

# BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, Sept. 13<sup>th</sup>, 2022, UNC 105 & Zoom

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## Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Kyle Rogers
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/09/13.01

/

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/09/13.02

/

Be it resolved that minutes of the meeting held August 11<sup>th</sup>, 2022 be adopted.

## **4. PRESENTATIONS**

**4.1** Childcare for Mature Students

**4.2** E@UBCO

## **5. OLD BUSINESS**

**5.1** Set AGM Date

**5.2** New Director – Policy Committee

## **6. COMMITTEE BUSINESS**

**6.1** Executive Committee

22/09/13.03

/

Be it resolved that the minutes from the meeting held August 10<sup>th</sup> be adopted.

22/09/13.04

/

Be it resolved that the minutes of the meeting held August 24<sup>th</sup>, be adopted.

**6.2** Policy Committee

22/09/13.05

/

Be it resolved that the minutes of the meeting held August 25<sup>th</sup>, be adopted.

**6.3** Campus Life Committee

22/09/13.06

/

Be it resolved that the minutes of the meeting held June 28<sup>th</sup>, be adopted.

22/09/13.07

/

Be it resolved that the minutes of the meeting held August 11<sup>th</sup>, be adopted.

#### **6.4 Campaigns Committee**

22/09/13.08

/

Be it resolved that the minutes of the meeting held August 25<sup>th</sup>, be adopted.

#### **6.5 Oversight Committee**

22/09/13.09

/

Be it resolved that the minutes of the meeting held June 22<sup>nd</sup>, be adopted.

#### **6.6 Graduate Student Committee**

22/09/13.10

/

Be it resolved that the minutes of the meeting held August 9<sup>th</sup>, be adopted.

22/09/13.11

/

Be it resolved that the minutes of the meeting held August 25<sup>th</sup>, be adopted.

#### **6.1 Student Association Funding Committee**

22/09/13.12

/

Be it resolved that the minutes of the meeting held June 23<sup>rd</sup>, be adopted.

22/09/13.13

/

Be it resolved that the minutes of the meeting held August 11<sup>th</sup>, be adopted.

### **7. REPORT ON UNIVERSITY RELATIONS**

#### **7.1 Board of Governors – Update**

### **8. NEW BUSINESS**

22/09/13.14

/

Be it resolved that the following student association be ratified: the Chemistry Graduate Student Society

22/09/13.15

/

Be it resolved that the following course union get ratified: Interdisciplinary Graduates

22/09/13.16

/

Be it resolved that the following course union get ratified: Graduates of Earth & Environmental Sciences

22/09/13.17

/

Be it resolved that Regulation I: 57:

A Committee member may not serve or remain on the Oversight Committee if that person:

- a. is or becomes the member of an Executive Committee;
- b. is or becomes an employee of any Student Union business;
- c. is an Executive member of a Student Association;
- d. is deemed by the Board of Directors to be an unsuitable candidate for fulfilling the duties and responsibilities of an Oversight Committee member;
- e. misses (2) consecutive Committee meetings; or
- f. is guilty of violating any policy of the UBCSUO Regulations and Bylaws

be changed to the following:

A Committee member may not serve or remain on the Oversight Committee if that person:

- a. is or becomes the member of an Executive Committee;
- b. is or becomes an employee of any Student Union business;
- c. is deemed by the Board of Directors to be an unsuitable candidate for fulfilling the duties and responsibilities of an Oversight Committee member;
- d. misses (2) consecutive Committee meetings; or
- e. is guilty of violating any policy of the UBCSUO Regulations and Bylaws

by striking out number c. "is an Executive member of a Student Association."

## **9. INFORMATION ITEMS**

### **9.1 Events Happening**

## **10. IN CAMERA**

## **11. ADJOURNMENT**

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, August 11<sup>th</sup>, 2022, UNC 105 & Zoom

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Called to order at 18:43

## Directors Present

President (chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Kyle Rogers
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Student Senate Caucus Representative (ex-officio)	Saami Halfeez

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Well Manager	Michael Ouellet

## 1. ACKNOWLEDGEMENT OF TERRITORY

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

[McGrail entered at 18:44]

22/08/11.01

Ganesh/Kekre

Be it resolved that the agenda be adopted.

22/08/11.02

Kekre/Bihani

Kekre moved to amend by including the selection of a director in the section called Student Association Funding Committee Business.

Carried

22/08/11.03

Bihani/Hafeez

Bihani moved to amend the agenda by adding two clubs to be ratified under New Business: SUO Marvel Club and SUO MMA Club

Carried

22/08/11.04

Ganesh/Asif

Ganesh moved to amend the agenda by adding a motion to approve honoraria to Graduation Student Committee Business section as follows:

Nibirh Jawad	\$100
Anne Claret	\$100
Vikas Kumar	\$100
Emily Comeau	\$100

Carried as amended

## 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/08/11.05

Desjarlais/Bihani

Be it resolved that minutes of the meeting held July 11<sup>th</sup>, 2022 be adopted.

Carried

22/08/11.06

Hafeez/Asif

Hafeez moved to amend the previously adopted minutes of a meeting held June 9<sup>th</sup> by

adding a name to the Directors Present list, as follows:

Student Senate Caucus Representative (ex-officio)

Salman Hafeez (Saami)

Carried as amended

#### **4. COMMITTEE BUSINESS**

##### **4.1 Executive Committee**

22/08/11.07

Johnston/Bihani

Be it resolved that the minutes of the meeting held July 13<sup>th</sup> be adopted.

Carried

22/08/11.08

Asif/Kekre

Be it resolved that the minutes of the meeting held July 27<sup>th</sup> be adopted.

Carried

##### **4.2 Finance Committee**

22/08/11.09

Kekre/Asif

Be it resolved that the minutes of the meeting held July 27<sup>th</sup> be adopted.

Carried

##### **4.3 Policy Committee**

##### **4.4 Campus Life Committee**

##### **4.5 Campaigns Committee**

22/08/11.10

Desjarlais/Asif

Be it resolved that minutes of the meeting held July 14<sup>th</sup>, 2022 be adopted.

Carried

##### **4.6 Oversight Committee**

##### **4.7 Graduate Student Committee**

22/08/11.11

Ganesh/Kekre

Be it resolved that minutes of the meeting held July 8<sup>th</sup>, 2022 be adopted.

Carried

22/08/11.12

Ganesh/Asif

Be it resolved that minutes of the meeting held July 22<sup>nd</sup>, 2022 be adopted.

Carried

22/08/11.13

Ganesh/Asif

Be it resolved that Elizabeth Houghton be appointed to the Graduate Student

Committee as a student-at-large.

Carried

22/08/11.14

Ganesh/Asif

Be it resolved that Dina Alkharabsheh be appointed to the Graduate Student Committee as a student-at-large.

Carried

22/08/11.15

Ganesh/Asif

Be it resolved that Fátima Canales be appointed to the Graduate Student Committee as a student-at-large.

Carried

22/08/11.16

Ganesh/Asif

Be it resolved that Morgan King be appointed to the Graduate Student Committee as a student-at-large.

22/08/11.17

Desjarlais/Bihani

Be it resolved that honoraria be dispersed as follows:

Nibirh Jawad	\$100
Anne Claret	\$100
Vikas Kumar	\$100
Emily Comeau	\$100

Carried

#### **4.1 Positive Space Committee**

Ganesh updated on the call for volunteers for the Positive Space Committee.

### **5. REPORT ON UNIVERSITY RELATIONS**

#### **5.1 Board of Governors**

#### **5.2 Senate**

#### **5.3 Other University Committees**

### **6. NEW BUSINESS**

22/08/11.18

Bihani/Asif

Be it resolved that the following student association be ratified: the Piano Club

Carried

22/08/11.19

Bihani/Asif

Be it resolved that the following student association be ratified: the Chemistry Graduate Student Society

Pashelka wondered what the difference between a Course Union and a Student Society.

Ganesh wondered if we should table the motion for the next meeting until we have more information.

22/08/11.20

Bihani/Desjarlais

Bihani moved to table the ratification of the Chemistry Graduate Student Society to the next board meeting.

Carried

22/08/11.21

Bihani/Asif

Be it resolved that the following student association be ratified: the SUO Ultimate Club

Carried

22/08/11.22

Bihani/Asif

Be it resolved that the following student association be ratified: the SUO Marvel Club

Carried

22/08/11.23

Kekre/Asif

Kekre moved to appoint a student for the director for the SAFC.

Bihani suggested that we introduce the Student Association Funding Committee first, so that directors could nominate themselves for the position.

Aryam wondered if there was a conflict of interest if a director was a part of a club?

Ganesh replied that unless she was mistaken, she understood that there was a Regulation barring directors from sitting on the committee if one is an executive on a Club, they cannot be a part of the SAFC.

Kekre introduced the SAFC, they deal with all of the funding decisions for all of the clubs that fall under the SUO.

