

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, April 19th, 2023, UNC 106

Directors Present

President (meeting chair)	Jakson Pashelka
Vice-President External	Cade Desjarlais
Vice President Finance and Administration	Vrushank Kekre
Vice-President Internal	Dhruv Bihani
Vice-President Campus Life	Danial Asif
Director-at-Large	Berat Celik
Director-at-Large	Aryam Dwivedi
Director-at-Large	Megan Johnston
Director-at-Large	Spandan Ghevriya
Graduate Studies Representative	Kirthana Ganesh
Faculty of Applied Science Representative	Akshata Pathak
Faculty of Arts and Social Sciences Representative	Twinkle Hora
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Education Representative	Lindsay McGrail
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Jes Mindi
Faculty of Science Representative	Maziar Matin Panah
Board of Governors Representative (ex-officio)	Tashia Kootenayoo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Bri Fedoruk
Communications Manager	Becca Evans
Student Advocate	Rachel Fortin
Membership Outreach Coordinator	Izzy Rusch
Executive Coordinator	Sarah Speier
Well Manager	Michael Ouellet
Finance Manager	Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/19.01

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Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/19.02

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Be it resolved that the minutes of the meeting held April 5th, 2023 be adopted.

4. PRESENTATIONS

4.1 Missing and Murdered Indigenous Women

5. COMMITTEE BUSINESS

5.1 Executive Committee

23/04/19.03

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Be it resolved that the minutes of the emergency meeting held March 31st, 2023, be adopted.

5.2 Finance Committee

23/04/19.04

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Be it resolved that the minutes of the meeting held February 16th, 2023, be adopted.

23/04/19.05

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Be it resolved that the minutes of the meeting held March 9th, 2023, be adopted.

23/04/19.06

/

Be it resolved that the minutes of the meeting held April 11th, 2023, be adopted.

5.3 Policy Committee

23/04/19.07

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Be it resolved that the minutes of the meeting held April 6th, 2023, be adopted.

23/04/19.08

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Be it resolved that [Regulation I:3]:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;
- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee; and
- e. Policy Committee

be changed by adding the words "Graduate Student Committee." after the words, "e. Policy Committee," with a new point, to be renumbered as necessary, so that [Reg. 1:3] then reads:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;
- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee;
- e. Policy Committee; and
- f. Graduate Student Committee.

23/04/19.09

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Be it resolved that a new section, called, "Graduate Student Committee," be added after [Regulation I:64].

23/04/19.10

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Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The mandate of the Committee is to provide the Board of Directors with recommendations on various internal and external affairs based on graduate student input, and provide consultation to other Faculty representatives for strategies to engage with, and provide outreach for graduate students that they represent.

23/04/19.11

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Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Committee Members shall consist of:

- a) The College of Graduate Studies Faculty Representative;
- b) Governance Coordinator (or a staff member appointed by the Board in the absence of a coordinator);
- c) At least one (1) and up to nine (9) graduate Student(s)-at-Large, selected through a representation requirement, to reflect the following nine (9) faculties on campus:
 - 1. Faculty of Arts and Social Sciences;
 - 2. Faculty of Creative and Critical Studies;
 - 3. Faculty of Education;
 - 4. Faculty of Engineering;
 - 5. Faculty of Health and Social Development;
 - 6. Faculty of Management;
 - 7. Faculty of Science;
 - 8. Faculty of Medicine; and
 - 9. Interdisciplinary Graduate Studies.

The representation requirement should be observed when possible, but should not limit the appointment of Student(s)-at-Large

- d) One (1) member of the Executive Committee, to be decided by the chair

23/04/19.12

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Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional power to hold in-camera sessions.

23/04/19.13

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Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional duty to appoint a member from the Graduate Student Committee to be the liaison with the Graduate Student Society of UBC Vancouver. This member would be responsible for continuing the relationship between the two (2) societies.

23/04/19.14

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Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The College of Graduate Studies Faculty Representative shall serve as chair to the committee.

23/04/19.15

/

Be it resolved that Regulation [I:28] (in reference to the Campaigns Committee):

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) students at large

Be amended by adding the words “including one (1) Graduate Student-at-Large” after the words “Up to five (5) Students-at-Large” so that the Regulation the reads as:

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) Students-at-Large, including at least one (1) graduate Student-at-Large

23/04/19.16

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Be it resolved that Regulation [I:33] (in reference to the Campus Life Committee):

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of five (5) students at large

Be amended to by adding the words, “, including one (1) graduate student at large” after

the words "A minimum of three (3) and a maximum of five (5) students at large," so the Regulation then reads as:

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of five (5) students at large, including at least one (1) graduate Student-at-Large

23/04/19.17

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Be it resolved that a new regulation be added after [Regulation VIII:17], to be renumbered as necessary, which reads as follows:

A capital purchase is defined as a purchase of a tangible asset (equipment or inventory). A Student Association may make a purchase of a tangible asset up to three hundred and fifty (350) dollars, per item, without requiring authorization from the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration. A Student Association shall clarify their intent of purchase of a tangible item priced higher than three hundred and fifty (350) dollars on their Student Association term funding application to be considered for the authorization of purchase by the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration with the Student Association required to provide a detailed written description of the item, need of the item for the Student Association, cost, storage plans, along with any other information requested by the Membership Outreach Coordinator and Vice-President Internal, or Vice-President Finance and Administration.

23/04/19.18

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Be it resolved that [Regulation VIII:17]:

"The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a. capital purchases;"

be changed by striking the words, "a. capital purchases;" and renumbering the consecutive points as necessary.

5.4 Campus Life Committee

5.5 Campaigns Committee

5.6 Graduate Student Committee

23/04/19.19

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Be it resolved that the minutes of the meeting held March 30th, 2023, be adopted.

23/04/19.20

/

Be it resolved that the honoraria for GSC students-at-large be disbursed as follows:

Elizabeth Houghton	Student-at-Large	\$50
Dina Khrabsheh	Student-at-Large	\$50
Anne Claret	Student-at-Large	\$50
Nibirh Jawad	Student-at-Large	\$50
Morgan King	Student-at-Large	\$50
Emily Comeau	Student-at-Large	\$50
Fatima Canales	Student-at-Large	\$0
Vikas Kumar	Student-at-Large	\$0

5.7 Oversight Committee

23/04/19.21

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Be it resolved that the minutes of the meeting held March 30th, 2023, be adopted.

23/04/19.22

/

Be it resolved that the Executive Reports be adopted as attached.

5.8 Electoral Committee

23/04/19.23

/

Be it resolved that the minutes of the meetings held:

- February 2nd, 2023;
- February 6th, 2023;
- February 16th, 2023;
- February 28th, 2023;
- March 2nd, 2023;
- March 3rd, 2023
- March 6th, 2023;
- March 7th, 2023 in the morning;
- March 7th, 2023 in the evening;
- March 8th, 2023;
- March 9th, 2023 in the morning;
- March 9th, 2023 in the evening;
- March 14th, 2023;

- March 27th, 2023;

be adopted.

23/04/19.24

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Be it resolved that the CRO Report of the 2023-2024 SUO General Elections be adopted as attached.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 Adoption of Letter: Awards and Financial Aid for UBCO Students with Disabilities

23/04/19.25

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Be it resolved that the letter be adopted as attached.

7.2 Adoption of Letter: Impact of not having UBCO-based human rights EIO advisor

23/04/19.26

/

Be it resolved that the letter be adopted as attached.

8. ADJOURNMENT

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, April 5th, 2023, UNC 106

Called to Order at 18:18

Directors Present

Vice-President External
Vice President Finance and Administration
Vice-President Internal
Director-at-Large
Director-at-Large
Graduate Studies Representative
Faculty of Applied Science Representative
Faculty of Arts and Social Sciences Representative
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Management Representative
Faculty of Science Representative
Student Senate Caucus Representative (ex-officio)

Cade Desjarlais
Vrushank Kekre
Dhruv Bihani
Aryam Dwivedi
Megan Johnston
Kirthana Ganesh
Akshata Pathak
Twinkle Hora
Lindsay McGrail
Grace Halpin
Jes Mindi
Maziar Matin Panah
Salman Hafeez (Saami)

Directors Absent

President (meeting chair)
Vice-President Campus Life
Director-at-Large
Director-at-Large
Faculty of Creative & Critical Studies Representative
Board of Governors Representative (ex-officio)

Jakson Pashelka
Danial Asif
Spandan Ghevriya
Berat Celik
Hanna Donaldson
Tashia Kootenayoo

Staff Present

General Manager
Governance Coordinator
Well Manager

Jason Evans
Bri Fedoruk
Michael Ouellet

Guests

College of Graduate Studies Representative (*elect*)
Vice-President Campus Life (*elect*)
Vice-President Internal (*elect*)
RBC Off Campus Presenter
RBC Off Campus Presenter
President of the Prospective Needy Feelers and Associates Club
Member
Member
Member
Member
Member
Member

Anjali Desai
Uday Gill
Shreyansh Mehendiratta
Lola Melchiar
Erin Delfs
Russell Mayne
Dani Pierson
Neela Rader
Xilo Rader
Ken Cairns
Tom Letcher-Nicholls
Joey Lee
Makenzie Wellerdt

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/05.01

Mindi/Matin Panah

Be it resolved that the agenda be adopted.

23/04/05.02

Desjarlais/Ganesh

Be it resolved the agenda be amended by moving the adoption of the letter of the VP External from New Business, to just after the Adoption of the Minutes from the Previous Meetings.

Amendment carried

23/04/05.03

Desjarlais/Bihani

Desjarlais moved to amend the agenda by adding another item under new business.

Amendment carried

23/04/05.04

Kekre/Mindi

Be it resolved that the agenda be amended by adding another item under New Business, called "Signing Authority."

Amendment carried

23/04/05.05

Bihani/Matin Panah

Moved to amend the agenda to include the policies and minutes from the Policy Committee previously circulated to the Board.

Amendment carried

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/05.06

Matin Panah/Dwivedi

Be it resolved that the minutes of the meeting held March 13th, 2023 be adopted.

Carried

4. NEW BUSINESS

4.1 Adoption of VP External's Letter

23/04/05.07

Desjarlais/Mindi

Be it resolved that the letter be adopted as attached.

Carried

4.2 Presidential Hiring Committee Appointment Extension

23/04/05.08

Desjarlais/Bihani

Be it resolved that Jakson Pashelka's appointment to the UBC Presidential Hiring Committee be extended until a successful candidate is selected.

Desjarlais motivated.

Carried

5. PRESENTATIONS

5.1 RBC Off Campus

Melchiar and Delfs presented to the Board of Directors, concerning RBC's involvement in the pipeline project.

Johnston replied that she wanted to be cognisant of the relationship with RBC and what the SUO could provide for students. She wanted to avoid harming students, or reducing the services they offer on campus.

Melchar and Delfs wanted the Students' Union to distance themselves from RBC to show they cared about indigenous rights and climate justice, so they were looking for a public statement.

Johnston wanted to know about options for investing elsewhere that is more equitable?

Melchar and Delfs replied that they had looked into this, and in the Okanagan, they were thinking of Coast Capital. They have already reached out to see if they would be able to provide the same services.

Hafeez wondered if the asks presented would impact current investments?

Melchar and Delfs were looking beyond the years that were currently contracted.

Ganesh replied that a public statement was a doable ask. It was not a bad ask to consider not continuing a lease with them, as she had originally opened an account with them because they were implicitly endorsed by the university and the Students' Union.

5.2 The Needy Feelers and Associates

Mayne presented for his prospective club to the Board.

The Board asked questions for clarity on the intentions of the prospective club, and the vision for it.

6. COMMITTEE BUSINESS

6.1 Executive Committee

23/04/05.09

Pashelka/Pathak

Be it resolved that the minutes of the emergency meeting held March 17th, 2023 be adopted.

Carried

23/04/05.10

Pashelka/Dwivedi

Be it resolved that the minutes of the meeting held March 24th, 2023 be adopted.

Carried

6.2 Finance Committee

Kekre provided an update.

6.3 Policy Committee

23/04/05.11

Bihani/Dwivedi

Be it resolved that the minutes of the meeting held March 15th, 2023 be adopted.

Carried

23/04/05.12

Bihani/Pathak

Be it resolved that [Regulation VIII:18]:

“Pre-paid gift cards are ineligible for reimbursement unless the receipts are submitted with an Expense Reimbursement Form and a Pre-Paid Gift Card Purchasing Record Form.”

Be stricken and replaced with the words:

“The combined value of pre-paid gift cards and prizes over two hundred (200) dollars, per event, are ineligible for reimbursement. If a Student Association wishes to spend more than two hundred (200) dollars on pre-paid gift cards or prizes, they must submit an expense request to the SUO, through the Membership Outreach Coordinator, prior to purchase, the SUO may approve or deny requests. Upon approval, Student Associations must submit a completed Expense Reimbursement Form and a Pre-Paid Gift Card/Price Item Purchasing Record Form.”

Bihani motivated.

Dwivedi asked about specifics concerning gift card purchases.

Carried

23/04/05.13

Bihani/Ganesh

Be it resolved that [Regulation VIII:9(e)]:

“A petition of at least fifteen (15) Members in support of the proposed Student Association.”

Shall be changed by striking the words, “fifteen (15),” and adding the words “thirty-two (32)” so that [Reg. VIII:9(e)] then reads:

A petition of at least thirty-two (32) Members in support of the proposed Student Association.

Bihani motivated.

Pathak asked about the number that was chosen.

Bihani explained the rationale, but welcomed an amendment if that was sought.

Carried

23/04/05.14

Bihani/Mindi

Be it resolved that [Regulation VIII:20(c)]:

"maintaining a membership of a minimum of fifteen (15) Members, excluding executives shall be changed by striking "fifteen (15)," and adding, "thirty-two (32)," so that [Reg. VIII:20(c)] then reads:

maintaining a membership of a minimum of thirty-two (32) Members, excluding executives;

Carried

23/04/05.15

Bihani/Mindi

Be it resolved that a new regulation be added after [Regulation VIII:17], to be renumbered as necessary, which reads as follows:

A capital purchase is defined as a purchase of a tangible asset (equipment or inventory). A Student Association may make a purchase of a tangible asset up to three hundred and fifty (350) dollars, per item, without requiring authorization from the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration. A Student Association shall clarify their intent of purchase of a tangible item priced higher than three hundred and fifty (350) dollars on their Student Association term funding application to be considered for the authorization of purchase by the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration with the Student Association required to provide a detailed written description of the item, need of the item for the Student Association, cost, storage plans, along with any other information requested by the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration.

