

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, June, 9th, 2022, Zoom

Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Kyle Rogers
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Administrative Coordinator	Sarah Speier
Well Manager	Michael Ouellet

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/06/09.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/06/09.02

/

Be it resolved that minutes of the meeting held May 5th, 2022 be adopted.

4. PRESENTATIONS

4.1 The Phoenix

4.2 First draft of the annual operating budget of 2022-23

5. OLD BUSINESS

6. EXECUTIVE REPORTS

7. COMMITTEE BUSINESS

7.1 Executive Committee

22/06/09.03

/

Be it resolved that minutes of the meeting held May 25th, 2022 be adopted.

7.2 Finance Committee

22/06/09.04

/

Be it resolved that minutes of the meeting held May 31st, 2022 be adopted.

7.3 Policy Committee

22/06/09.05

/

Be it resolved that minutes of the meeting held May 24th, 2022 be adopted.

22/06/09.06

/

Be it resolved that the Graduate Student Committee adopt the following policies:

1. The mandate of the Committee is to review, facilitate consultation of the Members, and advise the Board of Directors on the issues faced by graduate students on the Okanagan campus.
2. The Committee shall meet at least once a month to discuss the concerns of graduate students or other graduate student matters
3. The Committee Members shall consist of the:
 - a. Graduate student representative
 - b. Governance coordinator (or a staff member recommended by the General Manager in the absence of a coordinator)
 - c. At least one (1) and up to nine (9) graduate student(s) at large
 - d. One member of the executive committee, to be decided by the chair
4. The graduate student representative shall serve as the chair of the committee. In the absence of a graduate representative, a member of the executive committee shall serve as the chair of this committee
5. The chair of the committee shall be responsible for sharing meeting minutes
6. Graduate student committee shall create and maintain a guiding principles document that adheres to SUO's vision and mission statements and documents the plans and goals of the GSC.

22/06/09.07

/

Be it resolved that the policy:

Regulation 38: Executive Directors shall submit timesheets indicating hours worked to the Oversight Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Executive directors shall submit a monthly report indicating the amount of work they have done in that month to the Oversight Committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the oversight committee who will decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

22/06/09.08

/

Be it resolved that the policy:

Regulation 39: Directors shall submit timesheets indicating hours worked to the General Manager for approval from the Executive Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Directors shall submit a monthly report indicating the amount of work they have done

in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who will decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

7.4 Campus Life Committee

22/06/09.09

/

Be it resolved that minutes of the meeting held May 30th, 2022 be adopted.

7.5 Campaigns Committee

22/06/09.10

/

Be it resolved that Grace Halpin be appointed to the Campaigns Committee

22/06/09.11

/

Be it resolved that Hanna Donaldson be appointed to the Campaigns Committee.

22/06/09.12

/

Be it resolved that Twinkle Hora be appointed as a student at large to the Campaigns Committee.

22/06/09.13

/

Be it resolved that Ash Marin be appointed as a student at large to the Campaigns Committee.

7.6 Oversight Committee

7.7 Graduate Student Committee

22/06/09.14

/

Be it resolved that minutes of the meeting held May 30th, 2022 be adopted.

22/06/09.15

/

Be it resolved that the Graduate Student Committee honoraria be dispersed as follows:

Rina Garcia Chua	\$50
Vikas Kumar	\$50
Anne Claret	\$100
Nibirh Jawad	\$100

Emily Comeau	\$100
--------------	-------

7.8 Media Funds Committee

22/06/09.16

/

Be it resolved that minutes of the meeting held May 11th, 2022 be adopted.

22/06/09.17

/

Be it resolved that the Terms of Agreement put forth by the Phoenix News in collaboration with the Media Fund Committee on behalf of the Students Union Okanagan be accepted; be it further resolved that allocation of funds in the amount of \$71,375 be allocated to the Phoenix News as recommended by the Media Fund Committee.

