

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 25th, 2022, UNC 105 & Zoom

Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Megan Johnston
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/25.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/25.02

/

Be it resolved that minutes of the meeting held October 11th, 2022 be adopted.

4. COMMITTEE BUSINESS

4.1 Executive Committee

22/10/25.03

/

Be it resolved that the minutes of the meeting held October 18th, 2022 be adopted.

4.2 Campus Life Committee

22/10/25.04

/

Be it resolved that the minutes of the meeting held October 6th, 2022 be adopted.

22/10/25.05

/

Be it resolved that the minutes of the meeting held October 13th, 2022 be adopted.

4.3 Electoral Committee

22/10/25.06

/

Be it resolved that the minutes of the meeting held October 7th, 2022 be adopted.

22/10/25.07

/

Be it resolved that the minutes of the meeting held October 14th, 2022 be adopted.

4.4 Policy Committee

22/10/25.08

/

Be it resolved that the minutes of the meeting held October 18th, 2022 be adopted.

22/10/25.09

/

Be it resolved that the following be added before Bylaw I(2:a):

a) "Ballot" means an official ballot for use in an Election or Referendum;

22/10/25.10

/

Be it resolved that the following gets added after Bylaw I(2:e):

f) "Deputy Returning Officer" shall mean an individual appointed by the Chief Returning Officer to assist in the conduct of elections and referenda;

22/10/25.11

/

Be it resolved that the Bylaw I(2:q):

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution;

Shall be changed to:

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution of the Directors;

By adding the words "of the Directors;" after the words, "Special Resolution"

22/10/25.12

/

Be it resolved that Bylaw IV(19):

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least thirty (30) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

Shall be changed to:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least seven (7) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

By removing the word "thirty (30)," and replacing it with the word "seven (7)"

22/10/25.13

/

Be it resolved that Bylaw IV(22):

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of the Students' Union, a special general meeting must be convened by the Board of Directors without delay.

Shall be changed to:

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of

the Students' Union, a special general meeting must be called by the Board of Directors within twenty-one (21) days. The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting.

By removing the word "convened" and replacing it with the word, "called,";

Further by removing the words "without delay" and replacing them with the words, "within twenty-one (21) days.;"

Further by adding the words "The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting." after "twenty-one (21) days."

22/10/25.14

/

Be it resolved that Regulations II:(35-51) be stricken from the Regulations and added to the Bylaws after Bylaw V(32).

22/10/25.15

/

Be it resolved that the motion be amended by adding "within a defined time period." After the words "subsequent meeting of the directors." So that it then reads:

The Board of Directors may pass a Resolution outside of a meeting where a Resolution, in writing, is circulated by letter, email, or other electronic means to all the Directors for approval by reply, approved by a majority of the Directors in writing, and placed within the minutes of the subsequent meeting of the Directors within a defined time period. For clarity, any matters that must be approved by Special Resolution of the Directors must be voted on in person and may not be passed in writing pursuant to this procedure.

22/10/25.16

/

Be it resolved that the following Bylaw VII(70):

A Director may be removed from the Board of Directors by Special Resolution at a general meeting and another person may be appointed by Ordinary Resolution to serve until the position is filled in an election or by-election.

Shall be changed to:

If a Director is removed from the Board of Directors at a general meeting as a result of an impeachment proceeding, another Member may be appointed by Ordinary Resolution of the Members at the general meeting to serve until the position is filled in an election or by-election.

22/10/25.17

/

Be it resolved that the Bylaw X(88:cc):

Submit bi-weekly timesheets to the Oversight Committee to facilitate honoraria payment; and

Be removed from the Bylaws.

22/10/25.18

/

Be it resolved that Bylaw X(89:v):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;
Be removed from the Bylaws. [VP Internal]

22/10/25.19

/

Be it resolved that the Bylaw X(90:v):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;
Be removed from the Bylaws. [VP External]

22/10/25.20

/

Be it resolved that the Bylaw X(91:p):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;
Be removed from the Bylaws. [Campus Life]

22/10/25.21

/

Be it resolved that the Bylaw X(92:r):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;
Be removed from the Bylaws. [VP Finance]

22/10/25.22

/

Be it resolved that the following resolution be considered by seriatim [by section or by paragraph].

22/10/25.23

/

Be it resolved that a new section in the Bylaws be added after Bylaw X, named
"DISCIPLINARY PROCEDURES,"

Be it further resolved that the Bylaws be renumbered as required. The proposed
additions are as follows:

Bylaw XI: DISCIPLINARY PROCEDURES

Director and Board Member Discipline:

- 1 The Board of Directors may censure a Member or a Director by way of a Special Resolution of the Directors.
- 2 The Board of Directors may declare a Member to be not in good standing by way of a Special Resolution of the Directors.
- 3 Directors may be impeached by way of:
 - a. A Special Resolution of the Directors;
 - b. An Ordinary Resolution passed at a general meeting of the Members; or
 - c. A majority vote in a referendum of the Members.
- 4 Where a Member presents to the Board of Directors a petition signed by not less than five percent (5%) of the Members, the Board of Directors shall call commence impeachment proceedings pursuant to section [to be renumbered as necessary] three (3) (b) or (c), above.
- 5 Notice to Members of impeachment proceedings commenced pursuant to

section three (3) (b) or (c) shall be the same as the notice required for a Special Resolution of the Members.

- 6 The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
- a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;
 - e. Breaches any fiduciary duties applicable to the Director or Member;
 - f. Fails to disclose a conflict of interest; or
 - g. Contravenes any Code of Conduct established by Regulation.
- 7 Before undertaking a vote with respect to sections one (1) to three (3), the Board of Directors shall establish an ad hoc discipline committee (hereafter "the Disciplinary Committee") in order to investigate the allegations and make recommendations to the Board of Directors.
- 8 The Disciplinary Committee shall be comprised of five (5) directors as follows:
- a. President (Chair of the Committee);
 - b. Vice President Internal;
 - c. Chairperson of Oversight Committee;
 - d. Two additional Directors to be appointed by the Board of Directors; and
 - e. General Manager (ex officio)

If there is an open investigation concerning one of these members, it should be filled by Special Resolution of the Board.

Executive Director Accountability and Discipline

- 9 The Board of Directors may censure an Executive Director by way of a Special Resolution of the Directors.
- 10 Executive Directors may be impeached by way of:
- a. By Special Resolution of the Directors;
 - b. An Ordinary Resolution passed at a general meeting of the Members; or
 - c. A majority vote in a referendum of the Members.
- 11 Where a Member presents to the Board of Directors a petition signed by not less than five percent (5%) of the Members, the Board of Directors shall call commence impeachment proceedings pursuant to sections ten (10) (a) or (b), above.
- 12 Notice to Members of impeachment proceedings shall be the same as the notice required for a Special Resolution of the Members.
- 13 The Board of Directors may initiate proceedings pursuant to section nine to ten (9-10) where the Board of Directors determines that the Board Member or Director engaged in any of the forms of misconduct set out in section six (6) or any of the following additional forms of misconduct:

- a. Engaging in professional misconduct when acting or perceived to be acting as representatives of the Students' Union;
 - b. Inappropriately using one's position for personal gain;
 - c. Engaging in willful deceit such as but not limited to knowingly making misleading or false statements to the Board of Directors and/or the Oversight Committee;
 - d. If the Oversight Committee determines that a complaint brought forward by any member is sustained and warrants disciplinary action; or
 - e. Failing to respond to official Oversight Committee communications and requests.
- 14 Before undertaking a vote with respect to nine to ten (9-10), the allegations must be investigated by the Oversight Committee which is responsible for making recommendations to the Board of Directors.
- 15 For greater certainty, the Oversight Committee may investigate and make recommendations concerning the conduct of Executive Directors in any of the following circumstances:
 - a. on its own initiative;
 - b. on receipt of a complaint from a Member, or
 - c. when allegations are referred to it by the Board of Directors.
- 16 Where an Executive Director acts in a manner outside the Code of Conduct or fails more than once to submit required reports on time, the Oversight Committee may issue a warning to indicate that further consequences could occur.
- 17 All Member complaints about improper conduct by an Executive Director shall be referred to the Oversight Committee Chair.
- 18 Complaints must include all evidence for the basis of the complaint. It is the responsibility of the complainant to provide sufficient evidence for an investigation to begin.
- 19 Where the Oversight Committee determines that a complaint is frivolous or vexatious, the Oversight Committee may dismiss the complaint without investigation. Where a Member repeatedly advances frivolous or vexatious complaints, the conduct may warrant disciplinary action for interfering in the affairs of the society.
- 20 The Oversight Committee shall dismiss any complaint that:
 - a. Does not violate SUO Regulations or Bylaws;
 - b. Is deemed to be frivolous or vexatious;
 - c. Lacks sufficient evidence for an investigation to begin;
 - d. Lacks sufficient merit.
- 21 Anyone who submits two (2) or more complaints that have been dismissed under section nineteen (19) shall be barred from making further complaints to the Oversight Committee. The Oversight Committee Chair and General Manager, may, at their discretion, overrule this provision and allow subsequent complaints to be submitted. The Oversight Committee shall be informed of all decisions made.