Desjarlais moved to nominate Johnston for the SAFC position.

Johnston accepted the nomination and motivated by introducing her experience including being a coordinator for the clubs and working with Rusch.

Dwivedi moved to nominate himself for the SAFC position.

He motivated by stating that he was willing to step down from the Cricket Club that he is currently residing as president for.

McGrail moved to nominate herself for the SAFC position.

Johnston won the vote and was appointed to the Student Association Funding Committee.

Carried

## **7. DISCUSSION ITEMS**

### **7.1 A bird's eye-view of policy(ies) and/or procedure(s) that impact UBCO student experience**

- [Discrimination Policy](#)
- [Assistance from the Equity and Inclusion Office on Discrimination Policy](#)

Hafeez introduced that this past year he learned as a student leader that students were being discriminated against based on their race, religion, or disability. The Equity and Inclusion Office is a resource that can provide assistance in dealing with this discrimination.

### **7.2 Announcement from the Arts & Social Science Rep**

Rogers announced that he is transferring to the Vancouver campus. He will no longer be a member of UBCO, or the SUO. He will be resigning his position on September 1<sup>st</sup>.

### **7.3 Graduate Trivia Night**

Ganesh introduced that we have a trivia night planned for August 18<sup>th</sup>, five thirty until seven thirty (5:30 – 7:30pm). It is our last social event until the term begins.

### **7.4 Meetings in September**

Saami wanted to know if we had time for the September meetings, and clarify the platform we are using, teams or zoom.

Pashelka replied that teams will be used more often. He was also thinking of having the meetings on Wednesday evenings.

Johnston replied that she much prefers zoom.

Hafeez replied that last year most of the meetings were in person, however there were accommodations made for those who were not available for in person. Will that continue this year?

Pashelka replied that hybrid meetings would be able to continue.

Ganesh wondered if in between meetings, if things come up, should she share things through email, or on a group conversation on teams?

Pashelka replied that email is preferable for the whole board.

## **8. ADJOURNMENT**

Adjourned at 19:59

# EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Committee Meeting, August 10<sup>th</sup>, 2022, Zoom

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Called to order at 12:39

## Directors Present

President (meeting chair)

Jakson Pashelka

Vice-President External

Cade Desjarlais

Vice President Finance and Administration

Vrushank Kekre

Vice-President Campus Life

Danial Asif

## Directors Absent

Vice-President Internal

Dhruv Bihani

## Staff Present

General Manager

Jason Evans

Governance Coordinator

Bri Fedoruk

## 1. ACKNOWLEDGEMENT OF TERRITORY

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/08/10.01

Desjarlais/Asif

Be it resolved that the agenda be adopted.

22/08/10.02

Pashelka/Desjarlais

Pashelka moved to amend the agenda by removing the honoraria for Berat Celik and Megan Johnston from the honoraria table.

Carried as amended

## 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/08/10.03

Desjarlais/Asif

Be it resolved that minutes of the meeting held July 27<sup>th</sup>, 2022 be adopted.

Carried

## 4. OLD BUSINESS

22/08/10.04

Asif/Kekre

Be it resolved that the July Board of Directors honoraria be dispersed as amended:

Berat Celik	0%
Hanna Donaldson	100%
Aryam Dwivedi	100%
Kirthana Ganesh	100%
Spandan Ghevriya	100%
Grace Halpin	100%
Megan Johnston	0%
Maziar Matin Panah	100%
Lindsay McGrail	100%
Jes Mindi	100%
Akshata Pathak	100%
Kyle Rogers	100%

Desjarlais wanted to check in with the other executives to see how their Board

members are performing since he has not had much interaction with the rest of the board outside of his committee.

Evans agrees that this is a good group so far.

Pashelka agrees that everyone is pretty engaged. Reminders were sent out prior to the report submission deadline.

Evans stated that he will follow up with Speier today to ensure that it is in their calendars as well.

Carried

## **5. NEW BUSINESS**

### **5.1 Green Bean Spot**

Evans introduced that it is within the executive purview for the executives to give recommendations as to what should go in that space. It is a space that could generate some revenue for the SUO, so starting the conversation before the next school year would be beneficial.

Desjarlais prefaced that last year the board had mandated the VP Finance and the Finance committee to make three (3) suggestions to fill the Green Bean spot, and due to events at the end of the term of the last Board, that mandate was left undealt with. Perhaps we should revisit this approach.

Kekre agreed that the entire process needs to be consultation with the Finance Committee.

Evans agreed that it is good to have that person, Kekre, who is taking charge, to maintain connection to that process. The executive committee presents to the Board their best recommendations, then the Board may approve through voting the decision through the Board or voting it down.

Asif understands that the biggest loss was the revenue loss, and to him, it seems late in the season to be hiring someone and starting a new business in the fall, while we are currently hiring the new kitchen manager position.

Pashelka added that too many opinions on what should go in that space holds up progress, so this decision should go to the Finance Committee first for recommendations, and starting conversations as soon as possible to ensure action being made.

Desjarlais added that working with the Finance Committee, depending on how we structure it, should we do an internal business? Working with Kekre and Asif, but also external bodies is something that as VP External he could help with. Has Third Space expressed interest in that space? Would they be selling coffee there?

Pashelka answered that the Third Space area downtown is fairly student focused, so this would be an expansion of the space they already have.

Desjarlais replied that this may be a good fix for this year, as they have a budget, and they could run it at a loss since they are a national organization that has structure and support for a business like that.

Kekre replied that first we must figure out the cost, the targets, and second, how will this impact the building project or other businesses. He thinks we should earn profits

from that space, rather than offering that space for an external operation.

Evans added that he loves the suggestions. Third Space currently does not pay a lease for their space, but this space may be different. He recommends that we look externally rather than internally. If we are to return to internal, we may return to running at a loss, and it may be best to remove the risk of using student money for this particular space. We do not need to find someone for September, just that we start the conversation about what should occupy that space.

As if looking externally may take more time, so his suggestion was for the chance that come September, the space is still empty.

Desjarlais would like to see a food option that was cheap, and perhaps open later – such as a pizza place open late. Something that does not require much in terms of operating costs. Any way that we can integrate affordable food, adds to food security with an affordable option.

Pashelka added that he would love to see a Booster Juice, or other things that offered quick, on-the-go options, like wraps.

Kekre agrees, we need to consider a coexistence between what we are already offering, and limiting overlap. Question for Evans, how do our leases work now? Do they end in January, or sometime later in the year?

Evans replied that the leases are in place, as per last year's extension of Koi's lease, for three (3) years, and then for Fusion Express there is a one (1) year lease. Leases are renewed, normally, in April.

Kekre wanted to confirm the timeline, since September may not be a great month to enter into an agreement.

Evans replied that we do not have to make all of the leases align, but at the discretion of the executives.

Pashelka asked for a plan to be made.

Desjarlais replied that he would like to see what the Board thinks, to see if they have any good ideas. We could bring it to them as a discussion item.

Kekre replied that he would also like to hear Board input, but perhaps we would still suffer from too many people giving too many options.

Desjarlais asked a hypothetical about external businesses leasing that space. How do we garner interest in that space? Is there a process in place?

Evans replied that it is through putting out a call for proposals by actively advertising it. What we have to look at first is, are they going to be able to pay us? Secondly, are they meeting student needs? We can limit and discern based off of what students need and what we want.

Kekre suggested that perhaps we should open this to students to gather their suggestions.

Pashelka agreed, perhaps also if we offered a top three.

Desjarlais stated that if we do do something like this, that it be more informal.

Pashelka suggested that we bring this topic to the next Finance Committee meeting, and then it can be brought to the next

## **6. DISCUSSION ITEMS**

### **6.1 AGM Date**

Pashelka introduced this time sensitive piece. We were thinking about October 27<sup>th</sup> as a possible date to bring to the Board at the meeting tomorrow.

Asif replied that Fright Night is planned for the 28<sup>th</sup>, this could affect the AGM.

Evans replied that this will not affect the AGM. It is just a meeting, mostly run by staff.

Kekre asked what the date was last year.

Evans replied that it was at the beginning of November last year. It was actually November 25<sup>th</sup> 2021.

Pashelka stated that it was important to Smailes that we hold this earlier than the fourth week of November for our Auditors. Holding will be earlier the better.

Evans will work with Fedoruk to determine the timeline of the AGM according to the Bylaws.

### **6.2 Yes Campaign**

Evans addressed the attached images to the agenda package for the Building Project. This is not the final image, but this is the time to submit suggestions for the final design. Please email Evans J. with any suggestions to pass along to Evans B.

Pashelka added that he would like for the poster be somewhat interactive. Perhaps a list that they could put a sticker or a check-mark suggesting their top choice. An interactive wall banner to show students what other students want.

Evans added that this is exactly what the tabling banner is going to be. There will be activities as well.

