

# BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, October 11<sup>th</sup>, 2022, UNC Boardroom

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## Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

## Directors Absent

## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/10/11.01

/

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/10/11.02

/

Be it resolved that minutes of the meeting held September 27<sup>th</sup>, 2022 be adopted.

## **4. EXECUTIVE REPORTS**

22/10/11.03

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Be it resolved that the Executive Reports of: June, July, August, and September be adopted omnibus as attached.

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

22/10/11.04

/

Be it resolved that the minutes from the meeting held September 28<sup>th</sup>, 2022, be adopted.

22/10/11.05

/

Be it resolved that the minutes from the emergency meeting held October 4<sup>th</sup>, 2022, be adopted.

22/10/11.06

/

Be it resolved that the Project Manager be given voting rights in the Electoral Committee for the duration of the By-Elections period, Winter Term One (1), 2022.

### **5.2 Finance Committee**

22/10/11.07

/

Be it resolved that the minutes from the meeting held September 28<sup>th</sup>, 2022, be adopted.

### **5.3 Graduate Student Committee**

22/10/11.08

/

Be it resolved that the minutes from the meeting held October 6<sup>th</sup>, 2022, be adopted.

22/10/11.09

/

Motion to disburse honoraria for the meeting held September 22, 2022 as follows:

Nibirh Jawad	\$50
Vikas Kumar	\$50
Emily Comeau	\$50
Anne Claret	\$50
Elizabeth Houghton	\$50
Fatima Canales	\$50
Dina Khrabsheh	\$50
Morgan King	0

#### **a. Update for Board from GSC chair**

### **5.4 Electoral Committee**

22/10/11.10

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Be it resolved that the minutes from the meeting held September 26<sup>th</sup>, 2022, be adopted.

### **5.5 Student Association Funding Committee**

22/10/11.11

/

Be it resolved that the minutes from the meeting held September 27<sup>th</sup>, 2022, be adopted.

22/10/11.12

/

Be it resolved that the minutes from the meeting held October 6<sup>th</sup>, 2022, be adopted.

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Board of Governors**

### **6.2 Senate**

- a. Academic Concession policy has been revised
- b. Cumulative Average and Credits Earned will appear on future student Transcripts, upon implementation of Workday Student.

### **6.3 Other University Committees**

- a. Update from President's Advisory Committee for Selection of

## New Provost and VP-Academic (UBCO)

### **7. NEW BUSINESS**

22/10/11.13

/

Be it resolved that the following student associations be ratified:

- Fencing Club
- Okanagan Engineering in Medicine
- English Course Union
- Speech & Interview Club

#### **7.1 Call for two (2) director nominees from the SUO Board of Directors for the UBC Academic Integrity Committee**

22/10/11.14

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Be it resolved that \_\_\_\_\_ and \_\_\_\_\_ be selected for appointment to the UBC Academic Integrity Committee.

### **8. ADJOURNMENT**

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, September 27<sup>th</sup>, 2022, UNC Boardroom & Zoom

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Called to Order at 18:43

## Directors Present

President (meeting chair)	Jakson Pashelka
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman (Saami) Hafeez

## Directors Absent

Vice-President External	Cade Desjarlais
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Faculty of Applied Science Representative	Akshata Pathak

## Guests

Member	Mathew Darley
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## Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/09/27.01

Mindi/Bihani

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/09/27.02

Mindi/Ghevriya

Be it resolved that minutes of the emergency meeting held September 23<sup>rd</sup>, 2022 be adopted.

Carried

22/09/27.03

Bihani/Mindi

Be it resolved that minutes of the meeting held September 13<sup>th</sup>, 2022 be adopted.

Carried

## **4. PRESENTATIONS**

### **4.1 "Review of Assigned Standing" policy Saami**

- Bird's eye view of policy: [Review of Assigned Standing in a Course](#)

Halfeez shared his presentation of the discrimination policy. This had to do with discrepancies between professors and students. Graduate level courses do not fall under this policy. Be aware of the deadlines: March 1st for Term One (1) and July 15th for Term Two (2).

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

22/09/27.04

Bihani/Mindi

Be it resolved that the minutes from the meeting held September 21<sup>st</sup> be adopted.

Carried

### **5.2 Finance Committee**

22/09/27.05

Kekre/Bihani

Be it resolved that the minutes from the meeting held August 30<sup>th</sup> be adopted.

Carried

### **5.3 Campaigns Committee**

22/09/27.06

Desjarlais/Mindi

Be it resolved that the minutes from the meeting held September 9<sup>th</sup> be adopted.

Carried

22/09/27.07

Desjarlais/Bihani

Be it resolved that the minutes from the meeting held September 22<sup>nd</sup> be adopted.

Carried

### **5.4 Oversight Committee**

22/09/27.08

Mindi/Donaldson

Be it resolved that the minutes from the meeting held July 28<sup>th</sup> be adopted.

Carried

22/09/27.09

Bihani/Kekre

Be it resolved that the minutes from the emergency meeting held September 1<sup>st</sup> be adopted.

Carried

22/09/27.10

Mindi/Ghevriya

Be it resolved that the minutes from the meeting held September 23<sup>rd</sup> be adopted.

Carried

22/09/27.11

Mindi/Asif

Be it resolved that Osho Gnanasivam be appointed as the Student-at-Large for the Oversight Committee.

Carried

22/09/27.12

Mindi/Halpin

Be it resolved that Lindsay McGrail be appointed to the Oversight Committee.

Pashelka called for nominees to step forward.

McGrail nominated herself for the position available on the Oversight Committee.

Carried

### **5.5 Graduate Student Committee**

22/09/27.13

Mindi/Halpin

Be it resolved that the minutes from the meeting held September 22<sup>nd</sup> be adopted.

Carried

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Board of Governors**

Kootenayoo updated on the last BoG meeting. There they spoke of the tuition consultation discussions, as well as increases in international student tuition. She was looking for the SUO to submit a letter outlining their stance on the tuition increase.

### **6.2 Other University Committees**

Update from President's Advisory Committee for the selection of a new Registrar Halfeez updated on his experience meeting with the committee over the summer. There was an announcement a few weeks ago, a new Associate Vice President starting out on November 15<sup>th</sup>. Issues facing students were raised at the meeting. Another meeting would be held.

## **7. DISCUSSION ITEM**

### **7.1 Bus strike**

Ganesh introduced a concern brought to her by a grad student at a recent event. The bus situation was looking to move forward towards striking, cutting off bus service. She would like the SUO to endorse and share a letter stating the shared concerns about this issue.

Evans stated that it would be preferable for the SUO to stay out of the political side of the issue, and to highlight the impact the issue has on students. We want to avoid offending the government or transport.

Kootenayoo stated that Students' Unions across the province have and do show support for issues like this.

Ouellet agreed that this was a regular part of Student Union issues in the past. This should be a decision that would be made together. There would be a way to do this respectfully.

Ganesh wondered again if she was permitted to post support of the student's letter, on her personal and GSC Instagram accounts.

Evans stated that Ganesh was the GSC representative, and the voice of the Graduate students. If she believed in this, it was her decision to make.

Halfeez added that many undergraduate students were also impacted from what he can tell, and he was wondering if they would also be addressed in this letter or press release.

Ouellet added that this would not be addressed as a press release.

Kootenayoo asked for clarification. She thought that if a letter were to be drafted, those who were affected should be consulted, and she also wanted to address that we must decide whether this is best addressed as an open letter or as a letter in support of the workers.

Ganesh added that we should acknowledge the work that the drivers have put in to keep the system working for students in particular, since they left the mostly student-



focused routes as available as possible, while cutting service to the rest of the community.

Pashelka does not see the letter as a negative, however, the Students' Union should attempt to remain impartial.

Mindi wondered if there was a way to get direct student voices to hear their concerns.

Halpin interjected that this issue would be easier to address when the time comes and more information comes forward.

## **8. ADJOURNMENT**

Adjourned at 19:30

# EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Committee Meeting, September 28<sup>th</sup>, 2022, UNC 133C

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Called to Order at 13:05

## Directors Present

President (meeting chair)  
Vice-President Internal  
Vice President Finance and Administration  
Vice-President Campus Life

Jakson Pashelka  
Dhruv Bihani  
Vrushank Kekre  
Danial Asif

## Directors Absent

Vice-President External

Cade Desjarlais

## Staff Present

General Manager  
Governance Coordinator

Jason Evans  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/09/29.01

Asif/Kekre

Be it resolved that the agenda be adopted.

22/09/29.02

Pashelka/Kekre

Pashelka moved to amend the agenda by adding a topic "Follow-up on letter" to discussion items.