Discipline and Oversight Committee Procedures

- 22 The Disciplinary Committee and Oversight Committees ("Investigating Committees"), shall investigate any alleged misconduct and complaints pursuant to the following guidelines:
- a. The Investigating Committees shall make every effort to resolve complaints in a manner that encourages cooperation, is fair to all parties, and is in the best interests of the Students' Union.
 - b. The Investigating Committees shall meet with all relevant parties prior to rendering a decision.
 - c. The Investigating Committees shall meet at least twice (2) to discuss any complaint or alleged misconduct that warrants investigation.
 - d. The Investigating Committees shall keep complete records of every complaint and investigation.
- 23 In conducting investigations, the Investigating Committees may:
- a. Request specific documentation from Executive Directors and Directors related to the investigation;
 - b. Review documentation of the Students' Union including, but not limited to, all meeting minutes; and
 - c. Compel Executive Directors and Directors to answer written questions or provide testimony before the Investigating Committee.
- 24 At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating Committee determines there has been any such misconduct, the Committee may:
- a. Recommend that the Board of Directors pass a censure resolution against a Member, Director or Executive Director;
 - b. Recommend that a Member be declared not in good standing;
 - c. Recommend a reduction of honoraria of an executive director;
 - d. Recommend a temporary or permanent revocation of powers and privileges of an Executive Director;
 - e. Recommend that the Board of Directors initiate impeachment proceedings to remove a Director or Executive Director; or
 - f. Recommend that the Board of Directors take no further action.
- 25 Prior to making any of the recommendations in section twenty-four (24) (a) to (e), the Investigating Committee must provide the Member, Director, or Executive Director with an opportunity to be heard with respect to the alleged misconduct.
- 26 Whenever an Investigating Committee makes a recommendation in in section twenty-four (24), (a) to (e) , the Committee must produce a detailed written briefing on the investigation to be submitted to the Board of Directors. The report must include, but is not limited to:
- a. The sources of evidence used to justify the Committee's findings;
 - b. Any Bylaws or Regulations that the Committee believes the Member, Director, or Executive Director breached;

- c. A written summary of testimony provided by a Member, Director or Executive Director, if applicable;
 - d. The findings and conclusions of the Investigating Committee's investigation; and
 - e. The recommendations on disciplinary actions to be taken against the Member, Director or Executive Director.
- 27 All proceedings of the Investigating Committees pursuant to this Bylaw shall take place in camera, and the Board of Directors shall consider the report prepared by an Investigating Committees in camera.
- 28 If the Board of Directors accepts a recommendation to censure, declare not in good standing, or commence impeachment proceedings with respect to a Member, Director, or Executive Director, the Board of Directors may, by Resolution, retroactively publicize the findings of the report that informed their decision only to the extent necessary to explain the basis for their decision.
- 29 The Chair of an Investigating Committee shall be responsible for:
- a. Requesting, on behalf of the Investigating Committee, that a Member, Director or Executive Director provide written answers to questions or attend an Investigating Committee meeting to provide testimony;
 - b. Submitting all written briefings related to the Investigating Committee's investigation to the Board of Directors; and
 - c. Answering questions at Board of Director meetings about an investigation of the Investigating Committee.
- 30 Any Investigating Committees investigating misconduct pursuant to this Bylaw shall report to the Board of Directors on the status of its investigation at each meeting of the Board of Directors.
- 31 The Investigating Committees will strive for consensus. Where no consensus is reached, the Committees will make decisions by simple majority vote.

4.5 Student Association Funding Committee

22/10/25.24

/

Be it resolved that the minutes of the meeting held October 19th, 2022 be adopted.

22/10/25.25

/

Be it resolved that the Student Association Funding Committee approve funding for clubs and student associations for the amount of seventy-five thousand three hundred and fifty dollars (\$75350).

22/10/25.26

/

Be it resolved that the Student Association Funding Committee approve three thousand three hundred dollars (\$3300) to VOCCO.

22/10/25.27

/

Be it resolved that the Student Association Funding Committee approve three

thousand dollars (\$3000) to the Punjabi Student Association.

22/10/25.28

/

Be it resolved that the Student Association Funding Committee approve twenty-five hundred dollars (\$2500) to the Ballroom Dance Club.

22/10/25.29

/

Be it resolved that the Student Association Funding Committee approve five thousand dollars (\$5000) to the Aerospace Club.

22/10/25.30

/

Be it resolved that the Student Association Funding Committee approve two thousand dollars (\$2000) to the iGEM Club.

22/10/25.31

/

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the 3-D Printing Club.

22/10/25.32

/

Be it resolved that the Student Association Funding Committee approve three thousand five hundred dollars (\$3500) to Age-Link.

5. NEW BUSINESS

5.1 Club Ratification

22/10/25.33

/

Be it resolved that the following Student Association be ratified:

- Kelowna Ismaili Student Association

22/10/25.34

/

Be it resolved that the following Student Association be ratified:

- Singapore International Student Association

5.2 Approval of the Proposed Agenda for the AGM

22/10/25.35

/

Be it resolved that the proposed agenda for the Annual General Meeting scheduled to be held November 24th, at 6:00pm, be adopted.

5.3 Setting a time for the AGM

6. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 11th, 2022, UNC Boardroom

Called to Order at 18:38

Directors Present

Vice-President Internal (meeting chair)	Dhruv Bihani
President	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Campus Life	Danial Asif
Director at Large	Berat Celik
Director at Large	Aryam Dwivedi
Director at Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Arts and Social Sciences Representative	VACANT
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Board of Governors (ex-officio)	Tashia Kootenayoo
Director at Large	Megan Johnston
Faculty of Applied Science Representative	Akshata Pathak

Staff Present

Governance Coordinator	Bri Fedoruk
Well Manager	Michael Ouellet

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/11.01

Mindi/Celik

Be it resolved that the agenda be adopted.

22/10/11.02

Pashelka/Desjarlais

Be it resolved that the agenda be amended by adding an item under "Discussion Items" called "Food Insecurity."

22/10/11.03

Desjarlais/Matin Panah

Be it resolved that the agenda be amended by adding a motion under "New Business," in regards to a statement that the VP External will present to the Board.

22/10/11.04

McGrail/Desjarlais

Be it resolved that the agenda be amended by adding an item under "Discussion Items" called "Office Hours."

Carried as adopted

22/10/11.05

Bihani/Pashelka

Move to table the adoption of the minutes of the previous meeting to the end of the agenda.

Carried

3. EXECUTIVE REPORTS

22/10/11.06

Mindi/Ghevriya

Be it resolved that the Executive Reports of: June, July, August, and September be adopted omnibus as attached.

Carried

4. COMMITTEE BUSINESS

4.1 Executive Committee

22/10/11.07

Pashelka/Desjarlais

Be it resolved that the minutes from the meeting held September 28th, 2022, be

adopted.

McGrail asked about a meeting with UBC as a follow up after Frosh.

Asif updated on the successful meeting.

22/10/11.08

Pashelka/Desjarlais

Be it resolved that the minutes from the emergency meeting held October 4th, 2022, be adopted.

Carried

22/10/11.09

Desjarlais/Pashelka

Be it resolved that the Project Manager be given voting rights in the Electoral Committee for the duration of the By-Elections period, Winter Term One (1), 2022.

Desjarlais motivated by adding the context that Ouellet was given voting rights to this committee, while the Project Manager did not have voting rights, so this motion was offered to make things fairer.

Carried

4.2 Finance Committee

22/10/11.10

Kekre/Mindi

Be it resolved that the minutes from the meeting held September 28th, 2022, be adopted.

Carried

4.3 Graduate Student Committee

22/10/11.11

Ganesh/Matin Panah

Be it resolved that the minutes from the meeting held October 6th, 2022, be adopted.

Carried

22/10/11.12

Ganesh/Asif

Be it resolved that honoraria be dispersed for the meeting held September 22nd, 2022 as follows:

Nibirh Jawad	\$50
Vikas Kumar	\$50
Emily Comeau	\$50
Anne Claret	\$50
Elizabeth Houghton	\$50
Fatima Canales	\$50
Dina Khrabsheh	\$50
Morgan King	0

Carried

a. Update for Board from GSC chair

Ganesh provided an update to the Board.

4.4 Electoral Committee

22/10/11.13

Mindi/Asif

Be it resolved that the minutes from the meeting held September 26th, 2022, be adopted.

Carried

4.5 Student Association Funding Committee

22/10/11.14

Kekre/ Dwivedi

Be it resolved that the minutes from the meeting held September 27th, 2022, be adopted.

Carried

22/10/11.15

Kekre/Asif

Be it resolved that the minutes from the meeting held October 6th, 2022, be adopted.

Carried

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

a. Academic Concession policy has been revised

Hafeez updated on the senate's first meeting of the year, September 29th. The academic concession policy has been revised. The senate website should be updated by the end of this week.

Celik asked if the cumulative average would be over one hundred (100) or a four-point (4.) scale?

Hafeez replied he thought it might be both, but he was unsure as of yet. He would be able to get back to the Board at a later time.

Asif asked when would workday be implemented.

Hafeez replied that this would not be until 2023.

b. Cumulative Average and Credits Earned will appear on future student Transcripts, upon implementation of Workday Student.