### **6.3 Staff Training**

Evans introduced the yearly office training. Last year there was emotional intelligence training, which was rated very low. It was very expensive at the time. This year he has sourced a trainer who has been doing training across North America and the Caribbean. They are experienced and meticulous. He has not been a part of the training they provide, but he has looked at reviews. The topics were selected by majority. The Board is Day One (1), Staff and Board Day Two (2), And Staff Day Three (3). Next week.

## **7. IN-CAMERA**

22/08/10.05

Desjarlais/Kekre

Be it resolved that the meeting move in-camera.

Carried

Entered in-camera [13:35]

Left in-camera [13:50]

## **8. ADJOURNMENT**

Adjourned at 13:50

# EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Committee Meeting, August 24<sup>th</sup>, 2022, Zoom

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Called to order at 13:28

## Directors Present

Vice-President Internal (meeting chair)

Dhruv Bihani

Vice-President External

Cade Desjarlais

Vice-President Campus Life

Danial Asif

## Directors Absent

President

Jakson Pashelka

Vice President Finance and Administration

Vrushank Kekre

## Staff Present

General Manager

Jason Evans

Governance Coordinator

Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, unceded, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/24.01

Desjarlais/Asif

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/24.02

Desjarlais/Asif

Be it resolved that minutes of the meeting held August 10<sup>th</sup>, 2022 be adopted.

22/08/24.03

Desjarlais/Asif

Evans moved to add two (2) topics under "discussion items" called "AGM Meeting Date" and "Next BoD Meeting Date."

Carried as amended

## **4. NEW BUSINESS**

### **4.1 Board/Staff Training Review**

Evans wanted to get general feedback from the executives about the training.

Bihani wanted to say that he would have liked Crystal to talk more about personal conflict with a friend on the Board, for example, but he enjoyed it, and thought it was helpful.

Asif felt humbled by the Emotional Intelligence training, and liked the choice of presenter.

## **5. DISCUSSION ITEMS**

### **5.1 Sorority and Fraternity in the Club Expo**

Bihani introduced that Rusch let him know that the Sorority and Fraternity wanted a table for tabling at Expo. He has been told that in the past they have tried to be a part of the SUO, but they cannot follow our Bylaws due to their parties, so they are not a part of our organization.

Desjarlais responded that he held pause since they are an external organization, issues have arisen in the past, and he is unsure if this is the correct forum for this. He is not in full support of them, but not completely opposed to them being there. He was open to hearing what the rest of the committee had to say.

Asif wondered, since they are an external organization, if they would be paying for a table, or if it would be free of cost?

Bihani stated that they are covered under UBC, not as an external body. He is also not opposed or for the idea. He is not too opposed because there is no harm in having them at Expo, but we can definitely not take them under the SUO due to their inability to follow our Bylaws.

Evans stated that this may be a good way to bridge the gap between the Sororities and Fraternities and the SUO. He does not see this as a negative thing to extend an olive branch to them to mend the relationship. He stated that he did hear the concern that Desjarlais mentioned.

Asif agreed with Dhruv and Evans, while he was campaigning he heard the state of the relationship between the SUO and the Sororities and Fraternities.

## **5.2 AGM Meeting date**

Evans introduced that normally AGMs are held in November. The level of preparation that is required by the executive team, and the demands from the Bylaws for a certain timeframe, lead him to conclude that it may be best to push it back to November, so that we have enough time.

Bihani replied that he agrees, there are many policies that we need to address prior to this, and this time shift would help the Policy Committee complete the work they need to do, so that we may represent ourselves best at the AGM.

Desjarlais thought that having the AGM in November like we historically have made more sense. It would be better to have it in November, since midterms will be happening in October and November, we have to work around them either way. The goal of the move forward may have been lost in communication.

Evans addressed that the purpose of the push forward was due to Smailes and the auditors as a courtesy, however, we are limited by our Bylaws, and the timelines outlined there. It is better for our organization to meet our Bylaw requirements, and the auditors must work around this.

## **5.3 Next Board Meeting date**

Evans was not sure if a date had been selected, but he had been told that Pashelka had a date in mind, the 14<sup>th</sup> of September.

Asif stated that according to his chat with Jakson, the meeting would be held in person.

Desjarlais responded that the Expo on the 14<sup>th</sup> is from ten until three (10am – 3pm). He thought that perhaps we should hold it a different day, as many of the Board will have had a busy day on the 14<sup>th</sup>. Could we push it to the 21<sup>st</sup>? How many meetings do we have to hold in September?

The other executives agreed that a different day should be considered. It is within the purview of the president to decide the date and time of the Board meetings as per the Regulations.

## **6. ADJOURNMENT**

Adjourned at 13:51.

# POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Policy Committee Meeting, August 25<sup>th</sup>, 2022, Zoom

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Called to order at 12:36

## Directors Present

Vice-President Internal (Meeting chair)  
Director at Large  
Faculty of Science Representative  
Faculty of Arts and Social Sciences Representative  
Student-at-Large

Dhruv Bihani  
Spandan Ghevriya  
Maziar Matin Panah  
Kyle Rogers  
Aishwarya Manish

## Directors Absent

Student-at-Large

Siya Gupta

## Staff Present

General Manager  
Governance Coordinator

Jason Evans  
Bri Fedoruk

## Guests

Faculty of Education Representative

Lindsay McGrail

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/25.01

Ghevriya/Evans

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/25.02

Ghevriya/Matin Panah

Be it resolved that minutes of the meeting held June 27<sup>th</sup>, 2022 be adopted.

Carried

[Rogers entered at 12:42]

## **4. NEW BUSINESS**

22/08/25.03

Ghevriya/Evans

Be it resolved that Regulation I: 57:

A Committee member may not serve or remain on the Oversight Committee if that person:

- a. is or becomes the member of an Executive Committee;
- b. is or becomes an employee of any Student Union business;
- c. is an Executive member of a Student Association;
- d. is deemed by the Board of Directors to be an unsuitable candidate for fulfilling the duties and responsibilities of an Oversight Committee member;
- e. misses (2) consecutive Committee meetings; or
- f. is guilty of violating any policy of the UBCSUO Regulations and Bylaws

be changed to the following:

A Committee member may not serve or remain on the Oversight Committee if that person:

- a. is or becomes the member of an Executive Committee;
- b. is or becomes an employee of any Student Union business;
- c. is deemed by the Board of Directors to be an unsuitable candidate for fulfilling the duties and responsibilities of an Oversight Committee member;
- d. misses (2) consecutive Committee meetings; or
- e. is guilty of violating any policy of the UBCSUO Regulations and Bylaws

by striking out number c. "is an Executive member of a Student Association."

Evans added that he supports this change as there is no basis, and no direct link or conflict of interest there. It will prevent that student from participating.

Bihani agreed.

Carried

22/08/25.04

Fedoruk/Manish

Be it resolved that Regulation I: Committees, be changed by adding the words:

“To avoid a conflict of interest arising, and to be a member of this committee, no director may be an executive member of any Student Association or Club while they sit on the Student Association Funding Committee.”

between Regulation I: 77 and Regulation 1:78, and the policy numbers be adjusted accordingly.

Evans replied that he is thinking about amending this motion, because the Bylaw, if a director is found in breach of the Regulations. When there is a forced resignation due to a conflict of interest, this limits the students’ university experience. If you are an executive of a club, you cannot be a part of that part’s committee. At the same time, these directors have a fiduciary duty to the SUO first. What we can do is put in policy, that if you are in a leadership member of the club...our responsibility is to make sure that student experience is the best that they can have.

Ghevriya added that she agrees with Evans that it is not fair to rob the experience from a student who wants to be a part of the committee, they sit out of the voting aspects of the decision-making part of the process.

Fedoruk addressed the issues about conflicts of interest, and updated the committee on the historical experience of other consulted staff members.

Evans addressed the last meeting where this was an issue. This student was willing to resign from his position on his club on campus. If you are a member of a club (any member) where funding is being discussed, they may not participate in the vote.

McGrail asked for clarification about what being a member of a club entails. Are there Regulations or Bylaws that specify this?

Evans replied that this is a good question, there is a membership form which states which members are registered.

2022/08/25.05

Bihani/Fedoruk

Bihani added that when the club form is being filled out, a club needs 5 executives, as well as 20 members, in order to be ratified. He further moved to table this motion to the next meeting.

Carried

## **5. DISCUSSION ITEMS**

### **5.1 Open Director’s Position Now Available: Nominations at Next Board of Directors Meeting**

Bihani addressed the committee change in membership, and the new open spot.

## **5.2 Committees Move from Bylaws to Regulations**

Bihani updated the committee on the work that has been done with the lawyer reviewing the Bylaws and Regulations. Bylaws can only be changed during the AGM, Regulations can be changed at the Board meetings.

## **5.3 General Manager Should Be Removed from the Electoral Committee**

Bihani mentioned that this is by suggestion of the General Manager.

Ghevriya asked why?

