

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, June 20th, 2023, Zoom

Directors Present

President (meeting chair)	Cade Desjarlais
Vice-President External	Lakshay Karnwal
Vice President Finance and Administration	Osho Gnanasivam
Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Director-at-Large	Maziar Matin Panah
Director-at-Large	Twinkle Hora
College of Graduate Studies Representative	Anjali Desai
Faculty of Applied Science Representative	VACANT
Faculty of Arts and Social Sciences Representative	Georgia Mayhew
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	VACANT
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	VACANT
Faculty of Science Representative	Sunish Grover
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Finance Manager	Leanne Smailes
Communications & Marketing Manager	Becca Evans
Well Pub Manager	Michael Ouellet
Governance Coordinator	Cecily Qiu
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch

Staff Absent

Executive Coordinator	Sarah Speier
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/06/20.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/06/20.02

/

Be it resolved that the minutes of the meeting held on May 3rd, 2023 be adopted.

4. PRESENTATIONS

4.1 Budget Presentation

5. COMMITTEE BUSINESS

5.1 Executive Committee

23/06/20.03

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Be it resolved that the minutes of the meeting held on May 1st, 2023 be adopted.

23/06/20.04

/

Be it resolved that the minutes of the meeting held on May 29th, 2023 be adopted.

23/06/20.05

/

Be it resolved that the minutes of the meeting held on June 9th, 2023 be adopted.

5.2 Finance Committee

23/06/20.06

/

Be it resolved that the minutes of the meeting held on May 30th, 2023 be adopted.

5.3 Policy Committee

5.4 Campus Life Committee

23/06/20.07

/

Be it resolved that the minutes of the meeting held on May 19th, 2023 be adopted.

23/06/20.08

/

Be it resolved that Zeyad Elganainy be appointed to Campus Life Committee as a Student-at-Large.

5.5 Campaigns Committee

23/06/20.09

/

Be it resolved that the minutes of the meeting held on May 29th, 2023 be adopted.

5.6 Graduate Student Committee

23/06/20.10

/

Be it resolved that the minutes of the meeting held on May 30th, 2023 be adopted.

23/06/20.11

/

Be it resolved that the following students be appointed to Graduate Student Committee as Students-at-Large:

Continuing Members:

1. Dina Khrabsheh
2. Emily Comeau
3. Fatima Canales
4. Nibirh Jawad

New Members:

5. Satabdi Das
6. Alanna Shwed
7. Naeem Nadaee
8. Yazdanmehr Gordanpour

5.7 Oversight Committee

23/06/20.12

/

Be it resolved that the minutes of the meeting held on May 26th, 2023 be adopted.

23/06/20.13

/

Be it resolved that the May Executive Reports be adopted as attached.

23/06/20.14

/

Be it resolved that the minutes of the meeting held on June 15th, 2023 be adopted.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 Faculty Representative Appointment

23/06/20.15

/

Be it resolved that Abby Newman be appointed as Faculty of Management Representative.

Be it resolved that Rishan Pfaender be appointed as Faculty of Applied Science Representative.

8. DISCUSSION ITEMS

8.1 Directors Monthly Report

9. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, May 3rd, 2023, Penticton

Called to Order at 2:04pm

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
College of Graduate Studies Representative
Faculty of Applied Science Representative
Faculty of Arts and Social Sciences Representative
Faculty of Creative & Critical Studies Representative
Faculty of Education Representative
Faculty of Health & Social Development Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Maziar Matin Panah
Twinkle Hora
Anjali Desai
VACANT
Georgia Mayhew
Hanna Donaldson
VACANT
Grace Halpin
TBD - UBC election
TBD - UBC election

Directors Absent

Faculty of Management Representative
Faculty of Science Representative

Aryan Bawa
Sunish Grover

Staff Present

General Manager
Communications Manager
Well Manager

Jason Evans
Becca Evans
Michael Ouellet

Staff Absent

Governance Coordinator
Student Advocate
Membership Outreach Coordinator
Executive Coordinator
Finance Manager

Bri Fedoruk
Rachel Fortin
Izzy Rusch
Sarah Speier
Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

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2. APPOINTMENT OF A MINUTE TAKER AND ATTENDANCE TAKER

2.1 Call for Nominations from the Board

23/05/03.01

Hora/Matin Panah

Be it resolved that Michael Gauld be appointed the minute taker;

Be it further resolved that Michael Gauld be appointed the attendance taker for this meeting, May 3, 2023.

Carried

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/03.02

Gnanasivam/Mayhew

Be it resolved that the agenda be adopted.

Desjarlais explained that last evening he received a resignation letter from the Management Student Representative. He is seeking an amendment to add two motions to the Agenda under New Business.

