on agreed upon requirements in previous years. Directors also stated that they wanted to ensure the Phoenix News is supported and given the opportunity to be successful.

Kootenayoo thanked Macarie for the presentation.

21/08/09.04

Waseem/Khera

Be it resolved that the Phoenix News budget be approved for the 2021/22 academic year as attached.

21/08/09.05

Waseem/Rogers

Be it resolved that the amount be changed to \$21,582.50, with additional funds to be disbursed based on a presentation to the board of directors in January of 2022.

Kootenayoo was in favour of the amendment.

Directors discussed what should be included in the report.

Waseem suggested the criteria for the report be included in the terms of agreement.

McGrail spoke in favour of the amendment.

Khera agreed that the amendment was fair and thanked everyone for their input.

Amendment carried

21/08/09.04 carried as amended

5. EXECUTIVE REPORTS

21/08/09.06

Leung/Waseem

Be it resolved that the Executive Reports be adopted as attached.

Carried

Executive Directors provided an overview of their activities during the reporting period.

Directors discussed the housing crisis and SUO response.

6. COMMITTEE BUSINESS

6.1 Executive Committee

21/08/09.07

Khera/Leung

Be it resolved that the minutes of the meeting held August 3, 2021 be adopted.

Carried

6.2 Finance Committee

6.3 Policy Committee

21/08/09.08

Khera/McGrail

Be it resolved that the minutes of the meeting held July 27, 2021 be adopted.

Carried

6.4 Campus Life Committee

21/08/09.09

Pashelka/Khera

Be it resolved that the minutes of the meeting held July 30, 2021 be adopted.

Carried

6.5 Campaigns Committee

21/08/09.10

Ahmed/Leung

Be it resolved that the minutes of the meeting held July 30, 2021 be adopted.

Carried

6.6 Oversight Committee

21/08/09.11

Rogers/Khera

Be it resolved that the minutes of the meeting held July 28, 2021 be adopted.

Carried

7. REPORT ON UNIVERSITY RELATIONS

7.1 Board of Governors

7.2 Senate

7.3 Other University Committees

21/08/09.12

Waseem/Khera

Be it resolved that Lindsay McGrail be appointed to the UBC Wellbeing Okanagan Action Network.

Carried

8. OLD BUSINESS

9. NEW BUSINESS

10. INFORMATION ITEMS

10.1 Hiring Committees

Kootenayoo said there would be a separate meeting to come up with a clear process for future hiring committees and asked Directors to contact her if they are interested in taking part.

10.2 Next Board Meeting Date

The next Board of Directors meeting will take place August 23, 2021.

11. ADJOURNMENT

Meeting adjourned at 15:01

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Tashia Kootenayoo
WORKED: 60

REPORT END DATE : 08-15-21

#HOURS

ACTIVITIES COMPLETED THIS PERIOD

- Completed Hiring Committee for General Manager, brought forward a presentation to the Board of Directors on the process and ratified recommendation.
- Attended meeting with the Graduate Student representative to discuss standing committee and bylaws, also attended policy committee to flag the review of Bylaws for the Annual General Meeting (AGM) circulated feedback form
- Drafted prep and communication document to UBC Administration on students concerns for Fall Resumption
- Redrafted Communications Coordinator job description with LP from Potentia HR and circulated static feedback form to the staff.
- Handled Media and Social communications for Rental Crisis, ie. Met with Dale Mullings AVP of Students, Provost meeting, Drafted statement, made social assets and prepped for interview CBC Radio daybreak

ACTIVITIES IN PROGRESS

- Redrafting RFP for JEDI Audit. Met with UBC Equity to overview the process and next steps for GM.
- Met with BCFS and HR Consult to draft on-boarding plan document for General Manager.
- Managing on-going labor relations inquiries.
- Met with Alumni UBC to continue discussions on HomeComing Collaboration

ISSUES FOR IMMEDIATE ATTENTION

- Truth and Reconciliation education slides
- Slides for Student Association Orientation.

NOTES

- Waiting for General Manager to further strategic planning document, should inquiry with Executive on this timeline and plan.

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Jakson

REPORT END DATE: 08-18-2021

#HOURS WORKED: 55

ACTIVITIES COMPLETED THIS PERIOD

- Media fund Terms of Agreement has been signed and forwarded to the finance department.
- Met with Redbull to discuss future sponsorships, on campus event tentative schedules, etc.
- All SUO general swag orders have been placed, received sample, finishing the purchase.
- SUO banners and tent organized and set up for fall events, hot desk.
- Volunteer scheduling notes completed, waiting to be implemented in collab w/ SEO.

