

BOARD MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, December 15, 2023, UNC105 Board Room

Directors Present

President (meeting chair)	Cade Desjarlais
Vice President Finance and Administration	Osho Gnanasivam
Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Vice-President External	Lakshay Karnwal
Director-at-Large	Twinkle Hora
Director-at-Large	Darsh Alamchandani
Director-at-Large	Aryan Arora
Director-at-Large	Japnit Singh Madaan
Faculty of Health & Social Development Representative	Grace Halpin
Faculty of Management Representative	Rajat Arora
Faculty of Creative & Critical Studies Representative	Hanna Donaldson
Faculty of Science Representative	Sunish Grover
Faculty of Applied Science Representative	Rishan Pfaender
Faculty of Arts and Social Sciences Representative	Georgia Mayhew
College of Graduate Studies Representative	Anjali Desai
Faculty of Education Representative	Vacant
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager	Jason Evans
Finance Manager	Leanne Smailes
Governance Coordinator	Cecily Qiu
Well Pub Manager	Michael Ouellet
Membership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson

Staff Absent

1. Call to order

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/12/15.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/12/15.02

/

Be it resolved that the minutes of the meeting held on November 29th, 2023 be adopted.

4. Presentations

4.1 StudentCare Presentation

4.2 Dermatology Club (application attached)

4.3 Fiber Craft Club (application attached)

**4.4 Environmental Law & Sustainability Advocates Club
(application attached)**

5. Committee Business

5.1 Executive Committee

23/12/15.03

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Be it resolved that the minutes of the meeting held on November 27th, 2023 be adopted.

23/12/15.04

/

Be it resolved that the minutes of the meeting held on December 8th, 2023 be adopted.

23/12/15.05

/

Be it resolved that the minutes of the meeting held on April 11th, 2023 be adopted.

23/12/15.06

/

Be it resolved that the minutes of the meeting held on April 21st, 2023 be adopted.

5.2 Finance Committee

5.3 Policy Committee

5.4 Campus Life Committee

23/12/15.07

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Be it resolved that the minutes of the meeting held on November 7th, 2023 be adopted.

23/12/15.08

/

Be it resolved that the minutes of the meeting held on November 27th, 2023 be adopted.

5.5 Campaigns Committee

23/12/15.09

/

Be it resolved that the minutes of the meeting held on November 30th, 2023 be adopted.

23/12/15.10

/

Be it resolved that the minutes of the meeting held on December 07, 2023 be adopted.

23/12/15.11

/

Be it resolved that Rajat Arora be appointed to Campaigns Committee.

5.6 Graduate Student Committee

5.7 Oversight Committee

23/12/15.12

/

Be it resolved that the October Executive Reports be adopted.

23/12/15.13

/

Be it resolved that the November Executive Reports be adopted.

23/12/15.14

/

Be it resolved that the minutes of the meeting held on December 8th, 2023 be adopted.

6. Report on University Relations

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. New Business

7.1 Student Association Ratification

23/12/15.15

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Be it resolved that the Dermatology Club be ratified as a student association.

23/12/15.16

/

Be it resolved that the Fiber Craft Club be ratified as a student association.

23/12/15.17

/

Be it resolved that the Environmental Law & Sustainability Advocates Club be ratified as a student association.

7.2 Regulation Amendments (Special Resolution)

23/12/15.18

/

Be it resolved that [Regulation VIII:1]:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "President" means the Executive Officer and primary contact of a Student Association;
- e. "VP Finance" means the Executive Officer responsible for the finances of the Student Association;
- f. "VP Events" means the Executive Officer who is the main contact for event planning;
- g. "Event" is any gathering of 2 members or more for the purpose of a meeting or social gathering in relation to the purpose of the specific Student Association;
- h. "Department" means any academic field available for study at the University;
- i. "Executive Member" means any duty elected or appointed governing member of a Club or Course Union; and
- j. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

be amended by adding one new point after Point (i), which reads as: "Member" means any student who is enrolled in a UBCO degree or program and/or has paid the Students' Union of UBC Okanagan student fee for the current academic year, to be numbered as needed, so that [Regulation VIII:1] then reads:

