

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, December 6<sup>th</sup>, 2022, UNC 105 & Zoom

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Called to Order at 17:42

## Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director-at-Large	Berat Celik
Director-at-Large	Aryam Dwivedi
Director-at-Large	Megan Johnston
Director-at-Large	Spandan Ghevriya
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Faculty of Arts and Social Science	Twinkle Hora

## Directors Absent

Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative	Salman Hafeez (Saami)
Graduate Studies Representative	Kirthana Ganesh

## Staff Present

General Manager	Jason Evans
Well Manager	Michael Ouellet

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

22/12/06.01

Dwivedi/Matin Panah

Be it resolved that the agenda be adopted.

22/12/06.02

Bihani/McGrail

Moved to amend the agenda by adding these motions under "Old Business."

Be it resolved that \_\_\_\_\_ be appointed to the Building Steering Committee (Executive member)

Be it resolved that \_\_\_\_\_ and \_\_\_\_\_ be appointed to the Building Steering Committee (Non-Executive member)

Be it resolved that \_\_\_\_\_ be appointed to the Building Steering Committee (staff person)

Carried

22/12/06.03

McGrail/Bihani

Moved to amend the agenda by adding the President's October Monthly report under "Executive Reports."

Carried as amended

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

22/12/06.04

Matin Panah/Bihani

Be it resolved those minutes of the meeting held November 22<sup>nd</sup> 2022 be adopted.

Carried

## **4. OLD BUSINESS**

22/12/06.05

Bihani/Desjarlais

Be it resolved that the MFA Student Association be ratified.

Bihani stated that MFA stood for Masters of Fine Arts and they wanted to create a club for both masters and undergraduate but there was already an undergraduate fine arts club.

Ghevriya sought clarification: so this club is specifically for graduate students?

Bihani responded that there was a fine arts union for undergraduates and they would be reapplying in January as the Master's Fine Arts Course Union.

Carried

Point of order Vrushank what would be the procedure to re-ratifying the association?

Discussion ensued

22/12/06.06

Desjarlais/Pashelka

Be it resolved that the motion 22/12/06.05 be reconsidered.

Carried

22/12/06.07

Bihani/Desjarlais

Be it resolved that the MFA Student Association be ratified.

Failed

22/12/06.08

Bihani/Desjarlais

Be it resolved that the Dev Volleyball Club be ratified.

Bihani stated that Dev stand for development and the club fell under Computer Science Students.

Desjarlais suggested development be considered instead of Dev.

Bihani asked what does the name really mean?

Desjarlais replied that someone who was not in Computer Science may not understand what is meant by Dev.

Bihani replied that we would ratify first and then ask them to change the name.

Desjarlais replied that then they would not have the specific timing for the gym.

McGrail replied that there were clubs who use the free gym nights.

Ghevriya added that there were outside volleyball courts.

Grace added that for clubs to book the gym they have to book in advance.

Carried

22/12/06.09

Bihani/McGrail

Be it resolved that the following motion be considered by seriatim.

Carried

22/12/06.10

Bihani/McGrail

Be it resolved that the Building Steering Committee membership [adopted at the BoD meeting April 28th 2021] shall consist of:

- a) Capitol Planning and Infrastructure and Development
- b) AVP Finance and Administration
- c) AVP Students
- d) One UBC appointed representative
- e) SUO President

- f) One SUO Executive
- g) Two SUO Board members
- h) SUO Project Manager
- i) General Manager
- j) Alumni – specifically Ali Poostizadeh
- k) Alumni (who will serve for a 2 year minimum)
- l) One SUO Contracted Building Project Manager

Be amended by striking the external positions of: “a) Capitol Planning and Infrastructure and Development, b) AVP Finance and Administration, c) AVP Students, d) one UBC appointed representative, j) Alumni – specifically Ali Poostizadeh, and l) one SUO Contracted Building Project Manager;”

Be it further resolved that the motion be amended by adding another position after the President, to be renumbered as needed, named in the membership as: “VP Finance.”

