

# BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, November 29th, 2023, UNC334

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## Directors Present

|   |                        |
|---|------------------------|
| President (meeting chair)                             | Cade Desjarlais        |
| Vice President Finance and Administration             | Osho Gnanasivam        |
| Vice-President Internal                               | Shreyansh Mehendiratta |
| Vice-President Campus Life                            | Uday Gill              |
| Vice-President External                               | Lakshay Karnwal        |
| Director-at-Large                                     | Twinkle Hora           |
| Director-at-Large                                     | Darsh Alamchandani     |
| Director-at-Large                                     | Aryan Arora            |
| Director-at-Large                                     | Japnit Singh Madaan    |
| Faculty of Health & Social Development Representative | Grace Halpin           |
| Faculty of Management Representative                  | Rajat Arora            |
| Faculty of Creative & Critical Studies Representative | Hanna Donaldson        |
| Faculty of Science Representative                     | Sunish Grover          |
| Faculty of Applied Science Representative             | Rishan Pfaender        |
| Faculty of Arts and Social Sciences Representative    | Georgia Mayhew         |
| College of Graduate Studies Representative            | Anjali Desai           |
| Faculty of Education Representative                   | Vacant                 |
| Board of Governors Representative (ex-officio)        | Isabella Bravo         |
| Student Senate Caucus Representative (ex-officio)     | Salman Hafeez (Saami)  |

## Directors Absent

## Staff Present

|                                    |                     |
|------------------------------------|---------------------|
| General Manager                    | Jason Evans         |
| Finance Manager                    | Leanne Smailes      |
| Governance Coordinator             | Cecily Qiu          |
| Well Pub Manager                   | Michael Ouellet     |
| Membership Outreach Coordinator    | Izzy Rusch          |
| Communications & Marketing Manager | Becca Evans         |
| Student Advocate                   | Rachel Fortin       |
| Food Security & Nutrition Manager  | Stephanie Patterson |

## Staff Absent

## **1. Call to order**

### **1.1 ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/11/29.01

/

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/11/29.02

/

Be it resolved that the minutes of the meeting held on November 6<sup>th</sup>, 2023 be adopted.

23/11/29.03

/

Be it resolved that the minutes of the meeting held on April 28<sup>th</sup>, 2023 be adopted.

## **4. Presentations**

### **4.1 Coffee for Charities Club**

### **4.2 Student Association Funding Report Presentation – Gnanasivam**

## **5. New Business**

### **5.1 Student Association Ratification**

23/11/29.04

/

Be it resolved that the Coffee for Charities Club be ratified as a student association.

23/11/29.05

/

Be it resolved that the Environmental Law & Sustainability Advocates Club be ratified as a student association.

23/11/29.06

/

Be it resolved that the Engineers without Borders Club be ratified as a student association.

23/11/29.07

/

Be it resolved that the Economics Club be ratified as a student association.

23/11/29.08

/

Be it resolved that the Fibre Craft Club be ratified as a student association.

23/11/29.09

/

Be it resolved that the Dermatology Club be ratified as a student association..

23/11/29.10

/

Be it resolved that the Pre-Pharmacy Club be ratified as a student association.

23/11/29.11

/

Be it resolved that the Karaoke Club be ratified as a student association.

23/11/29.12

/

Be it resolved that the Okanagan Student Curling Club be ratified as a student association.

## **6. Committee Business**

### **6.1 Executive Committee**

23/11/29.13

/

Be it resolved that the minutes from the meeting held on November 6<sup>th</sup>, 2023 be adopted.

## 6.2 Finance Committee

23/11/29.14

/

Be it resolved that the minutes from the meeting held on October 27<sup>th</sup>, 2023 be adopted.

## 6.3 Policy Committee

23/11/29.15

/

Be it resolved that Japnit Madaan be appointed to Policy Committee.

## 6.4 Campus Life Committee

23/11/29.16

/

Be it resolved that Rajat Arora be appointed to Campus Life Committee.

## 6.5 Campaigns Committee

## 6.6 Graduate Student Committee

23/11/29.17

/

Be it resolved that the minutes of the meeting held on October 11<sup>th</sup>, 2023 be adopted.

23/11/29.18

/

Be it resolved that the minutes of the meeting held on November 08<sup>th</sup>, 2023 be adopted.

23/11/29.19

/

Be it resolved that the October and November Honoraria fo GSC Students-at-Large be disbursed as follows:

| GSC October |                       |             |            |
|-------------|-----------------------|-------------|------------|
| Sr. No      | Name of SAL           | Amount (\$) | Note       |
| 1           | Akshita Sharma        | 0           | New member |
| 2           | Dina Khrabshesh       | 0           |            |
| 3           | Emily Comeau          | 50          |            |
| 4           | Fatima Canales        | 50          |            |
| 5           | Nibirh Jawad          | 50          |            |
| 6           | Satabdi Das           | 50          |            |
| 7           | Yazdanmehr Gordanpour | 50          |            |

|   |              |    |  |
|---|--------------|----|--|
| 8 | Hammad Ahmad | 50 |  |
|---|--------------|----|--|

| <b>GSC November</b> |                       |                    |             |
|---------------------|-----------------------|--------------------|-------------|
| <b>Sr. No</b>       | <b>Name of SAL</b>    | <b>Amount (\$)</b> | <b>Note</b> |
| 1                   | Akshta Sharma         | 50                 |             |
| 2                   | Dina Khrabshesh       | 0                  |             |
| 3                   | Emily Comeau          | 50                 |             |
| 4                   | Fatima Canales        | 50                 |             |
| 5                   | Nibirh Jawad          | 50                 |             |
| 6                   | Satabdi Das           | 50                 |             |
| 7                   | Yazdanmehr Gordanpour | 50                 |             |
| 8                   | Hammad Ahmad          | 50                 |             |

## **6.7 Oversight Committee**

### **7. Report on University Relations**

#### **7.1 Senate**

#### **7.2 Board of Governors**

#### **7.3 Other University Committees**

### **8. Information**

### **9. Discussion**

#### **9.1 AGM Business-Letter to UBC: Divestment from Nine Recognized Companies Invested in Israeli Settlements in Palestine ( to be presented at the board meeting)**

