

# BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, July 11<sup>th</sup>, 2022, UNC 105 & Zoom

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## Directors Present

President (chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Kyle Rogers
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet
Project Manager	Aaron White

## 1. ACKNOWLEDGEMENT OF TERRITORY

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/07/11.01

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Be it resolved that the agenda be adopted.

## 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/07/11.02

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Be it resolved that minutes of the meeting held June 9<sup>th</sup>, 2022 be adopted.

## 4. INFORMATION ITEMS

### 4.1 Discipline for academic misconduct

<https://www.calendar.ubc.ca/Okanagan/index.cfm?tree=3,54,111,959>

### 4.2 Discipline for non-academic misconduct

<https://www.calendar.ubc.ca/Okanagan/index.cfm?tree=3,54,1030,0>

### 4.3 Disciplinary appeal procedures

(<https://senate.ubc.ca/okanagan/rules/discipline/>)

### 4.4 Policy Abstract page: <https://senate.ubc.ca/okanagan/policies/>

### 4.5 Academic Concession Policy

- o UBCV Academic Concession page

<https://students.ubc.ca/enrolment/academic-learning-resources/academic-concessions>

- o UBCV Policy

<https://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,329,0,0>

- o UBCO Policy <https://www.calendar.ubc.ca/okanagan/?tree=3,48,0,0>

## 5. PRESENTATIONS

### 5.1 Integrative Evaluation of Teaching

### 5.2 Presentation of Final draft of Annual operating budget of 2022-23

## 6. OLD BUSINESS

### 6.1 Adoption of the Annual operating budget for 2022-2023

22/07/11.03

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Be it resolved that the annual operating budget for 2022-2023 be adopted as presented.

**6.2 Health and Wellness Initiatives**

22/07/11.04

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Be it resolved that a gym pass subsidy and expenses related to food hub in student health and dental be added to the SH&D budget.

**7. EXECUTIVE REPORTS**

**8. COMMITTEE BUSINESS**

**8.1 Executive Committee**

22/07/11.05

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Be it resolved that the minutes of the meeting held June 15<sup>th</sup> be adopted.

22/07/11.06

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Be it resolved that the minutes of the meeting held June 29<sup>th</sup> be adopted.

**8.2 Finance Committee**

22/07/11.07

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Be it resolved that the minutes of the meeting held June 23<sup>rd</sup> be adopted.

22/07/11.08

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Be it resolved that the minutes of the meeting held June 28<sup>th</sup> be adopted.

**8.3 Policy Committee**

22/07/11.09

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Be it resolved that minutes of the meeting held June 27<sup>th</sup>, 2022 be adopted.

22/07/11.10

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Be it resolved that Siya Gupta be appointed as a student-at-large to the Policy Committee.

22/07/11.11

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Be it resolved that Aishwarya Manish be appointed as a student-at-large to the Policy Committee.

22/07/11.12

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Be it resolved that:

*Regulation 33 [Campus Life]:* The Committee Members shall consist of the:

- a) VP Campus Life;
- b) VP Internal;
- c) at least three (3) additional directors;
- d) a minimum of three (3) and maximum of five (5) students at large;
- e) Campus Health and Well-being Specialist; and
- f) Student Experience Office Representative

shall be changed to the following:

*Regulation 33:* The Committee Members shall consist of the:

- a) VP Campus Life;
- b) VP Internal;
- c) at least three (3) additional directors;
- d) a minimum of three (3) and maximum of five (5) students at large;

by striking out the words "e) Campus Health and Well-being Specialist; and f) Student Experience Office Representative."

22/07/11.13

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Be it resolved that:

*Regulation 62 [Policy Committee]:* The Committee Members shall consist of the:

- a) Vice President Internal;
- b) General Manager;
- c) At least two (2) additional Directors; and
- d) At least one (1) Student at Large.

shall be changed to the following:

*Regulation 62:* The Committee Members shall consist of the:

- a) Vice President Internal;
- b) General Manager;
- c) At least two (2) additional Directors; and
- d) At least one (1) Student at Large.
- e) Governance Coordinator

by adding the words "e) Governance Coordinator."

22/07/11.14

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Be it resolved that:

*Regulation 17 [under Student Associations, or SA]:* The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a) Capital purchases;
- b) alcohol and illegal substances;
- c) wages such as but not limited to staff expenses and honorariums;
- d) fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e) direct contributions to external organizations activities, operations or fundraisers

- related to groups not registered under the SUO Student Associations policy;
- f) Off campus events held without prior approval through the Off-Campus Event Application request form; and/or
- g) Events not Insured through the SUO.

shall be changed to:

*Regulation 17 [SA]:* The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a) capital purchases;
- b) alcohol and illegal substances;
- c) wages such as but not limited to staff expenses and honorariums;
- d) fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e) direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f) off campus events held without prior approval through the Off-Campus Event Application request form; and/or
- g) events not Insured through the SUO.
- h) lottery tickets and raffle tickets

by adding the words "h) Lottery Tickets and raffle tickets," and by striking out the letters at the beginning of the sentence if they are capitalized, and replacing them with lowercase letters.

22/06/27.15

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Be it resolved that a new regulation be added after *Regulation 17 [SA]:* Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement Form and a Pre-Paid Gift Card Purchasing Record Form.

22/07/11.16

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Be it resolved that:

*Regulation 23 [SA]:* A minimum of one (1) executive from each Student Associations must attend Student Association Orientation and the All Student Association meetings to retain active status. A Student Association which has been deemed inactive for a period of at least eighteen (18) months may be dissolved by the Board of Directors.

shall be changed by striking the "minimum of 2" and replacing it with the words "minimum of 1" and "18 months" changed to "12 months", and creating two regulations by splitting up the two sentences, such as:

*Regulation 23 [SA]:* A minimum of one (1) executive from each Student Associations must attend Student Association Orientation and the All Student Association meetings to retain active status.

*Regulation 24 [SA]:* A Student Association which has been deemed inactive for a period of at least twelve (12) months may be dissolved by the Board of Directors.

22/07/11.17

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Be it resolved that:

*Regulation 5* New Student Associations applications may only be submitted and ratified in the months of September, October, January and February.

shall be changed to:

*Regulation 5* New Student Associations applications may only be submitted and ratified in the months of August, September, October, January and February.

by adding the word, "August," in between the words "of" and "September."

22/07/11.18

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Be it resolved that:

*Regulation 58* Every Course Union must run their annual election in liaison with the SUO and their online voting system or unless permission has been secured by the Membership Outreach Coordinator and the Vice President Internal.

be changed to:

*Regulation 58* Every Course Union must run their annual election in liaison with the SUO and their online voting system unless pre-approval has been secured by the Membership Outreach Coordinator and the Vice President Internal.

by striking out the word, "or," in between the words "system" and "unless," and replacing the word "permission" with "pre-approval."

22/07/11.19

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Be it Resolved that

*Regulation 77 [Student Association Funding Committee]:* The Committee Members shall consist of the:

- a. Vice President Finance;
- b. Vice President Internal;
- c. Membership Outreach Coordinator
- d. General Manager; and
- e. A Student at Large

shall be changed to

*Regulation 77:* The Committee Members shall consist of the:

- a. Vice President Finance;
- b. Vice President Internal;
- c. Membership Outreach Coordinator
- d. General Manager; and
- e. One (1) Director At Large

by striking the word 'A Student at Large' and adding the word 'One (1) Director At Large'

#### **8.4 Campus Life Committee**

22/07/11.20

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Be it resolved that James Achuli be appointed a student-at-large on the Campus Life Committee.

22/07/11.21

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Be it resolved that Myriam Su be appointed a student-at-large on the Campus Life Committee.

22/07/11.22

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Be it resolved that Marina Selber be appointed a student-at-large on the Campus Life Committee.

22/07/11.23

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Be it resolved that Ruwaida Rashid be appointed a student-at-large on the Campus Life Committee.

### 8.5 Campaigns Committee

22/07/11.24

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Be it resolved that the minutes of the meeting held June 16<sup>th</sup> be adopted.

22/07/11.25

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Be it resolved that Georgia Mayhew be appointed a student-at-large on the Campaigns Committee.

22/07/11.26

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Be it resolved that the Board of Directors approve the following benefit increases in the StudentCare health and dental insurance plan as follows:

Mental Health: increase coverage from \$1000 to \$1100	\$3.87
Increase eyeglasses and contacts coverage to 100% up to \$150/2 policy years	\$3.20
Increase eye exam coverage from 80% to 100% (up to \$75//2 years)	\$1.68
Chiropractor: Increase per visit maximum from \$35 to \$40	\$1.33
RMT: Remove doctor's note requirement for RMT visits	\$0
RMT: Increase coverage from \$350 to \$500	\$0.93
<b>Total Cost Impact</b>	<b>\$11.0</b>
	<b>1</b>

22/07/11.27

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Be it resolved that the policy:

*Regulation 28* The Committee Members shall consist of the:

- a. President;
- b. Vice President External;
- c. Advocacy and Governance Coordinator;
- d. at least two (2) additional directors; and

e. up to three (3) Students at Large.

be changed to

*Regulation 28* The Committee Members shall consist of the:

a. President;

b. Vice President External;

c. Advocacy and/or Governance Coordinator;

d. at least two (2) additional directors; and

e. up to five (5) Students at Large.

by striking the words “three (3)” and adding the words “five (5)”, and by adding “/or” after “and.”

### **8.6 Oversight Committee**

22/07/11.28

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Be it resolved that Kriti Sud be appointed a student-at-large on the Oversight Committee.

### **8.7 Graduate Student Committee**

22/07/11.29

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Be it resolved that minutes of the meeting held May 20<sup>th</sup>, 2022 be adopted.

22/07/11.30

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Be it resolved that minutes of the meeting held June 10<sup>th</sup>, 2022 be adopted.

22/07/11.31

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Be it resolved that the minutes of the meeting held June 24<sup>th</sup> be adopted.

22/07/11.32

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Be it resolved that Honoraria be disbursed as follows:

Anne Claret	
Emily Comeau	
Nibirh Jawad	
Vikas Kumar	

## **9. REPORT ON UNIVERSITY RELATIONS**

### **9.1 Board of Governors**

### **9.2 Senate**

### **9.3 Other University Committees**

- a. Committee Update to the board re: hiring of the deputy registrar of UBC.

## **10. NEW BUSINESS**

22/07/11.33

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Be it resolved that the OCSU be designated the SUO's proxy voter for the Semi-Annual General Meeting of the BCFS from July 14th to 17th, 2022.