- a. "Club" means any organization ratified by the Student Union in accordance with this Regulation, except for a Course Union;
- b. "Council" means the governing body of a Course Union;
- c. "Course Union" means a Department-specific organization of Members, ratified by the Student Union in accordance with this Regulation;
- d. "President" means the Executive Officer and primary contact of a Student Association;
- e. "VP Finance" means the Executive Officer responsible for the finances of the Student Association;
- f. "VP Events" means the Executive Officer who is the main contact for event planning;

- g. "Event" is any gathering of 2 members or more for the purpose of a meeting or
social gathering in relation to the purpose of the specific Student Association;
- h. "Department" means any academic field available for study at the University;
- i. "Executive Member" means any duly elected or appointed governing member of a Club or Course Union; and
- j. "Member" means any student who is enrolled in a UBCO degree or program and/or has paid the Students' Union of UBC Okanagan student fee for the current academic year;
- k. "Student Association, per Bylaw 1, shall mean clubs or, course unions groups ratified by the Student Union.

23/12/15.19

/

Be it resolved that [Regulation VIII:20 (d)]:

d. Total membership is 95% current registered UBCO students;
be amended by changing "95%" to "100%" and adding the words "based on Student Association definitions" after the words "UBCO students", so that [Regulation VIII:20 (d)] then reads:

d. Total membership is **100%** current registered UBCO students **based on Student Association definitions**;

7.3 Review of Term 1 Engagement Reports with Undergraduate and Graduate students from Faculty Representatives:

Attachments:

- 2 Reports from Faculty of Arts and Social Sciences Representative - Georgia Mayhew
- 2 Reports from Faculty of Applied Science Representative - Rishan Pfaender
- 2 Reports from Faculty of Creative & Critical Studies Representative - Hanna Donaldson
- 2 Reports from Faculty of Management Representative - Rajat Arora
(Reports from Nov. 1st to December 10th, 2023)
- 2 Reports from Faculty of Management Representative – Abby Newman
(Reports from June 20th to Oct. 31st, 2023)
- 2 Reports from Faculty of Health & Social Development Representative - Grace Halpin

- 2 Reports from Faculty of Science Representative - Sunish Grover

8. Discussion

8.1 Special General Meeting

9. In-Camera

10. Adjournment

BOARD MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Board of Directors Meeting, November 29th, 2023, UNC334

Directors Present

President (meeting chair)	Cade Desjarlais
Vice President Finance and Administration	Osho Gnanasivam
Vice-President Internal	Shreyansh Mehendiratta
Vice-President Campus Life	Uday Gill
Vice-President External	Lakshay Karnwal
Director-at-Large	Twinkle Hora
Director-at-Large	Darsh Alamchandani
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Faculty of Science Representative	Sunish Grover
Faculty of Applied Science Representative	Rishan Pfaender
Faculty of Education Representative	Vacant
Board of Governors Representative (ex-officio)	Isabella Bravo

Directors Absent

Faculty of Arts and Social Sciences Representative	Georgia Mayhew
College of Graduate Studies Representative	Anjali Desai
Student Senate Caucus Representative (ex-officio)	Salman Hafeez (Saami)

Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu

Staff Absent

Finance Manager	Leanne Smailes
Well Pub Manager	Michael Ouellet
Membership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson

1. Called to order at 7:08 p.m.

1.1 ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/11/29.01

Mehendiratta/Grover

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/11/29.02

Pfaender/Gnanasivam

Be it resolved that the minutes of the meeting held on November 6th, 2023 be adopted.

Carried.

23/11/29.03

Gnanasivam/Pfaender

Be it resolved that the minutes of the meeting held on April 28th, 2023 be adopted.

Desjarlais stated that the minutes were from the last board meeting of last board. It got missing due to a staff turnover. With an audio and a draft found recently, Governance Coordinator was able to complete the minutes. Gnanasivam asked about the presentation that was tabled at that meeting. Desjarlais stated that it was to be presented by a formal employee. As the employee no longer worked there, they were not able to have the presentation. Qiu stated the minutes included some regulation changes. After the board of directors adopt the minutes, she would be able to update the regulations soon.

Carried.

4. Presentations

4.1 Coffee for Charities Club

The club presented its mission, which was to help single mothers and their children. They would collaborate with the Family Friend Program of Kelowna Community Resources (KCR). The representative also introduced on how the club would help single mothers and UBCO students, how donation events would be conducted and the difference between their club and other charity clubs. Board members asked questions regarding the name discrepancy, the focus of the club, benefits of having that club and how they would use the SUO funding. The representative replied they could reconsider the name, and the focus of the club would be to help single mothers which makes it different from other charity clubs. They believed that the club would improve students' mental health; and SUO funding would be used only for social interactions.