Bihani motivated, he and the Vice-President Finance had worked on this because it had been an ongoing issue with Student Association capital purchases. We did not currently have a policy allowing clubs and student associations to make capital purchases.

Evans replied that this was a policy that was new, and he was seeing it in a new light being presented at this meeting.

Motion tabled

23/04/05.16

Mindi/Dwivedi

Mindi moved to table the motion currently in question and the next motion for the next Policy Committee meeting for revision.

Carried

23/04/05.17

Bihani/Mindi

Be it resolved that [Regulation VIII:17]:

"The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a. capital purchases;"

be changed by striking the words, "a. capital purchases;" and renumbering the consecutive points as necessary.

Motion tabled

23/04/05.18

Bihani/Mindi

Be it resolved that [Regulation III:17(e)]:

"As a responsible owner, the Student Union, will regularly engage and collaborate with its active investment managers on matters related to environmental, social and governance (ESG) risks and opportunities. Specifically, the Student Union will:

- e. disclose and publish a detailed listing of its investments annually, and report on ESG matters in the Investment Committee's annual report."

Be changed by striking the words, "Investment Committee's," and replacing them with the words, "Finance Committee's," so that [Reg. III:17(e)] then reads as:

As a responsible owner, the Student Union, will regularly engage and collaborate with its active investment managers on matters related to environmental, social, and governance (ESG) risks and opportunities. Specifically, the Student Union will:

- e. disclose and publish a detailed listing of its investments annually, and report on ESG matters in the Finance Committee's annual report.

Carried

23/04/05.19

Bihani/Ganesh

Be it resolved that [Regulation III:26]:

"Quarterly - The investment manager shall provide the committee with detailed information about asset allocation, investment performance, future strategies, and other matters of interest."

Be changed by adding the word "Finance" before the word "Committee," so [Reg. III:26] then reads as:

Quarterly - The investment manager shall provide the Finance Committee with detailed information about asset allocation, investment performance, future strategies, and other matters of interest.

Carried

23/04/05.20

Bihani/Matin Panah

Be it resolved that [Regulation III:28]:

"The committee shall meet at least annually with the investment manager to review the

results of the investment portfolio to determine whether the performance benchmarks have been met. At this meeting, the committee will decide if they would like to reappoint the investment manager for the following year.”

Be changed by adding the word “Finance” before all mentions of the word “committee,” and further changed by adding the word “once” between the words “least” and “annually,” so [Reg. III:28] then reads as:

The Finance Committee shall meet at least once annually with the investment manager to review the results of the investment portfolio to determine whether the performance benchmarks have been met. At this meeting, the Finance Committee will decide if they would like to reappoint the investment manager for the following year.

Carried

23/04/05.21

Bihani/Pathak

Be it resolved that [Regulation IV] be changed by adding a new regulation, to be renumbered as needed, and to be read as such:

The Executive Committee shall complete a Human Resources training and Labour Relations training within three (3) months of assuming office. Further, the President must complete ongoing training, pursuant to Bylaw X:1(h), once in September, and January respectively. This training must be organized by the General Manager of the SUO.

Carried

6.4 Campus Life Committee

23/04/05.22

Mindi/Dwivedi

Be it resolved that the minutes of the meeting held February 6th, 2023 be adopted.

Carried

23/04/05.23

Ganesh/Mindi

Be it resolved that the minutes of the meeting held March 3rd, 2023 be adopted.

Carried

23/04/05.24

Ganesh/Mindi

Be it resolved that the minutes of the meeting held March 17th, be adopted.

Carried

Mindi updated from the Campus Life Committee, and urged all Board members to attend and volunteer at Recess.

6.5 Campaigns Committee

23/04/05.25

Mindi/Hora

Be it resolved that the minutes of the meeting held March 27th, 2023, and the notes from the meeting with the Minister of Post-Secondary Education be adopted as attached.

Carried

6.6 Graduate Student Committee

23/04/05.26

Ganesh/Dwivedi

Be it resolved that the minutes of the meeting held March 16th, 2023 be adopted.

Carried

Ganesh provided an update.

6.7 Oversight Committee

McGrail provided an update.

7. REPORT ON UNIVERSITY RELATIONS

7.1 Senate

Hafeez provided an update. The last Senate meeting the DVC commented about fundraising, he wondered how much would be for student needs, she would be getting back to him and he would be updating the Board with her answer. The Senate also made changes to PhD requirements. In the old rules, doctoral students must be on campus, meaning that if there were things keeping them off of campus, they were unable to continue their studies or their research.

[Donaldson entered at 19:55]

Ganesh wanted to know about the fundraising.

Hafeez replied that there was a specific office called the Development Office.

[Pathak left at 19:55]

7.2 Board of Governors

7.3 Other University Committees

8. NEW BUSINESS

8.1 Signing Authority

23/04/05.27

Kekre/Mindi

Be it resolved that Vrushank Kekre, Jakson Pashelka, and Danial Asif be removed as signing authorities on all bank accounts held by the Students' Union of UBC Okanagan, namely the Valley First Credit Union, the Royal Bank of Canada, and RBC Dominion Securities as of May 1, 2023, and,

Be it further resolved that Osho Gnanasivam, Cade Desjarlais, and Uday Gill be granted signing authority on all bank accounts held by the Students' Union of UBC Okanagan, namely the Valley First Credit Union, the Royal Bank of Canada, and RBC Dominion Securities as of May 1, 2023.

Carried

8.2 Vacancies on the Board

23/04/05.28

Mindi/Dwivedi

Be it resolved the Board of Directors place a call for applicants for vacant positions of the SUO Board of Directors.

Carried

23/04/05.29

Ganesh/Mindi

Ganesh moved to direct the currently serving Directors of the vacant faculty positions to assist in placing a call for filling these vacancies.

Carried

8.3 Club Ratification

23/04/05.30

Bihani/Dwivedi

Be it resolved that the Needy Feelers and Associates Club be ratified.

Bihani motivated in favour.

Dwivedi felt the timing of the ratification would be an issue for renewal.

Bihani explained the timeline.

Ganesh and McGrail abstained.

Carried

9. IN-CAMERA SESSION

23/04/05.31

Mindi/Dwivedi

Be it resolved the meeting be moved in-camera.

Carried

[20:06]

10. ADJOURNMENT

Adjourned at 20:20

EMERGENCY EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Meeting, March 31st, 2023, UNC 133C

Called to Order at 11:03

Directors Present

President (meeting chair)
Vice-President Campus Life
Vice-President External

Jakson Pashelka
Danial Asif
Cade Desjarlais

Directors Absent

Vice President Finance and Administration
Vice-President Internal

Vrushank Kekre
Dhruv Bihani

Staff Present

General Manager
Governance Coordinator

Jason Evans
Bri Fedoruk

Guests Present

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/31.01

Desjarlais/Asif

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/03/31.02

Desjarlais/Asif

Be it resolved that the minutes from the meeting held March 24th, 2023, be adopted.

Carried

4. IN-CAMERA

23/03/31.03

Asif/Desjarlais

Be it resolved the meeting be moved in-camera.

Carried

5. ADJOURNMENT

Adjourned at 11:35

FINANCE MEETING MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, Febuary 16th, 2023, UNC 105

Called to Order at 14:06

Directors Present

President
Vice President Finance and Administration
Director at Large
Faculty of Management Representative

Jackson Pashelka
Vrushank Kekre
Aryam Dwivedi
Jes Mindi

Directors Absent

Staff Present

General Manager
Finance Manager

Jason Evans
Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/02/16.01

Kekre/Smailes

Be it resolved that the agenda be adopted.

23/02/16.02

Smailes/Mindi

Smailes moved to amend the agenda by adding an item under "Discussion Items" called "Next Finance Meeting Date."

23/02/16.03

Kekre/Mindi

Kekre moved to amend the agenda by adding an item under "Information Items" called "Bursaries."

23/02/16.04

Kekre/Smailes

Kekre moved to amend the agenda by adding an item under "Discussion Items" called "Business Review."

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/02/16.05

Mindi/Smailes

Be it resolved that minutes of the meeting held January 18th, 2023 be adopted.

Carried

4. COMMITTEE BUSINESS

4.1 YTD Review

Kekre went over the Year to date up until this February 16th, 2023

Mindi asked how long this budget term lasted for?

Smailes responded that the report ends May 31st 2023.

5. INFORMATION ITEMS

5.1 Bursaries

Kekre went over the bursary report that was sent from UBC. The reward that was spoken about were the Outstanding Community Bursary, Diversity Grant, Emergency Fund and Blue and Gold Scholarship.

6. DISCUSSION

6.1 RFP proposal

Kere stated that we had three (3) proposals. Jay's Café, Sweet Coffee Craffels and Café Sandbox. Café Sandbox included croffles, sandwiches and coffee, Jay's Café included meals and coffee while Sweet Coffee Croffles served waffles in a cone with stuff inside which was Korean cuisine. Student surveys were completed but other factors are being considered before the final decision would be made.

6.2 Next date for finance meeting

Kekre asked the committee if March 9th 2023 at 2:00pm would work.

Mindi stated she has to check if she worked or not and will confirm.

Rest of the committee agreed to the date and time.

6.3 Business review

Kekre stated that Koi reviews that were left from the student reviewd as excellent, and Fusion had the most reviews, of two hundred (200) students. He Continued that Fusion was reviewed great, affordable and a tasty menu.

7. ADJOURNMENT

Adjourned at 15:06

FINANCE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, March 9th , 2023, UNC 105

Called to Order at 14:04

Directors Present

Vice President Finance and Administration (chair)
Director-at-Large

Vrushank Kekre
Aryam Dwivedi

Directors Absent

President
Faculty of Management Representative

Jakson Pashelka
Jes Mindi

Staff Present

General Manager
Finance Manager

Jason Evans
Leanne Smailes

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

09/03/09.01

Dwivedi/Smailes

Be it resolved that the agenda be adopted at 2:04 pm

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

09/03/09.02

Dwivedi/Smailes

Be it resolved that minutes of the meeting held February 16th, 2023 be adopted.

Motion Tabled

4. COMMITTEE BUSINESS

4.1 YTD Review

Discussion on the year to date.

Kekre presented the YTD reflecting the SUO's revenue and expenses.

5. INFORMATION ITEMS

5.1 RBC 2050 Net Zero Emmision Plan Presentation

Kekre brought up the issues that graduate students faced regarding RBC on campus. RBC's lease was up in 2027.

Smailes stated she reached out to an RBC representative Kuan for further details on the issue.

Kekre thought it should also be raised in the Board and Executive meetings.

Dwivedi questioned if UBC or SUO controled the lease for RBC in the UNC.

Smailes replied that the SUO was responsible.

Kekre concluded that it should be brought up on social media as well as letting the student body know.

5.2 Status on Fusion and Greenbean Space Lease

The committee discussed the lease.

6. ADJOURNMENT

Adjourned at 14:25

FINANCE MEETING MINTUES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, April 11th, 2023, UNC 133

Call to Order at 15:23

Directors Present

President
Vice-President Finance and Administration
Director at Large
Faculty of Management Representative

Jackson Pashelka
Vrushank Kekre
Aryam Dwivedi
Jes Mindi

Directors Absent

Staff Present

General Manager
Finance Manager

Jason Evans
Leanne Smailes

Guest Present

Vice-President Finance and Administration (*elect*)

Osho Gnanasivam

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/11.01

Dwivedi/J.Evans

Be it resolved that the agenda be adopted.

23/04/11.02

Mindi/Smailes

Be it resolved the agenda be amended under "ADOPTION OF MINUTES FROM PREVIOUS MEETINGS" by adding "Be it resolved that minutes of the meeting held February 9th, 2023 be adopted."

Carried as amended

3. FROM PREVIOUS MEETINGS

23/04/11.03

Mindi/Dwivedi

Be it resolved that minutes of the meeting held March 9th, 2023 be adopted.

Carried

23/04/11.04

Dwivedi/Smailes

Be it resolved that minutes of the meeting held February 9th, 2023 be adopted.

Carried

4. COMMITTEE BUSINESS

4.1 YTD Review

Kekre went over the year to date and noted to the committee that the remainder of the membership fees had been added.

5. ADJOURNMENT

Adjourned at 16:06

POLICY MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, April 6th, 2023, UNC 105 & Zoom

Called to Order at 14:08

Directors Present

Vice-President Internal (meeting chair)
Director-at-Large
Faculty of Science Representative
Student-at-Large

Dhruv Bihani
Spandan Ghevriya
Maziar Matin Panah
Siya Gupta

Directors Absent

Faculty of Education Representative
Student-at-Large

Lindsay McGrail
Aishwarya Manish

Staff Present

General Manager
Governance Coordinator
Membership Outreach Coordinator

Jason Evans
Bri Fedoruk
Izzy Rusch

Guests

College of Graduate Studies Faculty Representative
Vice-President Finance and Administration
College of Graduate Studies Representative (*elect*)

Kirthana Ganesh
Vrushank Kekre
Anjali Desai

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/06.01

Ghevriya/Matin Panah

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/06.02

Ghevriya/Matin Panah

Be it resolved that minutes of the meeting held March 15th, 2023 be adopted.

Carried

4. NEW BUSINESS

23/04/06.03

Matin Panah/Ghevriya

Be it resolved that [Regulation I:3]:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;
- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee; and
- e. Policy Committee

be changed by adding the words "Graduate Student Committee." after the words, "e. Policy Committee," with a new point, to be renumbered as necessary, so that [Reg. 1:3] then reads:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees

shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;
- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee;
- e. Policy Committee; and
- f. Graduate Student Committee.

Carried

23/04/06.04

Matin Panah/Gupta

Be it resolved that a new section, called, "Graduate Student Committee," be added after [Regulation I:64].

