

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 23rd, 2023, UNC105

Directors Present

President (meeting chair)	Cade Desjarlais
Vice President Finance and Administration	Osho Gnanasivam
Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Vice-President External	Lakshay Karnwal
Director-at-Large	Aryan Arora
Director-at-Large	Twinkle Hora
Director-at-Large	Darsh Alamchandani
Faculty of Arts and Social Sciences Representative	Georgia Mayhew
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Abby Newman
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Science Representative	Sunish Grover
Faculty of Applied Science Representative	Rishan Pfaender
Faculty of Education Representative	Jeffrey Tookey College of
Graduate Studies Representative	Anjali Desai
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Well Pub Manager	Michael Ouellet
Governance Coordinator	Cecily Qiu
Membership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson

Staff Absent

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/23.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/23.02

/

Be it resolved that the minutes of the meeting held on October 10th, 2023 be adopted.

4. COMMITTEE BUSINESS

4.1 Executive Committee

23/10/23.03

/

Be it resolved that the minutes of the meeting held on October 9th, 2023 be adopted.

4.2 Finance Committee

4.3 Policy Committee

23/10/23.04

/

Be it resolved that the minutes of the meeting held on August 15th, 2023 be adopted.

4.4 Campus Life Committee

23/10/23.05

/

Be it resolved that the minutes of the meeting held on September 28th, 2023 be adopted.

23/10/23.06

/

Be it resolved that the minutes of the meeting held on October 12th, 2023 be adopted.

4.5 Campaigns Committee

4.6 Graduate Student Committee

4.7 Oversight Committee

23/10/23.07

/

Be it resolved that the minutes of the meeting held on October 10th, 2023 be adopted.

23/10/23.08

/

Be it resolved that the September Executive Reports be adopted as attached.

4.8 Electoral Committee

23/10/23.09

/

Be it resolved that the minutes of the meeting held on October 16th, 2023 be adopted.

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. PRESENTATIONS

7. NEW BUSINESS

7.1 Student Association Ratification

23/10/23.10

/

Be it resolved that the Vietnamese Student Association be ratified as a student association.

8. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, October 10th, 2023, UNC105

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Faculty of Arts and Social Sciences Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
Faculty of Creative & Critical Studies Representative
Faculty of Science Representative
Faculty of Applied Science Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Cade Desjarlais
Osho Gnanasivam
Shreyansh Mehendiratta
Uday Gill
Aryan Arora
Twinkle Hora
Georgia Mayhew
Grace Halpin
Abby Newman
Hanna Donaldson
Sunish Grover
Rishan Pfaender
Anjali Desai
Isabella Bravo
Salman Hafeez (Saami)

Directors Absent

Vice-President External
Director-at-Large
Faculty of Education Representative

Lakshay Karnwal
Darsh Alamchandani
Jeffrey Tookey

Staff Present

General Manager
Well Pub Manager
Governance Coordinator

Jason Evans
Michael Ouellet
Cecily Qiu

Staff Absent

Memership Outreach Coordinator
Communications & Marketing Manager
Student Advocate
Food Security & Nutrition Manager

Izzy Rusch
Becca Evans
Rachel Fortin
Stephanie Patterson

1. CALL TO ORDER

The meeting was called to order at 5:05 p.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/10.01

Desai/Newman

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/10.02

Desai/ Pfaender

Be it resolved that the minutes of the meeting held on September 12th, 2023 be adopted.

Carried.

23/10/10.03

Desai/Arora

Be it resolved that the minutes of the emergency meeting held on September 27th, 2023 be adopted.

Carried.

[Isabella Bravo entered at 5:13 p.m.]

4. COMMITTEE BUSINESS

4.1 Student Association Funding Committee

23/10/10.04

Gnanasivam/Gill

Be it resolved that the Board of Directors approve two thousand five hundred dollars (\$2500) to the Computer Science Course Union (CSCU).

Desjarlais explained any student association funding above \$2000 shall be approved by the board. Gnanasivam added that this year they had received about

130 applications. Desjarlais also asked about how the committee decided on the amount of \$2500. Gnanasivam responded that the decision was based on the historical document and their application.

Carried.

23/10/10.05

Gnanasivam/Newman

Be it resolved that the the Board of Directors approve two thousand five hundred dollars (\$2500) to the Concrete Toboggan Club (GNCTR).

Gnanasivam explained that this funding would mainly cover their competitions and travel expense. They had \$4000 funding approved in the past.

Carried.

23/10/10.06

Gnanasivam/Mayhew

Be it resolved that the Board of Directors approve two thousand four hundred dollars (\$2400) to the Microbiology Course Union (MCU).

Gnanasivam stated that the amount was decided based on their application and initiatives. He would give a report regarding the approval of student association funding at the next board meeting.

Carried.

23/10/10.07

Gnansivam/Newman

Be it resolved that the Board of Directors approve three thousand two hundred and fifty dollars (\$3250) to the Okanagan iGEM.

Desjarlais asked about what iGEM is. Gnanasivam explained the definition and mentioned that each year they participate in the International Genetically Engineered Machine Competition.

Carried.

23/10/10.08

Gnanasivam/Gill

Be it resolved that the Board of Directors approve three thousand dollars (\$3000) to the Varsity Outdoor Club Okanagan (VOCO).

Gnansivam stated that the funding would be mainly for the insurance coverage. They have the membership fee and do fundraising events.

Carried.

The meeting recessed at 5:18 p.m. and then reconvened at 5:26 p.m.

[Gnanasivam left at 5:20 p.m.]

[Hafeez entered at 5:37 p.m.]

4.2 Executive Committee

23/10/10.09

Desai/Mayhew

Be it resolved that the minutes of the meeting held on September 11th, 2023 be adopted.

Carried.

23/10/10.10

Desai/Pfaender

Be it resolved that the minutes of the meeting held on September 25th, 2023 be adopted.

Carried.

4.3 Finance Committee

23/10/10.11

Newman/Donaldson

Be it resolved that the minutes of the meeting held on September 21st, 2023 be adopted.

Carried.

4.4 Policy Committee

4.5 Campus Life Committee

23/10/10.12

Gill/Grover

Be it resolved that the minutes of the meeting held on August 30th, 2023 be adopted.

Carried.

4.6 Campaigns Committee

23/10/10.13

Donaldson/Mayhew

Be it resolved that the minutes of the meeting held on September 27th, 2023 be adopted.

Carried.

Desjarlais encouraged all board members to help with Smart Meal this Wednesday.

4.7 Graduate Student Committee

23/10/10.14

Desai/Newman

Be it resolved that the August and September Honoraria for GSC Students-at-Large be disbursed as follows:

GSC: August		
Sr. No	Name of SAL	Amount(\$)
1	Alanna Shwed	50
2	Dina Khrabshesh	50
3	Emily Comeau	50
4	Fatima Canales	50
5	Naeem Nadaee	0
6	Nibirh Jawad	50
7	Satabdi Das	50
8	Yazdanmehr Gordanpour	50
9	Hammad Ahmad	50

GSC: September		
Sr. No	Name of SAL	Amount(\$)
1	Alanna Shwed	0
2	Dina Khrabshesh	50
3	Emily Comeau	50
4	Fatima Canales	50
5	Nibirh Jawad	50
6	Satabdi Das	50
7	Yazdanmehr Gordanpour	50
8	Hammad Ahmad	50

Carried.

23/10/10.15

Desai/Mehendiratta

Be it resolved that Akshata Sharma be appointed as Student-at-Large to GSC.

Desai stated that Nadaee was disqualified as a Graduate Student-at-Large because he was absent from the committee meetings without sending regrets. Sharma worked at Student Experience Office focusing on the collaboration with graduate students. She would be a good fit for the committee.

Carried.

23/10/10.16

Desai/Pfaender

Be it resolved that the minutes of the meeting held on August 17th, 2023 be adopted.