### **10. Adjournment**

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, November 6th, 2023, Team

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## Directors Present

|   |                        |
|---|------------------------|
| President (meeting chair)                             | Cade Desjarlais        |
| Vice President Finance and Administration             | Osho Gnanasivam        |
| Vice-President Internal                               | Shreyansh Mehendiratta |
| Vice-President Campus Life                            | Uday Gill              |
| Vice-President External                               | Lakshay Karnwal        |
| Director-at-Large                                     | Twinkle Hora           |
| Director-at-Large                                     | Darsh Alamchandani     |
| Director-at-Large                                     | Aryan Arora            |
| Director-at-Large                                     | Japnit Singh Madaan    |
| Faculty of Health & Social Development Representative | Grace Halpin           |
| Faculty of Management Representative                  | Rajat Arora            |
| Faculty of Creative & Critical Studies Representative | Hanna Donaldson        |
| Faculty of Science Representative                     | Sunish Grover          |
| Faculty of Applied Science Representative             | Rishan Pfaender        |
| Faculty of Arts and Social Sciences Representative    | Georgia Mayhew         |
| Faculty of Education Representative                   | Vacant                 |
| College of Graduate Studies Representative            | Anjali Desai           |

## Directors Absent

|   |                       |
|---|-----------------------|
| Board of Governors Representative (ex-officio)    | Isabella Bravo        |
| Student Senate Caucus Representative (ex-officio) | Salman Hafeez (Saami) |

## Staff Present

|                        |             |
|------------------------|-------------|
| General Manager        | Jason Evans |
| Governance Coordinator | Cecily Qiu  |

## Staff Absent

|                                    |                     |
|------------------------------------|---------------------|
| Finance Manager                    | Leanne Smailes      |
| Well Pub Manager                   | Michael Ouellet     |
| Memership Outreach Coordinator     | Izzy Rusch          |
| Communications & Marketing Manager | Becca Evans         |
| Student Advocate                   | Rachel Fortin       |
| Food Security & Nutrition Manager  | Stephanie Patterson |

## Guests

|                      |             |
|----------------------|-------------|
| Tompkins Wozny, LLP. | Erik Allas  |
| Tompkins Wozny, LLP. | Brian Hwang |

## **1. CALL TO ORDER AT 5:03 P.M.**

### **ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/11/06.01

Hora/Gnanasivam

Be it resolved that the agenda be adopted.

Karnwal/Desjarlais

Be it resolved that the appointment of Abby Newman to Campaigns Committee as Student-at-Large be added to the agenda under Campaigns Committee.

**Amendment carried.**

Karnwal/Pfaender

Be it resolved that the appointment of Sunish Grover to Campaigns Committee be added to the agenda under Campaigns Committee.

**Amendment carried.**

**Carried as amended.**

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/11/06.02

Hora/Gnanasivam

Be it resolved that the minutes of the meeting held on October 23<sup>rd</sup>, 2023 be adopted.

**Carried.**

## **4. PRESENTATIONS**

### **4.1 ANNUAL AUDIT REPORT**

Presentation by Erik Allas from Tompkins Wozny, LLP.

Allas presented the auditor's report of May 31<sup>st</sup>, 2023 financial statements. He pointed out what financial information board members should look for, and explained their audit process. He went over the balance sheet, revenue and expense. He stated that the financial statements were presented fairly; and meanwhile, he provided some minor recommendations.

Gnanasivam asked about the discrepancy of VP Finance Expenses between 2023 and 2022 reports. Desjarlais and Evans explained that during 2021-2022 fiscal year, they paid two VP Finance for two months, one of whom was suspended. Allas stated that they would investigate it and report back. Desjarlais expressed their gratitude to Allas for their detailed and informative report.

23/11/06.03

Grover/Gnanasivam

Be it resolved that the Auditor's Report for the 2022/2023 fiscal year be approved as presented.

**Carried.**

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

23/11/06.04

Grover/Hora

Be it resolved that the minutes of the meeting held on October 23<sup>rd</sup>, 2023 be adopted.

**Carried.**

### **5.2 Finance Committee**

### **5.3 Policy Committee**

23/11/06.05

Mehendiratta/Alamchandani

Be it resolved that the minutes of the meeting held on October 20<sup>th</sup>, 2023 be adopted.

**Carried.**

Meeting recessed at 5:38 p.m. and reconvened at 5:41 p.m.

Desjarlais stated that approved Bylaw changes would be recommended to AGM for adoption from the membership.

23/11/06.06 (Special Resolution)

Mehendiratta/Pfaender

Be it resolved that [Bylaw V:9]:

A Referendum shall be called without delay by the President of the Students' Union upon:

- a. a Resolution of the Board of Directors; or

- b. receipt of a petition duly signed by ten (10) percent of the Members delivered to the President of the Students' Union requisitioning a Referendum on a particular question.

be amended by adding a new point (c) "the Chief Returning Officer receiving the duly signed petition and the Referendum question at least fourteen (14) days prior to the first day that the Students' Union is required to give notice of Referendum or Election", so [Bylaw V:9] then reads:

A Referendum shall be called without delay by the President of the Students' Union upon:

- a. a Resolution of the Board of Directors; or
- b. receipt of a petition duly signed by ten (10) percent of the Members delivered to the President of the Students' Union requisitioning a Referendum on a particular question;
- c. the Chief Returning Officer receiving the duly signed petition and the Referendum question at least fourteen (14) days prior to the first day that the Students' Union is required to give notice of Referendum or Election.

Mehendiratta provided the motivation that the added wording would better reflect administration needs to vet petition signatures and prepare referendum questions prior to the beginning of providing two weeks' notice. During General Election 2023, SUO Received the referendum question on the day that the Students' Union had to give notice, which made it impossible to vet the signatures and prepare the question to go to the Board of Directors in time. It meant that a Referendum question could not go to the student body during General Election 2023. Halpin and Evans also took the Fieldhouse Referendum for an example, and explained the importance and reasons for student groups to send the petition and referendum question in advance. Gnanasivam asked how students could know when SUO send the notice. Evans stated that students can trigger a referendum at anytime of the year. If there is not enough time for administration work, the referendum would be pushed to the next election.

**Carried.**

23/11/06.07 (Special Resolution)

Mehendiratta/Pfaender

Be it resolved that [Regulation II:1(d)]:

- d. "Campaign Volunteer" means any Member that actively contributes to the candidate's campaign, including but not limited to: printing

and putting up posters, assisting with tabling and assisting with social media advertising.

be amended by replacing the words “social media advertising” with the words “social media campaigning/awareness”, so [Regulation II:1(d)] then reads:

- d. “Campaign Volunteer” means any Member that actively contributes to the candidate’s campaign, including but not limited to: printing and putting up posters, assisting with tabling and assisting with social media campaigning/awareness.

Mehendiratta stated that using the word “advertising” suggested possible paid sponsorship/advertisement. He mentioned that during the General Elections 2023, there was immense confusion around the use of social media advertising, paid and otherwise. To avoid this issue in the future, they recommended this change in the wording of the Regulation to eliminate the suggestion that social media advertising is acceptable. Evans added that the change of the wording implied that students could not engage in social media marketing, but they could engage in social media awareness.