Evans replied that usually the GM is the chair of that committee. His job is to welcome all of the students. He found that chairing this committee is a huge conflict of interest for his role. Where the committee fails to meet our Bylaws and Regulations, the lawyer and himself would work towards disciplining that committee.

McGrail wondered if there was a proposal for who would be taking over that chair position?

Evans replied that they were thinking about the CRO, as an external body, to replace as chair. He does not want to know which student breaks the rules, he wants to remain independent from this process.

## **5.4 All Election Rules Must Move to Bylaws**

Bihani introduced this, as we should not be the one deciding on the rules, it should be specifically for an AGM.

## **5.5 Having a Disciplinary Procedure for the Directors**

Bihani introduced a disciplinary procedure for Directors, as recommended by the lawyer.

Evans added that this is to add clarity to "not in good standing" means, what it means when a director is caught "in breach" of their roles is not specifically outlined. To increase the level of accountability currently.

## **5.6 Having a Policy Marathon in September**

Bihani introduced that after we hear back from the lawyer mid-September, and we will have a long Policy Committee meeting to amend and change the policies.

Manish asked if we will be focused on certain topics?

Bihani replied, yes, the items we have addressed thus far as well as more policies they are reviewing.

## **5.7 Proposed Bylaw Change for Consistency**

2022/08/25.06

Rogers/Bihani

Be it resolved that Bylaw V:34:

"The Board of Directors shall not amend any procedures for the conduct of elections and referenda in Regulations during the months of February and March"

be changed to the following:

"The Board of Directors shall not amend any procedures for the conduct of elections and referenda in Regulations during the months of September, October, February, and

March."

by adding the words "September, October" before the word "February."

Rogers introduced his thought process. He was looking through the Bylaws and Regulations and thought that this was a consistency issue he wanted to address.

Evans replied that because we are going to be doing major policy changes with the lawyer, we would be changing the Bylaw again. This is a good idea, but we are addressing the consistency at an AGM. If we touch it, we would have to change it again in the Bylaws.

Bihani agreed with Evans. If we amend right now, it will not actually be changed until the AGM.

Rogers moved to table the motion.

Carried

## **6. ADJOURNMENT**

Adjourned at 13:28

# CAMPUS LIFE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Meeting, June 28<sup>th</sup>, 2022, UNC 133 & Teams

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Called to order at 11:08

## Directors Present

Vice-President Campus Life

Vice-President Internal

Director at Large

Director at Large

Faculty of Applied Science Representative

Faculty of Management Representative

Danial Asif

Dhruv Bihani

Berat Celik

Aryam Dwivedi

Akshata Pathak

Jes Mindi

## Directors Absent

## Staff Present

Well Pub & Events Manager

Membership & Outreach Coordinator

Communications Manager

Michael Ouellet

Izzy Rusch

Becca Evans

## **1. ACKNOWLEDGEMENT OF TERRITORY 1110**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA**

22/06/28.01

Pathak/Bihani

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

## **4. OLD BUSINESS**

## **5. COMMITTEE BUSINESS**

### **5.1 Frosh**

Asif updated the committee on where the Frosh planning was headed and how UBC execs are aware of the SUO plans.

### **5.2 Well Events**

Bihani had mentioned he would like to do a "Wear White" event in October or November.

### **5.3 Campus Community/Coalition Events**

Career fair. Trying to convince UBC to pay for the event. SUO to bring people in.

Pathak spoke about an industry night, where hiring companies come to see students present their ideas.

Dwivedi mentioned it might be worth looking into a Movember event.

### **5.4 Campus Life Committee**

Asif spoke of adding three (3) students soon and then hopefully add two (2) more first year students in September.

### **5.5 Expo & Orientation**

Rusch mentioned that it should be bigger than previous years. The committee was made aware that the SUO may have some referendum teasers then. There should be a separate booth for the building for feedback.

Ouellet mentioned in the past a Tug-of-War had been done for clubs to get more funds.

Evans. B talked about Move-in Day and how the SUO directors could support the RA's. They will reach out to Res Life and contact Dollar Shave.

## **6. INFORMATION ITEMS**

**7. ADJOURNMENT**

Adjourned at 11:52

# CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Campus Life Committee Meeting, August 11<sup>th</sup>, 2022, UNC 105 & Virtual

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Call to Order 11:06

## Directors Present

Vice-President Internal  
Vice-President Campus Life  
Faculty of Applied Science Representative  
Faculty of Management Representative  
Student at Large  
Student at Large  
Student at Large  
Student at Large

Dhruv Bihani  
Danial Asif  
Akshata Pathak  
Jes Mindi  
Ruwaida Rashid  
Marina Selber  
Myriam Su  
James Achuli

## Directors Absent

Director at Large  
Director at Large

Berat Celik  
Aryam Dwivedi

## Staff Present

Well Pub & Events Manager  
Membership & Outreach Coordinator  
Communications Manager

Michael Ouellet  
Izzy Rusch  
Becca Evans

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA**

22/08/11.01

Bihani/Mindi

Be it resolved that the agenda be adopted 22/08/11.02

Bihani/Mindi

Be it resolved that the agenda be amended to add "5.6 Career Fair" under "Committee Business"

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/11.03

Bihani/Mindi

Be it resolved that the Campus Life Committee Meeting minutes from June 28<sup>th</sup> be adopted.

Carried

## **4. COMMITTEE BUSINESS**

### **4.1 New Committee Members Introduction**

Asif gave each newly appointed student at large an opportunity to introduce themselves.

### **4.2 September To Remember**

Asif presented the tagline for SUO Frosh events. He also presented the events. Frosh concert has been approved and moving forward. The Frosh concert is Sept 9<sup>th</sup>. The White T Party is Sept 30<sup>th</sup>. The Beer Garden has been moved to Sept 22<sup>nd</sup>, and the 23<sup>rd</sup> will be the Carnival – which is now a collaboration with UBC Homecoming.

Akshata wondered why the concert wasn't larger.

Ouellet and Asif explained that this was at UBC's request.

A discussion was had about ticket prices and marketing. Ruwaida mentioned jumpstart. Trivia Harry Potter Sept 14<sup>th</sup>. Sept 16<sup>th</sup> white lie party.

Achuli mentioned he can introduce some events as an orientation leader this year. Toga party is all ages Sept 24<sup>th</sup>.

### **4.3 Volunteering Opportunities**

Asif reminded the committee that not only are the members expected to attend and help with events but we will be looking for campus volunteers as well to help with all

upcoming events.

#### **4.4 Campus Life Committee**

Asif reminded that we will be adding the one last spot for a first-year student that should be filled some time in September. Possibly look at more student at large for the next term

#### **4.5 Expo & Orientation**

Expo is on the 14<sup>th</sup> and orientation is the 17<sup>th</sup>. They will need volunteers. Expo should be heavily promoted.

#### **4.6 Career Fair**

Bihani explained that a career fair would involve businesses that are hiring to come to campus. The career fair has been moved to March.

### **5. INFORMATION ITEMS**

The next meeting will be in two weeks.

### **6. ADJOURNMENT**

Adjourned at 11:56

# CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Campaigns Meeting, August 25th, 2022, Teams Meeting

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Called to order at 11:06

## Directors Present

Vice-President External

Director at Large

Creative and Critical Studies Representative

Faculty of Health & Social Development Representative

Faculty of Science Representative

Student at Large

Cade Desjarlais

Megan Johnston

Hanna Donaldson

Grace Halpin

Maziar Matin Panah

Georgia Mayhew

## Directors Absent

Student at Large

Student at Large

Twinkle Hora

Ash Marin

## Staff Present

Governance Coordinator

Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/25.01

Donaldson/Halpin

Be it resolved that the agenda be adopted.

22/08/25.02

Fedoruk/Halpin

Fedoruk moved to amend by changing the motion dates to align with the current date.

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/25.03

Donaldson/Fedoruk

Be it resolved that minutes of the meeting held July 14<sup>th</sup>, 2022 be adopted.

Carried

## **4. OLD BUSINESS**

### **4.1 Concerns for Students Discussion**

Desjarlais continued the discussion from last meeting, as well as opened the topic up to hear from the committee. Security, transportation, and academic advising are on Desjarlais' list for areas to make progress in. He went on to expand on each topic, beginning with security. That was a difficult point, and he is attempting the best way for him to work as VP External, other than continuing his work with the RCMP. He brought up to the university that all SafeWalk phones were updated and working properly, and all lights in all parking lots are made sure to be on and working. The other addition he brought to Dr. Carrie, the VP of Students for both campuses, and he brought to his attention the Vancouver campus' blue, lit, phone boxes for emergencies. He wanted to see how many SafeWalk phones are currently on the Okanagan campus. He has brought this to Mullings, as well as security. In regards to the larger, systemic issues like shortage of RCMP officers, increase in theft and crime up Academy Way, so he is a little stuck on this point. He was wondering if this is still an issue with students currently.