## **11. DISCUSSION ITEMS**

**11.1** Positive Space committee: Seeking volunteers to plan for Queer Orientation, possible funding support from the SUO, talk about the Positive Space: Foundations Course <https://wpl.ubc.ca/browse/equity-and-inclusion/courses/wpl-eio-psfnd>

**11.2** Update about GSC BBQ event

## **12. ADJOURNMENT**

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of  
Students Board of Directors Meeting, June 9th, 2022, Zoom

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Called to order at 18:35

## Directors Present

President (chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration Vice-President Internal	Vrushank Kekre
Vice-President Campus Life	Dhruv Bihani
Director at Large	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Graduate Studies Representative	Spandan Ghevriya
Faculty of Applied Science Representative	Kirthana Ganesh
Faculty of Arts and Social Sciences Representative	Akshata Pathak
Faculty of Creative & Critical Studies Representative	Kyle Rogers
Faculty of Health & Social Development Representative	Hanna Donaldson
Faculty of Management Representative	Grace Halpin
Faculty of Science Representative	Jes Mindi
	Maziar Matin Panah

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Administrative Coordinator	Sarah Speier
Well Manager	Michael Ouellet

## Guests

The Phoenix	Sam Grinnell
The Phoenix	Rachel Pickard

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/09.01

Johnston/Asif

Be it resolved that the agenda be adopted.

Carried

Maziar joined at 6:37

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/09.02

Ghevriya/Pathak

Be it resolved that minutes of the meeting held May 5<sup>th</sup>, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

### **4.1 The Phoenix**

Grinnell introduced himself and introduced that he would like to vote on the budget for the Phoenix. He mentioned that this summer they are looking at the bylaws and community engagement. The Phoenix is seeking a larger budget this year to expand the Phoenix to function on a higher level than they ever have before. This would allow them the ability to grow this year, and within the next three to five years they could be working on becoming independent, and working less with the SUO. They have worked with Jason Evans and others on this, and this proposal is coming to the Board with their endorsement already, they are in the final stages of approval.

Pashelka directed members to look at the agenda package to view the proposal.

Johnston proposed two questions for Grinnell, what are the top two expenses expected to be? And do you have any updates on the new position that you had spoken of?

Grinnell responded that honoraria and print are the top two expenses. Print gets into the hands of the students, and it works really well. He stated that he believes this is part of the success over the last year. He continued that they are waiting for the budget to be approved before moving forward with the hiring process.

Johnston stated that roughly ten thousand dollars (\$10,000) is going to be going to printing, and fifty-eight thousand dollars (\$58,000) to honoraria. Also, they are bringing in Indigenews – a local indigenous media group for training.

Ghevriya wanted to ask specifically about printing. She sees that students respond to the newspaper, but she notes that there were later editions that were left in bundles

and unread on campus.

Grinnell responded that this was the first year back to print after the pandemic, and the last editions were perhaps sent out a little late in the semester, and students were done with campus at the end of their terms. They would work on the clean up process.

Bihani posed a question about events and the Phoenix, do they cover events for the SUO?

Grinnell is pitching the new hire as a multi-media person who would cover all of the SUO events, but also to report on topics that are related to the SUO.

Desjarlais wondered what they expected to see, considering that they are a subsidiary of the SUO, how is that process supposed to go?

Grinnell said that it would be down to the internal government strategy, with faculty representatives, who would be able to discuss how this goes. These funds would be put into a bank account to establish a non for profit.

Desjarlais said that he does not understand how we can approve a certain amount of funds without any current means of internal governance structure.

Grinnell said that part of this is to add to the funds that help us operate over the summer, so that we have both starting up.

Kekre wonders if there is a mechanism to track how many papers are being picked up, and whether there are

Grinnell responds that they have no numbers, just anecdotal evidence from professors picking it up and showing stories in class. He has been hearing the paper being talked about in a way that it has not before on campus.

Kekre asked whether there is any want to utilize the funds to partially get an online database set up.

Grinnell said that there is something really fun about having a physical paper, and he thinks that students appreciate it.

Evans stated that every year the SUO puts aside money for the Media Fund, the ask from the Phoenix would be taken from this fund, not from the larger SUO budget. The Phoenix would have to provide us with two reports to explain what have done with those funds. In the next three to five years, we would see them start to become separate from the SUO, this is the beginning of the process.

Asif said that he thinks it is really important that the Phoenix be separate from the SUO in order to maintain transparency, and avoid conflicts of interest. The media fund committee would meet every month to discuss the progress with the Phoenix.

Desjarlais called a Point of Order about the comments in the zoom chat taking over the speakers list.

Mindi agrees with Grinnell's physical copy idea, but what did you learn after handing out excess papers? What are your plans for extra papers in the future.

Grinnell said that some go into the archive in the library. The other part is that when the new issues come out, the old ones would be distributed in other areas around Kelowna. This would help them get the word out more, there are students everywhere, so coffee shops and the capital news centre would be great places to start.

Rogers spoke to how the Phoenix is wanting to become more independent. He knows a couple students have kind of talked about how they are maybe worried that the Phoenix can't publish everything based on the idea that the SUO is paying for them, and that they may be incentivized to not critique the SUO because of where they get their funding. I don't know if this is the right spot to talk about it, but having something written down that prevents this from happening like bylaws or regulations is important.

Grinnell said that this would be taken into consideration, and put into the bylaws in the future. We can write on topics now that could be perceived as critiquing the SUO based on our mission statement, but they see the issue, and are looking at it.

Ganesh stated that this is a great jumping off point from what Grinnell has said. There has been a crossed relationship, but in the last board we gave them some strict accountability, and they followed through, so I think we can move forward and do it again. There is also always space to stop and check the progress, but in terms of the growth from last year, she supports their growth.

Rogers wanted to know if there was an archive.

Grinnell replied yes, there was a special library on campus it was kept.

#### **4.2 First draft of the annual operating budget of 2022-23**

Kekre presented the agenda first: UBCSUO Income Review – a large chunk of the SUO income comes from our membership fee. The exact amount was displayed. We would have eleven thousand (11,000) students coming in this year. Society operation expenses, our major expenses, are coming from employee wages and benefits to provide excellent services to our growing student population. Moving on to Campus Life Expenses, majority of our expensure came from student association grants. Moving on to student services expenses, some of these sections are empty, which is why there are multiple items in the legend, and only two represented in the pie chart. Advocacy expenses, the majority of the expenses from the resource development. An overall summary of all of the expenses was presented.

Johnston asked if we are able to view the report. You said that the biggest expense was from student grants? Is it true that all the scholarships have not been awarded?

Kekre said that the funds are usually not from there, but from clubs.

Johnston wonders if UBC's budget outline states their financial breakdown?

Kekre could not answer this as this is not a part of the SUO.

Ganesh wonders what services do we offer in terms of advocacy?

Kekre responds that last year's budget was around seventy-two thousand (\$72,000), and that they were looking to do some extra reports.

Mindi wanted to remind everyone that the pie charts would be changing, and that this was a first draft, so we are open to changing it at a later date.

Evans stated that the presentation was not being shared because it was too early to finalize the numbers, and they are subject to change. This was evaluated by last year's budget. We are attempting to avoid a wide gap of a loss, so to speak. The draft is in our bylaws so that we can have a solid conversation in July. That was when we would get the actual numbers.

Hafeez asked Kekre to go back to the slide with the Ombudsman. What does that

entail?

Kekre replied that Ombuds services are services that UBC and SUO provide together to assist the students. Together they would be covering the pay cheque for the person who would be the Ombudsman.

Evans states that it was a partnership between UBC and SUO. A collaborative approach, we provide a fraction of the salary, about thirty thousand (\$30,000) on our end. I think it was a five (5) year contract, and after it would be renegotiated at that time.

Hafeez replied that he always thought the Ombuds person was a UBC hire only. He did not realize that the Advocacy position was not the same position. Why are we funding both of these positions?

Evans replied that the SUO lobbied for this role, and they promised that they would pay for some of that role. The Vancouver campus has had an advocacy position, but we have not had one as long. Issues that the Ombuds person cannot take on, our Advocacy Coordinator takes on those cases.

Hafeez replied that in the future it may be worth discussing assimilating those roles.

Ghevriya stated that she got a little confused by the last discussion. What does the Ombuds person do?

Evans replied that they help with a number of cases, like inaccessibility, professors not acting in the best interest of the student, a variety of things, all the way up to personal matters that may arise between the university and the counterpart. They prepare students on judiciary hearing on how their grades should be taken. Anything that a student has an issue with, that they needed resolved.

Ganesh wanted to add that the reason that we split cost, precisely so that they can remain neutral. The Ombuds person is a neutral force between student and system.

Hafeez stated that the committees hear appeals to academic and non-academic matters. The process was bureaucratic, and the Ombuds person assists the student to prepare for the hearings.

Johnston wanted to add some more information to directors and students. She has heard about students accessing legal advice, confidentially, and free.

## **5. OLD BUSINESS**

## **6. EXECUTIVE REPORTS**

## **7. COMMITTEE BUSINESS**

### **7.1 Executive Committee**

22/06/09.03

Pashelka/Dwivedi

Be it resolved that minutes of the meeting held May 25<sup>th</sup>, 2022 be adopted.

Carried

### **7.2 Finance Committee**

22/06/09.04

Kekre/Rogers

Be it resolved that minutes of the meeting held May 31<sup>st</sup>, 2022 be adopted.

Carried

### **7.3 Policy Committee**

22/06/09.05

Bihani/Mindi

Be it resolved that minutes of the meeting held May 24<sup>th</sup>, 2022 be adopted.

Carried

22/06/09.06

Bihani/Johnston

Be it resolved that the Graduate Student Committee adopt the following policies:

1. The mandate of the Committee is to review, facilitate consultation of the Members, and advise the Board of Directors on the issues faced by graduate students on the Okanagan campus.
2. The Committee shall meet at least once a month to discuss the concerns of graduate students or other graduate student matters
3. The Committee Members shall consist of the:
  - a. Graduate student representative
  - b. Governance coordinator (or a staff member recommended by the General Manager in the absence of a coordinator)
  - c. At least one (1) and up to nine (9) graduate student(s) at large
  - d. One member of the executive committee, to be decided by the chair
4. The graduate student representative shall serve as the chair of the committee. In the absence of a graduate representative, a member of the executive committee shall serve as the chair of this committee
5. The chair of the committee shall be responsible for sharing meeting minutes
6. Graduate student committee shall create and maintain a guiding principles document that adheres to SUO's vision and mission statements and documents the plans and goals of the GSC.

Ganesh motivated that there was also now a GSC which would be a standing committee, it used to be ad hoc, which means it could be dissolved easily at any time with a simple majority vote. We decided to close the loop to make this committee closer to the other standing committees by having an executive member as a part of the committee. We kept it vague to keep it flexible and to not add to one particular executive's work load.

Rogers wanted to know about the text of the policy. At the very end, should we change GSC to Graduate Student Committee.

Rogers/Bihani

Rogers moved to cross out 'GSC' and replace it with 'Graduate Student Committee'

Carried

Mindi wondered how would the flow happen with different executives filling in the role as an executive member. How would we make sure that this specific policy would last?

Bihani said that Ganesh and him had discussed this before. There would be a director

who regularly comes, and if they cannot make it, they would be responsible for someone covering them.

