

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, September 12th, 2023, UNC105

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
Faculty of Creative & Critical Studies Representative
Faculty of Science Representative
Faculty of Applied Science Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Maziar Matin Panah
Georgia Mayhew
Jeffrey Tookey
Grace Halpin
Abby Newman
Hanna Donaldson
Sunish Grover
Rishan Pfaender
Anjali Desai
Isabella Bravo
Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager
Governance Coordinator
Membership Outreach Coordinator
Finance Manager
Well Pub Manager
Communications & Marketing Manager
Student Advocate
Food Security & Nutrition Manager

Jason Evans
Vacant
Izzy Rusch
Leanne Smailes
Michael Ouellet
Becca Evans
Rachel Fortin
Stephanie Patterson

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/12.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/12.02

/

Be it resolved that the minutes of the meeting held on August 17th, 2023 be adopted.

23/09/12.03

/

Be it resolved that the minutes of the emergency meeting held on August 29th, 2023 be adopted.

4. PRESENTATIONS

4.1 \$5 Smart Meals Campaign

5. COMMITTEE BUSINESS

5.1 Executive Committee

23/09/12.04

/

Be it resolved that the minutes of the meeting held on August 24th, 2023 be adopted.

5.2 Finance Committee

5.3 Policy Committee

5.4 Campus Life Committee

23/09/12.05

/

Be it resolved that the minutes of the meeting held on July 21st, 2023 be adopted.

5.5 Campaigns Committee

23/09/12.06

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Be it resolved that the minutes of the meeting held on August 25th, 2023 be adopted.

5.6 Graduate Student Committee

5.7 Oversight Committee

5.8 Media Fund Committee

23/09/12.07

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Be it resolved that the minutes of the meeting held on July 14th, 2023 be adopted.

5.9 Electoral Committee

23/09/12.08

/

Be it resolved that the minutes of the meeting held on September 11th, 2023 be adopted.

23/09/12.09

/

Be it resolved that the By-election and the Referendum vote shall take place on Wednesday, Thursday, and Friday, October 11, 12, and 13, 2023.

23/09/12.10

/

Be it resolved that the Nomination period for the 2023 By-election be opened on September 19, 2023, at 8 am, and closed on September 29, 2023, at 4 pm.

23/09/12.11

/

Be it resolved that the campaigning period begin on Tuesday, October 3, 2023, at 8 am, and closes at 11:59 pm on October 13, 2023.

23/09/12.12

/

Be it resolved that the All Candidate meeting be held on September 29, 2023, at 5 pm.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.1.1 Important policies that student leaders should know about

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 Resignation of Director

7.2 Student Association Ratification

23/09/12.13

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Be it resolved that the Philosophy, Politics and Economics Course Union be ratified as a student association.

23/09/12.14

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Be it resolved that the Sustainability Course Union be ratified as a student association.

23/09/12.15

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Be it resolved that the Enactus Club be ratified as a student association.

23/09/12.16

/

Be it resolved that the Black Student Association be ratified as a student association.

23/09/12.17

/

Be it resolved that the Coding Club be ratified as a student association.

23/09/12.18

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Be it resolved that the Disc Golf Club be ratified as a student association.

23/09/12.19

/

Be it resolved that the IP1 Social Club be ratified as a student association.

23/09/12.20

/

Be it resolved that the Badminton Club be ratified as a student association.

23/09/12.21

/

Be it resolved that the Coffees for Charity Club be ratified as a student association.

23/09/12.22

/

Be it resolved that the Parindey Dance Club be ratified as a student association.

8. INFORMATION ITEMS

8.1 Volunteering Expo/Frosh

9. IN CAMERA SESSION

10. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 17th, 2023, Zoom

Called to order at 4:03 p.m.

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
Faculty of Creative & Critical Studies Representative
Faculty of Science Representative

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Maziar Matin Panah
Georgia Mayhew
Jeffrey Tookey
Grace Halpin
Abby Newman
Hanna Donaldson
Sunish Grover

Directors Absent

Faculty of Applied Science Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Rishan Pfaender
Anjali Desai
Isabella Bravo
Salman Hafeez (Saami)

Staff Present

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

Staff Absent

Finance Manager
Well Pub Manager
Membership Outreach Coordinator
Communications & Marketing Manager
Student Advocate
Food Security & Nutrition Manager

Leanne Smailes
Michael Ouellet
Izzy Rusch
Becca Evans
Rachel Fortin
Stephanie Patterson

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

Desjarlais also recognized that the Westbank First Nation were experiencing a wild fire. There were emergency fundings available from UBCO for students impacted by the wildfire to help cover some of the evacuation cost.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/17.01

Donaldson/Matin Panah

Be it resolved that the agenda be adopted.

23/08/17.02

Gill/Gnanasivam

Be it resolved that the agenda be amended by adding a new session: 5.8 Media Fund Committee and adding an agenda item under this session:

Be it resolved that allocation of funds in the amount of \$64,379 be allocated to the Phoenix News as recommended by the Media Fund Committee.

Amendments carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/08/17.03

Matin Panah/Gill

Be it resolved that the minutes of the meeting held on July 18th, 2023 be adopted.

Carried.

4. PRESENTATIONS

5. COMMITTEE BUSINESS

5.1 Executive Committee

23/08/17.04

Matin Panah/Hora

Be it resolved that the minutes of the meeting held on July 17th, 2023 be adopted.

Carried.

23/08/17.05

Donaldson/Matin Panah

Be it resolved that the minutes of the meeting held on August 9th, 2023 be adopted.

Carried.

5.2 Finance Committee

23/08/17.06

Arora/Mayhew

Be it resolved that the minutes of the meeting held on July 26th, 2023 be adopted.
Carried.

23/08/17.07

Gill/Matin Panah

Be it resolved that the minutes of the meeting held on August 10th, 2023 be adopted.
Carried.