**Carried.**

23/11/06.08 (Special Resolution)

Mehendiratta/Mayhew

Be it resolved that [Regulation II:7(a)]:

Wherever possible the schedule for General Elections shall be as follows:

- a. Nomination period will open at 8:00 am PST on the second Monday in February, and will run until 4:00 pm PST the Friday of that week;

be amended by replacing the word “second” with the word “first” and replacing the words “that week” with the words “the second week”, so [Regulation II:7(a)] then reads:

- a. Nomination period will open at 8:00 am PST on the first Monday in February, and will run until 4:00 pm PST on the Friday of the second week;

Mehendiratta stated that they highly recommended that the nomination period be extended by one week. That would give students more leeway to apply in time and potentially promote more nominations. In the General Election 2023, nominations were extremely low. They knew it would not be guaranteed that extending the nomination period would increase student participation; however, any small change in favour of increasing involvement would be worthwhile. Evans added that

extending the nomination period would give students more time to learn the roles and make proper decisions.

**Carried.**

23/11/06.09 (Special Resolution)

Mehendiratta/Desai

Be it resolved that [Regulation II:24(a)]

Candidates may campaign by any means except may not:

a. Campaign

be amended by adding a new point (xviii) under "a. Campaign" which strictly states the guidelines for Candidates' use of the SUO Logo on campaign materials:

"xviii. while using campaign materials with any Students' Union logo other than the approved Students' Union Elections Logo."

Mehendiratta stated that they recommended the Regulation be amended by adding strict guidelines for SUO logo usage due to the candidate's confusion about the use of the SUO logo. Without this overtly stated guideline, in the past, candidates were confused about their inability to use the SUO logo in campaigning. Moreover, having the Regulations state clearly that there is an intended SUO Elections logo for campaigning purposes would ensure that SUO staff and candidates are clearly informed at all times.

**Carried.**

23/11/06.10 (Special Resolution)

Mehendiratta/Hora

Be it resolved that the [Bylaw IX:2]:

The Executive Committee shall consist of:

- a. the President;
- b. the Vice-President Internal;
- c. the Vice-President External;
- d. the Vice-President Finance and Administration; and
- e. the Vice-President Campus Life.

be amended by adding a new point " f. the General Manager as a non-voting, advisory member", so [Bylaw IX:2] then reads:

The Executive Committee shall consist of:

- a. the President;
- b. the Vice-President Internal;
- c. the Vice-President External;
- d. the Vice-President Finance and Administration;

- e. the Vice-President Campus Life; and
- f. the General Manager as a non-voting, advisory member.

Mehendiratta stated that this change would recognize the involvement of the General Manager in the committee.

**Carried.**

23/11/06.11 (Special Resolution)

Mehendiratta/Pfaender

Be it resolved that the [Bylaw X:1] be amended by striking the point (K) "oversee the operation of the Pantry- a student food bank" from the roles and responsibilities of the President, and renumbering the consecutive points as necessary.

Mehendiratta stated that SUO had a Food and Nutrition Manager overseeing the operation of the pantry. Evans added that this responsibility was created before they created the Food and Nutrition Manager position.

**Carried.**

23/11/06.12 (Special Resolution)

Mehendiratta/Halpin

Be it resolved that [Regulation VIII:17] be amended by adding a new point (i) "lottery tickets and raffle tickets," so [Regulation VIII:17] then reads:

Funding directly provided by SUO shall not be used for the following expenses:

- a. capital purchases;
- b. alcohol and illegal substances;
- c. wages such as but not limited to staff expenses and honorariums;
- d. fundraising purposes such as but not limited to donations, activities, raffles or events that require a gaming license;
- e. direct contributions to external organizations' activities, operations or fundraisers related to groups not registered under the SUO Student Associations policy;
- f. off-campus events held without prior approval through the Off-campus Event application request form; and/or
- g. events not insured through the SUO;
- h. pre-paid gift cards;
- i. lottery tickets and raffle tickets;

Qiu stated that this policy had been in the regulation before the first Policy Committee meeting this year, and it was deleted by mistake at the first Policy Committee meeting.

**Carried.**

Meeting recessed at 6:21 p.m. and reconvened at 6:23 p.m.

#### **5.4 Campus Life Committee**

23/11/06.13

Gill/Hora

Be it resolved that the minutes of the meeting held on October 24<sup>th</sup>, 2023 be adopted.

**Carried.**

#### **5.5 Campaigns Committee**

23/11/06.14

Karnwal/Mayhew

Be it resolved that the minutes of the meeting held on October 26<sup>th</sup>, 2023 be adopted.

**Carried.**

23/11/06.15

Karnwal/Grover

Be it resolved that Abby Newman be appointed to Campaigns Committee as Student-at-Large.

Karnwal stated that he conducted an interview with Newman and he was impressed by her experience at MSA and in student advocacy. She had been actively involved in the \$5 Smart Meal promotion. In addition, she had ideas of how to engage students. She would be a good fit for Campaigns Committee.

**Carried.**

23/11/06.16

Karnwal/Mayhew

Be it resolved that Sunish Grover be appointed to Campaigns Committee.

Grover stated that he wanted to get more involved. As he was helping with the \$5 Smart Meal plan, he would like to engage more in the community.

**Carried.**

#### **5.6 Graduate Student Committee**

#### **5.7 Oversight Committee**

### **6. REPORT ON UNIVERSITY RELATIONS**

#### **6.1 Senate**

Summary of the discussion of UBC budget and tuition expenditure at recent senate meeting.

Desjarlais stated that Hafeez sent the regret and would circulate the information via emails.

## **6.2 Board of Governors**

## **6.3 Other University Committees**

Desjarlais mentioned a few committees he sat on: Hiring Committee of AVP Health which looked over the health program and health initiatives on campus; Generative AI Committee; Student Affordability Task Force; a steering committee for students funding. Halpin mentioned she would attend the President Installation at UBC November graduation on November 22<sup>nd</sup>. Hora mentioned that she was in the Academic Integrity Committee, and they had a meeting on October 26<sup>th</sup>. There was a lot of discussion about academic integrity, and it was very informative.

## **7. NEW BUSINESS**

### **7.1 Student Association Ratification**

23/11/06.17

Mehendiratta/Donaldson

Be it resolved that the Visual Arts Course Union be renewed as a student association for the 2023-24 academic year.

Mehendiratta stated that VACU could be renewed as they recently had an election of club executives

**Carried.**

### **7.2 Approval of the CRO Report**

23/11/06.18

Mehendiratta /Mayhew

Be it resolved that the SUO of UBC Board of Directors approve the 2023-2024 By-Election report as submitted by the Chief Returning Officer.