Carried

23/04/06.05

Matin Panah/Gupta

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The mandate of the Committee is to provide the Board of Directors with recommendations on various internal and external affairs based on graduate student input, and provide consultation to other Faculty representatives for strategies to engage with, and provide outreach for graduate students that they represent.

Ganesh motivated, and felt that this seemed appropriate following the new Bylaw changes from the AGM. She wanted the GSC to be a resource for Faculty Representatives to come and speak with them.

Carried

23/04/06.06

Matin Panah/Gupta

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Committee Members shall consist of:

- a) The College of Graduate Studies Faculty Representative;
- b) Governance Coordinator (or a staff member recommended by the General Manager in the absence of a coordinator);
- c) At least one (1) and up to nine (9) graduate Student(s)-at-Large, selected through a representation requirement, to reflect the following nine (9) faculties on campus:

1. Faculty of Arts and Social Sciences;

2. Faculty of Creative and Critical Studies;
3. Faculty of Education;
4. Faculty of Engineering;
5. Faculty of Health and Social Development;
6. Faculty of Management;
7. Faculty of Science;
8. Faculty of Medicine; and
9. Interdisciplinary Graduate Studies.

The representation requirement should be observed when possible, but should not limit the appointment of Student(s)-at-Large

- d) One (1) member of the Executive Committee, to be decided by the chair

Bihani reminded the committee on this being seen before by the committee previous to the Bylaw changes at the AGM.

Ganesh motivated.

Ghevriya asked about the Executive Committee member addition. She wondered if it should be assigned by the position.

Ganesh replied that they kept it broad to allow more attendance and flexibility. It also helped when they had specific questions depending on what was on the agenda.

23/04/06.07

Bihani/Matin Panah

Bihani moved amend the motion by removing the words "recommended by the general manager," and replacing them with the words "appointed by the Board in the absence of a coordinator."

Carried as amended

23/04/06.08

Ghevriya/Matin Panah

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional power to hold in-camera sessions.

Carried

23/04/06.09

Matin Panah/Ghevriya

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional duty to appoint a member from the Graduate Student Committee to be the liaison with the Graduate Student Society of UBC Vancouver. This member would be responsible for continuing the relationship between the two (2) societies.

Ganesh motivated about the new relationship being created between UBC Vancouver, and it was being reflected in their transition documents, and she felt it would be nice to build a bridge to continue this relationship to come.

Carried

23/04/06.10

Matin Panah/Ghevriya

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The College of Graduate Studies Faculty Representative shall serve as chair to the committee.

Carried

23/04/06.11

Matin Panah/Gupta

Be it resolved that Regulation [I:28] (in reference to the Campaigns Committee):

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) students at large

Be amended by adding the words "including one (1) graduate student at large" after the words "Up to five (5) students at Large" so that the Regulation the reads as:

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) students at large, including one (1) graduate student at large

Bihani motivated, after discussion with Ganesh and the rest of the Executive Committee, it was a way to integrate graduate students into the rest of the SUO.

Ganesh included that it would mandate the SUO to include graduate students.

Evans replied it may pose a limitation.

23/04/06.12

Evans/Ghevriya

Evans moved to amend by adding the words at least one between the words "including" and "one" so that it reads:

Up to five (5) students at large, including at least one (1) graduate student at large

Amendment carried

Carried as amended

23/04/06.13

Matin Panah/Ghevriya

Be it resolved that Regulation [I:33] (in reference to the Campus Life Committee):

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of five (5) students at large

Be amended to by adding the words, ", including one (1) graduate student at large" after the words "A minimum of three (3) and a maximum of five (5) students at large," so the Regulation then reads as:

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of five (5) students at large, including one (1) graduate student at large

23/04/06.14

Ghevriya/Gupta

moved to amend by adding the words at least one between the words "including" and "one" so that it reads:

- e) Up to five (5) students at large, including at least one (1) graduate student at large

Amendment carried

Carried as amended

[Ganesh and Anjali left at 2:34]

5. OLD BUSINESS

23/04/06.15

Matin Panah/Ghevriya

Be it resolved that a new regulation be added after [Regulation VIII:17], to be renumbered as necessary, which reads as follows:

A capital purchase is defined as a purchase of a tangible asset (equipment or inventory). A Student Association may make a purchase of a tangible asset up to three hundred and fifty (350) dollars, per item, without requiring authorization from the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration. A Student Association shall clarify their intent of purchase of a tangible item priced higher than three hundred and fifty (350) dollars on their Student Association term funding application to be considered for the authorization of purchase by the Membership

Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration with the Student Association required to provide a detailed written description of the item, need of the item for the Student Association, cost, storage plans, along with any other information requested by the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration.

[Rusch entered at 14:36]

Bihani asked for committee suggestions for this motion's revision, as it was tabled from the previous night's Board of Directors meeting.

Rusch suggested they take more time to work through this policy over the summer.

Kekre added that the amount approval would be by the Membership Outreach Coordinator AND either of the two Vice-Presidents.

Rusch suggested adding the words "and," since it did not currently state that in how it was written, then detailing that it would be either Vice-Presidents. Storage was a consistent issue with capital purchases. She was not so worried about the smaller items, as it was part of running clubs. Larger purchases needed further consideration.

Bihani asked if they were suggesting keeping the amount as it was.

23/04/06.16

Bihani/Matin Panah

Bihani moved to amend the motion to add the word "and" after the membership outreach coordinator, instead of the comma.

Amendment carried

Evans replied that once it was over a certain amount, this would be when the team would get involved.

Gupta felt that she saw the validity of the Board to define per item, since it was vague. She felt it needed to be better defined.

Rusch felt that there were ways for every policy to be misused.

Bihani felt that this sounded good as it was, he asked the committee for further revisions.

Gupta asked about what was currently in the policies.

Fedoruk pointed her to Regulation VIII:17, which was up for revision next on the agenda.

Carried as amended

23/04/06.17

Matin Panah/Gupta

Be it resolved that [Regulation VIII:17]:

"The following Items are considered ineligible for purchase and reimbursement with SUO funding:

- a. capital purchases;"

be changed by striking the words, "a. capital purchases;" and renumbering the consecutive points as necessary.

Carried

6. ADJOURNMENT

Adjourned at 14:48

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Student Committee Meeting, March 30th, 2023, Zoom

Called to Order at 17:06

Directors Present

Graduate Studies Representative (*chair*)

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Kirthana Ganesh

Fátima Canales

Anne Claret

Emily Comeau

Nibirh Jawad

Morgan King

Directors Absent

Student-at-Large

Student-at-Large

President

Vice-President Internal

Dina Alkharabsheh

Elizabeth Houghton

Jakson Pashelka

Dhruv Bihani

Staff Present

Governance Coordinator

Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/30.01

Jawad/King

Be it resolved that the agenda be adopted.

23/03/30.02

Ganesh/Comeau

Ganesh moved to amend the agenda by adding an Old Business Item called Meeting with TRU.

Amendment carried

23/03/30.03

King/Jawad

King moved to amend the agenda by adding an Old Business items called Check in Regarding Rest Event.

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/03/30.04

King/Fedoruk

Be it resolved that the minutes of the meeting held March 16th, 2023 be adopted.

Carried

4. OLD BUSINESS

4.1 Proposed Updates for Next BCGEU Agreement

Jawad updated on the item from last meeting. He wondered why we were under the BCGEU, and why we were in a letter of understanding. The answer was that this was who the college was with prior to UBC taking over. As far as the letter, in the new agreement, we had apparently been updated to the appendix. There seems to be a divide with TAs and Researchers. He was unsure why there was a difference between this campus and Vancouver's – TAs has their own letter in that CBA. Keeping us as a separate appendix kept TAs out of some of the provisions, in his opinion, and it would be better to be integrated into the document as a whole.

King asked if her department was different than others in requiring time allocations?

Jawad replied he did not think it was required, but he did it in his department.

Ganesh replied that the Psychology Department had improper data, as the number of hours worked was not the same as the hours logged. There did not seem to be a way forward for issues brought to light.

King wondered what we should broadcast through Instagram? She suggested some

general questions. King furthered that TAs should not feel bad for utilizing their rights from the CBA.

Comeau replied that the union not only protected the workers, but also the employers.

Ganesh asked for next steps?

Jawad replied he was thinking about some ideas for the next agreement. He broadcasted a booklet from Sunlife, which he would look into further and get back to the committee.

The committee discussed the compiled documents.

4.2 Meeting with TRU

Ganesh, Comeau, and Fedoruk updated on the meeting with the Graduate Students of TRU. The representatives from TRU were looking into creating a Graduate Student Committee on their campus. They have a students' union that was predominantly undergraduates like us, and they looked about how we looked two (2) years ago. It was nice to track our history in this meeting, and to help them with what to keep in mind while we were building. They seemed quite interested in trying to replicate what we have done for this committee on their campus. It seemed like it would be a relationship moving forward, and nice to interact with Members of a smaller university.

Comeau agreed, it was a good meeting, and they were unaware that the structure was going to be so similar.

Ganesh reminisced on her time and what they have built as the Graduate Student Committee.

4.3 Check in Regarding Rest Event

King updated that the event went well. The introduction went well, everyone was rested, about ten (10) or eleven (11) people showed up. Great discussion resulted.

Canales replied that those who came wanted something more frequent.

King felt there was quite a bit of set up, and wondered how to make it more sustainable. She was also looking towards the future. She felt that there could be potential to book a room once a month, people could show up for an hour. She had kept hearing about a lack of consistency, and students were missing that.

Jawad replied that he had looked at the idea a while ago about booking a room a week, he was willing to book if an hour could be determined. He also wanted to mention that during the session with Dr. Carey that we were down to one (1) facilitator, and he said he would be looking into it. Jawad conveyed that he felt facilitators would need more funding. There could not be comparisons between the campuses.

Ganesh was wondering if we could invest in posters that could self-direct students to a Graduate rest room, to help them navigate through the space.

Claret considered the difficulty of setting up, and a regular thing to get coffee with the GSC, rather than set office hours which did not seem to fit into schedules, but perhaps these events could be combined? It could decrease set-up and free up some time.

Jawad suggested that they collaborate with UBC Rec. There could be someone paid to set up our posters.

Canales stated that she could do a guided meditation or a yoga hour, for all months except for May and June.

King wondered if every other week, perhaps, and every other week could be the coffee meet up?

Comeau replied that the coffee meet-up could be once a month. These could be opportunities to encourage people to come to the collegia.

King suggested there be once a month, perhaps a survey on Instagram to gauge a date. Her understanding of this was that this would be a pared-down version of the event they held today.

Comeau replied that this could be more wellbeing based.

Jawad still felt it would be beneficial to contact UBC Rec for an assistant for set up.

Comeau agreed that outside would be helpful for visibility.

King asked if anyone would be available for coordinating the outdoor meetups? She also felt the committee needed a sign.

Ganesh wondered if we should get an umbrella that said GSC on it. She would work with the Communications Manager to create a year in review for the GSC.

5. INFORMATION ITEMS

5.1 Updates from GSC/GSS Meeting

Comeau updated that there was the monthly meet up with Claret and the GSS. They would be working on transitioning contact information for when their executives change. They were having an end of the year award night Gala, April 29th, 6:00-9:00pm, Saturday. They asked for interest for attendance.

Comeau felt it would be great to send people.

Ganesh would look into whether there would be funding for anyone. She wondered how many were interested.

Comeau replied that there were two (2) tickets offered.

Jawad was interested in attending.

5.2 Queer Grad Student Meetup

Comeau replied that the event was not very well attended. They felt it would be good to try again. Perhaps the walk and the hot beverage were not a good combination.

Ganesh replied that March had been a nasty month for Graduate students in her department, although she knew there were some interested in attending.

King wanted to make sure that there would be larger events at the beginning of the terms, she wondered if this should be included in the transition document.

Claret agreed, the beginning of the term would be the best to grab interest and attention.

6. NEW BUSINESS

6.1 Updates from GSAC

Ganesh updated on the Graduate Student Advisory Committee meeting which happened this past Wednesday.

[Canales left at 18:09]

Ganesh continued, that the Graduate Student Advisor ran the numbers and realized that

Graduate Students were paying so much. She felt that this should be shared on Instagram. The minimum funding would be increasing twenty-two thousand (22,000) a year for PhD students. There was no minimum funding for Master's students yet. It was on the agenda through COGS for a few years now. It was a work in progress.

King replied that she had mentioned to someone that tuition had increased, and they were shocked by the amount they were paying.

Ganesh continued that the BCGEU agreement had been ratified, but it had not yet been published. They were staying ahead of inflation, just barely, but they were. There was a letter circulated to encourage faculty not to use this increase as a reason to reduce internal funding. If there was a decrease, they could take this to COGS, since this was a notice sent to every single supervisor. COGS sent this out to document that it had been communicated. The next thing they discussed was a Graduate Student Fund to support research interests, such as paying guest speakers honoraria, and other graduate student academic initiatives. It was not as utilized as it could be. If there could be a research link, funding is often given. Maximum five hundred (500) dollars.

<https://gradstudies.ok.ubc.ca/resources/forms/ubc-okanagan-academic-fund-application/>

Ganesh let the committee know that there was a Historical, Intersectional, and Anti-Racism Course that was being offered at the university.

<https://pdce.educ.ubc.ca/anti-racism-awareness/>

7. DISCUSSION ITEMS

7.1 Indigenous Grad Students Update

Comeau met with a Grad Student Advisor, and asked about how to go about contacting Indigenous Graduate Students. They wondered if there were materials they could share to acquaint us.

7.2 Faculty Diversity Award

Ganesh updated that in the last meeting with AVP Students, there was a Golden Apple Award for accessibility. They were looking into expanding the award to include wellbeing and a more holistic approach, or creating a new award.

8. ADJOURNMENT

Adjourned at 18:42

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Graduate Student Committee Meeting, April 13th, 2023, Zoom

Called to Order at 17:03

Directors Present

Graduate Studies Representative (*chair*)

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Student-at-Large

Kirthana Ganesh

Fátima Canales

Anne Claret

Emily Comeau

Nibirh Jawad

Morgan King

Elizabeth Houghton

Directors Absent

Student-at-Large

Dina Alkharabsheh

Staff Present

Governance Coordinator

Students' Advocate

Bri Fedoruk

Rachel Fortin

Guests

Graduate Studies Representative (*officer-elect*)

Anjali Desai

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/12.01

Jawad/Comeau

Be it resolved that the agenda be adopted.