5.3 Policy Committee

23/08/17.08

Mehendiratta/Matin Panah

Be it resolved that Siya Gupta and Thanmay Gopal be appointed as Students-at-Large to Policy Committee.

Mehendiratta stated that both candidates have experience in policy. Siya Gupta was an SUO policy committee member last year. Thanmay Gopal had policy background at his high school.

Carried.

23/08/17.09

Mehendiratta/Alamchandani

Be it resolved that [Regulation VIII:1]:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "Course Union President" means the senior-most Executive officer of a Course Union;
- e. "Department" means any academic field available for study at the University;
- f. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- g. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

be amended by striking the point "d. 'Course Union President' means the senior-most Executive officer of a Course Union" and adding four new points, to be numbered as needed, so that [Regulation VIII:1] then reads:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "President" means the Executive Officer and primary contact of a Student Association;
- e. "VP Finance" means the Executive Officer responsible for the finances of the Student Association;
- f. "VP Events" means the Executive Officer who is the main contact for event planning;
- g. "Event" is any gathering of 2 members or more for the purpose of a meeting or social gathering in relation to the purpose of the specific Student Association;
- h. "Department" means any academic field available for study at the University;
- i. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- j. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

Mehendiratta stated that these explanations defined the roles better for clubs and associations, and would make the executives more accountable for their jobs. Desjarlais was in favor of these amendments, and he thought these would help them differentiate between the job responsibilities of each club.

Carried.

23/08/17.10

Mehendiratta/Tookey

Be it resolved that [Regulation VIII:9]:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least fifteen (15) Members in support of the proposed Student Association

be amended by adding the words "VP Finance and VP Events" after the point (b) "the name of the first President"; and replacing the words "fifteen (15) Members" under the point (e) with the words "thirty-two (32) Members who are currently attending UBCO", so that [Regulation VIII:9] then reads:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President, VP Finance, and VP Events ;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association

Desjarlais stated that this motion updated the language in the regulations.

Carried.

23/08/17.11

Mehendiratta/Gill

Be it resolved that [Regulation VIII:17]:

The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a. capital purchases;
- b. alcohol and illegal substances;
- c. wages such as but not limited to staff expenses and honorariums;
- d. fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e. direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f. off campus events held without prior approval through the Off-campus Event application request form; and/or
- g. events not insured through the SUO;
- h. lottery tickets and raffle tickets

be amended by rephrasing the sentence "The following Items are considered ineligible for purchase and reimbursement with SUO funding" as follows to alleviate confusion:

"Funding directly provided by SUO shall not be used for the following expenses";

and be amended by replacing the words under the point (h) "lottery tickets and raffle tickets" with the words "pre-paid gift cards."

So [Regulation VIII:17] then reads:

Funding directly provided by SUO shall not be used for the following expenses:

- a. capital purchases;
- b. alcohol and illegal substances;
- c. wages such as but not limited to staff expenses and honorariums;
- d. fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;

- e. direct contributions to external organizations activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f. off campus events held without prior approval through the Off-campus Event application request form;
- g. events not insured through the SUO; and/or
- h. pre-paid gift cards.

Desjarlais explained that it was a clarification and fixed the loophole for gift card use.
Carried.

23/08/17.12

Mehendiratta/Matin Panah

Be it resolved that [Regulation VIII:18]

Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement form and a Pre-Paid Gift Card Purchasing Record Form.

be removed as the reference is given in the previous policy.

Carried.

23/08/17.13

Mehendiratta/Matin Panah

Be it resolved that [Regulation VIII:20]

Starting August 1st of every year, all student Associations shall cease to receive support from the Student Union until:

- a. notifying the Student Union of their intent to maintain their Student Association status;
- b. submitting a Student Association renewal form to renew this status after July 1st; and
- c. maintaining a membership of a minimum of fifteen (15) members, excluding executives;
- d. Course Union may submit their renewal form starting May 1, once the course Union annual election has been carried out and ratified during Term 2.

be amended by adding the word "application" after the words "b. submitting a Student Association renewal"; replacing the word "fifteen (15)" with the word "thirty-two (32)" under the point (c); and removing the point (d) and adding the new policies as follows, to be numbered as needed:

- d. Total membership is 95% current registered UBCO students;
- e. Course Unions ratified before April 1, 2023, can renew each academic year with a minimum membership of three (3) executives and fifteen (15) members;

f. Course unions may submit their renewal application form starting May 1, once the Course Union annual election has been carried out and results confirmed by VP Internal or Membership Outreach Coordinator during Term 2.

So [Regulation VIII:20] then reads:

Starting August 1st of every year, all student Associations shall cease to receive support from the Student Union until:

- a. notifying the Student Union of their intent to maintain their Student Association status;
- b. submitting a Student Association renewal application form to renew this status after July 1st; and
- c. maintaining a membership of a minimum of thirty-two (32) members, excluding executives;
- d. Total membership is 95% current registered UBCO students;
- e. Course Unions ratified before April 1, 2023, can renew each academic year with a minimum membership of three (3) executives and fifteen (15) members;
- f. Course unions may submit their renewal application form starting May 1, once the Course Union annual election has been carried out and results confirmed by VP Internal or Membership Outreach Coordinator during Term 2.

Mehendiratta stated that those were also language clarifications in the regulations regarding the policy amendments. In the past, they had members that were not with good standing and not from the UBCO. They wanted to make sure the majority of the members are from UBCO. Those policies also clarified the renewal date.

Carried.

23/08/17.14

Mehendiratta/Gill

Be it resolved that [Regulation VIII:24]

A minimum of one (1) executive from each Student Association must attend Student Association Orientation and the All student association meetings to retain active status.

be rephrased as follows:

A minimum of one (1) signing executive officer from each Student Association must attend Student Association Orientation meetings in Term 1 and Term 2 to retain active status.

Desjarlais stated that the motion was an update in the language. It made Term 2 Orientation meeting explicit in the regulations.

