

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 10th, 2023, UNC105

Directors Present

President (meeting chair)	Cade Desjarlais
Vice-President External	Lakshay Karnwal
Vice President Finance and Administration	Osho Gnanasivam
Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Director-at-Large	Twinkle Hora
Faculty of Arts and Social Sciences Representative	Georgia Mayhew
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Abby Newman
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Science Representative	Sunish Grover
Faculty of Applied Science Representative	Rishan Pfaender
Faculty of Education Representative	Jeffrey Tookey
College of Graduate Studies Representative	Anjali Desai
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Well Pub Manager	Michael Ouellet
Memership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson
Governance Coordinator	Cecily Qiu

Staff Absent

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/10.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/10.02

/

Be it resolved that the minutes of the meeting held on September 12th, 2023 be adopted.

23/10/10.03

/

Be it resolved that the minutes of the emergency meeting held on September 27th, 2023 be adopted.

4. COMMITTEE BUSINESS

4.1 Executive Committee

23/10/10.04

/

Be it resolved that the minutes of the meeting held on September 11th, 2023 be adopted.

23/10/10.05

/

Be it resolved that the minutes of the meeting held on September 25th, 2023 be adopted.

4.2 Finance Committee

23/10/10.06

/

Be it resolved that the minutes of the meeting held on September 21st, 2023 be adopted.

4.3 Policy Committee

4.4 Campus Life Committee

23/10/10.07

/

Be it resolved that the minutes of the meeting held on August 30th, 2023 be adopted.

4.5 Campaigns Committee

23/10/10.08

/

Be it resolved that the minutes of the meeting held on September 27th, 2023 be adopted.

4.6 Graduate Student Committee

23/10/10.09

/

Be it resolved that the August and September Honoraria for GSC Students-at-Large be disbursed as follows:

GSC: August		
Sr. No	Name of SAL	Amount(\$)
1	Alanna Shwed	50
2	Dina Khrabshesh	50
3	Emily Comeau	50
4	Fatima Canales	50
5	Naeem Nadaee	0
6	Nibirh Jawad	50
7	Satabdi Das	50
8	Yazdanmehr Gordanpour	50
9	Hammad Ahmad	50

GSC: September		
Sr. No	Name of SAL	Amount(\$)
1	Alanna Shwed	0
2	Dina Khrabshesh	50
3	Emily Comeau	50
4	Fatima Canales	50

5	Nibirh Jawad	50
6	Satabdi Das	50
7	Yazdanmehr Gordanpour	50
8	Hammad Ahmad	50

23/10/10.10

/

Be it resolved that Akshata Sharma be appointed as Student-at-Large to GSC.

23/10/10.11

/

Be it resolved that the minutes of the meeting held on August 17th, 2023 be adopted.

23/10/10.12

/

Be it resolved that the minutes of the meeting held on September 27th, 2023 be adopted.

4.7 Oversight Committee

23/10/10.13

/

Be it resolved that the minutes of the meeting held on September 14th, 2023 be adopted.

23/10/10.14

/

Be it resolved that the August Executive Reports be adopted as attached.

4.8 Electoral Committee

23/10/10.15

/

Be it resolved that the minutes of the meeting held on September 22nd, 2023 be adopted.

4.9 Student Association Funding Committee

23/10/10.16

/

Be it resolved that the Student Association Funding Committee approve two thousand five hundred dollars (\$2500) to the Computer Science Course Union (CSCU).

23/10/10.17

/

Be it resolved that the Student Association Funding Committee approve two thousand five hundred dollars (\$2500) to the Concrete Toboggan Club (GNCTR).

23/10/10.18

/

Be it resolved that the Student Association Funding Committee approve two thousand four hundred dollars (\$2400) to the Microbiology Course Union (MCU).

23/10/10.19

/

Be it resolved that the Student Association Funding Committee approve three thousand two hundred and fifty dollars (\$3250) to the Okanagan iGEM.

23/10/10.20

/

Be it resolved that the Student Association Funding Committee approve three thousand dollars (\$3000) to the Varsity Outdoor Club Okanagan (VOCO).

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. PRESENTATIONS

6.1 The Ad-hoc Student Workers Advisory Committee - Yazdanmehr Gordanpour

6.2 Badminton Club Presentation and Ratification

23/10/10.21

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Be it resolved that the Badminton Club be ratified as a student association.

6.3 IP1 Club Presentation and Ratification

23/10/10.22

/

Be it resolved that the IP1 Club be ratified as a student association.

7. NEW BUSINESS

7.1 Student Association Ratification

23/10/10.23

/

Be it resolved that La sobremesa Club be ratified as a student association.

23/10/10.24

/

Be it resolved that Football and Futsal Enthusiasts Club be ratified as a student association.

23/10/10.25

/

Be it resolved that Anime and Manga Club be ratified as a student association.

23/10/10.26

/

Be it resolved that Taste Buds Club be ratified as a student association.

23/10/10.27

/

Be it resolved that Ogopogo Solar Vehicle Club be ratified as a student association.

23/10/10.28

/

Be it resolved that South Indian Student Association be ratified as a student association.

23/10/10.29

/

Be it resolved that Parindey Dance Club be ratified as a student association.

7.2 Establishment of AGM Date

8. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, September 12th, 2023, UNC105

Called to order at 4:08 p.m.

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
Faculty of Creative & Critical Studies Representative
Faculty of Science Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Georgia Mayhew
Grace Halpin
Abby Newman
Hanna Donaldson
Sunish Grover
Anjali Desai
Isabella Bravo
Salman Hafeez (Saami)

Directors Absent

Faculty of Applied Science Representative
Faculty of Education Representative

Rishan Pfaender
Jeffrey Tookey

Staff Present

General Manager
Well Pub Manager

Jason Evans
Michael Ouellet

Staff Absent

Memership Outreach Coordinator
Finance Manager
Communications & Marketing Manager
Student Advocate
Food Security & Nutrition Manager
Governance Coordinator

Izzy Rusch
Leanne Smailes
Becca Evans
Rachel Fortin
Stephanie Patterson
Vacant

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/12.01

Mehendiratta/Gnanasivam

Be it resolved that the agenda be adopted.

Desjarlais/Arora

Be it resolved that the agenda be amended by adding the appointment of Trophy Ewila as CRO under Electoral Committee business.

Amendment carried.

Gnanasivam/Alamchandani

Be it resolved that the agenda be amended by adding the appointment of Osho Gnanasivam to Policy Committee under Policy Committee business.

Halpin asked why Gnanasivam wanted to join Policy committee. Gnanasivam responded that many policies are related to finance and he would have better context into these policies when making finance decisions.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/12.02

Donaldson/Alamchandani

Be it resolved that the minutes of the meeting held on August 17th, 2023 be adopted.

Carried.

23/09/12.03

Newman/Grover

Be it resolved that the minutes of the emergency meeting held on August 29th, 2023 be adopted.

Carried.

4. PRESENTATIONS

4.1 \$5 Smart Meals Campaign

Karnwal presented the \$5 Smart Meal Campaign detailing the healthy, sustainable, and affordable meals that would be offered at all on-campus restaurants in the UNC building.