On behalf of the CRO, Evans stated that the election was peaceful without any major issues.

**Carried.**

23/11/06.19

Desai/Halpin

Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the 2023-2024 By-Election.

**Carried.**

### **7.3 Calls for nominations from the Membership of the Student's Union of the University of British Columbia, Okanagan for:**

- One (1) Faculty of Education Representative

Desjarlais stated that this position was not filled during the By-Election, and they would place a call and appoint the position until General Election.

23/11/06.20

Hora/Mayhew

Be it resolved that the Students' Union of UBC Okanagan place a call for Faculty of Education Representative applicants to sit on the SUO Board of Directors.

**Carried.**

#### 7.4 Indigenous Student Representative

23/11/06.21

Donaldson/Mayhew

Whereas the SUO of UBC is situated on the unceded, traditional territory and stolen lands of the Okanagan Sylix Nation, and whereas the SUO of UBC is committed to active Indigenous reconciliation and upholding the TRC's Calls to Action,

Be it resolved that the Policy Committee develop a framework to implement an Indigenous Student Representative Bylaw change for next year's Annual General Meeting, or a Special Annual General Meeting if one is called, and presented to the Board of Directors no later than April 1st, 2024.

Desjarlais stated that it was part of his action plan and his campaign promise to create that position. The purpose was to increase the engagement of Indigenous students and gain their perspectives in the students' governance. It also gave them an opportunity to explore the possibility of adding more representatives such as woman representative, pride representative, international student representative etc. The goal was to get it done by this year but due to some unexpected situations and the importance of consulting with Indigenous groups, Desjarlais thought they should push it to the next year. With that motion, policy committee and the board would perceive a proposed bylaw change outlining the roles and responsibilities of Indigenous Student Representative. They could endorse the document and have it in their transition documents so the next year the board could present it to AGM. It would be a commitment of this board.

Gill concerned that other marginalized groups may want to have their representatives on the board. Desjarlais stated that many student unions across BC have their indigenous representative on their board. Desjarlais agreed that it did open a conversation if they would have other representatives on the board such as disability representative and pride representative, or if directors were doing what they were supposed to do, or if there would be other models. It would be a mandated task for the board to find out the answer.

Pfaender wondered if the Indigenous Representative would run for and be voted by Indigenous students. Desjarlais stated that this motion itself did not lay out any policy, but requested the policy committee to present recommendations. Pfaender asked for some documents showing that they should have an Indigenous board representative. Desjarlais responded that creating that position would demonstrate their commitment to Indigenous reconciliation.

**Carried.**

7.5 Approval of the 2023 SUO Annual General Meeting Agenda

23/11/06.22

Pfaender/Mayhew

Be it resolved that the 2023 SUO Annual General Meeting Agenda be approved as attached.

**Carried.**

## **8. DISCUSSION**

### **8.1 Volunteers for AGM**

- Registration Table List ( at least 5 volunteers)
- Tear Down Team Preparations
- Mic Assistant Arrangements (2 volunteers)

Desjarlais reminded that the AGM 2023 would be held on November 23<sup>rd</sup> at 6:30 p.m. at ADM 026. Board members who could not attend should send their regrets in advance. They would call for volunteers from the board to help set up and clean up venue. For mic assistant arrangements, Desjarlais preferred that students could come to the front and line up for speaking. Qiu encouraged board members to contact her to sign up for the volunteer work.

## **9. ADJOURNMENT**

Meeting adjourned at 6:53 p.m.

# BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, April 28<sup>th</sup>, 2023, UNC 106

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**Called to order at 3:42 p.m. (This meeting was originally scheduled for April 19<sup>th</sup>.)**

## **Directors Present**

|  |                         |
|--|-------------------------|
| President (meeting chair)                          | Jakson Pashelka         |
| Vice-President External                            | Cade Desjarlais         |
| Vice President Finance and Administration          | Vrushank Kekre          |
| Vice-President Campus Life                         | Danial Asif             |
| Director-at-Large                                  | Aryam Dwivedi           |
| Director-at-Large                                  | Spandan Ghevriya        |
| Graduate Studies Representative                    | Kirthana Ganesh         |
| Faculty of Applied Science Representative          | Akshata Pathak          |
| Faculty of Arts and Social Sciences Representative | Twinkle Hora Faculty of |
| Health & Social Development Representative         | Grace Halpin Faculty of |
| Management Representative                          | Jes Mindi               |
| Faculty of Science Representative                  | Maziar Matin Panah      |
| Student Senate Caucus Representative (ex-officio)  | Salman Hafeez (Saami)   |
| Director-at-Large                                  | Megan Johnston          |

## **Directors Absent**

|   |                   |
|---|-------------------|
| Vice-President Internal                               | Dhruv Bihani      |
| Director-at-Large                                     | Berat Celik       |
| Faculty of Applied Science Representative             | Akshata Pathak    |
| Faculty of Creative & Critical Studies Representative | Hanna Donaldson   |
| Faculty of Education Representative                   | Lindsay McGrail   |
| Board of Governors Representative (ex-officio)        | Tashia Kootenayoo |

## **Staff Present**

|                  |                 |
|------------------|-----------------|
| General Manager  | Jason Evans     |
| Well Pub Manager | Michael Ouellet |

## **Staff Absent**

|                                    |                     |
|------------------------------------|---------------------|
| Executive Coordinator              | Sarah Speier        |
| Membership Outreach Coordinator    | Izzy Rusch          |
| Communications & Marketing Manager | Becca Evans         |
| Student Advocate                   | Rachel Fortin       |
| Food Security & Nutrition Manager  | Stephanie Patterson |
| Finance Manager                    | Leanne Smailes      |
| Governance Coordinator             | Bri Fedoruk         |

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/04/28.01

Matin Panah/Desjarlais

Be it resolved that the agenda be adopted.

Carried.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/04/28.02

Dwivedi/Kekre

Be it resolved that the minutes of the meeting held on April 5<sup>th</sup>, 2023 be adopted.

Carried.

## **4. PRESENTATIONS**

### **4.1 Missing and Murdered Indigenous Women**

It was tabled for the next board meeting.

[Megan Johnston entered at 3:43 p.m.]

## **5. COMMITTEE BUSINESS**

### **5.1 Executive Committee**

23/04/28.03

Desjarlais/Matin Panah

Be it resolved that the minutes of the emergency meeting held on March 31<sup>st</sup>, 2023 be adopted.

Carried.

### **5.2 Finance Committee**

23/04/28.04

Kekre/Mindi

Be it resolved that the minutes of the meeting held on February 16<sup>th</sup>, 2023 be adopted.

Carried.