Carried

22/09/29.03

Asif/Bihani

Asif moved to amend the agenda by adding a topic "Frosh" to discussion items.  
Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/09/29.04

Asif/Kekre

Be it resolved that the minutes of the meeting held September 21<sup>st</sup>, 2022 be adopted.  
Carried

## **4. DISCUSSION ITEMS**

### **4.1 Available UNC Space**

Pashelka asked Kekre and Evans to remind the committee of the last meeting that was held.

Kekre replied that Evans received a few proposals, one from an internal business, and there was one more. We will be opening this up to the public, and receive more proposals, and then bring it back to the committee and the Board.

Evans added that we would be putting out a call for proposals, to give an idea of what to expect. Some of the applications are wildly inappropriate for the space, so the proposal should focus these applications.

### **4.2 Frosh**

Asif asked the committee to provide feedback on their experience at Frosh.

Bihani replied that this was one of the best events that he had experienced on campus. We learned a lot, and overall, it was successful.

Pashelka replied we work with what we have and we do what we can, and kudos to Ouellet for making everything come together. Overall, everything went smoothly, few problems.

Asif replied that this year, comparatively, there were less emergencies.

Evans added that as it was his first, there was one concern for him: the artists' manager.

Asif replied that there was some quick thinking to amend the issue Evans was speaking of, there was a small miscommunication, however, they problem solved and everything turned out alright.

Kekre wanted to know if Asif had heard from UBC?

Asif replied that so far it sounds like UBC was happy, but a follow-up meeting has yet to happen.

Evans replied that there was great student-SUO interaction.

Pashelka queried Asif about what he would keep or what he would change for the next event?

Asif replied that next time there would be a VIP area, since there will be more people.

Bihani added that they do need to breach the gap with the security, as he saw people attending the concert with no wrist bands coming in to the venue.

Evans replied he was happy with some of the cost-savings. Next year he would like to see more people being able to participate.

Kekre agreed, we needed way more people. Also, to try our best to reduce the incidents to zero, as much as possible.

### **4.3 Follow-up on letter**

Pashelka introduced the follow up from the Board meeting, and the steps that we could take. He wanted to look at what we are doing. His first thought is that he wanted to help students. The university wants to push students to use e-bikes or e-scooters. They are unlikely to reimburse students.

Bihani replied that reimbursing e-bikes and e-scooters could be a good idea. Taxis might be tough.

Kekre replied that his first thoughts were to look into bus rentals. The other thing was that there was a bike club that was fighting to stay on campus. He also thought that we could speak with U-Ride.

Asif was thinking that instead of us reimbursing the money, we ask the university to supply half of the cost of the reimbursement. He also liked the idea of U-Ride.

Bihani wanted to know what U-Ride would be getting? Would we be paying them?

Asif and Kekre replied that we would be supplying them with a huge user base.

Pashelka moved on to address his disappointment that many students would not be attending their classes because of this. Next week, having an emergency executive meeting, to see how we could pivot with U-Ride. Back to the letter, do we want to draft a letter showing our support towards these workers?

Asif wondered what our relationship was with the bus drivers, their employer, and BC Transit. If they are protesting against a private contractor, it does not affect our

relationship with the drivers.

Pashelka replied that it sounds like the city, the contractor, and BC Transit are working very closely together.

Bihani replied that we should address where we stand with students, we are working with them, they are not alone, and we are doing our best to work on the situation. He personally does support the BC Transit workers. He noted that the student-facing lines that are still operating, the four (4) and the six (6), and this shows a great attempt to keep students unaffected by the situation.

Kekre replied that he does agree with one of Bihani's points, he feels for the drivers, but we do not have all of the information about what they were asking for, whether we should fully support them all, but we must focus on how this would be affecting students, especially at this time of year.

Evans replied that basically he agreed with everything that the executives are saying. He thinks the letter should say that the SUO is greatly concerned about the students, how this is affecting them, and perhaps thanking the drivers for not reacting as harshly as they could. In the letter, we should not take a side or a hard stance, but letting everyone know we are concerned, and that we would like to support as best we can.

Pashelka replied that he believed the strike had been timed perfectly with the coinciding elections. He would like to perhaps state that we acknowledge the workers' rights of fair treatment, that we stand for students. Unity, finding the balance, and that this is detrimental to student life. We are also unable to deliver our services, the bus pass, because of these circumstances.

#### **4.4 EngSoc Discussion**

Evans provided a follow-up.

### **5. ADJOURNMENT**

Meeting adjourned at 13:46

# EMERGENCY EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Emergency Executive Committee Meeting, October 4<sup>th</sup>, 2022, UNC 133C

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Called to Order at 11:07

## Directors Present

President (meeting chair)  
Vice-President External  
Vice President Finance and Administration  
Vice-President Internal  
Vice-President Campus Life

Jakson Pashelka  
Cade Desjarlais  
Vrushank Kekre  
Dhruv Bihani  
Danial Asif

## Directors Absent

## Staff Present

General Manager  
Governance Coordinator

Jason Evans  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/10/04.01

Desjarlais/Asif

Be it resolved that the agenda be adopted.

Carried

## **3. NEW BUSINESS**

22/10/04.02

Desjarlais/Bihani

Be it resolved that the Project Manager be given voting rights in the Electoral Committee for the duration of the By-elections period, Winter Term One (1), 2022.

Carried

## **4. INFORMATION ITEMS**

Pashelka introduced his ideas of what we should do. It would require time, money, and resources. He was looking forward in case of the strike taking more time than anticipated. He wanted to develop a page on the SUO website or put it on an external website, that based on certain subdivisions in Kelowna, students can carpool taxis or other ride-sharing services, which we can reimburse students for their trip to school, while reducing costs for us and students by pooling their transit needs. Students would have to work together and take certain times in order for this to work. We would be reimbursing students who would be able to share a taxi or a ride share.

Desjarlais replied asking if Pashelka read the email from Mullings. They are promoting another carpool app. He understands where Pashelka was coming from, as we need to find a solution, but he knows that we do not have the capacity to facilitate something like this. This would be starting from scratch. The last strike in twenty fifteen (2015) lasted sixteen (16) days. He would like to take some of the leftover money that we have in different categories, in order to make up for the issue now.

Kekre entered [11:14]

Pashelka replied that the main part is the reimbursement for the students. When he says to encourage students to share a vehicle, this would take our dollar further, but getting students the support they need is paramount first.

Evans replied that he spoke with Smailes that reimbursement would be a logistical nightmare for our finance department. Around twenty percent (20%) of our Membership utilize transit. There was a solution he would like to present. In 2021 SUO donated a large sum of money for a COVID fund, as well as a large amount for Emergency Funds.

We have the ability to reroute that money to be transportation funds. It would be a one (1) time application process. The timespan and the energy required may take Pashelka's idea to next year.

Asif agreed with Evans' idea. He also wondered if we would be able to rent buses to use as a shuttle service. We could advertise specific times that students can utilize the service.

Pashelka agreed that this was an idea he had thought of as well, but contacts and liability issues got in the way of this plan. Background checks and outsourcing are issues as well.

Desjarlais tried to speak with the lead negotiators, he spoke with the transit side about exchanging very clear support to establish a line that continued service for UBCO. Once they set up a picket line and strike, any type of transportation like that will withhold their services in solidarity. He believed that it would be a better choice to preserve some funds that we could utilize to reimburse students, for example, an extra five (\$5) back on their U-Pass, would be more support than the university is even expecting us to provide. He wanted to make sure students were getting some support, and timely.

Kekre wanted clarification. How much of an amount are we looking to put forward for the emergency fund? How much per student?

Evans replied with the statistics that he had gone over earlier with the percentage of students who rely on transit. We are trying to decide on an amount, the terms of the funding would be negotiated by you all, the executive committee.

Kekre asked what were we doing with U-Ride.

Desjarlais replied that they have two (2) or three (3) drivers, they do not have enough drivers. He added that we could encourage the community to support students to offset this cost. If we promote U-Ride too much, students would not be able to utilize their services.

Pashelka agreed that encouraging students this way, as well as encouraging professors to return to online means of teaching.

Desjarlais added that the university was fairly limited in what they could do. He wanted to know the thoughts of the executive committee. He brought up safety concerns for students that their solutions brought up. He thought that making parking free in some of the lots for the duration of the strike.

Kekre wanted to know if we could collaborate with UBC to support, and make up the slack left over. Instead of reimbursements, perhaps services would be a better use of our funds.