Newman asked about when the meals would run out and how that process would work. Karnwal and Evans responded that each restaurant would provide maximum 70 meals in the given day. Gnanasivam asked for a cost breakdown and a breakdown of the total number of meals per semester within the meal campaign. Karnwal responded with the number breakdown. Newman asked if the marketing would show that tax is not included and the meals would likely work out to \$5.25. Karnwal responded that regularly a restaurant doesn't display taxes on items, but they could make this information explicit if it is important. Newman just wanted to ensure that the students have full transparency with this campaign. Arora asked what meals each restaurant would be providing. Karnwal responded that they had finalized menu items at each restaurant that would be under this campaign.

5. COMMITTEE BUSINESS

5.1 Executive Committee

23/09/12.04

Gill/Arora

Be it resolved that the minutes of the meeting held on August 24th, 2023 be adopted.

Carried.

5.2 Finance Committee

5.3 Policy Committee

23/09/12.05

Mehendiratta/Newman

Be it resolved that Gnanasivam be appointed to the policy committee.

Carried.

5.4 Campus Life Committee

23/09/12.06

Gill/Alamchandani

Be it resolved that the minutes of the meeting held on July 21st, 2023 be adopted.

Carried.

5.5 Campaigns Committee

23/09/12.07

Karnwal/Mayhew

Be it resolved that the minutes of the meeting held on August 25th, 2023 be adopted.

Carried.

5.6 Graduate Student Committee

5.7 Oversight Committee

5.8 Media Fund Committee

23/09/12.08

Gill/Halpin

Be it resolved that the minutes of the meeting held on July 14th, 2023 be adopted.

Carried.

5.9 Electoral Committee

23/09/12.09

Donaldson/Mayhew

Be it resolved that the minutes of the meeting held on September 11th, 2023 be adopted.

Carried.

23/09/12.10

Halpin/Donaldson

Be it resolved that the By-election and the Referendum vote shall take place on Wednesday, Thursday, and Friday, October 11th, 12th, and 13th, 2023.

Halpin asked if the executive committee or electoral committee had any discussion about what they would provide for the yes campaign in terms of resources or marketing. Evans responded that the meeting was only held yesterday and these conversations hadn't happened yet but would be discussed soon.

Carried.

23/09/12.11

Donaldson/ Mehendiratta

Be it resolved that the Nomination period for the 2023 By-election be opened on September 19th, 2023, at 8 am, and closed on September 29th, 2023, at 4 pm.

Carried.

23/09/12.12

Hora/Karnwal

Be it resolved that the campaigning period begin on Tuesday, October 3rd, 2023, at 8 am, and close at 11:59 pm on October 13th, 2023.

Halpin asked if Referendum and By-Election campaigning goes right through the voting period. Evans confirmed that in the regulations campaign is allowed to go through voting period.

Carried.

23/09/12.13

Donaldson/Mayhew

Be it resolved that the All Candidate Meeting be held on September 29th, 2023, at 5 pm.

Carried.

23/09/12.14

Donaldson/Gnanasivam

Be it resolved that Trophy Ewila be appointed as CRO until the end of the By-Election.

Carried.

Evan stated that the current CRO resigned as she is taking a full time position at the university.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.1.1 Important policies that student leaders should know about

Hafeez provided information about various UBCO and UBC Senate resources that pertain to policies around academic misconduct, appeal procedures, and accommodations.

6.2 Board of Governors

Bravo introduced herself and gave insight as to what the BOG had been doing this summer and what was going to happen.

[Karnwal left at 4:55pm]

6.3 Other University Committees

7. NEW BUSINESS

7.1 Resignation of Director

Desjarlais stated that Matin Panah had to resign because he was not a student at UBCO anymore. There is an open position for Director at Large to be filled through By-Election.

7.2 Student Association Ratification

23/09/12.15

Mehendiratta/Arora

Be it resolved that the Philosophy, Politics and Economics Course Union be ratified as a student association.

Mehendiratta stated that this course union was inactive for more than 12 months and that was why they had to be re-ratified.

Carried.

23/09/12.16

Mehendiratta /Newman

Be it resolved that the Sustainability Course Union be ratified as a student association.

Carried.

23/09/12.17

Mehendiratta /Newman

Be it resolved that the Enactus Club be ratified as a student association.

Mehendiratta commented that this club had been under the MSA before but was seeking to be re-ratified. Newman confirmed that they removed themselves from the MSA to receive SUO funding and it is an organization that competes with other Universities.

Carried.

23/09/12.18

Mehendiratta/Alamchandani

Be it resolved that the Black Student Association be ratified as a student association.

Gnanasivam said that many of the students in this club were residence advisors and they had run extremely successful events and this club would be successful.

Carried.

23/09/12.19

Mehendiratta/Arora

Be it resolved that the Coding Club be ratified as a student association.
Carried.

23/09/12.20

Mehendiratta/Alamchandani

Be it resolved that the Disc Golf Club be ratified as a student association.

Desjarlais provided an in-depth explanation of Disc Golf for the Board of Directors for clarification and stated that “disc golf is coming back”.

Newman asked if UBCO recreation would support this club like they do with other recreational activities. Halpin responded that Disc Golf is an accessible sport and UBCO Recreation would be likely to support this club. As there is no equipment or course on campus, it would have to be an off-campus collaboration.
Carried.

23/09/12.21

Mehendiratta/Donaldson

Be it resolved that the IP1 Social Club be ratified as a student association.

Mehendiratta stated that this club did not provide a clear statement on what they do and what IP1 means. Halpin suggested a presentation from the club before they become ratified.

Mehendiratta/Newman

Be it resolved that the ratification of IP1 Social Club as a student association be tabled.

Amendment carried.

Carried as amended.

23/09/12.22

Mehendiratta/Grover

Be it resolved that the Badminton Club be ratified as a student association.

Newman asked if we could have 1 on 1 onboarding with them. Desjarlais said a presentation to the board might be ideal for this club. Halpin asked how much the club would get prior to the \$25 membership fee. Gnanasivam gave the breakdown as to how much they would receive prior to the membership fee and stated that any student association receiving an additional student fee more than \$30 must be

brought to the board. Desjarlais requested a presentation from the club before they become ratified.

Desjarlais /Newman

Be it resolved that the ratification of Badminton Club as a student association be tabled.

Amendment carried.

Carried as amended.

23/09/12.23

Mehendiratta/Gnanasivam

Be it resolved that the Coffees for Charity Club be ratified as a student association.

Newman asked to define what the club refers to as orphans. Hafeez asked if this club would be relevant because their club is using SUO funds to potentially do off-campus work. Desjarlais said their application was not clear as to what their goals are. The description does not line up with the name of their club. The conversation got into the SUO clubs that are within the charity domain and use SUO funds to put on student events and raise awareness, but SUO student association funding should not be used directly for charities or external things to the SUO or UBCO.

Failed.

23/09/12.24

Mehendiratta/Newman

Be it resolved that the Parindey Dance Club be ratified as a student association.