Be it further resolved that the motion be amended by adding another position, to be renumbered as needed, named in membership as: “at least one (1) additional staff member;”

Be it further resolved that the motion be amended by adding another position, to be renumbered as needed, named in membership as: “Up to two (2) Student-at-Larges;”

Be it further resolved that the motion be amended by adding the position of “chair” to the mandated membership position of the currently serving president;

Be it further resolved that the motion be amended by adding the word, “(1),” after the word, “one” and before the word, “SUO;”

Be it further resolved that the motion be amended by striking the words “Two SUO Board members” and replacing them with the words “Up to two (2) non-Executive Directors;”

Be it further resolved that the motion be amended by striking the words “who will serve for a 2-year minimum” and replacing them with the words “non-voting advisory member,” so that the motion reads as such:

Be it resolved that the Building Steering Committee membership shall consist of:

- a) SUO President (chair)
- b) VP Finance
- c) One (1) SUO Executive
- d) Up to two (2) non-Executive Directors
- e) SUO Project Manager
- f) General Manager
- g) Alumni (non-voting advisory member)
- h) At least one (1) additional staff member
- i) Up to two (2) Student-at-Larges

Johnston wondered if the Graduate student rep would have to be on the committee or not?

Bihani added that if we need to we can add graduate or undergraduate students.

McGrail stated that we are hoping that there were two (2) student-at-larges so it could be a Graduate Student and maybe a first year.

Matin Panah asked why as it specifically Ali as the alumni?

Pashelka responded that he was the previous president.

Carried

22/12/06.11

Bihani/Pashelka

Be it resolved that Bihani gets appointed to the Building Steering Committee (Executive member)

Bihani motivated by saying that he was already indirectly involved in this committee when he went to Vancouver.

Carried

22/12/06.12

Bihani/Matin Panah

Be it resolved that Dwivedi and Halpin be appointed to the Building Steering Committee (Non-Executive member).

Dwivedi motivated that he had been working with the Finance Committee which gave him an insight about the committees.

Halpin motivated that she had a lot cross communication with Health & Wellness in UBC, Human Kinetics, recreation, and SUO.

Carried

22/12/06.13

Bihani/McGrail

Be it resolved that Mike Ouellet be appointed to the Building Steering Committee (staff person).

Evans motivated for Ouellet to be on the committee as a staff representative because of his experience.

Asif added that he was also included in the committee already.

Carried

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

22/12/06.14

Desjarlais/Celik

Be it resolved that the minutes of the meeting held November 22<sup>nd</sup>, 2022, be adopted.

Carried

22/12/06.15

Johnston/Bihani

Be it resolved that the minutes of the meeting held November 29<sup>th</sup>, 2022, be adopted.

Carried

### **5.2 Policy Committee**

22/12/06.16

Bihani/Matin Panah

Be it resolved that the minutes of the meeting held December 1<sup>st</sup>, 2022, be adopted.

Carried

22/12/06.17

Bihani/Desjarlais

Be it resolved that [Regulation I:2]:

There shall be two types of Committees: Standing Committees and Ad Hoc Committees. These bodies shall serve to facilitate the work of the Board; provide a venue for further study of complex issues; gather input from and facilitate communication with Members; and execute functions as directed by the UBCSUO bylaws, collective agreement, and other statutes.

Be changed to by striking "Board" and adding "Board of Directors,"

Further, by striking "UBCSUO" and adding "Students' Union" so that the Regulation then reads:

There shall be two types of Committees: Standing Committees and Ad Hoc Committees. These bodies shall serve to facilitate the work of the Board of Directors; provide a venue for further study of complex issues; gather input from and facilitate communication with Members; and execute functions as directed by the Students' Union bylaws, collective agreement, and other statutes.

Carried

22/12/06.18

Bihani/Matin Panah

Be it resolved that a new regulation be added after [Regulation I:2] (to be renumbered as needed):

The Standing Committees of the Students' Union shall be those set out in the Students' Union's bylaws.

Bihani added that this was just put in for more context.

Carried

22/12/06.19

Bihani/Desjarlais

Be it resolved that the following gets added as a new point to [Regulation I:5]:

All Standing Committees shall meet at least once a month, unless otherwise specified in this Regulation.

Bihani answered Desjarlais' question that the Policy Committee only meets six (6) times a year but because it was moved before him.

Desjarlais wanted to know if anything was being changed.

Bihani replied we are adding a regulation.

Carried

22/12/06.20

Bihani/Dwivedi

Be it resolved that the [Regulation I:25(b)]:

Prepare and provide the minutes of meetings of the Committee to the Board of Directors;

Shall be changed by adding the words, "so that the minutes are included in the agenda package at the next regular Board of Directors meeting," so that the regulation reads: Prepare and provide the minutes of meetings of the Committee to the Board of Directors so that the minutes are included in the agenda package at the next regular Board of Directors meeting;

Bihani insisted that we were currently doing this right now, but to be written on paper was to formalize it.

McGrail added that if the meeting was held after the call for agenda items it would not have to be sent to that closest board of directors meeting, but could be added to the next meeting agenda package.