8. REPORT ON UNIVERSITY RELATIONS

8.1 Board of Governors

The next Board of Governors Meeting will take place in-person in the Okanagan, Wednesday, June 29th

In accordance with the Board's meeting rules, members of the public who wish to attend an open meeting of the Board of Governors must register at least two days in advance of the meeting. Please email: board.secretariat@ubc.ca to register your attendance.

8.2 Senate

8.3 Other University Committees

9. NEW BUSINESS

10. INFORMATION ITEMS

10.1 SUO Day

10.2 Call for Board Members to Attend SAGM at the BCFS General Meeting

11. ADJOURNMENT

The Phoenix's September 2022 to May 2023 Budget

Staff	Bi-weekly Pay:	Total (15 pay periods):	Expected Minimum Weekly Workload: Totals	Rationale					
Editor in Chief	\$350	\$5,250	16 hours/week						
Managing Editor	\$325	\$4,875	16 hours/week						
Technical Editor	\$200	\$3,000	6 hours/week						
Graphic Designer	\$200	\$3,000	6 hours/week						
Print Layout Designer	\$200	\$3,000	6 hours/week						
Writer: Opinions	\$200	\$3,000	6 hours/week						
Writer: Opinions 2	\$200	\$3,000	6 hours/week						
Writer: Arts & Culture	\$200	\$3,000	6 hours/week						
Writer: Science & Technology	\$200	\$3,000	6 hours/week						
Writer: Features	\$200	\$3,000	6 hours/week						
Writer: Features 2	\$200	\$3,000	6 hours/week						
Writer: Campus Life	\$200	\$3,000	6 hours/week						
Writer: Sports	\$200	\$3,000	6 hours/week						
Multi-media: SUO Coverage	\$200	\$3,000	6 hours/week						
Advertising Specialist	\$200	\$3,000	6 hours/week						
Social Media Coordinator	\$200	\$3,000	6 hours/week						
Videographer & Photographer	\$200	\$3,000	6 hours/week						
Media & Web Publisher	\$200	\$3,000	6 hours/week						
Honouraria:				\$58,125	Expansion of team will enable unprecedented growth, structural developments, & self-sufficiency				
On-Campus Events				\$1,000	Coordinate with the SUO to host fun events for students while promoting The Phoenix				
Equipment				\$1,000	Previously spent on Adobe Software, Newspaper Stands, Graphic Design Tablet				
Website Hosting				\$250	Maintain thephoenixnews.com as an active website				
Printing				\$10,000	Enables 10 Print Issues				
Professional Consultant Workshops				\$1,000	Staff Training with IndigiNews + Other Professional Development				
Grand Total				\$71,375					

Rationale:

The Phoenix shall utilize some of the surplus funds within the Media Fund in order to further establish itself as an attractive platform for advertisers. The Phoenix hopes to spend some of the Media Fund surplus this year in order to massively expand The Phoenix to the point where it can generate substantial independent revenue, which shall enable it to operate with significantly less dependence upon the Media Fund next year. The following year we hope to be even more self-sufficient and rely even less on the SUO's financial funding. By using some of the surplus funds within the Media Fund this year, we position ourselves advantageously to become more self-sufficient and financially independent from the SUO in years to come.

Terms of Agreement for “The Phoenix’s September 2022 to May 2023 Budget”

Agreement between

The Student Union of the University of British Columbia Okanagan

Hereafter referred to as the SUO of UBC

and

The Phoenix News

Hereafter referred to as The Phoenix

Whereas the SUO of UBC acknowledges the Phoenix Newspaper as editorially autonomous;

Whereas Bylaw XVI (112) states that “only accredited Student Union based media outlets in good standing shall be eligible for student media fund funding”;

Whereas to be **in good standing** the Phoenix Newspaper must be fiscally responsible, not operate in a deficit; and be producing fair, timely, and accurate content that focuses primarily on, but not limited to, issues that directly affect students and are of importance to the student body;
and

Whereas the SUO of UBC is within their mandate to impose conditions to ensure their constitutional purpose is upheld;

Be it enacted that The Phoenix News and the Student’s Union Okanagan commit to the terms stated below to a standard which provides consistent, reliable, and necessary services to the student membership of the SUO of UBC:

- 1) The SUO of UBC shall provide \$71,375 from the Student Media Fund to The Phoenix, to be accessible in accordance with “The Phoenix’s September 2022 to May 2023 Budget,” as formally voted upon by the Media Fund Committee.
- 2) The Phoenix is editorially independent from the SUO and any other parties it is in partnership with.