23/04/12.02

Claret/Ganesh

Be it resolved the agenda be amended by adding an item under "New Business" Called "CSC and COGS Support for Neurodivergent Students in Writing in Graduate Studies."

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/12.02

King/Jawad

Be it resolved that the minutes of the meeting held March 30th, 2023 be adopted.

Carried

4. OLD BUSINESS

4.1 Transition Document

Ganesh wanted to keep this item on the committee's agenda. She would be reorganizing the document, and asked members to add anything else that comes up. She wanted to reiterate that this would be especially important for those Students-at-Large who were looking to step back.

Comeau felt that it might be helpful to include information about what to consider when putting together an event.

King replied that it could be a "How to Run an Event." Things like getting the Communications Manager to make posters.

Ganesh asked for other things that people wish they knew before throwing an event.

5. INFORMATION ITEMS

5.1 Senate Update

Ganesh introduced the new PhD residency requirements, on pages 18-23.

<https://senate.ubc.ca/okanagan/meetings-agenda/2023-03-30-okanagan-senate-meeting-materials/>

5.2 Student Affordability Taskforce

Ganesh updated that the Taskforce had been officially formed. It would have people from COGS, Equity and Inclusion, a member from our own group, Comeau. They would be meeting every couple of weeks moving forward.

6. NEW BUSINESS

6.1 CSC and COGS Support for Neurodivergent Students in Writing in Graduate Studies

Claret mentioned this briefly last meeting, and she had spoken with other neurodivergent graduate students. There was little support for neurodivergent graduate students. The DRC offers pretty much nothing for graduate students. At this point, the one thing that had helped her, was weekly appointments with the writing centre allowing her to brainstorm her writing for an hour. She and other neurodivergent grad students, and they also felt that this covered a need that was not being met with other writing groups. She felt like the accountability of things like this would be helpful for others. She was unsure if the writing centre would have the resources at this point to do this for more neurodivergent graduate students. She felt that CSC, GSC, and COGS could work together to come up with something.

Ganesh asked Fortin what her experience had been with neurodivergent graduate students.

Fortin replied that she had not had much experience with neurodivergent graduate students as an advocate yet, but she had worked with a student with accommodations and the DRC for their thesis once so far. She wanted to help the GSC achieve what they wanted in terms of help and navigating working with the DRC.

Ganesh wondered if we could consider making this a service, to help assist with this void. There were no specific supports offered.

Claret outlined that the DRC was offering supports that were not always free, which went against the purpose in her mind.

Comeau stated that this could include making sure all staff at the CSC providing services like this to graduate students are trained to support neurodivergent students.

Fortin asked the committee to help her gather a greater understanding of the struggles that graduate students experienced were being addressed through advocacy. Some of the things she has heard tonight reflect inappropriate responses to struggles that students were facing.

Ganesh asked if Fortin had an ongoing relationship with the DRC?

Fortin replied that there was still resistance from the DRC in how they handle accommodations. The Equity and Inclusion office and herself were working with the DRC to streamline the process. The BC Human Rights Office also has a document outlining the standards that should be met, and they were looking for feedback.

Jawad added that the DRC was pressed for resources, and it felt to him as if it was a step behind. He felt the university needed to step it up, and that it should be brought up at the administrative level. He also felt it would be beneficial to have a graduate student specific advisor.

Ganesh felt that it could be helpful to bring this up at the Student Affordability Taskforce. She would also be adding this to the transition document.

7. DISCUSSION ITEMS

7.1 Organizing Regular Coffee Hours

Comeau reminded the committee that this had been brought up as a replacement for the office hours. She was happy to take the lead, but she needed help. She would be away for June and July, perhaps August, so others would need to be involved. She asked if the committee was still interested in holding some sessions outside.

King replied that they would need to think about that we would be losing Students-at-Large at the end of April, so it may be difficult to continue for the immediate future.

Ganesh agreed that outside would be nice.

Jawad felt that lunch time would be conducive to small talk.

Ganesh wondered if there was a pattern to schedules of sessional lecturers.

The committee agreed upon noon (12:00pm).

Comeau asked if we wanted to meet weekly?

Houghton replied that it might be better to start bi-weekly.

[Desai entered at 17:43]

The committee agreed upon once a week for May.

King added that there were more people here in the middle of the week.

The committee decided upon Wednesdays.

Comeau wondered where they should hold these? And whether they wanted to include a canopy.

King replied they could try out places and see if it works.

Ganesh replied that there were not a lot of graduate students who went out of their way to go to the UNC.

Comeau would try the quad. She wondered if we needed to do anything to book a space? And we would need a table.

Ganesh replied that the quad had tables.

King replied that that spot could be booked through the central booking system.

Ganesh replied that this would be a good question to ask the Membership Outreach Coordinator or the Communications Manager. Foldable tables could be booked through facilities.

King reminded Comeau that she could ask the Communications Manager to create the poster.

Ganesh added that she would also take a list of people that needed to be tagged.

King offered to put up the posters if Comeau got them printed.

Comeau wanted to know where we should get coffee or snacks? Scholars catering?

Ganesh suggested Tim Hortons? Or for the first few, the coffee could be bought up front to be reimbursed until some rough numbers were sorted out.

Comeau replied that they were thinking of bringing simple snacks themselves, but they could bring just muffins and cookies.

[Canales left at 17:56]

7.2 Payroll Issues for TAship

Houghton relayed some issues spoken of in the Biology Graduate Student Society. She wondered if there could be an information pamphlet created for shop steward contacts. King asked if it was specific to TAships, or RAships as well.

Ganesh replied that many moons ago they had been thinking of creating an information pamphlet about the BCGEU, an FAQ sheet. She did not remember why that did not happen.

Jawad brought up last week the matrix that UBC has stating how many hours. It was with CUPE, their union. He provided a link:

Ganesh would ask the Communications Manager to create a pamphlet with the information.

Houghton wanted these to be distributed to their faculty specific Student Societies.

Ganesh suggested handing them out to Student Associations at Orientation.

7.3 Call for New GSC Student-at-Large Members – Further Questions?

Ganesh updated on the last successful Policy Committee meeting, which allowed some regulations to include more Graduate Students-at-Large. They also mandated a position within the GSC to be the liaison with the GSS.

Comeau wanted to know if she should continue meeting with the GSS as they have been?

Claret asked for further clarity.

7.4 GSC Dinner

Ganesh updated that the dinner would be held Thursday, April 27th at 7:00pm.

7.5 Update 1

Ganesh mentioned that the SUO swearing-in ceremony was happening April 27th at 3:00pm in the UNC Ballroom. She invited the committee to attend as Students-at-Large.

7.6 Update 2

Ganesh followed up with Kumar's Faculty Diversity award. She spoke with AVP of Equity and Inclusion. She would be having a meeting on April 26th, from 12:15-12:45pm and asked for those interested in attending to let her know. They were looking to create an award with COGS to acknowledge the work that the faculty was doing.

8. ADJOURNMENT

Adjourned at 18:20

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, March 30th, 2023, Teams

Called to Order at 19:35

Directors Present

Faculty of Education Representative (chair)
Director-at-Large
Board of Governors Representative (ex-officio)
Student-at-Large

Lindsay McGrail
Spandan Ghevriya
Tashia Kootenayoo
Osho Gnanasivam

Directors Absent

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/30.01

Ghevriya/Gnanasivam

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/03/30.02

Ghevriya/Gnanasivam

Be it resolved that the minutes of the meeting held February 10th, 2023 be adopted.

Carried

4. OLD BUSINESS

4.1 Updating the reporting process

No updates.

5. EXECUTIVE REPORTS

5.1 Trimester report updates.

Oversight members were to send in the reports this week. Reports will be held internally and will be released upon request.

5.2 Executive Monthly Reports

The committee would like to note that they did not receive Pashelka's report, the email that was sent did not contain any files.

McGrail would be emailing the President in good faith to ensure the report was received.

The committee noted that reports have been an ongoing issue for the current President.

23/04/30.03

Ghevriya/Gnanasivam

Be it resolved that the February monthly reports for Bihani, Kekre, Desjarlais, and Asif be adopted as attached.

Carried

6. NEW BUSINESS

6.1 Summer request from Cade

The committee received a letter from the Vice-President External, Cade Desjarlais, asking for permission to work remotely for the dates of May 8th-26th, 2023.

The committee discussed the validity of his request and approved his accommodation request.

23/05/30.04

Evans/Ghevriya

Be it resolved that the time off request be adopted and approved as attached.

Carried

6.2 Review of Complaint

The committee received a complaint regarding the violation of GSC attendance regulations from the Executive Committee.

The committee recognized the validity of the complaint.

Kootenayoo suggested that the future Board should appoint one (1) executive to attend all GSC meetings to prevent future miscommunications of the *vague* regulations.

McGrail suggested that this would mean if said person cannot attend that they find a replacement.

McGrail would work with the complainant to decide on next steps.

The committee agreed that there seemed to be a lack of communication between the Executive Committee in general.

23/05/30.05

McGrail/Ghevriya

Be it resolved that the complaint be adopted for consideration.

Carried

7. DISCUSSION ITEMS

7.1 Meeting date.

Tuesday April 11, time TBA.

8. ADJOURNMENT

Adjourned at 20:41

SUO Executive Monthly Summary

Name: Vrushank Kekre

Report Month: February 2023

Did you fulfil your hours requirement each week?

Yes, accept for the reading week.

If no, which week did you not fulfil your hours requirement and why?

I was unable to fulfil my hours in the reading week since the office was closed.

ACTIVITES COMPLETED THIS PERIOD

- SUO building funding meeting with DVC
- Building steering committee emergency meeting
- Student association funding committee meeting
- Building steering committee meeting
- RFP Meeting: café sandbox
- Meeting with phoenix
- Attended candidate info session
- Executive committee meeting
- Meeting with badminton club
- YTD discussion with Leanne, Danial, Cade, Kirthana
- Finance committee meeting
- DVC/ Executive meeting
- UBC policy meet
- BOD meetings
- Met with 20 student associations to discuss funding applications
- Office hours

ACTIVITIES IN PROGRESS



- looking at methods to increase SUO Revenue (In lines with food services, crowdfunding)
- YTD Reviews with the executives.
- Looking into activating Legacy fund

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

-

NOTES / OTHER

- With the activities accomplished presented above, there were many meetings with the General Manager and the Finance Manager about the Finances. There were many informal meetings with the membership outreach coordinator to discuss SA regulations and funding options for next term. There were many instances when I was in office outside of my office hours.

SUO Executive Monthly Summary

Name: DHRUV BIHANI

Report Month: February

Did you fulfil your hours requirement each week?

Yes I did full fill the requirement of each week.

If no, which week did you not fulfil your hours requirement and why?

ACTIVITES COMPLETED THIS PERIOD

- Attended Executive committee meeting
- Attended all the board meetings
- Attend DVC meeting. Discussion about how ubc is working on our requirements
- *Helped clubs present their clubs in front of the board*
- *Reviewed club forms and helped in ratification process*
- *Attended campus life committee meeting. Discussion about the upcoming events and recess*
- *Attended my office hours. Met with a few students who had doubts regarding elections and also some clubs ratification*
- *Discussed a few policies for SA with izzy. (Still need to implement though)*

ACTIVITIES IN PROGRESS

- *Student association policy discussion with vrushank*
- *Capital purchase policy discussion*

Note - This is a topic which is happening from January therefore it is repetitive.

ACTIVITIES IN PROGRESS

ISSUES FOR IMMEDIATE ATTENTION

- *Elections. New board members*
- *Funding of a few new clubs*

ACTIVITIES TO BE STARTED NOTES / OTHER

- *Regulation on Media fund committee- How to distribute money to them*
- *Policy committee meeting. (SA policies and capital purchase)*
- *Regulation on the number of SA allowed*

SUO Executive Monthly Summary

Name: Muhammad Danial Asif

Report Month: February 2023

Did you fulfil your hours requirement each week?

Yes

If no, which week did you not fulfil your hours requirement and why?

N/A

ACTIVITIES COMPLETED THIS PERIOD

- Attended the information session for election candidates
- Interviewed a candidate for the DRO Position
- Attended the DVC/SUO meeting
- Met with Asian student association to discuss their event in the well
- Attended two executive committee meetings
- Met with the artist booking company to discuss the recess concert and potential acts
- Met with the marketing club to discuss a potential speaker series
- Chaired two campus life committee meetings
- Implemented the valentine cookie decorating event
- Implemented the Super Bowl screening at the well
- Implemented the office trivia night
- Implemented the Star Wars trivia night
- Office hours
- Attended two board of director meetings
- Attended the academic integrity advisory group meeting
- Met with an outside promoter for Saint Patrick's Day event

ACTIVITIES IN PROGRESS

- *Working with Michael Oulette to ensure that we are well planned for the events in the school year in terms of logistics.*

- *Working with the campus life committee and the cultural clubs for harmony*

ISSUES FOR IMMEDIATE ATTENTION

- *Finalizing contracts for the Recess concert*

ACTIVITIES TO BE STARTED

- *Promotion of the recess concert*
- *Promotion of the silent disco party*

NOTES / OTHER

SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month:
February

Outline the hours fulfilled for each week within the reporting month.

25 hours per week, minus reading week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Office Hours every week
- Student Demographic Committee
- Transit Townhall with Students and City Councilors
- Budget Meeting with DVC to discuss upcoming academic year
- Began Parking Petition Campaign
- Meeting with City of Kelowna and BC Transit
- Campaigns Meeting
- Exec Meeting
- Interview with the Phoenix for yearly update
- Meeting with Career Development to discuss Career Fair
- Mental Health Resilience Committee Meeting
- SUO Candidate Information Session
- Emergency Board Meeting
- Board Meeting
- Student Affordability Task Force
- Student Affordability Task Force to Discuss Multi-Tuition Framework
- Phone Call Meeting with StudentCare
- Meeting with MotionBall to discuss supporting Special Olympics Fundraiser
- Correspondence with City of Kelowna
- Interview with Castanet and Capital News
- YTD Review with Vrushank

- Coordinating donation to Harmandeep Kaur Memorial Fund
- Meeting with UBC Public Affairs to discuss response to Right to Life Society
- Made Presentation for Parking Meeting
- Engaging with students about parking issues on Campus

ACTIVITIES IN PROGRESS

- *Follow up MotionBall*
- *Career Fair*
- *Planning for SHAG*

ISSUES FOR IMMEDIATE ATTENTION

- *Transit Meeting March 21st*
- *Parking Meeting March 14th*

ACTIVITIES TO BE STARTED

- *Begin Mental Health Campaign*
- *Create SWAG Order for Second Semester*

NOTES / OTHER

Just a heads up! Very busy times during election period and Reading Week Catchup on emails. A lot of the informal work that happens is near impossible to report on, but that is the nature of the job.