Carried

22/12/06.21

Bihani/Kekre

Be it resolved that [Regulation I:49]:

The Oversight Committee shall facilitate a final executive summary report to the Board. This report shall be presented at the last board meeting in the month of April.

Shall be changed by adding "of Directors," after the word "Board,"

Further by adding the words ""and shall be published on the official SUO website," so that the regulation then reads:

The Oversight Committee shall facilitate a final executive summary report to the Board of Directors. This report shall be presented at the last board meeting in the month of April, and shall be published on the official Students' Union website."

Bihani adding word to give more context and the committee though publishing to the website make the executives more accountable.

Desjarlais asked if it was not already published in the website?

Bihani replied that with this change there would be official subsections to look at what the executives did.

Pashelka questioned what the format of the final report looked like, for the ease of access for students to see it online.

Evans replied that the Oversight Committee would meet and talk about the formatting. Previous format was goals reached and what had been individually achieved.

Carried

22/12/06.22

Bihani/Kekre

Be it resolved that [Regulation I:83]:

The mandate of the Committee is to administer all elections of the Students' Union, and to ensure that all elections occur in the manner prescribed by the UBCSUO Bylaws and Election Regulations.

Shall be changed by striking "UBCSUO" and adding "Students' Union" so that the regulation then reads:

The mandate of the Committee is to administer all elections of the Students' Union, and to ensure that all elections occur in the manner prescribed by the Students' Union

Bylaws and Election Regulations.

Carried

22/12/06.23

Bihani/Ghevriya

Be it resolved that [Regulation I:84]:

All Committee Members shall study and remain familiar with the UBCSUO Election Regulations in order to properly exercise their duties and judgements.

Shall be changed to by striking the word, "UBCSUO" and adding the words, "Students' Union," so that the Regulation then reads:

All Committee Members shall study and remain familiar with the Students' Union Election Regulations in order to properly exercise their duties and judgements.

Carried

22/12/06.24

Bihani/Pathak

Be it resolved that [Regulation I:87(d)]:

d. determine what penalty or penalties shall apply to a candidate who has committed a minor offence;

Shall be changed by adding the words, "following an investigation by the CRO, or the appeal of any such decision," after the word, "offence" so that the regulation then reads:

d. determine what penalty or penalties shall apply to a candidate who has committed a minor offence following an investigation by the CRO, or the appeal of any such decision;

Bihani stated that this the role of electoral committee that once a electoral committee decides to demote a person the CRO would have to do an investigation.

Carried

22/12/06.25

Bihani/Mindi

Be it resolved that [Regulation I:87(e)]:

e. rule an election invalid for any violation of the Election Regulations or other UBCSUO Bylaws or Regulations.

Shall be changed to by striking the word, "UBCSUO" and adding the words, "Students' Union;"

Further by adding "following an investigation by the CRO, or the appeal of any such decision" after the word "Regulations" so that the regulation then reads:

e. rule an election invalid for any violation of the Election Regulations or other Students' Union Bylaws or Regulations following an investigation by the CRO, or the appeal of any such decision;

Bihani motivated by adding context, as the Electoral Committee could rule an election invalid but now the CRO has to have a investigation.

Carried

22/12/06.26

Bihani/Dwivedi

Be it resolved that [Regulation II:1(a)]:

a. "Ballot" means an official ballot for use in an Election or Referendum

Be stricken from the Regulations.

Bihani stated that this changed in the Bylaws so we were keeping it the same and changing it in the regulation too.

Carried

22/12/06.27

Bihani/Dwivedi

Be it resolved that [Regulation II:1(g)]:

g. "DRO" means a Deputy Returning Officer appointed by the CRO to assist in the conduct of an Election or Referendum

Shall be changed by removing "CRO to assist in the conduct of an Election or Referendum" and adding "General Manager, in consultation with the CRO, to assist in the conduct of an Election or Referendum" so that the regulation then reads:

g. "DRO" means a Deputy Returning Officer appointed by the General Manager, in consultation with the CRO, to assist in the conduct of an Election or Referendum

Bihani stated that as of now, the CRO chooses the DRO.

Carried

22/12/06.28

Bihani/McGrail

Be it resolved that [Regulation II:2(e)]:

e. Appoint and direct one or more DROs, as required;

Shall be changed by removing the words, "Appoint and direct one or more DROs, as required" and replacing them with the words, "Consult with the General Manager with respect to the appointment of DROs, and direct one or more DROs, as required" so that the regulation reads:

e. Consult with the General Manager with respect to the appointment of DROs, and direct one or more DROs, as required;

Bihani stated that this was the role of CRO, but as we passed a previous motion it was now the General Manger who should be included.