Carried.

23/08/17.15

Mehendiratta/Newman

Be it resolved that the following new policy be added after [Regulation VIII:24] and numbered as needed, reading as such:

A Student Association must operate with a minimum financial balance of Zero (0) to have access to SUO Student Association Services.

Desjarlais explained that they had had student associations run in deficit or spent money outside of what they were allocated. The motion ensured that student associations would follow the guideline.

Carried.

23/08/17.16

Mehendiratta/Gill

Be it resolved that [Regulation VIII:33]

Signing authorities shall not be recognized until their name and information has been submitted to the Membership Outreach Coordinator. A Student association shall not receive funding until the Membership Outreach Coordinator confirms they have received a list of signing authorities.

be rephrased as follows:

Only current UBCO students with confirmed student numbers, whose names and information have been submitted to the Membership Outreach Coordinator, shall be recognized as signing authorities. Student Associations will only be eligible for funding once the Membership Outreach Coordinator confirms the receipt of the list of signing authorities.

Desjarlais explained that this was a clarification on the signing authorities.

Carried.

23/08/17.17

Mehendiratta/Tookey

Be it resolved that [Regulation VIII:38]

Every Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.

be amended by adding the word "SUO" after the word "Every" and before the word "Member", so [Regulation VIII:38] then reads:

Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.

Carried.

23/08/17.18

Mehendiratta/Donaldson

Be it resolved that [Regulation VIII:39]

Clubs may require a membership fee of up to thirty dollars (\$30). Any amount exceeding \$30 in membership must first be approved by the Executive Committee.

be rephrased as follows:

Clubs may require a membership fee of up to forty dollars (\$40). Any amount exceeding \$40 in membership must first be approved by motion in an SUO Executive Committee Meeting.

Desjarlais stated that they increased the fee that student associations and clubs could charge their members. Therefore, student associations and clubs could have extra funds for holding larger events.

Carried.

23/08/17.19

Mehendiratta/Newman

Be it resolved that [Regulation VIII:48] be amended by striking the word "to" after the word "shall" and before the word "advertise", and bracketing the number "10" and adding the word "ten" before the number "10", so [Regulation VIII:48] then reads:

Course Unions shall be required to hold an Annual General Meeting (AGM) once every Winter Term, and executives shall advertise to members at least ten (10) days in advance the location, date, agenda and time of this meeting.

Carried.

23/08/17.20

Mehendiratta/Newman

Be it resolved that [Regulation VIII:56]

A candidate may only run for one position within the Course Union executive team.

be rephrased as follows:

Each candidate must be a voting member under #46 of this regulation and may only run for one position within the Course Union Executive Council.

*[Regulation VIII:46]

Voting membership of a Course Union shall be available exclusively to every member undergraduate and graduate registered in a major and/or minor of the affiliated Department

Carried.

23/08/17.21

Mehendiratta/Newman

Be it resolved that [Regulation VIII:59]

"Every Course Union must elect a Course Union President, Treasurer, Secretary, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union."

be amended by striking the words "Treasurer, Secretary" and adding the words" VP Finance, VP Events", so [Regulation VIII:59] then reads:

Every Course Union must elect a Course Union President, VP Finance, VP Events, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union.

Desjarlais stated this motion was an update on terms in the regulations.

Carried.

23/08/17.22

Mehendiratta/Newman

Be it resolved that [Regulation VIII:60]

Executive members shall serve a twelve (12) month term.

be amended by adding the words "starting May 1 to April 30 for each year" after the word "term", so [Regulation VIII:60] then reads:

Executive members shall serve a twelve (12) month term starting May 1 to April 30 for each year.

Mehendiratta confirmed that the Executive members refer to the executive officers of student clubs and associations.

Carried.

23/08/17.23

Mehendiratta/Newman

Be it resolved that [Regulation III:36]

A credit card can be issued to one permanent Student Union staff member withstanding clause thirty-seven (37) of these regulations and in accordance with procedures established by the finance Manager and Executive Committee in consultation with the General Manager.

be amended by striking the word "one" and adding the word "two", so [Regulation III:36] then reads:

A credit card can be issued to two permanent Student Union staff members withstanding clause thirty-seven (37) of these regulations and in accordance with procedures established by the finance Manager and Executive Committee in consultation with the General Manager.

Desjarlais explained that last year they re-introduced an SUO credit card so that staff and student associations did not need to put SUO or student association expenses under their personal credit cards. That SUO credit card was limited to one staff member. Due to the changing circumstance of that staff member, and considering the flexibility of accessing the credit card, they decided to provide two staff members with the SUO credit card.

Carried.

5.4 Campus Life Committee

23/08/17.24

Gill/Matin Panah

Be it resolved that Shaurya Pachisia and Japnit Singh be appointed as Students-at-Large to Campus Life Committee.

Gill provided the motivation that Japnit Singh had involved in many events on campus and had executive experience in event planning; and Shaurya Pachisia had engaged in many clubs and also had experience in event planning.

Carried.

23/08/17.25

Gill/Hora

Be it resolved that the minutes of the meeting held on June 9th, 2023 be adopted.

Carried.

5.5 Campaigns Committee

23/08/17.26

Karnwal/Hora

Be it resolved that the minutes of the meeting held on July 27th, 2023 be adopted.

Carried.

23/08/17.27

Karnwal/Matin Panah

Be it resolved that Amalthea Schutt and Norimasa Musashi be appointed as Students-at-Large to Campaigns Committee.

Karnwal provided the motivation. Amalthea was passionate about the community building on campus and she wanted to get involved in the SUO. Norimasa Musashi had a lot of experience in clubs. He had led the Japanese Culture Club and he was also the president of Karate club. He was passionate about working on the food security and sustainability initiatives which were aligned with the goal of Campaigns Committee. Karnwal was glad to have them on board.

Carried.