5.2 Other University Committees

a. Update from President's Advisory Committee for Selection of New Provost and VP-Academic (UBCO)

6. NEW BUSINESS

22/10/11.16

Matin Panah/Dwivedi

Be it resolved that the following student associations be ratified:

- Fencing Club
- Okanagan Engineering in Medicine
- English Course Union
- Speech & Interview Club

Ganesh wondered what the "Speech & Interview Club" are, and whether they were different than the debate club, or other clubs we already have?

Bihani replied that yes, they are similar to some clubs we already have, but they have a slightly different focus.

Matin Panah introduced his idea for this club, as it was his idea to begin the club. He outlined the differences between the types of debate available on campus already.

Kekre had a similar question about the fencing club.

Matin Panah replied that fencing was a sport, while the medieval club was a special interest club.

Celik replied that perhaps there should be a combination between the Debate and Speech clubs.

Matin Panah replied that they had approached the Debate club, and they were not interested in combining speech with debate.

Mindi replied that we should not worry about these types of details, if they want to collaborate, they could.

Celik replied that he understood what Mindi says, but he would prefer to give a club with many members more money, rather than smaller clubs being given more money.

Carried

6.1 VP External – Statement

22/10/11.17

Desjarlais/Dwivedi

Be it resolved that the statement be adopted as presented and amended.

Carried

22/10/11.18

Desjarlais/Pashelka

Be it resolved that the Communications Manager work to make the proposed letter and accompanying links trauma informed, based off of examples from SVPro, alongside the VP External.

Carried

6.2 Call for two (2) director nominees from the SUO Board of Directors for the UBC Academic Integrity Committee

Bihani opened the floor for nominations.

Pashelka motivated the UBC Academic Integrity Committee. The role of this committee is to help professors decrease cheating within academic spaces. It does seem to have higher time constraints. He called for executives in particular to sit on this committee.

Hafeez asked how this committee was different from the Disciplinary Committee?

Desjarlais replied that this was not a recent committee, this was different because this committee was about the processes, the other committee Hafeez brought up were dealing with issues after the fact. Processes vs. cases after the fact.

Asif and Celik nominated themselves for consideration for the committee.

22/10/11.19

Desjarlais/Kekre

Be it resolved that Danial Asif and Berat Celik be selected for appointment to the UBC Academic Integrity Committee.

Carried

7. DISCUSSION ITEMS

7.1 Food Insecurity

Pashelka updated the committee, and furthered UBC support which was meant to directly impact students experiencing food insecurity.

Ganesh replied that grocery cards were great, however, we could opt for meal-kit subscriptions, to ensure that food was locally sourced, organic, and healthier.

Celik asked Pashelka for clarification of the funding that was being released.

Pashelka replied that the money was meant to most greatly impact students and their food security.

Mindi replied that she was going to bring up Red Frog, which she found helpful, and she thought that services like this would aid in time-saving as well as food security.

McGrail added that Red Frog had many volunteers available to help. They would be able to assist in many ways, like doing grocery shopping runs for us for example, so we should utilize our resources.

Halpin agreed with Ganesh, she liked the idea of meal kits.

Dwivedi added that chef's plate was doing three (\$3) dollar meal kits.

Desjarlais asked if the funds were given to the Food Hub/Picnic?

Pashelka confirmed.

Kekre further inquired about whether the funds could be used for building as well?

Pashelka replied that it was meant for direct use for students, not for salaries or for building.

Desjarlais looked for clarification that those offering the funding wanted the money to be used for grocery cards?

Pashelka confirmed, yes, this was their first thoughts.

Ganesh wanted to know how we are supposed to know which students are most in need? And not supplying those taking advantage of the system.

Pashelka replied that it would be similar to how Emergency Funding was accessed, there is a process, and some staff that would have to be contacted, prior to funds being released.

Hafeez added that perhaps a system with the Pantry would be beneficial, so if the Pantry is out of food, they would be able to hand out grocery cards instead. He prefers

to get the funding out as soon as possible to ensure the most support to students. Ganesh replied that perhaps some of the money should be preserved for time periods during the semester when funding is lower, such as the summer for graduate students. Kekre added that he would prefer to have processes in place, to have services that cater to students for longer.

Ouellet replied that meal plan services have gotten at-risk students in trouble previously, because of the contracted plans which tend to charge full price without warning.

Celik added that this was way the Pantry was important as well. He thought that perhaps we should test demand on social media first, before deciding on what to do with the funding.

Mindi replied that she had tried food boxes, and they do become restrictive after a while. Their sign-up process sometimes lead to increased grocery charges, as Ouellet was saying.

Ouellet wanted to know if Patterson was aware of the money coming in. He urged the executives to sit down with her and see the places that are most in need of that funding.

7.2 Office Hours

McGrail brought the Board's attention to a policy which stipulates that the executives must be in the office fifteen (15) hours a week. [Regulation V - Governance: 6]

Kekre asked what if there is a conflict with being in the office for fifteen (15) hours a week?

Bihani replied that then they would be breaking the policies.

Pashelka added that he agreed with the office hours, the problem was that he was busy until all the staff left. He was able to complete his office hours, however, they would be outside of the posted office hours.

Ghevriya replied that the Oversight Committee was hoping to get the Board back on track with the policies that already exist. They also want to make sure that the students are able to meet with the executives that they elected.

Mindi suggested that perhaps flexible days and hours could be a better alternative. From a student perspective, seeing that there could be a chance because of fluctuating schedules would be better than not having any set hours.

Ganesh replied that office hours are mandatory, but it would also be helpful for students. Having office hours is part of the job, and the hours do not matter, but it would help her to schedule for the future. It would be more efficient. Flexible or rigid, as long as we know one (1) week ahead of time, or the beginning of the month, for the rest of the month.

Desjarlais stated to the Board that this was a regulation, and it must be followed.

McGrail wanted to know how the Board felt about how this would be structured.

Desjarlais replied that he had been thinking about this currently anyways individually.

Kekre added that his schedule was volatile between office hours (8am – 4pm). He would personally opt for a flexible hours schedule. He would also prefer holding office hours

after hours.

Ouellet replied that because we are a student union with executives with heavier course loads, we may want to look into changing these office hours policies – looking to the AMS as an example.

Mindi wondered if there were virtual office hours offered during COVID, and whether this could be returned to?

Ganesh replied that COVID was over, office hours must be in person. The executives get paid more than graduate students make over two (2) years, they should be able to make it in to the office. She was worried about students who were walk-ins, and them potentially getting missed, or not being helped while distressed.

Ghevriya agreed with Kirthana, in-person was by-far preferred. It was not only for the Board to reach the executives, but for the students to be able to reach them.

Desjarlais seconded Ganesh, these positions had been run for, elected, and those running were aware of the duties when they ran. He was against holding office hours outside of the regular work hours. He thought that those who could not meet these specifications should resign from their duties.

8. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/11.20

Mindi/Kekre

Be it resolved that minutes of the meeting held September 27th, 2022 be adopted.

22/10/11.21

Hafeez/Desjarlais

Hafeez moved to amend the minutes of the previous meeting held September 27th, 2022, by removing the word “discrimination” and replacing it with “*Review of Assigned Standing.*”

Be it further resolved that the word “Hafeez” be removed and replaced with “Hafeez.”

Carried

9. ADJOURNMENT

20:31

EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, October 18th, 2022, UNC 133C

Called to Order at 11:11

Directors Present

President (meeting chair)

Jakson Pashelka

Vice-President External

Cade Desjarlais

Vice President Finance and Administration

Vrushank Kekre

Vice-President Campus Life

Danial Asif

Directors Absent

Vice-President Internal

Dhruv Bihani

Staff Present

Governance Coordinator

Bri Fedoruk

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/18.01

Asif/Desjarlais

Be it resolved that the agenda be adopted.

22/10/18.02

Desjarlais/Asif

Be it resolved the agenda be amended by adding an item called "Budget Recommendations to UBC Letter" under "Information Items" and moved to the beginning of the agenda.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/18.03

Desjarlais/Asif

Be it resolved that minutes of the meeting held September 28th, 2022 be adopted.

Carried

22/10/18.04

Asif/Desjarlais

Be it resolved that minutes of the emergency meeting held October 4th, 2022 be adopted.

Pashelka introduced that he would like to see there being reserves for future emergencies.

Desjarlais suggested that there should be some awareness passed along to following Boards of the bargaining years. The contract for the transit workers had been up for the past few months, so had we taken more preliminary action, we could have been more prepared.

[Kekre entered at 11:15]

Pashelka agreed that an internal note could be helpful.

Desjarlais suggested a Bylaw or other policy they could add to the AGM Bylaw changes.

Carried

4. INFORMATION ITEMS

4.1 Budget Recommendations to UBC Letter

Desjarlais brought up the letter that was mentioned in yesterday's meeting. He wanted to gather more information from the committee. He was hoping Pashelka had more

information on this, or that he could look into this further.

Pashelka updated that the letter mentioned "tuition guidance," and that they would like "suggestions in writing." Mullings let him know that this meeting was to share what they had learned from the initial budget consultation, sharing what priorities would be. He tried getting further clarity from Mullings, but had not heard back as of yet.