Johnston replied that she thinks that perhaps we are focusing on the wrong thing. She believed that perhaps the focus should be on communication, not on asking about whether safety is a concern, but making sure that it does not have to be a concern.

Fedoruk agreed with Johnston's approach about ensuring that we have the bare minimum before we tackle more, and that the recent incident on campus was still affecting students.

Halpin wondered if Desjarlais worked with Ouellet?

Desjarlais replied that this was his contact in security.

Halpin replied that about seventy percent (70%) of Academy Way is students, so how does the RCMP interact with this.

Desjarlais replied that it is within the purview of the RCMP to allocate their officers as they see fit. He has had meetings with them about the necessity of having RCMP coverage. He is concerned that there are not enough students filing police reports, as there will be no change if there is no data. He would like to work on creating some messaging about how to file police reports, as encouraging the tracing of crimes will increase the reports that are filed and seen by the RCMP.

Johnston added that she believed that the OMBUDS office may be able to provide support to students who needed assistance filing police reports – as a representative for students. She added that she has looked into volunteering for SafeWalk, and it has something to do with nursing and first aid – it is a requirement for volunteers. She wondered if there is a different type of volunteer they could add, as this would open up availability for the campus. If we can communicate with SafeWalk to open up their volunteer staff to add presence with safety in numbers, this could alleviate some stress.

Desjarlais agreed that this was an avenue he could look into pursuing.

Halpin replied that there are Resident Advisors on campus who are doing night walk rounds, perhaps there is a way to link those services together.

Desjarlais continued his discussion on the topic of transportation. He was in talks with the university as well as BC Transit. He updated the group on his continued work with the University as a partner, as we are experiencing the same struggles.

Johnston wondered what kind of pressure we can put on the University about parking. What kind of assurances could we give students regarding parking?

Desjarlais had been trying to schedule a meeting with Parking Services for a while now. They are based out of the Vancouver office, we are being charged Vancouver rates for parking here. He wanted to address that the University have some type of parking ticket forgiveness period during midterms and finals. We could apply what the Okanagan College does for two (2) weeks, they get a warning slip telling them they are parking illegally. He would like to see some relief given to students during this time.

Johnston has been given a parking ticket that was a warning, so she wanted to let Desjarlais know that this does happen.

Desjarlais replied that the university does not look over the short-term parking on campus, that lies with an outside company. Desjarlais updated on the last topic: academic advising. He met with executives from offices concerned, and shared his concerns and the problems brought to his attention. There has been an increase in funding towards academic advising, but there still seems to be the same hold ups creating bottle necks in the same places.

## **5. COMMITTEE BUSINESS**

### **5.1 Committee Member Departure**

Desjarlais relayed to the committee that Rogers is leaving, and that there will be an

opening for another director.

## **6. NEW BUSINESS**

### **6.1 Get Out the Vote Campaign Creation**

Desjarlais introduced this item. He wanted to have a big campaign getting people to vote. He wanted to increase student engagement, and he had originally said he wanted to work with the AMS, but he would change directions, as it was too difficult to coordinate. A portion of the event will be tabling sessions where we could give out swag.

Johnston replied that she would like some British Columbia specific swag.

Desjarlais replied that the municipal election is October 15<sup>th</sup>. As a committee we will create some questions to post to the candidates, which they can send back to us filled out, to help us understand the platforms they are all running on, and we can disseminate this to students. This will help us determine how student facing they are. He wanted to provide some incentives to students, and he wanted to know from the committee if there were any events that we could do to excite students and increase their involvement.

Matin Panah added that perhaps a student debate, like he saw at the last Federal Elections. Perhaps we interact with the Debate Club on campus to increase involvement.

Desjarlais replied that he was thinking about having a mayoral candidate debate on campus.

Halpin added that she liked this idea.

Desjarlais added that perhaps we should have a debate in mind, as well as thinking about where we would like to hold this for booking.

Halpin asked about the appropriate time in advance to hold this debate?

Desjarlais replied that it could be good ten (10) days prior, about October 5<sup>th</sup>.

Halpin wondered if perhaps we should promote this event as less formal, like a "Coffee and Chat" style event, so that students are enticed to join.

Desjarlais included that we will be holding more regular meetings once September starts.

### **6.2 Elections Policy Recommendation to the Board**

Desjarlais updated after looking at the VP External's portfolio, and there is nothing in there about working with external elections. He is interested in making this a requirement in the Regulations.

## **7. ADJOURNMENT**

Adjourned at 12:05

# OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Student  
Oversight Committee Meeting, June 22<sup>nd</sup>, 2022, Zoom

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Called to order at 17:14

## Committee Members Present

Director at Large

Spandan Ghevriya

Graduate Studies Representative

Kirthana Ganesh

Board of Governors Representative

Tashia Kootenayoo

## Guests Present

Student At Large

Fatima Al-Roubaiai

## Staff Present

General Manager

Jason Evans

Governance Coordinator

Bri Fedoruk

## **1. 1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA**

22/06/22.01

Spandan/Ganesh

Be it resolved that the agenda be adopted.

Carried

## **3. INFORMATION ITEMS**

### **3.1 Appointment of the Chair**

22/06/22.02

Kootenayoo/Spandan

Be it resolved that Kirthana Ganesh be appointed as the chair of the Oversight Committee.

Al-Roubaiai was the chair when she was a part of the Oversight Committee, the first steps would be: Ask if anyone is interested. Is anyone interested in being the chair, and does anyone have any questions about being the chair.

Evans sought clarification, Fatima was the chair after Kai rescinded the position until the end of the semester.

Al-Roubaiai said that the chair takes a leadership role in setting up the agenda, meeting minutes, setting up meetings, on average when we were meeting at our most regular, it was about two to three hours a month, independent of the reviews and other things. Getting the group together, making sure there is quorum. Organizing reviews and keeping them as objective as possible. Coordinator role within the Oversight Committee.

Ganesh said that she does not mind chairing, but also would not mind if Kootenayoo or Spandan would like to take the lead.

Spandan stated that she would like to let someone else lead.

Kootenayoo said that she is not interested in chairing.

Carried

### **3.2 Executive Reports**

Ganesh asked the previous members, Evans and Kootenayoo, to give a run down of these reports.

Evans replied that these reports were sent to him on a biweekly bases to make sure the executives are keeping track of the time they work and the duties they are performing. The overall 'goal' reports were done at the beginning, and the referenced at the end to

see what had been achieved.

Kootenayoo added that she found a spreadsheet of expected report due dates made by a previous executive fairly helpful, and wonders if this could be done as calendar reminders or something else. What might be a better use of our time is to consult last years committee reports, and reviewing the goal sheets would be a better use of time.

Ganesh stated that the Friday or the Monday seem to make sense. A calendar invite the day of or a few days before?

Evans wanted to get Fedoruk to create a calendar to send out the reminders for the reports.

Ganesh said that she could create calendar invites to remind members. She wonders further what the review process looks like.

Evans stated that he was unsure of what that looked like, as he was not here for that aspect of last year.

Al-Roubaiai replied that this committee is supposed to assume a nurturing and teaching role, one which can help direct. Looking over the reports as a group can help. If you develop a process, then your voice as a committee will be unified. Shared folders are helpful for this, she used Google Docs with the committee for their purposes to collaborate.

### **3.3 Trimester Review Dates**

### **3.4 Student-At-Large Discussion**

Fedoruk introduced the process of other committees searching and appointing a student-at-large.

Al-Roubaiai included some questions she thought would be important for a student-at-large interview: What interests you? Why do you want to be a part of the SUO? What are you hoping to learn? Time constraints?

### **3.5 Roundtable**

Al-Roubaiai shared her files from last year.

## **4. ADJOURNMENT**

Adjourned at 18:09

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, Aug. 9<sup>th</sup>, 2022, Zoom

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Called to order at 17:19

## Members Present

Graduate Studies Representative (*chair*)

Student at Large

Kirthana Ganesh

Dina Alkharabsheh

Fátima Canales

Anne Claret

Emily Comeau

Nibirh Jawad

Morgan King

## Staff/Guests Present

Governance Coordinator

Bri Fedoruk

## Members Absent

Graduate Student Community Facilitator (*incoming*)

Student at Large

Student at Large

VP Internal

Nadhiyya Shabir

Elizabeth Houghton

Vikas Kumar

Dhruv Bihani

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/09.01

Claret/Jawad

Be it resolved that the agenda be adopted.

22/08/09.02

Ganesh/Fedoruk

Ganesh moved to amend the agenda by adding an Old Business item called Graduate Trivia Night.