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 2nd, 2023, Zoom

Called to Order at 11:00

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/02/02.01

Fedoruk/Fortin

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/02/02.02

Fedoruk/Penney

Be it resolved that this is the first meeting of the 2023 Winter Term 2 ad hoc Electoral Committee and there are no previous minutes to approve.

Carried

4. DISCUSSION ITEMS

4.1 Elections Poling Period Duration: Three (3) up to Five (5) Days

Fedoruk updated that this was contingent on whether a referendum would be happening.

Evans asked if the dates were set in stone?

Fedoruk replied that Regulation II:7 outlined the dates that we would need to observe.

Evans updated the CRO and the committee that there was a draft of a referendum question. Tomorrow there would be a meeting with the Building Steering Committee and to UBC to pass off to their lawyer to see if everything was covered. It was within the CROs purview to ask for the SUO to consult legal.

White pulled up the draft referendum question for the CRO to view, and paper copies were distributed to the committee.

Fedoruk asked if the SUOs internal lawyer had viewed the question yet?

Evans replied no, they would be looking at it as a last step.

Penney suggested it was long for a yes or no question, and quite confusing. She wondered what happened for the year of 2027. She wondered if there would be a way to write and format the question for that the price stages were clear, and not compounding upon one another. Perhaps prefaced with: "This will be a three-step fee increase, and it will follow...one:, two:, and three:, as a stage "installment" type of style. It would be more clearly a yes or no question. She wondered if a graph could help to make the information more accessible for visual learners.

Evans wondered if the poling would be online?

White replied, yes, but we would need physical copies as well.

Penney replied that fixing the structure, the fee, the year, for clarity, as well as adding a visual, would help a lot.

Evans wanted to present a new draft to the university legal council tomorrow at their meeting, if the CRO could get back to him by then.

Penney replied that she could get a draft back by the end of the day, February 3rd.

Evans and Penney conducted a close reading of the question.

Fortin asked about any potential barriers that these fees could create for students who need to access healthcare, but could only do so when their fees are paid.

Fedoruk reiterated to Penney that the CRO has the power to decide if we were running a referendum at the right time with the right information for the current students.

Evans replied that the SUO had been preparing for a referendum for a building for the last three (3) or so years. He replied that costs had been in discussion and decided, and that plans of the building were coming soon.

Penney asked if the student body was aware of a building being considered?

Evans replied, yes, they had been desensitizing the student body since 2019.

Penney asked if there were designs?

Evans replied that next week designs would be coming.

5. NEW BUSINESS

5.1 DRO Options to be Presented to the CRO

Evans replied that there was one person who had shown interest, but they had not responded. He would be checking with Speier for further interest. He asked if Penney had any recommendations, to pass them along. Evans also stated that there was nothing in the Regulations preventing students from participating as DRO

Fedoruk breakdown the specifics of a conflict of interest.

Fortin agreed with Fedoruk.

Fedoruk added that Penney could keep this item on the agenda as a standing item, and we could return to it at another meeting.

5.2 Nomination Period: Official Opening and Closing

23/02/02.03

Fedoruk/Penney

Fedoruk moved to consider the following four (4) motions by seriatim.

Carried

Penney asked what would be needed to begin nominations by February 6th?

White replied that there were forms from previous elections, it would take some tweaking of timelines in the nomination packages.

23/02/02.04

Fedoruk/Evans

Be it resolved that the Students' Union Winter Term Two (2) Elections Nomination Period commence at 8:00am, February 6th, 2023, and run until 12:00pm February 17th, 2023.

Carried

5.3 Campaigning Period: Official Opening and Closing

23/02/02.05

Fortin/Fedoruk

Be it resolved that the Students' Union Winter Term Two (2) Elections Campaigning Period commence at 8:00am, Monday, February 27th, 2023, with a suspension period between 8:00pm, Friday, March 3rd, 2023, and 8:00am, Monday, March 6th, 2023, to be reinstated at 8:00am, Monday, March 6th to the close of polling.

Carried

5.4 Polling Period: Official Opening and Closing

23/02/02.06

Penney/Fedoruk

Be it resolved that the Students' Union Winter Term Two (2) Elections Polling Period commence at 8:00am, Monday, March 6th, 2023, and run until 11:59pm, Friday, March 10th, 2023.

Carried

5.5 All Candidates Meeting: Date and Time

23/02/02.07

Fedoruk/Penney

Be it resolved that the Students' Union Winter Term Two (2) Elections All Candidates Meeting be held at 2:00pm, Friday, February 17th, 2023.

Carried

5.6 Debates:

- **How many?**
- **When?**
- **Who would be moderating?**

Evans replied that it was nice to hold debates in the middle of Campaigning.

White replied that there were sometimes two (2) debate forums, one (1) for executive positions, and one for the rest of the Board.

Penney replied that February 27th may be a good day for the non-Executive positions, and then on March 1st, the executive positions.

Evans asked who she would like to have moderating? We could help reach out to the Phoenix or the Debate Club.

Penney replied that this would be great. She wondered about conflicts of interest.

White replied that she could have a vetted list of questions.

Fedoruk suggested that other than this, she could be the moderator herself to maintain neutrality.

White added that the nomination package would contain that the moderator of the debates was to be determined.

Evans moved to recess for five (5) minutes.

6. INFORMATION ITEMS

6.1 Notice

Fedoruk informed the committee of the SUO policies concerning notice. [Bylaw VI:1, 3-5]

6.2 Positions Available for the Election – Seventeen (17) Total

Fedoruk presented the positions available to the CRO:

1. President
2. Vice-President Internal
3. Vice-President External
4. Vice-President Finance & Administration
5. Vice-President Campus Life
6. Director-at-Large – four (4) positions
7. College of Graduate Studies Representative
8. Faculty Representatives – seven (7) positions:
 - a. Faculty of Arts & Social Sciences
 - b. Faculty of Sciences
 - c. Faculty of Applied Sciences
 - d. Faculty of Management
 - e. Faculty of Health & Social Development
 - f. Faculty of Creative & Critical Studies
 - g. Faculty of Education

6.3 Next Electoral Committee Meeting Date

The next meeting would be held Monday, February 6th, at 9:00am.

6.4 SUO Staff Contact Information

White updated that he would be sending along the contact information for the Communications Manager to the CRO.

6.5 Questions

7. ADJOURNMENT

Adjourned at 13:07

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 6th, 2023, Zoom

Called to Order at 9:11

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/02/06.01

Fedoruk/Fortin

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/02/06.02

Fortin/Penney

Be it resolved that the minutes of the meeting held February 2nd, 2023, be adopted.

23/02/06.03

Evans/Penney

Evans moved to amend the minutes of the previous meeting, under, 5.1 by adding the words, "Evans also stated that there was nothing in the Regulations preventing students from participating as DRO," after the words "to pass them along."

Evans asked for it to be documented that there was one (1) opposed.

The committee member opposed wanted to table the adoption of the agenda until a later meeting to make changes properly from the audio recording.

Amendment carried

4. DISCUSSION ITEMS

4.1 Referendum Question Update

Evans updated that the CRO had looked at the question, and it had been passed on to the lawyer, and he had some printed copies of the referendum question which were distributed. He updated on the Building Steering Committee meeting that happened on Friday, the university was happy with the progress we had made up until this point, and they were confident that we would be able to deliver a successful referendum with the work they had shown up until this point. He continued that, there was a note from Speier and the lawyer, adding that there should be a clause in the event of the building not coming to fruition.

Discussion centered around the edits of the referendum question.

Evans replied that if Penney liked the edits from the lawyer, it could be sent to the Board, but before that, the University's lawyer would be looking over the question.

Penney asked when the deadline for her recommendations of the question would be needed?

Evans replied that he hoped before Thursday, to allow for the lawyer and the Electoral

Committee meeting to meet again.

Penney would be looking over the comments, read it thoroughly as a full document, and adding the stipulation from Speier and the lawyer.

Evans moved for a twenty (20) minutes recess, to return at 10:05.

[Meeting resumed at 10:06]

Penney wondered when the fee would halt?

Evans replied that ground would break in 2025. There was a clause that would keep the money with the SUO until 2025. The fees would stop in 2027, but this would be what the University would be getting back to us with. A loan would not necessitate the beginning of repayment until ground had been broken.

Penney updated that she had accepted the changes from the lawyer, and added the clause they had spoken about previously. Penney read out the revised question to the committee.

23/02/06.04

Penney/Evans

Be it resolved that the referendum question be adopted as follows:

Revision Date: February 3, 2023 (v.2)

Do you approve of the SUO of UBC Okanagan changing the student society fee to include a new capital fee and operational fee for the purpose of constructing and operating a new SUO Student Building as outlined in the schedule below?

1. Beginning in the 2023/24 academic year, students will pay \$75.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$150.00 per academic year (the "Capital Fee").
2. Beginning in the 2027/28 academic year, the Capital Fee will increase to \$100.00 for each of Terms 1 and 2 of the Winter Session, for a total of \$200.00 per academic year. The Capital Fee will continue being paid at this rate until all loans associated with construction have been repaid, at which point the Capital Fee will no longer be payable (anticipated 2051/2052).
3. Beginning when the building is open (anticipated in Fall 2027), students will pay an additional fee of \$28.00 for each of Terms 1 and 2 of the Winter Session for the purpose of building operation and maintenance costs (the "Operational Fee"). The Operational Fee will be indexed and increase annually to the BC Consumer Price Index (CPI). The total combined Capital Fee and Operational Fee would be \$256.00 per academic year, subject to annual indexing increases, until the loan is paid.
4. Beginning after all loans associated with construction have been repaid, students will continue to pay the \$28.00 Operational Fee for each of Terms 1 and 2 of the Winter Session for a total of \$56 per academic year, subject to annual indexing increases.

*Fees would not be collected during the Summer Sessions.

Yes____ No____

If approved:

- Informal learning, study and club spaces will be prominent features of the SUO Student Building.
- The new student society fee will be levied on all active SUO of UBC Okanagan members in each of Term 1 and 2 in the Winter Session. No fee will be levied in the Summer Session.
- The fees collected between 2023/2024 and 2026/2027 academic years will be used to create an infrastructure reserve so that a smaller loan is required.
- The fees collected from academic year 2027/2028 and onwards will be used to finance a loan from UBC. These fees will continue to be levied until the SUO of UBC Okanagan has repaid the loan and interest on the loan. The loan is anticipated to be paid by 2051/2052.
- It is anticipated that breaking ground will happen in the summer of 2025 and the project completed in 2027.
- The \$28.00 fee per each Winter Term will be charged when the building is open (anticipating fall 2027), and it will be used for building operational costs. This fee will be indexed annually to the BC Consumer Price Index (CPI) to ensure equity in real contributions over time. To support operation and maintenance, this \$28.00 fee per each Winter Term will continue after the completion of the loan payment.
- The total cost of construction is estimated to be \$50 million with a UBC contribution of \$7 million.
- In the event the SUO Student Building project does not proceed for any reason, any fees already collected will be held with the SUO of UBC Okanagan until such delay is reconciled.
- If for any reason the building does not proceed at all, then the money already collected would go towards identifying students' informal-learning needs and constructing spaces to meet those needs. In this event, the new capital fee would halt after the 2026/2027 fee is collected. The fee would not proceed to the 2027/2028 increase of \$200.00 per academic year. As there would be no building, then operational fees would not be collected.
- The SUO of UBC Okanagan Board of Directors will establish a process and criteria for active members demonstrating financial need to apply for a full or partial refund on the new student society fee.

Carried

4.2 Notice – Bylaw VI:1, 3-5

Fedoruk reminded the committee of the duties the SUO held to the student body to give enough notice of a planned referendum, as well as elections. Each day that notice would be pushed back, would be a day that we would have to push polling back.

5. NEW BUSINESS

5.1 DRO Options to be Presented to the CRO

Evans replied that there had been no update since Friday. He updated that by the Emergency Board meeting, there would be options.

5.2 Nomination Period: Official Opening Statement

23/02/06.03

Evans/Fortin

Be it resolved that the Students' Union Winter Term Two (2) Elections officially open today, February 6th, 2023.

Carried

5.3 Debates:

- **How many? – Two (2)**
- **When? – February 27th and March 1st**
- **What time?**
- **Who would be moderating? – The Phoenix or Debate Club**

Penney moved to table the time and the moderators to the next meeting of the Electoral Committee.

Carried

6. INFORMATION ITEMS

6.1 Next Electoral Committee Meeting Date

Evans wanted to tentatively reserve Wednesday evening, February 8th.

Penney decided on 17:00.

6.2 Questions

White provided an update on the Nomination Packages, updating the website and social media. He outlined the next steps for the CRO.

Penney asked for clarity regarding Regulation II: 31-32.

White explained that there would be help from the Communications Manager to meet the requirement of that policy.

7. ADJOURNMENT

Meeting adjourned at 10:33

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 16th, 2023, Zoom

Called to Order at 11:08

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/02/16.01

Fedoruk/Evans

Be it resolved that the agenda be adopted.

23/02/16.02

Penney/Fedoruk

Penney moved to amend the agenda by adding an item called "DRO Candidates" under "New Business."

Carried as amended

3. DISCUSSION ITEMS

3.1 CRO Report Contents: Response to the Petition from the Students

Fedoruk updated that it would be a good idea to have a formal acknowledgement from the CRO in their report to the students that it would prompt a referendum.

Evans replied that the SUO would be looking into policies concerning a particular timeline. There was some grey area as well.