Asif wondered what the priorities should be.

Desjarlais wanted to know if an item for this meeting should be that each of them should draft a list of priorities to submit to Pashelka, and he can then submit this to UBC.

Pashelka asked the executives to ask for the highest form of their imagined ideas. He wanted the executives to gather input from their respective committees.

4.2 Use of the SUO Credit Card

Kekre updated on the email Smailes sent out, along with the fillable form that was included.

Pashelka wanted to know if there were rewards?

Kekre replied that there are some for flying, but he would get back to them on this.

Desjarlais seconded wanting to know the rewards that would be included in this card.

5. NEW BUSINESS

5.1 AGM Addition from the SUOGSC

Ganesh introduced her possible agenda item related to the GSC. She added that, as the executives are aware, the GSC became a standing committee last year. She outlined the necessity of adding her position to get graduate students to know that the SUO is representing them as students, rather than just the undergraduates. Since they have been added as a standing committee, they have grown a lot, it increased their budget, helped with advocacy, and helped with expanding their relationship with other parts of campus, like COGS. Ultimately, the goal was to have a separate Graduate Students' Union. Most universities of our size do have separate students' unions for their grad students. We know this is not possible for the near future, but she hoped to make small steps towards this eventuality. She wanted to talk to the executives about the Grad Rep role. Graduate students are not interested in this role, at twenty (20) hours a week, and she thinks this is because it is inaccessible for people in these stages of their lives. This limits the amount of people who are interested or able to apply for this role. They have also been attempting to increase awareness of the SUO to get the word out there more. She boiled this down to the Graduate Representative position necessitating more work than regular Board members, but less than what is mandated for the Executives. There are holes in the communication that are not allowing Graduate specific information to get to her, such as graduate student events, or other offices attempting to gather data about graduate students from other Board members or departments on campus. Her idea then, was to change the Graduate Representative role into an Executive position, as suggested by the previous Governance and Advocacy Coordinator, Sarah.

Pashelka replied that he did not know about the eventuality of the Graduate

Committee becoming its own union, however, he did see the benefit of changing the position to increase the communication, and limit the issues with communication.

Kekre replied that he had two possible solutions in his mind, one (1), the GSC could have their own website, linked to the SUO; and two (2), possibly increase the pay, to get the graduate students more interested.

Desjarlais replied that he did not think that the route of making the Grad Rep an executive role would not work in the current layout, he also does not feel like there would be enough interest in a position that required twenty (20) hours of work a week, when there is already an issue finding candidates for eight (8) hours a week.

Ganesh replied that there was currently a committee representative of Graduate students – the Graduate Student Committee – who was pushing her to come to this meeting today.

Desjarlais replied that he needed to see more support directly from graduate students. He needed more than the anecdotal data.

Ganesh wanted to know if there was any data coming from the alternate perspective? That graduate students are being serviced like the undergraduates? Financially, there are one thousand graduate students contributing, do we have information towards these things? She did not feel as if the executives break down their portfolios in a way that accommodates graduate student needs.

Asif asked about the schedules of graduate students and the time commitment, and whether they would apply at twenty (20) hours.

Ganesh replied that if the pay was increased, they would not take a TAship.

Kekre replied that there could be members of the GSC who attend the other committees which provide services, to have a voice, to put ideas forward, and they could be paid at a higher rate than the other Board members.

Ganesh replied that there could be a student-at-large position dedicated to graduate students.

Desjarlais disagreed that the Graduate Student Representative did more work than any other Board members. The hours they put in is not reflected in the requirements for the role. It would not be fair to increase the pay for these positions above the others.

Desjarlais added that there was no doubt that she was doing more than some Board members, but perhaps not all.

Ganesh replied that perhaps opening up the positions more explicitly could be beneficial for the graduate representation.

Desjarlais replied that engagement was a common problem overall here.

Ganesh replied that she understood this, but it felt as though this response falls flat. Most graduate student information that comes to the Board comes from Ganesh. She would not want someone else to have to do this position the way that she has been doing it, she wanted it to be something that someone could be comfortable with walking in to.

Pashelka replied that the Graduate perspective sees the SUO cater away from the graduate students. He wanted to know what separated an undergraduate from a graduate service.

Ganesh replied: age, family orientation (being child friendly), advocacy and outreach – there is general information, but not graduate student focused. The health plan covers both undergraduates and graduate students. Outreach times are not always conducive for graduate students. The scheduling of large events, usually right after exams, was great for undergraduate students, but terrible for graduate students because they are marking. She has found that early mornings, late evenings work for scheduling graduate events. They are students, but the student population considers them to be employees, and the employer populations considers these people to be students. They are left on a raft in the middle.

Kekre asked what Ganesh's possible solution and recommendation would be.

Ganesh replied that increasing graduate students across committees would be great, she agreed with Desjarlais' point about adding the Graduate Representative position to the executive committee. She does feel as though the general feeling of the campus against welcoming graduate students is reflected in the way that the SUO has been running.

Kekre replied that looking at it from a budgeting lens, the GSC was allocated a certain budget line, which would kind of be like a separate society, but he understands that this was not exactly the case. Perhaps there should be a reflective event that would come out of the budget line of the events, but add a graduate specific event at the same time as an alternative.

Ganesh replied that the budget that had been allocated to the GSC had been invaluable since its addition. What if, however, there was one student-at-large position allocated specifically to graduate students.

Pashelka added that perhaps this position could be a graduate student student-at-large position, but also, perhaps a specific focus while there are elections on graduate students.

Ganesh added that there could be more feedback soon because there are office hours that will be posted soon.

Pashelka wondered if there were policies that could be changed so that there would be tabling for graduate students during election periods mandated. He was also future-thinking about giving the GSC their own space in the new building.

Kekre wondered how the Vancouver campus' graduate student union worked so differently?

Ganesh replied that they had been established since 1945, and they have their own budget and staff. In terms of the elections, for example, during election period, do the representatives from the faculties involve their own graduate students, and direct them to vote for a graduate representative position.

Pashelka thought that a possible AGM change could be to mandate the VP Internal to attend the Graduate Student Committee meetings. Or to mandate attendance and a line of communication or update.

Ganesh replied that the face-to-face with student-at-large graduate students would help with hearing the concerns of the graduate student committee.

Pashelka returned to Ganesh's point about the lost communication.

Ganesh replied that she could not expect that every email that was meant for her to get to the right place, but that it needed to be known.

Pashelka wondered if Ganesh would like to attend the next few executive committee meeting.

6. IN CAMERA

22/10/18.05

Kekre/Desjarlais

Kekre moved to amend the agenda by adding an in-camera session, and further resolved that the meeting be moved in-camera.

Carried

Kekre updated on Membership Outreach business to do with Course Unions.

7. ADJOURNMENT

Adjourned at 12:51

CAMPUS LIFE COMMITTEE MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, October 6th, 2022, UNC 105

Call to order at 16:07

Directors Present

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

Faculty of Applied Science Representative

Akshata Pathak

Faculty of Management Representative

Jes Mindi

Student at Large

Ruwaida Rashid

Student at Large

Myriam Su

Director at Large

Berat Celik

Director at Large

Aryam Dwivedi

Directors Absent

Student at Large

James Achuli

Staff Present

Well Pub & Events Manager

Michael Ouellet

Membership & Outreach Coordinator

Izzy Rusch

Communications Manager

Becca Evans

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

22/10/06.01

Mindi/Bihani

Be it resolved that the agenda be adopted

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/06.02

Dwivedi/Bihani

Be it resolved that the Campus Life Committee Meeting minutes from September 9th, 2022, be adopted

Carried

4. OLD BUSINESS

4.1 Frosh De-brief

Asif asked how frosh was?

Ouellet called to table this business as him and Asif had yet to sit down with UBC staff and seek their input on how Frosh went.

5. COMMITTEE BUSINESS

5.1 FIFA Tournament

Asif stated he personally took over this event and planned on having it next Thursday on October 13th, 2022.

Ouellet informed the committee that they should push it few more days back than October 13th, 2022, as we can then have promo out on Tuesday and Wednesday.

Asif asked that even though this event was taking place in the Well, could we have it a non-eighteen (18) plus event so students who are 18 are welcome to play.

Ouellet suggested that we advertise this event as nineteen (19) plus, but students who want to attend and are 18 could have a bracelet that notifies the staff of their age.

Asif and Ouellet both agreed this event would take place on October 20th, 2022.

Dwivedi offered to bring his console.

Asif added that anyone who brought a console could get free food.

Ouellet suggested that first a small number of people could get free food and for the specific students who bring a console, they could get a free drink.

5.2 Free Breakfast

Ouellet notified the committee that the free breakfast might take place on October 20th, 2022, or October 21st, 2022, and it would start from 8am – 10am with pancakes, hashbrowns, bacon and eggs and should serve around two hundred to three hundred (200 – 300) people.

5.3 Halloween

Asif stated due to some circumstances we would be unable to host Fright Night.

Bihani stated that a frat group reached out to him about renting the Well for a Halloween party and he directed the frat group to Asif and Ouellet.