Mehendiratta expressed concerns with this renewal form as there were members who were not in good standing, and there were more than ten members who were not students at UBCO anymore. Desjarlais and Mehendiratta clarified that in order to be ratified, the club should have at least 32 members and 95% of those members should be UBCO students. From the information that Mehendiratta provided, Desjarlais decided to rule the motion "out of order" as the application did not meet the requirements of SUO Regulations.

8. INFORMATION ITEMS

8.1 Volunteering Expo/Frosh

Desjarlais said that the SUO Board of Directors need to volunteer where they can. Expo would be from 10am-3pm on the 20th of September and setup begins at 9am. Gill stated that many of the volunteers from the Campus Life Committee would be volunteering at Expo and Frosh. Desjarlais asked all members of the SUO to help out with Frosh and promote it to students as it is a great opportunity to connect.

9. IN CAMERA SESSION (LABOR)

Halpin/Mayhew

Be it resolved that the meeting be moved into in-camera. [5:38 p.m.]

Carried.

Gnanasivam/Desai

Be it resolved that the meeting be moved out of camera. [5:54 p.m.]

Carried.

10. ADJOURNMENT

Meeting was adjourned at 5:55pm.

EMERGENCY BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, September 27th, 2023, UNC105

Directors Present

President (meeting chair)
Vice-President External
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Health & Social Development Representative
Faculty of Creative & Critical Studies Representative
Faculty of Science Representative
Faculty of Applied Science Representative

Cade Desjarlais
Lakshay Karnwal
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Georgia Mayhew
Grace Halpin
Hanna Donaldson
Sunish Grover
Rishan Pfaender

Directors Absent

Faculty of Education Representative
Faculty of Management Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Jeffrey Tookey
Abby Newman
Anjali Desai
Isabella Bravo
Salman Hafeez (Saami)

Staff Present

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

Staff Absent

Membership Outreach Coordinator
Finance Manager
Well Pub Manager
Communications & Marketing Manager
Student Advocate
Food Security & Nutrition Manager

Izzy Rusch
Leanne Smailes
Michael Ouellet
Becca Evans
Rachel Fortin
Stephanie Patterson

1. CALL TO ORDER AT 6:03 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/27.01

Gnanasivam/Donaldson

Be it resolved that the agenda be adopted.

Mehendiratta/Karnwal

Be it resolved that the agenda be amended by adding ratification of four student associations under New Business.

Amendment carried.

Karnwal/Mehendiratta

Be it resolved that the agenda be amended by adding an appointment of Campaigns Committee member under New Business.

Amendment carried.

Carried as amended.

3. NEW BUSINESS

23/09/27.02

Mehendiratta/Donaldson

Be it resolved that Seamless Club be ratified as a student association.

Mehendiratta confirmed that that club would be a fashion club.

Carried.

23/09/27.03

Mehendiratta/Mayhew

Be it resolved that Robotics Club be ratified as a student association.

Mehendiratta stated that that club aimed to design, develop and build the collaborative robot. It planned to work with different members of the industry to develop the robot prototype.

Carried.

23/09/27.04

Mehendiratta/Halpin

Be it resolved that Artificial Intelligence Club be ratified as a student association.

Mehendiratta stated that the aim of the club was to prepare students for the AI job market and the club would also cater to students' interest.

Carried.

23/09/27.05

Mehendiratta/Gnanasivam

Be it resolved that Institute of Transportation Engineers be ratified as a student association.

Mehendiratta stated that the purpose of the club was to promote the advancement of the transportation, traffic and engineering. Gnanasivam wondered if the purpose of the club would coincide with those from other engineering student societies. Desjarlais stated that there was no transportation engineering program on campus. He added that there is a Canadian organization called Canadian Institute of Transportation Engineers which is separate from Canadian society civil engineering.

Carried.

23/09/27.06

Karnwal/Donaldson

Be it resolved that Mahek Parihar be appointed to Campaigns Committee as a Student-at-Large.

Karnwal provided the motivation that Mahek was very passionate and had worked for the student council in the high school. She would be a good fit for Campaigns Committee.

Carried.

4. OLD BUSINESS

4.1 Adoption of the Referendum Question

23/09/27.07

Halpin/Gnanasivam

Be it resolved that the referendum question be adopted as attached.

Evans stated that the Electoral Committee had a look at the referendum question again and found some errors in the wording of the previous referendum question. In the previous version, the words "SUO Buidling" was used by mistake in a clause, which was actually referring to the fieldhouse; and the date of fee collections was set for 2023-2024 school year, which needed to be amended to the next school year. Evans added that the revised referendum question had been approved by UBC Okanagan and SUO CRO before it was submitted to the board for adoption. Halpin suggested that the board members take some time to read through the referendum question carefully before the adoption in case of any errors. Desjarlais explained the overall structure of the referendum question.

Carried.

5. ADJOURNMENT

Meeting was adjourned at 6:29 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, September 11th, 2023, UNC133C

Called to order at 2:30 pm

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

Directors Absent

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/11.01

Mehendiratta/Gill

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/11.02

Karnwal/Gill

Be it resolved that the minutes from the meeting held on August 24th, 2023 be adopted.

Carried.

4. OLD BUSINESS

4.1 Frosh Update

Gill updated the Executive as tickets were launched today. At that moment, roughly 400 tickets had been sold. The early bird tickets was sold out in eight minutes. Gill and Mehendiratta committed to doing an in-person promotion and has been seeking input from the Campus Life Committee. There would also be a giveaway to garner attention for the concert. The Executive also concluded that a videographer should be hired for the concert as was laid out in the budget.

4.2 Expo Update

Karnwal and Mehendiratta shared that there was nearly sixteen thousand dollars (\$16,000) raised through Expo sponsorship. Mehendiratta underlined the importance of all the Executives volunteering some time during Expo at the booth. Mehendiratta would also promote Frosh at Expo and was looking into setting up a DJ. Gnanasivam asked how many clubs and groups would be at Expo. Mehendiratta confirmed that there would be just over 100 groups as well as additional campus partners.

There were also discussions about space booking that ran off topic yet the team is continuing to work towards finding a solution to the booking frustrations.

5. NEW BUSINESS

5.1 Director Honoraria

23/09/11.03

Desjarlais/Gnanasivam

Be it resolved that the August and September Honoraria for Board of Directors be disbursed as follows:

August Honoraria

Name	Title	%
Alamchandani, Darsh	Director-at-Large	100
Arora, Aryan	Director-at-Large	100
Desai, Anjali	College of Graduate Studies Representative	100
Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100

Grover, Sunish	Faculty of Science Representative	100
Halpin, Grace	Faculty of Health & Social Development Representative	100
Hora, Twinkle	Director-at-Large	100
Tookey, Jeffrey	Faculty of Education Representative	100
Matin Panah, Maziar	Director-at-Large	100
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100
Newman, Abby	Faculty of Management Representative	100
Pfaender, Rishan	Faculty of Applied Sciences Representative	100

September Honoraria

Name	Title	%
Alamchandani, Darsh	Director-at-Large	100
Arora, Aryan	Director-at-Large	100
Desai, Anjali	College of Graduate Studies Representative	100
Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100
Grover, Sunish	Faculty of Science Representative	100
Halpin, Grace	Faculty of Health & Social Development Representative	100
Hora, Twinkle	Director-at-Large	100
Tookey, Jeffrey	Faculty of Education Representative	100
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100
Newman, Abby	Faculty of Management Representative	100
Pfaender, Rishan	Faculty of Applied Sciences Representative	100

Evans stated that September Honoraria was added so Smailes can get ahead of payroll before she goes for leave on September 15th, 2023.