23/04/28.05

Kekre/Desjarlais

Be it resolved that the minutes of the meeting held on March 9<sup>th</sup>, 2023 be adopted.

Carried.

23/04/28.06

Kekre/Matin Panah

Be it resolved that the minutes of the meeting held on April 11<sup>th</sup>, 2023 be adopted.

Carried.

### **5.3 Policy Committee**

23/04/28.07

Asif/Desjarlais

Be it resolved that the minutes of the meeting held on April 6<sup>th</sup>, 2023 be adopted.

Carried.

23/04/28.08

Ganesh/Asif

Be it resolved that [Regulation I:3]:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;
- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee; and
- e. Policy Committee

be changed by adding the words "Graduate Student Committee." after the words, "e. Policy Committee," with a new point, to be renumbered as necessary, so that [Reg. 1:3] then reads:

The Board of Directors shall establish Committees in accordance with the bylaws and regulations to carry out specific functions, study issues in greater detail and provide recommendations to the Board of Directors. Committee structure and membership shall be specified in this Regulation. All Committees shall meet at least once a month, unless otherwise specified in this Regulation. In accordance with the UBCSUO bylaws and regulations, the Board shall maintain the following Standing Committees:

- a. Campaigns Committee;

- b. Campus Life Committee;
- c. Finance Committee;
- d. Oversight Committee;
- e. Policy Committee; and
- f. Graduate Student Committee.

Ganesh motivated that it reflected the Bylaws amendments at AGM to add the Graduate Student Committee to the list of standing committees.

Carried.

23/04/28.09

Kekre/Dwivedi

Be it resolved that a new section, called, "Graduate Student Committee," be added after [Regulation I:64].

Carried.

23/04/28.10

Kekre/Matin Panah

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The mandate of the Committee is to provide the Board of Directors with recommendations on various internal and external affairs based on graduate student input, and provide consultation to other Faculty representatives for strategies to engage with, and provide outreach for graduate students that they represent.

Carried.

23/04/28.11

Asif/Ganesh

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Committee Members shall consist of:

- a) The College of Graduate Studies Faculty Representative;
- b) Governance Coordinator (or a staff member appointed by the Board in the absence of a coordinator);
- c) At least one (1) and up to nine (9) graduate Student(s)-at-Large, selected through a representation requirement, to reflect the following nine (9) faculties on campus:

1. Faculty of Arts and Social Sciences;

2. Faculty of Creative and Critical Studies;
3. Faculty of Education;
4. Faculty of Engineering;
5. Faculty of Health and Social Development;
6. Faculty of Management;
7. Faculty of Science;
8. Faculty of Medicine; and
9. Interdisciplinary Graduate Studies.

The representation requirement should be observed when possible, but should not limit the appointment of Student(s)-at-Large.

- d) One (1) member of the Executive Committee, to be decided by the chair

Ganesh provided the motivation on committee structure. She explained the requirement of Students-at-Large representation and the reason behind the legislation. She would encourage the engagement from all faculties on campus but she also recognized that some faculties may engage more than others. There would be also the possibility of a new faculty in the future.

Carried.

23/04/28.12

Ghevriya/Asif

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional power to hold in- camera sessions.

Desjarlais did not agree with the nine volunteer students (SAL) being given the power to have meetings in-camera. He clarified that the discussions on land, labor and legal can be held in-camera, and not all the committees have the power to have in-camera sessions. Ganesh explained that GSC also handles the labor union business and the relationship with UBC and professors. She explained that it is just an option as needed. Desjarlais moved to amend the motion by adding the words "if at least one (1) executive is present".

Desjarlais/Asif

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional power to hold in- camera

sessions if at least one (1) Executive is present.

Amendment carried.

Carried as amended.

23/04/28.13

Desjarlais/Matin Panah

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The Graduate Student Committee shall have the additional duty to appoint a member from the Graduate Student Committee to be the liaison with the Graduate Student Society of UBC Vancouver. This member would be responsible for continuing the relationship between the two (2) societies.

Ganesh stated that there was a relationship re-establishment with the UBC Vancouver graduate student committee. They wanted to appoint a member as the main contact to streamline the communication between GSS and GSC. Kekre asked if the nine Students-at-Large could share this responsibility. Ganesh replied that one of the nine Students-at-Large would take the responsibility.

Carried.

23/04/28.14

Asif/Ganesh

Be it resolved that under the new section in [Regulation I], the following new policy be added and renumbered as needed, reading as such:

The College of Graduate Studies Faculty Representative shall serve as chair to the committee.

Carried.

23/04/28.15

Asif/Ganesh

Be it resolved that Regulation [I:28] (in reference to the Campaigns Committee):

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) students at large

be amended by adding the words “including one (1) Graduate Student-at-Large” after the words “Up to five (5) Students-at-Large” so that the Regulation the reads as:

The committee members shall consist of the:

- a) President
- b) Vice President External
- c) Advocacy and/or Governance Coordinator
- d) At least two (2) additional directors, and
- e) Up to five (5) Students-at-Large, including at least one (1) graduate Student-at-Large

Ganesh stated that the next few motions were about having more graduate students present at the committees. Committee chairs would need to make more efforts to find graduate Students-at-Large. Thus, graduate students have more engagement in the other standing committees.

Carried.

23/04/28.16

Desjarlais/Ganesh

Be it resolved that Regulation [I:33] (in reference to the Campus Life Committee):

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of five (5) students at large

be amended to by adding the words, “, including one (1) graduate student at large” after the words “A minimum of three (3) and a maximum of five (5) students at large,” so the Regulation then reads as:

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors

- d) A minimum of three (3) and a maximum of five (5) students at large, including at least one (1) graduate Student-at-Large

Asif/Ganesh

Asif moved to amend the Regulation [I:33 (d)] by striking the words “five (5) students at large” and replacing them with the words “nine (9) students at large, including at least one (1) graduate Student-at-Large”, so the Regulation [I:33] then reads as:

The committee members shall consist of the:

- a) VP Campus Life
- b) VP Internal
- c) At least three (3) additional directors
- d) A minimum of three (3) and a maximum of nine (9) students at large, including at least one (1) graduate Student-at-Large

Asif and Mindi explained the necessity of having more members to facilitate the campus events. They were also aware of the quorum requirement.

Amendment carried.

Carried as amended.