4.2 Student Association Funding Report Presentation

Gnanasivam presented a report on student association funding. He gave an overview of the funding and introduced in details the structure of the funding committee and the current procedures for existing student associations and newly ratified student associations. He also presented the 2022-2023 student association statistics and considerations. After he provided the guidelines for allocations of this year, he gave a final breakdown of the allocations. A.Arora asked if funding from last year would affect the allocation for this year. Karnwal also had the same question considering the club executives may change. Gnanasviam replied that they would look at the funding application and the end-of-term report. Pfaender wondered to what extent, the new clubs rely on SUO funding to operate. Gnanasivam replied with the regulations on procedure.

5. New Business

5.1 Student Association Ratification

23/11/29.04

Pfaender/A. Arora

Be it resolved that the Coffee for Charities Club be ratified as a student association.
Carried.

23/11/29.05

Mehendiratta/Gnanasivam

Be it resolved that the Environmental Law & Sustainability Advocates Club be ratified as a student association.

Desjarlais recommended that the applications be attached to the agenda package and be circulated prior to the board meeting so that board members could have a

review in advance and have questions ready for the meeting. Mehendiratta moved to table the motion as he was trying to ask the executives to give a presentation so that they could have a better understanding of that club.

Mehendiratta/Gnanasivam

Be it resolved that the ratification of the Environmental Law & Sustainability Advocates Club be tabled until the next board meeting.
Carried.

23/11/29.06

Mehendiratta/ Pfaender

Be it resolved that the Engineers without Borders Club be ratified as a student association.

Mehendiratta motivated that EWB Chapters had been existing in Canada. It was also a pre-existing club at UBCO. With new members coming this year, they decided to start the club again. The aim was to address issues of poverty and inequality in the developing world with a focus on sub-Saharan Africa. Board members asked a couple of questions on the concept of EWB organization. Desjarlais wondered if the club was under the Engineering Society. Gnanasivam confirmed that it would be under the Engineering Society and SUO.

Carried.

23/11/29.07

Mehendiratta/R. Arora

Be it resolved that the Economics Club be ratified as a student association.

Mehendiratta motivated that the club aimed to explore the practical applications of economic, going beyond the theoretical scope. Their emphasis would extend to analyzing various financial crises, exploring the modern banking system and the growing role of information Technologies in it. They would discuss unique perspectives concerning the modern finance, as well as the major transformations currently reshaping the global economy. Mehendiratta thought they could potentially become a course union under Arts if there are enough interests from students. Desjarlais and Mehendiratta clarified that economics falls under Arts and Science. Mehendiratta also explained that the club would hold discussions about Economics.

Failed.

23/11/29.08

Mehendiratta/Gnanasivam

Be it resolved that the Fibre Craft Club be ratified as a student association.

Mehendiratta stated that he was not able to get in touch with the club executives, and the club, essentially, wanted space to learn knitting and do craft together.

Failed.

23/11/29.09

Mehendiratta/Alamchandani

Be it resolved that the Dermatology Club be ratified as a student association..

Mehendiratta motivated that the aim of the club was to promote healthy skin habits and to get people more aware of skin cancer. The club mentioned that in Canada, skin cancer was the most common cancer with one third of all new cases being skin cancer. They would like to promote awareness regarding the symptoms that can appear on one's skin indicating problems inside one's body. By undertaking rigorous research, they shall have ongoing social media campaigns and interactive knowledge sharing sessions to get across their message on campus. Halpin thought the name did not reflect their aim. Mehendiratta stated that he was not quite sure how they would arise students' awareness.

Halpin/Pfaender

Be it resolved that the ratification of Dermatology Club be tabled to the next board meeting with a presentation.

Carried.

23/11/29.10

Mehendiratta/Gnanasivam

Be it resolved that the Pre-Pharmacy Club be ratified as a student association.

Mehendiratta motivated that the aim of the club was to educate others on the possibilities of the pharmaceutical field and create a diverse community. He stated that from his understanding, the club would create some events for students who want to pursue pharmacy as a future career field and introduce how this industry actually works. Desjarlais believed that it was to facilitate students to pursue their career and he gave some examples of similar clubs, such as Pre-Law and Pre-Vet.