Ouellet added that SenSez is renting out the well that Friday, October 28th, 2022, for a Halloween party and was interested in renting it out the next night, on October 29th, 2022, if the first night sold out. The difference between this night is the first night would be that the first night was strictly for nineteen (19) and over and the second night would be for eighteen (18) and over. We could promote it is as Fright Night in UBCO.

Asif asked the committee if there were any more ideas that could be implemented for this month?

Dwivedi suggested that we could do pumpkin carving which could be done inside or outside UNC.

Ouellet was so on board with the pumpkin carving idea and was very supportive and said this event could be done by communicating through teams.

5.4 Speed Friending

Ouellet explained that B. Evans suggested this as fun way to make friends so initially it would be like speed dating but making sure the intentions were to make friends. It would be held in the Well, and we could have couples and food setup for whoever wants to join.

Celik was on board but showed his concern that people would take this event with wrong intentions, so we should make it clear.

Mindi suggested we plan this event later in the year when would be cold outside and this event could take place inside, in addition to this, as term two (2) began, new students or student still having trouble finding friends could attend this event.

5.5 Disney trivia

Asif said that about fifty percent (50%) have signed up for the trivia and we were getting some prizes for the winner. He suggested that we as a committee should attend.

5.6 Octoberfest

Ouellet voiced his concern that Octoberfest could not happen this year but was really wanting to revisit this idea for next year. With the alcohol shortage this year it would have been hard to plan this event thoroughly, in addition he added that he would want a band, cake, and hotdogs.

5.7 Viewing parties

Ouellet informed the committee that B. Evans had also brought the idea of viewing

parities. We would host a party where there would be popular shows or movies in the UNC theatre and there could be food and drinks so student could have fun hanging out. Mindi added that B. Evans could post a survey on Instagram and see what the students would like to see on the big screen.

Ouellet stated this would start streaming in November and afterwards as it was going to be a monthly indoor event.

5.8 Games night

Ouellet notified the committee that for games night we have a Bingo Night set, but still must plan a date and time.

Pathak asked why the events are revolved around the Well?

Ouellet answered that there were two (2) events being planned at that moment, one (1) the pumpkin carving, which will most likely happen outside the UNC; and viewing parties, which would be in the UNC theatre.

6. ADJOURNMENT

Adjourned at 16:44

CAMPUS LIFE COMMITTEE MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, October 13th, 2022, UNC 105

Called to Order at 16:03

Directors Present

Vice-President Internal

Dhruv Bihani

Vice-President Campus Life

Danial Asif

Faculty of Management Representative

Jes Mindi

Student at Large

Myriam Su

Director at Large

Aryam Dwivedi

Student at Large

James Achuli

Directors Absent

Faculty of Applied Science Representative

Akshata Pathak

Student at Large

Ruwaida Rashid

Director at Large

Berat Celik

Guest present

Vice-President of Finance and Administration

Vrushank Kekre

Staff Present

Well Pub & Events Manager

Michael Ouellet

Membership & Outreach Coordinator

Izzy Rusch

Staff Absent

Communications Manager

Becca Evans

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

22/10/13.01

Dwivedi/Bihani

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/13.02

Bihani/Dwivedi

Be it resolved that the Campus Life Committee Meeting minutes from October 6th, 2022 be adopted.

Carried

4. OLD BUSINESS

4.1 Pumpkin carving

Asif stated that this was an event suggested by Dwivedi and it would be hosted on October 28th, 2022 from eleven to four (11am-4pm) in the UNC foyer.

Dwivedi informed the committee that he and Mindi went to two (2) farms to get quotes and the first farm stated that the small pumpkins were two dollars (\$2) and the medium were five dollars (\$5) with no additional discount as we would be buying one hundred (100) or one hundred fifty (150) pumpkins. The second farm, the Mcmillan farms, quoted that the medium pumpkin would be five dollars (\$5) each, and this purchase would come with a twenty percent (20%) discount as well as an additional charge for delivery. The other farm offered no delivery. Dwivedi suggested the committee go with the second farm and the whole.

There was unanimous consent. Ouellet stated that the committee would be purchasing eight (8) carving kits from Amazon.

Ouellet and Rusch both agreed on having a setup of four (4) tables for carving with two (2) pumpkins for each table.

Rusch asked the committee if this event had a safe event plan just in case, and that we might be able to do this event in the hallway between the Hub and the UNC boardroom so it would be easier to clean.

Asif asked if this would be an event that students need to RSVP to, or would it be just a drop in?

Ouellet suggested creating an Event Brite so people can book the pumpkins ahead of

time but we would also reserve a few for student who drop in last minute.

Rusch suggested that this event include fundraising for the pantry.

Asif asked if there would be time slots for students to pick when they could come to carve their pumpkins?

Ouellet replied that that could be done on Event Brite as it is a google form and it can become uncontrollable so we could make the hours into tiers in Event Brite, like eleven to twelve (11am-12pm) would be tier one (1) and so on.

Asif also added that there could be an optional donation link.

4.2 Well events

Asif said we would have the free breakfast in the Well, even though this event is the in UNC on October 21st 2022 from eight (8am) till supplies last. In addition, he added that Sensez is hosting a party on October 28th, 2022 from nine to one (9:00 pm-1:00am) for nineteen (19) and over. He would be hosting another party on October 29th, 2022 from nine to one (9 pm-1 am) for eighteen (18) and older students.

5. NEW BUSINESS

5.1 November events

Asif asked what events should the SUO host?

Dwivedi asked if it was possible to do a snowball fight?

Ouellet and Rusch both replied that it would be an insurance concern.

Ouellet added that the Well would be hosting trivia and in the Well there aren't really any events that are being hosted by the SUO and that we should plan Wine and Paint. He suggested this could be a highly fun event but it encourages students who are not party people to attend. This a low-key, comforting event. In addition, there would be a Sex Positive Night and Sensez night, and even the Frat reached out to the Well. The MSA is partnering with the SUO to host a Moustache Event. He also recommended that the committee book a Hypnotist and book two (2) shows with him. For this we could pack Commons 201 and it could be all-ages. The hypnotist knows a magician and some bands, we might also get a comedian.

5.2 Haunted house

Asif stated that the Haunted House would be hosted by the ASA and this year, it is a partnership between six (6) clubs within the Arts building, and each club would be designated an area. The Suo would be helping with financial support and the main concern the six (6) clubs have was the booking of the whole building.

Izzy replied that central booking was a little worried as the whole building needed to be booked, and if the haunted house was going from six to nine (6pm-9pm), cleaning would be needed, and that means that the next morning needed to be booked or the clubs after nine (9) would need to clean up. In addition, she stated that we could give a prize to the best haunted house within the six (6) clubs.

Ouellet suggested that we could promote the party in the Well hosted by Sensez as an after party from the Haunted House and we could subsidize for the club executives so they would not need to be worried about cleaning up, and the doors might be closed

after they are done cleaning.

6. ADJOURNMENT

Adjourned at 16:41

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, October 7th, 2022, Zoom

Called to Order at 11:11

Staff Present

General Manager

Project Manager

Governance Coordinator

Chief Returning Officer

Students' Advocate

Executive Coordinator

Jason Evans

Aaron White

Bri Fedoruk

Trophy Ewila

Rachel Fortin

Sarah Speier

Staff Absent

Events Manager

Deputy Returning Officer

Mike Ouellet

Kofi Essel Appiah

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. QUESTIONS

Evans asked if the Vancouver campus had received the names of the candidates.

White replied that they had, however, the candidates had not received their welcome package from the CRO. Thus, the students have not had the chance to campaign.

[Ewila entered at 11:11]

3. CHECK-IN ON CAMPAIGNING PROGRESS WITH CRO

Evans asked the CRO if there had been any follow up with the candidates.

Ewila replied yes, they had been speaking. They were supposed to send their posters for approval from him, but he was still waiting on them.

Evans wondered if he had heard from a particular candidate who had reached out to him directly. They and another candidate were waiting on receiving the candidates list, as well as the information package.

Ewila had spoken with one (1) of the candidates, and added that the list would be posted on Monday.

Evans gave the CRO an action item, to have the lists sent along for them to be posted by 2:00pm today.

Fedoruk asked for clarification from the CRO if the welcome packages had been sent out to the candidates?

Ewila replied that it had yet to be sent out.

4. ADJOURNMENT

Adjourned at 11:25

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, October 14th, 2022, Zoom

Called to Order at 15:06

Members Present

Chief Returning Officer (Acting Chair)
Governance Coordinator
Project Manager
Well Manager

Trophy Ewila
Bri Fedoruk
Aaron White
Michael Ouellet

Members Absent

General Manager (Chair)
Deputy Returning Officer
Students' Advocate

Jason Evans
Kofi Essel-Appiah
Rachel Fortin

Guest

Executive Coordinator

Sarah Speier

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. NEW BUSINESS

2.1 Election Results

22/10/14.01

Fedoruk/Ouellet

Fedoruk moved to make Ewila the acting chair of this meeting today.

Carried

Ewila noted that the election results were in. He requested advice on how best to go ahead.

Fedoruk remarked that her and White and spoken about this briefly before the meeting. They had discussed that the candidates needed to be notified of the results first. She then asked Ewila what his timeline for this would be, because after they had been notified then the Communications Manager could be informed that the results could be released to the general student body.