ACTIVITIES IN PROGRESS

- Pending talent forms from artist managers for performances to be held this fall.
- Preparing a presentation for UBC RPCC and the Risk management group for White T and future events.
- In collaboration with Sunset Booking agency to seek guest speakers to be held in term 1.
- Focusing scheduling on October events, planned first few well Wednesdays, working around restrictions.

ISSUES FOR IMMEDIATE ATTENTION

- Waiting for Liz Hilliard to update the SUO on the shared space on upper floor UNC.
- Meet with Michelle and RPCC committee Aug. 19 (pushed back from the 12th)
- Updating the social media documents (still need to post for Steph, repost CRO notice)

ACTIVITIES TO BE STARTED

- An activation around Harmony in Spring 2022, brand sponsorship packages w/ VP External
- Office Calendar to be updated once concrete events are set.

NOTES / OTHER

- Folder of the Be Mindful campaign for September/mental health push for fall resumption.

PLEASE LIMIT YOUR REPORT TO ONE PAGE

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Ahmed Ahmed
#HOURS WORKED: 50

PAY PERIOD ENDED: 15-08-21

ACTIVITIES COMPLETED THIS PERIOD

- Attended all Positive Space, Student Task Affordability, Climate action plan 2030 and OER Committee committees' meetings and followed up with my duties in providing a student point of view
- Worked on Housing Student Concerns with VP internal (Shiven) and held meeting with UBCO housing and AVP students
- Advocated for a Hybrid model semester per arising concerns around Vaccinations, COVID outbreaks, Rental crisis and Quarantine plans to Office of Provost, AVP students, Faculty Deans.
- Drafted a statement along with VP internal and Advocacy coordinator to communicate the SUO efforts to students
- Purchased Water Bottles for Jumpstart students with SUO Branding
- Attended an Interview with Kelowna Capital News on students concerns on resumption to campus

ACTIVITIES IN PROGRESS

- Planning and scheduled (postponed) Expo as restrictions in the Okanagan will be taking place till September 2021
- Holding sending sponsorships packages for sponsors based on current Covid restrictions
- SWAG Items order for campaigns committee
- Working on a communication post of connecting students to faculty advisors

ISSUES FOR IMMEDIATE ATTENTION

- Expo might be cancelled again if Covid restrictions are extended
- Students concerns are being accommodated but still alerting

ACTIVITIES TO BE STARTED

- U-Pass promotion and campaign

NOTES / OTHER

- There aren't any notes at the moment!
- Thank you!

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Muhammad Waseem

REPORT END DATE: 08-13-21

#HOURS WORKED: 50

ACTIVITIES COMPLETED THIS PERIOD

- Meetings with Finance Manager
- Career Fair meeting
- Review of Statement of operations (Expenditure comparison to last year)
- Review/signing of payroll, budget YTD, expenses
- Reviewing Budget to create possible funds for financial aid
- Meetings around advocacy for students regarding vaccine mandates
- Meetings to discuss event planning and contingency plans for September
- Meeting with VP internal regarding resource center budgets

ACTIVITIES IN PROGRESS

- Mapping out plans for SA Orientation
- Meeting course union VP Finances and discussing budgets

ISSUES FOR IMMEDIATE ATTENTION

- SUO Investment discussions with Finance Committee

ACTIVITIES TO BE STARTED

NOTES / OTHER

SUO EXECUTIVE BI-WEEKLY SUMMARY

NAME: Shiven Vinod Khera
#HOURS WORKED:60

PAY PERIOD ENDED: 08-18-2021

ACTIVITIES COMPLETED THIS PERIOD

- Met with UBC's housing Ambassador to spearhead a solution for the housing crisis that students are facing
- Met with the provost office to advocate for more online classes for individuals who cannot make it to campus
- Expo planning with the SEO- Postponed the event
- Met with the faculty of Applied sciences to advocate for more online classes.
- Chaired the Policy committee meeting – Reviewed our locker policy, made sustainability policy plans etc
- Met with climate relations to spearhead Plant Forward Mondays
- All other UBC committee and internal committee meetings
- Partnered with Project Equifood – SUO X UBC Food Services- Follow up meetings with parties involved – Working group created.
- Plant forward Mondays volunteer group created with Director at Large (Priscilla)

ACTIVITIES IN PROGRESS

- Health and Dental plan promotion planning – Student engagement
- Meeting with the SEO to find an adequate solution to safely do EXPO.
- Planning expo and collaborating with showcase – Weekly meetings with the SEO as mentioned above
- Media Fund committee- Plan to restructure Phoenix in a reasonable manner which doesn't intrude with their inner workings but also satisfies the board of directors
- Draft for Green policies
- Working with housing related issues with VP External.
- Closely working with Director at Large (Priscilla) on all climate initiatives.