Carried.

23/10/10.17

Desai/Donaldson

Be it resolved that the minutes of the meeting held on September 27th, 2023 be adopted.

Carried.

4.8 Oversight Committee

23/10/10.18

Halpin/Grover

Be it resolved that the minutes of the meeting held on September 14th, 2023 be adopted.

Carried.

23/10/10.19

Halpin/Mayhew

Be it resolved that the August Executive Reports be adopted as attached.

Carried.

Desjarlais and Halpin encouraged the board members to read the reports as the board acts as resource to the executive members.

4.9 Electoral Committee

23/10/10.20

Mayhew/Mehendiratta

Be it resolved that the minutes of the meeting held on September 22nd, 2023 be adopted.

Carried.

Evans updated with the board that SUO had a new CRO and DRO. The voting system would be open on time. Hafeez inquired about what Electoral Committee

had done for the referendum. Evans responded that UBC was in support of the referendum question framework the committee provided and would do the marketing. Though the board had decided to support the referendum question and facilitate it, the Electoral Committee remained neutral as it should be.

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

Hafeez provided updates on the first senate meeting and the approval of awards. He specifically mentioned that the SUO Service Award had been revised by adding more clarifications.

5.2 Board of Governors

Bravo stated that they had the September meeting last week, and Desjarlais gave a good presentation on SUO. She introduced some of the big topics and concerns that were addressed at the meeting, such as graduate students funding, affordability crisis, and eligibility of faculty recommended awards. She also mentioned that the Tuition Engagement approach had been sent out. Recommendations for tuition freeze had been pushed by student governors. They were still working on it.

Some members asked about the bigger increase in the tuition for international students than that for domestic students. Desjarlais and Hafeez explained the provincial cap on the tuition fee for domestic students. They recognized that this model would be not sustainable as the university saw a significant decrease in the enrollment of international students. SUO and BCFS had been advocating a cap on the tuition increase for international students for years. Bravo also explained that student governors not only serve the student group but also UBC. They would take the budget into consideration.

5.3 Other University Committees

Desjarlais stated that he was in the Student Affordability Task Force Committee. He was working for a multi-year tuition contract.

Hafeez also reminded that there was the Accessibility Committee, and Fortin was the SUO representative.

[Newman left at 6:21 p.m.]

6. PRESENTATIONS

6.1 The Ad-hoc Student Workers Advisory Committee - Yazdanmehr Gordanpour

Gordanpour introduced the background, the mandate and the duties of this committee. He stated that this committee could provide education to student workers on their rights and their labor union; meanwhile it would advocate to the

British Columbia General Employees' Union (BCGEU) for better contracts on the Collective Agreement; in addition, the committee members could study the practice from other universities and labor unions, thus providing recommendations to student workers. Desjarlais and Ouellet raised a concern on the duty of advocating for the BCGEU, which would put SUO in an awkward position in the relationship with the University. Gordanpour confirmed that this would be just an advisory committee. Desjarlais stated that he and Evans would look into the details.

6.2 Badminton Club Presentation and Ratification

23/10/10.21

Pfaender/Mayhew

Be it resolved that the Badminton Club be ratified as a student association. Mehendiratta had informed them of a presentation, but they did not attend the board meeting.

Desjarlais/Donaldson

Be it resolved that the ratification of the Badminton club be tabled for the next meeting.

Failed.

The original motion failed.

6.3 IP1 Club Presentation and Ratification

IP1 representative introduced the background, the structure, and the purpose of this club. This club would mainly consist of graduate students, research staff and PhD students. However, the proposed events would be open to all students, including undergraduate and high school students. They would like to be connected to UBC through this club, and have access to the resources from UBC.

23/10/10.22

Mehendiratta/Pfaender

Be it resolved that the IP1 Club be ratified as a student association.

Failed.

Board members discussed on the purpose of this club and Desjarlais asked Mehendiratta to help them connect with UBC.

7. NEW BUSINESS

7.1 Student Association Ratification

23/10/10.23

Mehendiratta/Grover

Be it resolved that La sobremesa Club be ratified as a student association.
Mehendiratta stated that it was a Spanish language club, aiming to develop the Spanish speaking ability. Bravo pointed out that SUO has a similar language club for French speaking.

Carried.

23/10/10.24

Mehendiratta/Donaldson

Be it resolved that Football and Futsal Enthusiasts Club be ratified as a student association.

Mehendiratta stated that this club planed to organize football matches and tournaments. Desjarlais confirmed that there was no soccer club at SUO.

Carried.

23/10/10.25

Mehendiratta/Rfaender

Be it resolved that Anime and Manga Club be ratified as a student association.

Mehendiratta stated that it was a club for students who love Anime and Manga.

Carried.

23/10/10.26

Mehendiratta/Gill

Be it resolved that Taste Buds Club be ratified as a student association.

Mehendiratta mentioned that the club would be a food club with the goal of increasing food security. It would provide various cuisines and cooking classes.

Board members discussed about the food security initiatives on campus and the purpose of Picnic (food hub) and Pantry. Pfaender also mentioned the VP External Karnwal was campaigning for the food security. They believed that a lot of efforts had been made to advocate food security. They did not think it necessary to create a new club to address the issue.

Failed.

23/10/10.27

Mehendiratta/Rfaender

Be it resolved that Ogopogo Solar Vehicle Club be ratified as a student association.

Mehendiratta stated that the club aimed to promote solar energy, and design and construct the solar power cars.

Carried.

23/10/10.28

Mehendiratta/Rfaender

Be it resolved that South Indian Student Association be ratified as a student association.

Mehendiratta stated that he had reached out to the club executives and there might be a possibility for them to collaborate with Indian Student Association.

Mehendiratta/ Arora

Be it resolved that the ratification of South Indian Student Association be tabled.
Carried.

23/10/10.29

Mehendiratta/Rfaender

Be it resolved that Parindey Dance Club be ratified as a student association.

Mehendiratta stated that that club ratification failed at the previous board meeting as some of their members were not in good standing. They removed those members and resubmitted a new application. It would be a dance club. Gill mentioned that SUO had five dance clubs already. Desjarlais stated that if it is a unique type of dance, and their application meets SUO standard, they should be ratified.

Carried.

7.2 Establishment of AGM Date

23/10/10.30

Desjarlais/Desai

Be it resolved that the SUO Annual General Meeting 2023 be held on November 23rd, 2023 at 6:30 p.m.

Desjarlais explained the policy on the establishment of AGM date and encouraged board member to attend the meeting.

Carried.

8. ADJOURNMENT

Meeting adjourned at 7 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, October 9th, 2023, Teams

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Directors Absent

Vice-President Internal

Vice-President Campus Life

Shreyansh Mehendiratta

Uday Gill

Staff Present

General Manager

Jason Evans

1. CALLED TO ORDER: 10:36 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/09.01

Gnanasivam/Karnwal

Be it resolved that the agenda be adopted as amended.
Carried.

23/10/09.02

Karnwal/Desjarlais

Be it resolved the Agenda be amended by adding Tuition Engagement Survey Discussion and SMART Meal Plan Update.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/09.03

Gnanasivam/Karnwal

Be it resolved that the minutes from the meeting held on September 25th, 2023 be adopted.

4. NEW BUSINESS

4.1 Ballroom Dance Membership Fee

23/10/09.04

Gnanasivam/Desjarlais

Be it resolved that the Ballroom Dance Student Association fee be approved for collection at \$50 per member.

Gnanasivam explained that the club needs to pay wages for the dance classes. This was the same amount they were charging last year.

Evans inquired what the previous year fee was. Gnanasivam shared this was the same fee as last year.