Ewila responded that his timeline was as soon as possible after this meeting. He would confirm with UBC to make sure the results were available on Webvote.

Fedoruk asked White if this sounded like what he had described earlier.

White responded that results might be available either today or Monday and that either would be fine. The candidates needed to be made aware formally, the results posted on the website and social media and then ask UBC Vancouver Enrollment Services to make the results public on their end, which would mean taking it from *In Progress* to displaying the results.

Fedoruk informed Ewila that he needed all the candidate campaign expenses in and to let the candidates know to remove any posters they had up.

Ewila responded that he would inform them of such. He noted that some candidates had already asked about the reimbursement process. He asked how he could best support them in this.

White responded that Ewila could provide them a copy of the reimbursement form from the website. When filling it out, they would put "by-election expenses" in the Description field. The form should be submitted to the Finance Manager, and her email address is on the form. White noted that he would send the link to the file in the meeting chat.

Ewila continued that he would finalize the Election Report this weekend and send it in for review on Monday unless there were delays in receiving the reimbursements. He asked if there was anything specific he needed to be aware of for completing the report.

Fedoruk confirmed that Ewila would send an email to all the candidates prior to the public announcement, thanking them for their participation and alerting them as to

who the winners were.

Ewila responded that he would and stated that his understanding of this meeting was to discuss anything that needed doing so that we were complying with the Bylaws and Regulations.

Fedoruk asked if Ewila was aware of any issue that would impede the SUO from releasing the election results.

Ewila responded that he had not received any complaints or questions or queries thus far.

Ewila asked if there was anything else that needed discussing. No one brought anything forward. He summarized that he would send an email to all the candidates along with information on how to submit their reimbursements, and he would notify UBC after this so that the Webvote could be released to the public.

3. ADJOURNMENT

Meeting adjourned at 15:17

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, October 18th, 2022, UNC 133C

Called to Order at 18:05

Directors Present

Vice-President Internal (meeting chair)
Director at Large
Faculty of Education Representative
Faculty of Science Representative
Student-at-large
Student-at-large

Dhruv Bihani
Spandan Ghevriya
Lindsay McGrail
Maziar Matin Panah
Aishwarya Manish
Siya Gupta

Directors Absent

Staff Present

Governance Coordinator

Bri Fedoruk

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/18.01

Ghevriya/Matin Panah

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/18.02

McGrail/Ghevriya

Be it resolved that minutes of the meeting held August 25th, 2022 be adopted.

Carried

4. NEW BUSINESS

22/10/18.03

Manish/Matin Panah

Be it resolved that the following be added before Bylaw I(2:a):

a) "Ballot" means an official ballot for use in an Election or Referendum;

Carried

22/10/18.04

Matin Panah/Gupta

Be it resolved that the following gets added after Bylaw I(2:e):

f) "Deputy Returning Officer" shall mean an individual appointed by the Chief Returning Officer to assist in the conduct of elections and referenda;

Carried

22/10/18.05

Manish/Gupta

Be it resolved that the Bylaw I(2:q):

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution;

Shall be changed to:

"Regulations" shall mean the procedures and policies of the Students' Union adopted under these Bylaws by Special Resolution of the Directors;

By adding the words "of the Directors;" after the words, "Special Resolution"

Carried

22/10/18.06

Manish/Ghevriya

Be it resolved that Bylaw IV(19):

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least thirty (30) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

Shall be changed to:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an annual general meeting is delivered to the President of the Students' Union at least seven (7) days in advance of the date of the annual general meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

By removing the word "thirty (30)," and replacing it with the word "seven (7)"

Ghevriya wondered why we would be changing this?

Bihani replied that this was because it was a suggestion by the lawyer to allow for more flexibility in terms of hearing from the students.

Fedoruk added that this policy in particular conflicted with another policy which determined the call for agenda items timeline, and the way the policy was previously worded was illogical, as there would be an open agenda item call during the time that was required to receive the petition – why allow for the president to be petitioned if there is a less contentious route to democratic conversation already available by simply submitting agenda items to the president, the Governance Coordinator, or any of the Board members.

Carried

22/10/18.07

Matin Panah/Gupta

Be it resolved that Bylaw IV(22):

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of the Students' Union, a special general meeting must be convened by the Board of Directors without delay.

Shall be changed to:

If a petition is delivered to the President of the Students' Union stating the purpose of the meeting and bearing the signatures of at least ten (10) percent of the Members of the Students' Union, a special general meeting must be called by the Board of Directors within twenty-one (21) days. The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting.

By removing the word "convened" and replacing it with the word, "called,";

Further by removing the words "without delay" and replacing them with the words, "within twenty-one (21) days.";

Further by adding the words "The meeting must take place within sixty (60) days of the date of the receipt of the petition for a meeting." after "twenty-one (21) days."

Carried

22/10/18.08

Manish/Gupta

Be it resolved that the entirety of Bylaw IV(25):

If within one half hour from the time appointed for an Annual General Meeting, a quorum is not present, those present shall be deemed to be a quorum, but may only transact such business as is referred to in **BYLAW IV** and no other business.

Shall be removed and replaced with these words:

If a general meeting is adjourned until a later date because a quorum is not in attendance, and if, at the continuation of the adjourned meeting, a quorum is again not in attendance, the voting members in attendance constitute a quorum for the purposes of that meeting.

Fedoruk asked the committee to note any policies which required more context for the Board meeting.

McGrail asked if this would be a wise decision given that quorum was meant to protect the students?

Bihani replied with the lawyer's rationale.

22/10/18.09

McGrail/Manish

Be it resolved this motion be tabled until the next meeting.

Carried

22/10/18.10

Matin Panah/Manish

Be it resolved that Regulations II:(35-51) be stricken from the Regulations and added to the Bylaws after Bylaw V(32).

Bihani introduced that this had to do with the voting period, when it should start, anything regarding the elections. The lawyer and himself thought that this should be in the Bylaws, and decided by the general population.

Gupta wondered if this meant that these policies would be more difficult to change?

Bihani confirmed.

Carried

22/10/18.11

McGrail/Ghevriya

Be it resolved that a five (5) minute break be taken.

Carried

[Meeting commenced at 18:43]

22/10/18.12

McGrail/Gupta

Be it resolved that the following be added after Bylaw VII(59):

The Board of Directors may pass a Resolution outside of a meeting where a Resolution, in writing, is circulated by letter, email, or other electronic means to all the Directors for

approval by reply, approved by a majority of the Directors in writing, and placed within the minutes of the subsequent meeting of the Directors. For clarity, any matters that must be approved by Special Resolution of the Directors must be voted on in person and many not be passed in writing pursuant to this procedure.

Bihani added clarity to this motion, as it would help the Board conduct business such as drafting letter that can be approved digitally.

Ghevriya wondered if there should be a deadline added to this motion. Or “within a defined time period.”

22/10/18.13

McGrail/Ghevriya

Be it resolved that the motion be amended by adding “within a defined time period.” After the words “subsequent meeting of the directors.” So that it then reads:

The Board of Directors may pass a Resolution outside of a meeting where a Resolution, in writing, is circulated by letter, email, or other electronic means to all the Directors for approval by reply, approved by a majority of the Directors in writing, and placed within the minutes of the subsequent meeting of the Directors within a defined time period. For clarity, any matters that must be approved by Special Resolution of the Directors must be voted on in person and many not be passed in writing pursuant to this procedure.

Carried as amended

22/10/18.14

McGrail/Manish

Be it resolved that the following Bylaw VII(70):

A Director may be removed from the Board of Directors by Special Resolution at a general meeting and another person may be appointed by Ordinary Resolution to serve until the position is filled in an election or by-election.

Shall be changed to:

If a Director is removed from the Board of Directors at a general meeting as a result of an impeachment proceeding, another Member may be appointed by Ordinary Resolution of the Members at the general meeting to serve until the position is filled in an election or by-election.

Carried

22/10/18.15

Manish/Matin Panah

Be it resolved that the following be added after Bylaw VIII(75):

The Board of Directors shall establish and maintain the following committees as the standing committees of the Students’ Union:

- a. Policy Committee that shall be responsible for considering and recommending amendments to the Constitution, Bylaws, and Regulations; and
- b. Finance Committee that shall be responsible for assisting the Vice President Finance and Administration with the preparation of the annual budget and other financial matters of the Students’ Union.

- c. Campaigns Committee that shall be responsible for coordinating and executing the advocacy campaigns of the Students' Union.
- d. Campus Life Committee that shall be responsible for coordinating and executing the events, activities, student engagement, and volunteer activities of the Students' Union.
- e. An Oversight Committee that shall be responsible for reviewing and approving Executive Directors' goals, time, and performance.
- f. A Graduate Student Committee that shall be responsible for providing the Board of Directors with recommendations on various internal and external affairs based on graduate student input.

McGrail updated that this would be redundant.

Motion failed

22/10/18.16

McGrail/Ghevriya

Be it resolved that the Bylaw X(88:cc):

Submit bi-weekly timesheets to the Oversight Committee to facilitate honoraria payment; and

Be removed from the Bylaws.