Bihani/Johnston

Be it resolved that the Graduate Student Committee adopt the following policies:

7. The mandate of the Committee is to review, facilitate consultation of the Members, and advise the Board of Directors on the issues faced by graduate students on the Okanagan campus.
8. The Committee shall meet at least once a month to discuss the concerns of graduate students or other graduate student matters
9. The Committee Members shall consist of the:
  - a. Graduate Student Representative
  - b. Governance coordinator (or a staff member recommended by the General Manager in the absence of a coordinator)
  - c. At least one (1) and up to nine (9) graduate student(s) at large
  - d. One member of the executive committee, to be decided by the chair
10. The graduate student representative shall serve as the chair of the committee. In the absence of a graduate representative, a member of the executive committee shall serve as the chair of this committee
11. The chair of the committee shall be responsible for sharing meeting minutes
12. Graduate student committee shall create and maintain a guiding principles document that adheres to SUO's vision and mission statements and documents the plans and goals of the Graduate Student Committee.

Carried

22/06/09.07

Bihani/Mindi

Be it resolved that the policy:

*Regulation 38:* Executive Directors shall submit timesheets indicating hours worked to the Oversight Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Executive directors shall submit a monthly report indicating the amount of work they have done in that month to the Oversight Committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the oversight committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

Bihani motivated that the word "timesheets" go against BC law, because a timesheet implied employment, which is not allowed for these types of positions.

Johnston wonders if this was any different now? Why was this a concern or necessary?

Evans said that in the past that if the executives did not submit their report on time, they would be docked honoraria by every hour. We are not supposed to be docking pay from employees, which they are not. They are being paid an honorarium. The timesheet muddles the treating of executives as directors rather than employees, which they are not, and should not be treated like. The timesheet creates employee status. The whole point of the reports was to keep the directors honest.

Bihani/Johnston

Bihani moved to strike out the word 'monthly' and insert the words 'SUO Executive Monthly'.

Carried

Bihani/Mindi

Be it resolved that the policy:

*Regulation 38:* Executive Directors shall submit timesheets indicating hours worked to the Oversight Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Executive directors shall submit an SUO Executive Monthly report indicating the amount of work they have done in that month to the Oversight Committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the oversight committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

Carried

22/06/09.08

Bihani/Mindi

Be it resolved that the policy:

*Regulation 39:* Directors shall submit timesheets indicating hours worked to the General Manager for approval from the Executive Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

Bihani motivated that the laws are also being broken here, so we are righting it in the

same way.

Mindi wanted to ask a question about the amount of work, how does one count this? How do we note our work for some of the more arbitrary or future activities?

Evans replied that if you worked, just list the projects that you have been working on. If you meet with the General Manager, you can note this. That was also a part of working.

Ghevriya wonders was there a date that we have to work with?

Bihani/Johnston

Bihani moved to strike out the word 'monthly' and insert the words 'SUO of UBC Director Monthly'

Carried

Johnston wanted to mention that a good way to record your hours and your work was while you are doing it, so that you have it all available, rather than looking back for it.

Rogers wanted to talk about how you do not have the dates set yet. Once you do, would we be amending the policy again to put it in the policy specifically? Was there a reason we cannot make an amendment now to choose a date?

Evans replied that it was operational. The operations can set a date, but the dates can change depending on a couple of factors. It was good to keep it open ended, and then the committees set up in place.

Ghevriya wonders if we would have to give a monthly report for May?

Bihani replied that we would start from June.

Evans concurred, but also added that you may note things that you did in May.

Ghevriya wanted to know that when we are talking about the work that we have done, are we including informal conversations?

Evans replied that you should aim to keep it to formal meetings, but causal conversations are not necessary.

Bihani/Mindi

Be it resolved that the policy:

*Regulation 39:* Directors shall submit timesheets indicating hours worked to the General Manager for approval from the Executive Committee. Timesheets shall be due, and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

shall be changed to the following:

Directors shall submit a monthly report indicating the amount of work they have done in that month to the General Manager for approval from the Executive committee. If the report is not submitted, there is a grace period of forty-eight (48) hours, and if the report fails to be submitted within the grace period, the honorarium for the following month shall be suspended. Honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union. Under extreme circumstances, this grace period can be negotiated and it should be communicated with the general manager and the executive committee who would decide the extent of the emergency, and whether action should be taken or not, and honorarium be thusly suspended.

Carried

#### **7.4 Campus Life Committee**

22/06/09.09

Mindi/Johnston

Be it resolved that minutes of the meeting held May 30<sup>th</sup>, 2022 be adopted.

Carried

#### **7.5 Campaigns Committee**

22/06/09.10

Desjarlais/Johnston

Be it resolved that Grace Halpin be appointed to the Campaigns Committee

Carried

22/06/09.11

Desjarlais/Johnston

Be it resolved that Hanna Donaldson be appointed to the Campaigns Committee.

Carried

22/06/09.12

Desjarlais/Ghevriya

Be it resolved that Twinkle Hora be appointed as a student at large to the Campaigns Committee.

Dhruv wanted to ask how he appointed these people.

Evans replied that they would have to submit a letter to the Governance Coordinator, who would work with the chair to choose a student at large.

Hafeez wanted to know about how the students who do not use Instagram would know about the position postings?

Evans replied that we have a communications manager who places the call on our social media.

Ganesh wanted to add that the Graduate Student Committee works with the Governance Coordinator to interview and ask questions, to which we would reward points, and compare.

Rogers called the question.

Carried

22/06/09.13

Desjarlais/Ghevriya

Be it resolved that Ash Marin be appointed as a student at large to the Campaigns Committee.

Carried

#### **7.6 Oversight Committee**

#### **7.7 Graduate Student Committee**

22/06/09.14

Ganesh/Johnston

Be it resolved that minutes of the meeting held May 30<sup>th</sup>, 2022 be adopted.

Ganesh moved to cross out '30' and replace it with '6.'

Carried

Be it resolved that minutes of the meeting held May 6<sup>th</sup>, 2022 be adopted.

Carried

22/06/09.15

Ganesh/Johnston

Be it resolved that the Graduate Student Committee honoraria be dispersed as follows:

Rina Garcia Chua	\$50
Vikas Kumar	\$50
Anne Claret	\$100
Nibirh Jawad	\$100
Emily Comeau	\$100

Ghevriya wanted to know what this was and why they are different?

Ganesh replied that Graduate Students get honoraria and are paid per meeting they attend.

Carried

## **7.8 Media Funds Committee**

22/06/09.16

Dhruv/Mindi

Be it resolved that minutes of the meeting held May 11<sup>th</sup>, 2022 be adopted.

Carried

22/06/09.17

Asif/Johnston

Be it resolved that the Terms of Agreement put forth by the Phoenix News in collaboration with the Media Fund Committee on behalf of the Students Union Okanagan be accepted; be it further resolved that allocation of funds in the amount of seventy-one thousand three hundred and seventy-five dollars (\$71,375) be allocated to the Phoenix News as recommended by the Media Fund Committee.

Hafeez wanted to know more about the archives and leftovers. He was assuming that all the leftovers would not be put into the archive, so what was the environmental impact? Are you ensuring that they are recycled?

Grinnell responded that they get distributed a lot, they have a long-life span, which was important for environmental issues. There was also a recycle fee associated which helps to offset the impact. The subject matter also should be considered, since many of the topics within focus on environmentalism.

Carried

## **8. REPORT ON UNIVERSITY RELATIONS**

### **8.1 Board of Governors**

The next Board of Governors Meeting would take place in-person in the Okanagan, Wednesday, June 29<sup>th</sup>

In accordance with the Board's meeting rules, members of the public who wish to attend an open meeting of the Board of Governors must register at least two days in advance of the meeting. Please email: [board.secretariat@ubc.ca](mailto:board.secretariat@ubc.ca) to register your attendance.

**8.2 Senate**

**8.3 Other University Committees**

**9. NEW BUSINESS**

**10. INFORMATION ITEMS**

**10.1 SUO Day**

Mindi spoke of the club expo, and while she was there, it was hard to distinguish the SUO from the clubs. We should make ourselves known during the expo.

Evans replied that this was a brilliant idea. We can work on that and present it to the board. We have been working on this. Mentors and mentees, staff would be a part of this as well.

Ghevriya added that if we are having this day, it should be planned and it should be big.

**10.2 Call for Board Members to Attend SAGM at the BCFS General Meeting**

July 14<sup>th</sup> – 17<sup>th</sup> in Richmond.

**11. ADJOURNMENT**

Adjourned at 20:58

# EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Meeting, June 15<sup>th</sup>, 2022, Zoom

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Called to order at 13:04

## Directors Present

President (meeting chair)

Jakson Pashelka

Vice-President External

Cade Desjarlais

Vice President Finance and Administration

Vrushank Kekre

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

## Directors Absent

## Staff Present

General Manager

Jason Evans

Governance Coordinator

Bri Fedoruk

## 1. ACKNOWLEDGEMENT OF TERRITORY

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/06/15.01

Desjarlais/Bihani

Be it resolved that the agenda be adopted.

Pashelka called for an amendment of the agenda to add executive goals and a discussion in information items.

Evans called for an amendment to add an in-camera session.

Carried

## 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/06/15.02

Bihani/Asif

Be it resolved that minutes of the meeting held May 25<sup>th</sup>, 2022 be adopted.

Carried

## 4. PRESENTATIONS

## 5. OLD BUSINESS

22/06/15.03

Desjarlais/Bihani

Be it resolved that the Board of Directors honoraria be dispersed as follows:

Berat Celik	100%
Aryam Dwivedi	100%
Spandan Ghevriya	100%
Megan Johnston	100%
Kirthana Ganesh	100%
Akshata Pathak	100%
Kyle Rogers	100%
Hanna Donaldson	100%
Lindsay McGrail	50%
Grace Halpin	100%
Jes Mindi	100%
Maziar Matin Panah	100%

Discussion opened.

Desjarlais asked what they are being paid for, and where the reports come in

Evans added that they will be adding May and June together.

Pashelka added that there were bylaws passed last time.

Carried

## **6. EXECUTIVE REPORTS**

## **7. COMMITTEE BUSINESS**

**7.1 Executive Committee**

**7.2 Finance Committee**

**7.3 Policy Committee**

**7.4 Campus Life Committee**

**7.5 Campaigns Committee**

**7.6 Oversight Committee**

**7.7 Graduate Student Committee**

## **8. REPORT ON UNIVERSITY RELATIONS**

**8.1 Board of Governors**

**8.2 Senate**

**8.3 Other University Committees**

## **9. NEW BUSINESS**

## **10. INFORMATION ITEMS**

**10.1 Events and Calendar**

Kekre asked if everyone had their reports/calendars present with them.

Desjarlais replied that he is having the first campaigns committee meeting tomorrow. Some campaigns are a work in progress, there are a few things we can place exact dates for.