Evans replied that the only drawback of this was this it was a crisis, and the timeline does not support this type of solution. He thought that the university should take a leading role in supporting students, rather than relying on the Students' Union.

Desjarlais wanted to echo what Evans and Kekre were saying, he would like to fill a gap with a service, however, like Evans has put forward, the timeline was demanding action, and doing something immediately could be a better option than letting students feel as though they are not being taken care of or supported.



Kekre replied that the issue then becomes monetary, and our cashflow may be an issue. Things coming out of our reserves may hard us in the future. This was a major factor to keep in mind.

Desjarlais asked, should we go forward with an emergency reimbursement, but are we able to take the underspending leftovers from other budget lines, to make up some of the flow issues.

Pashelka added that this may not be enough, but there was a

Evans replied that there are some reserves leftover from the Emergency Funding Bursary.

Kekre replied that there was one more Emergency Funding Bursary that was introduced last April.

Pashelka wondered if the university could match the support that we are looking to put forward for the students, perhaps this would be a good piece in addition to the VP External's proposed letter.

Desjarlais replied that students must be informed as soon as possible. Nothing would stop us from adding to address this issue, but addressing it in a timely manner would help reduce students' stress.

Evans replied that he agreed with Desjarlais' idea for statements.

Desjarlais updated that he met with the negotiators yesterday, he was trying to stay on top of what was happening, but he wanted to make sure that students were aware of what was going on, and that we were working on it.

Kekre wanted to know how we generally release our statements? On Instagram? Other social media? Email?

Evans replied that it was his understanding that we get two (2) opportunities to send out mass emails, so we must use them sparingly.

Pashelka replied that there was a service that the Management Society used an app that could mass text students.

Desjarlais requested Evans two action items: to check how many emails we can mass send out, and how much money we have to attribute to the emergency reimbursements/emergency student financial support. He introduced his proposed letter and asked for any additions.

Kekre asked if the struggles of the students could be added to outline the issue in detail.

Desjarlais replied that he addresses this in his first sentence, and further outlines the percentage of students who rely on the bus system.

Evans replied that because it was a press release, we would not want it to be too long.

22/10/04.03

Desjarlais/Kekre

Be it resolved that the media release, written by the VP External, on the transportation strike be approved by the executive committee and released as soon as possible.

Carried

## **5. IN-CAMERA**

### **5.1 EngSoc**

22/10/04.04

Pashelka/Desjarlais

Be it resolved the meeting move in-camera.

Carried

Pashelka updated on the letter and requested feedback from the committee.

## **6. ADJOURNMENT**

Adjourned at 12:03

# FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Committee Meeting, September 28<sup>th</sup>, 2022, SUO 105

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Called to order at 14:05

## Directors Present

Vice President Finance and Administration  
Director at Large  
President

Vrushank Kekre  
Aryam Dwivedi  
Jakson Pashelka

## Directors Absent

Faculty of Management Representative

Jes Mindi

## Staff Present

General Manager  
Finance Manager  
Governance Coordinator

Jason Evans  
Leanne Smailes  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA**

22/09/28.01

Evans/Smailes

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/09/28.02

Evans/Smailes

Be it resolved that the minutes of the previous meeting held August 30<sup>th</sup>, be adopted.

Carried

## **4. OLD BUSINESS**

### **4.1 Budget Year to Date Discussion**

Kekre streamed the budget year to date to the committee. He added that the next meeting would hold more information as we do not currently have September's numbers completed. He asked a question regarding September lease revenues.

Smailes replied that more information would be coming as meal plan sales come in. A question was asked regarding membership fee timelines.

Smailes responded that timelines greatly depend on UBC finance. Approximately mid-November.

Kekre asked about the yearly fluctuation of our internal businesses.

Smailes replied that many of the businesses operate off of money made during the beginning of Terms One (1) and Two (2). She added that the Print Shop would be able to save costs in the future on new books because of their ability to print their own books now and in the future.

## **5. ADJOURNMENT**

Meeting adjourned at 14:30

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Student Committee Meeting, October 6<sup>th</sup>, 2022, Zoom

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Called to order at 17:03

## Directors Present

Graduate Studies Representative  
Vice-President Finance and Administration  
Student at Large  
Student at Large  
Student at Large  
Student at Large  
Student at Large  
Student at Large

Kirthana Ganesh  
Vrushank Kekre  
Dina Alkharabsheh  
Fátima Canales  
Anne Claret  
Elizabeth Houghton  
Nibirh Jawad  
Vikas Kumar

## Directors Absent

Student at Large  
Student at Large  
VP Internal  
Graduate Student Community Facilitator

Morgan King  
Emily Comeau  
Dhruv Bihani  
Nadhiyya Shabir

## Staff/Guests Present

Governance Coordinator  
BCGEU Shop Steward

Bri Fedoruk  
Luis Diaz

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/10/06.01

Alkharabsheh/Claret

Be it resolved that the agenda be adopted.

22/10/06.02

Fedoruk/Claret

Be it resolved that the adoption of the minutes of the previous meetings be removed from the agenda.

22/10/06.03

Ganesh/Jawad

Be it resolved that the adoption of the minutes from the previous minutes from the agenda

Carried as amended

## **3. PRESENTATIONS**

### **3.1 BCGEU Shop Steward**

Diaz introduced himself to the committee and gave a brief presentation. He outlined the wants of the BCGEU to integrate the needs of the TAs further. He outlined how the BCGEU operates, it was similar to other democratic bargaining units. They represent a large number of people, from all over campus. He represented the level of the shop floor as shop steward, then locals: this one is local 707 (which includes Douglas College, Okanagan College, and others), then there are components (including Capilano). The highest level of Governance is the executive. Usually those serving on the components would get elected on to the Executive Board. TAs came into the union three (3) or four (4) collective agreements ago, though there has been little representation for TAs. The letter referring to RAs (research assistants), comprises of a paragraph. This was not a unique situation for RAs or TAs, but the last few years there has been some focus on research work. For graduate students, he understands that there was a minimum funding, to get students to do TA work or research work, but many times there would be TAs and RAs doing more work than their offer letters outline. He furthered that he was excited to hear from the committee, and opened the floor for questions.

Ganesh wondered what the role of the shop steward entailed.

Diaz replied that the shop steward assisted with interpreting the CBA, as well as mediation, as a third party in meetings where the CBA would be breached. HR would also step in at that point to assist, to attempt to maintain a job or assist with discipline. He also outlined that there was a certain level of activism involved in the role as well.

Ganesh responded that to her, the most pressing issue was that no one knows this. No one knows where to go to for support. She attributed this to a lack of transparency. She further wanted to know what the rights of the student was.

Diaz replied that this would be found in the CBA as well as within the rights granted to students through UBC. They would be sitting down with the university October 19<sup>th</sup> for their first bargaining meeting.

Jawad shared a link to the bargaining: <https://bargaining.tssu.ca/>

Houghton asked that this information be shared further than just Graduate students, because these issues exist within the undergraduate students as well.

Diaz acknowledged that the onboarding process needed to be changed for new members. He streamed a presentation.

Claret added that in terms of the job descriptions of the TAs, they were very broad, and we should think about making them clearer and more detailed, so that there would be less room for exploitation and grey area.

Diaz asked for a few items to focus on to coordinate with TAs to make the situation better.

Ganesh agreed that we would create a priority list to bring back to Diaz.

[Diaz left 17:40]

## **4. OLD BUSINESS**

### **4.1 Meeting with the GSS**

Claret introduced the meeting to the committee. They are interested in collaborating with Claret and Comeau. They included some issues that the GSC had brought up, including childcare, as well as increases in funding.

Ganesh added that there was a lot of communication between the GSS and the executive committee of the SUO. She would be scheduling a meeting with the executive committee to speak on this issue.

Claret added that we have offered to do a report to give them information about who was doing what.

Ganesh added that this report would be important because she was under the impression that the GSS, being a large structure, was not aware of our structure enough to realize that asking us to operate the same as their organization would be impossible.

### **4.2 Updates from the BCGEU Steward**

Ganesh updated on this point which was accompanied by an email she had distributed previously. She planned to meet with the Communications Manager and the Governance Coordinator to discuss promotion and events.

[Comeau entered at 18:03]

### **4.3 Graduate student childcare**

Alkharabsheh introduced her meeting with the Students' Advocate of the SUO. The students' advocate is a neutral third party to hold negotiations between students and the university.