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/09.03

Jawad/Claret

Be it resolved that minutes of the meeting held July 22<sup>nd</sup>, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

### **4.1 Child Care is a Right, Not a Service**

Alkharabsheh presented about childcare from her perspective as a parent, the difficulties of finding daycare in a new city and as a student. Raising a child is a full-time job, and so there is difficulty for those without daycare support. This is a larger number than is currently represented, and the housing issues present are not being properly tackled. Higher education and fertility are age sensitive. Education and parenthood are both human rights as well. Unaffordable child care is a conflict of human rights for women. Her question is: What does UBCO offer to support equity and childcare? On the website they offer to support through childcare and family housing. On paper. On campus, the childcare centre is so busy that there is a large waitlist, and family housing is competitive. Students are only supported up to eight (8) weeks, which is not even a pregnancy term. There is a minimum two (2) years waitlist. This "service" would have to be paid for out of pocket. There is a difference in how supports are presented and how they are implemented. We need adequate sport reserved for female graduate students, affordability (child support up to 19 months for international students), and an extension in the parental accommodation policy (the eight (8) week term is not enough to keep full-time status). UBC will be doing a survey August 11<sup>th</sup> – 19<sup>th</sup>.

Claret wondered if the survey could be accompanied by a campaign to let students know about participating in the survey before it has closed.

Alkharabsheh responded that we need some numbers to support these ideas and

issues.

Claret responded that since we are looking at Graduate Student Housing in general, we may want to look at how these issues are connected without occluding the issues.

Ganesh replied that the university is not allowed to comment on when you are to have children. Who is conducting the survey?

Alkharabsheh replied that it was Campus Facilities.

Ganesh replied that the purpose of the survey is to provide an understanding for the university of how the childcare is working for the students:

<https://campusplanning.ok.ubc.ca/projects/child-care-facility/>. She continued that the first item of business is to push students to answer the survey, but second, it is important to let the university know what it is that they could do to make things better.

Claret wondered if perhaps we might want to push for a guaranteed number of places for grad students. It is not just a two (2) year wait list, but a waitlist for undergrads, staff, as well as graduate students.

Alkharabsheh replied that perhaps there are three points that we want to focus on: adequate number of spots reserved, affordability, and extension of the parental accommodation policy.

Jawad stated that if we are pushing for reserved spots, we should find out if anyone is guaranteed any spots.

Claret replied that if one says that it is accessible for graduate students, we are still being treated unfairly, since the ratio of grad students to other students is so high.

Alkharabsheh replied that the daycare on campus actually favours staff, whether implicitly or explicitly. This is a case of inclusion as we cannot compare staff and graduate students. As graduate students, we must push for our community.

Claret replied that the university says that it is accessible to grad students, but if we can compare the numbers of the grad students who managed to get spots vs. staff it may show us the discrepancy.

Ganesh stated that she will bring this issue to the Board to further the cause. If we can have everything ready by Monday, these documents can be sent to the Communications Manager, Evans B., to get some visuals ready for disbursement.

Alkharabsheh asked if we can email through mailing lists?

Claret replied that we do not have access to mailing lists of all the graduate students.

Alkharabsheh replied that this limits the amount of people we can reach. Perhaps we should reach out to COGS to send out a link to the survey.

Ganesh replied that if we reach out to COGS ahead of time, then the monthly COGS email send-out can include the survey. This item will not be submitted and sent out in time to be able to alert students in time to complete the surveys.

Ganesh continued that for this particular cause, and things to do with parenthood, if we could work with COGS for access to their email list.

Alkharabsheh wondered if it is our right to have these demographics or not?

Ganesh replied that she is unsure, but legally we do not have the right to the data of students who did not sign off on having their data given out.

Claret agrees that this is fair, to want to take the legally proper way to do procedure, however, we do need to guarantee access to student emails so that we have control over our communicative routes.

Ganesh replied that we must stay on top of broadcasting this daily so that we reach as many people as possible. There are a few things on hand: a summary of points Alkharabsheh is going to make up, package those things as a shareable document, share them over social media, contact COGS to ask about sharing for us, and then she will bring it up to GSAC in September.

## **5. OLD BUSINESS**

### **5.1 Graduate Trivia Night**

Ganesh updated on Vikas' documents for the Trivia Night. There will be good food. The trivia host has general trivia planned. We decided on one hundred and twenty (120) students. Once we have the poster we can start sharing that freely.

## **6. INFORMATION ITEMS**

### **6.1 Transparency in graduate students' salaries:**

Request COGS to publish and audit the salary budget for graduate students' salary by each professor (request professor to disclose internally/publicly to research group members and COGC to ensure students receive guaranteed graduate student salary and ensure that it must exclude any awards received/won in addition by students).

### **6.2 Ensuring everyone gets equal chance to apply to UBC:**

Ensure that everyone applying to UBC has an equal opportunity to work/join the research group (audit that each professor hires at least twenty-five to fifty percent [25-50%] international graduate students, unlike hiring students from only one or two countries only).

### **6.3 Overtime compensation for salary:**

Request COGS to ensure that graduate students have been paid additionally to work on weekends/holidays (Requesting professor to inform each of their graduate students that they must claim for any overtime work).

Ganesh updated on points six point one, six point two, and six point three (6.1, 6.2, and 6.3) in place of Kumar who will provide a further update next meeting. She wanted to see what the existing rules and regulations were regarding these regulations. Promised funding is often adjusted inequitably. There is currently no potential for overtime pay for students.

### **6.4 Kelowna SBK Tuesdays in the Summer – free dance: class and social**

<https://www.facebook.com/groups/kelownasalsacommunity>

Fedoruk announced free summer social dancing is still being offered downtown until the end of the summer for anyone interested in attending, including a free beginners' classes at 7:00pm.

## **7. ADJOURNMENT**

Adjourned at 18:46.

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, Aug. 25<sup>th</sup>, 2022, Zoom

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Called to Order at 9:03

## Members Present

Graduate Studies Representative (*chair*)  
Student at Large  
VP Internal

Kirthana Ganesh  
Dina Alkharabsheh  
Elizabeth Houghton  
Nibirh Jawad  
Morgan King  
Vikas Kumar  
Fátima Canales  
Emily Comeau  
Anne Claret  
Dhruv Bihani

## Staff/Guests Present

Governance Coordinator  
Graduate Student Community Facilitator (*incoming*)  
Previous Grad Student Community Facilitator

Bri Fedoruk  
Nadhiyya Shabir  
Hammad Ahmad

## Members Absent

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/25.01

Bihani/Ganesh

Be it resolved that the agenda be adopted.

22/08/25.02

Jawad/King

Jawad moved to amend the agenda by adding "BCGEU Meet and Greet Event" to "Information Items."

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/25.03

Bihani/Jawad

Be it resolved that minutes of the meeting held August 9<sup>th</sup>, 2022 be adopted.

Carried

## **4. OLD BUSINESS**

### **4.1 Debrief of Grad Trivia Night**

Bihani believed it was a great event. The host we called for the night had good energy. The only thing that went off track was when the Well's pizza oven broke down, and we needed to order Domino's Pizza.

Ganesh wondered how many people showed up?

Jawad replied fifty-five to sixty (55 – 60) people showed up.

Bihani mentioned that our VP Campus life showed up to assist as well.

King mentioned that she was unsure why they were unable to buy alcohol at the event; some people were not expecting that.

Bihani explained that the only reason that we did not give out liquor was because we did not have wait staff. During the school year we should be able to hold non-dry events.

Ganesh appreciated this point, but there was previous conversations and coordination for this event to be a non-dry event. Ganesh continued, and wondered what the committee thought about prizes?

Jawad replied that GSC swag would be good, as we did not advertise any prizes for the event specifically.

### **4.2 Grad Orientation Update**

Ganesh introduced that August 31<sup>st</sup> was planned for the Graduate Student Orientation. We need volunteers for set up and to be around to help. There will be a resource fair, tabling, and the SUO.

King asked if this would be a good time to create a list for mailing.

Ganesh replied yes, that was the plan. We will also be giving out swag prior, so we will be in their heads as the Graduate Student Committee already, and perhaps even planting the seed of being a part of the SUO eventually.

Jawad mentioned that if we are using a QR code, we should limit the options, only ask for their email, so as not to overwhelm the students.

Houghton replied that she finds QR codes to be a deterrent for some people, so if we could also have a physical sign-up sheet it would be helpful.

Ganesh let the committee know that she will look into the times for the tabling, so that we may plan to have two bodies per time slot.

Jawad wondered if we were able to get the magnets for the tabling event?

Ganesh replied that we were unable to locate the correct website in time, we were also a little over budget with merch.

### **4.3 Childcare Campaign: Board Involvement**

Ganesh asked the committee for an update on this item.

Alkharabsheh introduced that the campaign was last minute, but we got it out, and there was participation, so she was happy with that. She added that it may be a good idea to have the ability to continue to circulate the poster. She shared the six (6) testimonials that we received.

Ganesh wondered where we are at with the testimonials.

Alkharabsheh replied, yes, there are some included in the survey. If we keep this survey going, we will get more students expressing their struggle with that.