23/08/17.28

Karnwal/Donaldson

Be it resolved that Jeffrey Tookey, Faculty of Education Representative, be appointed to Campaigns Committee.

Tookey introduced himself and stated that his goal was to get the Education Faculty more involved in the SUO. He saw the value of SUO and he believed that this position was important.

Carried.

5.6 Graduate Student Committee

23/08/17.29

Hora/Matin Panah

Be it resolved that the minutes of the meeting held on July 12th, 2023 be adopted.

Carried.

23/08/17.30

Matin Panah/Newman

Be it resolved that the July Honoraria for GSC Students-at-Large be disbursed as follows:

GSC: July		
Sr. No	Name of SAL	\$
1	Alanna Shwed	50
2	Dina Khrabshesh	0
3	Emily Comeau	50
4	Fatima Canales	50
5	Naeem Nadaee	0
6	Nibirh Jawad	50
7	Satabdi Das	50
8	Yazdanmehr Gordanpour	50
9	Hammad Ahmad	0

Carried.

5.7 Oversight Committee

23/08/17.31

Halpin/Matin Panah

Be it resolved that the minutes of the meeting held on August 14th, 2023 be adopted.

Carried.

23/08/17.32

Halpin/Matin Panah

Be it resolved that the July Executive Reports be adopted as attached.

Halpin stated that all the Executives submitted their reports on time and the reports were all well-done. They commended Karnwal for some of the work he had done, such as the sustainability and the \$4.99 Smart Meal.

Carried.

5.8 Media Fund Committee

23/08/17.33

Gill/Matin Panah

Be it resolved that allocation of funds in the amount of \$64,379 be allocated to the Phoenix News as recommended by the Media Fund Committee.

Gnanasivam stated that SUO collects a fee from students separately for the media fund and allocate the fund to any media organizations under the SUO. Phoenix News was the only media organization that they had at the moment. They decided to allocate this

amount to Phoenix News after many discussions with Madeline Grove, the Editor-in-Chief of the Phoenix. The allocation number this year was similar to the amount allocated last year. The Phoenix News had surplus from last year as well. During the Media Fund Committee meeting on July 14, Grove gave a presentation on how to use this fund and the allocation got approved at the meeting.

Desjarlais added that the reason why this allocation was not approved in the budget was that this was a separate fee and the recommendation on the allocation came through from the Media Fund Committee.

Carried.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 SUO 2023 Building Terms of Reference

23/08/17.34

Desjarlais/Grover

Be it resolved that the SUO 2023 Building Terms of Reference be adopted as attached.

Desjarlais provided the context and background for striking the Building Steering Committee. There was a Building Steering Committee last year; however, the recommendation from the committee did not get approved by the Board due to a variety of reasons. With the growth of student population these years, SUO and the entire campus of UBCO have been facing the space issue. They optimized the SUO space, and was looking for a sustainable way to address the space challenge. The purpose of this committee was to investigate the possible solutions for the SUO space concern. The solutions can be building a new building, renovating or extending current space. The committee was tasked with providing recommendations to the board after five months. At the meantime, the chair of the committee would provide the board members with monthly updates and meeting minutes to align with what were outlined in Objectives, Committee Composition, Responsibilities and Timeline.

The Terms of Reference outlined the committee composition. SUO President and General Manager would co-chair the meeting. There would be four other board members including the Executives selected by the board of directors to provide valuable insights. There would be three staff representatives, namely, Finance Manager, Project Manager and Communication Manager. The committee composition reflected a balance of students and staff in terms of voting and information seeking.

Carried.

7.2 Building Steering Committee

a. Striking the Building Steering Committee

23/08/17.35

Desjarlais/Gill

Be it resolved that the Building Steering Committee be struck for the SUO Board 2023-2024.

Desjarlais stated that as it was outlined under the Timeline, the committee would cease to exist after they provide the board with recommendations. The board could choose to re-strike the committee as needed in the future. Regarding the Terms of Reference, Desjarlais added that those terms could be changed through the recommendations from the committee or the board.

Carried.

b. Calls for nominations from the Board of Directors for:

- o Four (4) additional Directors of the Board, including Executives.

23/08/17.36

Desjarlais/Halpin

Be it resolved that Gnanasivam, Mehendiratta, Hora and Newman be appointed to the Building Steering Committee for 2023-2024.

Carried.

7.3 Referendum-New Student Recreation Facility Fee

23/08/17.37

Matin Panah/Halpin

Be it resolved that the following referendum question be adopted.

[Revision Date: March 28, 2023 (v.4)]

Do you support the Student Union of UBC Okanagan ("SUO") establishing a fee ("The Fee") to be used to pay for one-third of the cost of a student recreation facility at UBC Okanagan (the "Building"), plus the amount of financing those costs. This cost will be \$7,000,000. With borrowing costs included, the total cost to students for the Building is estimated to be \$8,418,471. The Building will provide gymnasiums, physical recreation and studio space to the campus. Details of the amount, collection and payment of the Fee are as follows:

1. Beginning in the 2023/2024 academic year, students will pay \$20.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$40.00 one academic year.
2. Beginning when the building is open in the 2025/2026 academic year, students will pay an additional fee of \$16.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$36.00 for each of Terms 1 and 2 of the Winter Session (for a total of \$72.00 each Winter Session), and \$9.00 for each of Terms 1 and 2 of the Summer Session (for a total of \$18.00 each Summer Session). Students will pay this fee for eight years (until 2032/2033).

Yes____ No____

If approved:

- o The Fee will not be levied until the UBC Board of Governors has given Board 1 capital project approval for the building project.