5. DISCUSSION

5.1 Bounce Organizer Fee Issue for Student Associations

Gnanasivam explained the organizer fee that was charged with Bounce during Frosh. The fee was to be arranged for just Frosh. However, the ticket fee was carried over because there was an event organizer fee charged to the MSA during their Suits and Skirts events. The event was sold out and thus each student paid \$4 extra than what they were supposed to resulting in \$250 extra in SUO's account.

Desjarlais asked if they could give the money back to the clubs. Gnanasivam said this could be done but it would then be under the respective clubs' jurisdiction. Evans asked if Bounce was entitled to any of the extra money. Gnanasivam said no.

Karnwal asked to clarify the back-end process with Bounce in disabling the organizer fee. Gnanasivam said that this was not a back-end issue and rather it can be managed by the Bounce administrator (Host).

23/10/09.05

Gnanasivam/Desjarlais

Be it resolved that the additional organizer fees collected from the MSA and ISA's events be refunded to each individual student (\$4).

Carried.

5.2 Paper and Supply Co.

23/10/09.06

Gnanasivam/Karnwal

Be it resolved that this discussion be tabled till next Executive meeting

Carried.

5.3 Expo sponsors for next year

Karnwal brought forward a discussion for the long-term Expo planning. Karnwal said the sponsors he had spoken to were already interested in being involved in next year's event.

Karnwal seeking an opinion on whether or not the SUO should extend contracts to the next Fall Expo.

Desjarlais felt it was too early but could look into it in Karnwal's transition report and doing so in April. He also stated that we could begin working on Sponsors at Winter Expo.

Evans stated that this would be helpful to add to the job description of a particular employee.

5.4 Tuition Engagement Survey

Karnwal shared the new increase proposals and asked the Executive about some engagement that could be done to encourage students to participate. Desjarlais shared that social media engagement was the principle point of engagement.

Karnwal was going to follow-up with Becca about creating some posts. Karnwal

said that he would work on a draft statement on behalf of the SUO for the tuition engagement survey.

6. INFORMATION

6.1 Lobby week

Karnwal attended Lobby week in Victoria and met with several Ministers and attended a legislative session. He worked to highlight concerns of students on campus. Karnwal spoke upon the Fund It, Fix It campaign.

6.2 SMART Meal Plan Update

Karnwal wanted to highlight some changes to the campaign. They received positive feedback from students and that he wished to increase some meals from 70 per restaurant to 100. This Wednesday they would be serving 300 meals. A key concern was ensuring only students could purchase these meals. Desjarlais asked about the timeline for implementing student cards. Karnwal said that they would wait till the next campaign day. Evans said that it would be near impossible to monitor the amount of meals individual students buy. Evans said that reducing barriers would be the key to having students access the \$5 meals.

7. IN CAMERA – Gnanasivam (Labour)

23/10/09.07

Gnanasivam/Karnwal

Be it resolved that the meeting be moved in-camera. 11:21 am.

Carried.

23/10/09.08

Gnanasivam/Karnwal

Be it resolved that the meeting be moved ex-camera. 11:41 am.

Carried.

8. ADJOURNMENT 11:41 AM

POLICYMEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, August 15th, 2023, UNC Boardroom

Committee Members Present

Vice-President Internal
Board of Director
Board of Director
Graduate Student Representative
Faculty of Management Representative
Student-at-Large

Shreyansh Mehendiratta
Darsh Alamchandani
Maziar Matin Panah
Anjali Desai
Abby Newman
Dhruv Bihani

Committee Members Absent

Staff Present

General Manager
Governance Coordinator
Membership Outreach Coordinator

Jason Evans
Cecily Qiu
Izzy Rusch

Guests

VP Finance
Guest
Guest

Osho Gnanasivam
Thanmay Gopal
Siya Gupta

1. CALLED TO ORDER AT 12:09 P.M.

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/08/15.01

Gnanasivam/Newman

Be it resolved that the agenda be adopted.

Evans/Gnanasivam

Be it resolved that the agenda be amended by adding a motion under New Business regarding the SUO credit card.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There are no previous meeting minutes to be adopted.

4. NEW BUSINESS

23/08/15.02

Gnanasivam/Evans

Be it resolved that [Regulation VIII:1]:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "Course Union President" means the senior-most Executive officer of a Course Union;
- e. "Department" means any academic field available for study at the University;
- f. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- g. "Student Association, per Bylaw 1, shall mean clubs or, course unions

groups ratified by the Student Union.

be amended by striking the point "d. 'Course Union President' means the senior-most Executive officer of a Course Union" and adding four new points, to be numbered as needed, so that [Regulation VIII:1] then reads:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "President" means the Executive Officer and primary contact of a Student Association;
- e. "Treasurer" means the Executive Officer responsible for the finances of the Student Association;
- f. "Events Coordinator" means the Executive Officer who is the main contact for event planning;
- g. "Event" is any gathering of 2 members or more for the purpose of a meeting or social gathering in relation to the purpose of the specific Student Association;
- h. "Department" means any academic field available for study at the University;
- i. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- j. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

Evans raised concerns about these roles definition and asked for the reason. Rusch briefly gave the background and explained that they need these changes due to problems they had in the past where the presidents felt they were the superior most power. The new definition also clearly defined different jobs. Evans suggested new names for treasurer as VP finance and events coordinator as VP Events to make the definitions more clear.

Evans/Alamchandani

Be it resolved that [Regulation VIII:1]:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;

- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "Course Union President" means the senior-most Executive officer of a Course Union;
- e. "Department" means any academic field available for study at the University;
- f. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- g. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

be amended by striking the point "d. 'Course Union President' means the senior-most Executive officer of a Course Union" and adding four new points, to be numbered as needed, so that [Regulation VIII:1] then reads:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "President" means the Executive Officer and primary contact of a Student Association;
- e. "VP Finance" means the Executive Officer responsible for the finances of the Student Association;
- f. "VP Events" means the Executive Officer who is the main contact for event planning;
- g. "Event" is any gathering of 2 members or more for the purpose of a meeting or social gathering in relation to the purpose of the specific Student Association;
- h. "Department" means any academic field available for study at the University;
- i. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- j. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

Amendment carried.

Carried as amended.

23/08/15.03

Gnanasivam/Panah

Be it resolved that [Regulation VIII:9]:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least fifteen (15) Members in support of the proposed Student Association

be amended by adding the words "Treasurer, and Event coordinator;" after the words " b. the name of the first President"; and replacing the words "fifteen (15) Members" under point (e) with the words "thirty-two (32) Members who are currently attending UBCO", so that [Regulation VIII:9] then reads:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President, Treasurer, and Event coordinator ;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association.

Gnanasivam/Panah

Be it resolved that [Regulation VIII:9]:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;
- b. the name of the first President;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least fifteen (15) Members in support of the proposed Student Association

be amended by adding the words "VP Finance and VP Events" after the words "(b) the name of the first President"; and replacing the words "fifteen (15) Members" under the point (e) with the words "thirty-two (32) Members who are currently attending UBCO", so that [Regulation VIII:9] then reads:

An application for ratification of a proposed Student Association must include:

- a. the proposed name;

- b. the name of the first President, VP Finance, and VP Events ;
- c. the name and signatures of three signing authorities;
- d. the purposes of the Student Association; and
- e. A petition of at least thirty-two (32) Members who are currently attending UBCO in support of the proposed Student Association

The words Treasurer and Events Coordinator were changed to VP Finance and VP Events respectively in reference to the previous motion that was carried.

Amendment carried.

Carried as amended.

23/08/15.04

Newman/Gnanasivam

Be it resolved that [Regulation VIII:17]:

“The following Items are considered ineligible for purchase and reimbursement with SUO funding:”

be rephrased as follows to alleviate confusion:

“Funding directly provided by SUO may not be used for the following expenses:”

Newman raised a concern about course unions funded by student levies(MSA, EngSoc and HKSA) having no regulations on their student fee funding and what they can spend it on. Rusch also expressed her concern on the funding regulations, for example, how much and where student association or course union could spend on their year end event. Evans suggested that they replace the word “may” with the word “shall” as the word “may” left room for a possibility.