ISSUES FOR IMMEDIATE ATTENTION

- No issues that require immediate action, initiatives at this point are longer term and except for admin immediate actions, project actions are ongoing.

ACTIVITIES TO BE STARTED

- All logistical action items from the projects given most will enter their implementation phase starting August
- Commons steering committee starting soon ☺))
- JEDI review – Policy committee

NOTES / OTHER

- All great so far!! Looking forward to all the learning 😊

PLEASE LIMIT YOUR REPORT TO ONE PAGE

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Emergency Executive Committee Meeting, August 6, 2021, Virtual Call

Meeting called to order at 11:32

Committee Members Present

President (meeting chair)

Vice-President External

Vice-President Finance & Operations

Vice-President Internal

Vice-President Campus Life

Tashia Kootenayoo

Ahmed Ahmed

Muhammad Waseem

Shiven Vinod Khera

Jakson Pashelka

Staff Present

Advocacy & Governance Coordinator

Sarah Furgason

Guests Present

Louis-Philippe Lavoie

Potentia HR

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. INFORMATION ITEMS

2.1 Hiring Committee

Kootenayoo gave an overview of the work being done by the committee to date. LP from Potentia HR provided additional comments. The process began with a job description and posting. All candidates were vetted by Potentia according to the criteria in the posting. The Hiring Committee met, conducted interviews, and held debriefs to discuss the candidates. There were two rounds of interviews to provide an opportunity for candidates to present on how they would hold a strategic planning session. A unanimous decision has been reached for the preferred candidate and will be presented to the Board of Directors at the meeting on August 9th.

Executive Directors reached a consensus that Lavoie will contact the candidate to let them know they are shortlisted and pending approval by the Board of Directors on August 9th.

3. ADJOURNMENT

Meeting adjourned at 12:21

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Executive Committee Meeting, August 10, 2021, Virtual Call

Meeting called to order at 11:10

Committee Members Present

President (meeting chair)

Vice-President External

Vice-President Finance & Operations

Vice-President Internal

Vice-President Campus Life

Tashia Kootenayoo

Ahmed Ahmed

Muhammad Waseem

Shiven Vinod Khera

Jakson Pashelka

Staff Present

Advocacy & Governance Coordinator

Sarah Furgason

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

21/08/10.01

Ahmed/Khera

Be it resolved that the agenda be adopted.

Carried

3. NEW BUSINESS

3.1 Board Honoraria

21/08/10.01

Ahmed/Pashelka

Be it resolved that the Board of Directors honoraria be approved as follows:

Name	Honoraria Percentage
Cade Desjarlasi	100%
Sam Diab	50%
Kirthana Ganesh	100%
Grace Halpin	100%
Josie Leung	100%
Lindsay McGrail	100%
Laavanya Prakash	100%
Kai Rogers	100%
Jaanvi Shah	50%
Serena Slonowski	100%
Priscilla Uribe	100%
Leoul Woldemariam	50%

Carried

Waseem and Khera abstained.

Kootenayoo reminded executive directors of the purpose of the monthly reports.

4. INFORMATION ITEMS

4.1 Covid-19 Safety Response and Student Housing

Khera provided an update on the current lack of housing available to students, following a meeting with Dale Mullings. The SUO will be advocating to Faculty for greater flexibility for online options. He suggested a meeting with the Provost as well.

Executive Directors discussed student safety, as the cases of covid-19 in the Central Okanagan continue to increase.

Kootenayoo thought the SUO should be advocating for mandatory vaccines.
Waseem and Khera agreed.

Directors discussed options for advocating for a safe return to campus.

4.2 Campus Life Coordinator

Kootenayoo discussed next steps for posting the position of the Campus Life Coordinator.

After further discussion, Executive Directors agreed to prioritize the hiring of the Communications Coordinator. Kootenayoo will bring the job description to the Executive Committee for consideration.

4.3 UBC Alumni Homecoming

Kootenayoo said Alumni has requested involvement and volunteers from the SUO. Kootenayoo will follow up with the Campus Life Committee.

4.4 Federal Election

A Board member has expressed interest in running in the next federal election. Furgason will look into potential concerns, determine if a leave of absence is necessary, and report back to the Executive Directors.