- o The fees collected between 2023/2024 and 2032/2033 academic years will be used to repay the amount borrowed from UBC, which will be equivalent to one third of the cost of the design, construction, furnishing, and outfitting with equipment of the Building.
- o The same fees will pay the interest charges assessed by and payable to UBC during the period it is repaid. They will also pay for the administrative charges assessed by UBC for managing the collection and remittance of the Fee.
- o The fees collected from academic year 2027/2028 to onwards will be used to finance a loan from UBC. These fees will continue to be levied until the SUO of UBC Okanagan has repaid the loan and interest on the loan.
- o The loan is anticipated to be paid by 2032/2033.
- o It is anticipated that breaking ground will happen fall 2024 and the project completed in fall 2025.
- o In the event the SUO Student Building project does not proceed for any reason, any fees already collected will be held with the SUO of UBC Okanagan until such delay is reconciled. The money already collected would go towards identifying students' physical and recreational health needs and constructing spaces to meet those needs. In this event, The Fee would halt after the 2024/2025 fee is collected. The fee would not proceed to the 2025/2026 increase.
- o The SUO of UBC Okanagan Board of Directors will establish a process and criteria for active members demonstrating financial need to apply for a full or partial refund on the new student society fee.

Desjarlais stated that last year SUO received the petition from students which met the petition process to hold a referendum. The petition asked them to charge students a fee to pay a portion of the new recreation building. Desjarlais provided a brief introduction on the location and facilities of the new building. The referendum had been activated. And this motion was asking for an approval on the referendum question as SUO was legally obligated to hold the referendum. The date for the referendum would be decided at a later time, and should be aligned with the SUO By-Election. In the future board meetings, they could decide whether or not SUO would support this campaign. Evans added that SUO had been petitioned by a percentage of student population, which automatically triggered the referendum. SUO membership had mandated them to run the referendum and they were doing the formality to ensure they follow the SUO procedure.

Gnanasivam asked if the building details such as models and dimension are available to students by the time of referendum. Desjarlais explained that the details regarding the dimension and size would not be ready until students commit. As far as Desjarlais was aware, the new building would include two courts, which would double the size of the current gymnasium space. The studio space in the gym would be moved to the new building so that the space in Hanger could be expanded. The building would also include the team room and locker room to support athletic department. There would be more space for recreational use. Halpin expressed her support to the new building. She believed that there were some pictures and data available to students and she could look into this information. Halpin also pointed out that Vancouver campus has a separate athletic recreational center; and with the new building on the Okanagan campus, it would allow athletes to move out of the current recreational facilities and bring changes to the current recreational facilities. Karnwal asked if the amount of cost was decided by SUO or it came from the UBCO communication. Desjarlais replied that they were consulted last year for

the contribution amount, and also this number (\$7,000,000) was provided in the petition. Karnwal wondered that the amount of cost would change in the future. Desjarlais stated that the number might change but it could only get lower. Desjarlais also mentioned that the recreational space does not get any fundings from the government. Halpin explained the tiered fees students would be charged. Evans added that the fee would not be collected until the UBC Board of Governors proves the project.

Carried.

7.4 Electoral Committee

a. Striking the Electoral Committee

23/08/17.38

Gill/Halpin

Be it resolved that the Electoral Committee be struck for the SUO Board 2023-2024.

[Regulation I: 85]

The Committee Members shall consist of the:

- a. Chief Returning Officer;
- b. Up to two Deputy Returning Officers;
- c. General Manager; and
- d. Advocacy Governance Coordinator; and
- e. Project Manager as a non-voting, advisory member.

Carried.

8. DISCUSSION ITEMS

9. ADJOURNMENT

The board meeting was recessed at 5:29 p.m. It was called back to order at 5:32 p.m. to discuss the amended agenda item: 5.8 Media Fund Committee. Nine board of directors remained at the meeting, which reached the quorum of the meeting. The nine members were Cade Desjarlais, Lakshay Karnwal, Osho Gnanasivam, Shreyansh Mehendiratta, Uday Gill, Maziar Matin Panah, Abby Newman, Grace Halpin and Hanna Donaldson. The meeting was adjourned at 5:37 p.m.

EMERGENCY BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 29th, 2023, Teams

Called to order at 11:35 a.m.

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
College of Graduate Studies Representative
Faculty of Science Representative

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Maziar Matin Panah
Georgia Mayhew
Jeffrey Tookey
Grace Halpin
Abby Newman
Anjali Desai
Sunish Grover

Directors Absent

Faculty of Creative & Critical Studies Representative
Faculty of Applied Science Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Hanna Donaldson
Rishan Pfaender
Isabella Bravo
Salman Hafeez (Saami)

Staff Present

Staff Absent

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/29.01

Hora/Karnwal

Be it resolved that the agenda be adopted.

Carried.

3. COMMITTEE BUSINESS

4. NEW BUSINESS

4.1 Accommodations for Student Groups (Clubs etc.)

23/08/29.02

Mehendiratta/Gnanasivam

Be it resolved that the renewal deadline of student associations and clubs be extended until 11:59pm (PDT) of September 13th, 2023 due to the current wildfire situation in the Okanagan area.

Carried.

Mehendiratta explained that this motion was to ensure all students have an opportunity to renew their clubs and have a reasonable amount of time to do so. The wildfire had pushed SUO business back one week and this would help ensure SUO stay on a proper timeline. Grover asked about Create and Expo. Desjarlais stated that the dates of these would be known soon.

23/08/29.03

Mehendiratta/Mayhew

Be it resolved that the Visual Arts Course Union (VACU) be given temporary access to their course union funds to process the expense reimbursements related to their spendings from the 2022-23.

Carried.

Mehendiratta provided the context and the reason behind this motion. He shared that because the Treasurer was late with their expense reimbursements, an extension needed to be granted so club members could be rightfully reimbursed.

4.2 Referendum Business

23/08/29.04

Desjarlais/Karnwal

Be it resolved that the SUO of UBC and the Board of Directors campaign in favour of passing the Recreation Expansion Referendum question.
Carried.

Desjarlais shared that the SUO could determine whether or not they would like to support a particular referendum question. Desjarlais encouraged the directors to support the question and campaign in favour yet opened the floor for discussion highlighting that directors may take a neutral stance or opposing position.