Manish asked for clarification on timesheets.

Bihani replied that this was an old procedure, and it comes into conflict with BC law.

Carried

22/10/18.17

McGrail/Gupta

Be it resolved that Bylaw X(89:v):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;

Be removed from the Bylaws. [VP Internal]

Carried

22/10/18.18

Ghevriya/McGrail

Be it resolved that the Bylaw X(90:v):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;

Be removed from the Bylaws. [VP External]

Carried

22/10/18.19

Ghevriya/Matin Panah

Be it resolved that the Bylaw X(91:p):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;

Be removed from the Bylaws. [Campus Life]

Carried

22/10/18.20

Bihani/Manish

Be it resolved that the Bylaw X(92:r):

Submit bi-weekly timesheets to the General Manager to facilitate honoraria payment;

Be removed from the Bylaws. [VP Finance]

Carried

22/10/18.21

McGrail/Gupta

Be it resolved that a new section in the Bylaws be added after Bylaw X, named "DISCIPLINARY PROCEDURES," be it further resolved that the Bylaws be renumbered as required. The proposed additions are as follows:

Bylaw XI: DISCIPLINARY PROCEDURES

Director and Board Member Discipline:

- 2 The Board of Directors may censure a Member or a Director by way of a Special Resolution of the Directors.
- 3 The Board of Directors may declare a Member to be not in good standing by way of a Special Resolution of the Directors.
- 4 Directors may be impeached by way of:
 - a. A Special Resolution of the Directors;
 - b. An Ordinary Resolution passed at a general meeting of the Members; or
 - c. A majority vote in a referendum of the Members.
- 4 Where a Member presents to the Board of Directors a petition signed by not less than five percent (5%) of the Members, the Board of Directors shall call commence impeachment proceedings pursuant to section [to be renumbered as necessary] three (3) (b) or (c), above.
- 5 Notice to Members of impeachment proceedings commenced pursuant to section three (3) (b) or (c) shall be the same as the notice required for a Special Resolution of the Members.
- 6 The Board of Directors may initiate proceedings pursuant to sections one (1) to three (3), where the Board of Directors determines that a Member or Director engaged in any of the following forms of misconduct:
 - a. Failing to adequately fulfill one's duties and responsibilities as outlined in these Bylaws, the Regulations, or other Students' Union policy,
 - b. Is disruptive during Students' Union meetings, events or activities such as shouting, use of profanity, engaging in personal attacks, etc.;
 - c. Breaches confidence;
 - d. Interferes with the operations of the Students' Union;
 - e. Breaches any fiduciary duties applicable to the Director or Member;
 - f. Fails to disclose a conflict of interest; or
 - g. Contravenes any Code of Conduct established by Regulation.
- 7 Before undertaking a vote with respect to sections one (1) to three (3), the Board of Directors shall establish an ad hoc discipline committee (hereafter "the Disciplinary Committee") in order to investigate the allegations and make recommendations to the Board of Directors.
- 8 The Disciplinary Committee shall be comprised as follows:

- a. President (Chair of the Committee);
- b. Vice President Internal;
- c. Chairperson of Oversight Committee;
- d. Two additional Directors to be appointed by the Board of Directors; and
- e. General Manager (ex officio)

Executive Director Accountability and Discipline

- 9 The Board of Directors may censure an Executive Director by way of a Special Resolution of the Directors.
- 10 Executive Directors may be impeached by way of:
 - a. An Ordinary Resolution passed at a general meeting of the Members; or
 - b. A majority vote in a referendum of the Members.
- 11 Where a Member presents to the Board of Directors a petition signed by not less than 5% of the Members, the Board of Directors shall call commence impeachment proceedings pursuant to sections ten (10) (a) or (b), above.
- 12 Notice to Members of impeachment proceedings shall be the same as the notice required for a Special Resolution of the Members.
- 13 The Board of Directors may initiate proceedings pursuant to section nine to ten (9-10) where the Board of Directors determines that the Board Member or Director engaged in any of the forms of misconduct set out in section six (6) or any of the following additional forms of misconduct:
 - a. Engaging in professional misconduct when acting or perceived to be acting as representatives of the Students' Union;
 - b. Inappropriately using one's position for personal gain;
 - c. Engaging in willful deceit such as but not limited to knowingly making misleading or false statements to the Board of Directors and/or the Oversight Committee;
 - d. If the Oversight Committee determines that a complaint brought forward by any member is sustained and warrants disciplinary action; or
 - e. Failing to respond to official Oversight Committee communications and requests.
- 14 Before undertaking a vote with respect to nine to ten (9-10), the allegations must be investigated by the Oversight Committee which is responsible for making recommendations to the Board of Directors.
- 15 For greater certainty, the Oversight Committee may investigate and make recommendations concerning the conduct of Executive Directors in any of the following circumstances:
 - a. on its own initiative;
 - b. on receipt of a complaint from a Member, or
 - c. when allegations are referred to it by the Board of Directors.
- 16 Where an Executive Director acts in a manner outside the Code of Conduct or fails more than once to submit required reports on time, the Oversight Committee may issue a warning to indicate that further consequences could occur.

- 17 All Member complaints about improper conduct by an Executive Director shall be referred to the Oversight Committee Chair.
- 18 Complaints must include all evidence for the basis of the complaint. It is the responsibility of the complainant to provide sufficient evidence for an investigation to begin.
- 19 Where the Oversight Committee determines that a complaint is frivolous or vexatious, the Oversight Committee may dismiss the complaint without investigation. Where a Member repeatedly advances frivolous or vexatious complaints, the conduct may warrant disciplinary action for interfering in the affairs of the society.
- 20 The Oversight Committee shall dismiss any complaint that:
 - a. Does not violate SUO Regulations or Bylaws;
 - b. Is deemed to be frivolous or vexatious;
 - c. Lacks sufficient evidence for an investigation to begin;
 - d. Lacks sufficient merit.
- 21 Anyone who submits two (2) or more complaints that have been dismissed under section nineteen (19) shall be barred from making further complaints to the Oversight Committee. The Oversight Committee Chair and General Manager, may, at their discretion, overrule this provision and allow subsequent complaints to be submitted. The Oversight Committee shall be informed of all decisions made.

Discipline and Oversight Committee Procedures

- 22 The Disciplinary Committee and Oversight Committees ("Investigating Committees"), shall investigate any alleged misconduct and complaints pursuant to the following guidelines:
 - a. The Investigating Committees shall make every effort to resolve complaints in a manner that encourages cooperation, is fair to all parties, and is in the best interests of the Students' Union.
 - b. The Investigating Committees shall meet with all relevant parties prior to rendering a decision.
 - c. The Investigating Committees shall meet at least twice (2) to discuss any complaint or alleged misconduct that warrants investigation.
 - d. The Investigating Committees shall keep complete records of every complaint and investigation.
- 23 In conducting investigations, the Investigating Committees may:
 - a. Request specific documentation from Executive Directors and Directors related to the investigation;
 - b. Review documentation of the Students' Union including, but not limited to, all meeting minutes; and
 - c. Compel Executive Directors and Directors to answer written questions or provide testimony before the Investigating Committee.
- 24 At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating

Committee determines there has been any such misconduct, the Committee may:

- a. Recommend that the Board of Directors pass a censure resolution against a Member, Director or Executive Director;
 - b. Recommend that a Member be declared not in good standing;
 - c. Recommend a reduction of hours or a monetary fine of an Executive Director;
 - d. Recommend a temporary or permanent revocation of powers and privileges of an Executive Director;
 - e. Recommend that the Board of Directors initiate impeachment proceedings to remove a Director or Executive Director; or
 - f. Recommend that the Board of Directors take no further action.
- 25 Prior to making any of the recommendations in section twenty-four (24) (a) to (e), the Investigating Committee must provide the Member, Director, or Executive Director with an opportunity to be heard with respect to the alleged misconduct.
- 26 Whenever an Investigating Committee makes a recommendation in in section twenty-four (24), (a) to (e) , the Committee must produce a detailed written briefing on the investigation to be submitted to the Board of Directors. The report must include, but is not limited to:
- a. The sources of evidence used to justify the Committee’s findings;
 - b. Any Bylaws or Regulations that the Committee believes the Member, Director, or Executive Director breached;
 - c. A written summary of testimony provided by a Member, Director or Executive Director, if applicable;
 - d. The findings and conclusions of the Investigating Committee’s investigation; and
 - e. The recommendations on disciplinary actions to be taken against the Member, Director or Executive Director.
- 27 All proceedings of the Investigating Committees pursuant to this Bylaw shall take place in camera, and the Board of Directors shall consider the report prepared by an Investigating Committees in camera.
- 28 If the Board of Directors accepts a recommendation to censure, declare not in good standing, or commence impeachment proceedings with respect to a Member, Director, or Executive Director, the Board of Directors may, by Resolution, retroactively publicize the findings of the report that informed their decision only to the extent necessary to explain the basis for their decision.
- 29 The Chair of an Investigating Committee shall be responsible for:
- a. Requesting, on behalf of the Investigating Committee, that a Member, Director or Executive Director provide written answers to questions or attend an Investigating Committee meeting to provide testimony;
 - b. Submitting all written briefings related to the Investigating Committee’s investigation to the Board of Directors; and
 - c. Answering questions at Board of Director meetings about an investigation of the Investigating Committee.