Gnanasivam/Newman

Be it resolved that [Regulation VIII:17]:

“The following Items are considered ineligible for purchase and reimbursement with SUO funding:”

be rephrased as follows to alleviate confusion:

“Funding directly provided by SUO shall not be used for the following expenses:”

Carried.

23/08/15.05

Panah/Gnanansivam

Be it resolved that [Regulation VIII:17]:

h. lottery tickets and raffle tickets

be amended by replacing the words "lottery tickets and raffle tickets" with the words "pre-paid gift cards"; and adding a new point " i. Student association logoed merchandise to give out for free. Merchandise should be sold to members at cost. ", because they can't be sold for profit since it would mean charging taxes. So [Regulation VIII:17] then reads:

Funding directly provided by SUO shall not be used for the following expenses:

- a. capital purchases;
- b. alcohol and illegal substances;
- c. wages such as but not limited to staff expenses and honorariums;
- d. fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e. direct contributions to external organizations' activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f. off-campus events held without prior approval through the Off-campus Event application request form; and/or
- g. events not insured through the SUO;
- h. pre-paid gift cards;
- i. student association logoed merchandise to give out for free.
Merchandise should be sold to members at cost.

Evans also raised concerns with point (i) as it may cause implications for the student associations if they want to give their merchandise out for free and may restrict them from promoting themselves and the SUO. Mehendiratta moved to amend the motion by striking the point (i) so that they could develop a better internal mechanism to tackle this instead of giving an unclear definition.

Mehendiratta/Newman

Be it resolved that [Regulation VIII:17]:

h. lottery tickets and raffle tickets

be amended by replacing the words "lottery tickets and raffle tickets" with the words "pre-paid gift cards". So [Regulation VIII:17] then reads:

Funding directly provided by SUO shall not be used for the following expenses:

- a. capital purchases;
- b. alcohol and illegal substances;
- c. wages such as but not limited to staff expenses and honorariums;
- d. fundraising purposes such as but not limited to donations, activities,

- raffles or events that require a gaming license;
- e. direct contributions to external organizations' activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f. off-campus events held without prior approval through the Off-campus Event application request form; and/or
- g. events not insured through the SUO;
- h. pre-paid gift cards.

Carried.

23/08/15.06

Newman/Panah

Be it resolved that [Regulation VIII:18]:

Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement form and a Pre-Paid Gift Card Purchasing Record Form.

be removed as reference is given in the previous policy.

Carried.

23/08/15.07

Evans/Panah

Be it resolved that new policy be added after [Regulation VIII:19], to be numbered as needed, which reads as follows:

The Student Union shall not consider and approve donations for charity organizations that are charitable organizations, public foundations, or private foundations registered with the Canada Revenue Agency.

Evans moved to table the motion for the next meeting as they need further discussion and background on this.

Evans/Panah

Be it resolved that the motion be tabled.

Carried.

23/08/15.08

Panah/Mehendiratta

Be it resolved that [Regulation VIII:20]:

Starting August 1st of every year, all student Associations shall cease to receive support from the Student Union until:

- a. notifying the Student Union of their intent to maintain their

Student Association status;

- b. submitting a Student Association renewal form to renew this status after July 1st; and
- c. maintaining a membership of a minimum of fifteen (15) members, excluding executives
- d. Course Union may submit their renewal form starting May 1, once the course Union annual election has been carried out and ratified during Term 2.

be amended by adding the word “application” after the words “b. submitting a Student Association renewal”; replacing the word “fifteen (15)” with the word “thirty-two (32)” under the point (c); and removing the point (d) and adding the new policies as follows, to be numbered as needed:

- d. Total membership is 95% current registered UBCO students.
- e. Course Unions ratified before April 1, 2023, can renew each academic year with a minimum membership of three (3) executives and fifteen (15) members
- f. Course unions may submit their renewal application form starting May 1, once the Course Union annual election has been carried out and results confirmed by VP Internal or Membership Outreach Coordinator during Term 2.”

So [Regulation VIII:20] then reads:

Starting August 1st of every year, all student Associations shall cease to receive support from the Student Union until:

- a. notifying the Student Union of their intent to maintain their Student Association status;
- b. submitting a Student Association *renewal application form* to renew this status after July 1st; and
- c. maintaining a membership of a minimum of thirty-two (32) members, excluding executives;
- d. Total membership is 95% current registered UBCO students.
- e. Course Unions ratified before April 1, 2023, can renew each academic year with a minimum membership of three (3) executives and fifteen (15) members
- f. Course unions may submit their renewal application form starting May 1, once the Course Union annual election has been carried out and results confirmed by VP Internal or Membership

Outreach Coordinator during Term 2.”

Rusch explained as to why these changes were suggested. This was just further refining the regulation to give more clarity. She also mentioned that the point (e) was specific to course unions which have less than 32 members in the department. Carried.

23/08/15.9

Newman/Mehendiratta

Be it resolved that [Regulation VIII:24]:

A minimum of one (1) executive from each Student Association must attend Student Association Orientation and the All Student Association meetings to retain active status.

be rephrased as follows:

A minimum of one (1) executive from each Student Association must attend Student Association Orientation meetings in Term 1 and Term 2 to retain active status.

Mehendiratta moved to amend and rephrase the motion by adding the word officer after executive to make the definition more clear and concise.

Mehendiratta/Newman

Be it resolved that [Regulation VIII:24]:

A minimum of one (1) executive from each Student Association must attend Student Association Orientation and the All Student Association meetings to retain active status.

be rephrased as follows:

A minimum of one (1) signing executive officer from each Student Association must attend Student Association Orientation meetings in Term 1 and Term 2 to retain active status.

Amendment carried.

Carried as amended.

23/08/15.10

Desai/Panah

Be it resolved that the following new policy be added after [Regulation VIII:24] and numbered as needed, reading as such:

A Student Association must operate with a minimum financial balance of Zero (0) to have access to SUO Student Association Services.

Rusch gave motivation by explaining that clubs are not eligible for funding if they operate with a negative balance.

Carried.

23/08/15.11

Newman/Mehendiartta

Be it resolved that [Regulation VIII:27]:

All Student association executives and members must, at all times, abide by the rules for student conduct established by the University.

be rephrased as follows:

All Student Association executives must sign a Student Association Executive Council Code of Conduct before Student Association can operate and access SUO services or funds.

As there was no council code in the regulations, members suggested tabling the motion as it would need further clarification.

Newman/Mehendiartta

Be it resolved that the motion be tabled.

Carried.

23/08/15.12

Newman/Panah

Be it resolved that [Regulation VIII:33]:

Signing authorities shall not be recognized until their name and information has been submitted to the Membership Outreach Coordinator. A Student association shall not receive funding until the Membership Outreach Coordinator confirms they have received a list of signing authorities.

be rephrased as follows:

Only current UBCO students with confirmed student numbers, whose names and information have been submitted to the Membership Outreach Coordinator, shall be recognized as signing authorities. Student Associations will only be eligible for funding once the Membership Outreach Coordinator confirms the receipt of the list of signing authorities.

Rusch gave motivation by explaining that some executives in the past had not been members in good standing or not UBCO students. So a regulation should be in place to make sure that all executives and signing authorities are current UBCO students in good standing.

Carried.

23/08/15.13

Newman/Evans

Be it resolved that [Regulation VIII:38]:

Every Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.

be amended by adding the word "SUO" after the word "Every" and before the word "Member", so [Regulation VIII:38] then reads:

Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.

Rusch motivated this by saying that the member needs to be an SUO member.

Carried.