Carried

4. COMMITTEE BUSINESS

4.1 Executive Committee

4.2 Finance Committee

a. Calls for nominations from the Board of Directors for:

- Up to two (2) additional Directors of the Board

Desai, Donaldson, Gill, Halpin motivated themselves for the two (2) open Finance Committee positions.

A secret ballot vote was administered by Desjarlais & Evans

23/05/03.03

Matin Panah/Donaldson

Be it resolved that Anjali Desai be appointed to the Finance Committee.

Carried

23/05/03.04

Donaldson/Gnanasivam

Be it resolved that Grace Halpin be appointed to the Finance Committee.

Carried

23/05/03.05

Desjarlais/Mehendiratta

Be it resolved that the ballots be destroyed by Evans

Carried

4.3 Policy Committee

a. Calls for nominations from the Board of Directors for:

- At least two (2) additional Directors of the Board

23/05/03.06

Halpin/Donaldson

Be it resolved that Darsh Alamchandani be appointed to the Policy Committee.

Carried

23/05/03.07

Karnwal/Hora

Be it resolved that Anjali Desai be appointed to the Policy Committee.

Carried

23/05/03.08

Mehendiratta/Gill

Be it resolved that Maziar Matin Panah be appointed to the Policy Committee.

Carried

b. Calls for nominations from the Membership of the Student's Union of the University of British Columbia, Okanagan for:

- At least one (1) Student-at-Large

23/05/03.09

Mehendiratta/Alamchandani

Be it resolved that the Students' Union of the University of British Columbia place a call for Student-at-Large applicants to sit on the SUO's Policy Committee.

Carried

4.4 Campus Life Committee

a. Calls for nominations from the Board of Directors for:

- At least three (3) additional Directors of the Board

23/05/03.10

Gill/Matin Panah

Be it resolved that Darsh Alamchandani be appointed to the Campus Life Committee.

Carried

23/05/03.11

Matin Panah/Karnwal

Be it resolved that Aryan Arora be appointed to the Campus Life Committee.

Carried

23/05/03.12

Halpin/Donaldson

Be it resolved that Georgia Mayhew be appointed to the Campus Life Committee.

Carried

23/05/03.13

Gill/Mehendiratta

Be it resolved that Osho Gnanasivam be appointed to the Campus Life Committee.

Carried

23/05/03.14

Matin Panah/Karnwal

Be it resolved that Twinkle Hora be appointed to the Campus Life Committee.

Carried

b. Calls for nominations from the Membership of the Student's Union of the University of British Columbia, Okanagan for:

- Up to nine (9) Student(s)-at-Large

23/05/03.15

Gill/Alamchandani

Be it resolved that the Students' Union of the University of British Columbia place a call for Student(s)-at-Large applicants to sit on the SUO's Campus Life Committee.

Carried

4.5 Campaigns Committee

a. Calls for nominations from the Board of Directors for:

- At least three (3) additional Directors of the Board

23/05/03.16

Karnwal/Desai

Be it resolved that Georgia Mayhew, Maziar Matin Panah, Hanna Donaldson, and Twinkle Hora be appointed to the Campaigns Committee.

Carried

b. Calls for nominations from the Membership of the Student's Union of the University of British Columbia, Okanagan for:

- Up to three (3) Student(s)-at-Large

23/05/03.17

Karnwal/Gnanasivam

Be it resolved that the Students' Union of the University of British Columbia place a call for Student(s)-at-Large applicants to sit on the SUO's Campaigns Committee.

Carried

4.6 Graduate Student Committee

23/05/03.18

Hora/ Matin Panah

Be it resolved that the Student-at-Large honoraria for the Graduate Student Committee meeting held April 13th, 2023 be disbursed as follows:

Fatima Canales	Student-at-Large	\$50
Anne Claret	Student-at-Large	\$50
Emily Comeau	Student-at-Large	\$50
Nibirh Jawad	Student-at-Large	\$50
Morgan King	Student-at-Large	\$50
Elizabeth Houghton	Student-at-Large	\$50
Dina Alkharabsheh	Student-at-Large	\$0

Carried

23/05/03.19

Desai/Hora

Be it resolved that the Students' Union of the University of British Columbia place a call for Student(s)-at-Large applicants to sit on the SUO's Graduate Student Committee. At least one (1) and up to nine (9) graduate Student(s)-at-Large.

Carried

4.7 Oversight Committee

a. Calls for nominations from the Board of Directors for:

- Up to three (3) non-executive Directors of the Board

Halpin, Arora, Donaldson, and Alamchandani motivated themselves.

23/05/03.20

Mayhew/Gill

Be it resolved that Grace Halpin, Aryan Arora, and Darsh Alamchandani be appointed to the Oversight Committee.