Carried.

23/11/29.11

Mehendiratta/Alamchandani

Be it resolved that the Karoake Club be ratified as a student association.

Mehendiratta motivated that the club would be for students with music enthusiasm. Bravo mentioned that they would collaborate with pre-existing clubs to have the events and it would be open Karoake.

Carried.

23/11/29.12

Mehendiratta/Gnanasivam

Be it resolved that the Okanagan Student Curling Club be ratified as a student association.

Desjarlais introduced the sport of curling to the board members. Kelowna had hosted the world championship of curling and curling is a popular game here. The club would need to use the off-campus facilities and collect fees from members. Halpin also suggested that the club work with UBCO Recreation Center.

Carried.

6. Committee Business

6.1 Executive Committee

23/11/29.13

Halpin/Karnwal

Be it resolved that the minutes from the meeting held on November 6th, 2023 be adopted.

Carried.

6.2 Finance Committee

23/11/29.14

Gnanasivam/A. Arora

Be it resolved that the minutes from the meeting held on October 27th, 2023 be adopted.

Carried.

6.3 Policy Committee

23/11/29.15

Mehendiratta/A.Arora

Be it resolved that Japnit Madaan be appointed to Policy Committee.

Madaan motivated that sitting on Policy Committee would make him know what would be happening on campus. He also wanted to know the need from clubs.

Carried.

6.4 Campus Life Committee

23/11/29.16

Gill/Alamchandani

Be it resolved that Rajat Arora be appointed to Campus Life Committee.

R. Arora motivated that he had volunteered and was part of the campus events in the past. He would be happy to help VP Campus Life with events.

Carried.

6.5 Campaigns Committee

6.6 Graduate Student Committee

23/11/29.17

Hora/Gill

Be it resolved that the minutes of the meeting held on October 11th, 2023 be adopted.

Carried.

23/11/29.18

Alamchandani/A. Arora

Be it resolved that the minutes of the meeting held on November 08th, 2023 be adopted.

Carried.

23/11/29.19

Gnanasivam/Karnwal

Be it resolved that the October and November Honoraria fo GSC Students-at-Large be disbursed as follows:

GSC October			
Sr. No	Name of SAL	Amount (\$)	Note
1	Akshta Sharma	0	New member
2	Dina Khrabshesh	0	
3	Emily Comeau	50	
4	Fatima Canales	50	
5	Nibirh Jawad	50	
6	Satabdi Das	50	
7	Yazdanmehr Gordanpour	50	
8	Hammad Ahmad	50	

GSC November			
Sr. No	Name of SAL	Amount (\$)	Note
1	Akshta Sharma	50	
2	Dina Khrabshesh	0	
3	Emily Comeau	50	
4	Fatima Canales	50	

5	Nibirh Jawad	50	
6	Satabdi Das	50	
7	Yazdanmehr Gordanpour	50	
8	Hammad Ahmad	50	

Carried.

6.7 Oversight Committee

Desjarlais reminded executives and other board members to submit the reports on time and encouraged them to reach out to Halpin and Evans if they have any questions.

7. Report on University Relations

7.1 Senate

7.2 Board of Governors

Bravo stated that they were going to have the Board of Governors meeting on December 5th to vote on Tuition increase. She would send a document to board members regarding the information of tuition and the allocation of UBC funds. She recognized tuition was a struggle for most students especially international students. She believed that UBC had the lowest tuition increase for international students compared with other universities, but they were still working on creating a cap on the tuition increase for international students. She stated that there was some misinformation regarding tuition. The Board of Governors took students' voice/suggestions into consideration, but there were other considerations as well. She would communicate those information with board members via email. Desjarlais encouraged board members to give their feedback after receiving the document.

7.3 Other University Committees

Donaldson provided update on the first Diversity Census Committee meeting held on November 17th.

8. Information

9. Discussion

9.1 AGM Business

23/11/29.20

Desjarlais/ Donaldson

Be it resolved that the letter regarding the motion from the AGM November 23, 2023 be adopted by the board as presented. (The letter was attached to the meeting minutes.)