Carried

22/12/06.29

Bihani/Desjarlais

Be it resolved that the following motion be considered by seriatim.

Carried

22/12/06.30

Bihani/Dwivedi

Be it resolved that the following two (2) new Regulations be added after [Regulation II:69] (to be renumbered as necessary):

[First New Regulation] The CRO must abstain from the vote on all appeals. The CRO must not be present for the discussion and deliberation of the Electoral Committee on the appeal, or attempt to influence those deliberations in any way.

[Second New Regulation] In the course of its deliberations, the Electoral Committee

may consider the CRO's written reasons, the evidence considered by the CRO, and any additional submissions provided by the subject of the ruling and the complainant.

Bihani wanted to table this motion to the next Board meeting in January as the Policy Committee had not yet defined Electoral Committee.

22/12/06.31

Bihani/McGrail

Be it resolved that the motion 22/12/06.30 be tabled to the next meeting.

Carried

### **5.3 Campus Life Committee**

22/12/06.32

Asif/Pashelka

Be it resolved that the minutes of the meeting held November 15<sup>th</sup>, 2022, be adopted.

McGrail asked if we were having a new Bark?

Desjarlais asked for clarification on what a Silent Disco party was?

Carried

### **5.4 Campaigns Committee**

22/12/06.33

Desjarlais/Hora

Be it resolved that the minutes of the meeting held November 24<sup>th</sup>, 2022, be adopted.

Ghevriya asked about last year's tabling for Fairness for International Students, she remembered that we had a petition being signed but wanted to know the effects of this work on this year.

Desjarlais responded that Fairness for International Students tabling was getting canceled as BCFS did not have any effect, we would be reevaluating of which BCFS events are actually effective for this reason.

McGrail added that Emily Car added that there was a thirty percent (30%) tuition increase and other institutions there was an eight to ten percent (8-10%) increase.

Carried

### **5.5 Oversight Committee**

22/12/06.34

McGrail/Bihani

Be it resolved that the minutes of the meeting held November 14<sup>th</sup>, 2022, be adopted.

Carried

#### **• Update from Oversight Chair**

McGrail wanted to revamp the executive reports so it was a 'yes or no' question and it was not a matter of reflection from executives themselves.

Pashelka agreed with McGrail and continued that they were currently fairly copy and paste and it was not very transparent.

McGrail asked the Board to email her about suggested changes.

Desjarlais added that there was a mini paragraph of what meetings were held.

McGrail replied that previously executives has to give one to two (1-2) sentence minimum highlights presenting their monthly reports.

Johnston added that we could do a video presentation on teams as the executives are paid a lot of money. They should be held accountable.

Ghevriya added that along the lines of executives having meetings with external people, these are not recorded, so if there were not to open to presenting maybe a note system about what happened so the Board of Directors is made aware of the business being conducted.

Pashelka added that instead of a monthly video, we could call it a tri term to give glimpse.

Desjarlais suggested that we could do an update on social media of what the executives have done so far.

Kekre asked about when writing the notes about external meeting, should we just add it to the executive reports?

Desjarlais stated that instead of keeping on notes we could have an area on the report of what we did.

Osho asked will a more specific format would be helpful.

The executives agreed it would be.

Halpin added that having a table about what meetings were for and what happened.

Desjarlais replied that the point of point form was to keep it brief.

McGrail replied that executives should write the report as the month goes.

Pashelka responded that a google form instead of word document could be helpful.

22/12/06.35

McGrail/Bihani

Be it resolved that the President's October Monthly report be added under Executive Reports.

Johnston asked why the report said five (5) hours instead of two (2) hours.

Carried

## **5.6 Graduate Student Committee**

22/12/06.36

Bihani/Desjarlais

Be it resolved that the minutes of the meeting held December 1<sup>st</sup>, 2022, be adopted.

Carried

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Board of Governors**

Desjarlais stated that the proposed tuition increase was increased two percent (2%) for domestic students, four percent (4 %) for returning international students, and five percent (5%) for new international students. The vote was twelve to six (12 to 6) and the opposed were three (3) students, a professor, and a lawyer. There were a lot of protestors who protested this vote. It made for a pretty hectic and very disappointing

meeting, as the reason given by the governors were half-truths. As a response we suggest an open letter condemning the increase and acknowledging that we are aware it, with the help of the president.