Carried

b. nominations from the Membership of the Student's Union of the University of British Columbia, Okanagan for:

- One (1) Student-at-Large

23/05/03.21

Alamchandani/Karnwal

Be it resolved that the Students' Union of the University of British Columbia place a call for Student-at-Large applicants to sit on the SUO's Oversight Committee.

Carried

4.8 Media Fund Committee

a. Striking the ad hoc Media Fund Committee:

23/05/03.22

Desai/Gill

Be it resolved that the ad hoc Media Fund Committee be struck for the SUO Board 2023-2024.

Carried

b. Calls for nominations from the Board of Directors for:

- One (1) member of the Board of Directors

23/05/03.23

Halpin/Matin Panah

Be it resolved that Grace Halpin be appointed to the Media Fund Committee.

Carried

4.9 Student Association Funding Committee

a. Striking the ad hoc Student Association Funding Committee

23/05/03.24

Desjarlais/Hora

Be it resolved that the ad hoc Student Association Funding Committee be struck for the SUO Board 2023-2024.

Carried

b. Calls for nominations from the Board of Directors for:

- One (1) Director-at-Large

23/05/03.25

Desjarlais/Mayhew

Be it resolved that Twinkle Hora be appointed to the Student Association Funding Committee.

Carried

4.10 Disciplinary Committee

a. Striking the ad hoc Disciplinary Committee

23/05/03.26

Desjarlais/Matin Panah

Be it resolved that the ad hoc Disciplinary Committee be struck for the SUO Board 2023-2024.

Carried

b. Calls for nominations from the Board of Directors for:

- Two (2) additional Directors of the Board

23/05/03.27

Desjarlais/Gnanasivam

Be it resolved that George Mayhew & Darsh Alamchandani be appointed to the Disciplinary Committee.

Carried

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. NEW BUSINESS

23/05/03.28

Alamchandani/Mayhew

Be it resolved that Lakshay Karnwal be appointed as the local representative of the British Columbia Federation of Students.

Carried

23/05/03.29

Desjarlais/Mehendiratta

Be it resolved that the resignation of the Management Student Representative be accepted.

Be it further resolved that the Students' Union of the University of British Columbia place a call for Management Student Representative applicants to sit on the SUO Board of Directors.

Desjarlais provided an update on the resignation of the Management Student Representative.

Halpin asked about the process behind appointments to the Board.

Carried

7. INFORMATION ITEMS

7.1 Next Board Meeting Date and Time:

Desjarlais provided updates on scheduling future summer meetings.

7.2 Please, Always Reference the Bylaws and Regulations: can be found on the SUO website, and is part of Directors' duties

Desjarlais provided an update on behalf of Fedoruk on general procedures

8. ADJOURNMENT

Desjarlais/Halpin

Be it resolved that the meeting adjourn.

Carried

Meeting Adjourned at 4:11pm

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, May 1st, 2023, UNC 133C

Called to Order at 1:34 pm

Directors Present

President

Vice-President Campus Life

Vice-President External

Vice-President Finance and Administration

Vice-President Internal

Cade Desjarlais

Uday Gill

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Directors Absent

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/01.01

Gnanasivam/Mehendiratta

Be it resolved that the agenda be adopted.

Carried

Evans/Gnanasivam

Be it resolve that StudentCare be added under New Business.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/05/01.02

Gnanasivam/Mehendiratta

Be it resolved that there are no previous minutes to be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 Welcome to the SUO Executive Committee

Desjarlais explained how the Exec Committee Meeting functions and the structure. Karnwal asked about the Committee structure and Desjarlais explained that Oreintation will explain that all.

4.2 BCFS Skills Symposium May 26th-28th

Desjarlais explained the BCFS Skills trip and encouraged the directors to go to the conference. Desjarlais asked that they send their availability by tomorrow.

Gnanasivam asked if he could send out an email outlining the details.

4.3 StudentCare

Desjarlais noted that this item falls at the same time as the Skills trip and should be not prioritized.

Evans agreed.

5. INFORMATION ITEMS

5.1 Next Executive Committee Meeting Date

Desjarlais shared how often the Exec Committee meets and will work with the Executives to set an ongoing meeting time.

5.2 Orientation Tomorrow

Desjarlais shared that Orientation in Penticton is tomorrow at the Lakeside Resort. Karnwal asked for an agenda of the event.

Mehendiratta asked about details regarding dress code.

Evans highlighted that this event will work as a starting point for our Executive Committee and Board of Directors.

5.3 Strategic Planning Session and Oversight Compliance

Evans shared that a Strategic Planning Session will be happening on June 12th, 2023.

Desjarlais spoke about how it is important to pay attention to rules and regulations, sharing that if there are ever any concerns, he and Evans are available to answer.