- 3) The Phoenix will be in full control of its own internal structure, governance, content production, advertising, succession plan, and hiring process.
- 4) If a staff member has failed to complete a minimum of eight (8) hours of work per bi-weekly pay period, they shall not be eligible for any honorarium.
- 5) Every member of The Phoenix shall adhere to all of the SUO regulations, bylaws, and policies. Failure to do so may result in disciplinary action by the Media Fund Committee.
- 6) The Phoenix shall make every effort to generate independent revenue. The SUO shall place no restrictions on the allocation of revenue obtained from sources other than the SUO.
- 7) In December of 2022, The Phoenix and The Media Fund Committee will meet to discuss The Phoenix's in-term progress, including discussion of The Phoenix's independent revenue generated thus far. Pending The Phoenix remains **in good standing** upon the determination of The Media Fund Committee during this meeting, honoraria for term two (2), spanning from January 1, 2023, to May 1st, 2023, shall be approved.
- 8) Staff of The Phoenix will be paid bi-weekly in accordance with 15 pay periods throughout the contract.

EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Meeting, May 25th, 2022, Zoom

Called to order at 13:03

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life

Jakson Pashelka
Cade Desjarlais
Vrushank Kekre
Dhruv Bihani
Danial Asif

Directors Absent

Staff Present

General Manager
Governance Coordinator

Jason Evans
Bri Fedourk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/05/10.01

Bihani/Desjarlais

Be it resolved that the agenda be adopted.

Desjarlais wanted to add an amendment and forgot to send it in. Lobbying the university on our cut of flex dollars and having a conversation about what our role is, whether this is something we want to pursue.

All those in favour

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/05/10.02

Kekre/Desjarlais

Be it resolved that minutes of the meeting held May 11th, 2022 be adopted.

Carried

4. PRESENTATIONS

5. OLD BUSINESS

6. EXECUTIVE REPORTS

7. COMMITTEE BUSINESS

7.1 Executive Committee

7.2 Finance Committee

7.3 Policy Committee

7.4 Campus Life Committee

7.5 Campaigns Committee

7.6 Oversight Committee

7.7 Graduate Student Committee

8. REPORT ON UNIVERSITY RELATIONS

8.1 Board of Governors

8.2 Senate

8.3 Other University Committees

9. NEW BUSINESS

10. DISCUSSION ITEMS

10.1 Food options for students on campus

Students are pigeon-holed into eating only at the dining hall, but flex dollars introduced 300 dollars. That is not very much, and it is on top of the fifty-five hundred (\$5500) that the students already pay. Negotiating with the university about increasing the amount of flex dollars is something we should be interested in pursuing.

Bihani this is not just going to help the students, but also increase the well sales. If more flex dollars are available, the students who do not leave campus may use this for student union benefit.

Evans stated that the discussion was started last year, there is a new director of food services who is a wealth of knowledge were you to reach out to him. They were planning on increasing it. To get the team up to date we can arrange a meeting with Gary in June to gather the information for moving forward.

Desjarlais agreed. If this is of interest to people, there are definitely areas I have not been privy to, or what discussions are in progress, if we could be kept up to date with what the prognosis is, we can go from there to see who takes the lead with it, and whether we need to pressure the university more. We have to take into account that food costs exist, and maybe asking for half is a little much, but it should be discussed.

Kekre I agree as well. Are we able to look into other areas on campus and whether we are able to lobby for them, any thoughts?

Desjarlais replied that there is not a lot to do on our end, but we could look into something we could do before the semester start. It appears the last board let the attempts to increase our food options on campus fall to the wayside.