Carried.

6. DISCUSSION

6.1 \$5 Smart Meals Campaign

Karnwal gave a presentation on the Smart Meals Campaign and explained his goals, strategies, and campaign development. Gnanasivam inquired about the carbon footprint messaging and Karnwal replied that this was to promote lifestyle changes, but not specifically measure a decrease in one's carbon footprint. The Executive team was pleased to see how Karnwal scaled back his campaign and addressed concerns and feedback brought to his attention throughout the process.

7. IN CAMERA

Mehendiratta/Gnanasivam

Be it resolved the meeting be moved in-camera. [3:25pm]

Carried.

Gnanasivam/Desjarlais

Be it resolved the meeting be moved ex-camera. [3:33pm]

Carried.

8. ADJOURNMENT

Meeting adjourned at 3:33pm.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, September 25th, 2023, UNC133C

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

Directors Absent

Staff Present

General Manager

Jason Evans

1. CALL TO ORDER 3:34PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/25.01

Gill/Gnanasivam

Be it resolved that the agenda be adopted as amended.

23/09/25.02

Gnanasivam/Mehendiratta

Be it resolved that the agenda be amended to include "Swim Club Membership Fees" under New Business and "Well Tab and Discount" under Discussion.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/25.03

Karnwal/Gill

Be it resolved that the minutes from the meeting held on September 11th, 2023 be adopted.

Carried.

4. NEW BUSINESS

4.1 Swim Club Membership Fees

Gnanasivam brought forward the fee from the Swim Club as their membership fee exceeds what is permitted in SUO Regulations. Gnanasivam sought the motion that:

23/09/25.04

Be it resolved that the Swim Club fee be approved for collection at \$40 for recreational swimmers and \$60 for competitive swimmers.

Karnwal asked if Gnanasivam had spoken with the club to ensure that these fees would be suitable for the club. Gnanasivam responded yes.

Carried.

5. DISCUSSION

5.1 Reimbursement Procedure – Osho Gnanasivam

Gnanasivam updated the Executive committee about the processes needed for reimbursements given that the Finance Manager is on leave. There would be an extended delay in reimbursements.

Further, Gnanasivam highlighted that there was no budgeted lines for reimbursement for executives meeting with external partners for coffee and/or lunch.

Desjarlais and Evans suggested it is an important and non-expensive support the Executives can use for networking. Desjarlais shared how he used his budget line last year to cover coffee for students, UBC, and lobbying meetings.

Evans and Gnanasivam suggested each Executive budget \$300 (three-hundred dollars) from their respective lines.

The Executive team agreed.

5.2 StudentCare Trip - Shreyansh Mehendiratta

Mehendiratta informed the committee that StudentCare has invited some of the Executive team and staff to attend their headquarters in Montreal as part of the ongoing audit.

Karnwal and Desjarlais indicated they would be unable to attend, but Gill and Gnanasivam volunteered to do so. Evans also stated he was available.

5.3 Office Hours - Cade Desjarlais

Desjarlais asked the Executive Committee to give their weekly office hour times to the Oversight Committee by the end of the week. Desjarlais explained what these office hours are used for.

5.4 Well Tab and Discount

Gnanasivam brought this item to the attention of the Executive to address the long held tradition of the Well Student Tab being used by Executives yet not being budgeted for.

In his view, these items should be budgeted for and have an explicit purpose, especially given the rules outlining the restrictions on expenses on alcohol for student associations.

Desjarlais and Evans provided some context as to what the tab has been used for and that this was discussed on last year's executive and approved at the Board level.

Gill stated that it was a benefit for the executives to help engage students, bring people into Well Events, and promote the Well. Mehendiratta agreed.

Gnanasivam felt that this was not an appropriate use of students' money and felt it is ripe for abuse. The Committee struggled to push back on this view.

Desjarlais believed this was a benefit for the Executives and one that could be used

to attract people to events, however, agreed that if it is to be budgeted for, there should be explicit rules.

Evans provided background for how Desjarlais brought these same issues to the committee last year yet Desjarlais admitted there was not enough done to curb possible misuse and admitted that this is and has been a problem.

Karnwal inquired how this tab is tracked and Desjarlais and Gnanasivam replied stating it is done so with a running total in the Well. Karnwal said he appreciated the tab, but sees where Gnanasivam is coming from.

Desjarlais pushed that this conversation has already been had.

Gnanasivam highlighted the difficult nature in separating this benefit from a distinct personal benefit, Gill agreed.

The Executive committee decided to pause the tab in the Well for the Executives and instructed Evans to develop policy surrounding this tab, taking into account that the policy revolve around Well Events and specific campus engagement. The current tabs will be absorbed where deemed appropriate and the policy will be brought forward to the Board of Directors for direct approval.

Next, Gnanasivam brought forward his questions surrounding the discounts Executives and Staff receive on food at the Well.

Desjarlais explained how the discount works, saying there was inconsistency and an apparent power dynamic between Well staff and those seeking this discount.

Gill had seen this benefit used by Board member who were not entitled to this yet did state that it was an important resource for Executives working long days on campus for events.

Gnanasivam partially agreed but challenged the discount on the grounds of the current loss budgeted already for the Well. Evans agreed, paused the discount for the summer, and instructed the discount be changed to 20% for those not in the kitchen and 50% for all staff working in the kitchen on shift.

Desjarlais felt that it was fair that Executives got this discount, but also agreed it was too much.

Evans shared that Well food tickets could be used to show appreciation to volunteers and Board members on an as need basis.

Karnwal also agreed that while this benefit was nice, it was inconsistent.

Gnanasivam said there needs to be clearer guidelines. The Executive agreed.

Desjarlais sought a motion:

23/09/25.05

Be it resolved that Well discounts be paused for everyone outside of staff at the SUO and Well Kitchen staff until the Executive present a recommendation to the Board.

Ganansivam inquired why they need a motion for this but not the Well tabs.

Desjarlais said that this was slightly different because it was an explicit direction to staff rather than the internal Executive team.

Carried.

6. INFORMATION

6.1 Volunteering for \$5 Smart Meals campaign – Lakshay Karnwal

Karnwal gave an update on the \$5 Smart meals campaign and the help he would need to table. He will be inviting the Board to help.

Desjarlais shared he could not volunteer Wednesday as he would be at the Board of Governors meeting, but was excited to see the campaign launch.

7. IN CAMERA

8. ADJOURNMENT AT 4:52PM

FINANCE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, September 21st, 2023, UNC 105 Boardroom

Called to Order at 12:30PM

Committee Members Present

Vice President Finance and Administration
President
College of Graduate Students Representative

Osho Gnanasivam
Cade Desjarlais
Anjali Desai

Staff Present

General Manager

Jason Evans

Committee Members Absent

Faculty of Health & Social Development Student Representative

Grace Halpin

Staff Absent

Finance Manager

Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/21.01

Desjarlais/Desai

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/21.02

Desjarlais/Desai

Be it resolved that the minutes of the meeting held on 23/08/10 be adopted.