Gnanasivam shared he would remain neutral in the matter.

Karnwal shared this sentiment but still wanted to support the motion.

Halpin advocated that the SUO support the referendum. She cited her work in recreation and the Hangar as experience in the matter agreeing there is a strong need for more recreation space.

Desjarlais further explained that any recreation projects must be driven by students.

Newman expressed this would be a good win for the SUO and believed we can target key stakeholders in the student population.

Gnanasivam asked about opting out of the fee if a student cannot afford the fee. Desjarlais pointed him a provision in the question outlining that an opt out is possible should a student face financial need.

Halpin reiterated that the gym facility was much too small for a campus of our size with sports team of high caliber.

23/08/29.05

Desjarlais/Halpin

Be it resolved that the referendum approved by the Board of Directors at the direction of the President and the CRO be held in conjunction with the Fall By-Elections as determined by the Electoral Committee.

Carried.

Desjarlais shared that he was not certain this motion was necessary yet wanted to cover all bases to ensure the referendum timeline can operate smoothly.

5. DISCUSSION ITEMS

5.1 Wildfire Update and SUO Response

Desjarlais spoke of his work in response to the wildfire, sharing hundreds of students had applied for financial assistance from the UBC Emergency Fund. He highlighted that the Executive Committee had reallocated ten-thousand dollars (\$10,000) to the fund. Students would be able to make their way back to campus when it is safe.

6. ADJOURNMENT AT 12:04 PM

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Meeting, August 24th, 2023, Team

Called to order at 11:35 a.m.

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

Directors Absent

Staff Present

Governance Coordinator

Cecily Qiu

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/24.01

Gill/Gnanasivam

Be it resolved that the agenda be adopted.

23/08/24.02

Mehendiratta/Karnwal

Be it resolved that a new agenda item regarding the delay of ratification and Orientation of student associations be added under the New Business.

Mehendiratta stated that due to the wildfire situation, some students may not be able to arrive on campus on time. They decided to extend the deadline for the ratification of the student associations and delay the Orientation.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/08/24.03

Gill/Karnwal

Be it resolved that the minutes from the meeting held on August 9th, 2023 be adopted.

Carried.

23/08/24.04

Karnwal/Mehendiratta

Be it resolved that the minutes from the Emergency meeting held on August 21st, 2023 be adopted.

Carried.

4. NEW BUSINESS

4.1 Director Honoraria

23/08/24.05

Gnanasivam/Karnwal

Be it resolved that the July Honoraria for Board of Directors be disbursed as follows:

July Honoraria

Name	Title	%
Alamchandani, Darsh	Director-at-Large	100
Arora, Aryan	Director-at-Large	100
Desai, Anjali	College of Graduate Studies Representative	100
Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100
Grover, Sunish	Faculty of Science Representative	100
Halpin, Grace	Faculty of Health & Social Development Representative	100
Hora, Twinkle	Director-at-Large	100
Tookey, Jeffrey	Faculty of Education Representative	0
Matin Panah, Maziar	Director-at-Large	100
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100
Newman, Abby	Faculty of Management Representative	100
Pfaender, Rishan	Faculty of Applied Sciences Representative	100

Carried.

4.2 September 6th Retreat

Desjarlais informed the other Executives that Retreat was postponed. He suggested that the Executives maintain available from September 10th to 12th as it would be the time for Budget one-on-one, during which UBC budget for the year would be presented and more information would be introduced. They should receive the meeting invitation soon.

4.3 Delay of Ratification and Orientation of student associations

Mehendiratta stated the deadline for the ratification of student associations is by the first week of September. However, due to the wildfire, students might not be able to arrive at school on time. They decided to extend the renewal deadline for student associations until September 13th. Subsequently, they would delay the Orientation until September 16th. Gnanasivam added that they were not able to reserve space for the Expo due to the new booking system at the moment. It would be hard to finalize the date without any space booked. Gnanasivam also mentioned that Rusch would not have any assistant helping her with ratification

and space booking for the first few weeks of September as Kayla Schuster would be working at the bookstore. Desjarlais stated that he would call for an emergency board meeting to adopt those changes. Also, the emergency board meeting would allow staff to bring up motions due to any wildfire concerns.

5. INFORMATION ITEMS

6. ADJOURNMENT

Meeting was adjourned at 11:50 a.m.

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, July 21st, 2023, [UNC 105 Boardroom & Teams]

Directors Present

Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Vice-President Finance & Administration	Osho Gnanasivam
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Director-at-Large	Twinkle Hora
Director-at-Large	Sunish Grover
Faculty of Arts & Social Sciences Representative	Rishan Pfaender
Student-at-Large	Georgia Mayhew
Student-at-Large	Myrium Su
Student-at-Large	Uday Wirk
Student-at-Large	Satabdi Das
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant

Directors Absent

Graduate Student Representative	Anjali Desai
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Staff Present

Well Pub & Events Manager	Michael Ouellet
Membership & Outreach Coordinator	Izzy Rusch
Communications Manager	Becca Evams

1. ACKNOWLEDGEMENT OF TERRITORY 10:12

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

21/07/21.01

Gnanasivam/Arora

Be it resolved that the agenda be adopted

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/07/21.02

Mhendiratta/Gnanasivam

Be it resolved that the Campus Life Committee Meeting minutes from June 9th 2023 be adopted

Carried

4. OLD BUSINESS

4.1 Outdoor Movie

Gnanasivam and Gill will update next meeting

4.2 Frosh

Negotiations are still underway

4.3 Well Events

The discussion revolved around Bollywood events, music bingo, trivias, karaoke and wings nights. The committee was informed so think of more ideas and that they would also be involved in hosting some of these nights.

4.4 General Events

The discussion circulated around slipe and slide, smash the stigma, megicians and mentalists, stand up comedy and paint nights. Rusch will provide an update for expo at the next meeting.