5. OLD BUSINESS

21/08/10.03

Khera/Waseem

Be it resolved the meeting move in camera.

Carried

Meeting moved in camera at 12:11.

Meeting moved ex-camera at 12:32.

6. ADJOURNMENT

Meeting adjourned at 12:33.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Executive Committee Meeting, August 17, 2021, Virtual Call

Meeting called to order at 11:05

Committee Members Present

President (meeting chair)

Vice-President External

Vice-President Finance & Operations

Vice-President Internal

Vice-President Campus Life

Tashia Kootenayoo

Ahmed Ahmed

Muhammad Waseem

Shiven Vinod Khera

Jakson Pashelka

Staff Present

Advocacy & Governance Coordinator

Sarah Furgason

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

21.08.17.01

Khera/Ahmed

Be it resolved that the agenda be adopted.

Carried

3. OLD BUSINESS

3.1 Phoenix News Terms of Agreement

Pashelka provided committee members with the most recent Terms of Agreement (TOA) proposed between the SUO and the Phoenix News.

Kootenayoo suggested a quarterly review on engagement. Pashelka discussed how the Phoenix News plans to collect and present information on engagement.

Executive directors discussed what they would like to see included in the TOA.

After a fulsome discussion, directors agreed on the changes to be made. Pashelka will follow up with the updated document.

3.2 Covid-19 Response

Khera gave committee members an update on how Student Associations will be able to safely hold events in 2021-22. He will be working with UBC to ensure protocols are being followed.

Kootenayoo said UBC is working with the SUO to promote vaccination clinics and rapid testing. Waseem suggested snack giveaways at vaccination clinics on campus.

Kootenayoo will reach out to Dale Mullings for more information.

Kootenayoo said the University is considering hiring student ambassadors to promote vaccinations on campus and has requested collaboration from the SUO. Kootenayoo will connect Waseem with Mullings for further discussions.

4. NEW BUSINESS

21.08.17.02

Khera/Waseem

Be it resolved that the individual honorarium for Resource Centre head coordinators be increased to up to \$350.00 per month per coordinator.

Khera motivated the motion.

Kootenayoo spoke in favour of the motion.

Carried unanimously.

5. INFORMATION ITEMS

5.1 Frequently Asked Questions

Pashelka said he is working on FAQ content to be made available on the updated SUO website.

Kootenayoo suggested a method for directors to provide questions they have been hearing from students. Pashelka agreed.

5.2 Health & Dental Plan Promotion

Khera is working with SUO staff to ensure incoming students are aware of the Health and Dental Plan benefits.

5.3 Tuition Consultation Update

Khera gave an update on the tuition consultation meeting.

Executive committee members agreed the SUO must oppose tuition increases.

6. ADJOURNMENT

Meeting adjourned at 12:42

FINANCE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC
Finance Committee Meeting, August 18, 2021, Virtual Call

00:00 Call to Order

Committee Members Present

Vice-President Finance & Operations (meeting chair)

President

Faculty of Science Representative

General Manager

Finance Manager

Muhammad Waseem

Tashia Kootenayoo

Leoul Woldemariam

vacant

Leanne Smalles

Committee Members Absent

Director at Large

Cade Desjarlais (on leave)

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

Waseem/Tashia

3. PRESENTATIONS

3.1 RBC Investment restructure

4. OLD BUSINESS

5. NEW BUSINESS

5.1 RBC Recommendation

To adhere to the organization's investment objectives, the SUO Finance Committee approves the recommendations of Kuan Ho, RBC Dominion Investment Manager, to rebalance the SUO's RBC Dominion Investment portfolio asset allocations.

Waseem/Leoul

Motion carried.

To ensure sufficient investment of reserve funds, the SUO Finance Committee approves an additional investment of \$500,000.00 to the SUO's RBC Dominion Investment portfolio.

Waseem/Leoul

Motion carried.

5.2 UBC Covid Student initiative request

Waseem will gather more information on the budget for this request.

6. INFORMATION ITEMS

6.1 Information around SUO Emergency Funding

Kootenayoo met with Dale Mullings and spoke about having UBC provide updates to the Finance Committee regarding SUO funding provided to the awards office.