## **5. NEW BUSINESS**

### **5.1 Potential avenue for advocacy regarding the Technological Bursary**

Claret introduced these items to the committee. The Technology Bursary was funding offered to students at UBCO for technology repairs or needs. At a certain point, that bursary was available, last summer when she needed it, it was still on the website, but users were redirected to a special type of award where one needed to reach out to the office and explain the situation. Someone approached her at Expo looking for this bursary. It was no longer being promoted, it had somehow become hidden. She would like to mobilize students to show the university that there was interest and need from students for this type of funding.

Canales replied that she knew about the bursary through a friend who had previously won it. She also did not have an interview, like Claret said was necessary for the bursary.

### **5.2 Pushing departments to make pages on their websites promoting graduate student research**

Claret introduced that there was currently little visibility of grad students and the topics of their research. This would be important for the students who are at the university within one's own cohort, but also for incoming grad students.

### **5.3 Graduate student mentorship program**

Claret connected this point to the previous. She was speaking with a graduate student at another university who was assigned a grad student mentor when they started their program. She thought this would be a good idea to bring to the university. Perhaps a list should be created to help inform the mentor as to what new grad students might need help with.

### **5.4 Suggestions for the next event**

Ganesh asked for suggestions for an event from the committee. She went over the ones we had already spoken of:

- BCGEU Q&A
- UBC Van townhall meeting – next year perhaps?

Claret wondered if the office hours thing does not get moving soon, perhaps having a grad student town hall would be helpful to find out what we could be doing more.

Ganesh liked this idea.

Houghton would like to coordinate a snowshoeing event in West Kelowna.

Ganesh replied that even events for January or February were on the table for planning at this point.

Jawad thought that a tubing event would be fun. UBC Vancouver worked with ski hills to get discounts and deals. Jawad and Houghton would coordinate concerning this.

Alkharabsheh wanted to hold some type of even for breast cancer awareness month (October).

Ganesh thought that an event could fit for the end of October or beginning of November, and asked the committee to let her know if there were any events of interest



that came up. Social, advocacy, tabling, whatever kind of events.

## **6. INFORMATION ITEMS**

### **6.1 Banking information for honoraria**

Ganesh passed along an item from Smailes, the Financial Manager, to the committee, who asked for this information to be sent along to her.

## **7. ADJOURNMENT**

Adjourned at 18:48

# **ELECTORAL COMMITTEE MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Electoral Committee Meeting, September 26<sup>th</sup>, 2022, Zoom

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Called to Order 13:05

## **Members Present**

General Manager (chair)  
Chief Returning Officer  
Governance Coordinator  
Project Manager  
Well Manager

Jason Evans  
Trophy Ewila  
Bri Fedoruk  
Aaron White  
Michael Ouellet

## **Members Absent**

Students' Advocate

Rachel Fortin

## **Guest**

Executive Coordinator

Sarah Speier

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/09/26.01

Ouellet/Fedoruk

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/09/26.02

Fedoruk/White

Be it resolved that this is the first meeting of the 2022-23 ad hoc Electoral Committee and there are no previous minutes to approve.

Carried

## **4. NEW BUSINESS**

### **4.1 Select date for election**

Evans gave an overview of the election timeline outlining that students must be given two (2) weeks notice of an election. In this time, nominations, an All-Candidate Meeting, and campaigning would occur. He noted that he would be on vacation from October 11<sup>th</sup>, 2022 to October 20<sup>th</sup>, 2022, but would be available via Zoom as much as possible. He motivated to give students notice of the bi-election today.

Fedoruk noted that the earliest possible day to hold the election would be October 10<sup>th</sup>.

Evans noted that this was a public holiday, and suggested October 13<sup>th</sup>.

Fedoruk noted that this would be better than the 11<sup>th</sup> as he would be in transit that day.

Evans agreed, and asked if there was any discussion regarding the 13<sup>th</sup>.

Ewila inquired if there was a specific process for bringing on a DRO.

Evans responded that selection of the DRO was within the preview of the CRO.

22/09/26.03

Ewila/Ouellet

Evans moved the adoption of the following resolution: "Be it resolved, That the by-election be set for October 13<sup>th</sup>, 2022."

Carried

### **4.2 Posting of positions**

Evans introduced that we must post positions to give students enough notice of the vacancies. Elections communications are streamlined to the Communications Manager

and she would be posting on our channels.

White added that a mass email would be sent to all students.

Evans had a list of positions and this could be released today.

Fedoruk requested that the internal board members whose positions were up for appointment be notified before the positions were posted. She further remarked that she could alert them via email after the meeting adjourned.

Ewila asked which positions were being contested.

Fedoruk responded that three (3) positions had been filled by appointment, the: Faculty of Creative and Critical Studies Representative; Faculty of Health and Social Development Representative; Faculty of Education Representative, and one (1) position was vacant: the Faculty of Arts and Social Sciences Representative.

22/09/26.04

Evans/Trophy

*Be it resolved*, That we advertise all the vacancies for the bi-election as early as September 26<sup>th</sup>, 2022.

Carried

#### **4.3 Date for all-candidates meeting**

Evans provided a brief description of the All-Candidates Meeting. He noted that the All-Candidates Meeting would come after the nomination period and requested that the agenda be altered to better reflect the relevant timeline.

White was currently checking that Vancouver could do the web-vote for October 13<sup>th</sup>.

#### **4.4 Nomination Period**

Evans asked how many days should students be given to nominate someone. He suggested Monday next week or this Friday.

White indicated one (1) week.

Ewila agreed with White.

Evans asked if the forms were ready.

White replied that some parts could be reused, but that we would need to update the All-Candidates Meeting and Debate times. This could possibly be done in one (1) business day.

Evans asked if the All-Candidates Meeting could be held on Monday or Tuesday next week.

White replied that standard practice was to hold the All-Candidates Meeting in the hour following the closing of nominations.

Evans summarized: nominations would open tomorrow, close on Monday, and Monday evening the All-Candidates Meeting would be held.

Ewila noted that this would be the most efficient timeline based on the short time frame, and that he would try and accommodate this as best he could.

Evans further asked Ouellet what time the All-Candidates Meeting has happened in the past.

Ouellet replied that in the past the nominations have closed at 16:00 followed by a meeting in the Commons.

22/09/26.05

Fedoruk/Ouellet

Evans moved the adoption of the following resolution: *Be it resolved*, That the nomination period open on September 27<sup>th</sup>, 2022 at 12:00 and closes on October 3<sup>rd</sup>, 2022 at 16:00. *Be it further resolved*, That the All-Candidates Meeting be held on October 3<sup>rd</sup>, 2022 from 16:00 until 17:00.

Carried

#### **4.5 Campaign Period**

Discussion ensued regarding the campaigning process. It resulted that it would likely be brief, primarily via social media this time, and would begin after the All-Candidates Meeting and last until the close of voting.

White stated that campaigning included tabling and posters. Candidates would likely be un-contested. Social media uptake would be higher than in past years.

Evans asked if we would need to give students a week to campaign.

White replied that as long as it is not in the Regulations, one (1) week should be fine.

Evans summarized: campaigning starts after the All-Candidates Meeting. One (1) week would be October 10<sup>th</sup>, and wondered if the Regulations do not specify if students could campaign right up to the start of the election (the day before election).

Fedoruk added that the Regulations stipulate the schedule: campaigning runs until close of voting [Regulation II:7(c)].

22/09/26.06

Evans/Ouellet

*Be it resolved*, That the campaigning period begin 8:00am, October 4<sup>th</sup>, 2022 and go to the end of the polling day, 11:59pm, October 13<sup>th</sup>.

Carried.

#### **4.6 All-Candidates Forum Debate**

Evans asked if we should have a debate and offered the floor for discussion.

Ewila replied that it would not be necessary for a by-election, and that it would be at the discretion of the students if they wanted to do it.

Evans noted that last year's debate was not well-attended, but he was not sure what would happen this year. He suggested that given the short timeline we could forgo a debate as long as it was not stipulated in the Regulations as something required.

#### **4.7 Next Electoral Committee meeting date**

Discussion followed regarding scheduling the next meeting. It was decided to see if an agreeable-for-all time could be found for Thursday, September 29<sup>th</sup>, 2022 and if that failed, to hold the meeting on Monday, October 3<sup>rd</sup>, 2022 at 13:00.

### **5. ADJOURNMENT**

Meeting adjourned at 13:45

# **STUDENT ASSOCIATION FUNDING COMMITTEE**

## **MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Student Association Funding Committee Meeting, September 27<sup>th</sup>, 2022, UNC 133C

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Called to order at 11:13

### **Directors Present**

Vice President Finance and Administration (Chair)  
Director at Large

Vrushank Kekre  
Megan Johnston

### **Directors Absent**

Vice-President Internal

Dhruv Bihani

### **Staff Present**

General Manager  
Membership Outreach Coordinator  
Governance Coordinator

Jason Evans  
Izzy Rusch  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/09/27.01

Johnston/Evans

Be it resolved that the agenda be adopted.