## **6.2 Senate**

## **6.3 Other University Committees**

# **7. NEW BUSINESS**

## **7.1 Call for BCFS AGM Delegates**

Desjarlais stated that the BCFS Annual General Meeting would be occurring January 19<sup>th</sup>, Thursday, to January 22<sup>nd</sup>, Sunday, and it would be taking place in Vancouver. We are entitled to bring six (6) delegates to represent us or our Local 12. If anyone was interested in going email Desjarlais by December 16<sup>th</sup>, 2022, by 2pm. He would be attending as well bringing five (5) other delegates.

Ghevriya asked if Desjarlais would require whoever was going to have something prepared?

Desjarlais replied that we would do a meetup before the day gets started to prepare.

Ghevriya added do we think it was worth it for non-executives to go?

Cade recommended that non-executives attend.

Mindi asked if it was first come first serve? And whether it would be after the meeting?

Pashelka stated that the Students' Union encouraged Board members to go and meet other locals and see how other student unions worked.

Ouellet added to think of it like the BoD meetings, but at a larger scale.

## **7.2 Filling the Ad Hoc CRO Hiring Committee: Calls for one (1) executive Director, and up to two (2) non-executive Directors of the Board**

22/12/06.37

Pashelka/Bihani

Be it resolved that Asif be appointed to the Ad Hoc CRO Hiring Committee as the one (1) other Executive Director.

Asif motivated himself to be sit on the Ad Hoc CRO Hiring Committee as at his high school he used to help his principal hiring a CRO and DRO.

Desjarlais motivated his own nomination as he had been in the union for the past year and this year, and he had a lot of experience dealing with other elections, and he had experience with actual CRO and DRO from Canadian law, and he thought he could bring a different perspective to the table.

Desjarlais - 4

Asif - remaining

Carried

22/12/06.38

McGrail/Dwivedi

Be it resolved that Ghevriya be appointed to the Ad Hoc CRO Hiring Committee as a non-Executive Director of the Board.

McGrail voiced her support of Donaldson.

Ghevriya motivated herself to be on the committee, as she would love to learn more.

Desjarlais nominated Hora as she was an asset to his committee.

Hora motivated her nomination.

Donaldson motivated that this would be a great opportunity to get general experience.

Ghevriya -9

Twinkle-6

Hanna-8

Carried

22/12/06.39

Mindi/Desjarlais

Be it resolved that Donaldson be appointed to the Ad Hoc CRO Hiring Committee as a non-Executive Director of the Board.

Carried

### **7.3 Job Posting/Requirements for CRO**

This was what was posted during the By-election, created by reading through the SUO policies concerning the powers and duties of the CRO. The Board has the power to add additional requirements or take away superfluous requirements.

The CRO should:

- ❖ Be aware of the SUO Regulations and Bylaws, as well as the BC Societies Act
- ❖ Be capable of creating documents on common office programs, such as forms and ballots
- ❖ Be able to consult with the SUO external lawyer
- ❖ Be able to investigate complaints and their legitimacy as per the Bylaws and Regulations of the SUO
- ❖ Be able to make and follow a strict, tight schedule – time management skills
- ❖ Have an understanding privacy law (an asset)
- ❖ Be able to show that they can remain unbiased → experience with mediation
- ❖ Be experienced with policy making
- ❖ Be able to complete a full term leading up to and following an election or referenda
- ❖ Be experienced with working a federal, provincial, or municipal election (an asset)
- ❖ Be able to work with people who hold diametrically opposed opinions
- ❖ Be able to conduct fair and timely investigations as required
- ❖ Be able to work closely with the GM
- ❖ Be adept at reading comprehension – or an affinity for or experience with law

Desjarlais stated that they should scrap the “Be adept at reading comprehension – or an affinity for or experience with law” as they should know English.

Evans added we should remove it as it could be offensive.

The Board agreed that we should remove the last point.

McGrail asked if we decided the pay as this was a lot of responsibilities.

Evans replied the pay was set as it for set for the budget.

McGrail asked if they could clock hours during their understanding of the Regulations.

## **8. INFORMATION ITEMS**

### **8.1 BCFS Update from Faculty of Education Representative**

McGrail updated the Board on her meeting. She sat in it for eight to ten (8-10) hours and much of what was being discussed was difficult to connect to UBCO and the campaign.

Ghevriya asked about creating a collaboration, akin to SHAG from last year.

22/12/06.39

Pashelka/Bihani

Pashelka moved to amend the agenda by adding a point: “8.3 Next BOD Date” under “Information Items.”

Carried

### **8.2 Discussion about World Cup Viewing Events**

Asif updated on the events.

### **8.3 NEXT BOD DATE**

Pashelka asked if he should send out a doodle poll for deciding the next time or a new time for next term’s BoD meetings.

## **9. ADJOURNMENT**

Adjourned at 19:28