7. ADJOURNMENT

Meeting adjourned at 13:43

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Policy Committee Meeting July 29th 2021, Virtual Call

Meeting called to order at 13:03

Committee Members Present

Vice-President Internal (meeting chair)
Director at Large
Faculty of Applied Science Representative
Faculty of Arts Representative
President

Shiven Vinod Khera
Priscilla Uribe
Sam Diab
Lindsay McGrail
Tashia Kootenayoo

Staff Present

Advocacy and Governance Coordinator

Sarah Furgason

Committee Members Absent

General Manager
Director at Large
Student at Large

vacant
Kai Rogers
Nolan Schmeeckle

Guests Present

Adjunct Professor, Community, Culture and Global Studies

Mary Stockdale

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

Uribe/Diab

Be it resolved that the agenda be adopted.

Carried

3. INFORMATION ITEMS

3.1 Sustainability Fund Allocation Procedure

Stockdale provided information about sustainability initiatives being implemented by UBC Food Services and elaborated on the factors that are considered for a "climate friendly" label.

Khera thanked Stockdale for the information and said it would be considered as the committee continues its work on a sustainability policy.

Stockdale left at 13:21

Khera elaborated on the purpose of the SUO Sustainability Fund. Student Associations will be able to access the fund for reimbursement of climate friendly items. Khera has been working with the Finance Manager and Membership Outreach Coordinator to ensure the fund can be administrated effectively.

McGrail asked what will happen if the fund is fully used in the first semester.

Khera said there would be caps per Student Association to ensure the funds is accessed fairly.

Khera gave more details about how the reimbursement will work for clubs and course unions.

Uribe said the Student Associations Handbook would have clear information so clubs and course unions can easily access the fund.

McGrail asked if the fund caps would be pro-rated based on club membership.

Khera said it is not planned at the moment but it could be considered on a case by case basis.

3.2 Procedure for Allocating Lockers to Student Associations

McGrail provided an update on the information she obtained from the AMS on their procedures for allocating lockers. She will be meeting with a representative in the coming weeks.

3.3 Mandatory vaccine for Student Associations

Khera discussed the subject of mandatory vaccinations for club and course union activities. Committee members gave input on the topic but agreed legal advice is required. Khera will update committee members once more information is available.

3.4 Bylaws and AGM

Kootenayoo gave information about potential Bylaw changes. Amendments to the Bylaws can only be approved at an Annual or Special General Meeting. She suggested considering a limited number of Bylaws for review to ensure the workload of the committee is manageable.

Kootenayoo will provide an opportunity for feedback from Policy Committee Members for discussion at the next meeting.

4. ADJOURNMENT

Meeting adjourned at 14:00

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC
Graduate Student Committee Meeting, July 20, 2021, Virtual Call

Meeting called to order at 16:00

Committee Members Present

Graduate Student Representative

Student at Large

Student at Large

Student at Large

Student at Large

Kirthana Ganesh

Anne Claret

Rina Garcia

Nibirh Jawad

Ben Wiltshire

Committee Members Absent

Student at Large

Maya Pilin

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

3. NEW BUSINESS

3.1 Roles and Responsibilities

Ganesh volunteered to continue regular meetings with the Dean and VP Student Services.

Jawad volunteered to be the point of contact with Graduate Student Community Facilitators.

Wiltshire offered to be the point of contact with the Senate.

Claret and Chua offered to be point of contact with Graduate Student Society at UBC Vancouver.

Members decided to circle through the responsibility of taking minutes.

3.2 Funding for GSC Initiatives

Discussion of events/initiatives for the following year were discussed: Jawad suggested trivia nights, townhall; need for coordination with Graduate Student Facilitators was emphasized.

3.3 Graduate Student Funding

Claret proposed that the guaranteed funding for graduate students is also implemented retrospectively for current students extending their studies due to COVID-19.

4. OLD BUSINESS

4.1 CANVAS Shell

Claret noted that the Canvas course for Graduate students is live.

Jawad described the difficulties with having an 'opt-in' model for the course.

Chua emphasized the need to publicize the course.

4.2 Care Packages

Ganesh suggested \$50 per care package, 100 total packages.

Possible inclusions to the package: Chua suggested Chaibaba tea, Jawad suggested Karat chocolate, and Claret suggested Indigo stationery, gift cards, and message from the GSC.

4.3 Townhall

Wiltshire said that it might be best to contact CoGS to obtain a slot for the townhall.

Jawad suggested discussing whether GCSFs would participate in event.

Tentatively hybrid, potential for it to be entirely virtual noted.

The survey will be updated before sending it out.

Potential prizes for attendance/questions asked; Ganesh suggested we might reserve 20 care packages.

5. INFORMATION ITEMS

5.1 Annual General Meeting

Committee members discussed the potential for the GSC to become a standing committee at the upcoming AGM.

6. ADJOURNMENT

Meeting adjourned at 18:10