Asif stated that a lot of students complain about the times that the businesses close, as this lines up with the times that students get out from their classes. I wanted to speak with Mike about opening the well later, as this is something that the students want.

Pashelka wanted to speak with Gary, so that the next person who takes the position is on top of it, and the transition is smooth and timely.

Evans replied that he can ask Sarah to set a meeting with food services and we can take it from there.

Kekre states that he agrees and fully supports. He would like to participate as well. Another thing that I wanted to touch on was can we increase our vending machines around us in the UNC. Vancouver has this on their campus, including a salad making machine.

Pashelka states that it sounds like we are all on board.

Evans responded that the university has sole responsibility for vending machines on campus, it is part of their food services thing. It may be worth bringing up to Gary in the meeting.

Bihani wanted to answer Danial's question, we should gather more information before

proceeding.

11. INFORMATION ITEMS

11.1 Review the previous year's budget line and review the yearlong plan of the executive committee

Vrushank wanted to touch base with everyone today about last year's budget sheets. Yesterday he had a meeting with Leanne, and she highlighted that in many places we assigned a large amount of money, and it remained untouched. There was not enough initial planning for how we wanted to proceed throughout the year. If the students know this, they will question our ability to provide back for them. This year, we should have a detailed plan for how to execute the plans we put forward, and if a plan does not work or falls through, what is our backup plan? What do we do if these things cannot happen for whatever reason. A set of initial plans and a set of alternative plans would make it easier for us to put in the numbers, and we will not repeat last year's mistake. We would like to have a deadline of May 31st of this year.

12. ADJOURNMENT

Adjourned at 13:26

FINANCE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12
Finance Meeting, May 31st, 2022, Teams Online Meeting

Called to Order at 13:06

Directors Present

Vice President Finance and Administration
Director at Large
Faculty of Management Representative
President

Vrushank Kekre
Aryam Dwivedi
Jes Mindi
Jakson Pashelka

Directors Absent

Staff Present

Governance Coordinator
Finance Manager

Bri Fedoruk
Leanne Smailes

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/05/31.01

Mindi/Dwivedi

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/05/31.02

Mindi/Pashelka

Be it resolved that minutes of the meeting held April 7th, 2022 be adopted.

Carried

4. OLD BUSINESS

5. COMMITTEE BUSINESS

5.1 Budget Financial Incentives

Kekre started off by going over the budget sheet line-by-line. He questioned what are we deciding our income to be? The second order of business will be to plan a monthly meeting. There are multiple options, so he streamed the budget sheet. This year we reached out to our provost for an estimation of student enrollment. This helps us determine the amount of fees we collect. We collect a certain amount of fees from students enrolled in under eighteen (18) credits, and a different amount for students enrolled in more than eighteen (18) credits, the actual number of students can be confirmed in November. This is when we actually get the student fees deposited into our account. We have about nine thousand one hundred ninety seven (9197) students as undergraduates, and about one thousand and twenty seven (1027) graduate students. The provost estimates ten thousand seven hundred and sixty (10760) students to be attending the school this year. There is clearly a difference in departments for student count. Last year in the budget we estimated about one point six (1.64) million, that budget was pretty close. One point six four (1.64) million was actually received. This year they are planning to keep the student numbers stagnated, so only a point five percent (.5%) increase this year. We can approach this four ways: One (1) the UBC Office estimate; two (2) the Board of Governors UBC budget: ten thousand nine hundred twenty five (10925) students enrolled; three (3) round up our number of students to eleven thousand (11000); four (4) we hold on to the actual income received last year and top it off by point five percent (.5%) since that is the enrollment growth.

Smailes states that the difference is perhaps made up by the difference between full time enrollment and part time, since we are only given the full time enrollment numbers. She also states that the growth estimate is very conservative, so we are wondering if we should raise that number.

Kekre says that the population is going to increase very slightly this year, so the option to increase our spending by a small margin will help balance out the growth and the stagnancy.

Dwivedi says that it may be a good rough estimate of what we should expect. If we add the eleven thousand (11000) it could help.