Evans responded that for Desjarlais' advocacy role, there needs to be some flexibility.

Desjarlais said that he does like having a rough idea. He just cannot book something a year in advance, things are booked on an ongoing basis. They are also not as large as the Campus Life Committee.

Asif replied that he has already submitted a calendar for the Campus Life Committee.

Kekre responded that he wanted to make sure that we were not colliding with each other in terms of our events, or exams, and other such things.

Bihani asked whether Kekre needed a proper date for November?

Kekre replied that an approximate date is important, and what you will be doing within that date range.

Pashelka replied that we do not always know what we are doing, so a date range is really helpful.

Kekre said that the main goals were for budgeting, so that we could forecast for the year. By what time will we have dates from all of you?

Bihani proposed the next finance meeting, on June 23<sup>rd</sup>, be the deadline.

### **10.2 Ainsley Carry Visit**

June 30<sup>th</sup>, Ainsley Carry, the Vice-President of Students, is coming. He was wondering if he could talk to us about our plans. He was curious about our ideas. Between 9am – 10am.

Kekre responded that he will not be able to make it as he has a final.

Bihani asked if he is just coming for the day?

Pashelka responded, yes.

### **10.3 Executive Retreat**

Pashelka said that he heard Toronto was under discussion.

Asif asked Pashelka where he wanted to go?

Pashelka replied that he would be happy with anywhere.

Kekre said that we need to see how much the tickets and the hotels are, and if it is within the budget, then yes, Toronto works.

Desjarlais said that if we are going to talk about the executive retreat, can we talk about dates?

Bihani said that he will not be here in August, he will be in India.

Desjarlais, Asif, and Bihani agreed that reading week would be easier.

Evans said that it is recommended that you go at the beginning of the break so you still have time after you come back.

Pashelka asked for two more destinations.

Bihani said Montreal.

Evans said that if there are deals outside of the country.

Desjarlais said Seattle.

Pashelka said Mexico, as long as it is in the budget. He added Whistler, BC as well.

### **10.4 SUDS**

Pashelka said that the executives have been invited to SUDS again. Student Union Development Seminar, August 12<sup>th</sup> – 14<sup>th</sup>. The AMS in Vancouver invites student leaders from Student Unions all over Canada, as much as they can, to help network.

### **10.5 Director Honoraria**

Bihani said that we must talk about the report. For the next month we will have to approve honoraria based off of this form. First Friday of each month was how they used to do it.

Desjarlais asked Pashelka that if he could send out a reminder for the first few months to get people into the routine.

Evans said that this falls under Governance to send out the reminder to get the reports in.

Fedoruk asked how far in advance do you want the reminder?

Desjarlais said the Monday before they are due.

Bihani said that if for some reason someone does not submit their report, 0, 50, or 100

Desjarlais added that if they submit on time, or in grace period it is 100%. If they submit the report and they do not meet the time requirements, 50%. If they submit outside the grace period, it is 0.

### **10.6 Expo – BloodServices**

Pashelka said that he has spoken with Izzy about having BloodServices present at Expo. They cannot work with us to the extent that they want to, so this is an alternative.

Desjarlais said that on his end, for organizations that we want here, he is in the dark about to what extent he has a hand in what organizations are present on campus for Expo, as VP External.

Pashelka said that they work with a lot of the same organizations, and sponsors every year.

Desjarlais asked if he should be putting out a call?

Pashelka said that Desjarlais will be working with Izzy, and she will know much more about this and his role.

Desjarlais asked if the BloodServices wants a booth?

Pashelka said that they do not really know about Expo yet. We won't charge them to come here if they are a service like this.

Desjarlais replied that he needs to connect with Izzy to see how many tables he has to give away, versus paid tables.

Pashelka encouraged Desjarlais to go out to the businesses that he thinks students would be interested in seeing.

Desjarlais asked for clarification on the club and business interaction.

Evans stated that Expo is going to be in the courtyard this year, a wide-open space with tents.

### **10.7 In-Camera**

22/06/15.04

Desjarlais/Bihani

Be it resolved that the meeting be moved in-camera.

Carried

Entered in camera at 13:40.

Left in camera at 14:09.

## **11. ADJOURNMENT**

Adjourned at 14:09.

# EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Meeting, June 29<sup>th</sup>, 2022, SUO 133 Conference Room

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Called to order at 13:03

## Directors Present

President (meeting chair)

Jakson Pashelka

Vice-President External

Cade Desjarlais

Vice President Finance and Administration

Vrushank Kekre

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

## Directors Absent

## Staff Present

General Manager

Jason Evans

Governance Coordinator

Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/29.01

Pashelka/Bihani

Be it resolved that the agenda be adopted.

22/06/29.02

Pashelka/Desjarlais

Amend the agenda to bring the in-camera session to the top of the agenda, above the Presentation point.

Carried

22/06/29.03

Bihani/Desjarlais

Add two information items: Expo and Student Care

Carried

22/06/29.04

Desjarlais/Bihani

Amend the agenda to add a discussion about Credit DF Policy in information items.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/29.05

Pashelka/Bihani

Be it resolved that minutes of the meeting held June 15<sup>th</sup>, 2022 be adopted.

Carried

## **4. IN-CAMERA**

## **5. PRESENTATIONS**

## **6. OLD BUSINESS**

## **7. EXECUTIVE REPORTS**

## **8. NEW BUSINESS**

### **8.1 Statement on Israel's Occupation of Palestine**

Asif stated that he recently saw a statement on the AMS, and updated the committee on the history, and the context of what this statement means. He was wondering if we

could put out a statement to support our Palestinian students as well. To show them we condemn the violence being done against them.

Bihani replied that he agrees, that we should show our support, just as we did with our Russian and Ukrainian students.

Evans stated that it is not a bad thing to support students in that way. It just needs unanimous support with the executive team.

Desjarlais stated that he always has a little hesitation with calls of support like this, just because of the divisiveness. Do we have to make a political policy to take a stance.

Evans stated that we do not want to get involved with the politics.

Pashelka agreed that we want to show support for students, but perhaps we should not use the word "condemn."

Kekre added that as a students' union, we should condemn the violence, rather than take sides.

Desjarlais stated that he would put together a statement with Evans, the communications Manager

## **8.2 Review of Version 11 of Annual budget 2022-23**

Kekre went through the budget with the committee. Income will be coming from eleven thousand two hundred (11,200) students so far. We have a high deficit this year, and this is because of the high amount of money put into the reserves over the past two years during the pandemic.

Bihani wanted to know if the Campus Life budget includes the clubs?

Kekre replied that that was right, they do. All the line items that executives proposed are included.

Evans let the VPs know that some budget lines are shared between overlapping executives.

Bihani wants to know what we will do with the surplus?

Kekre answered that we never know how many students actually come in until the student fees are paid, so eleven thousand five hundred (11,500) students is a general approximation. The surplus amount will go towards our cashflow.

Bihani wanted to know whether the budget was fixed.

Kekre replied that it can be amended.

Evans stated that there is a ten percent (10%) increase that can be brought to the Board.

Kekre also pointed out that the Gym Subsidy and our new Food Hub coming up, what the finance committee is proposing this year is that we include that in the student Dental and Health fee structure. This has come about because of the wording of our Regulation eleven (11), points six (6) and seven (7).

Pashelka wonders whether the structure will be the same every year?

Evans replied, yes. Also, that way, this frees up our cashflow.

Bihani wonders whether the leftover would be able to be used among the executives.

Kekre replied yes, we just do not want to touch our frozen reserves at this moment. If we

are to include the student fees with the Health and Dental together, but keep our plan limited to a certain amount, so that the remaining can go to initiatives.

Desjarlais stated that essentially, we are avoiding the referendum.

Kekre replied no, we are moving around money as we are able to.

Desjarlais stated that no, it states that these fees must be used for Health and Dental.

Kekre said that by combining these we are able to have some flexibility with the reallocation of money.

Desjarlais wondered why we cannot just use Health and Dental reserve money? Instead of changing the fee structure with what we want to improve with student benefits.

Bihani stated that he thinks it would be best to wait for Student Care to come back with their quotes before we make any decisions.

Kekre stated that the unused money from student fees will be used next year, without touching funds that we cannot use right now.

Desjarlais would like more clarification on why the structure is structured the way it is.

## **9. INFORMATION ITEMS**

### **9.1 The Yes Campaign for the Building**

Bihani wanted to make sure all the executives are on the same page. All of our efforts in events have to be promoting the building and the referendum. He also stated that perhaps the President has a conversation with Dave, the university, to talk about whether the university could cover electricity and utilities. The AMS in Vancouver has some things covered by the university, and some things not covered.

Pashelka wanted to have a model of the building, a diorama, so that students can have something to look at and experience.

Evans stated that the plan was to get them involved in Term One (1), and then Term Two (2) we will show them the building, with all of their asks present all ready.

Pashelka wanted to make sure the students can see what is going on.

Bihani wanted the executives to come up with a slogan for the building, VP Finance came up with "September to Remember" which was really catchy.

Pashelka stated – Embrace Student Space

### **9.2 Expo**

Bihani stated that Rusch and himself had a talk today, and she is free after the eleventh (11<sup>th</sup>) – so we should meet with her after that. He would also like all the execs to hold short presentations of our plans, about four (4) minutes.

### **9.3 Student Care**

Bihani introduced that he has gotten word back and quotes. He coordinated meeting times to go over this information with the Student Care office.

### **9.4 Credit DF Policy**

Desjarlais updated his meetings with Saami, our at large Student Caucus Representative. There is a new policy he wants to put forward through the Okanagan senate. It gives first year students to take elective credits without it affecting their GPA.

Students can still take the course and get the credits, but it will not bring their GPA down.

Asif asked if it would bump the GPA up?

Desjarlais stated no, but it is up to the student to decide. They can use it to bump up their GPA if they want it to. It is already a policy that exists in Vancouver, and at other universities. He is not sure, in collaboration with Saami's research, why it has not come to the Okanagan. This can help relieve some stress on some students. The fact that it is at UBC Vancouver but not here does not make sense. We may in the future look to put out some kind of survey.