23/04/28.17

Mindi/Matin Panah

Be it resolved that a new regulation be added after [Regulation VIII:17], to be renumbered as necessary, which reads as follows:

A capital purchase is defined as a purchase of a tangible asset (equipment or inventory). A Student Association may make a purchase of a tangible asset up to three hundred and fifty (350) dollars, per item, without requiring authorization from the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration. A Student Association shall clarify their intent of purchase of a tangible item priced higher than three hundred and fifty (350) dollars on their Student Association term funding application to be considered for the authorization of purchase by the Membership Outreach Coordinator, Vice-President Internal, or Vice-President Finance and Administration with the Student Association required to provide a detailed written description of the item, need of the item for the Student Association, cost, storage plans, along with any other information requested by the Membership Outreach Coordinator and Vice-President Internal, or Vice-President Finance and Administration.

Kekre stated that this motion was tabled at the previous board meeting. They had a

discussion at Policy committee meeting and Izzy Rusch, Membership Outreach Coordinator, had a presentation. They recognized that usually a high-value item costs more than \$350. They concluded that a capital purchase of \$350 per term for each student club was such a small amount. Considering the increasing number of student clubs, 171 that year, it would be challenging for Rusch to keep track of the small purchases and keep up with the purchase requests. With this regulation, an item valued under \$350 does not require permission.

Carried.

23/04/28.18

Asif/Matin Panah

Be it resolved that [Regulation VIII:17]:

“The following Items are considered ineligible for purchase and reimbursement with SUO funding:

a. capital purchases;”

be changed by striking the words “a. capital purchases;” and renumbering the consecutive points as necessary.

Kekre explained that this motion reflected the previous motion as capital purchases are allowed with SUO funding.

Carried.

#### **5.4 Campus Life Committee**

#### **5.5 Campaigns Committee**

Desjarlais summarized the accomplishments that the Campaigns Committee had achieved in the past year.

#### **5.6 Graduate Student Committee**

23/04/28.19

Ganesh/ Desjarlais

Be it resolved that the minutes of the meeting held March 30<sup>th</sup>, 2023 be adopted.

Carried.

23/04/28.20

Ganesh/Desjarlais

Be it resolved that the honoraria for GSC Students-at-Large be disbursed as follows:

|                    |                  |      |
|--------------------|------------------|------|
| Elizabeth Houghton | Student-at-Large | \$50 |
| Dina Khrabsheh     | Student-at-Large | \$50 |
| Anne Claret        | Student-at-Large | \$50 |
| Nibirh Jawad       | Student-at-Large | \$50 |

|                |                  |      |
|----------------|------------------|------|
| Morgan King    | Student-at-Large | \$50 |
| Emily Comeau   | Student-at-Large | \$50 |
| Fatima Canales | Student-at-Large | \$0  |
| Vikas Kumar    | Student-at-Large | \$0  |

Carried.

23/04/28.21

Ganesh/Asif

Be it resolved that the minutes of the meeting held April 13<sup>th</sup>, 2023 be adopted.

Carried.

### **5.7 Oversight Committee**

23/04/28.22

Mindi/Johnston

Be it resolved that the minutes of the meeting held March 30<sup>th</sup>, 2023 be adopted.

Carried.

23/04/28.23

Desjarlais/ Ghevriya

Be it resolved that the Executive Reports be adopted as attached.

Desjarlais stated that Evans had all the copies of Executive Reports collected, which could help with the incoming executives so there would be point of reference, as well as for executives who have no experience.

Carried.

### **5.8 Electoral Committee**

23/04/28.24

Mindi/Matin Panah

Be it resolved that the minutes of the meetings held:

- February 2<sup>nd</sup>, 2023;
- February 6<sup>th</sup>, 2023;
- February 16<sup>th</sup>, 2023;
- February 28<sup>th</sup>, 2023;
- March 2<sup>nd</sup>, 2023;
- March 3<sup>rd</sup>, 2023
- March 6<sup>th</sup>, 2023;

- March 7<sup>th</sup>, 2023 in the morning;
- March 7<sup>th</sup>, 2023 in the evening;
- March 8<sup>th</sup>, 2023;
- March 9<sup>th</sup>, 2023 in the morning;
- March 9<sup>th</sup>, 2023 in the evening;
- March 14<sup>th</sup>, 2023;
- March 27<sup>th</sup>, 2023;

be adopted.

Ganesh stated that this election ran smoothly compared with the election last year.

Carried.

23/04/28.25

Asif/Desjarlais

Be it resolved that the CRO Report of the 2023-2024 SUO General Elections be adopted as attached.

Carried

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Senate**

### **6.2 Board of Governors**

### **6.3 Other University Committees**

## **7. NEW BUSINESS**

### **7.1 Adoption of Letter: Awards and Financial Aid for UBCO Students with Disabilities**

23/04/28.26

Johnston/Desjarlais

Be it resolved that the letter be adopted as attached.

Hafeez motivated that there were limited availabilities for students with disabilities within the current system. Ganesh supported it, stating that there should be more availabilities of awards for disabilities and diversities on campus.

Carried

### **7.2 Adoption of Letter: Impact of not having UBCO-based human rights EIO Advisor**

23/04/28.27

Asif/Johnston

Be it resolved that the letter be adopted as attached.

Hafeez motivated that they needed a human rights advisor for the campus as it would include legal and many more things for the campus and students.

Desjarlais stated that UBC did not have fundings for human rights advisors , but he wanted to fight with it. They would recommend that two (2) advisors should be hired.

Carried.

## **8. ADJOURNMENT**

Meeting adjourned at 5 p.m.

# EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Executive Committee Meeting, November 6th, 2023, UNC133C

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## Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

## Directors Absent

## Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

**1. CALL TO ORDER AT 3:35 P.M.**

**ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/11/06.01

Karnwal/Gnanasivam

Be it resolved that the agenda be adopted.

Gnanasivam/Gill

Be it resolved that 8.2 General Manager Budget Line be added under the Discussion session.

**Amendment carried.**

Karnwal/Gnanasivam

Be it resolved that 8.3 SUO Branded Items be added under the Discussion session.

**Amendment carried.**

**Carried as amended.**

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/11/06.02

Gill/Gnanasivam

Be it resolved that the minutes from the meeting held on October 23<sup>rd</sup>, 2023 be adopted.

**Carried.**

**4. PRESENTATION**

Presentation about the Picnic by Health and Wellness Center was delayed to the next Executive Meeting.

**5. OLD BUSINESS**

**5.1 Executive Liquor Policy (attached)**

Desjarlais presented the policy. Executives discussed about the policy and provided some feedback as follows:

3.1(a) Events organized by SUO

They suggested that the expenditure should be used for the events organized by SUO at Well Pub.

3.2(b) Maximum allowed amount: \$500 per executive per calendar year  
They suggested that \$400 per Executive per Executive Term with the exception of VP Campus Life who could have \$500.

#### 4.2 Liquor Tab Reporting

They suggested that Well Pub Manager report the remaining balances.  
Desjarlais stated that he would take the feedback and work with Evans on this policy before they present the final copy at the next Executive meeting.