Smailes says that she agrees that at least going with eleven thousand (11000), if they are still predicting a little bit of growth, we will be avoiding the massive surplus from last year.

Mindi states that this seems like a reasonable risk, it will be a learning curve if this affects us negatively, it is preferable to making large issues

Smailes states that while we are still working on the draft, Kekre can check in with the UBC Admissions Office.

Kekre states that we are receiving one point six four (1.64) million dollars now.

Studentcare provides an amount for helping with student clarification in the office. All in all, our total revenue is expected to be one point nine (1.9) million dollars. Then we have our expenditure summary. It is estimated that we will be spending about one point eight (1.8) million dollars based on the data we have right now.

Dwivedi wonders what the notes specify.

Kekre explains that these are notes from Leanne.

Smailes states that historically, she made a note that the revenue is higher this year, and she added this to make up for changes made since COVID and the pandemic closed and changed regular business. I made a historical broadcast for Fusion and Koi, since things are opening up.

Kekre wonders when would we like to have finance meetings. He asked what pace the committee would recommend.

Smailes seconds Mindi, that it takes a (1) week, sometimes two (2), before she can get reports back. Meetings that are too early makes for a lack of information Leanne can get back to you, but too late or too infrequent, makes issues as well.

Pashelka states that he agrees with Smailes.

Smailes also says that we should look at the Board meetings as well, since we do not want to be inundated, or inundate Fedoruk with minutes. We could set the timing of the finance committee tentatively at first, but then change things as needed.

Kekre was wanting to raise the issue of having a board meeting later in July, to approve the Finance Committee Meeting.

Smailes states that we do not want to end up having an emergency meeting that we do not get enough votes to approve the budget.

Pashelka states that it is totally fine if Kekre needs more time, then we can definitely talk about moving that date.

Kekre states that he will be able to have that sorted out by June 15th.

Smailes recommends that we have another Finance Meeting by the 23rd of June at the latest.

Pashelka says that we can take a week to see, and then look at changing the time of the July Board meeting.

6. INFORMATION ITEMS

7. ADJOURNMENT

Adjourned at 13:36

POLICY MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Meeting, May 24, 2022, Zoom

Called to Order at 13:05

Directors Present

Vice-President Internal (meeting chair)
Director at Large
Faculty of Arts and Social Sciences Representative
Faculty of Science Representative
Graduate Student Faculty Representative

Dhruv Bihani
Spandan Ghevriya
Kyle Rogers
Maziar Matin Panah
Kirthana Ganesh

Directors Absent

Staff Present

General Manager
Governance Coordinator

Jason Evans
Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/05/24.01

Rogers/Ghevriya

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

4. PRESENTATIONS

5. OLD BUSINESS

6. EXECUTIVE REPORTS

7. COMMITTEE BUSINESS

7.1 Executive Committee

7.2 Finance Committee

7.3 Policy Committee

7.4 Campus Life Committee

7.5 Campaigns Committee

7.6 Oversight Committee

7.7 Graduate Student Committee

8. REPORT ON UNIVERSITY RELATIONS

8.1 Board of Governors

8.2 Senate

8.3 Other University Committees

9. NEW BUSINESS

22/05/24.02

Bihani/Ghevriya

Be it resolved that the Graduate Student Committee adopt the following policies:

1. The mandate of the Committee is to review, facilitate consultation of the Members, and advise the Board of Directors on the issues faced by graduate students on the Okanagan campus.

2. The Committee shall meet at least once a month to discuss the concerns of graduate students or other graduate student matters
3. The Committee Members shall consist of the:
 - a. Graduate student representative
 - b. Governance coordinator (or a staff member recommended by the General Manager in the absence of a coordinator)
 - c. Up to nine (9) graduate student(s) at large
 - d. One member of the executive committee, to be decided by the chair
4. The graduate student representative shall serve as the chair of the committee. In the absence of a graduate representative, a member of the executive committee shall serve as the chair of this committee
5. The chair of the committee shall be responsible for sharing meeting minutes
6. Graduate student committee shall create and maintain a guiding principles document that adheres to SUO's vision and mission statements and documents the plans and goals of the GSC.