Carried.

4. NEW BUSINESS

4.1 Budget and YTDs Update

Gnanasivam highlighted that YTD Presentations may be impacted due to staff member being on medical leave. Gnanasivam went through the YTDs, noting that while all expenses are on track, a few notable ones would be The Well's large expenditures thus far, Paper and Supply Co. and the advocacy line's small incurs. Gnanasivam would be meeting with Ouellet to discuss any potential disparity from expectations. Additionally, gratuity charged by the Well for campus life events would be looked into. Evans mentioned that as demand for books drop, Paper and Supply Co. had been readjusting their business to sustain and more would be discussed in an executive meeting. Gnanasivam explained that the \$5 meal plan falls under the advocacy budget line and the reason there was not a bigger number spent was because the SUO planned to make these payments to the businesses on a monthly basis but not a lump sum. Desjarlais mentioned that he would be reaching out to the AMS for a refund of fees paid for the SUDS (Student Union Development Summit) Conference in light of the Kelowna fires and evacuation procedures affecting their attendees. Evans would also be looking into the higher expenses on the Telephone (Cell/Land lines) line. Gnanasivam also noted that \$10,000 was reallocated from the General Manager's and the Conferences Budget line to donate to the UBC Wildfire Relief Fund.

5. INFORMATION ITEMS

5.1 Reimbursement procedures

Gnanasivam mentioned a longer wait period for reimbursements and the process of submitting the reimbursement forms. Details would be shared with the executives and directors in the respective meetings.

5.2 Committee involvement and delegation

Gnanasivam put forward that he was working on getting in place specific roles for committee members to fulfill should there be a need.

6. ADJOURNMENT

Meeting adjourned at 1:37PM

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, August 30th, 2023, [Teams]

Directors Present

Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Vice-President Finance & Administration	Osho Gnanasivam
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Director-at-Large	Twinkle Hora
Director-at-Large	Sunish Grover
Graduate Student Representative	Anjali Desai
Faculty of Arts & Social Sciences Representative	Georgia Mayhew
Student-at-Large	Myrium Su
Student-at-Large	Uday Wirk
Student-at-Large	Satabdi Das
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant
Student-at-Large	Vacant

Directors Absent

Director-at-Large	Rishan Pfaender
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Staff Present

Well Pub & Events Manager	Michael Ouellet
Communications Manager	Becca Evams

1. ACKNOWLEDGEMENT OF TERRITORY 9:03AM

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

23/08/30.01

Gnanasivam/Mehendiratta

Be it resolved that the agenda be adopted

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/08/30.02

Wirk/Mayhew

Be it resolved that the Campus Life Committee Meeting minutes from July 21st, 2023 be adopted

Carried

4. OLD BUSINESS

4.1 Outdoor Movie

Fires delayed a lot in the Residence Life office. Gill would still look for a possible location. Possibility of pushing the event back a week. Mayhew asked if this was a joint event. It would be a joint event between Residence Life and the SUO.

4.2 Frosh

Some sponsors had been secured. Artists had been confirmed but waiting for a contract. They would like to have at least 16 days to promote the show. Alamchandani suggested some shirts to promote the show but the committee felt that may be a waste of money. The committee was informed that the majority of the promotion for the concert would involve social media and tabling.

4.3 Well Events

Gill and Alamchandani would work together to see the viability of doing their own Desi night or working with the ISA. Some trivias had been scheduled. The committee was reminded to start thinking of different kinds of events they would like to host. Evans mentioned a Taylor Swift

party.

4.4 General Events

Gill was looking into a Mentalist. Beer gardens would be a possibility due to changed insurance coverage. One beer garden should take place at the end of the year. Mayhew asked if there would be an event list shared, Gill responded they would work on one to share. Hora asked if there were plans to host another free breakfast this year. Gill said yes a few throughout the year.

5. NEW BUSINESS

6. ADJOURNMENT 9:50

CAMPAIGNS COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, September 27th, 2023, Zoom

Called to Order at 2:41 P.M.

Committee Members Present

Director-at-Large
Faculty of Applied Science Student Representative
Faculty of Arts & Social Sciences Student Representative
Faculty of Creative & Critical Studies Student Representative
Student-At-Large
Student-At-Large

Twinkle Hora
Rishan Pfaender
Georgia Mayhew
Hanna Donaldson
Amalthea Schutt
Norimasa Musashi

Committee Members Absent

Student-At-Large (Graduate Student Representative)
Faculty of Education Representative
President

Yazdanmehr Gordoanpur
Jeffrey Tookey
Cade Desjarlais

Staff Absent

Students' Advocate

Rachel Fortin

Invited

Student

Mehak Parihar

1. ACKNOWLEDGEMENT OF TERRITORY 241

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/27.01

Hora/Donaldson

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/27.02

Donaldson/Musashi

Be it resolved that the minutes of the meeting held on August 25th, 2023 be adopted.

Carried

4. OLD BUSINESS

4.1 \$5 Smart Meals campaign

- Review of first day of tabling
 - Karnwal gave an update on how the first day of tabling for \$5 Smart Meals went. Karnwal communicated that the tabling was positive, however, expressed that the committee should contribute to spreading information via social media. Karnwal said students were happy to hear about the campaign. Karnwal provided clarification on how the first day of the program is a pilot test; to better understand the demand (quantity of meals). Karnwal wants to create a survey to get student feedback and welcomed the committee to help workshop some questions to ask students.
- Tabling schedule to volunteer: [Tabling schedule - \\$5 Smart meals.xlsx](#)
 - Karnwal encouraged committee members to allot some time to help table tomorrow.
 - Schutt suggested that it would be good to have the three businesses involved to participate on three different days, instead of one day for all.
 - Karnwal responded that we can explore this in the future, however, businesses have already prepared and committed to what it is in place.
 - Schutt explained that we should focus on students that need the \$5 Smart Meals. Schutt reiterated that having three different days would allow for greater accessibility.
 - Karnwal responded and expressed understanding and agreed with

Schutt. Karnwal expressed that we need the \$5 Smart Meals available throughout the week, however, having it at all the restaurants on the same day allows for diverse options.

- Mayhew reiterated what Schutt suggested.
- Donaldson expressed having all businesses participating on the one day rather than spreading the meals out, allows for an enhancement of culture in the UNC, and community experience.

5. NEW BUSINESS

5.1 Introduction of new member

- New committee member appointment
 - Karnwal introduced Parihar
 - Parihar gave the committee a brief introduction and expressed interest and excitement about being involved with the committee and their initiatives.