Carried

## **3. NEW BUSINESS**

### **3.1 Review Emergency Student Association Funding applications**

Kekre introduced that applications were anything less than five hundred (500) in each student association's bank account at the moment.

Rusch asked if there was a list of the specific clubs we would be looking at.

Kekre went into a breakdown of the asks from each course union and club, with background information from their budget line proposals.

Rusch wondered how accountable we want the clubs to be, Bihani and Rusch had a chat, and they decided that if clubs or associations were not present for Term One (1) Orientation they would not get funding. A few clubs have already been notified that they could not apply for funding because they missed orientation. If they missed Term Two (2) Orientation, they would lose their status as an association or a club.

Discussion about changes to this regulation and procedures to do with clubs ensued.

Johnston replied that perhaps there could be a middle ground, perhaps half of the requested funding could be awarded.

Evans wanted to know how many clubs were not at orientation?

Kekre directed him to Bihani and Rusch, who would have that information.

22/09/27.02

Kekre/Johnston

Be it resolved that six thousand nine hundred and seventy-five (6, 975) dollars be granted to Student Associations as a part of Term One (1) Emergency Funding.

Carried

## **4. INFORMATION ITEMS**

### **4.1 change of SA funding application forms**

Kekre wanted to thank Rusch and White for setting up the forms for SA applications, it has streamlined the process, and made it much easier. The new funding form has been posted online.

## **5. ADJOURNMENT**

Meeting adjourned at 12:13



# **STUDENT ASSOCIATION FUNDING COMMITTEE MEETING MINTUES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Student Association Funding Committee Meeting, October 6<sup>th</sup>, 2022, UNC 105

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Called to Order at 11:13

## **Directors Present**

President (meeting chair)  
Director-at-Large  
Vice-President Internal

Vrushank Kekre  
Megan Johnston  
Dhruv Bihani

## **Directors Absent**

## **Staff Present**

General Manager  
Membership Outreach Coordinator  
Governance Coordinator

Jason Evans  
Izzy Rusch  
Bri Fedoruk

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/10/06.01

Bihani/Johnston

Be it resolved that the agenda be adopted.

Carried

## **3. ADOPTION OF PREVIOUS MINUTES**

22/10/06.02

Bihani/Johnston

Be it resolved that the minutes of the meeting held August 11<sup>th</sup>, 2022 be adopted.

Carried

22/10/06.03

Bihani/Johnston

Be it resolved that the minutes of the meeting held September 27<sup>th</sup>, 2022 be adopted.

Carried

## **4. NEW BUSINESS**

### **4.1 Review Student Association Funding Applications**

Kekre streamed his review of Student Association Funding Applications. He had worked through about forty-five (45) applications, and had about five (5) more applications to complete.

Discussion and recommendations ensued between the committee. It was decided that some clubs would be followed up with in meetings to gather more information about their specific asks.

Johnston raised questions about whether clubs were aware that their bank balances were their own, since if they were asking for funding, they must have need for it. Could there be unseen debts not addressed in the application process?

Kekre and Rusch replied that this should not be an issue, or affect the ask for budgeting, but clubs and associations may not understand the administrative financial structure of the application.

## **5. ADJOURNMENT**

Meeting adjourned at 12:36

# SUO Executive Monthly Summary

Name: Jakson Pashelka

Report Month: June 2022

Did you fulfil your hours requirement each week?

Yes, I have logged over 110 Hours for June

If no, which week did you not fulfil your hours requirement and why?

## ACTIVITES COMPLETED THIS PERIOD

- June Board Meeting
- Preliminary Executive Meetings for June
- President/Development and Sponsorships Office Meeting (Julia)
- President/Careers Meeting (Carly)
- AVPS Meetings (2)
- Event Planning with CL Team
- Informal Spaces Learning Committee Meeting
- Student Care Business Initial Premium Planning
- Food Hub with the finance committee and Melissa/Casey

## ACTIVITIES IN PROGRESS

- *Food Hub - Next steps to be flushed out with the team*
- *Building Steering Committee Executive 1*
- *UBCO Athletics Coordination for gym membership subsidy*
- *UBC Facilities need to be set*
- *Staff - Liaison Officer 1:1 meeting*

# SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: June 2022

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

## ACTIVITIES COMPLETED THIS PERIOD

- Met with the VP Students and the executives from AMS and GSS (UBC Vancouver) to discuss the remote student experience
- Attended a meeting with Dan Rodas and Katy Ryan as to discuss the search for a new VPFO of UBC
- Met with blueprint and Sidestage (Artist booking companies) alongside Mike Ouellet (Staff Mentor) to discuss talent for the frosh concert in September
- Attended the board of directors meeting
- Met with Dale Mullings (AVP Students) and his team to get to know how we work with his office
- Attended two executive committee meetings
- Attended the WUSC information session
- Met with Carly Cameron (UBCO Career Development) twice to discuss a Career Fair in the month of October
- Met with Student care to discuss the renewal of our health and dental plan and how it could be improved
- Met with the engineering society at UBCO to discuss their plans for the next term and possible event collaboration.
- Met with representatives from the AVP students' office and UBC Security to get logistic advice for our events and how we could plan our events safely
- Met with Gary Hartung (Associate Director food services) to discuss the food options on campus and how they can be enhanced
- Chaired the Campus Life committee meeting - Main discussion was the new event ideas that the members of the committee had come up with
- Met with Spandan Ghevriya (SUO director at large) to discuss her ideas for events and how they could be accomplished
- Met with Ainsley Carrey (UBC's VP students) to discuss issues face by students at UBC and how those could be reduced.
- Held (04) interviews for the student at large positions in the campus life committee alongside with Bri Fedoruk.
- Met with Vrushank Kekre (SUO VP finance) to discuss the campus life budget.
- Confirmed the dates with an External Party about events and formulated initial plans about these events.

#### ACTIVITIES IN PROGRESS

- *Looking for an ideal artist that not only falls in our budget but is well known for the frosh concert so that it can sell out.*
- *Getting quotes for services (ambulance, policing, security) and stage, lighting for the events In September*
- *Working with Michael Oulette to ensure that we are well planned for the events in the next school year in terms of logistics.*
- *Checking the samples of different t shirts and possible designs for promotional purposes.*
- *Interviewing other candidates for student at large to the campus life committee.*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Need to make an offer to the artist as soon as the perfect match is found.*

#### ACTIVITIES TO BE STARTED

- *Formulating a map for both the White T shirt party and the Frosh Concert*
- *Confirming dates for all the events throughout term 1 so that the promotion can be planned accordingly.*

#### NOTES / OTHER

# SUO Executive Monthly Summary

Name: Cade Desjarlais

Report Month:

June

Did you fulfil your hours requirement each week?

Yes.

I did take vacation some days this week and was quite sick this month.

If no, which week did you not fulfil your hours requirement and why?

## ACTIVITES COMPLETED THIS PERIOD

- Completed written submission and survey to the provincial finance committee
- Negotiated deal with StudentCare for two years
- Made meeting date with Mayor for July 5<sup>th</sup>
- Made meeting date with MP Tracy Gray for July 6<sup>th</sup>
- Attended SUO AVP orientation meeting, joined the Informal Spaces Committee
- Student Demographic Data Project meeting
- Met with Career Development Office
- First Campaigns Committee meeting
- WUSC information Session
- Met with the VP External of the AMS
- MH&R Committee meeting
- Campaigns Committee Student at Large Interviews
- Exec Meetings x2
- Met with Ainslay Carrey

## ACTIVITIES IN PROGRESS

- *U-Pass Meetings to discuss transition and operationalizing of phone 'tap' U-Pass*
- *Met with our three MLAs to discuss the expansion of public transportation in the Okanagan and province wide. Will continue with Quarterly meetings with the Transportation Critic and the other two MLAs. Awaiting a response to formalize a planned schedule*
- *Reaching out to the RCMP to address concerns on Academy Way*

- *Reviewing SUO of UBC relationship with the BCFS*
- *Creating regular meetings with the AMS*
- *Collaborating on a Municipal Election 'Get out the Vote' Campaign with the AMS*
- *Discuss Expo with Izzy and Dhruv*
- *Meeting with UBCO Parking Services*
- *Meeting with our team to discuss what we want the Mental Health Initiative to look like.*
- *Finding a Proxy vote for the BCFS SAGM.*
- *Finding what BCFS campaigns we want to run.*

#### **ISSUES FOR IMMEDIATE ATTENTION**

- *Meeting with Mayor*
- *Find time for second Campaigns Committee Meeting*

#### **ACTIVITIES TO BE STARTED**

- *Meet with Mayor and City Council to discuss transportation*
- *Begin working with Steph on getting up to date on the Food Hub*
- *Submit suggestions for changes to the Health and Dental Plan.*

#### **NOTES / OTHER**

- *I took vacation from June 1-6 (4 Vacation days) and June 26-27 (2 Vacation days) meaning I have used 6 of 10 paid days of vacation. I also was sick for just over a week and attempted to work from home. I had energy for an hour or so at a time so my work schedule was somewhat erratic however I attended as much as I could. I am feeling back to 100% !*

# SUO Executive Monthly Report

Name: Vrushank Kekre

Report Month: June 2022

Outline the hours fulfilled for each week within the reporting month.