Desjarlais stated that there was a motion brought up by their membership at the AGM to request SUO to pen a letter to ask UBC not to invest in the nine listed companies. He drafted the letter and would like the board to adopt it so he could circulate it on their social media and website; and send it to UBC Board of Governors the next day. Pfaender stated that the letter was well written. Desjarlais stated that all the Students' Unions across Canada were trying to navigate the conflict between Israel and Palestine and trying to find a solution for their students. As board members, it was their position to serve students and make sure students get the service they require. Desjarlais also mentioned that soon the executives and some staff would have a debrief on the AGM before they update with the board.

Carried.

10. Adjournment

Meeting adjourned at 8:37 p.m.

Dear Board of Governors Chair Nancy Mackenzie,

The SUO of UBC deeply values our membership's feedback and representing over 12,000 diverse student voices comes with its own challenges. Despite this, we work exhaustively to try and balance the variety of perspectives along with our advocacy and fiduciary responsibilities.

One of our most valued forums for collecting this feedback is our Annual General Meeting which was held November 23rd, 2023. It is here where direct democracy takes place. We had many important discussions on policy, goals, our achievements, our shortcomings, as well as our position in the world as global citizens. UBC Okanagan is an international institution, and it is our responsibility to honour the privilege we hold in these critical leadership positions.

After a long and fruitful discussion, a filled room of our membership at the AGM has directed the SUO leadership to call on the Board of Governors to direct the UBC Endowment Fund to divest from any and all companies related to the perpetuation of Israeli settlements in Palestine.¹ In particular, these nine companies:

Motorola Inc.	Bezeq the Israeli Telecommunications Corporation	Caterpillar
General Mills Inc.	Cellcom Israel Ltd	Hewlett Packard
Partner Communications Ltd	Bank Hapoalim BM	Lockheed Martin

The SUO has stepped up in recent years, having fully divested from all forms of oil and gas, tobacco, and any companies related to the military or weapons industry. It is our position that the university do the same with an emphasis on these nine companies as stakeholders in the Israeli settlements in Palestine.

We ask that the Board of Governors respond clearly and **in writing** so we can adequately disperse your response to our membership. Having more information from UBC can hopefully dispel these concerns. In honouring transparency to our membership, this correspondence will be made publicly available.

Thank you, The SUO of UBC Board of Directors

¹ See the adopted motion on the following page.

WHEREAS the United Nations Security Council Resolution 2234 has declared that Israeli settlements in the Palestinian Territories are a “flagrant violation of international law” and that they violate Palestinian human rights.

WHEREAS the United Nations has produced a data base of companies which are wrongly contributing to the development of these illegal settlements.

AND WHEREAS the UN database includes six companies, shares of which are held by the University of British Columbia: Motorola Solutions Inc, General Mills Inc, Partner Communications Ltd, Bezeq the Israeli Telecommunication Corporation, Cellcom Israel Ltd, and Bank Hapoalim BM.

WHEREAS UBC also holds shares in three other companies that have been cited and commented by Investigate (produced by the American Friends Service Committee) and Canadians for Justice and Peace in The Middle East to be violating Palestinian human rights: Caterpillar, Hewlett Packard, and Lockheed Martin.

AND WHEREAS UBC has a responsible investment policy and has signed onto the United Nations responsible investment program,

BE IT RESOLVED THAT the SUO will pen a letter to UBC and the Board of Governors to direct the UBC Endowment Fund to divest from the nine companies mentioned above, no later than one week after the 2023 AGM.

STUDENT ASSOCIATION REGISTRATION FORM

Students' Union of UBC Okanagan
UNC133 – 3272 University Way
Kelowna, BC V1V 1V7



SUO
Students' Union
UBC Okanagan

izzy.rusch@suo.ca

Academic Year: 2023-2024

Student Association Name: Course Union ☐ Club ☒

Dermatology Club

of the SUO

Do not use the letters "UBCO" anywhere in name, email address, logo, or social media handles.

Aims and Purposes:

The aim of this club is to promote healthy skin habits & to get people more aware of skin cancer. In Canada, skin cancer is the most common cancer with one third of all new cases being skin cancer. We would like to promote awareness regarding the symptoms that can appear on ones skin indicating problems inside ones body. By undertaking rigorous research, we shall have ongoing social media campaigns and interactive knowledge sharing sessions to get across our message on campus.