Ghevriya was curious about 3., c.: "up to 9 students at large", would it be possible to have a minimum? Would it be possible to amend this to have a minimum of two and a maximum of 9?

Ganesh stated that if we were to set a minimum, what would that mean if we could not fulfill that minimum requirement. This has been a problem in the past.

Bihani stated that it may put us in a position that will not allow us to function.

Evans queried Ghevriya what she really meant by adding a minimum.

Ghevriya stated that she was hoping it would promote the growth of the graduate committee, but understands the time constraints of the graduate student body.

Evans shares the sentiments that there should be at least a 'friend,' someone else who can assist Ganesh in her duties. Chair and a minimum of 1 external instead. He thinks that is a good compromise.

Bihani wonders if an undergraduate student could take the place of a graduate student representative.

Evans cautions against this, as representation should be direct.

Bihani/Ghevriya

Would like to amend the previous motion to state that, "c." adding "At least one (1) and" before "Up to nine (9) graduate student(s) at large." So that it shall read:

6. The Committee Members shall consist of the:
 - a. Graduate student representative
 - b. Governance coordinator (or a staff member recommended by the General Manager in the absence of a coordinator)
 - c. At least one (1) and up to nine (9) graduate student(s) at large
 - d. One member of the executive committee, to be decided by the chair

Carried

22/05/24.03

Bihani/Rogers

Be it resolved that the policy,

Regulation 38: Executive Directors shall submit timesheets indicating hours worked to the Oversight Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Executive directors shall submit a monthly report indicating the amount of work they have done in that month to the Oversight Committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

Discussion began. Rogers asked for clarification on the choice to change "amount of work done" from "timesheets?"

Bihani stated that executives are not employees, and thus should be more flexible in how they are handled

Evans cites historical information, this regulation being against the employment act, and asking for a timesheet from individuals who are not technically employed is not allowed. The report will be an understanding of the office hours, a synopsis of your work in the month, to be accessible to the students who want to see the work that has been put in. If you do not produce a report, you do not have anything to show for your work. We may want to add a clause that adds – under extreme circumstances, this grace period can be negotiated.

Bihani notes that under "c" there should be an additional: "circumstances that they should communicate from the oversight committee and ask to be excused from their...Unless they submit their report, their honorarium will be withheld at that time."

Evans states that there could be a timing issue with this route as a back payment may be due. Under extreme circumstances, communicated to the Oversight Committee during the grace period or immediately after. I would like to ask the committee though to see their thoughts.

Bihani rephrased his initial thought to: "after the forty-eight (48) hour grace period we give them 24 hours after the grace period to communicate that there was an extreme emergency."

Ghevriya states that she agrees with everyone, about the timeline and the sensitivity. However, she does not think that an additional twenty-four (24) hours on top of the grace period already given.

Bihani moved to insert the words "under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the oversight committee who will decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended" after the last sentence of the motion on the table.

Carried

22/05/24.04

Bihani/Matin Panah

Be it resolved that the policy,

Regulation 39: Directors shall submit timesheets indicating hours worked to the General Manager for approval from the Executive Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

Discussion began. Rogers wondered why these are being addressed separately when they could be discussed together.

Bihani responded that there are two separate Regulations which make these statements, and that we must amend them both to change the Regulations.

Bihani moved to insert the words "under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who will decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended" after the last sentence of the motion on the table.

Carried.

10. INFORMATION ITEMS

11. ADJOURNMENT

Meeting adjourned at 13:53

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Meeting, May 30th, 2022, UNC 105 & Teams

Called to order at 11:39

Directors Present

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

Director at Large

Berat Celik

Director at Large

Aryam Dwivedi

Faculty of Applied Science Representative

Akshata Pathak

Faculty of Management Representative

Jes Mindi

Directors Absent

Staff Present

Well Pub & Events Manager

Michael Ouellet

Membership Outreach Coordinator

Izzy Rusch

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

22/05/30.01

Dhruv/Mindi

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

4. OLD BUSINESS

5. COMMITTEE BUSINESS

5.1 Frosh

Discussion centered around the events Asif had planned out throughout the month of September for UBC students. Some concern was aired about the EXPO & Student Association Orientation that will need to be added to those events.