Penney agreed, to make it better for students to submit, but also to add clarity to the question. Yesterday she was looking at the question for its clarity.

Fedoruk added that a Board member requested the referendum handbook she had made be added to the website.

Penney thought that it would be best to think backwards from when elections and by-elections would be happening, so they know when to submit.

Evans summarized that we would provide a formal response clarifying that it was not a no, and that a sooner response to the students should be sent out as well.

3.2 All Candidates Meeting: Slides and Content

White addressed that for the meeting tomorrow, it may be helpful to have a visual aide such as a slide on the screen. We should also talk about tabling, posters, and other preparations.

Penney had been adapting the 2022 By-Election PowerPoints, she wanted to ensure that there was the fullest representation of the policies there, in a more conversational tone.

White continued that previously we had provided tables for campaigning, during the pandemic that was reduced. Being able to offer students a spot where they are able to campaign, he had already asked the Membership Outreach coordinator to book some spots, which would be first come first serve, he outlined the areas already reserved, and

recommended perhaps a two (2) hour cap, first come first serve.

Evans replied that a student mentioned earlier in the week that they were wondering what the question was about regarding executives giving out merch during campaigning period. They felt that this would be an unfair advantage. He thought it would be fair to ask the executives currently running who may want to run again, to not utilize these means.

White replied that there were already policies [Regulation II:24] that outlined that current directors would not be able to utilize SUO office space or resources, including merch. A staff member like the Communications Manager or the Membership Outreach Coordinator, should be in charge of releasing things that could be used for campaigning. He continued that he always suggested that students who may need clarity on whether something was allowed, to reach out to the CRO before any decisions were made, or items purchased.

Penney asked about the regular conduct of the meeting?

Evans replied that the CRO would take the lead, let the directors know the rules, as well as outline the process.

White added that this would be the time for questions as well as an outline of what the next three weeks would look like.

Evans wondered if we should field some weird questions now? He made some examples.

White outlined some of the specifics of what would be allowed and what would not be allowed. Invoices would be necessary, and should be submitted to the CRO at the end of the election period. Residences, doors or glass, were all poster-free spaces. Materials for posterizing would include painters' tape or masking tape, not glue or duct tape. Any campaign materials would need to be submitted to the CRO beforehand. Campaigning spaces were sometimes more or less difficult to deal with, and he suggested limiting some buildings because of their accessibility for fairness, as some spaces were not open to non-paying students. He continued that the SUO may want to highlight the importance of not pressuring individuals on a decision for a vote.

4. NEW BUSINESS

4.1 Notifying the CRO of the Change to the Suspension Period from the Board

Fedoruk let the CRO know about the amendment to the motion concerning the suspension period, as well as why the Board made the decision, because it conflicted with the policies concerning campaigning.

4.2 DRO Candidate

23/02/16.03

Penney/Evans

Be it resolved that Isabella Bravo be chosen as a DRO for the Winter Term 2 2023 General Elections.

Evans motivated that the CRO Hiring Committee recommended the candidate for the position to the CRO.

Carried

5. INFORMATION ITEMS

5.1 Next Electoral Committee Meeting Date

Tuesday, February 28th, at 11am – 12pm.

5.2 Questions

6. ADJOURNMENT

Adjourned at 11:56

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 28th, 2023, Zoom

Called to Order at 11:01

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager
Deputy Returning Officer

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/02/28.01

Fedoruk/Fortin

Be it resolved that the agenda be adopted.

Carried

3. DISCUSSION ITEMS

3.1 Campaign Material Approval

Evans asked the CRO about how the process was going.

Penney replied that it was in progress, they had set up a space for candidates to ask questions with ease, however, there have been significant numbers of emails that fell within the policy requirements. She was looking at the process of putting in work for the materials, and where during that process they are catching the materials conflicting with the policies.

Evans asked if there were still candidates waiting on approval?

Penney replied that yes, there were still many emails waiting on approval from herself and the DRO.

Evans heard that the word vote should not be on a flyer? He asked for more detail.

Penney took a pause on coercive language because of the use of the word "vote." She asked White and Fedoruk their interpretation of the policies concerning verbiage such as this. Discussion ensued.

White updated on the candidates who were in progress and approved.

Evans reiterated that the call at the end of the day was within the purview of the CRO to make.

The CRO asked if all campaign materials needed her approval?

Evans replied, yes, all.

3.2 Sharing Campaigning Material for Candidate's vs Posting Campaign Material

Penney updated that she had been telling individuals posting for candidates that posts must be approved, and the individual posting must be a volunteer listed as helping the candidates. She wondered about the difference between posting and sharing, and asked for the opinions of the committee.

Evans replied that it would be difficult to control, and a nightmare to sort out administratively. It was possible to take screenshots of campaign materials, and we are clear who is allowed to post, so we would have to rely on this information because of the

logistics. If the material had been approved by the CRO, make sure that the persons who cannot share, do not share. An instance such as that got a candidate in trouble last year. He would advise the current executives to not even *like* campaign materials. He thought that perhaps an email to the executives stating these limitations could be helpful.

Penney replied that there were then two (2) issues: a non-SUO member cannot campaign, which would be an issue with social media, and secondly, if an outside organization shared materials, this would also pose an issue.

Evans suggested that a timeframe be given by the CRO to candidates who may be found infringing the policies concerning campaigning outside of the organization, allowing them time to publicly state they do not support the external endorsement.

Penney reiterated that she would remind the candidates that upon the receipt of a complaint of an external endorsement, the candidate may be asked to make a public statement outlining where their support would properly be endorsed through. Candidates have the responsibility to monitor how their material would be represented online.

3.3 The Question of Purchasing Advertisement Space Online for Campaigning, as in Paid Posts or Sponsorships

Penney updated on the details of this question.

Evans replied that for himself, this would be problematic, and to maintain fairness, it could be helpful to limit the campaign to organic, on-campus campaigning. It would give those students who could pay an unfair advantage.

Penney replied that yes, the pay structure did sound like it would be difficult to control. She agreed that in-person, organic campaigning would be the healthiest option.

3.4 Funding Budget for SUO Elections

Evans replied that it had been increased for the committee, he would get back to the committee on the amount. There was no longer an external reliance for imagery with out Communications Manager. He also outlined the CRO's purview to seek legal counsel if she so desired.

4. INFORMATION ITEMS

4.1 Next Electoral Committee Meeting Date

Tentatively, the next meeting would be set for Thursday, March 2nd at 11:00am.

4.2 Questions

Penney addressed one (1) potential candidate complaint, and asked for committee feedback. The CRO determined that they would need more evidence from the complainant prior to pursuing.

5. ADJOURNMENT

Adjourned at 12:03

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 2nd, 2023, UNC 105

Called to Order at 11:15

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager
Deputy Returning Officer

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/02.01

Penney/Fortin

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/02.02

Bravo/Penney

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

3.2 Concern 2

3.3 Concern 3

3.4 Concern 4

23/02/28.05

Evans/Fortin

Be it resolved that the Electoral Committee meeting be moved out of-camera.

Carried

[12:03]

4. INFORMATION ITEMS

4.1 Logistics

4.2 Next Electoral Committee Meeting Date

Monday, March 6th at 17:00 in-person in the conference room.

4.3 Questions

5. ADJOURNMENT

Adjourned at 12:33

EMERGENCY ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 3rd, 2023, UNC 133C

Called to Order at 15:24

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Isabella Bravo

Members Absent

Chief Returning Officer

Dana Penney

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/03.01

Fortin/Bravo

Be it resolved that the agenda be adopted.

23/03/03.02

Bravo/Fortin

Bravo moved to amend the agenda to add a second concern item.

Carried as amended

3. IN-CAMERA

23/03/03.03

Fedoruk/Bravo

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

23/03/03.04

Evans/Bravo

Be it resolved that Concern 1 be given an extension for the investigation above the 24 hour regulation stipulation [Reg.II:2(h)] until 9:00pm on Monday, March 6th, 2023.

Carried

3.2 Concern 2

23/03/03.05

Evans/Bravo

Be it resolved that Concern 2 be given an extension for the investigation above the 24 hour regulation stipulation [Reg.II:2(h)] until 9:00pm on Monday, March 6th, 2023.

Carried

4. INFORMATION ITEMS

4.1 Questions

Bravo asked about social media concerns.

Evans pointed her to Regulation II:25(a-c).

5. ADJOURNMENT

Adjourned at 16:07

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 6th, 2023, Zoom

Called to Order at 18:56

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Chief Returning Officer
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Dana Penney
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/03.01

Fortin/Bravo

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/03.02

Fedoruk/Fortin

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

Bravo brought concern 1 to the table

[Penney entered 19:06]

23/03/06.03

Evans/Fortin

Evans moved to table the rest of the concerns to the meeting tomorrow.

Carried

23/03/03.04

Fedoruk/Fortin

Be it resolved that the Electoral Committee meeting be moved out of camera.

Carried

3.2 Concern 2

3.3 Concern 3

3.4 Concern 4

3.5 Concern 5

3.6 Concern 6

3.7 Concern 7

3.8 Concern 8

3.9 Concern 9

3.10 Concern 10

4. INFORMATION ITEMS

4.1 Next Meeting

Meeting at 9:00am tomorrow, Tuesday, March 7th.

4.2 Questions

5. ADJOURNMENT

Adjourned at 19:40

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 7th, 2023, UNC 133C

Called to Order at 9:06

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Chief Returning Officer
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Dana Penney
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/07.01

Fedoruk/Fortin

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/07.02

Fedoruk/Fortin

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

3.2 Concern 2

3.3 Concern 3

3.4 Concern 4

3.5 Concern 5

3.6 Concern 6

3.7 Concern 7

3.8 Concern 8

3.9 Concern 9

3.10 Concern 10

3.11 Concern 11

3.12 Concern 12

3.13 Concern 13

3.14 Concern 14

23/03/07.03

Fortin/Penney

Be it resolved the Electoral Committee move out of camera.

Carried

4. INFORMATION ITEMS

4.1 Next Meeting

Tonight, Tuesday, March 7th 18:30.

Tomorrow, Wednesday, March 8th 9:00.

4.2 Questions

5. ADJOURNMENT

Meeting adjourned at 11:06

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 7th, 2023, UNC 133C

Called to Order at 18:41

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Chief Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Dana Penney

Members Absent

Deputy Returning Officer

Isabella Bravo

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/07.01

Fortin/Penney

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/07.02

Fortin/Penney

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

3.2 Concern 2

3.3 Concern 3

3.4 Concern 4

3.5 Concern 5

3.6 Concern 6

3.7 Concern 7

3.8 Concern 8

3.9 Concern 9

23/03/07.03

Penney/Fortin

Be it resolved the Electoral Committee move out of camera.

Carried

4. INFORMATION ITEMS

4.1 Next Meeting

Tomorrow, Wednesday, March 8th 9:00.

4.2 Questions

5. ADJOURNMENT

Meeting adjourned at 19:39

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 8th, 2023, UNC 133C

Called to Order at 9:16

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Chief Returning Officer
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Dana Penney
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/08.01

Fortin/Penney

Be it resolved that the agenda be adopted.

23/03/08.02

Fortin/Penney

Amend the agenda to add a discussion item called posters

Carried as amended

3. IN-CAMERA

23/03/08.03

Fortin/Bravo

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

3.2 Concern 2

3.3 Concern 3

3.4 Concern 4

3.5 Concern 5

23/03/08.04

Fortin/Penney

Be it resolved the Electoral Committee move out of camera.

Carried

[Evans moved for a three (3) minutes recess at 10:14]

4. INFORMATION ITEMS

4.1 Posters

Evans cited this as lewd behaviour.

Fortin replied that this would be an issue that would be important to stand together with students on issues such as this, and let students know that we do not promote behaviour such as this.

Evans replied that the poster had no branding or wording to suggest endorsement, and the university would deal with the individual, it was beyond the SUO.

Fortin wondered if we would be able to bring it to the attention of the university?

Evans replied, yes, we could do this. We could extend a communication that we do not condone or support behaviour such as this.

Penney agreed, she liked the route that the university should volunteer to investigate on their own accord, and they should be made aware.

4.2 Next Meeting

Tentative, this evening, Wednesday, March 8th, 7:00pm.

Tomorrow, Thursday, March 9:00am.

4.3 Questions

Evans asked if we got results, how soon could we post?

White stated that we would need to leave twelve (12) hours to allow for disqualifications.

Penney asked if we would be able to discuss the logistics of getting the names public?

Evans replied that we would need to wait a period of time, and then it would be able to be posted.

5. ADJOURNMENT

Meeting adjourned at 10:41

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 9th, 2023, UNC 133C

Called to Order at 9:18

Members Present

General Manager (chair)
Governance Coordinator
Students' Advocate
Project Manager
Chief Returning Officer
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Rachel Fortin
Aaron White
Dana Penney
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/09.01

Fortin/Penney

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/09.02

Fedoruk/Fortin

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

3.2 Concern 2

3.3 Concern 3

23/03/09.03

Fortin/Bravo

Be it resolved the Electoral Committee move out of camera.

Carried

4. INFORMATION ITEMS

4.1 Next Meeting

Monday, March 13th, at 11:00am.

4.2 Questions

Evans wanted to know how soon we would be able to publish the results.

White replied that once there was a last meeting finalizing, the twelve (12) hour window would begin.

Penney stated that they would shoot for Monday, after the remaining item was resolved.

White gave Penney an idea of how the itemized list of candidates would appear to the CRO, and let her know that they would be able to work on a format that she would like to post.

Evans thanked the CRO and the DRO for the work they put in, he thanked staff for their insights.

5. ADJOURNMENT

Meeting adjourned at 10:13

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 9th, 2023, UNC 133C

Called to Order at 17:46

Members Present

General Manager (chair)
Governance Coordinator
Project Manager
Students' Advocate
Chief Returning Officer
Deputy Returning Officer

Jason Evans
Bri Fedoruk
Aaron White
Rachel Fortin
Dana Penney
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/09.01

Penney/Fortin

Be it resolved that the agenda be adopted.

Carried

3. IN-CAMERA

23/03/09.02

Penney/Bravo

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

23/03/09.03

Penney/Bravo

Be it resolved the Electoral Committee move out of camera.