30 Hours per week on an average

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## ACTIVITIES COMPLETED THIS PERIOD

- Budgeting meetings X almost every working day of this month
- Catch up Meeting with Aerospace club
- *UBC VPFO Search committee meeting*
- *Building steering committee meetings*
- *BOD Meeting*
- *AVP SUO meeting*
- *Executive committee meetings*
- *Trip of 3 days to Vancouver for Building inquiry*
- *Weekly budget discussion meetings*
- *Food bank initiative meeting*
- *Understanding reimbursement process with Izzy meeting*
- *WUSC Meeting*
- *Student care meetings*
- *EngSoc issue meetings*
- *Student association funding committee meeting*
- *Finance committee meetings X 2*
- *MSL Intro meeting*
- *Presentation of budget for the BOD*

## ACTIVITIES IN PROGRESS



# SUO Executive Monthly Report

Name: Dhruv Bihani

Report Month: June

Outline the hours fulfilled for each week within the reporting month.

1. Week 1- (may 30-June 3<sup>rd</sup>)- 25 hrs .
2. Week 2- (June 6<sup>th</sup> - June 12<sup>th</sup>) -25 hrs
3. Week 3- (June 13<sup>th</sup> - June 17<sup>th</sup>) -25hrs
4. Week 4- (June 20<sup>th</sup> - June 25<sup>th</sup>) - 25 hrs
5. Week 5- (June 27<sup>th</sup> - June 29<sup>th</sup>) - 20 hrs

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

I did not fulfill the requirement of 25hr in week 5 as mentioned above because I was travelling on the 30<sup>th</sup> and 1<sup>st</sup>.

## **ACTIVITIES COMPLETED THIS PERIOD**

- OOAC committee meeting, Planning free coffee for students through third space charity
- Worked with a student for his appeal process to continue studies
- Handles CSCU elections with Izzy
- Open resource centre meeting
- Survey Governance Committee meeting (Discussing Surveys for undergrad upcoming student)
- BCFS meeting in van (Presented a report there)
- SUO Orientation with dale mulings
- Attended all Executive committee meeting
- WUSC information session
- Career Development meeting. (Planning Career Fair)
- Eng soc meeting to discuss their demands
- Student care meeting
- Went to vancouver for building project
- Student association funding committee
- Interviews for student at large
- Food plan committee meeting( Increase flex dollar, increase time for food options)
- Building steering committee meeting
- Graduate student committee meeting

- Policy committee meeting ( Changed some rules for regulation for student association )
- Campus life committee meeting.

#### ACTIVITIES IN PROGRESS

- *Planning of expo*
- *Planning of orientation*
- *Planning of all course union/ clubs networking night*
- *Planning of events to be happen in September*
- *Waiting for rpg report to come back for building*
- *Planning of career fair*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Waiting for rpg report to come back for building*
- *Building project*

#### ACTIVITIES TO BE STARTED

- *Yes campaign for building project*
- *Planning of All white party at wells*
- *Research about the women resource center*
- *Interviews for resource center advisor*

#### NOTES / OTHER

-

# SUO Executive Monthly Summary

Name: Jakson Pashelka

Report Month: July 2022

Did you fulfil your hours requirement each week?

Yes, I have logged roughly 65 hours.

If no, which week did you not fulfil your hours requirement and why?

## ACTIVITIES COMPLETED THIS PERIOD

- July Board Meeting
- July Executive Meetings (2)
- Emergency Executive Meeting
- President/Development and Sponsorships Office Meeting (REPORT ONLY)
- President/Careers Meeting (Bi-weekly)
- AVPS Meetings (3)
- Events with Mike
- Campus Planners Preliminary Meeting
- Student Care Budget Confirmation
- Human Resource Meetings

## ACTIVITIES IN PROGRESS

- *Food Hub - Awaiting UBC Legal Department*
- *Building Steering Committee Executive 1.5*
- *UBCO Athletics Coordination for gym membership subsidy -TBD AUG.9*
- *UBC Facilities need to be set*
- *Staff/Pres Meetings*

# SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: July 2022

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

## **ACTIVITIES COMPLETED THIS PERIOD**

- Interviewed three candidates for students at large to the campus life committee.
- Attended the 1-1 with Kirthana Ganesh (Chair of Oversight committee)
- Met with Carly Cameron and the career development team to discuss the career fair twice on 6th July and 20th July
- Attended two executive committee meetings on 13th July and 27th July.
- Met with Becca Evans (Communications and marketing manager) to discuss swag and promotional items for the school year
- Met with UBC alumni to discuss Homecoming
- Attended the student care benefit pricing review
- Met with SVPRO (Sexual Violence and Prevention Response office) to discuss the events for school year and how both organizations can work together.
- Attended the board of directors meeting.
- Met with Ainsley Carry (UBC VP Students), AMS and GSS to discuss the tuition engagement process.
- Submitted the goals to Oversight committee
- Met with Side stage (Artist booking company) to discuss various artists for Frosh concert and which of them would fall in our budget
- Met with an external company Interested in sponsoring the white t shirt party
- Provided UBC our plans for events in September alongside with Mike Ouellet (Staff Mentor) and filled the safe event forms.
- Made maps for our big events (Frosh Concert and White T shirt party)
- Got quotes for services required for our events (Ambulance, Policing, Security)

#### ACTIVITIES IN PROGRESS

- *Looking for an ideal artist that not only falls in our budget but is well known for the frosh concert so that it can sell out.*
- *Finalizing promotional designs for September*
- *Finalizing Exec Swag and ordering it.*
- *Working with Michael Oulette to ensure that we are well planned for the events in the next school year in terms of logistics.*
- *Working with the trivia company to finalize trivia nights for September.*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Waiting on UBC's approval before we make offers to artists for September.*

#### ACTIVITIES TO BE STARTED

- *Working on event tickets and promotion as soon as we get our events approval from UBC.*
- *Start an application for volunteers when we get the approval.*

#### NOTES / OTHER

# SUO Executive Monthly Report

Name:

Cade Desjarlais

Report Month:

July

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## **ACTIVITIES COMPLETED THIS PERIOD**

- Met with Mayor Basran to discuss RCMP support and public transit
- Met with mayoral candidate Tom Dyas to share student concerns
- Met with Oversight chair to discuss goals for year and completed Goals report
- Met with MP Tracy Gray to discuss student issues and her private member's bill
- Interviewed students at large for campaigns committee, appointed the final member and made some slight policy changes to the overall structure of the committee
- Held Campaigns committee meeting #2
- Attended Board of Directors Meeting
- Executive committee meetings x2
- Met with Steph several times to learn about the Food Hub project as well as the logistics of the Pantry
- Meetings with Becca and Izzy to develop sponsor package for Expo
- Secured title sponsor URide for Expo
- Career fair meeting with Career Development
- Met with Dale Mullings to discuss Academic Advising and Campus Security. Joined monthly Operations group.
- Met with Rachel to discuss student advocacy cases
- Met with Campaigns coordinator at AMS to see how we can collaborate on the Get Out the Vote Campaign.
- Met with Student Experience Office to discuss Jumpstart
- Got OCSU approved to be Proxy Voter at BCFS SAGM
- Met with StudentCare to put forward recommended benefit increases. Approved at the BOD.
- Filled out Survey at request of Elections Canada
- Met with the Sustainability Office to discuss CAP

#### ACTIVITIES IN PROGRESS

- *Yearly goals*
- *Securing sponsorship for Expo*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Get Out the Vote Campaign*
- *Next Campaigns Committee Meeting*
- *SUDS*

#### ACTIVITIES TO BE STARTED

- *Respond to WUSC*
- *Finish BCFS campaigns request*
- *Discuss SWAG items for year*

#### NOTES / OTHER

- *n/a*

# SUO Executive Monthly Report

Name: Vrushank Kekre

Report Month: July 2022

Outline the hours fulfilled for each week within the reporting month.