## **10. ADJOURNMENT**

Adjourned at 14:32

# FINANCE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Committee Meeting, June 23rd, 2022, UNC 105 & Teams

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Called to order at 13:06

## Directors Present

Vice President Finance and Administration  
Director at Large  
Faculty of Management Representative  
President

Vrushank Kekre  
Aryam Dwivedi  
Jes Mindi  
Jackson Pashelka

## Staff Present

General Manager  
Finance Manager  
Green Bean Manger

Jason Evans  
Leanne Smailes  
Stephanie Patterson

## Guests

Investment Advisor from RBC Dominion Securities

Kuan Ho

## Directors Absent

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/06/31.01

Dwivedi/Pashelka

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/06/31.02

Pashelka/Dwivedi

Be it resolved that minutes of the meeting held May 31st, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

### **4.1 RBC Dominion Securities**

Kuan went over a presentation of the Life First wealth plan review that involved some main points like: Investing in surplus funds safely while making a long-term investment return; from time to time, market fluctuations may cause the numbers to be temporarily inconsistent with the assets; easing the fixed income weakness; Canadian equity outperformed fixed income which benefited from the slight shift towards -Canadian equity; from February 2022 to May 2022 there was an increase in allocation; despite the market posting positive results in the few years there will always be some kind of decline every year that averages around sixteen percent (16%); in the last forty seven (47) years the market has shown eighty three percent (83%) of positive results; in the short term, the market gets vexed by fear and confusion which lead to increased volatility. For the long term the stocks still remain positive; recommend to stay on course for financial decisions or budget making and maintaining a strategy

## **5. COMMITTEE BUSINESS**

### **5.1 Review of the latest version of the annual budget 2022-2023**

Kekre stated that with more information more fields in the budget and we are expected to have total revenue of around one point nine million (1,900,000). He also added that there were cuts made in the campus life expenses, which brought the whole campus life budget came down to five hundred thirty thousand (530,000).

Evans stated that is why there is an increase in revenue in the Well too.

Kekre spoke about more fields being filled which are under Advocacy for Accessibility, Equity, and Inclusion.

Smailes stated that when looking at the net revenue take into consideration that some of the lines are items which do not count in the cash flow, so when we budget we are not only budgeting cash items but also the line items. She added this is because when the audit gets done, the auditors will send us the depreciating numbers which are not cash items. We do budget cash items though but those fall under cash flow.

Pashkela asked what are some specific capital expense items?

Smailes responded that the computers in the office area and the in the bookstore we are getting some Cricut maker and the Well will be getting some kitchen improvements, in addition, the Pantry will be receiving a new fridge and finally the building referendum. Smailes also added that we would want to add a line under the Student Health & Dental budget that is for a gym pass subsidy which we planned to budget around thirty thousand (30,000) dollars which changed the Health & Dental expense budget to two point eight million (2,800,000).

Kekre added the budget did not include any of the changes from the recent meeting

Smailes assured us that we will add fifty-one thousand (51,000) so we do not end up dipping into the reserves, she also said she will double-check with her team of how this can be budgeted.

Evans also wanted to know if we want to include the last year's contribution to this year's budget

Smailes assured Evans that she talked to the auditors and they told her that the last year's contribution cannot be combined with this year's budget. She also added that last year's budget has not been audited yet so that means from May to November we will be using money from last year's budget, which means that we are budgeting conservatively.

## **6. INFORMATION ITEMS**

### **6.1 MOU for food hub**

Pashkela stated that end of last year Pashkela and Melissa have petitioned for the Food Hub Pilot Project. The CW&E is waiting for a transfer from the SUO of one hundred eighty thousand (180,000) dollars by the end of July 15th, 2022, as this was stated in the latest draft of the MUO.

Kekre responded that there must have been rewording done as that there was supposed to be payment of sixty thousand (60,000) dollars not one hundred eight thousand (180,000) dollars by July 1st, 2022.

Evans wanted to reach out to the CW&E and see if there can be any type of rearrangement done as the date is too close and what was budgeted for the Food hub has now changed as it increased one point five (1.5) times more.

Pashelka agreed that sixty thousand (60,000) was supposed to send on June 1st, 2022, but then after receiving this draft the transfer stopped as it had different amounts and different deadlines.

Evans stated that the bulk of the cost should not be covered by the SUO, as when the SUO was initially informed about the budget of sixty thousand (60,000), but now that the new draft budget is almost one point five (1.5) times more, we need to re-check the budget and see how the SUO can supply the money. He also added that UBC should

pay the bulk of the money and the SUO support the staff.

Kekre wanted to know how does the vision of the food hub look as the SUO is budgeting one hundred eighty thousand (180,000) dollars?

Smailes replied that initially, a huge part of the money would renovating a wall in the building that needed to be broken down but has ventilation in it it would cost more, she also added that the budget spreadsheet for the food hub should be looked at again as to see how much it will cost and where the money will be assigned to.

Evans wanted clarity on what is going to happen to the food hub and wants more details.

Pashkela added looking at the draft of June 8th, 2022 it was initially sixty thousand (60,000) dollars that was paid first and then eventually paid off the rest over the next two years, he also said that the initial price that SUO would provide two hundred forty thousand (240,000) dollars stayed the same but the new draft was reworded. Also agreed with Evans that we need to have a meeting and see what is happening and how much money we are comfortable with giving. In addition, no signatures or paperwork has been done toward the food hub from the SUO side. He also wanted to know how much the SUO budgeted for the Food Hub.

Evans wanted to draft a number that is suitable for SUO to give to CW&E.

Patterson added that the Pantry and food hub will still be separated.

Smailes stated to the students that SUO is employing their responsible for the Pantry and the students CW&E are hiring their responsible for the food hub. She also added she wanted to see a specified draft of where the money is going in terms of timing, and renovation prices.

Patterson summarized that the Food Hub space is split into three parts; one for the kitchen where students can use to cook and where they can learn how to cook, and the second place where it's a sitting area where workshops can be taken place with speakers being places around that area and last area is office/ research area, not fully sure about the specific details about where physically things are going to be

Evans wants to hold off before making any payments or decisions and strongly suggests that SUO should sit down with CW&E and get more details about the increase of money and what and where things are going to be placed in the Hub.

Smailes also agreed with Evans that she want more clarification of where the money is going.

## **6.2 GSS fee**

Pashelka stated that he had a meeting with Dale; the topic was about an upper-year or graduate student who wants access to upass and resources for free. He also added that medical students pay for GSS but they do not have access to the SUO Health and Dental Plan and they were willing to see how they can be part of the SUO plan.

Smailes states that there were logistics taken into consideration years ago to see if this could happen or not.

Pashelka stated that he will would double-check that but wanted to be aware that we are willing to support the graduate students by finding any way to let them have access to our SUO Dental and Health Plan and our other resources centers.

## **7. ADJOURNMENT**

Adjourned at 14:51

# FINANCE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Meeting, June 28<sup>th</sup>, 2022, UNC 105 & Teams Meeting

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Called to order at 15:17

## Directors Present

Vice President Finance and Administration  
Director at Large  
Faculty of Management Representative

Vrushank Kekre  
Aryam Dwivedi  
Jes Mindi

## Directors Absent

President

Jackson Pashelka

## Staff Present

General Manager  
Finance Manager

Jason Evans  
Leanne Smailes

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/28.01

Smailes/Dwivedi

Be it resolved that the agenda be adopted.

22/06/28.02

Dwivedi/Smailes

Be it resolved that the agenda be amended to include a review of SUO Dental and Health.

Carried as amended.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/28.03

Smailes/Dwivedi

Be it resolved that minutes of the meeting held June 23rd, 2022 be adopted.

22/06/28.04

Smailes/Dwivedi

Motion to table the adoption of the minutes until next meeting.

Carried

## **4. OLD BUSINESS**

## **5. COMMITTEE BUSINESS**

### **5.1 Final draft of the Budget**

22/06/28.05

Dwivedi/Smailes

Be it resolved that the Finance Committee has reviewed and finalized the final draft of the 2022-2023 SUO annual budget.

22/06/28.06

Mindi/Dwivedi

Mindi moved to amend by striking the word "finalized" and replacing it with the words "suggest" to read:

Be it resolved that the Finance Committee has reviewed and suggest the final draft of the 2022-2023 SUO annual budget

Carried as amended.

22/06/28.07

Mindi/Dwivedi

Be it is resolved that gym pass subsidy and SUO health intivaties be included in the final draft of the budget that shown to the Board of Directors.

Carried

## **6. INFORMATION ITEMS**

### **6.1 Reviewing the Cashflow and cashable options**

Smailes started with that the cash will need to work in a new way. Smailes stated that the number we will be getting after the audit is down which is written on paper is what is set aside for reserves and as of now we still don't know that number.

### **6.2 Review of the SUO Dental and Health plan**

Kekre has stated that a gym pass subsidy is going to be suggested to the board to be added to our budget.

Diwidi asked what is the gym pass subsidy?

Kekere replied that Pashelka has brought this idea to the Finance committee of involving a gym pass subsidy which is initially putting some money aside for the student who's going to buy a gym pass which will be cheaper. In addition, he also stated that the money that the SUO needs to expense for the Food hub is the renovations and operation. He also added that we have added these suggested expenses into the budget draft to see the change in our expenses.

## **7. ADJOURNMENT**

Adjourned the 16:33

# POLICY COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Policy Committee Meeting, June 27<sup>th</sup>, 2022, Zoom

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Called to order at 13:04

## Directors Present

Vice-President Internal (chair)

Dhruv Bihani

Director at Large

Spandan Ghevriya

Faculty of Arts and Social Sciences Representative

Kyle Rogers

## Directors Absent

Faculty of Science Representative

Maziar Matin Panah

## Staff Present

General Manager

Jason Evans

Well Pub Manager

Mike Ouellet

Membership Outreach Coordinator

Izzy Rusch

Governance Coordinator

Bri Fedoruk

## Guest

Faculty of Applied Sciences Representative

Akshata Pathak

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/27.01

Rogers/Rusch

Be it resolved that the agenda be adopted.

Carried

22/06/27.02

Rusch/Ghevriya

Rusch moved to amend the agenda by striking point i) on the previous motion, and replacing it with this separate motion:

Be it resolved that a new regulation be added after *Regulation 17* [under SA] "Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement Form and a Pre-Paid Gift Card Purchasing Record Form." as it was originally submitted for the agenda.

Carried

22/06/27.03

Rogers/Ghevriya

Moved to amend the agenda by including another point to the information items, 6.8 About Elections.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/27.04

Rogers/Ghevriya

Be it resolved that minutes of the meeting held May 24<sup>th</sup>, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

## **5. OLD BUSINESS**

### **5.1 Amend a previously adopted motion from Course Union Regulations**

22/06/27.05

Bihani/Rogers

Be it resolved that:

*Regulation 57* If a situation arises where there is conflict between the Course Unions'

election bylaws and the SUO policies, the SUO election bylaws will take precedence. shall be changed to:

*Regulation 57* If a situation arises where there is conflict between the Course Unions' election bylaws and the SUO policies, the SUO election bylaws will take precedence. by striking out the capital "I" in the word "Is" and replacing it with a lowercase "i."

Carried

## **6. NEW BUSINESS**

### **6.1 Campus Life Committee Regulation**

22/06/27.06

Bihani/Rusch

Be it resolved that:

*Regulation 33:* The Committee Members shall consist of the:

- a) VP Campus Life;
- b) VP Internal;
- c) at least three (3) additional directors;
- d) a minimum of three (3) and maximum of five (5) students at large;
- e) Campus Health and Well-being Specialist; and
- f) Student Experience Office Representative

shall be changed to the following:

*Regulation 33:* The Committee Members shall consist of the:

- a) VP Campus Life;
- b) VP Internal;
- c) at least three (3) additional directors;
- d) a minimum of three (3) and maximum of five (5) students at large;

by striking out the words "e) Campus Health and Well-being Specialist; and f) Student Experience Office Representative."