5. NEW BUSINESS

ADJOURNMENT 10:52

CAMPAIGNS COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, August 25th, 2023, Zoom

Called to Order at 2:05 PM

Committee Members Present

Vice-President External	Lakshay Karnwal
Director-at-Large	Maziar Matin Panah
Director-at-Large	Twinkle Hora
Faculty of Applied Science Student Representative	Rishan Pfaender
Faculty of Arts & Social Sciences Student Representative	Georgia Mayhew
Student-At-Large	Norimasa Musashi
Student-At-Large (Graduate Student Representative)	Yazdanmehr Gordoanpur

Committee Members Absent

Faculty of Creative & Critical Studies Student Representative Candidate	Hanna Donaldson
Faculty of Education Representative	Jeffrey Tookey
President	Cade Desjarlais
Student-At-Large	Amalthea Schutt

Staff Present

Students' Advocate	Rachel Fortin
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Invited

Communications Manager	Becca Evans
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/25.01

Be it resolved that the agenda be adopted.

Be it resolved that an additional discussion item, 6.3 Student Research, be added.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/08/25.02

Manah Patin/Pfaender

Be it resolved that the minutes of the meeting held on July 27th, 2023 be adopted.

Carried.

4. OLD BUSINESS

5. NEW BUSINESS

5.1 Introduction of new member

- New committee member appointment
 - Karnwal introduced new members Jeffery Tookey and Norimasa Musashi. Norisama provided a brief introduction of himself.

5.2 Committee Goals and Expectations

- State the defined goals of the committee
 - Karnwal outlined the main expectations of the committee regarding communication. Karnwal demonstrated how to use Microsoft Teams, where to access previous meeting minutes and how to access relevant documents for upcoming campaigns. Musashi asked if he was on the Teams channel, to which Karnwal said he was not, but Karnwal will add him once his Microsoft email is set up.
 - Action Item: Send Karnwal Student Microsoft email to be added to the Teams channel
- Communication and role expectations
 - Karnwal briefly discussed topics of the last meetings and highlighted his three main pillars for campaigns this year, mental health, food security and sustainability. Karnwal encouraged committee members to bring forward any other ideas to the committee to work on throughout the year.

5.3 Start of \$4.99 Smart Meals campaign

- Overall progress of the campaign planning

- Karnwal provided an update on the \$4.99 Smart Meals campaign. Karnwal explained that on Wednesday of each week, each partnering SUO restaurant will offer a \$4.99 meal to students. Karnwal stated that in negotiations with these businesses, it is necessary that the meals must be plant-based, healthy and filling for students. Karnwal highlighted the dates this program will run for each month and explained that the program will be available twice a week for the month of December. Karnwal explained that the subsidy cost has increased from \$4.00 to \$5.00. Pfaender asked about offering a meat option for students who don't want a plant-based meal. Karnwal explained that the goal of this campaign was to give an affordable option and promote a planet friendly meal. By offering a meat option, this could take away from the sustainability aspect. Karnwal and Pfaender discussed offering additions that students can choose from that are not subsidized.
- Action Item: Review documents regarding \$4.99 SMART Meals.
- Distribution and Communication plan - in progress with Becca
 - Karnwal explained that he has been working with Evans on marketing strategies for this campaigns. Karnwal mentioned that he had been in touch with some alumni students that had run a plant-forward initiative years prior. This initiative already has an Instagram account and a larger following. Karnwal explained that he wants to re-launch that account as a platform for the \$4.99 Smart Meals campaign. Karnwal stated that he is going to attach the distribution plan in the Teams channel for members to review.
 - Action Item: Review distribution plan document.
- Campaign Committees involvement (Tabling, survey gathering)
 - Karnwal stated the importance of creating awareness about this campaign and how tabling can be an effective strategy. Karnwal stated he was going to put together a schedule for committee members to slot themselves in where they see fit.

5.4 Appointment of OER Award Working Committee representative

- Reached out to have SUO representative on the OERAWC
 - More information is attached for reference. Karnwal stated that a member of the OER Award Working Committee reached out seeking a SUO member to sit on the committee. Karnwal referenced the document attached for information about this committee, explained what the committee does and the role of the representative that sits on this committee. Karnwal stated that Donaldson had interest in being appointed to this committee but opened the floor to other members, should they also want to be considered. Karnwal read Donaldson's motivation out loud to the committee.

Gordoanpur/Hora

Be it resolved that the Campaigns committee needs to appoint a representative for the OER Award Working Committee.

Be it resolved Hanna Donaldson be appointed as the representative of the SUO for the OER Award Working Committee.

Carried.

6. DISCUSSION ITEM

6.1 AD-HOC Student Workers Committee – Yazdan

- Gordoanpur provided a motivation for instating an AD-HOC Student Workers Committee. Gordoanpur explained that over 600 students work at the university in a variety of roles and are represented by the labour union BCGU (British Columbia General Employment Union). Gordoanpur explained that every 3 years, all staff on campus vote for a bargaining committee who is in charge of evaluating employment agreements and negotiating terms for the next 3 year period. Gordoanpur stated that in this process, Student Workers are often the least represented group among these employees. Gordoanpur explained that instating an AD-HOC Student Workers Committee would help reduce the gaps in these agreements. Roles of the committee would include reading collective agreements of other universities, examine UBCO's collective agreement, make policy recommendations to the BCGU, advocate for student workers, organizing student workers to vote for/against the collective agreement and strategize for the unionization of student workers who are not unionized yet (ex. Research assistants and work-study students). Gordoanpur aimed for the committee to run for the 3 year term and then re-evaluate the necessity and effectiveness of this committee. Karnwal encouraged Gordoanpur to post his presentation to the teams channel and encouraged committee members to reach out with any questions.