25 hours per week for the first three weeks. 10 hours in the last week.

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

The reason for lesser hours worked in the last week was because there were not much tasks relating to my role neither any tasks relating towards my goals outlined.

## ACTIVITES COMPLETED THIS PERIOD

- Budget
- Budget presentation
- Board of directors meeting
- Executive goals report
- Held cash flow reviews for ensuring financial stability in each of 3 weeks
- Meeting with EngSoc executive
- Budget Discussion Check in meetings with Leanne
- Finance committee meeting
- Check in meeting with Jason
- Tuition Engagement meeting with UBC
- SUO Building meeting
- Executive Committee meeting

## ACTIVITIES IN PROGRESS

- 

## ISSUES FOR IMMEDIATE ATTENTION



# SUO Executive Monthly Report

Name: Dhruv Bihani

Report Month: July

Outline the hours fulfilled for each week within the reporting month.

1. Week 1- (July 4<sup>th</sup>-July 8<sup>th</sup>)- 25 hrs .
2. Week 2- (July 11<sup>th</sup>- July 15<sup>th</sup>) -25 hrs
3. Week 3- (July 18<sup>th</sup>- July 22<sup>th</sup>) -25hrs
4. Week 4- (July 25<sup>th</sup>- July 29<sup>th</sup>) - 25 hrs

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## **ACTIVITIES COMPLETED THIS PERIOD**

- Open resource centre meeting
- Attended all Executive committee meeting
- Career Development meeting. (Planning Career Fair)
- Eng soc meeting to discuss their demands
- Graduate student committee meeting
- Elected new student at large policy committee
- Checked resume for Resource centre and selected people for interview
- Met with SVPRO to discuss protocol for events
- 1:1 with Kirthana to discuss goals for the year
- Homecoming meeting (Planning a homecoming event )

## **ACTIVITIES IN PROGRESS**

- *Planning of expo*

- *Planning of orientation*
- *Planning of all course union/ clubs networking night*
- *Planning of events to be happen in September*
- *Waiting for rpg report to come back for building*
- *Planning of career fair*
- *Planning of homecoming event*

#### **ISSUES FOR IMMEDIATE ATTENTION**

- *Waiting for rpg report to come back for building*
- *Building project*
- *Waiting to hear back from homecoming department to plan the event*

#### **ACTIVITIES TO BE STARTED**

- *Yes campaign for building project*
- *Planning of All white party at wells*
- *Research about the women resource center*

#### **NOTES / OTHER**

-

# SUO Executive Monthly Summary

Name: Jakson Pashelka

Report Month: August 2022

Did you fulfil your hours requirement each week?

Yes, I have logged roughly 45 hours.

If no, which week did you not fulfil your hours requirement and why?

I did not fulfill any hours during the timeframe of August 20-30 as I was away on vacation.

## ACTIVITIES COMPLETED THIS PERIOD

- August Board Meeting
- Executive Meetings (1)
- Board of Directors training
- President/Development and Sponsorships Office Meeting (REPORT ONLY)
- President/Careers Meeting (Bi-weekly)
- AVPS Meetings (1)
- Updates from Mike
- Campus Planners Preliminary Meeting
- Student Care Budget Confirmation
- Building Steering Working group

## ACTIVITIES IN PROGRESS

- *Food Hub - Awaiting UBC Legal Department*
- *Building Steering Committee Executive 1.5*
- *UBCO Athletics Coordination for gym membership subsidy -Confirmation Sept. 7*
- *UBC Facilities Sept. 6*

# SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: August 2022

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

## **ACTIVITIES COMPLETED THIS PERIOD**

- Met with UBC Alumni and athletics twice to discuss a possible collaboration for homecoming
- Met with e@ubco to discuss events for the next school year
- Attended 3 Executive committee meetings
- Chaired 2 campus life committee meetings; main topics were September and October events
- Attended the board of directors meeting
- Attended Student Union Development Seminar (SUDS) in UBC Vancouver
- Ordered swag items for the next school year
- Attended the Board of Directors training
- Attended the DVC/SUO meeting
- Met with Booking company to finalize artists for the Frosh Concert
- Met with Kelowna RCMP to discuss logistical support for our large-scale events ( Frosh, Fright Night, Recess concert)
- Attended the move in day training with Res Life to help first year students move in
- Met with Michelle Lowton, SVPRO and health and wellness ubco to discuss how all of us would collaborate for making events as safe as possible
- Finalized the dates with Security, Ambulance services, police and other partners for all our events in September.
- Made the final offers for artists that will perform at the frosh concert
- Finalized trivia dates for September after meeting with the trivia company
- Met with the career development team to discuss Career Fair
- Put up posters for Carnival and Beer Garden around campus
- Met with WB Canada interested in a giveaway of tickets for their movie

- Met with Sendszn events to discuss events in the well pub in September

#### ACTIVITIES IN PROGRESS

- *Putting up posters for all our events in September around campus*
- *Working with Michael Oulette to ensure that we are well planned for the events in the next school year in terms of logistics.*
- *Finalizing volunteers for the next school year- application is up*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Working on a potential free breakfast event In September with Clint, our newly appointed Kitchen Manager*

#### ACTIVITIES TO BE STARTED

- *Start Promoting Frosh Concert by setting up tabling and online promotion as soon as the school year starts*
- *Doing a volunteer orientation as soon as school year starts, and everyone is around.*
- *Finalizing dj's for fright night In October*

#### NOTES / OTHER

# SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month:

August

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## **ACTIVITES COMPLETED THIS PERIOD**

- First semester SWAG orders
- Meeting regularly with Becca and Izzy to discuss Expo Planning
- Exec Meetings x3
- RCMP Working Group Meeting
- Open Education Working Group
- OER Champions Planning Meeting
- Board of Directors Meeting
- Campaigns Meeting #3
- SUDS in Vancouver
- Board of Directors Training at Okanagan Golf Course
- Meeting with VP Students regarding tuition engagement process
- Quarterly Meeting with DVC Lesley Cormack
- Working to find and coordinate sponsors to fund Expo. Have confirmed over \$11,000 raised for Expo with half of all proceeds going to the Pantry
- Met with Staff in the Office to discuss the year
- Meeting with the BCFS to discuss reporting template
- UBCO/SUO Operations Monthly Meeting
- Student Society Sexual Violence Policy Consultation
- Working to navigate relations with EngSoc
- Interview with Globe and Mail about inflation impact on Students
- Coordinating with Jumpstart
- Filled out form for BCFS Exec registration and outlined to BCFS priorities for their campaigns.

#### ACTIVITIES IN PROGRESS

- *Security on Campus Meeting with Shelley Kayfish and Mike Gesi*
- *Get out the Vote Campaign...coffee and chat with leaders as well as questionnaire sent out to all candidates. Incentivizing voting*
- *Meeting with UBC and BC Transit to ensure better transit for students*
- *Follow up with Provincial and Federal partners*
- *Creating some stickers for hand out at campaigns*
- *Booking space for campaign events and getting ready for Expo*

#### ISSUES FOR IMMEDIATE ATTENTION

- *BC Transit Strike Notice in Kelowna*
- *Making time for next Campaigns meeting*

#### ACTIVITIES TO BE STARTED

- *Setting up times for tabling BCFS events and making sure we have enough materials for*

#### NOTES / OTHER

- *A lot of my time this month was spent seeking sponsorship for Expo. This year was very difficult to find sponsors because many of the regular big sponsors are not wanting to participate. I drove across town, made phone calls, and emailed. I just wanted underline the time commitment sponsorship search required for your considerations.*

# SUO Executive Monthly Report

Name: Vrushank Kekre

Report Month: August 2022

Outline the hours fulfilled for each week within the reporting month.

25 hours per week except the third week of August

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

I was on leave from 16<sup>th</sup> August to 19<sup>th</sup> August due to travel from India to Canada

## ACTIVITES COMPLETED THIS PERIOD

- Executive committee meeting X 3
- Phoenix discussion of Finances meeting (With Jason and Leanne)
- Student Association funding committee meeting
- Meeting with Sam from Phoenix
- UBCV finance and operation search committee meeting
- Board of directors meeting
- Building steering committee meeting
- Conference in Vancouver hosted by VP Students Ainsley Carry
- Finance update meeting with Leanne
- Year to date discussion: VP External
- Finance committee meeting
- Move in day training
- Meeting with SUO Lawyer
- EngSoc investigation report review

## ACTIVITIES IN PROGRESS

- 

## ISSUES FOR IMMEDIATE ATTENTION



# SUO Executive Monthly Report

Name: Dhruv Bihani

Report Month: August

Outline the hours fulfilled for each week within the reporting month.