6. ADJOURNMENT

Meeting Adjourned at 2:09 pm

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, May 29th, 2023, UNC 133C

Called to order at 12:03 p.m.

Directors Present

President

Vice-President Campus Life

Vice-President External

Vice-President Finance and Administration

Vice-President Internal

Cade Desjarlais

Uday Gill

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Directors Absent

Staff Present

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/29.01

Gill/Gnanasivam

Be it resolved that the agenda be adopted.

Carried.

23/05/29.02

Desjarlais/Gill

Be it further resolved that the agenda be amended to add an in-camera session at the end of meeting.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/05/29.03

Gnanasivam/Gill

Be it resolved that the minutes of the meeting held on May 1st, 2023 be adopted.

Carried.

4. NEW BUSINESS

4.1 SUO Pub Management Terms of Reference (Schedule G attached)

23/05/29.04

Mehendiratta/Karnwal

Be it resolved that VP Campus Life and VP Finance & Administration be appointed to the SUO Pub Management Committee.

Carried.

5. INFORMATION ITEMS

5.1 DVC Meeting in June

Desjarlais explained the DVC monthly meetings.

6. IN CAMERA

23/05/29.05

Gill/Karnwal

Be it resolved the meeting be moved in-camera.

Carried

23/05/29.06

Desjarlais/Gnanasivam

Be it resolved the meeting be moved ex-camera.

Carried

7. ADJOURNMENT

Meeting adjourned at 12:36 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, June 9th, 2023, UNC 133C

Called to order 11:03 a.m.

Directors Present

President

Cade Desjarlais

Vice-President Campus Life

Uday Gill

Vice-President External

Lakshay Karnwal

Vice-President Finance and Administration

Osho Gnanasivam

Vice-President Internal

Shreyansh Mehendiratta

Directors Absent

Staff Present

Governance Coordinator

Cecily Qiu

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/06/09.01

Gnanasivam/Gill

Be it resolved that the agenda be adopted.

Carried.

23/06/09.02

Desjarlais/Gnanasivam

Be it resolved that 4.1 May Board of Directors Honoraria be removed from the agenda.

Desjarlais moved to remove 4.1 May Board of Directors Honoraria from the agenda. He explained that due to a miscommunication, the Board of Directors either had not submitted the monthly reports or submitted incomplete reports. Executives will clarify their expectation on the Board of Directors at the following Board of Directors meeting to be held on June 20. Desjarlais suggested they postpone the May Board of Directors Honoraria until the end of June; at that time the Board of Directors should submit May and June monthly reports and the honoraria for those two months will be disbursed at the same time. The motion passed with 4 votes in favor. Gnanasivam abstained from a vote.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/06/09.03

Gill/Gnanasivam

Be it resolved that the minutes of the meeting held on May 29th, 2023 be adopted.

Carried.

4. NEW BUSINESS

5. DISCUSSION ITEMS

5.1 Updates on Concert

Gill will try to get confirmation for the Concert from UBCO on June 21st when attending UBCO Safe Event Meeting. He is going to contact and meet sponsors next week.

5.2 CO-OP at SUO

Desjarlais is looking into creating a co-op position at SUO assisting Becca Evans in the communications and marketing area. Desjarlais and Jason Evans are still working on the job description and will see how SUO benefits from co-op program. Executives discussed the academic background and the potential training this co-op position may require.

5.3 Budget

5.3.1 Advocacy Budget Draft

Gnanasivam mentioned that his goal is to get the budget ready by June 30th. He was still working on the advocacy budget and asked Karnwal for the campaign budget plan. Desjarlais gave some ideas on event and campaign budgeting, and will share with Karnwal his initial campaigns draft from last year.

5.3.2 Conference Budget

Gnanasivam provided information on the Executives and Board of Directors conference budget. Desjarlais explained what this budget usually covers, and how this budget was spent last year. He proposed that they budget less toward conference and spend the money on different team-building events and activities this year. Desjarlais and Jason Evans will discuss and specify different types of activities they can do. Executives agreed to discuss more in the future.

5.4 Gym Membership Subsidy

Desjarlais presented two ways to subsidize gym membership based on communication with UBCO Recreation:

- 1) Free Monthly Gym Pass, which was promoted last year;
- 2) Recreation Free Coupon, which can be used in any events organized by UBCO Recreation.

After discussion, Executives decided to continue last year's promotion, but budget less towards the gym membership subsidy as last year the free gym passes we provided were not fully redeemed. Desjarlais will ask for a detailed report from UBCO Recreation for a long-term plan.