6.2 Reached out by Local Activist Group – previous meeting

- More information is attached for reference. Kanrwal explained a local activist reached out with ideas for events on campus that raise awareness and to invite discussion about the contributing factors to anti-LGBTQ+ bigotry, and to consider constructive, community-driven solutions. Karnwal encouraged committee members to think about campaigns that could align with this group and how to best represent these ideas.
- Action Item: Review information attached regarding this Local Activist Group.

6.3 Student Research

- Matin Panah explained that he and Hora have been discussing engaging in research into the effectiveness of some UBCO policies. For example, Matin Panah explained that when looking into Canvas Policies that were provided by the Student Senate, there are no regulations of deadlines for all professors. Matin Panah highlighted planning and performing points for engaging in research and will attach his presentation to the Teams channel. Karnwal asked Matin Panah to attach a written motivation for other members to see the purpose behind this research and potentially get involved.

7. ADJOURNMENT

Matin Panah/Karnwal

Be it resolved the meeting be adjourned at 3:18 pm.

Carried.

MEDIA FUND COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Media Fund Committee Meeting, July 14, 2023, Zoom

Called to Order 5:07 pm

Committee Members Present

Vice-President Campus Life (meeting chair)

Vice-President Internal

Phoenix News Representative

Uday Gill

Shreyansh Mehendiratta

Maddi Grove

Committee Members Absent

Grace Halpin

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

23/07/14.01

Grove/ Mehendiratta

Be it resolved that the agenda be adopted.

Carried.

3. NEW BUSINESS

3.1 Phoenix Presentation

Grove presented the phoenix plan for the academic year 2023-24 and the budget. She gave a detailed description about where and how the funds were being allocated and explained the plans for phoenix throughout the year. Mehendiratta asked for detailed breakdown of the allocations and further inquired about different aspects of the phoenix. Grove informed about the hiring process as well as the sponsorships Phoenix plans to do for the year. Gill and Mehendiratta approved the budget for the media fund committee.

4. ADJOURNMENT

Adjourned at 6:10.

ELECTORAL COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, September 11th, 2023, UNC 133C

Committee Members Present

General Manager (Chair)
Chief Returning Officer
Deputy Returning Officer
9:25am
Governance Coordinator
Students' Advocate
Project Manager

Jason Evans
Dana Penney
Isabella Bravo Arrived at

Cecily Qiu
Rachel Fortin
Aaron White

Committee Members Absent

MEETING OBJECTIVES: DISCUSS AND VOTE ON KEY MOTIONS RELATED TO THE UPCOMING BY-ELECTION AND REFERENDUM.

1. CALL TO ORDER (9:11A.M.)

THE CHAIRPERSON CALLS THE MEETING TO ORDER AND WELCOMES ALL ATTENDEES.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/11.01

Fortin/Penny

Be it resolved that the agenda be adopted.

Motion Carried

3. Adoption of Minutes from Previous Meetings

Penny/Fortin

Be it resolved that the minutes from April be adopted.

Motion Carried.

4. New Business – Motions and Discussions

a. By-election and Referendum Date

23/09/11.02

Penny/Qiu

Proposed Resolution: Be it resolved that the By-election and the Referendum vote shall take place on Thursday, October 12, 2023.

White mentioned that we have not yet received confirmation from Vancouver, but correspondence was sent on Friday, September 8, 2023, and we are awaiting confirmation.

During the discussion, Evans inquired about any potential issues with the chosen dates. White inquired if the wording of the question is finalized, and raised a concern about the fee collection dates, which need to be double-checked to ensure clarity. The committee is seeking clarification on whether the collection dates are for this September or the next.

Evans expressed his understanding that this should not be an issue since the questions were formulated to ensure the referendum was held this fall.

To encourage greater participation in the referendum, Evans proposed extending the voting period. This led to a discussion regarding the regulations stipulating the timeframe for the by-election. White pointed out that elections must be held between September 15 and October 15, with results expected on October 16 this year.

Amended Resolution: Evans/Penny

Be it resolved that the By-election and the Referendum vote shall take place on Wednesday, Thursday, and Friday, October 11, 12, and 13, 2023."

The motion carried.

b. Nomination Period

23/09/11.03

Penny/Qiu

Be it resolved that the Nomination period for the 2023 By-election be opened on September 19, 2023 at 8am, and closed on October 2, 2023 at 4pm.

Motion Carried

c. Campaigning Period

23/09/11.04

Fortin/Bravo

Be it resolved that the campaigning period begins on Tuesday, October 3, 2023 at 8am and closed at 11:59pm on the 13 of October.

Motion Carried

d. All Candidate Meeting

23/09/11.05

Fortin/Penny

Be it resolved that the All Candidate meeting be held on October 2, 2023, at 5 pm

Rachel pointed out that October 2nd would be a State holiday and suggested amending the previous motion regarding the close of Nomination Day to align with the All Candidate meeting.

New Resolution: Penny/Fortin

Be it resolved that the motion previously adopted regarding the close of nominations be amended due to the fact that October 2nd will be celebrated as a public holiday. The new close of Nomination Day shall be changed to September 29, 2023, at 4 pm.

There was no discussion, and the motion was carried.

Evans/Penny **Be it resolved that October 2, 2023, be replaced with September 29, 2023, for the All Candidate Meeting**

No discussion.

Motion was carried.

3. ADDITIONAL MATTERS (9:45 A.M.)

Positions available in the by-election:

- Faculty of Management
- Faculty of Applied Science
- Faculty of Education
- Director at Large

White will have all documents ready by the 14th, and the CRO will have a few days to review the documents before they are launched next week.

Evans announced that Dana's last day as CRO will be Friday, September 15, but we are committed to ensuring the elections run smoothly.

4. ACTION ITEMS AND NEXT STEPS (9:55 A.M.)

a. Summary of decisions made during the meeting

5. ADJOURNMENT (10:02 A.M.)

10:02 AM. AJOURNED.