### 6. NEW BUSINESS

### 7. INFORMATION

#### 7.1 AGM Presentation

Desjarlais reminded Executives of the presentation at the AGM, stating that they should present the committee business from last year. He would ask B. Evans to share some templates. The deadline for submitting the slides would be November 17.

### 8. DISCUSSION

#### 8.1 Executive Conduct

Desjarlais reminded Executives of sending regrets as early as possible if they could not attend meetings, especially meetings with external partners such as UBC and DVC.

#### 8.2 General Manager Budget Line

Gnanasivam raised a concern about General Manager Budget covering a dinner at the StudentCare conference in Montreal. He considered it unnecessary expenditure as they were paid per diem for the conference. Gnanasivam and Desjarlais did not see a need to create a budget line for this kind of celebratory dinners. Desjarlais stated that if there was no policy specifying each budget line in their Bylaws and Regulations, it depended on the person with the budget line to justify the expenses; and any discretionary expenses would fall into the jurisdiction of VP Finance.

#### 8.3 SUO Branded Items

Karnwal asked about the remaining budget for swags as they were tabling quite regularly. Gnanasivam responded with the amount of budget left for all Executives and that specifically for Campaigns Committee. Gill updated with them that physically they did not have any swag left. Desjarlais encouraged them to order swags as soon as possible.

### 9. IN CAMERA (LEGAL/LABOR)

23/11/06.03

Gnanasivam/Gill

Be it resolved that the meeting be moved in-camera. [4:11p.m.]

Carried.

23/11/06.04

Gnanasivam/Mehendiratta

Be it resolved that the meeting be moved ex-camera. [4:32p.m.]

Carried.

**10. ADJOURNMENT**

Meeting adjourned at 4:33 p.m.

# FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Committee Meeting, October 27th, 2023, UNC 105 Boardroom

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## Called to Order at 12:30PM

### Committee Members Present

Vice President Finance and Administration  
College of Graduate Students Representative

Osho Gnanasivam  
Anjali Desai

### Staff Present

General Manager  
Finance Manager

Jason Evans  
Leanne Smailes

### Committee Members Absent

Faculty of Health & Social Development Student Representative  
President

Grace Halpin  
Cade Desjarlais

### Staff Absent

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/10/27.01

Evans/Desai

Be it resolved that the agenda be adopted.

Carried.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/10/27.02

Evans/Desai

Be it resolved that the minutes of the meeting held on 23/09/21 be adopted.

Carried.

## **4. INFORMATION ITEMS**

### **4.1 Updates from Previous Meetings**

Gnanasivam briefed the concerns about the YTDs that were brought up in the previous Finance Committee Meeting, namely the expenses of the Well, Paper and Supply Co. and Telephone (Cell/Land Lines). Gnanasivam pointed out that the main reasons behind a significant increase in expenses by the Well are that it has remained open through numerous days over the summer of 2023, the inclusion of Clint Flamand's wages into the budget and liquor sales yet to be consolidated. Gnanasivam states that these are reasonable justifications and confirmed with Mike Ouellet that this is not too concerning. Gnanasivam also updated the committee regarding the Paper Supply Co. regarding dropping book sales and that a meeting with Shauna-Lee Hildred will be set up in the near future to discuss matters and provide updates. Smailes updated the committee regarding the Telephone (Cell/Land lines) budget line pointing out that the invoice for our landlines are provided by UBC and that there may have been delays in receiving it and hence, updating the previous YTDs. However, the invoice had been received since. Smailes also pointed out that the submission of phone bills by Executive Directors have been irregular and that this may have been a result of accumulated bills being processed at once. Gnanasivam stated that he will connect with the other executives and remind them to send in their phone bills on time (if they plan to).

### **4.2 Advocacy Budget Line**

Gnanasivam brought up the concern regarding the Advocacy Budget Line being allocated fairly differently from what was approved initially. Smailes and Evans advised that rather than re-approval of allocations in the advocacy line, a note can be made

regarding the variances and explained during AGM and for next year's board to be notified as the total amount allocated to the advocacy budget line has not been changed. Gnanasivam pointed out that this might create issues of unclarity reflected as per the publicized budget draft and that instead, he would meet with VP External to reconfigure the advocacy budget line to match current allocations rather than formalizing a change in allocations.

## **5. ADJOURNMENT**

Meeting adjourned at 1:15PM.

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Committee Meeting, October 11, 2023, Zoom

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Called to Order 3:09PM

## **Committee Members Present**

Graduate Student Representative

Student at Large

Anjali Desai

Emily Comeau

Nibirh Jawad

Fatima Canales

Satabdi Das

Yazdanmehr Gordanpour

Hammad Ahmad

## **Committee Members Absent**

Executive

Student at Large

Student at Large

Student at Large

Lakshay Karnwal

Akshta Sharma

Alanna Shwed

Dina Khrabsheh

## **Staff Present**

Governance Coordinator

Cecily Qiu

## **1. ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/10/11.01

Gordanpour/Comeau

Be it resolved that the agenda be amended to add item 4.2 under Old Business.  
Carried

23/10/11.02

Gordanpour/Comeau

Be it resolved that the agenda be adopted.  
Carried or not.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/10/11.02

Gordanpour/Comeau

Be it resolved that the minutes of the meeting held on September 27, 2023 to be adopted.  
Carried

## **4. OLD BUSINESS**

### **4.1 AGM**

As requested, Desai looked into the regulations and procedural aspects and to be considered to propose a change in the bylaws, submit a petition or amend the AGM agenda to bring about a change in the role, description and remuneration of the Graduate Student Representative position on the SUO board and consulted the staff members for the same. Gordanpour to look to at drafting a revised policy which can be brought forward at the Board Meeting by Desai to be included in the agenda of the AGM Agenda, should it be practically implementable. Other committee members agree and support the ideas being discussed.

## **5. NEW BUSINESS**

### **5.1 Lobby days**

The GSS, during the monthly GSC-GSS connect, shared about the upcoming Lobby Days Training to be hosted by the ABCS. They also shared with the group their draft research and areas of focus for the lobbying and the possibility of further collaboration between both campuses to address common issues. Desai agreed and expressed interest in the opportunity to work with the GSS through the year. Comeau was to check with the GSS if GSC members are able to collaborate on the Lobby Days to get a better understanding of political lobbying and eventually include the actions in the committees advocacy activities over the year. Ahmad suggested that they have common cross-campus events and share conferences with UBC Vancouver GSS.

## **5.2 Banner stand**

Gordanpour requested that a Banner stand be purchased. Desai was to place the order.