1. Week 1- (Aug 2nd-Aug 5)- 25 hrs .
2. Week 2- (Aug 8th- Aug 12<sup>th</sup> ) -25 hrs
3. Week 3- (Aug 15<sup>th</sup> – Aug 19<sup>th</sup> ) -25hrs
4. Week 4- (Aug 22<sup>nd</sup> – Aug 26<sup>th</sup> )- 25 hrs

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## **ACTIVITIES COMPLETED THIS PERIOD**

- Open resource centre meeting
- Attended all Executive committee meeting
- Career Development meeting. (Planning Career Fair)
- Graduate student committee meeting
- Graduate trivia night
- Interviews for resource centre Coordinator
- Homecoming meeting (Planning a homecoming event )
- Meeting with Kate to discuss the policies needed to be changed this year
- Building steering committee meeting
- Training
- Campus life committee meeting (frosh approved )
- Policy committee meeting
- DVC/SUO meeting
- Orientation for resource centre

#### ACTIVITIES IN PROGRESS

- *Planning of expo*
- *Planning of orientation*
- *Waiting for rpg report to come back for building*
- *Planning of career fair*
- *Planning of homecoming event*
- *Research for women resource centre*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Waiting for kate to give the legal document for policies*
- *Building project* **ACTIVITIES TO BE STARTED**

#### NOTES / OTHER

-

# SUO Executive Monthly Summary

Name: Jakson Pashelka

Report Month: September 2022

Did you fulfil your hours requirement each week?

Yes, I have logged roughly 60 hours

If no, which week did you not fulfil your hours requirement and why?

## ACTIVITES COMPLETED THIS PERIOD

- September board meeting(s)
- Executive Meetings (2)
- 1:1 with General Manager Meeting
- UBC Think Forward Campaign Meetings (2)
- President – Santa Ono (1)
- AVPS Meetings (2)
- Oversight Committee Meeting
- Campus Programming Meeting
- Accessibility Listening Session
- SUO/UBC Building Meeting
- SUO/EngSoc Meeting
- Facilities Meeting

## ACTIVITIES IN PROGRESS

- *Food Hub - Awaiting UBC Legal*
- *Building Committee SqFt. Discussion*
- *SUO Gym Subsidy Launch*
- *Safewalk and Campus Partners Upgrade Proposal*

# SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: September 2022

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

## **ACTIVITIES COMPLETED THIS PERIOD**

- Volunteered for move in day to introduce SUO to the new students on campus
- Tabling at create
- Met with EngSoc to discuss some of their concerns
- Volunteer Orientation - Formal Welcome to the volunteers
- Attended the executive/staff meeting
- Chaired 2 campus life committee meetings to discuss our upcoming events
- Met with the career development team to discuss the career fair
- Attended 3 Board of directors' meetings
- Attended 2 Executive committee meetings
- Tabling at the SUO Expo to promote the events
- Met with Tashia Kootenayoo and Jason Evans for the exec review
- Harry Potter Trivia at the well
- Implemented Back to school carnival with the rest of the campus life team
- Implemented Frosh Concert with the help of volunteers and the rest of campus life committee
- General Trivia at the well
- Put up posters for all the events around campus
- Made a video for Frosh concert to raise awareness about what to do and what not to do
- Met with Muslim student association to discuss some of their concerns with the academic leniency for Muslim students
- Met with our talent booking company to discuss logistical arrangements for the artists coming to frosh concert
- Met with a company of UBC Okanagan students interested in working with the SUO for customized merchandise.

#### ACTIVITIES IN PROGRESS

- *In talks with the VP Finance, Vrushank Kekre and the finance team to see where we are at with Fright Night in terms of cash flow*
- *Working with Michael Oulette to ensure that we are well planned for the events in the school year in terms of logistics.*
- *Getting prizes for our well events (Trivias, FIFA Tournament)*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Deciding whether we want to go through with fright night based on cash flow and start looking into alternative event ideas*

#### ACTIVITIES TO BE STARTED

- *Looking into a possible event at the Hangar in collaboration with ubco recreation*
- *Promotion of FIFA tournament and Fright night*

#### NOTES / OTHER

# SUO Executive Monthly Report

Name:

Cade Desjarlais

Report Month:

September

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## ACTIVITIES COMPLETED THIS PERIOD

- Meeting with BCFS to review new report template
- Met with Campus security to discuss student concerns and partner on a memorial for Harmandeep Kaur.
- Campaigns Committee x2
- Board of Directors Meeting
- Exec/Staff Meeting
- **EXPO** – Coordinated and met with all sponsors. Supported the day of events and helped set up. Volunteered over the course of the whole day.
- Student Affordability Task Force Meeting
- Met with Public Affairs UBC to partner on the UBCO/OC Mayoral Debate
- Orientation for SUO Volunteers
- Attended the SUO Student Association Orientation
- Promoted FROSH
- Vancouver BCFS Exec Meeting Friday 23<sup>rd</sup> – Sunday 25<sup>th</sup>
- FROSH on Sunday 25<sup>th</sup>
- Emergency Board Meeting
- Presented to the Board of Governors!
- Tabling for Get out the Vote (11 – 3)
- Goals Review
- Partnership with the crepe food truck to develop an SUO crepe where a portion of the profits would go towards the Pantry

- Attended the Mayoral debate
- Radio interview with CBC RadioWest
- Creating giveaway for encouraging students to vote
- Drafted statement on the Bus Strike
- Finalized the repatriation of a student's body and adjusted the StudentCare plan to include coverage for this.

#### ACTIVITIES IN PROGRESS

- *Getting out the vote...more tabling plans*

#### ISSUES FOR IMMEDIATE ATTENTION

- *Get Out the Vote Campaign*
- *Bus Strike*
- *EngSoc*
- *Registering SUO for Lobbying*

#### NOTES / OTHER

- *I did not include answering emails or coordinating meetings in this report. I am sure the Board will recognize how much time needs to be dedicated to good communication. Additionally, I am finding it hard to quantify everything that I do because I am constantly thinking of ways to improve and find solutions. I also go into office quite often to maintain closer relationships with staff. Additionally, travel time is another portion of the job that I do not think is adequately represented in this form of report.*

# SUO Executive Monthly Report

Name: Vrushank Kekre

Report Month: September 2022

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

## **ACTIVITIES COMPLETED THIS PERIOD**

### **ACTIVITIES IN PROGRESS**

- Building Steering Committee meeting
- Move in day Volunteering
- UBC VP finance operations meeting
- Lack of food options on campus discussion with Danny and Jason
- EngSoc Discussion
- Executive/staff meeting
- Board of directors meeting X3
- UBC Budget Presentation
- Executive Committee Meeting X 2
- SAFC Meeting
- Oversight Committee Review
- Finance Committee Meeting
- Volunteered for Create
- Volunteered for Club Expo
- Presentation for Clubs about Finances and funding applications at Club Orientation
- Volunteered for frosh
- Reviewing Emergency Student Association Funding applications
- YTD review with Executives and Graduate Students Representative for September



# SUO Executive Monthly Summary

Name: DHRUV BIHANI

Report Month: September

Did you fulfil your hours requirement each week?

Yes I did full fill the requirement of each week.

If no, which week did you not fulfil your hours requirement and why?

## ACTIVITES COMPLETED THIS PERIOD

- Attended all Executive committee meeting
- Graduate student committee meeting
- Homecoming meeting (Planning a homecoming event )
- Meeting with Kate to discuss the policies needed to be changed this year
- Building steering committee meeting
- Campus life committee meeting
- Helped plan frosh
- Helped plan expo
- Conducted student association orientation
- Reviewed applications for funding

## ACTIVITIES IN PROGRESS

- *Planning of career fair*
- *Research for women resource centre*
- *Changing the bylaws*
- *Planning of the events for October*

#### ACTIVITIES IN PROGRESS

#### ISSUES FOR IMMEDIATE ATTENTION

- *The Policy changes. By law to be changed in the agm*
- *Financial status of the SUO currently*

#### ACTIVITIES TO BE STARTED

- *October event planning*
- *Food security planning*
- *Model of the building planning*

#### NOTES / OTHER

-