STUDENT ASSOCIATION REGISTRATION FORM

Students' Union of UBC Okanagan

UNC133 – 3272 University Way
Kelowna, BC V1V 1V7

izzy.rusch@suo.ca



SUO
Students' Union
UBC Okanagan

Academic Year: 2023-2024

Student Association Name:

Course Union ☐

Club ☒

Fiber Craft Club

of the **SUO**

Do not use the letters "UBCO" anywhere in name, email address, logo, or social media handles.

Aims and Purposes:

A space to learn to knit or other fiber
arts to meet up & craft together.
ideally with tea & cookies

STUDENT ASSOCIATION REGISTRATION FORM

Students' Union of UBC Okanagan
UNC133 - 3272 University Way
Kelowna, BC V1V 1V7

izzy.rusch@suu.ca



Academic Year: 2023-2024

Student Association Name: Course Union ☐ Club ☒

Environmental Law and Sustainability Advocates of the SUO

Do not use the letters "UBCO" anywhere in name, email address, logo, or social media handles.

Aims and Purposes:

We focus on the intersection of law and the environment.

Our club seeks to educate students about environmental law,

support sustainability initiatives, and advocate for responsible
environmental practices.

Position	Student Name			
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EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, November 27th, 2023, UNC133C

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

College of Graduate Studies Representative

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

Anjali Desai

Staff Present

General Manager

Jason Evans

1. CALLED TO ORDER AT 3:35 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/11/27.01

Gnanasivam/Gill

Be it resolved that the agenda be adopted.

Desjarlais/Karnwal

Be it resolved that the agenda be amended by adding 8.2 Graduate Student Representative under Discussion session.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/11/27.02

Mehendiratta/ Karnwal

Be it resolved that the minutes from the meeting held on November 6, 2023 be adopted.

Carried.

4. PRESENTATION

4.1 Presentation on Picnic by Health and Wellness Center

The presentation was tabled to the next meeting.

5. UNFINISHED BUSINESS

5.1 Executive Liquor Policy

Desjarlais explained some changes on this policy based on the feedback from last meeting. For the reason of transparency, Executives would send this new policy to Policy Committee and the Board so it could be included in the Regulations as a new Executive policy. Karnwal asked if club events are defined as SUO events. Desjarlais and Gnanasivam agreed that club events are SUO events and they did not see any issue with this wording. They stated that Policy Committee and the board could change the wording if needed.

6. NEW BUSINESS

6.1 Board of Directors Honoraria

23/11/27.03

Gill/Gnanasivam

Be it resolved that the October Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
Alamchandani, Darsh	Director-at-Large	0
Arora, Aryan	Director-at-Large	(late)
Desai, Anjali	College of Graduate Studies Representative	(late)
Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100
Grover, Sunish	Faculty of Science Representative	100
Halpin, Grace	Faculty of Health & Social Development Representative	100
Hora, Twinkle	Director-at-Large	100
Tookey, Jeffrey	Faculty of Education Representative	0
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100
Newman, Abby	Faculty of Management Representative	100
Pfaender, Rishan	Faculty of Applied Sciences Representative	100

Desjarlais stated that he had emphasized the importance of submitting the report on time before and this requirement was clearly listed on the Regulations. As they were seven months in term, he would not like to accept late submissions. As the graduate student representative position was included in the executive committee, Desjarlais also raised a concern on who could oversee the graduate student representative. Gnanasivam asked about the reasons for the late submission. Gnanasivam also asked if directors have a grace period for the report submission. Evans confirmed that they have up to two days' grace period but any late submission should be communicated due to the oversight reason. Gnanasivam stated that Arora and Desai were very actively engaged in SUO business and these weeks were a busy time for all of them. Desjarlais would send a final warning to board members on the report submission.

Ganansivam/Karnwal

Be it resolved that the October Honoraria for Board of Directors be amended by adding 100% beside Aryan's name and 100% beside Anjali's name.

Name	Title	%
Alamchandani, Darsh	Director-at-Large	0
Arora, Aryan	Director-at-Large	100
Desai, Anjali	College of Graduate Studies Representative	100

Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100
Grover, Sunish	Faculty of Science Representative	100
Halpin, Grace	Faculty of Health & Social Development Representative	100
Hora, Twinkle	Director-at-Large	100
Tookey, Jeffrey	Faculty of Education Representative	0
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100
Newman, Abby	Faculty of Management Representative	100
Pfaender, Rishan	Faculty of Applied Sciences Representative	100

Amendment carried.