23/08/15.14

Alamchandani/Evans

Be it resolved that [Regulation VIII:39]:

Clubs may require a membership fee of up to thirty dollars (\$30). Any amount exceeding \$30 in membership must first be approved by the Executive Committee.

be rephrased as follows:

Clubs may require a membership fee of up to forty dollars (\$40). Any amount exceeding \$40 in membership must first be approved by motion in an SUO Executive Committee Meeting.

Carried.

23/08/15.15

Panah/Mehendiratta

Be it resolved that the following new policy be added after [Regulation VIII:45], to be numbered as needed, reading as such:

Course Union governing documents such as but not limited to Student Association name, Executive Council member positions, constitutions, regulations and bylaws must be changed only at AGM's or Special Meetings by a resolution that is voted on and passed by majority by the Course Union Membership.

Newman stated that big course unions have members of more than 500 people and sometimes even 1000 people in a faculty which causes difficulty in attaining majority. She suggested that they replace the word "majority" with the word

“quorum”. Evans raised concerns about the quorum percentage which is generally 5% of course union membership. Evans suggested the motion be tabled so that they could gather further information and clarity on adding the word quorum and do further review before making a regulation change.

Evans/Mehendiartta

Be it resolved that the motion be tabled for the next policy meeting.

Carried.

23/08/15.16

Newman/Bihani

Be it resolved that [Regulation VIII:48] be amended by striking the word “to” after the word “shall” and before the word “advertise”, so [Regulation VIII:48] then reads:

Course Unions shall be required to hold an Annual General Meeting (AGM) once every Winter Term, and executives shall advertise to members at least 10 days in advance the, location, date, agenda and time of this meeting.

Newman suggested that the number 10 be put in brackets so the format is clear and precise.

Newman/Mehendiratta

Be it resolved that [Regulation VIII:48] be amended by striking the word “to” after the word “shall” and before the word “advertise”, and bracketing the number “10” and adding the word “ten” before the number “10”, so [Regulation VIII:48] then reads:

Course Unions shall be required to hold an Annual General Meeting (AGM) once every Winter Term, and executives shall advertise to members at least ten (10) days in advance the location, date, agenda and time of this meeting.

Amendments carried.

Carried as amended.

23/08/15.17

Bihani/Newman

Be it resolved that [Regulation VIII:56]

A candidate may only run for one position within the Course Union executive team.

be rephrased as follows:

Each candidate must be a voting member under #46 of this regulation and may only run for one position within the Course Union Executive Council.

Rusch gave motivation by explaining that a lot of the smaller course unions had candidates, who were not part of the department or faculty, running for an executive position

Carried.

23/08/15.18

Newman/Bihani

Be it resolved that [Regulation VIII:57]

A Course Union must make a reasonable effort to ensure that every member of the Course Union is aware of:

- a. the time and location where the election of Executive Members and Council Members is to take place; and
- b. how a member of the Course Union becomes a Candidate for election or appointment to Council or an Executive Member position.[IR1]

be rephrased as follows:

A Course Union should take appropriate measures to ensure that all its members are well-informed about:

- a. the designated time and method for conducting elections of Executive Members and Council Members in an online/in-person format; and
- b. the procedure for any Course Union member to become a Candidate for election or selection to serve as part of the Council or as an Executive Member through online/in-person voting.

Newman moved to table the motion for the next meeting as it needed further discussion before the implementation of this regulation.

Newman/ Mehendiratta

Be it resolved tht this motion be tabled.

Carried.

23/08/15.19

Newman/Bihani

Be it resolved that [Regulation VIII:59]:

Every Course Union must elect a Course Union President, Treasurer, Secretary, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union.

be amended by striking the word "Secretary" and adding the words "Event Coordinator", so [Regulation VIII:59] then reads:

Every Course Union must elect a Course Union President, Treasurer, Event Coordinator, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union.

Newman/Bihani

Be it resolved that [Regulation VIII:59]:

Every Course Union must elect a Course Union President, Treasurer, Secretary, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union.

be amended by striking the words "Treasurer, Secretary" and adding the words "VP Finance, VP Events", so [Regulation VIII:59] then reads:

Every Course Union must elect a Course Union President, VP Finance, VP Events, and any other Executive Member listed in the governing documents, from amongst the members of the Course Union.

Amendments carried.

Carried as amended.

23/08/15.20

Bihani/Newman

Be it resolved that [Regulation VIII:60]:

Executive members shall serve a twelve (12) month term.

be amended by adding the words "starting May 1 to April 30 for each year" after the word "term", so [Regulation VIII:60] then reads:

Executive members shall serve a twelve (12) month term starting May 1 to April 30 for each year.

Rusch gave motivation by explaining that Course unions didn't have a definition of what a 12-month term is; and based on SUO regulations, they should hold an election in term 2 to elect the following year's executive team. By adding those words, all course unions are following the same calendar year as SUO does for elections. This also would require that they must have their election in Term 2 to hand over their executives as of May 1.

Carried.

23/08/15.21

Bihani/Panah

Be it resolved that [Regulation VIII:63]:

If a Course Union has secured approval to facilitate their own election, they must submit a detailed report within ten (10) days of the results being posted that includes the following:

- a. name and contact information of the election facilitator or Chief Returning Officer;
- b. list of Candidates with their full names and student numbers;
- c. a list of the elected winners;
- d. copy of Campaign Guidelines or Regulations;
- e. summary of the Campaign period;
- f. summary of how voter privacy was maintained and how the ballots were verified; and
- g. a report on complaints or disqualifications.

be removed and the following new policy be added, reading as such:

The course union must designate a Chief Returning Officer (CRO), who can be a volunteer student or a current executive who is not running for re-election or a different position.

Bihani raised a concern on the conflict interest of the current executive to be appointed as CRO. Evans also had questions on how the election could be conducted. Bihani moved to table the motion for the next meeting as it needed further discussion before the implementation of the regulation.

Bihani/ Mehendiratta

Be it resolved that the motion be tabled for the next meeting.

Carried.

23/08/15.22

Bihani/Newman

Be it resolved that [Regulation III:36]:

A credit card can be issued to one permanent Student Union staff member withstanding clause thirty-seven (37) of these regulations and in accordance with procedures established by the Finance Manager and Executive Committee in consultation with the General Manager.

be amended by striking "one" and adding the word "two", so [Regulation III:36] then reads:

A credit card can be issued to two permanent Student Union staff members withstanding clause thirty-seven (37) of these regulations and in accordance with procedures established by the Finance Manager and Executive Committee in consultation with the General Manager.

Evans explained that the staff who had been issued SUO credit card was no longer SUO member. SUO has a visa card and master card and those cards have different function. Due to this policy, they could not extend the credit cards to other staff, so the finance committee was seeking to amend the policy. Bihani suggested using the words "up to two" instead. Evans referred to the credit card policy entirety for this specific wording.

Carried.

5. DISCUSSION

1. Qpay

[Regulation VIII:14] Use a personal account to process Student association transactions.

There was no discussion.

6. ADJOURNMENT

Mehendiratta/Evans

Be it resolved that the meeting adjourn at 2:19 p.m.

Carried.

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, September 28th, 2023, UNC 133 Conference Room

Called to order at 1:11 pm

Directors Present

Vice-President Campus Life
Vice-President Internal
Director-at-Large
Faculty of Applied Science Representative
Graduate Student Representative
Student-at-Large
Student-at-Large
Student-at-Large

Uday Gill
Shreyansh Mehendiratta
Twinkle Hora
Rishan Pfaender
Anjali Desai
Myrium Su
Uday Wirk
Satabdi Das

Directors Absent (With Regrets)

Vice-President Finance & Administration
Director-at-Large
Faculty of Arts & Social Sciences Representative
Faculty of Science Representative

Osho Gnanasivam
Aryan Arora
Georgia Mayhew
Sunish Grover

Directors Absent (Without Regrets)

Director-at-Large

Darsh Alamchandani

Staff Present

Well Pub & Events Manager

Michael Ouellet

Staff Absent

General Manager
Membership & Outreach Coordinator
Communications Manager

Jason Evans
Izzy Rusch
Becca Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

23/09/28.01

Desai/Pfaender

Be it resolved that the agenda be adopted

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/09/28.02

Desai/Pfaender

Be it resolved that the Campus Life Committee Meeting minutes from August 30th, 2023 be adopted

Carried.