Ghevriya asked if they were always required for every meeting? And what was their job?

Bihani responded that the SUO would like to maintain the decision-making process, and then bring it to outside people.

Evans wanted to make sure that the campus Life person wanted this motion put forward.

Ouellet stated that these positions were not attending the meetings. These were more supporting roles than executing and planning, to which the university should not be sitting in on. This is a housekeeping motion.

Evans wanted to note that Ouellet is bringing this recommendation forward.

Carried

### **6.2 Policy Committee Regulation**

22/06/27.07

Bihani/Evans

Be it resolved that:

*Regulation 62:* The Committee Members shall consist of the:

- a) Vice President Internal;
- b) General Manager;
- c) At least two (2) additional Directors; and
- d) At least one (1) Student at Large.

shall be changed to the following:

*Regulation 62:* The Committee Members shall consist of the:

- a) Vice President Internal;
- b) General Manager;
- c) At least two (2) additional Directors; and
- d) At least one (1) Student at Large.
- e) Governance Coordinator

by adding the words "e) Governance Coordinator."

Carried

### **6.3 Student Association Regulations**

22/06/27.08

Bihani/Ghevriya

Be it resolved that:

*Regulation 17* [under Student Associations, or SA]: The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a) Capital purchases;
- b) alcohol and illegal substances;
- c) wages such as but not limited to staff expenses and honorariums;
- d) fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e) direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f) Off campus events held without prior approval through the Off-Campus Event Application request form; and/or
- g) Events not Insured through the SUO.

shall be changed to:

*Regulation 17:* The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a) Capital purchases;
- b) alcohol and illegal substances;
- c) wages such as but not limited to staff expenses and honorariums;
- d) fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e) direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f) Off campus events held without prior approval through the Off-Campus Event Application request form; and/or

g) Events not Insured through the SUO.

h) lottery tickets and raffle tickets

by adding the words "h) Lottery Tickets and raffle tickets."

22/06/27.09

Rogers/Rusch

Rogers wanted amend the motion to strike the beginning capitals and to changed them to lowercase letters.

Evans wanted to let the committee know that we can address this at a later date.

Rusch wanted to add that it is a consistency issue. Whatever rule we want to implement going forward should be consistent.

Rogers moved that the motion be amended by making each point start in lowercase.

*Regulation 17*: The following Items are considered ineligible for purchase and reimbursement with SUO funding:

a) capital purchases;

b) alcohol and illegal substances;

c) wages such as but not limited to staff expenses and honorariums;

d) fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;

e) direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;

f) off campus events held without prior approval through the Off-Campus Event Application request form; and/or

g) events not Insured through the SUO.

h) lottery tickets and raffle tickets

by striking out the letters at the beginning of the sentence if they are capitalized, and replacing them with lowercase letters.

Carried

22/06/27.10

Rusch/Ghevriya

Be it resolved that a new regulation be added after *Regulation 17* [under SA] "Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement Form and a Pre-Paid Gift Card Purchasing Record Form."

Rusch motivated that this was a problem because we cannot give out free money, it is against the rules of our organization. We do not know if these cards are actually being given out at these events, being kept, or forgotten, from an auditing perspective it is not good.

Carried

22/06/27.11

Bihani/Ghevriya

Be it resolved that:

*Regulation 23* [under SA]: A minimum of one (1) executive from each Student Associations must attend Student Association Orientation and the All Student

Association meetings to retain active status. A Student Association which has been deemed inactive for a period of at least eighteen (18) months may be dissolved by the Board of Directors.

shall be changed to:

*Regulation 23:* A minimum of two (2) executives from each Student Associations must attend Student Association Orientation and the All Student Association meetings to retain active status. A Student Association which has been deemed inactive for a period of at least twelve (12) months may be dissolved by the Board of Directors.

by striking the words "one (1) executive" and replacing it with the words "two (2) executives," and by striking out the word "eighteen (18)" and replacing it with the word "twelve (12)."

Motivated by Rusch, she was not sure if these should, however, be split off and made into different motions and regulations. In September when we have orientation, it is usually a five (5), six (6) hour event, so having two executives from each association will double the cost of the event.

22/06/27.12

Rogers/Ghevriya

Rogers moved to amend by striking the "minimum of 2" and replacing it with the words "minimum of 1" and "18 months" changed to "12 months"

Carried

22/06/27.13

Bihani/Rogers

Bihani moved to amend the motion by making the motion into two different regulations:

*Regulation A:* A minimum of one (1) executive from each Student Associations must attend Student Association Orientation and the All Student Association meetings to retain active status.

*Regulation B:* A Student Association which has been deemed inactive for a period of at least twelve (12) months may be dissolved by the Board of Directors.

Carried as amended.

22/06/27.14

Bihani/Rusch

Be it resolved that:

*Regulation 5* New Student Associations applications may only be submitted and ratified in the months of September, October, January and February.

shall be changed to:

*Regulation 5* New Student Associations applications may only be submitted and ratified in the months of August, September, October, January and February.

by adding the word, "August," in between the words "of" and "September."

Bihani wanted to add this, while consulting Rusch, to give more options to students to plan their clubs and search for membership.

Carried

22/06/27.15

Bihani/Rogers

Be it resolved that:

*Regulation 58* Every Course Union must run their annual election in liaison with the SUO and their online voting system or unless permission has been secured by the Membership Outreach Coordinator and the Vice President Internal.

be changed to:

*Regulation 58* Every Course Union must run their annual election in liaison with the SUO and their online voting system unless pre-approval has been secured by the Membership Outreach Coordinator and the Vice President Internal.

by striking out the word, "or," in between the words "system" and "unless," and replacing the word "permission" with "pre-approval."

Carried

#### **6.4 Director at Large Honoraria Regulation**

22/06/27.16

Bihani/Ghevriya

Be it resolved that:

*Regulation 33:* Pursuant to Bylaw VII (73), every Director shall receive a base honorarium of \$155 per month. This shall be known as the base honorarium and shall be paid monthly. The base amounts of honorarium shall be automatically adjusted on May 1st to match the Consumer Price Index as measured by Statistics Canada, using 2014 as the base year.

shall be changed to:

*Regulation 33:* Pursuant to Bylaw VII (73), every Director shall receive a base honorarium of \$250 per month. This shall be known as the base honorarium and shall be paid monthly. The base amounts of honorarium shall be automatically adjusted on May 1st to match the Consumer Price Index as measured by Statistics Canada, using 2014 as the base year.

by striking out "\$155" and replacing it with "\$250."

Evans moved to table this motion because he needs to looking into the Societies Act to see if this is permissible.

Rusch added that she was under the understanding that changes to pay could not be done during the year where the board could benefit from it.

Bihani responded that this is what he was planning, this motion was proposed to change

22/06/27.17

Bihani/Ghevriya

Bihani moved to table the motion to the next meeting.

Carried

#### **6.5 Student Association Funding Committee**

22/06/27.18

Bihani/Rogers

Be it Resolved that

*Regulation 77:* The Committee Members shall consist of the

- a. Vice President Finance;
- b. Vice President Internal;
- c. Membership Outreach Coordinator
- d. General Manager; and
- e. A Student at Large

shall be changed to

*Regulation 77:* The Committee Members shall consist of the

- a. Vice President Finance;
- b. Vice President Internal;
- c. Membership Outreach Coordinator
- d. General Manager; and
- e. One (1) Director At Large

by striking the word 'A Student at Large' and adding the word 'One (1) Director At Large'

Rogers wanted to know why it is being changed from a student at large to a director at large.

Bihani replied that because this committee has to do with funding, it seemed important to keep it internal, with SUO directors rather than a student volunteer, because they are accountable to the Board. A student at large is not accountable to the whole Board. He added that the Finance Committee does not have a student at large because of the dealings with funding, so he believes that this committee should be treated the same.

Rusch wanted to let everyone know that there have been issues in the past with student at large individuals sharing confidential information. This is a way to protect the SUO and the conversations we have in these meetings. It would increase professionalism.

Carried

## **6.6 Student Representative Discussion: Tentative motion**

I move to make a Student Representative Committee which will be required to hold monthly meetings between all of the SUO Student Faculty Representatives and Directors at Large and executives from each club. There will be a minimum of thirteen (13) and a maximum of twenty-three (23) participating club executives. There should be at least one (1) club executive member from every faculty with an associated club sitting on the committee before appointing club executives from similar or the same faculties.

Akshata motivated her discussion by stating that the numbers could be flexible, but her idea is that forming a committee with all Student Reps. and each club supplying an executive. The reason for forming this committee is because the SUO seems dissociated from the clubs on campus. This committee will be a way to hear their voices, to make sure their needs are met. As of right now, clubs are associated with students more than we are. This will help us form a connection between students and the SUO. We still need to discuss who would chair.

Bihani responded that he had a concern about this committee. First, how do we choose 23 clubs from the other 130+ clubs on campus. What do we say to the other clubs who are not invited to the committee? It is the job of the club to get more students, rather

than the SUO getting students for the clubs.

Rusch added that this seems administratively this seems huge. We are coming back after two (2) years of COVID, so yes it seems disconnected, but we are just getting back to in-person. Before COVID, there was lots of student engagement, one hundred and fifty-five (155) active clubs. We have town hall meetings for all student associations to speak up, rather than a select group. Only doing 23 clubs, the majority will be the larger clubs on campus, smaller voices will be quieted. Expo happens on campus to connect the students with the SUO, getting new membership. This will be the first in person Expo in three (3) years. There are all these students who have not yet had in-person experiences with us, but they will get to this upcoming year. The executives have office hours, Rusch has office hours, the VP internal can answer all the questions the clubs and student associations have.

Ghevriya wanted to add that the idea behind this committee is pretty good, but she agrees with Rusch and Bihani for the technical side. If this is to gauge where the clubs are at, how they are doing, there are other options, like forms and feedback. She does not think it will work if we only engage with twenty-three (23) of the clubs.

Pathak responded that ignoring the rest of the one hundred and thirty (130+) plus clubs is the contentious point. She wanted to direct the attention to the breadth requirement of her proposed motion, which would mean that they would be getting clubs from each faculty before filling the committee with executive members from duplicate faculties. The clubs are more concerned about the connection to the SUO, rather than the students. The clubs want voting rights, or at least that is what she proposed. She also wondered if it is possible to elect the chair of the committee.

Bihani responded that the chair has to be consistent year after year. VP Internal must be the chair, because his job is to coordinate with the clubs. Secondly, not all clubs are associated with a faculty, so this could become contentious. Thirdly, if we decided the top 23 clubs by voting, we would be increasing our Membership Outreach Coordinator's workload due to these elections.