5.5 Swag Order

Desjarlais mentioned that last year they ordered a lot of swag for events. All Executives agree that giving away swag is a good incentive to engage students in the events. Gnanasivam pointed out the budget for swag covers all events planned for different committees, but there is no legislative process on how to give away the swag. In order to make sure all committees get the swag they need, Gnanasivam suggested that Executives who plan the events should have their own

budget for swag; and then collate the numbers and submit the total to Gnanasivam.

6. IN-CAMERA SESSION

23/06/09.04

Gnanasivam/ Mehendiratta

Be it resolved that the meeting be moved in-camera. [11:57 a.m.]

Carried.

23/06/09.05

Desjarlais/Gill

Be it resolved that the meeting be moved out of camera. [12:09 p.m.]

Carried.

7. ADJOURNMENT

The meeting adjourned at 12:09 p.m.

FINANCE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, May 30th, 2023, UNC 105 Boardroom

Called to Order at 12:13 p.m.

Committee Members Present

Vice President Finance and Administration

College of Graduate Students Representative

Faculty of Health & Social Development Student Representative
President

Osho Gnanasivam

Anjali Desai

Grace Halpin

Cade Desjarlais

Committee Members Absent

Staff Present

Finance Manager

General Manager

Leanne Smailes

Jason Evans

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/30.01

Halpin/Smailes

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/05/30.02

Desjarlais/Halpin

Be it resolved that there are no minutes of the previous meeting included in this agenda.

Carried

4. NEW BUSINESS

4.1 Introduction to Committee, Roles and Proceedings

Gnanasivam introduced the committee and highlighted the purpose of the Finance Committee. He asked for a minute taker. Desjarlais will be taking the minutes today.

4.2 Timeline for SUO Finance and operations

Gnanasivam and Smailes explained the process for budgeting and submitting the first draft at the June Board Meeting. The first draft will be rough because UBC is still producing final numbers for enrollment. Smailes emphasized the July 31st deadline for the committee recommending and approving the budget.

4.3 Draft Budget Discussion

Gnanasivam shared he is seeking projections from UBC about enrollment numbers and will be getting this information by the end of the week.

Smailes explained how students are charged.

Halpin asked what the final membership fee will be per student.

Gnanasivam is seeking budget information from the different committees and departments at the SUO.

The initial draft budget was reviewed by Gnanasivam and Smailes.

5. INFORMATION ITEMS

6. ADJOURNMENT

Meeting adjourned at 12:45 p.m.

CAMPUS LIFE COMMITTEE MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, May 19th, 2023, UNC 105 & Teams

Called to order at 9:15

Directors Present

Vice-President Internal
Vice-President Campus Life
Vice-President Finance & Administration
Director-at-Large
Director-at-Large
Faculty of Arts & Social Sciences Representative
Graduate Student Representative
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large
Student-at-Large

Shreyansh Mehendiratta
Uday Gill
Osho Gnanasivam
Aryan Arora
Darsh Alamchandani
Georgia Mayhew
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant

Directors Absent

Staff Present

Well Pub & Events Manager

Michael Ouellet

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2. ADOPTION OF AGENDA

23/19/05.01

Gnanasivam/Alamchandani

Be it resolved that the agenda be adopted

Carried.

3. NEW BUSINESS

3.1 Committee Formation

Ouellet informed the committee that there have been some changes and there are more spots open for student-at-large representative and the board is more than welcome to help recruit members to fill the open slots.

3.2 Frosh

Ouellet informed the committee that there is a FROSH which is an idea not a single event. Discussion was held about the possibilities of what the SUO may be able to hold during the first few weeks of the academic year.

3.3 Well Events

A discussion was held about possible events in the Well and the committee was encouraged to think up any ideas that they may have as the committee would like to have the first semester of events all laid out by August.

3.4 General Events

Another discussion was held explaining that the committee is also responsible for generating general events such as cookie decorating or pumpkin carving and to have ideas in the few coming meetings.

4. ADJOURNMENT

Adjourned at 9:54

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, May 29th, 2023, Zoom

Called to Order at 11:06 a.m.

Committee Members Present

President

Cade Desjarlais

Vice-President External

Lakshay Karnwal

Faculty of Arts & Social Sciences Student Representative

Georgia Mayhew

Director-at-Large Candidate

Twinkle Hora

Committee Members Absent

Faculty of Creative & Critical Studies Student Representative

Hanna Donaldson

Director-at-Large Candidate

Maziar Matin Panah

Staff Present

Students' Advocate

Rachel Fortin

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/29.01

Desjarlais/Mayhew

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There is no previous meeting minutes to be adopted.

4. NEW BUSINESS

4.1 APPOINT A TEMPORARY MINUTES TAKER

Desjarlais expressed that he could take minutes for the campaigns committee.

Fortin shared that she could be a secondary support for taking minutes.

23/05/29.02

Karnwal/Fortin

Be it resolved that Cade Desjarlais be appointed temporary minutes taker when a staff person is unavailable to do so.