5.2 Well Events

The committee was reminded to look into what kind of idea they might have for events they've seen that they would like to bring into the well this year.

5.3 Campus Community/Coalition Events

The committee was reminded that in addition to "Party" like events the SUO is so much more and there are going to be smaller scale, social justice like events that are also expected from the SUO. As well, some coalition events with the community or Student Associations.

5.4 Campus Life Committee

The committee was asked to find 3-5 student at large members that would perhaps bring a different crown into vents on campus.

5.5 Long Term Campus Events

The committee was reminded that they are responsible for the entire year of events and to brainstorm what type of events they'd like to see around campus throughout the academic year to bring forward for discussion at future committee meetings.

6. INFORMATION ITEMS

7. ADJOURNMENT

Adjourned at 12:44

Campus Life events for September with Tentative dates

A September to Remember

Movie Night + BBQ (Purcell Ground) - 6 September

White T Shirt (In front of UNC)- 9 September

Beer Garden – 14 September

Water Balloon Fight or Slip N Slide (Purcell Ground) – 15 September

Well Dance party – 16 September

Free Breakfast at the Well – 20 September

Frosh Concert - 23rd September

Carnival – 28th September

Movie Night- 29th September

Well Party (Toga or any other party) – 30th Party

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Movie Night + BBQ (Purcell Ground)	7	8	9 White T Shirt (In front of UNC)	10
11	12	13	14 Beer Garden	15 Water Balloon Fight or Slip and Slide (Purcell Ground)	16 Well Dance Party	17
18	19	20 Free Breakfast at the Well	21	22	23 Frosh Concert	24
25	26	27	28 Carnival	29 Movie Night	30 Well Party (toga or any other party)	

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC

Graduate Student Committee Meeting, 6 May 2022, Virtual Call & COM301A

Called to Order 15:01

Committee Members Present

Graduate Student Representative

Student at Large (*virtual*)

Student at Large

Student at Large (*virtual*)

Student at Large

Student at Large (*virtual*)

Kirthana Ganesh

Anne Claret

Nibirh Jawad

Emily Comeau

Rina Garcia Chua

Vikas Kumar

Committee Members Absent

Staff/Guest Present

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

3. PRESENTATIONS

4. OLD BUSINESS

4.1 Update on surveys

Comeau updated members that the survey now has 71 responses, and offered to do a preliminary analysis of the data. Jawad suggested waiting till 100 responses are reached, and concerns were raised about the validity of the data if members waited too long. Members unanimously decided to stop collecting responses by August. Ganesh to email CoGS.

5. NEW BUSINESS

5.1 Graduate student funding through SUO

Ganesh brought forward the possibility of creating funding options exclusively for graduate students through the GSC's budget and requested suggestions for types of funding to be considered. Financial support for conferences and publications were the important ones suggested, and members agreed that needs-based criteria were more equitable than a merit-based criteria for disbursement. It will be important to limit amount and the number of times students are able to apply for funding. A proportional distribution based on the number of graduate students in each faculty was suggested. Ganesh to discuss options with the SUO.

5.2 LACK OF FOOD OPTIONS IN THE SUMMER

Kumar discussed the lack of food options on campus for the summer, which particularly impacts graduate students as this is the time most try and catch up on work, as campus is quiet, and their TA responsibilities are reduced. Jawad mentioned that Sunshine and Prichard Hall are open for the summer, but financial viability was a recurring theme. Ganesh briefly discussed the challenges of campus food providers due to the removal of the Meal Plan by UBCO. Ganesh to bring issue forward at the following GSAC meeting.

6. INFORMATION ITEMS

6.1 Advocacy, and Governance Coordinator Appointment

Ganesh informed members of the appointment of Bri Fedoruk and Rachel Fortin as the Governance Coordinator and Students' Advocate respectively.