Rusch agreed, clubs are not faculty based. Course unions are faculty based, and have more rules to follow than clubs. The reason they put an application to get ratified is so they can get funding from us, but we do not control what events they throw. Clubs are created to be free to hold events as they please. It is up to them to submit to the Membership Outreach Coordinator, and if it were up to the SUO to coordinate these events, we would have to triple out staff. It is not the job of the SUO to throw or fully fund these clubs, for example, the Engineering Course Union funds many engineering clubs. These could also be utilized for more support. It may be better to have open Town Hall meetings to hear from anyone who wishes to attend.

Rogers added that this sounds like a lot of work for no real value. Everything that this committee would be trying to do can already be done in a different way. The clubs can talk to the Vice President Internal, then they also have a Faculty Representative in their particular faculty. He does not know if we need the clubs to be meeting to talk to each other every month. If they really needed something they need to talk to someone about they could talk to an executive or other try routes.

Pathak responded to the point about small clubs being given a guaranteed seat on the committee. We could also decrease the meeting times to once a term rather than once

a month. Does Rusch have any information on when the Town Hall meetings are held? Rusch replied that they happen after Orientation yearly.

Pathak replied that Town Hall meetings make more sense than a committee with the amount of work involved.

Rusch asked Pathak to bring any specific club needs, complaints, concerns to her to see how we can best support each club.

Bihani stated that the SUO, himself, as well as the Membership Outreach Coordinator, would be happy to meet with clubs at any time. We do not need a committee to hear their concerns.

### **6.7 Policy Addition Discussion: Tentative motion**

Be it resolved that a policy be added to the Regulations that only SUO members can attend any and all SUO meetings and no club representatives will be able to sit in on it unless invited.

Pathak motivated by stating that clubs have been coming up and asking why they cannot attend the meetings.

Bihani replied that these meetings are open to everyone. We cannot say no to students, unless the meeting is in camera. They cannot vote, but they can definitely come listen to Board meetings.

Evans stated that he sees the intention of the proposal, but there are issues that have already been stated.

Rusch found the proposed motion confusing, due to the verbiage of "SUO members" since all students who pay for student fees are members of the SUO.

Evans stated that the meetings are public due to the Societies Act, and due to BC Law. Operational meetings, committee meetings, these types of meetings are not usually open to the public because it is to do with operational business. This is different than Board meetings. A meeting with the Food Services would be a day-to-day business meeting, which are private. The Board is not the day-to-day operators, they are there to oversee the SUO and making sure they are making their legal and fiscal operations.

Pathak wonders if she is invited to a meeting, can she send this link to another student? Evans counseled to communicate with the chair before making the invitation, as the duty of the Director is first to the SUO.

### **6.8 About Elections**

Rogers informed the committee based on the last election and the ensuing chaos, many students were interested in a ranked-choice ballot, in case someone does not get 50% of the vote, or someone gets expelled from the competition, the votes can still count. He wanted to bring this up for discussion.

Bihani stated that Evans and himself are passionate about changing the election process. We are hearing back from our legal consultant by mid-July. Ranked ballots, if one is unfamiliar, would give the voter a chance to choose by preference, rather than one top choice. He proposed bringing this up in the next Policy Committee meeting.

Evans caught Rogers up to speed. The lawyer is bringing our Regulations up to speed with relevant laws and Acts, as well as the suggested issues with the election section of

the Regulations. This will take some time to read through to understand the depth of the changes, but then the recommendations from the lawyer will be brought to the Policy Committee.

**7. INFORMATION ITEMS**

**8. ADJOURNMENT**

Adjourned at 15:08

# **CAMPAIGNS COMMITTEE MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Campaigns Committee Meeting, June 16<sup>th</sup>, 2022, Zoom

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## **Directors Present**

Vice-President External

Faculty of Arts and Social Sciences Representative

Faculty of Creative & Critical Studies Representative

Faculty of Health & Social Development Representative

Faculty of Science Representative

Student at Large

Student at Large

Cade Desjarlais

Kyle Rogers

Hanna Donaldson

Grace Halpin

Maziar Matin Panah

Ash Marin

Twinkle Hora

## **Directors Absent**

Director at Large

Megan Johnston

## **Staff Present**

Governance Coordinator

Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/16.01

Halpin/Rogers

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/16.02

Rogers/Halpin

Be it resolved that there are no previous minutes to be adopted.

Carried

## **4. OLD BUSINESS**

## **5. COMMITTEE BUSINESS**

### **5.1 Campaigns Committee**

Desjarlais welcomed everyone to the Campaigns Committee, and asked for introductions all around.

## **6. NEW BUSINESS**

### **6.1 Welcome to the Campaigns Committee**

Desjarlais wanted to introduce the role of the Campaigns Committee in the SUO. *Reulation 130*: The campaigns committee duties were read aloud. In the bylaws the campaigns committee must put on at least three (3) BCFS campaigns, like the Fund it Fix it Campaign, and others. Desjarlais is looking to do five (5) of those campaigns this year. Maybe we want to focus strictly on one (1) idea that we are passionate about, maybe we have five (5) different ideas we want to work on. Our job as a committee is to brainstorm ideas here, then bring an formed idea to the board more formally.

### **6.2 What is the BCFS? (In Brief)**

Desjarlais outlined what the BC Federation of Students is. The BCFS allows more sway for government lobbying for larger ideas, like increases in international student tuition, or other large ideas. The BCFS also runs their own campaigns to help with lobbying efforts, like Fund It Fix It, Knock Out Student Interest – they had a provincial win a few years ago, and now they are focused on the federal level. They are a larger organization that we are a part of, they help us with issues, materials, etc.

### **6.3 Goals for the Year and Issues**

Desjarlais opened the floor to the committee to hear ideas for the upcoming year.

Marin wanted to add that it would be a good idea to give the volunteers more time and information so that things do not get lost in translation. She called for more clarity regarding communication.

Desjarlais wanted to return to ideas about last year that could have been done better, and what we could do to improve.

Donaldson added that we should move around where we campaign to reach a larger demographic of students, instead of tabling in the same spot every time.

Hora added that one of the positives last year was the variety, but agrees with Marin that the communication lead to poor understanding of what to do when and where.

Desjarlais said that perhaps once we have decided on a BCFS event, he will create a box of materials that will make it easy to pick it up and be on ones way. There will definitely be more availability on his end for questions, planning, and direction this year.

#### **6.4 Municipal Election Vote Campaign**

Desjarlais introduced that this is a very important area of government. One of his focuuses this year is making transportation more affordable. Elections like this are where ideas like this come up. He wants to engage students to see how many students we can get out to vote. We cannot endorse people, but we can endorse good ideas. We can discuss what we want to ask them, perhaps transportation, education, and environment, what their ideas are on those issues, perhaps we could send out a questionnaire, and then publish our findings in the Phoenix.

#### **6.5 Mental Health**

### **7. INFORMATION ITEMS**

#### **7.1 Next Campaign Committee Meeting Date**

Desjarlais said that there will be meetings once a month as a minimum, and once the schoolyear starts, we will have meetings monthly as well as tabling events. We will look into ways to deligate the work through volunteers, so he called for the committee to think about how we will gather volunteers.

Halpin suggested using a website called when2meet to help iron out meeting dates with large groups of people.

### **8. ADJOURNMENT**

Adjourned at 11:52.

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, May 20<sup>th</sup>, 2022, Zoom

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Called to Order at 14:05

## Committee Members Present

Graduate Student Representative  
Student at Large  
Student at Large  
Student at Large

Kirthana Ganesh  
Anne Claret  
Nibirh Jawad  
Emily Comeau

## Committee Members Absent

Student at Large  
Governance Coordinator

Vikas Kumar  
Bri Fedoruk

## Staff/Guest Present

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

## **4. PRESENTATIONS**

## **5. OLD BUSINESS**

### **5.1 Update on surveys**

Comeau updated members that the survey had seventy-six (76) responses, and that she was anticipating more over the next couple of weeks, as CoGS had sent out their monthly newsletter with link to the survey.

### **5.2 Graduate student funding through SUO**

Ganesh updated members of a meeting she had recently had with the VP Finance about options for establishing graduate student funding, namely bursaries and scholarships. Jawad suggested a hybrid scheme, where a certain amount is put into a bursary to accrue interest, while the remaining could be a scholarship. Members agreed that ten thousand dollars (\$10000) could be a reasonable amount to set aside for funding, pending discussion on the GSC budget.

### **5.3 Lack of food options in the summer**

Ganesh updated members that the grill at Sunshine was now open to serve freshly cooked food. Members reiterated the importance of continuing to advocate for meal options on campus in the summer.

### **5.4 Emergency bursary/scholarship**

Ganesh updated members that she had communicated the challenges with receiving timely responses to requests for the emergency bursary to the VP Finance, who had returned with an email that students could contact directly ([nancy.adams@ubc.ca](mailto:nancy.adams@ubc.ca)). Claret informed members that she was in communication with an individual from financial assistance and had not received sufficient support.

### **5.5 Call for new members**

Ganesh informed members that she was in contact with the General Manager and the Social Media Manager to draft a call out for new students-at-large.

## **6. NEW BUSINESS**

## **6.1 Events for the summer**

Members brainstormed options for events during the summer. Outdoor events were preferred, such as a BBQ. Boardgame/Trivia evenings were also suggested. Members decided that July 6th would be a good date to plan an event.

## **6.2 Budget proposal for September**

Ganesh requested members for feedback on the GSC proposal for the next year. Items suggested included one big event a term (e.g., welcome cruise, Big White night, a townhall, a mental health event), one small event a term (e.g., trivia, walks, picnics), funding events organised by the graduate student community facilitators, graduate student funding options, and honoraria for members.

## **7. INFORMATION ITEMS**

### **7.1 RESEARCH/PERFORMANCE INSTALLATION**

Ganesh informed members about a research/performance installation over the weekend: <https://events.ok.ubc.ca/event/the-lion-man/>

### **7.2 INFORMAL GSC SOCIAL EVENT**

Claret requested suggested a GSC informal social event for members and offered to host and coordinate the time for event.

## **8. ADJOURNMENT**

Adjourned at 16:05

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, June 10, 2022, Zoom

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Called to order at 15:02

## Members Present

Graduate Studies Representative (meeting chair)  
Student at Large  
Student at Large  
Student at Large

Kirthana Ganesh  
Anne Claret  
Emily Comeau  
Nibirh Jawad

## Members Absent

Student at Large

Vikas Kumar

## Staff/Guests Present

Governance Coordinator  
Communications Manager  
Graduate Student Community Facilitator (*outgoing*)  
Graduate Student Community Facilitator (*incoming*)

Bri Fedoruk  
Becca Evans  
Hammad Ahmad  
Nadhiyya Shabir

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/10.01

Jawad/Comeau

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

## **4. PRESENTATIONS**

## **5. OLD BUSINESS**

### **5.1 Survey update**

Ganesh introduced that more than five/six (5/6) months ago we sent out a survey to graduate students to collect some data. We had some questions about what we wanted to learn about graduate students.