## **6. INFORMATION ITEMS**

### **6.1 GSC Membership**

Akshita Sharma, who is also one of the graduate student co-ordinator, has been onboarded as a new member to the GSC.

### **6.2 Post Card Event**

Das suggested organizing a Post card event for graduate students to allow international and domestic students reach out to home. Ahmad informed that the same event is scheduled for the Global Engagement Week so we do not need to organize a separate event for the same.

### **6.3 Rest as Resistance**

Canales organized the Rest as Resistance event on the 31<sup>st</sup> of October at the Hangar.

## **7. ADJOURNMENT**

Meeting adjourned at 3:45PM

# GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Graduate Committee Meeting, November 8, 2023, Team/UNC 133C

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## **Committee Members Present**

Graduate Student Representative

Executive

Student at Large

Anjali Desai

Lakshay Karnwal

Emily Comeau

Nibirh Jawad

Fatima Canales

Satabdi Das

Yazdanmehr Gordanpour

Hammad Ahmad

Akshta Sharma

## **Committee Members Absent**

Student at Large

Student at Large

Dina Khrabsheh

Alanna Shwed

## **Staff Present**

Governance Coordinator

Cecily Qiu

**1. CALLED TO ORDER AT 3:05 P.M.**

**ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

23/11/08.01

Gordanpour/ Jawad

Be it resolved that the agenda be adopted.

Gordanpour/Ahmad

Be it resolved that the agenda be amended by adding "6.2 Ad-hoc Student Worker Committee" under Information session.

**Amendment Carried.**

Ahmad/Gordanpour

Be it resolved that the agenda be amended by adding "6.3 Graduate Student Gala Event" under Information session.

**Amendment Carried.**

**Carried as amended.**

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

23/11/08.02

Ahmad/Gordanpour

Be it resolved that the minutes of the meeting held on October 11, 2023 to be adopted.

Ahmad pointed out that last meeting was conducted via Team but not Zoom, and he also thought the minutes were missing a discussion about having common events and sharing conferences with UBC Vancouver GSS.

Ahmad/Gordanpour

Be it resolved that a point from Ahmad requesting cross campus events and shared conferences/meetings be added under 5.1 Lobby Days in the minutes of GSC meeting held on October 11, 2023.

**Amendment carried.**

**Carried as amended.**

## **4. OLD BUSINESS**

### **4.1 GSC membership**

Desai mentioned some changes in the membership. Comeau would not be able to serve on the committee after this meeting due to other personal commitment. Desai expressed her gratitude to Cameau for the work she had done for GSC. Desai also mentioned Khrabsheh might serve on the committee until December, and Shwed was not actively involved in the committee business. Ahmad suggested that when recruiting new members, they should take into consideration what aspects of graduate student's life new members would focus on, and make sure committee members have comparable responsibilities. He also suggested that they need to consider if the committee has a good representation from all the departments. He stated that it was important to onboard the members who would be interested in doing something for graduate students. Desai agreed with the opinion and encouraged Ahmad and other members to recommend some good candidates. Ahmad recommended they reach out to different graduate societies. Members agreed that besides the Chair and Governance Coordinator, one of the senior members could sit on the interviews. Karnwal suggested that in terms of recruiting and visibility, they could do some collaboration and social events with other graduate student societies on campus before the call out so as to gain more interest. Desai would contact Becca and Kelly to plan more social events.

### **4.2 Weekly Coffee Events**

Ahmad recommended the rotation of GSC members hosting the coffee events so every member could share equal responsibilities and also have a contact with graduate students. Ahmad also thought once a while they could bring some games to the coffee events to encourage more social interaction. Members discussed about the logistics of the coffee events. Karnwal also mentioned a sustainability initiative to give away free coffee or reusable cups, and Campaigns Committee could collaborate with GSC on the coffee events.

## **5. NEW BUSINESS**

### **5.1 Events and Engagement**

Gordanpour was thinking of having an event on November 23 before the AGM to educate students on what AGM and SUO are. Karnwal echoed with this idea, stating that Campaigns Committee was also thinking of providing education to students on their understanding of SUO, how UBC runs and how to connect with SUO in different aspects. He thought the best time for the education would be before the election due to the low student participation in election. He stated that Campaigns Committee could collaborate with GSC to work on the issue. Members discussed about the time, the food choices, space booking and budget for this event.

Members discussed the upcoming events and shared more ideas for event planning for next term. Desai would check with the remaining budget if members plan to have more events next term. Ahmad reminded members of the uniformity of procedures for events.

## **5.2 GSC policies from the previous minutes**

Gordanpour shared the minutes of the last board meeting from last academic year which he got from previous Graduate Student representative Kirthana Ganesh. He mentioned that the minutes included some changes of GSC policies and encouraged members to check for details.

## **6. INFORMATION SESSION**

### **6.1 Lobby Days**

Desai mentioned that through the monthly GSC-GSS connect meeting and the Lobby Days training, she learnt about various issues recognized on campus. She would share the draft of common issues with members if they did not have access to it. For next year's lobby days, they would like to work with VP External and SUO to address the issues. Ahmad stated that he would take over Comeau's role as a liaison between GSS and GSC. Gordanpour suggested they coordinate with SUO next year as SUO goes to Lobby days. Karnwal stated that next year he would touch base with GSC in terms of advocacy events and presentation-based events before he goes for the Lobby Week. Gordanpour asked if there was a procedural system to make sure these issues would be addressed the next year when membership changes. Desai replied that they have transition documents for next executives or members. Karnwal stated that he was also looking to adding the responsibility of liaison with GSC to the VP External portfolio. Gordanpour stated that they could also add this policy to their committee policies.

### **6.2 Ad-hoc Student Worker Committee**

Gordanpour inquired about updates on the ad-hoc student worker committee from SUO. Desai mentioned that there was no update so far as SUO was busy preparing AGM this month, but she would follow up with the board soon. Karnwal stated that he could invite Gordanpour to the Executive meeting discussing about the committee.

### **6.3 Graduate Student Gala Event**

Ahmad provided a detailed plan for the Gala event they were going to host on November 24 at 6 p.m. at the UNC Ballroom. He mentioned the performances that had been confirmed from the clubs. He planned to have maximum 6-7 performances. He also talked about the food choices available and potential budget. Desai stated that she had invited GSS members and was waiting for the confirmation. Ahmad encouraged GSC member to attend and come earlier to help with preparation. Members also suggested adding an information session of

students who graduated so as to show the appreciation for the research they have done. They could have a slide show listing the name, title and theses, and posting the photos if possible. Members discussed about the gift for the clubs giving the performance.

## **7. ADJOURNMENT**

Comeau gave a brief farewell speech.

Meeting adjourned at 4:14 p.m.