Canales mentioned that one of her testimonials were taking a little bit of time, but she realized that as a single mother, it may have been overwhelming to participate and this may be limiting their voices as well.

Alkharabsheh replied that according to the survey, it took about two to three (2 – 3) minutes, the longest took six (6) minutes. The survey was built in a way to help ease the pressure of completing the survey for parents.

Ahmad was contacted by Alkharabsheh to speak about students with families and spouses, so that they can collaborate.

Ganesh updated that our VP Finance was recently at a discussion space with UBC Vancouver higher ups, and had an item in his presentation about graduate student affairs, including issues and discrepancies between the two campuses. She also received a few undergraduate students reaching out to her wanting to participate and share their struggles as well. She was considering having an item about this at the next Board meeting, even a presentation talking about this item to ask for support. She asked if the committee was interested, or if there was support for this item?

## **5. NEW BUSINESS**

## **5.1 Queer Graduate Student Get Together**

Ganesh introduced that she is part of something called the Positive Space Committee, which is interested in analyzing the safety for queer people on campus. They are wondering if the GSC and this committee could work together, sometime around the Tuesday or Wednesday around the last two (2) weeks of September. They want us to take the lead, but they would provide support.

Comeau, King, and Fedoruk were interested in assisting with this event.

King replied that it may be better to hold it somewhere away from the beginning of the month as it seems fairly busy at the beginning.

Ganesh decided on the 27<sup>th</sup>, as Wednesday is a clinically heavy day for her.

## **5.2 Meeting Times for the Fall**

Ganesh introduced that we meet twice a month, and this will continue in September. She wondered if there are any days that do not work.

Discussion ensued.

Ganesh stated that last year they did it from three to five (3 – 5 pm) on alternate Fridays.

Vikas suggested that we keep the date flexible

[Claret entered 9:55]

Ganesh decided that we will do the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) week of the month.

## **6. INFORMATION ITEMS**

### **6.1 Survey Results, Next Steps**

King addressed that Canales and herself spoke with some individuals, but there was a bit of a disconnect, as they had nothing to point them towards to actually complete the survey. She wondered who had access to the social media platforms, and if it is possible to add some members to assist.

Claret replied that she would like to speak to the Facebook account on the agenda.

Alkharabsheh replied that it would be a good idea for multiple people to have access to the social media accounts.

Claret stated that the Grad Student page is shared between the Vancouver campus and the Okanagan campus, so there are some logistics to work out. Right now, the Vancouver side of the administrator's page are dead, so we have to limit our posts so we are not blasting Vancouver campus students with information they do not care about.

Ganesh moved to table the item about the Facebook account to the next agenda.

### **6.2 Transparency in graduate students' salaries**

Kumar introduced that he needed the suggestions of the Graduate Student Committee. In EME, some students are receiving much less than what they were supposed to, so they must work outside of the university to provide for the difference. The minimum funding page says that the minimum is at least twenty thousand (20,000) a year. This is a combination of internal and external awards. If students are working hard, they are getting scholarship. What he wants to communicate that we should

strike the word "award" as it creates ambiguity. Internal and external.

Houghton replied that she would not be able to get funding without her awards. Her project grant runs out next year, so if she cannot TA and work as an RA, she does not see how she would continue her studies.

Jawad replied that he would probably want to differentiate between "grants" and "awards." At the beginning of the year amounts should be decided, and any award won later should not affect the original amount promised.

Claret wanted to consider access to these things as well as the grammar, the difference between international and domestic students.

Alkharabsheh replied that this is a good point, and related, any offer by the University must be taken, or it will be deducted from the funding. The minimum funding does not cover the minimum expenses, and international students are only allowed to work twenty (20) hours a week outside of their studies.

Comeau replied that more than half of her "funding" is TA work. With tuition fees, it is not enough to live on.

Jawad replied that you can do thirty-five (35) hours on campus and twenty (20) hours off campus.

Claret replied that they block off how much one can do on each type of campus work though.

Alkharabsheh replied that if one works normally without study it's up to fifty-five (55) hours a week. Studying full time reduces the number of hours.

Ganesh replied that there are certain areas we can fight due to violations, like overpromising specific amounts. She agrees that this is not a livable amount.

Kumar replied that he wants transparency, and would like an audit, as it would be beneficial.

Ganesh replied that there are violations that are happening, and there are rules in place, but there are instances where the student did not know their rights, or they were too scared to fight for their rights.

Jawad replied that an audit from a neutral third party would be a good idea. He has spoken with the Global Engagement office and the CRA. In UBC one is allowed to work thirty-five (35) hours, and this does not eat into the twenty (20) hours off campus.

Claret replied that there are exceptions in the system based on the different types of academic jobs that they are able to work in, and that the rules are bent for certain purposes but not others.

Kumar summarized his goals: transparency, removing "internal" and "external awards," and changing the expectation.

### **6.3 Ensuring everyone gets equal chance to apply to UBC**

Kumar introduced that this should be motivated to the professors, as some keep their labs and departments solely from one country.

Ganesh replied that there are certain barriers to addressing this issue, as it will be difficult to prove they have said no to any particular nationality.

Claret agreed and believed Kumar's account, however, the issue is proof.

Ganesh replied that this is perhaps a point that should be brought up with the auditors.

Fedoruk wondered if this was, perhaps, something that could be brought up with EngSoc, since these types of issues vary greatly between departments, and it may be best to start by changing the culture of the department first.

Jawad wondered if there could perhaps be a diversity award system.

#### **6.4 Overtime compensation for salary**

22/08/25.04

Kumar/Ganesh

Kumar moved to table this item to the next meeting.

Carried

#### **6.5 Graduate facilitator update**

Shabir updated about the bonfire night coming up. She called for volunteers, 5:30pm August 31<sup>st</sup>, volunteers just need to supervise. Email her if you would like to participate.

[graduate.facilitator@ubc.ca](mailto:graduate.facilitator@ubc.ca)

Ganesh said that she would reach out to schedule a meeting with Shabir to give a list of topics to talk about for a presentation for grad students.

Shabir said that the capacity of the boat for the cruise was seventy to seventy-one students, including the two facilitators and a photographer. The event was scheduled for September 23<sup>rd</sup> from five thirty to eight (5:30 – 8pm).

Jawad asked if a couple of spots could be reserved for Graduate students representing the GSC.

Shabir confirmed.

It was decided that a call for interested members would be made for GSC representation at the boat cruise.

#### **6.6 BCGEU Meet and Greet Event**

Jawad introduced the BCGEU Event, and called for volunteers.

### **7. ADJOURNMENT**

Adjourned at 11:09

# **STUDENT ASSOCIATION FUNDING COMMITTEE**

## **MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Student Association Funding Committee Meeting, June 23<sup>rd</sup>, 2022, UNC 133C

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Called to order at 10:04

### **Directors Present**

Vice President Finance and Administration (Chair)  
Vice-President Internal

Vrushank Kekre  
Dhruv Bihani

### **Directors Absent**

### **Staff Present**

General Manager  
Membership Outreach Coordinator  
Governance Coordinator

Jason Evans  
Izzy Rusch  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/06/23.01

Bihani/Rusch

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/06/23.02

Bihani/Rusch

Be it resolved that this is the first meeting of the 2022-23 ad hoc Student Association Funding Committee and there are no previous minutes to approve.

Carried

## **4. NEW BUSINESS**

22/06/23.03

Bihani/Rusch

Be it resolved that the New Student Association Funding amount be increased from two hundred and fifty dollars (\$250) to five hundred dollars (\$500).

Rusch motivated by accounting the historical procedure of the onboarding of clubs. There is a welcome email sent out after ratification, we give the student associations some funding so that they do not have to wait for the next term. Nowadays, two hundred and fifty (250) bucks is easy to spend quickly, so Bihani and her suggested that we raise the amount to five hundred (500)

Bihani added that if we give two hundred and fifty (250) dollars, they will not be able to hold a single event. Giving this five hundred (500) dollars, this will show they have been working. If they have used this larger event, we will be able to see if they are doing the work.

Evans wonders how many clubs did not touch their money.

Rusch replied that she would have to look into it.

Evans wanted to know the maximum a club can get.

Rusch replied that we have the discretion to approve up to two thousand (2000) a year, over this and we would have to take it to the Board. But if there is need for more than the budget line, they can approve this, if needs are met. With the new student associations, they are not yet in the regulations, but in practice they function like clubs.

Kekre wanted to double confirm that this amount we are increasing, is a Term One (1)

funding. Then they can apply for up to two thousand (2000)?

Rusch replied, yes, in Term two (2) they can apply for that two thousand (2000) funding. If we do not give them this new club funding application, they will have no money to tide them over until Term two (2).

Bihani stated that the increase will help the clubs.