4. OLD BUSINESS

4.1 Frosh

Gill and other committee members reflected on Frosh. Frosh went very well. Ouellet stated that the promotion could have been stronger and suggested a poll to see what people would like to see.

4.2 Well Events

Ouellet said they had 3 parties at the well and all went amazing. Harry potter trivia was sold out. Launching next events at the same event was a smart strategy.

4.3 General Events

Gill mentioned it had mainly been tabling about Frosh and Expo.

5. NEW BUSINESS

5.1 Well Events

Ouellet mentioned that they were launching the office trivia, first wine and paint night, and potentially Taylor Swift trivia night. He said he would like to see the committee members show up. They were still working on music bingo.

[Mehendiratta left at 1:23 pm]

5.2 General Events

Gill said that there was going to a haunted house in the art building, and asked the members if they would organize another one. He also mentioned that UBCO rugby

team had reached out to him to provide refreshments. There would be 2 teams playing for 2 days. He asked members to reach out if they want to help. Pfaender provided information on the night market event. He said he would reach out to different businesses.

Ouellet stated that last year it was a success to have the pumpkin carving. He mentioned that Hora was going to look into this event and asked other members to help with the event.

Su suggested a thrift shop on campus as most of the thrift shops are in downtown. Pfaender stated that he knew someone for the winter clothing sale.

Ouellet asked members to utilize the team channel to share different ideas like nightclub. Pfaender said that they need something that would draw students in. Hora asked about pancake breakfast. Ouellet replied that the pancake breakfast was likely to be held in November. He also updated with members about wine and paint night coming in October.

Desai updated that a formal event and performances by recent graduates was coming. Ouellet stated that graduate students were asking for grad trivia. It happened once a month in the past.

6. ADJOURNMENT

Meeting was adjourned at 1:50 pm.

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, October 12th, 2023, UNC 133 Conference Room

Called to order at 1:08 pm

Directors Present

Vice-President Campus Life
Vice-President Internal
Vice-President Finance & Administration
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Applied Science Representative
Graduate Student Representative
Student-at-Large
Student-at-Large
Student-at-Large

Uday Gill
Shreyansh Mehendiratta
Osho Gnanasivam
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Rishan Pfaender
Anjali Desai
Myrium Su
Uday Wirk
Satabdi Das

Directors Absent (With Regrets)

Faculty of Arts & Social Sciences Representative
Faculty of Science Representative

Georgia Mayhew
Sunish Grover

Staff Present

Well Pub & Events Manager
Membership & Outreach Coordinator
Communications Manager
Communications CO-OP Assistant

Michael Ouellet
Izzy Rusch
Becca Evans
Kelly Yuste

Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

23/10/12.01

Desai/Pfaender

Be it resolved that the agenda be adopted
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/12.02

Desai/Pfaender

Be it resolved that the Campus Life Committee Meeting minutes from September 28, 2023 be adopted
Carried.

4. OLD BUSINESS

4.1 Well Events

Ouellet mentioned that the pixar trivia was well attended and the rock event went well.

5. NEW BUSINESS

5.1 Well Events

- DJ series : Gill mentioned that Ouellet brought up to him an event idea since people liked Felix Cartal, they were planning to host a DJ event this semester. Ouellet stated since they had money in campus life funds, they should utilize that and put up these events. Gill and Ouellet would look into this.
- UFC Fights : Ouellet mentioned that Grover brought up the idea of streaming UFC fights at the well. This would most likely be on a Saturday night and they could open the kitchen and bar that night. Ouellet said they picked a November card because they wanted to host the event well.
[Rusch entered at 1:21 pm]
- Taylor Swift Trivia : Ouellet said that the Taylor Swift trivia had been booked.

Evans and Yuste put a lot of effort into this and are discussing about prizes. Ouellet mentioned that Evans would host the trivia. He also stated that he was working on marvel trivia, general trivias and music bingo. He said that the committee need get more active than it was, participating and helping out in these events.

5.2 General Events

Gill mentioned that he had been getting requests for fifa tournament and they can host it in November.

- Pumpkin Carving : Hora stated that she had been looking into different farms and prices to get the best deal on the pumpkins. Ouellet mentioned that the pumpking carving event would take place on October 27th in picnic from 11-3 or till quantites last. Ouellet and Hora would go check out Bilga farms. Ouellet said that he looked into a bakery for giving out Halloween cookies and he would get a price of that.
- Night Market : Pfaender discussed about the night market and said he found some local vendors. He said that they just need to find a place and time. He suggested that we could have it set up outside like Expo.
Rusch mentioned that they would have to do a safe event plan since vendors would be selling products and making profits so ubc would want their share.
Pfaender asked the committee if anyone had any ideas for dates and how they can run this event.
Gill said that after reading break it would be cold outside so maybe we could do it in the ballroom.
Ouellet proposed the idea of hosting a bbq to promote the event.
Pfaender said that he would send a list of 6 vendors on the Campus Life teams chat.

6. COALITION EVENTS

6.1 Haunted House

Gill said that they had the haunted house from the Asian Student Association (ASA) coming up on October 28th. They host events inspired by Asain culture. Yuste stated how she would like Campus Life to give ASA a thousand dollars (\$1000) for this event as they did last year. Gnanasivam gave the idea of setting a booth with food to calm the students down after the haunted house. Gill, Gnanasivam and Pfaender would help out with this.

23/10/2023

Gill/Wirk

Be it resolved that a thousand (\$1000) dollars be allotted to Asian Student Association to help with the haunted house on October 28th, 2023.
Carried.

6.2 Thrive Month

Ouellet said that we need someone to talk to Melissa Fedderson and ask how the Campus Life Committee could help out with the Thrive events they were hosting.

Desai said that she could take this one.

Alamchandani mentioned how they could do the smash the stigma event.

Ouellet stated that the event had happened 8-9 times in the last 15 years so they would look into it.

7. ADJOURNMENT

Meeting was adjourned at 1:57 pm.

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, October 10th, 2023, In Person

Called to order at 11:16 PM

Committee Members Present

Faculty of Health and Social Development Representative	Grace Halpin
Director-at-Large	Aryan Arora
Director-at-Large	Darsh Alamchandani
Student-at-Large	Shreya Saxena

Staff Absent

General Manager	Jason Evans
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Guests Present

Faculty of Arts & Social Sciences Student Representative	Georgia Mayhew
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/10.01

Saxena/Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/10.02

Saxena/Arora

Be it resolved that the minute from the meeting held September 14 be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 September Executive Reports

23/10/10.03

Saxena/Arora

Be it resolved that the September executive reports be adopted by the oversight committee.

Carried.

The committee commended the VP Finance for their dedication in putting in overtime hours during the school year's busiest month. However, it was noted that certain reports lacked the "Issues for Immediate Attention" and "Activities to be Started" sections, and the committee encourages their completion in the future. Despite the September workload, all reports were accurately and comprehensively filled out. Recognition was given to the VP Campus Life's commitment to improving clarity and thoroughness in their work.

5. DISCUSSION ITEMS

5.1 1 on 1 Meeting Reviews

President

Recognition was given to the President's efforts during the wildfires. The President is very informed on campus events and campaigns and shared insight into his involvement. The President shared about ongoing issue of parking prices and the executive's ongoing efforts to advocate for more affordable parking rates. Despite the significant challenges posed by parking services, the executives remain committed to addressing this issue.