Carried

4. ADJOURNMENT

Meeting adjourned at 17:56

ELECTORAL COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 14th, 2023, Zoom

Called to Order at 17:37

Committee Members Present

Chief Returning Officer
Deputy Returning Officer
General Manager
Advocacy Coordinator
Project Manager

Dana Penney
Isabella Bravo
Jason Evans
Rachel Fortin
Aaron White

Committee Members Absent

Governance Coordinator

Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA

23/03/14.01

Penney/Fortin

Be it resolved that the agenda be adopted.

Carried

3. COMMITTEE BUSINESS

3.1 2023 Election Wrap-up

Penney was still working on the CRO report.

White inquired if all candidate expenses had been completed and forwarded to the Financial Manager.

Penney confirmed that all expenses had been received and sent to Smailes.

Evans congratulated the committee on the successful election.

3.2 In-Camera

23/03/14.02

Penney/Bravo

Be it resolved that the Electoral Committee be moved in-camera.

[17:45]

Carried

3.3 Concern #1

23/03/14.03

Penney/Fortin

Be it resolved that the electoral committee be moved out of camera.

[17:52]

3.4 Referendum Question Follow-Up

Penney inquired what next steps for students who brought forward the referendum question.

Evans outlined steps and suggested Penney meet with the students and work collaboratively on the wording. Evans continued that he wanted to have the signatures on the referendum to be verified.

White confirmed that when he was provided with the information, White would be able to confirm if students were registered in 2023 Term (2) Two.

Penney would need to forward details to White and White would be able to verify and

confirm with Penney.

Penney updated that she had worked on wording of the draft and was close to presenting to the students. She asked about the SUO Building Referendum Question.

Evans informed her that the Board delayed the SUO Building Referendum Question.

4. INFORMATION ITEMS

Next meeting – 14:00 on the 27th of March – virtually.

5. ADJOURNMENT

Adjourned at 18:02

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 27th, 2023, UNC 133C

Called to Order at 14:04

Members Present

General Manager (chair)
Chief Returning Officer
Governance Coordinator
Students' Advocate
Project Manager
Deputy Returning Officer

Jason Evans
Dana Penney
Bri Fedoruk
Rachel Fortin
Aaron White
Isabella Bravo

Members Absent

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/03/27.01

Fortin/Fedoruk

Be it resolved that the agenda be adopted.

23/03/27.02

Penney/Fortin

Be it resolved that the agenda be amended by adding a New Business item called Revised Referendum Question.

Carried as amended

3. IN-CAMERA

23/03/27.03

Fortin/Bravo

Be it resolved that the Electoral Committee meeting be moved in-camera.

Carried

3.1 Concern 1

23/03/27.04

Fortin/Bravo

Be it resolved that the Electoral Committee meeting be moved out of camera.

Carried

4. NEW BUSINESS

4.1 Revised Referendum Question

Penney introduced the revision, she met with the students. The signatures meet the threshold. She spoke with Pashelka, and spoke on being aware of the Bylaws and Regulations were met, so that calling the question as soon as possible came into play. She was worried about the democratic. There was so much awareness of the question already, her concern was after a discussion with Desjarlais, calling the question at the end of the term, would be more democratic.

Evans needed to look at the Regulations more closely.

Penney called attention to Bylaw V:9 and asked what was necessary for a referendum to take place. Penney continued, mentioning the other Bylaws which would be necessary to observe as well citing Bylaw V:10, 11, and 12.

Fedoruk mentioned the requirements for notice to be considered fairly given by the policies: Bylaw VI: 1, 4, 5 (a-e), and timelines would need to be reconfigured as necessary to operate within these policies.

23/03/27.05

Penney/Fortin

Be it resolved the meeting be moved in-camera.

Carried

23/03/27.06

Fortin/Bravo

Be it resolved the meeting be moved out of camera.

Carried

5. INFORMATION ITEMS

5.1 Questions

The next meeting was scheduled for tomorrow, Tuesday, March 28th, from 3:00-4:00pm.

6. ADJOURNMENT

Meeting adjourned at 14:53

Chief Returning Officer's Letter to the Board of Directors

To: SUO Board of Directors
From: Chief Returning Officer - Dana Penney
Date: April 11, 2023
Re: Chief Returning Officer's Letter to the Board of Directors

Dear SUO Board of Directors,

I am writing to confirm and summarize the role of the Chief Returning Officer (CRO) as outlined by the Students' Union of Okanagan's (SUO) Bylaws and Regulations. By outlining the processes I followed and the decisions that I made, I will certify that the elections were held in a manner that followed the Bylaws and Regulations. As I am bound by the Regulation II:3 (b) to confirm that all elections and referenda held since the previous Annual General Meeting were "conducted in accordance with the Bylaws and Regulations." To review the positions open during the 2022 By-Election and to see the candidates' names restated, consult Appendix C to review the CRO's report for the By-Election. As the CRO's letter for the 2022 By-Election does not report any misconduct in the processes performed, I confirm that the election was conducted in accordance with the SUO's Bylaws and Regulations.

The General Election 2023 officials:

Chief Returning Officer
Dana Penney

Deputy Returning Officer
Isabella Bravo

The vacant positions before elections:

1. President
2. Vice-President Internal
3. Vice-President External
4. Vice-President Finance and Administration
5. Vice-President Campus Life
6. Director-at-Large—four (4) positions
7. College of Graduate Studies Representative
8. Faculty Representatives—seven (7) positions:
 - a. Faculty of Arts and Social Sciences
 - b. Faculty of Sciences
 - c. Faculty of Applied Sciences
 - d. Faculty of Management
 - e. Faculty of Health and Social Development
 - f. Faculty of Creative and Critical Studies
 - g. Faculty of Education

See [Appendix B](#) for 2023 General Election Results.

To begin, I will summarize my role as the CRO. According to Bylaw V:4, "The Chief Returning Officer shall be responsible for the conduct of Elections and Referenda in accordance with the Regulations of the Students' Union."

The details of these conducts and how I proceeded will follow.

February 2nd, 2023

I received the SUO Building Referendum Question, and I set the dates for the 2023 General Election period. I needed to make edits to the referendum question to improve clarity. We, the Electoral Committee, prepped the nomination forms. I had extended the polling period from three days to five, to give students more time to consider the candidate positions and any referendum questions. Moreover, I changed the campaigning period, to incorporate a pause. As many students have jobs on the weekend and others do not live on campus, I thought this change could contribute to fairness. However, the Board of Directors changed the polling period back to three days and removed the pause. I agreed with these changes as having a pause would cause potential confusion for students, and, therefore, contributing to a lack of fairness.

I set nomination period to begin February 6th, at 8:00AM (all time in this document is in PST), and to close February 17th, at 12:00PM. Candidates had to submit completed nomination packages to the CRO email before noon to qualify. As reading week began on February 20th and ran until the 24th, a campaigning prep-week was included. Campaigning was set to begin February 27th, at 8:00AM. Polls were set to open March 6th, at 8:00AM and to close March 8th, at 12:00AM. Campaigning officially ended when the polls closed.

February 6th

Nomination period officially opened at 8:00AM and stayed open until noon, February 17th.

After several rounds of edits, the SUO Building Referendum Question came to the Electoral Committee's table to be adopted. The question then went to the Board of Directors.

February 16th

I received the Recreation/Field House Building Referendum Question and the signed petition. The question needed edits and the petition needed to be vetted. It was impossible to vet the petition, edit the question, and communicate to the student body that there was Recreation/Field House Building Referendum Question in time to both meet the requirements of Bylaw VI:1 and hold the referendum question during the general election.

Moreover, I was concerned that even after the signatures were vetted by the Registrar and the question ready, there was no more time left in the term where it would be reasonable for me to hold the question. I wrote and sent my official response, which confirmed that the signatures could not be vetted in time to hold the question during the 2023 General Election period and that the end of term is not a reasonable time to hold a referendum question.

February 17th

Nomination period officially ended at noon. The All-Candidates Meeting (ACM) began at 2PM and ended at 3:30PM. During the All-Candidates Meeting, Bravo and I familiarized the candidates with the campaigning regulations. At the end, we held a question period. We recorded most questions so that we could check with regulations and send out a Candidate Questions email to all candidates. After sending out the first Questions email, Bravo and I continued in this fashion, as questions continued to come to our

inboxes. This method worked well, as it kept all candidates up to date with any questions that provided examples to demonstrate how one complies with the Bylaws and Regulations.

February 20th to 24th - Campaigning Prep Week

During prep week, the candidates contacted Bravo and I with several questions. Moreover, most of the candidates sent the bulk of their campaigning materials to us during the prep-week. It was useful for us, the CRO and the DRO, to have this time to review materials and answer questions. This prep period, additionally, gave Bravo and I sufficient time to compile the candidate's questions and send out the Candidate Question emails. The most difficult questions to navigate were those where the candidates' asked about campaigning on social media. For this issue, we reiterated that all materials must be approved by the CRO, that the candidates follow the regulations on endorsements Regulation II:24 (vii, xiii, xvi), and that candidates are ultimately responsible for how their materials appear online as per Regulation II:25 (a-c).

February 27th

At 8:00AM the campaigning period began. Campaign materials continued to come-in for approval. There were no formal complaints submitted until later in the campaigning period. The candidates had questions, many of which we continued to collect and answer. These questions and answers were shared with all the candidates in the form of the Questions emails.

March 2nd

I received the first concerns. I use the terminology concerns, as many concerns were submitted informally. None of these concerns officially triggered an investigation.

March 5th

More concerns arrived. However, those sending the emails were asked to provide more evidence so that I could bring as much information to the Electoral Committee as possible and consider triggering an investigation if needed.

March 6th

The most concerns arrived on the first day of polls. Most of them were submitted without following the complaint submission format stipulated by the Regulation II:38 (a-c).

March 7th

Most concerns that I processed either did not violate SUO Regulations and Bylaws or needed more evidence before I could trigger an investigation. However, several complaints were complete in format and provided sufficient evidence to immediately trigger an investigation. The Electoral Committee and I followed Regulation II: 39-50 to determine the burden and standard of proof as well as the investigation of complaints.

March 7th, 8th, and 9th

Investigated complaints.

March 8th

Polls closed at midnight.

March 9th

I sent reminder to all candidates to submit their finalized spend reports. Met with Electoral Committee to review additional concerns submitted after polls closed. I received results later this day. For my official determinations for the complaints that triggered an investigation see [Appendix A](#). All Appendix A content is already published.

March 11th

I received all spend reports, and, therefore, I confirmed that all candidates spent according to Regulation II:29 and 30. After confirming and approving all spend reports, I caused the results to be announced and posted.

March 12th

All election results were publicized according to Bylaw V:29 and 30.

March 13th

I met with the students who organized the petition and referendum question. We discussed the referendum wording so that I could improve clarity. We discussed the most reasonable times to hold the referendum once the signatures were vetted. I restated my official response, but I said I would deeply consider the reasonability of other times this term.

March 27th

The Electoral Committee met, and we discussed the possibility of holding the referendum question on April 12th. We considered all administrative requirements. I tabled the decision so that I could think more about the reasonability of holding this question at this time.

March 28th

I could not meet due to health concerns. However, I had deeply considered the reasonability of holding a referendum question on April 12th. I determined that April 12th was not the most reasonable time to hold a referendum question, as it was nearing the end-of-term and students would begin prepping for exams or leaving campus.

April 4th

Met with the President and one of the students who organized the petition and drafted the referendum question to discuss the reasonability of holding a referendum question during final exam period. I determined that it is not a reasonable time to hold a referendum question during exam period. The most reasonable time going forward is mid-September 2023.

Appendix A: Official Decisions on Complaints

CRO's Decision on Complaint (A)

After meeting with Ibrahim Raslan and reading his written response to the evidence and accusations, I determined that the individual who perpetrated the potentially coercive action was not one of the candidate's volunteers. The candidate confirmed that he checked that none of his volunteers coerced voters. Based on the evidence presented by the candidate and the complainant, neither can verify the identity of the individual who perpetrated the offence. However, the candidate can confirm that the individual was not one of his volunteers. Therefore, I determine that the complaint is without sufficient evidence to indicate that an offence has occurred. As a result, the complaint, after my investigation, is invalid.

CRO's Decision on Complaint (B)

Aradhita Arora presented sufficient evidence to demonstrate that the actual events of the incident differ from that reported in the complaint. After meeting with the candidate and reading her written response to the accusations and evidence, I determined that the candidate did not perform the actions as the complaint outlines them. The candidate did not perform activities that confirm any campaigning misconduct. Instead, the candidate followed the appropriate process while approached by interested voters outside campaigning and campaign spaces. As a result, I determine that the complaint is without sufficient evidence to indicate that an offence has occurred. Therefore, the complaint, after my investigation, is invalid.

CRO's Decision on Complaint (C)

Lakshay Karnwal cannot confirm that he was present at the events reported in the complaint. Moreover, the candidate indicates that he did not perform activities that confirm any campaigning misconduct. Instead, the candidate outlines a structure that follows the appropriate process while approaching potential voters. As a result, I determine that the complaint is without sufficient evidence to indicate that an offence has occurred. Therefore, the complaint, after my investigation, is invalid.

CRO's Decision on Complaint (D)

Diya Khatri presented sufficient evidence to demonstrate that she and her volunteers were not present at the event reported in the complaint. Instead, the candidate and her volunteers were together, preparing for the day's campaigning, at the reported time of the incident. As a result, I determine that the complaint is without sufficient evidence to indicate that an offence has occurred. Therefore, the complaint, after my investigation, is invalid.

CRO's Decision on Complaint (E)

After meeting with Bazzi Qureshi and reading his written response to the accusations and evidence, I determined that the candidate did not perform the actions as the complaint outlines them. The candidate presented sufficient evidence to demonstrate that the actual events of the incidents differ from those reported in the complaint. As a result, I determined that the complaint was without sufficient evidence to indicate that an offence had occurred. Therefore, the complaint, after my investigation, is invalid.