5.2 Campaign on Invisible Disabilities

- In touch with Third Space Charity to work on a mental health campaign
 - Karnwal introduced a new campaign initiative that aims to focus on invisible disabilities. Karnwal explained this idea came from survey statistics, that presented many students are navigating undiagnosed/diagnosed mental health difficulties.
 - Musashi asked for 'invisible disabilities' to be explained.
 - Karnwal indicated that invisible disabilities are often neurological and provided eating disorders and anxiety as examples. Karnwal explained that there is still more research that must take place.
 - Karnwal provided information on the potential to work on a campaign with Third Space Charity, a local coffee shop that focuses on mental health initiatives. Karnwal explained that this campaign will focus on spreading awareness and making resources visible.
 - Mayhew emphasized the importance of using correct terminology and respectful language. Mayhew added that the committee should do research to better understand mental health disorders and to be careful of categorization.
 - Pfaender expressed support for Karnwal's idea and added that the campaign should also work to break the stigma around mental health.
 - Karnwal expressed that the campaign topic should stay broad so it can connect and resonate with more students.
 - Schutt reiterated and agreed with Mayhew's statement. Schutt suggested that the first step should be to get more information on the topic. Schutt asked if the committee can get some information

on the difference between disability and disorder, and requested that we all do collaborative research and share it with each other via Teams app.

- Karnwal expressed his passion for the project, however, agreed in saying we need to inform ourselves first.
- Schutt asked if we could have an informal discussion about the research committee member post on the Teams app, as most conversations feel formal, and it poses as a barrier.
- Karnwal thanked Schutt for recognizing this and informed the committee that the items posted on Teams do not have to be formal as it is a place to brainstorm and communicate; it can be informal as long as it remains respectful.

6. DISCUSSION ITEM

7. ADJOURNMENT

Musashi/Mayhew

Be it resolved the meeting be adjourned at 3:27 PM.

Carried.

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Committee Meeting, August 17, 2023, Zoom

Called to Order at 10:50 AM

Committee Members Present

Graduate Student Representative

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Anjali Desai

Emily Comeau

Nibirh Jawad

Dina Khrabsheh

Fatima Canales

Satabdi Das

Alanna Shwed

Yazdanmehr Gordanpour

Hammad Ahmed

Committee Members Absent

Student at Large

Executive

Naeem Nadaee

Lakshay Karnwal

Staff Absent

Governance Coordinator

Cecily Qiu

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/17.01

Gordanpour/ Comeau

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/08/17.02

Comeau/ Ahmed

Be it resolved that the minutes of the meeting held on July 12, 2023 to be adopted.

Carried

4. NEW BUSINESS

4.1 Continuing weekly coffee meetings

The weekly graduate coffee chats to continue as usual on Wednesdays. The venue to be changed to the graduate collegeium in the colder months.

4.2 Graduate Orientation Cruise

The graduate orientation course to be held in the third week of Septemeber in association with the graduate student coordinators. Two rounds of 1 hour each to be oragnised for taking into consideration the tremendous support last year and the limited spots available.

5. INFORMATION ITEMS

5.1 Merchandise

Desai has placed the order for merchandise as follows: 100 tote bags, 250 notepads, 72 mugs and 500 stickers.

5.2 Ad-hoc Student Worker committee

Desai encouraged Gordanpour to bring this up at the Campaigns committee meeting which can then be taken up jointly at the board meeting.

6. ADJOURNMENT

Meeting adjourned at 11:56PM

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Committee Meeting, September 27, 2023, Zoom

Called to Order at 3:05 pm

Committee Members Present

Graduate Student Representative

Executive

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Anjali Desai

Uday Gill

Emily Comeau

Nibirh Jawad

Dina Khrabsheh

Fatima Canales

Satabdi Das

Yazdanmehr Gordanpour

Hammad Ahmed

Committee Members Absent

Student at Large

Alanna Shwed

Staff Absent

Governance Coordinator

Cecily Qiu

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/27.01

Comeau/Jawad

Be it resolved that the agenda be adopted.

Gordanpour/ Jawad

Be it resolved that the agenda be amended to add items 5.5 and 5.6 under New Business

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/27.02

Comeau/Gordanpour

Be it resolved that the minutes of the meeting held on August 17, 2023 to be adopted.

Carried.

4. OLD BUSINESS

4.1 Graduate Boat Cruise

The Graduate Boat Cruise was going to be held on the 28th of September, 2023 in collaboration with the Student Experience Office. Two one hour rounds were arranged for at 4:30PM and 6:30 PM. Ahmed had been in working collaboration with the graduate student coordinators to plan the event and Desai had been managing the financial aspect of the event. Desai ensured that the GSC members would have a spot on the Cruise and that they would be present to volunteer. Both rounds stand sold out currently.

[Gill joined meeting at 3:19PM]

5. NEW BUSINESS

5.1 GSS/GSC monthly meeting

Comeau shared that there would be regular meetings between the GSC and GSS going forward to discuss common problems, solutions and discuss areas where both can collaborate.

5.2 Rest as Resistance

Canales suggested that the Rest as Resistance events held last year be brought back. The members agreed to organise it on a monthly basis. Desai agreed to allot up to 150 dollars/ month to cover the refreshments and gym booking costs. Canales would guide the participants through breathing exercises and yoga poses.

5.3 Graduate Students Gala (November)

The GSC planned to organize a Graduate Student Gala in collaboration with the Graduate Student Coordinators from the Student Experience Office on the 25th of November.

Ahmed shared with the group that the event would have a formal dress code, photo booth and performances from on campus groups. Desai suggested that our members of Vancouver Graduate Student committee be invited. The members agreed.

5.4 Joint Coffee Hour

Ahmed suggested to the group that Weekly Graduate coffee chats be merged with the office hours held by the Student experience office/ Graduate facilitators. Everyone agreed. The event would be moved to the collegium starting next month.

5.5 Student Worker Committee

Gordanpour informed the group that he wished to present his proposed idea of an Ad-hoc Student worker Committee to the Board this month. He shared that he had discussed this at the Campaigns Committee as well. Desai noted this to be added to the Board agenda.

5.6 AGM

Gordanpour asked Desai about the exact steps required to put the motion of making the Graduate Rep position an Executive one at the AGM. Desai would get back to the group with the information.

Gordanpour highlighted the need to create awareness of the cause at the GSC events to get support of fellow graduate students.

6. INFORMATION ITEMS

6.1 GSC Membership

Desai shared that Naeem Nadaee was disqualified from the GSC due to not attending 4 consecutive meetings, non-engagement with events and no regrets conveyed.

6.2 Graduate Cricket Event

Ahmed invited the members to the Graduate cricket event to be held on 29th September at the Nonis field.

7. ADJOURNMENT

Meeting adjourned at 4:07PM

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, September 14, 2023, SUO 133 Conference Room

Called to order at 2:10pm

Committee Members Present

Faculty of Health and Social Development Representative
Director-at-Large
Student-at-Large
Director-at-Large
Faculty of Arts & Social Sciences Student Representative

Grace Halpin
Aryan Arora
Shreya Saxena
Darsh Alamchandani
Georgia Mayhew

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/14.01

Saxena/Alamchandani

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/14.02

Arora/Saxena

Be it resolved that the minutes from the meeting on August 14, 2023 be adopted.

Carried.

4. NEW BUSINESS

4.1 August Executive Reports

23/09/14.03

Arora/Saxena

Be it resolved that the August executive reports be adopted by the Oversight Committee.

Carried.