Comeau said that we are at 86 now.

Ganesh said that we wanted to close the poll in August, which gives us time to go over the results and respond by September.

Comeau said that she thinks there may be quite a few more since the last update.

### **5.2 Graduate student funding**

Ganesh said that this is regarding our budget as well as a funding option that we wanted to create. Every year there must be a budget report supplied prior to the preceding year. Last year our budget was twenty thousand dollars (\$20000), for fully graduate student experiences. The honoraria is also supplied by this budget. We did not use the whole budget last year, due to most events being online. She created a draft budget which she has submitted to Kekre, our VP Finance, and he will get back to us on the feasibility of that budget. Care packages, branded merch, as well as our Graduate Student Funding option. We want to set aside a portion of our budget for some funding assistance.

### **5.3 Call for new members**

Ganesh said that since our regulation passed yesterday, we now have between one to nine (1 – 9) student-at-large positions. Any grad student you meet, send them our way.

Shabir suggested that we have printed copies posted around Graduate Student study spaces.

### **5.4 Events for the summer**

Ganesh opened the floor to the members.

Shabir said that they are focused on planning, maybe a movie night in July. Orientation is also under way in terms of planning.

Ganesh said that we have decided to do some kind of outdoor BBQ event with the Well. She will connect Shabir and the Well manager because he is a good resource for future catering and food events.

Jawad suggested that we do a beach day with a portable BBQ as the weather is getting nice.

Ganesh said that this will have to happen in July, as she is away in August. It does not have to be super formal, just hot dogs and chip, etc.

### **5.5 The COGS Orientation Day - August 31<sup>th</sup>**

Ganesh stated that she is not going to be here, but wants to make sure that someone from the GSC is there to set up a table, to talk to COGS. They are planning to maybe do it hybrid, and if there is a zoom option, she can introduce us, but if not, perhaps one of us could introduce the GSC. Do you have any thoughts on ways that we can partner with COGS for the event? Or anything else that would be important for the Graduate Students to know about stuff we are doing.

Claret said that maybe we can have a primer, or a sheet, outlining what to do if you have someone/thing specific to talk to or about.

Ganesh replied that this is a great idea, and added maybe to have a line about what each person does.

Shabir said that Haley is creating a bunch of swag bags for the Graduate Students attending, so you guys could put your stuff in there as well.

## **6. NEW BUSINESS**

### **6.1 Timeline for meetings moving forward**

Ganesh introduced the timeline for meetings. Would biweekly be comfortable for everyone? A max of two hours every other week. She was not sure about Fridays come fall, so she will send out an email closer to then, but it will probably be in the evening again. The second point is the Governance piece to the agenda. Ganesh explained the call for agenda items and the timeline concerning this.

### **6.2 Introductions: Graduate Student Community Facilitator and Governance Coordinator**

Two new people joining us, our Incoming Graduate Student Community Facilitator Nadhiyya Shabir, and our new Governance Coordinator, Bri Fedoruk.

Introductions proceeded.

## **7. INFORMATION ITEMS**

Claret updated on the emergency bursary situation. It sucks. She got in contact with them on May 9<sup>th</sup>. She requested that funding for a computer, because her computer died, and she was asked if the jobs she was doing on campus could fund getting a new computer. She has been waiting a month, and it will be a month and a week until she gets notified about whether she qualifies for it. We may want to bring this up, because

she is thinking about the other students who are in worse spots than herself.

Ganesh replied that she brought it up with Kekre, the VP Finance. He spoke to someone part of the financial services office, who seemed surprised that this was taking a long time. She supplied her email to directly speak with her.

Claret replied that at this point, this office needs to do better. Especially for something named Emergency Funding. Students shouldn't have to deal with that extra stress.

Jawad wondered who administers this?

Claret replied that it is Financial Services. The last person I have been talking about was Stephanie Woods.

Ganesh stated that the SUO supplies some funds and the University must honour the outlined specifications to handing out this money.

## **8. ADJOURNMENT**

Adjourned at 16:21

# GRADUATE STUDENT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, June 24<sup>th</sup>, 2022, Zoom

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Called to order 15:06

## Members Present

Graduate Studies Representative (meeting chair)  
Student at Large  
Student at Large  
Vice President Internal

Kirthana Ganesh  
Nibirh Jawad  
Vikas Kumar  
Dhruv Bihani

## Staff/Guests Present

Governance Coordinator  
Graduate Student Community Facilitator (*incoming*)

Bri Fedoruk  
Nadhiyya Shabir

## Members Absent

Student at Large  
Student at Large

Emily Comeau  
Anne Claret

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/24.01

Bihani/Jawad

Be it resolved that the agenda be adopted.

22/06/24.02

Ganesh/Bihani

Be it resolved that the agenda be amended to discuss an item, 6.2, under new business

Carried

22/06/24.03

Ganesh/Bihani

Be it resolved that the agenda be adopted as amended to discuss another item, 6.3, under new business.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/24.04

Bihani/Kumar

Be it resolved that minutes of the meeting held May 20<sup>th</sup>, 2022 be adopted.

Carried

22/06/24.05

Jawad/Bihani

Be it resolved that minutes of the meeting held June 10<sup>th</sup>, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

### **5. OLD BUSINESS**

#### **5.1 Survey**

Ganesh brought Bihani up to date about what this survey was, a questionnaire we started sending out a year ago, to track how graduate students are doing. We are at ninety-one (91) responses. We are planning to shut down the survey at the end of August, to inform how we will plan for the fall.

#### **5.2 BBQ Event**

Ganesh updated on the poster that Evans made for this event, and the offices who have shared it.

Bihani stated that he liked the posters, he has had five (5) graduate students ask him

about the event. He wanted to know if it was open to the SUO board members and staff as well.

Ganesh stated that it was.

Jawad requested that Ganesh share a digital copy of the posters so that people can print and share posters themselves.

Bihani added that if one of you go to the graduate study room to broadcast the event. He also said that he can ask the executives to post on their stories to let grad students they may know.

Shabir added that she thought the collegia grad space was a good place to post another poster.

Ganesh asked if there were any thoughts about the BBQ event further than food?

Jawad was wondering if there were any Halal options, as a previous event that was thrown was marketed as having halal options, but ended up not having any.

Bihani wondered if there was interest in giving out SUO T-shirts or other merch.

Ganesh replied that there was interest, we just need to check about how much available merch we have within our timeline.

Shabir added that COGS had reusable tote bags and other merch if we wanted to hand that out as well.

### **5.3 Procedure**

Ganesh introduced Fedoruk for giving another run through of parliamentary procedure.

## **6. NEW BUSINESS**

### **6.1 Summer Break**

Ganesh wanted to check in to see if we needed longer breaks in between GSC meetings.

Bihani stated that he is fine with biweekly meetings as long as zoom is an option.

Jawad added that biweekly is fine for himself as well. Maybe in September, in person meetings would be preferable.

Ganesh updated that she will be in India, so wonders whether an early meeting or a late meeting is preferable.

Unanimously mornings work better for everyone.

### **6.2 GSC Event**

Shabir introduced that the Grad Facilitators are planning a Grad social event. Two years ago, there was a boat cruise event cancelled due to the pandemic, but we are bringing this event back. She was hoping for some help with funding. Students would pay half the price of the total cost. The cruise cannot hold more than seventy (70) people, so we cannot hold more than that.

Bihani asked where this is happening?

Shabir responded that it will be happening at the lake.

Bihani warned that last year, all events off campus were cancelled due to the insurance.

Shabir stated that her manager said that there was a change that could be made on their end to account for the insurance.

Ganesh added that there is a reserve left over from previous years, budget lines left over from the last event. If Shabir hands in a proposal with the expected cost, we can look into supplying some funding.

Shabir added that this is being planned for September, no specific date yet.

Jawad wanted to ask about the date and the budget.

Ganesh was wondering about having the cruise for one (1) hour instead of 2 hours.

Fedoruk asked if there was going to be activities on board? Past experience going on a dance cruise made the two (2) hour time necessary. If it is just a meet and greet, one (1) hour may be better.

Shabir responded that this is what they were planning. They are inviting a DJ and it is going to be a dance party as well.

Jawad agreed that activities like dancing would make the longer time more interesting.

Ganesh and Bihani asked Shabir to return with a budget for this event.

### **6.3 GSC Orientation**

Ganesh said that Orientation is August 31<sup>st</sup> this year. Early morning yoga, and then an information session. Ganesh has asked for a spot to introduce the SUO at large, and the GSC specifically. This will be an in-person event. After these two items, there will be lunchtime, and tabling will be happening concurrently.

Shabir added that there will also be a bonfire thrown from their office.

Jawad added that there should be some ice breaker activities to assist with connecting students to each other.

Ganesh brought up merch for the event. COGS is doing a tote bag, stickers, toques, notebooks, tumblers, and tiny chocolate bars. From our end we were requested to add merch to add to the swag bag. Ganesh suggested camera covers for your computer, a magnet with our information, and other things.

Jawad suggested scarves.

Bihani suggested looking Desjarlais into the conversation, and inviting sponsors to this event.

Ganesh replied that this would be really helpful for the swag bags.

Kumar suggested things that will be kept, rather than thrown away, like a photo frame or other items of value like this. He got sunglasses in a garish colour in a swag bag once, and he liked it for a bit, but generally people did not want to wear it.

Fedoruk suggested branded notebooks.

Ganesh suggested planners because then they could put upcoming event dates of the Graduate Student Committee.

Shadir liked having planners with dates, she also had one which contained coupons and their business locations.

## **7. INFORMATION ITEMS**

## **7.1 BCGEU Bargaining Questionnaire**

Jawad introduced that we are at a bargaining period for the collective agreement. He thought that we should have this available for students at the BBQ. A link to the bargaining agreement and the form, which we can give to the people who stop by the table.

[https://hr.ubc.ca/sites/default/files/2020-09/UBCO%202019-2022\\_0.pdf](https://hr.ubc.ca/sites/default/files/2020-09/UBCO%202019-2022_0.pdf)

[https://mcusercontent.com/c9125e48200e7a60add61b323/files/ed9ddb98-1d0f-61d2-e6d2-76d2c150a695/UBCO\\_Bargaining\\_Questionnaire\\_2022.pdf](https://mcusercontent.com/c9125e48200e7a60add61b323/files/ed9ddb98-1d0f-61d2-e6d2-76d2c150a695/UBCO_Bargaining_Questionnaire_2022.pdf)

Ganesh asked if there is a meeting to go along with these forms?

Jawad stated that he does not believe so, that there will be union reps who vouch for the student ideas. July 14<sup>th</sup> is the deadline, 5:00pm. Have to send it to Karen Whitehouse.

## **8. ADJOURNMENT**

Adjourned 16:49