VP External

The committee recognizes the hard work put into the \$5 SMART meals campaign and the success of the first launch. Discussion was focussed on expectations from the SUO, more support and increased information from past contacts and resources from other VP Externals. This could be executed by assembling information and documentation.

VP Internal

The transition process for the next executive was a main topic of discussion. A comprehensive package is being prepared, which will include organizing and sharing essential contacts. Additionally, there's a planned business trip to Montreal for an audit meeting with StudentCare. Furthermore, efforts are underway to onboard an Indigenous student representative to the SUO, and regulations are being fine-tuned for improved efficiency. VP Internal is managing the workload effectively, and there's a sense of satisfaction stemming from the successful execution of FROSH. The VP Internal has well stated and thorough goals.

VP Campus Life

The VP Campus Life has had lots of support from the communications team. Also, he has a strong emphasis on security, with the hiring of additional security personnel for a crowd of 3000 at FROSH. However, he has faced a challenge in keeping track of individual tasks, leading to a shift in focus towards prioritizing big picture items over day-to-day details. The VP Campus Life also has well stated and thorough goals.

Finance

The primary focus for the VP Finance is on making changes to the SUO website to enhance its functionality and user-friendliness. A crucial aspect of this involves evaluating the current software provider and estimating potential costs associated with hiring and implementing new software for the website. Additionally, there's an

effort to provide more detailed information in the budgets, including the allocation of funds for ID scanners and security. Furthermore, plans are in place to gather pertinent information for a comprehensive "guidebook" to aid incoming executives. Lastly, there's an exploration of strategies to streamline the ease of use for student associations on the website, particularly in the context of budgeting and related processes.

Overall, each of the Executives are working on stated goals on their reports. The committee discussed each executive developing a worksheet of important contacts, tip and tricks, summary of work completed and event ideas that couldn't come to fruition but have potential for the future, to pass along to the next Executive team.

Recess 11:35 PM.

Meeting resumed 11:39 PM.

5.2 Frosh Complaint

The fraternity's attendance at Frosh was neither authorized nor anticipated by any SUO staff members until their appearance at the venue on the event day. Historically, the Students' Union has had no affiliation with fraternities or sororities, making this situation even more concerning. It's imperative that SUO Executives and board members associated with the fraternity refrain from exploiting their SUO roles to secure free entry for their fraternity friends and promote their organization, as this could be seen as a Conflict of Interest, potentially leading to disciplinary actions by the Oversight Committee. Despite refusals, the fraternity members returned. It appears that this decision may have come from an executive or someone with a VIP band. To address these issues, discussions will be initiated with executives to gather more information and confirm whether they were approved to set up or enter Frosh. We are currently unsure about the necessary disciplinary actions to take and are seeking guidance from the GM on how to proceed, including an urgent meeting to address this complaint brought to the Oversight Committee.

6. ADJOURNMENT

Alamchandani/Arora.

Be it resolved the meeting be adjourned.

Carried.

Adjourned at 11:57 PM.

SUO Executive Monthly Report

Name:

Cade Desjarlais

Report Month:

September

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

- Met with Finance Manager to discuss options to use during leave
- Budget consultation and presentation 101
- One-on-One meeting with AVP Dale Mullings
- Exec Meeting x2
- Board of Directors Meeting
- Lunch meeting with MSA and Eng Soc
- Orientation with Advisory Council Alumni
- UBC alumni Advisory Council Meeting (in-Person, Vancouver)
- Orientation address to clubs etc.
- Created presentation for the Board of Governors
- Student Affordability Task force
- Meeting with the DVC
- One-on-One with Dale Mullings and VP Students Ainsley Carry
- Finance Committee Meeting
- Oversight Goals Meeting
- Interview with the Phoenix
- Expo set up, clean up, and all day!
- Ticketing for Frosh
- Board of Governors meeting (in-person, Vancouver)
- Meeting with AMS President, VP Academic, and GSS President
- Emergency Board Meeting
- Work on Referendum promotion
- Truth and Reconciliation Video

- Drafted statement against Anti-Trans marches
- Speech at Create and first club expo
- Meeting on student fees with UBC leadership
- Handling of internal staff affairs, filling vacant positions
-

ACTIVITIES IN PROGRESS

- *AGM date*
- *Health Plan audit*
- *MOU for club naming*
- *Referendum Promo*

ISSUES FOR IMMEDIATE ATTENTION

- *Next Board Meeting*

ACTIVITIES TO BE STARTED

- *AGM agenda*

NOTES / OTHER

Coordinating meeting times is quite time consuming. Additionally, there is a lot of networking done at events as well that is hard to reflect in a report.



SUO Executive Monthly Report

Name: Osho Gnanasivam (VP Finance and Administration)

Report Month: September 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1: ~40 hours

Week 2: ~30 hours

Week 3: ~45 hours

Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- ADMINISTERING FROSH TICKET SALES (Through Bounce, managing the tiers and ensuring we hit targeted sales)
- FROSH MARKETING, FROSH AND AFTER PARTY ADMIN (Interviewing people for reels, working with security and residence life to address concerns)
- SORTING EXTRA FEES CHARGED TO S.A THROUGH BOUNCE (2 Events were priced at an extra fee due to a miscommunication, disabling this and working on refunds to relevant parties)
- PLANNING AND CARRYING OUT ORIENTATION (Preparing S.A funding processes, giving the presentation to S.A execs, setting up for Orientation)
- EXPO SET-UP AND MEETING WITH SPONSOR (Student Support -> We decided to not move forward with them)
- MULTIPLE MEETINGS WITH S.A EXECS (Parindey Dance Club, Ballroom Dance, Space Exploration, Beats, OK Motorsports, MSA)
- GOALS MEETING WITH DARSH (Discussed my goals, progress and plans)
- B.O.D MEETING (New club ratifications)
- MEETINGS WITH IZZY (Club affairs, sending out communication to renewed clubs)
- RECOMMENDATIONS OF FUNDING TO S.A (Preparing stats and recommended allocations to S.As)
- TWO S.A FUNDING COMMITTEE MEETINGS (Confirmation of allocations and changes to funded amounts to S.As)
- WEBISTE UPDATED WITH EVENTS SECTION!
- STUDENT AFFORDABILITY TASK FORCE MEETING (UBC Committee's research on Funding, reallocations, recommendations. I am now part of this committee!)
- BOUNCE MEETING (Marketing and collab details clarified -> Received Sponsorship for Frosh)



- SUO X RESIDENCE LIFE BBQ
- UBC BUDGET AND TUITION ENGAGEMENT (Meeting with UBC Execs and AMS/GSS Student Leaders to discuss UBC Finances)
- EXECUTIVE MEETING (Updates regarding Reimbursement Processes, Membership Fee approvals)
- FINANCE COMMITTEE MEETING (Going through YTDs and looking into potential unaccounted expenses)
- EMERGENCY BOARD MEETING (Referendum questions and New Club Ratifications)

ACTIVITIES IN PROGRESS

- Meetings with S.A to clarify funding procedure.
- Approval of S.A Funds over \$2000 (Next B.O.D)
- S.A Funding Report for B.O.D

ISSUES FOR IMMEDIATE ATTENTION

- Bounce Extra fee issue.

ACTIVITIES TO BE STARTED

- Office Hours (I am already getting requests outside of S.A Execs, lol)

NOTES / OTHER

- This has been the busiest month thus far. Thanks for the curl cream, Grace.