CRO's Decision on Complaint (F)

During my investigation of the complaint's evidence and Ibrahim Raslan's response, I have determined that there is not enough evidence to confirm that the candidate conducted himself as described by the complaint. The candidate admits that he offered backstage passes to his volunteers, as they are his friends. However, he denies that he offered anyone backstage passes for votes. Moreover, the voice recording does not confirm an exchange for votes occurred. With all the evidence presented, I cannot definitively prove that the candidate propositioned voters with backstage access in exchange for their votes. Given that the voice recording can neither completely confirm the candidate's recounting of events nor the complainant's, I must determine that there is insufficient evidence to pursue this investigation further. Therefore, the complaint is invalid after I examined all evidence presented.

CRO's Decision on Complaint (G)

Bella Ray presented sufficient evidence to demonstrate that the actual events of the incident differ from that reported in the complaint. After meeting with the candidate and reading her written response to the accusations and evidence, I determined that the candidate did not perform the actions as the complaint outlines them. The candidate did not perform activities that confirm any campaigning misconduct. Instead, the candidate followed the appropriate processes while campaigning and interacting with voters. As a result, I determine that the complaint is without sufficient evidence to indicate that an offence has occurred. Therefore, the complaint, after my investigation, is invalid.

Appendix B: 2023 General Election Results

THE UNIVERSITY OF BRITISH COLUMBIA

9 March 2023

UBC ELECTIONS
Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. V6T 1Z1
elections.information@ubc.ca

Dana Penney
Chief Returning Officer, UBCSUO

RE: 2023 SUO General Election – Results

Dear Dana,

Set out below are the count of votes in the 2023 SUO General Election held from 6 March to 8 March 2023. Winning candidates/options are indicated in bold.

President

Cade Desjarlais	736
Aziz Rakhimov	251
Total	989* (8.4% of voters)

*Includes 2 spoiled ballots

Vice-President Finance and Administration

Osho Gnanasivam	454
Diya Khatri	343
Aashish Chilwal	106
Total	903 (7.7% of voters)

Vice-President External

Lakshay Karnwal	420
Aradhita Arora	411
Julia Chaves	220
Total	1051 (8.9% of voters)

Vice-President Internal

Shreyansh Mehendiratta	445
Abby Newman	429
Siya Gupta	246
Total	1120 (9.5% of voters)

Vice-President Campus Life

Uday Gill	387
Ibrahim Raslan	330
Isabella Ray	222

Bazzi Qureshi	204
Aaditya Golash	134
Total	1279* (10.9% of voters)

*Includes 2 spoiled ballots

Director-at-Large

Aryan Arora	416
Twinkle Hora	340
Darsh Alamchandani	333
Maziar Matin Panah	321
Varun Sawhny	276
Aziz Ali Khowaja	225

Total Votes	1911
Total Voters	1018 (8.7% of voters)

College of Graduate Studies Representative

Yes, Anjali Desai	46
No, Anjali Desai	6

Total	52 (3.8% of voters)
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Faculty of Arts and Social Sciences Representative

Georgia Mayhew	100
Abdullah Naseer Ud Din	69

Total	169 (6.3% of voters)
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Faculty of Creative and Critical Studies Representative

Yes, Hanna Donaldson	17
No, Hanna Donaldson	2

Total	19 (4.7% of voters)
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Faculty of Health and Social Development Representative

Yes, Grace Halpin	65
No, Grace Halpin	3

Total	68 (3.9% of voters)
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Faculty of Management Representative

Yes, Aryan Bawa	91
No, Aryan Bawa	45

Total	136 (13.3% of voters)
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Faculty of Science Representative

Yes, Sunish Grover	190
No, Sunish Grover	51

Total 242* (7.2% of voters)

*Includes 1 spoiled ballot

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Results will be posted on WebVote when instructed by the SUO. Please contact UBC Elections with any questions whatsoever.

Respectfully submitted,

Jessica Iverson
UBC Returning Officer

Appendix C: CRO's Report on the 2022 By-Elections

Students' Union Okanagan of UBC (SUO of UBC) 2022 October By-Election

Prepared by the Chief Returning Officer, Trophy Ewila
Co-authored by Deputy Returning Officer, Kofi Essel-Appiah
Students' Union Okanagan of UBC
3272 University Way, UNC133
Kelowna, BC V1V 1V7

October 28, 2022

Dear President of the SUO of UBC and Board of Directors,

I submit this report as the Chief Returning Officer (CRO), appreciating the role of the Electoral Committee in facilitating the October 2022 By-Election. As an alumni and former President of the SUO, I commend the level of growth and development that has allowed for a functional committee to support students in selecting their leaders.

Understanding that Board of Directors is responsible for ratifying the elections report and that the approval of this report makes the election results final, I hereby present the following motions:

1. Be it resolved that the SUO of UBC Board of Directors approve the 2022 October By-Elections report as submitted by the Chief Returning Officer.
2. Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the 2022 General Election.

This report is to provide insight into the process of the 2022 October By-Elections.

Wishing you all the best.

Regards,

Trophy Ewila
Chief Returning Officer

OCTOBER 2022 BY-ELECTION:

This report serves as documentation for the SUO of UBC October 2022 By-Elections. The hope is to relay the process of how the elections were carried out with the support of the Electoral Committee in ensuring that due process was followed to provide a free, fair and transparent election.

The Election Officials presiding over the Election:

Chief Returning Officer (CRO)

Trophy Ewila

Deputy Returning Officer (DRO)

Kofi Essel-Appiah

CANDIDATE POSITIONS

The following positions were vacant in the SUO of UBC 2022 By-Election:

Faculty of Arts and Social Sciences Student Representative

Faculty of Creative and Critical Studies Student Representative

Faculty of Education Student Representative

Faculty of Health and Social Development Student Representative

NOMINATION – CAMPAIGNING- POLLING:

Nomination Period

September 27th, 2022 – October 3rd, 2022

The nomination period opened at 12 Noon, Tuesday 27th September and closed at 4:00 PM, Monday 3rd of October. Candidates were allowed to submit their nomination form to the CRO by email before the close of the nomination period by 4:00PM on October 3rd.

All Candidates Meeting (ACM)

October 3rd, 2022

The All-Candidates Meeting (ACM) took place at 4:00 PM on Monday, October 3rd via Zoom. The CRO outlined campaign expectations and the responsibilities of the SUO of UBC Board of Directors. This was followed by a Q&A session that explained the expected conduct of the candidates as well as the resources available for the candidates.

The ACM focused on outlining how the election was going to be conducted, the chronology of the events, requirements and regulations concerning the elections.

Campaign Period

October 4th 2022 – October 13th, 2022

The campaign period opened at 8:00 AM on Tuesday, October 4th and closed October 13th, 2022, at 11:59PM.

The campaign period opened on October 4th at 8:00AM and closed on 13th October at 11:59PM. The committee decided to allow campaigning to continue through the voting period as per the precedent set in the previous Election. All candidates were given the opportunity to provide headshots, platform points and personal biographies.

Candidates were guided by the SUO of UBC by-laws and regulations during the campaign period as well as the guidelines set out by the CRO. These provided a fair opportunity for all to campaign sufficiently. Accordingly, the CRO was explicitly clear that candidates were to seek clarification before engaging in any campaign activities. In-person campaigning was allowed.

During the campaigning period, complaints had to be submitted by email to the CRO within 24 hours of the occurrence or discovery of the evidence forming the basis of the complaint. There were no complaints in this period.

Throughout this process, no complaints were raised. All Candidates campaigned within the guidelines of the Election.

Polling Period

8:00AM October 13th 2022 – 11:59PM October 13th, 2022

Voting opened on WebVote at 8:00 AM on Thursday, October 13th and closed at 11:59 PM on the 13th of October.

Polling occurred through the UBC WebVote system. The system was utilized because it is easy to use, highly secure by design, based on the UBC SSC platform, and administered by the University. Any attempt to interfere with the system and influence the results would be met with serious repercussions such as expulsion from the university for non-academic misconduct (Student Code of Conduct section 4.1).

There was no evidence of system interference or malfunction.

CONCLUSION

The election process was straightforward with no evidence of election malpractice from candidates or any system interference or malfunction. I therefore reiterate my request to the board the Board of Directors to pass the following motions:

1. Be it resolved that the SUO of UBC Board of Directors approve the 2022 October By-Elections report as submitted by the Chief Returning Officer.
2. Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the 2022 General Election.

I hope that this report provides an understanding of the process of the 2022 October By-Elections.

THE UNIVERSITY OF BRITISH COLUMBIA

ELECTIONS OFFICE
Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. V6T 1Z1
elections.information@ubc.ca

14 October 2022

To: Trophy Ewila, Chief Returning Officer, SUO of UBC

From: Jessica Iverson, UBC Returning Officer

RE: 2022 SUO By-Election Results

Set out below are the vote counts in the 2022 SUO By-Election held on 13 October 2022. Winning candidates/options are indicated in bold.

Faculty of Arts and Social Sciences Student Representative

Twinkle Hora	19
Georgia Mayhew	17
Hailey Wright	4

Total	40 (1.5% of voters)
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Faculty of Creative and Critical Studies Student Representative

Yes, Hanna Donaldson	2
No, Hanna Donaldson	1

Total	3 (0.7% of voters)
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Faculty of Education Student Representative

Yes, Lindsay McGrail	22
No, Lindsay McGrail	0

Total	22 (6.8% of voters)
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Faculty of Health and Social Development Student Representative

Yes, Grace Halpin	18
No, Grace Halpin	0

Total	18 (1.0% of voters)
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Results will be posted on WebVote when instructed by the SUO. Please contact UBC Elections with any questions whatsoever.

Dear Deborah Buszard, Lesley Cormack, Adrienne Skinner

Through this letter, SUO seeks to inform you of the challenges and discrimination UBCO students with disabilities face with regards to accessing awards and financial aid programs. Some of our members have tried over the past year advocating and engaging different UBCO groups and personnel to come up with refined process to address gaps in the existing awards process for students with disabilities and develop a plan for increasing the scope of awards for such students. Unfortunately, our efforts have been of little to no avail. Apart from initial recognition, we have not received any response or updates from different groups and personnel contacted.

Existing Situation and Gaps

- UBC Vancouver has a range of donor-funded bursaries for [students with disabilities](#). The donors determine criteria for student selection and unfortunately none of them are currently available for UBCO students. Moreover, SUO is not aware of any recent fundraising efforts made by UBCO or Development Office to establish similar bursary programs at UBCO.
- Disability Resource Centre ([DRC](#)) has no specific resources or information about awards and directs students to contact the Awards Office. Also, the DRC itself does not nominate any students for awards consideration.
- The only UBCO-based bursary available for students registered with DRC is the \$1000 Perseverance Bursary for Persons with a Disability, which is adjudicated by Awards Office as part of the General Bursary program. The Awards Office [website](#) contains links for various government programs. However, nearly 66% of programs referenced on the website are meant for BC domiciled students only and excludes out-of-province and international students.
- There are a host of [internal awards](#) requiring full-time status (24 credits) and for which students are automatically considered. [Section 15 of Senate Policy O-200 Student awards](#), does in theory, make high-performing students registered with DRC for reduced credit load, eligible for certain awards.
- Unfortunately, despite section 15, the reality at UBCO is much different; students approved for a reduced-course load through DRC, are not automatically considered for awards. Unless the Awards Office is already aware of a student approved for a reduced course-load, it is left to each individual student to contact the Awards Office to ask to be

considered for these awards. This default scenario is discriminatory as students without disabilities are automatically considered.

- Similarly, students approved for reduced-course load, are not eligible for various Faculty awards, as they also require full-time status (24-30 credits depending upon the faculty).

Impact upon students

The above situation represents financial barriers and inequities for students with disabilities. For instance, unlike students without disabilities, who are automatically considered and do not have to spend extra time and effort in making inquiries, students with disabilities are expected to inquire about their eligibility for internal awards. Moreover, they are often advised by UBCO Awards Office to consider applying for external awards. However, applying for external awards is a laborious and time-consuming process. It includes filling out forms and medical documentation (which has associated costs) and spending extra time and energy in dealing with external organizations. Doing all of this combined with day-to-day existing challenges, results in additional stress and barriers for students with disabilities.

Potential Solutions

UBCO Awards Office should refurbish its existing awards consideration process so that it does not discriminate against students with disabilities.

Development Office should develop specific fundraising initiatives with tangible metrics and milestones that with goal of establishing a broader-scope awards and financial programs for UBCO students with disabilities. To achieve the afore-mentioned goal, this office should also work collaboratively with relevant stakeholders, such as the Senate Admission and Awards Committee, the DRC and SUO board, and provide them regular updates of various metrics and milestones achieved.

SUO board looks forward to quick consideration and solutions of concerns raised in this letter and hopes we can soon have a robust awards program for UBCO students with disabilities.

Sincerely,

Cade Desjarlais and the SUO Board of Directors

Dear Deborah Buszard, Dr. Al Shaibah

UBCO has been without an EIO (Equity and Inclusion Office) human rights advisor since the end of March 2022. Initially, SUO was told by the UBCO provost's office that an advisor for UBCO would be hired around mid-November 2022. As we followed up several times during Winter 2022 term, the date provided was pushed out each time.

There is an urgent need for an EIO human rights advisor to help students deal with incidents of discrimination. These incidents are based on the grounds protected by the BC Human Rights Code and as indicated in UBC's SC-7 Discrimination Policy. They range from racist microaggressions against students of colour and lack-of-honoring of disability accommodations by instructors, to the DRC (Disability Resource Centre) not following the proper disability assessment process and some faculties having extremely bureaucratic processes for requesting accommodation for religious and Indigenous cultural observances.

In the absence of a local EIO advisor, UBCO students are being advised to contact either the Ombuds office or SUO for advocacy or the Vancouver EIO office. Unfortunately, Ombuds office can at best offer impartial advice and not advocate or intervene directly on behalf of students. Given the human rights implications of the incidents mentioned above, the SUO may not have required expertise and resources for effectively assisting the students in navigating the resolution process dictated by various UBC policies. UBCO students who tried contacting the Vancouver EIO office, experienced significant delays in meeting an advisor and having their concerns addressed. Unfortunately, this delay combined with the stresses of student life resulted in some students abandoning the resolution process altogether.

Given the existing dire situation and impacts upon students experience, we sincerely hope that you will take steps to ensure there is a full time EIO human rights advisor hired for the UBCO campus soon.

Sincerely,

Cade Desjarlais and the SUO Board of Directors