30 Any Investigating Committees investigating misconduct pursuant to this Bylaw shall report to the Board of Directors on the status of its investigation at each meeting of the Board of Directors.

31 The Investigating Committees will strive for consensus. Where no consensus is reached, the Committees will make decisions by simple majority vote.

22/10/18.22

Fedoruk/McGrail

Fedoruk moved that the resolution be considered by seriatim.

Carried

McGrail wondered what if the person in question of being not in good standing is the chairperson of the committee?

Bihani replied that this would be remedied by the removal of this individual, which he has not written into the policies yet, but he was willing to add this if the committee would like. This could be added after point eight (8). They would be replaced by another executive if there is an issue with an executive.

McGrail proposed a change to the section:

8 The Disciplinary Committee shall be comprised as follows:

- a. President (Chair of the Committee);
- b. Vice President Internal;
- c. Chairperson of Oversight Committee;
- d. Two additional Directors to be appointed by the Board of Directors; and
- e. General Manager (ex officio)

By adding the words "of five (5) directors" after the word "comprised"

Further by adding the words "If there is an open investigation concerning one of these members, it should be filled by Special Resolution of the Board." after point e. General Manager (ex officio). to read as:

8 The Disciplinary Committee shall be comprised of five (5) directors as follows:

- a. President (Chair of the Committee);
- b. Vice President Internal;
- c. Chairperson of Oversight Committee;
- d. Two additional Directors to be appointed by the Board of Directors; and
- e. General Manager (ex officio)

If there is an open investigation concerning one of these members, it should be filled by Special Resolution of the Board.

Unanimously approved

McGrail proposed a change to this section:

10 Executive Directors may be impeached by way of:

- a. An Ordinary Resolution passed at a general meeting of the Members; or
- b. A majority vote in a referendum of the Members.

By adding another point before point a.:

10 Executive Directors may be impeached by way of:

- a. By Special Resolution of the Directors;
- b. An Ordinary Resolution passed at a general meeting of the Members; or
- c. A majority vote in a referendum of the Members.

Unanimously approved

Bihani proposed a change to this section:

24 At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating Committee determines there has been any such misconduct, the Committee may:

- a. Recommend that the Board of Directors pass a censure resolution against a Member, Director or Executive Director;
- b. Recommend that a Member be declared not in good standing;
- c. Recommend a reduction of hours or a monetary fine of an Executive Director;
- d. Recommend a temporary or permanent revocation of powers and privileges of an Executive Director;
- e. Recommend that the Board of Directors initiate impeachment proceedings to remove a Director or Executive Director; or
- f. Recommend that the Board of Directors take no further action.

by removing section c. and replacing it with "Recommend a reduction of honoraria of an executive director," so it reads as such:

24 At the conclusion of an investigation, an Investigating Committee must determine whether the conduct is misconduct as defined in section six (6) or, in the case of Executive Directors, section thirteen (13). If the Investigating Committee determines there has been any such misconduct, the Committee may:

- a. Recommend that the Board of Directors pass a censure resolution against a Member, Director or Executive Director;
- b. Recommend that a Member be declared not in good standing;
- c. Recommend a reduction of honoraria of an executive director;
- d. Recommend a temporary or permanent revocation of powers and privileges of an Executive Director;
- e. Recommend that the Board of Directors initiate impeachment proceedings to remove a Director or Executive Director; or
- f. Recommend that the Board of Directors take no further action.

Unanimously approved

Carried as amended

5. ADJOURNMENT

Adjourned at 20:18

STUDENT ASSOCIATION FUNDING COMMITTEE

MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Student Association Funding Committee Meeting, October 19th, 2022, UNC 105

Called to Order at 11:42

Directors Present

Vice President Finance and Administration (Chair)
Vice-President Internal

Vrushank Kekre
Dhruv Bihani

Directors Absent

Director at Large

Megan Johnston

Staff Present

Membership Outreach Coordinator
Governance Coordinator

Izzy Rusch
Bri Fedoruk

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/10/19.01

Bihani/Rusch

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/10/19.02

Bihani/Rusch

Be it resolved that the minutes of the meeting held October 6th, 2022 be adopted.

Carried

4. NEW BUSINESS

4.1 Review Emergency Student Association Funding Applications

Kekre asked the committee if they had had a chance to read the minutes he had distributed from his one-on-one club meetings, as well as the excel document that he distributed with his recommendations. He wondered if there were any comments or notes flagged? He moved on to the discussion of approving club and student association budget requests. He included the second agenda item "Discussion on Capital Purchases for Student Associations" to discuss making the process more equitable given what he had learned.

Robust discussion ensued.

22/10/19.03

Bihani/Rusch

Be it resolved that the Student Association Funding Committee approve thirty-five hundred dollars (\$3500) to the Microbiology Course Union.

Discussion ensued, and it was decided that this, and the following Course Unions' asks be taken to the next Board meeting for Board approval as per the policies barring the SAFC from approving any amount over two thousand dollars (\$2000).

Carried

22/10/19.04

Bihani/Rusch

Be it resolved that the Student Association Funding Committee approve forty-two hundred dollars (\$4200) to the Beats.

Carried

22/10/19.05

Bihani/Rusch

Be it resolved that the Student Association Funding Committee approve three thousand three hundred dollars (\$3300) to VOCCO.

Carried

22/10/19.06

Bihani/Rusch

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the Punjabi Student Association.

Carried

22/10/19.07

Bihani/Rusch

Be it resolved that the Student Association Funding Committee approve twenty-five hundred dollars (\$2500) to the Ballroom Dance Club.

Carried

22/10/19.08

Kekre/Bihani

Be it resolved that the Student Association Funding Committee approve five thousand dollars (\$5000) to the Aerospace Club.

Carried

22/10/19.09

Rusch/Bihani

Be it resolved that the Student Association Funding Committee approve two thousand dollars (\$2000) to the iGEM Club.

Carried

22/10/19.10

Rusch/Bihani

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the 3-D Printing Club.

Carried

22/10/19.11

Kekre/Bihani

Be it resolved that the Student Association Funding Committee approve three thousand five hundred dollars (\$3500) to Age-Link.

Kekre provided motivation for this club request.

Carried

22/10/19.12

Kekre/Bihani

Be it resolved that the Student Association Funding Committee approve funding for clubs and student associations for the amount of seventy-five thousand three hundred and fifty dollars (\$75350).

Carried

4.2 Discussion on Capital Purchases for Student Associations

Kekre introduced the topic, and how the Capital Purchases look to the auditors. Smailes told him that they do not look at the purchases of Student Associations or Clubs. There is a regulation that determines the Capital Purchase allowance.

Bihani replied that he did not think that it was an issue of man power, but that there was no way to track the purchases year after year – how would we know that the purchases that the Student Associations are making are necessary. They should be passing along inventory and equipment to the incoming students, but there remains an issue keeping track of these novel purchases.

Rusch replied that there was little space to keep items. Purchased student association and club items were being put on the executives to store in their own personal homes. We want to avoid funding the expense of five-foot (5') lockers for clubs who are purchasing items unnecessarily. Some clubs utilize these storing options as a way to loan items to students, but there was still an issue with getting their items back.

Bihani added that allowing capital purchases may increase the budget line for clubs and student associations exponentially.

Kekre replied that from the auditors' point of view, there was no way of finding out how money was being spent, which meant that capitol purchases cannot exist for the Student Association and Clubs.

Fedoruk wondered if a working tracking sheet could be of use to help determine past purchases. Such a document could be housed with a staff member, and it could be updated when clubs give information to the SUO when they ask for funding.

5. ADJOURNMENT

Adjourned at 13:18

ANNUAL GENERAL MEETING AGENDA

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students
Annual General Meeting, November 24th, 2022

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

22/11/24.01 MOTION

/

Be it resolved that _____ serve as meeting chair.

22/11/24.02 MOTION

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

22/11/24.03 MOTION

/

Be it resolved that minutes of the Annual General Meeting held November 25th, 2021 be adopted.

4. PRESENTATION OF 2021/2022 BUDGET

Presented by Vice-President Finance and Administration, Vrushank Kekre.

5. ANNUAL AUDIT REPORT

_____ of _____ presented the annual audit report.

22/11/24.04 MOTION

/

Be it resolved that the Audit Report for the 2021/2022 fiscal year be adopted.

6. APPOINTMENT OF AUDITORS

22/11/24.05 MOTION

/

Be it resolved that _____ be appointed as auditors for the 2022/2023 fiscal year.

7. PRESENTATION OF BYLAWS

Presented by Vice-President Internal, Dhruv Bihani.

8. ADOPTION OF NEW BYLAWS

22/11/24.06 MOTION

/

Be it resolved that the changes to the Bylaws as presented to the members of the Society be adopted as attached.

9. REPORT OF THE EXECUTIVE COMMITTEE FROM THE 2021/2022 ACADEMIC YEAR

10. COMMITTEE REPORTS FROM THE 2021/2022 ACADEMIC YEAR

11. QUESTION PERIOD

12. ADJOURNMENT