SUO Executive Monthly Report

Name:

Lakshay Karnwal

Report Month:

September 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Tabled and volunteered for Create (09/04)
- Finalized meals from all vendors for the campaign (09/05)
- Meeting with Rachel to discuss advocacy priorities (09/07)
- Meeting with Dani Korven, Director of Food Services (09/07)
- Prepared presentation for the \$5 Smart Meals campaign
- Meeting with Faith Hunt to discuss CAP-E meeting presentation (09/07)
- Executive Meeting (09/11)
- Board of Directors Meeting (09/12)
- Finalized Communication and distribution strategy for "\$5 Smart Meals" (09/18)
- DVC/SUO Executive Meeting (09/20)
- Finalized sponsors for EXPO (09/20)
- Tabled and volunteered for EXPO (09/20)
- Meeting with Juan Martinez, Climate Food Systems Applied Research Coordinator for SEEDS program at UBC Vancouver (09/21)
- Meeting with Michael Gauld, to discuss Government relations in Kelowna (09/22)
- 1 on 1 goal setting with Shreya Saxena from Oversight Committee (09/22)
- Interview with Phoenix news for the "\$5 Smart Meals" campaign
- Meeting with representative from student advocate group "Fridays for Future" (09/22)
- SAL candidate, Mahek Parihar, interview (09/25)
- Shooting promotional video for the "\$5 Smart Meals Campaign" (09/21)
- Created and distributed promotional material for the \$5 Smart meals campaign (09/23-09/26)

- Meeting with Jennifer Vulcan and Megan Woodruff from Third Space (09/26)
- Finalized Volunteer schedule for the \$5 Smart Meals campaign Launch Day (09/26)
- September Campaigns Committee Meeting (09/26)
- Finalized contracts for restaurants that are part of the \$5 Smart meals campaign (09/26)
- Created Survey for students to give feedback about the campaign (09/26)
- Emergency Board Meeting (09/27)
- \$5 Smart Meals Campaign Launch Day (09/27)
- Tabling on the Launch Day of campaign (09/27)
- Recommended changes to the OER Award criteria document shared by the OER Award Committee (09/28)

ACTIVITIES IN PROGRESS

- *Analyzing survey results for the \$5 Smart Meals campaign*
- *Incorporating changes and planning rest of the campaign days (\$5 Smart Meals campaign)*
- *Creating a campaign with Third Space focused on disabilities*
- *Reaching out to sponsors to extend their sponsorship to next year*
- *Documenting the sponsorship process to guide next year's VP External*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

-

NOTES / OTHER

-



SUO Executive Monthly Report

Name: Uday Gill

Report Month: September

Outline the hours fulfilled for each week within the reporting month. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

Volunteer for heat- lunch- 09/02/2023
Volunteer for move in day- 09/03/2023
Volunteer for Create-09/04/2023
Budget 101 and Tuition Engagement presentation-09/06/2023
Volunteer for res life barbecue-09/08/2023
Meeting with Sendszn regarding frosh-09/08/2023
Surprise drop of Frosh poster at the well-09/09/2023
Tickets release for frosh-09/11/2023
Executive committee meeting-09/11/2023
Board of director meeting-09/12/2023
Tabling for Frosh 09/14/2023-09/21/2023
Frosh social media mic series, frosh 101 video 09/14/2023-09/21/2023
Meeting with an opener for frosh 09/18/2023
Volunteer for orientation 09/16/2023
1 on 1 goal meeting- 09/18/2023
Volunteer for Expo- 09/20/2023
Volunteer for harry potter trivia at the well 09/20/2023
DVC/SUO Executive Meeting 09/20/2023
Meeting with sponsors; Bounce, Lime for info session regarding frosh -09/21/2023
Bounce representative meeting for social media collab and content for frosh-09/21/2023
Set up signs and tarps around the fencing for frosh-09/22/2023
Finalised payments regarding Frosh along with Jason-09/22/2023
Debrief with security, Red frogs, Effort and sponsors before frosh 09/22/2023
Post frosh debrief with security 09/22/2023



Post frosh clean up 09/23/2023

Executive committee meeting 09/25/2023

GSC meeting 09/27/2023

Emergency board meeting-09/27/2023

Campus-life committee meeting 09/28/2023

Met with the coach and captain of the UBCO men rugby team regarding the upcoming games and their promotion. 09/28/2023

ACTIVITIES IN PROGRESS

Planning of the night market

Planning for Halloween events at the well as well as outdoor

Trivia's at the well for the month of October

ISSUES FOR IMMEDIATE ATTENTION

Campus life committee is looking into having the first night market, reaching out to potential vendors and figuring out the logistic, to time it so it does not clash with student mid terms.

ACTIVITIES TO BE STARTED

Finalize the night market, carnival and other events for the month of October.

NOTES / OTHER

SUO Executive Monthly Report

Name: Shreyansh Mehendiratta

Report Month: September 2023

Outline the hours fulfilled for each week within the reporting month.

35 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Designed SUO T-shirts.
- Club Renewals final 09-01-23.
- Q pay setup and accessibility 09-01-23.
- CREATE tabling and setup 09-04-23.
- Organized and served lunch for UBCO HEATS 09-05-23.
- Picked up SUO t-shirts from Leathead Rd 09-06-23.
- Meeting with Suann Brown for Expo space booking 09-07-23.
- Organized and served for RezLife BBQ 09-08-23.
- Executive meeting 09-11-23.
- MSA meeting 09-11-23.
- Board Meeting 09-12-23.
- Frosh/Expo tabling and promotion 09-12-23.
- Orientation presentation and logistics 09-13-23.
- Meeting with Izzy for expo and orientation planning.
- Orientation presentation finalized and DJ setup for expo 09-14-23.
- Frosh/Expo promotional content and tabling 09-15-23.
- Orientation day 09-16-23
- Frosh/Expo promotional content and tabling 09-18-23.
- Frosh/Expo promotional content and tabling 09-19-23.
- Expo final communication with sponsors 09-19-23.
- Expo Day 09-20-23.

- Frosh Setup and Logistics 09-21-23.
- Attended UBCO Homecoming 09-22-23.
- FROSH day setup and event 09-22-23
- Exec meeting and FROSH clean-up 09-23-23.
- Student association funding allocations 09-26-23.
- Student association funding meeting and Emergency Board Meeting 09-27-23.
- Campus-life meeting and Student association funding meeting 09-28-23
- Campus programmers meeting.
- StudentCare trip logistics.
- Survey Governance Committee meeting.
- Office hours
- Review of potential regulation and policy changes
- SA handbook amendments

ACTIVITIES IN PROGRESS

- *Planning of night market for student associations*
- *Setup of an Indigenous representative position within the SUO Board of Directors*
- *Making the handbook more interactive and user-friendly*
- *Fine-tuning regulations*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- *Policy committee meeting to be held in October.*

NOTES / OTHER

-

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, October 16th, 2023, Team

Committee Members Present

General Manager (Chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager

Jason Evans
Trophy Ewila
Cecily Qiu
Rachel Fortin
Aaron White

Committee Members Absent

Deputy Returning Officer

1. Called to Order at 2:01 p.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/10/16.01

Fortin/Ewila

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/16.02

Ewila/Fortin

Be it resolved that the minutes of the meeting held on September 22nd, 2023 be adopted.

Carried.

4. Discussion

4.1 Complaint 1

Ewila mentioned a minor complaint during the By-Election. One of the Candidates had put up posters on the pillars of Nechako building which was not a designated place for campaigning. The candidate had already apologized for this incident.

4.2 Election Process

Ewila stated that the By-Election process went smooth.

4.3 Election Results

Ewila showed members the By-Election results in details. The winning candidates were: Rishan Pfaender was elected as Faculty of Applied Science Representative; Rajat Arora as Faculty of Management Representative; Japnit Singh Madaan as Director-at-Large. The referendum regarding the Fieldhouse Recreation Facility got passed. White mentioned that the result was posted on SUO website.

5. Adjournment

Meeting adjourned at 2:21 p.m.