6.2 Summer UPass

Ganesh informed members of the Summer UPass. Information will be distributed via regular channels of communication (Instagram, Discord, Facebook). Ganesh to email CoGS to add information to newsletter.

6.3 MITACS peer mentorship

Ganesh informed members of the opportunity for graduate students to serve as informal peer mentors for international MITACS interns who would be in Kelowna for the summer. She requested members to email vir.s.okanagan@ubc.ca for further information.

6.4 Emergency bursary/scholarship

Ganesh informed members about SUO's recently approved emergency bursary option, that can be found at: <https://students.ok.ubc.ca/courses-money-enrolment/finances/financial-support/emergency-funding/>. Questions about timelines, amount, and criteria for the bursary were clarified.

6.5 GDES + UGF: naming update: Okanagan Research Scholarship

Ganesh informed members of the renaming of the Graduate Dean's Entrance Fellowship and the University Graduate Fellowship as the Okanagan Research Scholarship.

6.6 Picture a scientist

Ganesh reminded members of the Picture a Scientist Panel Discussion being held on campus from 3-6PM on May 9th 2022. Link: <https://events.ok.ubc.ca/event/picture-a-scientist-film-screening-and-discussion/>. To be publicised on all channels of communication

6.7 BC Transit complaints

Members discussed submitting complaints on the BC Transit website to request the retention of the regular timings of the route #4 for the summer.

6.8 @gsc_suo Instagram page

Ganesh informed members of the creation of a new Instagram page specifically for the Graduate Student Committee. Committee members' interest and bandwidth in producing content was discussed. Ganesh to meet with the SUO's Communications Manager to discuss details.

6.9 Fire + Water workshop

Garcia Chua informed members of a free workshop supported by ASLE (the Association for the Study of Literature and Environment); the Sncewips Heritage Museum of Westbank First Nation; UBCO Faculty of Creative and Critical Studies; the Public Humanities Hub at UBCO; and The FEELed Lab, to be held at Woodhaven Eco Culture Center.

6.10 New members

Garcia Chua informed members that this would be her last GSC meeting, as she was set to defend her dissertation. Members thanked her for her passion, dedication, and commitment to advocating for graduate student concerns. Kumar and Claret

mentioned that other graduate students have expressed interest in joining the GSC. Ganesh to coordinate putting out a call for positions.

7. ADJOURNMENT

The meeting was adjourned at 16:30

MEDIA FUND COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Media Fund Meeting, May 11th, 2022, Zoom

Called to Order at 17:00

Directors Present

Vice-President Internal
Vice-President Campus Life
Phoenix

Dhruv Bihani
Danial Asif
Sam Grinnell

Directors Absent

Staff Present

Student Advocate

Rachel Fortin

Guest

Phoenix

Rachel

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

4. PRESENTATIONS

4.1 The Phoenix

Grinnell Presented his plan for the next year where he asked for additional budget seventy-one thousand three hundred seventy-five dollars (\$71,375 CAD) for the next year. He proposed that the additional money be taken out from the reserves. Asif and Bihani asked him questions about why he needed the additional money to which he said that this was only required for this year as this would help the Phoenix become independent and make more money using various sponsorships. He continued that the Phoenix needed the money for making more printed newspapers and hiring more staff. It was also decided that the committee would meet every month to discuss the progress and that they would meet in December to check if the progress was satisfactory.

22/05/11.01

Asif/Bihani

Be it resolved that the Terms of Agreement put forth by the Phoenix News in collaboration with the Media Fund Committee on behalf of the Students' Union Okanagan be accepted; be it further resolved that allocation of funds in the amount of seventy-one thousand three hundred seventy-five dollars (\$71,375) be allocated to the Phoenix News as recommended by the Media Fund Committee.

Carried

5. OLD BUSINESS

6. EXECUTIVE REPORTS

7. COMMITTEE BUSINESS

8. REPORT ON UNIVERSITY RELATIONS

9. NEW BUSINESS

10. INFORMATION ITEMS

11. ADJOURNMENT

Adjourned at 17:25