The VP Campus Life's report lacked the requisite level of detail, appearing somewhat vague and incomplete. It did not meet the standards set by previous reports and those submitted by other executives. While it was acknowledged that September was a particularly busy period and the work was being done, moving forward, they would expect reports to demonstrate a higher level of detail and comprehensiveness. It was important to emphasize that these reports were distributed to our members, and as such, they should consistently reflect a high standard of quality.

On a positive note, the other executives were recognized for their efforts in terms of formatting and timely submission. A special acknowledgment went to the President for going above and beyond during unprecedented times, particularly in the face of the recent wildfires.

5. DISCUSSION ITEMS

5.1 1 on 1 Meetings

Monday September 18, 11:00: Shreyansh and Shreya

Monday September 18, 2:00pm: Osho and Darsh

Monday September 18, 1:30pm: Uday and Grace

Friday September 22, 12:30pm: Cade and Aryan

Friday September 22, 12:30pm: Lakshay and Shreya

5.2 Adding questions specific to executive position and notetaking at the 1 on 1 meeting

The objective of these meetings were to both establish the committee's significance and foster a connection with the executives, while also engaging in informal discussions to inquire about role-specific details and monitor the progress of ongoing activities.

6. ADJOURNMENT

Alamchandani/Saxena

Be it resolved the meeting be adjourned at 2:26pm.

Carried.



SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month:
August

Outline the hours fulfilled for each week within the reporting month.

35+ hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Food Hub MOU discussion with Health and Wellness. Check-in and updates on Food Hub programming
- Meeting with Academic Advising and Career Development team. Discussed strategies for International student outreach.
- Finance Committee Meeting
- Executive Committee meeting
- Student Affordability Task Force meeting
- Met with UBC Alumni to discuss this year's priorities for the SUO and Alumni
- Recreational Building Meeting with Dale Mullings and Athletics and Recreation.
- Training days x2 with Potentia at the Okanagan Golf Course
- Board Meeting
- Emergency Executive Meeting
- Coordinating with UBC and Dale Mullings on a daily basis to assist students impacted by the wildfires
- Assumed General Manager responsibilities while Jason was on vacation for 1 and a half weeks
- Held three separate staff meetings with the SUO staff
- Consistent communication with staff regarding shifting plans, remote work, and accommodations
- Exec Meeting
- One on One meeting with Dale Mullings and VP Students Ainsley Carry
- Emergency Board Meeting
- Meeting with SUO bursary coordinators to set up Transportation Bursary
- Interview with UBC Magazine for student feature
- Interview with CBC Radio x3
- Interview with CityNews Vancouver

- Successfully advocated for an on-time return to campus
- Wrote Welcome Speech for Create Kick-Off
- Emailing...is more than I expected
- Dealing with Staffing Changes and Restructuring
- Hired a Communications Co-Op Student
- Preparations for the Board of Governors Meeting
- Dealing with booking spaces and communications with University Affairs office
- Working on the Referendum Process
- Meetings with several staff to discuss various issues like UPass, the budget, the Pantry, Student Associations, and general communications.
- Several statements on the wildfire response and communication with students

ACTIVITIES IN PROGRESS

- *Referendum Work*
- *Expo Preparations*
- *Frosh finalizations*
- *First week back to school*

ISSUES FOR IMMEDIATE ATTENTION

- *Hiring new CRO*
- *Hiring new Governance Coordinator*
- *Ensure the SUO is on track to meet deadlines etc.*
- *Club Orientation*

ACTIVITIES TO BE STARTED

- *Monthly meetings with HKSA, Eng-Soc, and MSA*

NOTES / OTHER

- *The wildfire situation required a significant amount of my time especially while my own family prepared for evacuations.*

SUO Executive Monthly Report

Name:

Lakshay Karnwal

Report Month:

August 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

Work from my end was a little slow during the week of wildfires, but all the essential deadlines were met.

ACTIVITIES COMPLETED THIS PERIOD

- SAL Candidate Interview (08/08)
- Executive Meeting (08/09)
- Meeting with Amrita Dhami from Accelerate Okanagan for EXPO Sponsors (08/10)
- Meeting with Fusion Express to planning for the \$4.99 smart meals campaign (08/10)
- Discussion for initiatives brought up by campaigns committee members (08/11)
- Meeting with Career Development team to discuss EXPO partners (08/14)
- Meeting with Ebus to continue sponsorship discussion for EXPO (08/14)
- Completed Student Leadership Consultation (08/14)
- Meeting with Donna Langille regarding OER Award Committee (08/15)
- Board Leadership Workshop (08/16 - 08/17)
- Board Meeting (08/17)
- Emergency Executive Meeting (08/21)
- Meeting with Becca to plan communication strategy for campaigns (08/23)
- Meeting with Rachel to discuss advocacy action plan
- BCFS Rise UP Campaign Meeting (08/24)
- Executive Meeting (08/24)
- Staff Meeting (08/25)
- Meeting with Yazdan to discuss Ad-Hoc Committee idea (08/25)
- August Campaigns Committee (08/25)
- Coffee Chat with AMS Executive (08/28)
- Meeting with Okanagan Young Professionals to discuss EXPO sponsors (08/28)
- Emergency Board Meeting (08/29)

ACTIVITIES IN PROGRESS

ISSUES FOR IMMEDIATE ATTENTION

- *Communication and distribution strategy for \$4.99 Smart Meals campaign*
- *Finalizing meals from all vendors for the campaign*
- *Reaching out to university partners and community businesses for EXPO*

ACTIVITIES TO BE STARTED

NOTES / OTHER

- *Spent a significant time cold emailing some companies and getting new contacts to get more EXPO sponsors*

SUO Executive Monthly Report

Name: Uday Gill

Report Month: August

Outline the hours fulfilled for each week within the reporting month. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- **Executive meeting**
- **placed and picked up the swag order**
- ***board of directors meeting***
- **Executive meeting**
- **meeting with uride to finalise sponsorship**
- ***meeting with bounce to finalise sponsorship***
- ***meeting with lime to finalise lime sponsorship***
- **campus life committee meeting**
- ***Setting up agendas and preparing meeting materials***
- **Fencing for the frosh concert**
- **Volunteer for create**
- ***Meeting with SVPRO office***
- **contract and agreements for artist at frosh**

Volunteer for move in day

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ACTIVITIES IN PROGRESS

Ticket pricing ,poster fencing for the frosh concert

ISSUES FOR IMMEDIATE ATTENTION

Release the tickets for frosh

ACTIVITIES TO BE STARTED

NOTES / OTHER



SUO Executive Monthly Report

Name: Shreyansh Mehendiratta

Report Month: August 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Policy meeting
- Bounce life meeting
- Ebus final sponsorship meeting
- URide final sponsorship meeting
- Campus programmers meeting
- Student Care meeting with Sophia Haque
- Sponsorship meetings for the expo
- Meeting with MSA
- Administrative VPs Policy meeting
- Campus Life Committee meeting
- Appointment of SAL for policy meeting
- Meeting with Career Development
- Leadership Training at the golf course
- Meeting with beat gig
- Meeting with possibility seeds
- Meeting with Izzy for expo and orientation planning
- Executive meetings
- Board meeting
- Emergency Board meeting
- Meeting with VP finance to discuss Orientation presentation.
- Office hours

- Review of potential regulation and policy changes
- Review of Renewal forms
- Review of new club ratification forms
- SA handbook amendments
- Organized lunch for UBCOHEATS
- Residence move-in day volunteer.
- CREATE day volunteer for the whole event.