Carried.

6.2 Local Occupational Health & Safety Committee (attached) – Evans

Evans stated that in the last bargaining cycle, they were required to have a Local Occupational Health & Safety Committee. The document showed that BCGEU appointed Shauna-Lee and Stephanie as their local worker representatives; and it also showed the requirement on the employer to allow the work representatives to fulfill their duties. A representative from management was required as well. The committee would meet once a month. Desjarlais asked about what the committee does and the committee structure. Evans stated that it would deal with anything related to health and safety, and it would be an internal committee consisting of the worker representatives and the employer representative(s). That committee was mandated by law for worksites with more than 20 workers. Evans gave some examples of what the committee could do or recommend. Desjarlais recommended that Evans be the management representative.

7. INFORMATION

8. DISCUSSION

8.1 SUO Volunteer Team – Karnwal

Karnwal would like to get a better understanding of SUO volunteer structure and process. Evans mentioned last year Sarah, the executive coordinator, was in charge of organizing volunteer groups, and this year, Becca took over this job. In the past, they had volunteer appreciation. Gnanasivam mentioned for events specifically, the volunteers got certain portion of the budget allocation. Gill also explained how the volunteer worked in campus life events, and mentioned that volunteer members were usually their committee members. Karnwal stated that students had reached out to ask about the volunteer certificate and the job description. Karnwal saw interest from students to volunteer in the compaigns events. Gnanasivam stated last year there was a volunteer appreciation line under Services budget line; and

though they did not have this line this year, they still had a budget line for events specifically volunteer work. Karnwal would look into it and he would start with the volunteer certificate.

8.2 Graduate Student Representative

Desjarlais welcomed Desai to the committee. He stated that at AGM this position was added to executive committee. Given it was a new change, they still needed to look into how to implement it and study the responsibilities of this new position at the executive committee, especially during the in-camera session.

9. ADJOURNMENT AT 4:15 PM

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, December 08, 2023, UNC133C

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Cade Desjarlais

Lakshay Karnwal

Osho Gnanasivam

Shreyansh Mehendiratta

Uday Gill

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

1. CALLED TO ORDER AT 10:06 AM.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/12/08.01

Gill/Karnwal

Be it resolved that the agenda be adopted.

Desjarlais/Gnanasivam

Be it resolved that the agenda be amended by adding an in-camera session.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/12/08.02

Gnanasivam/ Mehendiratta

Be it resolved that the minutes from the meeting held on November 27th, 2023 be adopted.

Carried.

23/12/08.03

Gnanasviam/Gill

Be it resolved that the minutes from the meeting held on April 11th, 2023 be adopted.

Carried.

Desjarlais stated that thsoe meeting minutes got lost after the previous Governance Coordinator left. Qiu confirmed that those were two executive meetings held in April from last board.

23/12/08.04

Gill/Gnanasivam

Be it resolved that the minutes from the meeting held on April 21st, 2023 be adopted.

Carried.

4. PRESENTATION

Melissa Fedderson and Kaitlyn Thorp-Levitt from UBCO Health and Wellness Center gave a presentation on the Picnic. M. Fedderson stated that the Picnic had provided a seamless service to students and demonstrated a great collaboration. Some initiatives were based on student's voice through surveys. Extra fundings were secured in the year. K.Thorp-Levitt presented all the programs they had, the frequency of the programs and the engagement of students for each program. Those programs include general walk-ins, Grocery Cards, Meal Share Program, Breakfast Program, Farmer's Market, Wellness Cart, Peer Nutrition Education, Community partner events, Grocery Bus, Relaxing Fridays, Pantry Fridge.

Gnanasivam inquired if Picnic would be open during the winter break. M. Fedderson replied that the breakfast program would continue the next week and the Picnic would be closed after the next week as the campus would get very quiet afterwards. Karnwal asked about Meal Share program. M. Fedderson stated that it was not their priority program as the fundings sometimes may not be able to reach to students in need but they could discuss more if he would like to advocate it. Upon Desjarlais' request, M. Fedderson provided the context regarding the MOU they had with Students' Union. Evans added more information regarding the timeline and the amount of fundings. The MOU was set to end on March 31, 2024.