Carried

4.2 QUICK INTRODUCTIONS

All the committee members introduced themselves.

Karnwal shared that he was excited that the members of the committee have sat on the Campaigns Committee prior.

4.3 EVALUATE PROMINENT CAMPAIGNS FROM PREVIOUS YEARS

Discuss a few previous campaigns from previous years and analyze the positives and negatives.

Hora stated that the exam survival kits was a successful initiative, and that the committee should consider running this campaign again.

Mayhew agreed with Hora. Mayhew felt that running campaigns oriented towards student needs is important, like the What the Park? Petition.

Karnwal highlighted steps required for doing a campaign.
Karnwal asked about previous BCFS campaigns.

4.4 RESEARCH FOR NEW CAMPAIGNS

Share ideas on how to research campaigns for the upcoming academic year.

Karnwal wanted to speak about his approach to begin some planning campaigns. He was in contact with the BCFS over the weekend about establishing some campaigns that the SUO can run. Karnwal wanted information from the BCFS about how other Locals implemented these campaigns.
Karnwal also is seeking to establish a data base with information.

Mayhew highlighted prior talks about running a mental health campaign. Mental health should be a priority for a campaign this year.

Karnwal wanted to develop some umbrella campaign ideas that could be bolstered by smaller tabling events.

5. ADJOURNMENT

Meeting adjourned at 11:43 p.m.

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Committee Meeting, May 30th, 2023, Zoom

Called to order at 6:05 p.m.

Committee Members Present

Graduate Student Representative
Executive
Student at Large
Student at Large

Anjali Desai
Uday Gill
Emily Comeau
Nibirh Jawad

Committee Members Absent

Student at Large

Dina Khrabshesh

Staff Present

Governance Coordinator

Cecily Qiu

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/30.01

Gill/Comeau

Be it resolved that the agenda be adopted.

Be it further resolved that the agenda be amended by postponing **4.5 Updates on Childcare advocacy** under New Business to the next Graduate Student Committee meeting.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/05/30.02

Gill/Comeau

Be it resolved that there is no previous meeting minutes to be adopted.

Carried.

4. NEW BUSINESS

4.1 Appointment of Secretary

23/05/30.03

Gill/Jawad

Be it resolved that Anjali be appointed the temporary Secretary of Graduate Students Committee.

Carried.

23/05/30.04

Gill/Jawad

Be it further resolved that the Secretary of Graduate Students Committee be re-appointed after new members are selected to Graduate Students Committee.

Carried

4.2 Introduction and Goal Setting 2023-2024

Comeau and Jawad addressed the goals as follows: graduate students advocacy;

relations improvement including the relation with union; GSS funding.

4.3 Weekly Graduate Coffee Chats

Comeau and Jawad pointed out the pending reimbursements and limited support during the summer months.

23/05/30.05

Comeau/Jawad

Be it resolved that Graduate Coffee Chats for the summer months be held every Wednesday.

Carried.

4.4 GSS updates

Comeau met with GSS on May 29, 2023. She interacted with the new GSS membership and mutually shared the initiatives being worked upon. GSS is currently advocating for housing security, stipends for course based Master's programs, guaranteed funding for graduate students.

5. INFORMATION ITEMS

6. ADJOURNMENT

Meeting adjourned at 6:39 p.m.

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, May 26th, 2023, Zoom

Called to order at 10:03 a.m.

Committee Members Present

Faculty of Health and Social Development Representative	Grace Halpin
Director-at-Large	Aryan Arora
Student-at-Large	TBD

Committee Members Absent

Director-at-Large	Darsh Alamchandani
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Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu (minute-taker)

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/05/26.01

Halpin/Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/05/26.02

Arora/Halpin

Be it resolved that there is no previous meeting minutes to be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 The Chair of Oversight Committee Selection

Evans called for nominations. Halpin and Arora motivated themselves. An open vote was administrated.

23/05/26.03

Evans/Arora

Be it resolved that Grace Halpin be appointed Chair of Oversight Committee.

Carried.

Evans elaborated the mandate, structure and responsibilities of Oversight Committee. Evans suggested that Arora be the committee secretary. Arora agreed.

4.2 Update on Student-at-Large Selection

A strong applicant was interviewed this week. Evans advised Halpin get to know this applicant. Halpin will attend future interviews for Oversight Committee SAL selection.

5. INFORMATION ITEMS

6. ADJOURNMENT

Meeting adjourned at 10:19 a.m.



SUO Executive Monthly Report

Name:

Cade Desjarlais

Report Month:

May

Outline the hours fulfilled for each week within the reporting month.

25 hours a week, remote work for May 5th -23rd. I also had to take several sick days as I was hospitalized with food poisoning...this time was made up over weekends.