ACTIVITIES IN PROGRESS

- *Orientation and Expo planning*
- *Frosh promotion and logistics*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- *Policy committee meeting to be held in September.*

NOTES / OTHER

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SUO Executive Monthly Report

Name: Osho Gnanasivam (VP Finance and Administration)

Report Month: AUGUST 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1: ~25 hours

Week 2: ~25 hours

Week 3: ~25 hours

Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- MULTIPLE MEETINGS WITH UDAY AND MIKE (Frosh Artists Finalized/Sponsorships Finalized/Changed Booking company, spending lesser money)
- MEETING WITH IZZY AND SHREYANSH (Postponing Orientation/Expo Plans; dates finalized: 16th/20th Sep respectively)
- POLICY COMMITTEE MEETING (Approving Student Association related policies to create clarity and make changes to accommodate new plans for the year)
- B.O.D MEETING (Approval of Credit Card Holder Regulation)
- MEETING WITH AARON (Approval of Design choice for the website; Events page to be implemented before Sep.)
- SUDS CONFERENCE (Insight from other VP Finances, made new connections for sponsorships for Expo)
- MEETING WITH UBCO HOUSING AND RLMS (SUO X RESIDENCE LIFE BBQ Event confirmed for 8-Sep)
- FOOD HUB MOU MEETING (Suggestions made to Food Hub and upholding our MOU)
- PUB COMMITTEE MEETING (Incident Report Form approval, Bartender and Safety Team Manual Updates)
- EXECUTIVE MEETING (Updates regarding Emergency Funding)
- FINANCE COMMITTEE MEETING (Quarterly Report by Investment Manager Kuan, Credit Card Holder Regulation)
- EMERGENCY BOARD MEETING (Renewal deadline extension)
- CAMPUS LIFE COMMITTEE MEETING (Outdoor Movie Plans with ResLife)

ACTIVITIES IN PROGRESS



- Additional Meeting with Kuan to discuss potential changes in our investment strategy

ISSUES FOR IMMEDIATE ATTENTION

ACTIVITIES TO BE STARTED

- Finalizing S.A Orientation Plans
- Meetings with MSA and potentially other course unions regarding name changes (removing "UBCO")

NOTES / OTHER

- Just want to clarify that I only include the traceable meetings and activities in these monthly reports. A lot of conversations/brainstorming/informal meetings occur behind the scenes that I do not keep a record of (other than Teams chat/text/call history). The information in parentheses are the aspects that I have directly worked on.

ELECTORAL COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, September 22nd, 2023, UNC 133C

Committee Members Present

General Manager (Chair)
Chief Returning Officer
Deputy Returning Officer
Governance Coordinator
Students' Advocate

Jason Evans
Trophy Ewila
Isabella Bravo
Cecily Qiu
Rachel Fortin

Committee Members Absent

Project Manager

Aaron White

1. Call to Order

The meeting was called to order at 1:14 pm. Evans introduced CRO Trophy Ewila to committee members.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/09/22.01

Fortin/Bravo

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/22.02

Fortin/Qiu

Be it resolved that the minutes of the meeting held on September 11th, 2023 be adopted.

Carried.

4. Old BuSiness

4.1 By-Election Update

Evans provided updates on By-Election. UBC had accepted the dates of By-Election, and provided them with the student list. The nomination period started from September 19th this week, and would close on September 29th. Ewila added that he had received two applicants.

4.2 Referendum Question

Evans explained that the previous referendum was drafted in March and some of its content was not up to date. The student group had recently corrected the referendum question and submitted it to CRO for review and recommendation. Ewila stated that he had no issue with the updated referendum question.

Fortin suggested some grammatical corrections as follows:

1. Correct the official organization name to "Student Union of UBC Okanagan ('SUO of UBC')";

2. Use the question mark (?) at the end of the referendum question. (Line 3)
3. Under Detail (1), replace the word "one" with "per" before "academic year".
4. Under the second clause of "If approved", replace "They" at the beginning of the second sentence with "These fees".
5. Under the sixth clause of "If approved", replace "on" after "partial refund" with the word "of".

So the referendum question reads as:

Do you support the Student Union of UBC Okanagan ("SUO of UBC") establishing a fee ("The Fee") to be used to pay for one-third of the cost of a student recreation facility at UBC Okanagan (the "Building"), plus the amount of financing those costs? This cost will be \$7,000,000. With borrowing costs included, the total cost to students for the Building is estimated to be \$8,418,471. The Building will provide gymnasiums, physical recreation and studio space to the campus. Details of the amount, collection and payment of the Fee are as follows:

1. Beginning in the 2024/2025 academic year, students will pay \$20.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$40.00 per academic year.
2. Beginning when the building is open, no earlier than the 2025/2026 academic year, students will pay an additional fee of \$16.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$36.00 for each of Terms 1 and 2 of the Winter Session (for a total of \$72.00 each Winter Session), and \$9.00 for each of Terms 1 and 2 of the Summer Session (for a total of \$18.00 each Summer Session). Students will pay this fee for approximately eight years (until 2033/2034) or until The Fee is paid in full.

Yes___ No___

If approved:

- The fees are anticipated to occur between 2024/2025 and 2033/2034 academic years, and will be used to repay the amount borrowed from UBC, which will be equivalent to one third of the cost of the design, construction, furnishing, and outfitting with equipment of the Building.
- The same fees will pay the interest charges assessed by and payable to UBC during the period it is repaid. These fees will also pay for the administrative charges assessed by UBC for managing the collection and remittance of the Fee.
- These fees will continue to be levied until the SUO of UBC has repaid the loan and interest on the loan.

- The loan is anticipated to be paid by 2033/2034.
- It is anticipated that breaking ground will occur no sooner than fall 2024 and the project will be completed no sooner than fall 2025.
- The SUO of UBC Board of Directors will establish a process and criteria for active members demonstrating financial need to apply for a full or partial refund of the new student society fee.

23/09/22.03

Ewila/Fortin

Be it resolved that the referendum question as edited by the Electoral Committee be submitted to the board for consideration.

Be it further resolved that the organizing students receive a copy of the edited version of the referendum question.

Carried.

5. New Business

5.1 Appointment of Deputy Returning Officer

Evans stated that Bravo becomes a member of SUO Board Directors this year, and may have conflict of interest based on the nature of this committee. As a common practice of SUO, they usually select a DRO from an impartial party, but SUO Bylaws and Regulations does not have this specific policy for the role of DRO. It was Bravo's choice to remain in this committee or resign from the DRO position. Bravo stated that she would circulate some work documents next week summarizing the work from the previous year and providing some suggestions on policy changes. Evans encouraged Bravo to act as an advisor to support Ewila and the candidates during By-Election.

6. Adjournment

Evans reminded that All Candidates Meeting would be held on Friday September 29th at 5 pm. The next Electoral Committee meeting was scheduled on Thursday September 28th at 2 pm.

The meeting was adjourned at 1:53 pm.