Evans wanted to know which budget line the increase of two hundred and fifty (250) to five hundred (500) will come from. What plan do we have in place to make sure we do not have fifty (50) new clubs coming. Further, he proposed a change to the motion such as: a minimum of two hundred and fifty (250) up to five hundred (500), so that it is at the discretion of the committee to give each club the same amount, despite having or not having a proposal.

Rusch replied that they do have to submit a form, with a deadline, to get up to the five hundred (500). They do not always ask for the full amount, so we have the discretion to decide whether we will fund their plans, and we can ensure that these align with the SUO mandate, or at least are plans that our policies allow us to fund.

Evans suggested that out of the amount that was set aside, we set aside another amount to fund this motion.

Bihani agreed that we could state it as a maximum of five hundred dollars (\$500).

Rusch stated that this is a part of the Board's responsibility, to determine and become more stringent in who we ratify, to determine who is best going to use these funds.

Evans stated that some Board members are club members, but not to ratify a club it does not look good. It may be taken poorly by other students, who feel they are not being allowed to participate on campus. There are also administrative work increases that we would have to consider.

Rusch replied that she would say twenty (20). Kootenayoo and Rusch changed some regulations to make the clubs decrease the chances of duplicate clubs, and also changing the timeline to limited months that clubs can be applied for. The applications generally came in March and April, and then forget by September that they had ratified their club. That is why Kootenayoo and herself created those regulation changes.

Evans warned against a cap as it may dissuade new students and limit student life on campus. What he would propose that, we have one hundred and forty-three (143) clubs, we do an audit this year, and remove a club if they are inactive.

Bihani replied that they are already making changes to change the regulation from eighteen (18) months to twelve (12) months of inactivity, to avoid holding onto clubs that are taking up space.

Evans stated that if a club is inactive the club funds should go back into the general reserve. How do we ensure that clubs continue?

Rusch replied that there is a renewal period from July 1<sup>st</sup> to the first (1<sup>st</sup>) week of classes, for the clubs to renew, and if they miss this, they can submit at the beginning of Term (2) Two. They have to prove every year that they have three (3) executives and fifteen (15) students as a minimum.

Bihani asked if they do not renew in the beginning of Term (2) Two, what happens?

Rusch replied that this is when we start counting the Twelve (12) months.

Evans stated that this coming August, Bihani and Rusch should work on communication to help the clubs have notice.

Rusch replied and outlined her reminder schedule.

22/06/23.04

Evans/Bihani

Evans moved to amend the main motion: A minimum of two hundred and fifty (250) a maximum of five hundred (500) that can be approved.

Be it resolved that the New Student Association Funding amount be increased from two hundred and fifty dollars (\$250) to five hundred dollars (\$500).

Shall be changed to

Be it resolved that the New Student Association Funding amount be increased from a minimum of two hundred and fifty dollars (\$250) to a maximum of five hundred dollars (\$500).

By adding the words "a minimum" between the words "from" and "of two", and adding the words "a maximum" between the words "to" and "of five".

22/06/23.05

Bihani/Rusch

Bihani moved to amend the amendment by taking out "a minimum" and changing "maximum" to "to an amount up to," for the new motion to read as:

Be it resolved that the New Student Association Funding amount be increased from two hundred and fifty dollars (\$250) to an amount up to a maximum of five hundred dollars (\$500).

Carried as amended

## **5. INFORMATION ITEMS**

### **5.1 Use of the Student Association Funding Committee Teams channel for regular communication.**

Rusch introduced this item.

Bihani stated that his notifications had not been turned on, so please go see the Project Manager after the meeting to make sure they are on.

### **5.2 Hiring of Student at Large**

Bihani wanted to let this committee know that he has been thinking of changing this position in the Policy Committee to a director at large.

Rusch agreed that she thought that this would be a good thing to change due to privacy issues.

### **5.3 Changes to EOT report or funding application report**

Rusch introduced this as well. She wanted to touch base about the changes since it was up to the VP Finance in the past, but she opened it up to the committee.

Evans wanted to know if there were any recommendations from Rusch.

Bihani replied that he would want these forms, if the clubs do not have these reports, there is no accountability to us from the clubs.

Rusch reminded everyone that we must be accountable on our end, by enforcing deadlines, and choosing deadlines that make sense for student schedules.

Evans suggested that we put a report in the renewal forms.

Rusch wanted clarification, these would be attached to the funding application?

Kekre stated that there may be a continuity issue, since the executives change by year.

Evans wondered if the report is necessary at this point?

Rusch stated that the idea behind it was to give some history to the Funding Committee, since Rusch is the only one with historical knowledge. These reports help with the continuity, and add historical value during the funding period.

Evans stated that the report is necessary for the feeling of accountability in a sense, but it does not determine whether the club will be dissolved or affect their funding, because of the link to the last executives from those clubs.

#### **5.4 Potential Deadline Dates for the start of the Term 1 funding period, submission deadline, funding approval to board**

Rusch stated that we did not have to pick the dates today, but requested that we start thinking about it. It would be best to have these dates picked before September. Orientation would be the first Saturday before school, then have Expo about a week later. She warned that this may not serve us this year. She suggested that we have Expo and then have Orientation.

Kekre wanted to know how to let the new student executives aware of the deadlines and the processes?

Rusch replied that she has made an online tool, a Student Association Handbook, that they can read through and answer many of their questions. It is on the website. Rusch moved on to the proposed changes and streamlining of the reports attached to the agenda.

Kekre suggested that this be an action item for the next meeting. To have dates and deadlines, and suggested changes, ready to go.

#### **5.5 Meeting with student associations who are requesting over \$1500**

Rusch wanted to let the committee know that this has happened in the past.

### **6. ADJOURNMENT**

Adjourned at 11:25

# **STUDENT ASSOCIATION FUNDING MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Student Association Funding Committee Meeting, August 11<sup>th</sup>, 2022, Zoom

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Called to order at 9:10

## **Directors Present**

Vice President Finance and Administration  
Vice-President Internal

Vrushank Kekre  
Dhruv Bihani

## **Directors Absent**

## **Staff Present**

General Manager  
Governance Coordinator  
Membership Outreach Coordinator

Jason Evans  
Bri Fedoruk  
Izzy Rusch

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/08/11.01

Bihani/Rusch

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/08/11.02

Bihani/Evans

Be it resolved that minutes of the meeting held June 23<sup>rd</sup>, 2022 be adopted.

22/08/11.03

Rusch/Bihani

Moved to amend the agenda by removing extraneous information that Rusch will provide further outline to, and Kekre ordered a directive to allow Fedoruk to edit the previous minutes accordingly.

Carried as amended

## **4. OLD BUSINESS**

### **4.1 Potential Deadline Dates for the start of the Term 1 funding period, submission deadline, funding approval to board**

Rusch outlined that there are dates to think about. The date they start, the date they are turned in, then discussions can be had, she believed that there were four (4) dates in total historically. We may not be able to pick all the dates today.

Bihani stated that last meeting we said we would keep the deadline for after Orientation, and he thinks that we should keep with that.

Kekre wondered if we needed a policy for choosing dates so next year we are working within a procedure.

Rusch stated that this may not be necessary, but this year Orientation is a week later than it normally would be due to circumstances. Should we send out the email forms before orientations, and the Kekre could do a presentation at Orientation.

Rusch stated that Expo is the 14<sup>th</sup> and Orientation is the 17<sup>th</sup>.

Bihani mentioned that we must hold a board meeting soon after the 20<sup>th</sup> to approve everything.

Rusch mentioned that we will need two (2) weeks ourselves as a committee to organize after the deadline for the committee to meet at least twice. We will need to create a

spreadsheet outlining what they are asking for, how much they are asking for, and other administrative and finance work will take time to review. This means that this will be the first week of October before we get everything to the Board and get ratified. Any student association who is asking for two thousand (2000) dollars or less can be ratified by this committee on our own. For ease of Smailes doing her job, she does not want getting the information until it is all assembled.

Kekre stated that Bihani and himself can have a meeting to iron out some dates and present some solid numbers for our next meeting.

#### **4.2 Application Form from Term 2, January 2022 – changes?**

Kekre introduced that Rusch shared the form, and proceeded to stream the form to gather feedback for changes.

Rusch noted that under eligibility, number (2) two, we have to change the date. Number (6) six, the End of Semester Report is actually called End of Term Report. Under Application Process number (1) one, that is where we put the dates of when they had to be emailed. She communicated that the Project Manager mentioned that there is a possibility to send this out as a link so it can be filled out online.

Kekre understood three (3) options, and he liked the efficiency of the option that White provided.

#### **4.3 Potential Director at large**

Kekre introduced that McGrail from the Board was interested in joining the committee. Bihani wondered if it is the Board who votes who should sit on the committee. If the chair is allowed to choose, he has no issue. If we are limited by the procedures, we should leave it to the Board.

Evans stated that we must leave it to the Board, and there we can say there is interest from one director, and open the floor to other directors who may be interested.

### **5. ADJOURNMENT**

Adjourned at 9:38