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

- First executive meeting with the new team. Introductions and how Exec Committee works.
- Developed agendas for Exec meeting and board meeting
- Worked with Governance coordinator to facilitate smooth committee appointments process
- Provided input on Orientation to GM and helped to write the Orientation agenda
- First Board meeting of the year
- Orientation in Penticton
- Communication with new VPs to support and answer questions where needed
- Onboarding materials for alumni UBC advisory committee
- Campaigns committee meeting
- Finance Committee meeting
- Budget forecasting and planning for my particular budget lines
- Planning with GM on summer plans and priorities
- Meeting with Indigenous Advising to help coordinate Indigenous trainings and education for the board
- Meeting with SVPRO to help coordinate sexual violence prevention education and training for the board
- Planning out goals for the year and starting to piece together an action plan
- Advised on the development of the Health and Wellness budget for 2023/24
- Interview with City News on Grad Student Walkout.

https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKewjnz8KVtKD_AhVIMTQIHUG3A7EQFnoECAsQAQ&url=https%3A%2F%2Fvancouver.citynews.ca%2F2023%2F05%2F01%2Fbc-university-walkout-funding%2F&usg=AOvVaw0zuNOZKhFyikMw2F1NdPuS

- Transitioning banking details for signing authority requiring meetings at RBC and ValleyFirst

- Regular communication with GM about staffing concerns, internal questions, day-to-day operations. This will be a standing item on my report as HR is a key aspect of my portfolio. I recognize it is vague, yet it must be for the sake of internal operations and in-camera restrictions.

ACTIVITIES IN PROGRESS

- *Finding date for June Board meeting*
- *Strategic Planning*
- *Signing of StudentCare contract*
- *BUDGET 2023/24*
- *Establishing financial assistance for UPass holders*

ISSUES FOR IMMEDIATE ATTENTION

- *Creating Procedures and Policies Manual*
- *Creating bi-weekly meetings with Dale Mullings*
- *Follow up with CRO about referendum question*
- *Parking Meeting June 14th*

ACTIVITIES TO BE STARTED

- *Monthly Meetings with student associations*
- *Work with Lakshay and Becca on sponsors*

NOTES / OTHER

I think a gap in the reporting that I believe I will run into is how many of the tasks I am involved in require confidentiality and cannot be disclosed.



SUO Executive Monthly Report

Name: Uday Gill

Report Month: MAY

Outline the hours fulfilled for each week within the reporting month. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

- **SUO Board Orientation Penticton (2-4 May)**
- **Office hours (During Reset & Restart week)**
- **Email & desktop setup**
- **Staff interaction and more information about my new role**
- **Chaired the first campus life meeting**
- **2 Executive meetings**
- **SAL interview for Campus life Committee**
- **BCFS Skills Symposium (26-28 May)**
- **Suo pub management committee**
- ***Setting up agendas and preparing meeting materials***

ACTIVITIES IN PROGRESS

Preparation for the campus life action plan meeting



ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- Planning for Frosh
- Finalizing Calendar set up for the term

NOTES / OTHER

- .



SUO Executive Monthly Report

Name: Shreyansh Mehendiratta

Report Month: May 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- SUO Board Orientation Penticton (2-4 May)
- Office hours (During Reset & Restart week)
- Email & desktop setup
- Staff interaction and more information about my new role
- Assisted in setting agendas and preparing meeting materials
- 2 Executive meetings
- Campus-life committee meeting
- SAL interview for Policy Committee
- BCFS Skills Symposium (26-28 May)
- Reviewed the Student Union's policies and executive roles

ACTIVITIES IN PROGRESS

- Appointment of Student at Large's for the Policy Committee

ISSUES FOR IMMEDIATE ATTENTION

-



ACTIVITIES TO BE STARTED

-

NOTES / OTHER

-



SUO Executive Monthly Report

Name: Osho Gnanasivam

Report Month: MAY 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1: ~40 hours (orientation, meetings)

Week 2: ~15 hours (setting up IT stuff, reviewing common financial documents, meetings)

Week 3: ~50+ hours (BCFS skills symposium, meetings, budget draft prep)

Week 4: ~25 hours (Meetings with Leanne, meetings with other Executives, planning and preparing for campus life committee)

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

Week 2: I was still trying to figure out my time schedules and learning how to balance my full-time job and my executive duties. Also, the absence of Leanne made it difficult to cover much ground in financial duties.

ACTIVITIES COMPLETED THIS PERIOD

- SUO ORIENTATION (PENTICTON)
- BCFS SKILLS SYMPOSIUM
- FINANCE COMMITTEE MEETING (Introductory meeting, brief run-through of draft budget, future for the committee and timeline)
- CAMPUS LIFE COMMITTEE MEETING (Introductory meeting, discussion on events)
- EXECUTIVE MEETING
- ADMINISTRATIVE FINANCIAL DUTIES (Familiarizing with common forms that are to be reviewed weekly/bi-weekly, reaching out to various committees regarding draft budget, signing off financial documents)
- MEETING WITH UBCO VP ACADEMIC (Dr. Rehan Sadiq) regarding FTE enrolment number projection for the upcoming academic year, for more accuracy with the budget draft)
- MEETING WITH ASSOCIATE DIRECTOR, RESIDENCE LIFE (Steve Brodrick) regarding data collected over the past few years regarding campus events conducted by RAs, for predicting activity levels and ideas for Campus Life)
- REGULAR MEETINGS WITH LEANNE (Guiding me through my position and other essential information)

ACTIVITIES IN PROGRESS

- PREPARATION OF REZLIFE DATA FOR CAMPUS LIFE COMMITTEE MEETING [NEXT WEEK]
- MEETING WITH KUAN (INVESTMENT MANAGER) [NEXT WEEK]

ISSUES FOR IMMEDIATE ATTENTION

- LOOKING INTO STUDENTCARE REPORTS

ACTIVITIES TO BE STARTED

- REACHING OUT TO ALL COMMITTEES REQUIRING A BUDGET

NOTES / OTHER

- .

SUO Executive Monthly Report

Name:

Lakshay Karnwal

Report Month:

May

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

- Orientation Trip to Penticton (2nd- 4th of May)
- First Executive Meeting
- First Board Meeting
- First Campaigns Committee Meeting
- BCFS Skills Symposium (26th- 28th May)
- Executive Meeting
- Meeting with Saami Hafeez (Senate Caucus Representative)
- Meeting with Kathryn Douglas Campbell (*Projects and Administration Coordinator, Faculty of Health and Social Development*) and Rachel Fortin
- Meeting for BCFS Check-in and detailed explanation of BCFS Campaigns

ACTIVITIES IN PROGRESS

- *Research for deciding the campaigns for the year*
- *Preparing a draft of projects/initiatives for the year*

ISSUES FOR IMMEDIATE ATTENTION

- *n/a*

ACTIVITIES TO BE STARTED

- *Meeting with Kathryn Douglas Campbell, SVPRO representative and Rachel Fortin*



- *BC Provincial Budget 2024 proposal plan*

NOTES / OTHER

- *Spent significant time setting up suo email and communication channels on all devices.*
- *Spent time getting accustomed to Robert's Rules of Order, By-Laws and Regulations*
- *Spent time talking to staff to get a better understanding of the role and expectations*
- *Understood how to draft agendas for the meeting and other documentation procedures*

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting June 15th, 2023, Zoom

Called to order at 10:07am

Committee Members Present

Faculty of Health and Social Development Representative	Grace Halpin
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Student-at-Large	TBD

Staff Present

General Manager	Jason Evans
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1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/06/15.01

Alamchandani/Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/06/15.02

Evans/Arora

Be it resolved that minutes of the meeting held on May 26, 2023 be adopted.

Carried

4. NEW BUSINESS

4.1 May Executive Reports

Halpin briefly reviewed executive reports to ensure they were seen by all members. Halpin accounted that there was good depth and quality in all of the reports by the executives.

Evans accounted that considering it was early in the year, the reports were completed very well and that he was excited to see how they progress through the year.

Alamchandani and Arora agreed that the reports were thorough and well done.

5. UPDATES

5.1 Setting a standard for the reports

Halpin suggested that the committee provide the executives with an example of an excellent executive report so they have an idea of the quality and content that they need to provide. Halpin suggested that this could be done by compiling examples of old executive reports or creating a mock-up executive report.

Arora asked where old reports can be found; and recommendation to SUO website was suggested by Halpin and Evans.

5.2 Update on Student-at-Large Selection

Halpin updated that two interviews with student at large candidates would commence this upcoming week in a timely manner to have a student at large sit on the Oversight Committee by July.

5.3 Update on meeting with former Oversight Committee Chair

Meeting with former chair, Mcgrail, will occur soon to get advice and knowledge on how to most effectively progress with oversight.

5.4 Report due dates and reminders

Report due dates for the summer months are as follows:

June report due July 3rd

July report due August 8th

August report due September 5th

Halpin will remind the executives on the Friday before every report is due.

5.5 Next meeting date

Halpin suggested that meetings would happen between 5-10 days after reports are submitted by executives. Evans reminded the committee of the 48 hour grace period to keep this in mind for meeting dates.

6. ADJOURNMENT

23/06/15.03

Evans/Arora

Be it resolved that the meeting adjourn at 11:37 am.

Carried.