5. NEW BUSINESS

5.1 Amend the October Board Honoraria Disbursement

23/12/08.05

Mehendiratta/Gnanasivam

Be it resolved that the October Board Honoraria disbursement approved at the previous executive meeting be amended as follows:

Name	Title	
Alamchandani, Darsh	Director-at-Large	\$50
Arora, Aryan	Director-at-Large	100%
Desai, Anjali	College of Graduate Studies Representative	100%
Donaldson, Hanna	Faculty of Creative & Critical Studies Representative	100%
Grover, Sunish	Faculty of Science Representative	100%
Halpin, Grace	Faculty of Health & Social Development Representative	100%
Hora, Twinkle	Director-at-Large	100%
Tookey, Jeffrey	Faculty of Education Representative	0
Mayhew, Georgia	Faculty of Arts and Social Sciences Representative	100%
Newman, Abby	Faculty of Management Representative	100%
Pfaender, Rishan	Faculty of Applied Sciences Representative	100%

Desjarlais explained that there was a base honoraria for board members to attend the board meetings, which was not related to the monthly report. Though Alamchandani did not submit the October monthly report, he did attend the board meeting in October. As per the regulation, he was eligible for the base honoraria. Qiu confirmed that it was a flat fee for board members who attended the board meeting. Gnanasivam suggested that they add the amended honoraria to the next payroll period.

6. IN-CAMERA SESSION

23/12/08.06

Mehendiratta/Gnanasivam

Be it resolved that the meeting be moved in-camera at 10:36 a.m.

Carried.

23/12/08.06

Gnanasivam/Mehendiratta

Be it resolved that the meeting be moved out-of-camera at 11:33 a.m.

Carried.

7. ADJOURNMENT

Meeting adjourned at 11:33 a.m.

EMERGENCY EXECUTIVE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Meeting, April 11th, 2023, UNC 133C

Called to Order at 11:10

Directors Present

President (meeting chair)
Vice-President Campus Life
Vice-President External
Vice President Finance and Administration
Vice-President Internal

Jakson Pashelka
Danial Asif
Cade Desjarlais
Vrushank Kekre
Dhruv Bihani

Directors Absent

Staff Present

General Manager
Well and Events Manager
Governance Coordinator

Jason Evans
Mike Ouellet
Bri Fedoruk

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the unceded, traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/11.01

Asif/Desjarlais

Be it resolved that the agenda be adopted.

23/04/11.02

Asif/Desjarlais

Be it resolved that the agenda be amended by adding an in-camera session.

Desjarlais opposed

Carried as amended

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/11.03

Desjarlais/Kekre

Be it resolved that the minutes from the emergency meeting held March 31st, 2023, be adopted.

Carried

23/04/11.04

Pashelka/Asif

Be it resolved that "Recess" under "Discussion Items" be struck from the agenda.

Carried

4. IN-CAMERA

4.1 Legal

23/04/11.05

Bihani/Kekre

Be it resolved that the meeting be moved in-camera.

Carried

5. ADJOURNMENT

Adjourned 12:22

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, April 21, 2023, UNC133C

Called to order at 11:15 am. (This meeting was originally scheduled for April 14.)

Directors Present

President (meeting chair)

Vice-President External

Vice President Finance and Administration

Vice-President Internal

Vice-President Campus Life

Jakson Pashelka

Cade Desjarlais

Vrushank Kekre

Dhruv Bihani

Danial Asif

Directors Absent

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/04/21.01

Kekre/Asif

Be it resolved that the agenda be adopted.

Evans sought amendments to include the Board Honoraria for March and April (4.2) for 100% dispensal and also to add an in-camera session to the agenda.

Kekre/Asif

Be it resolved that 4.2 Board Honoraria for March and April for 100% dispensal be added under the New Business.

Amendment carried.

Asif/Kekre

Be it resolved that 4.3 In-Camera session (contract-related) be added under the New Business.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/04/21.02

Kekre/ Asif

Be it resolved that the minutes from the meeting held on April 11, 2023 be adopted.

Carried.

4. NEW BUSINESS

4.1 Concern and Request of student regarding Commons Building incident

Evans explained that a student had come to him to share that she had her laptop stolen. The student was asking for money to help repurchase her stolen laptop. Evans shared that many students come with monetary requests and felt that this may set a precedent. Kekre voiced concerns over lack of camera in Commons. Asif shared that same sentiment as the other directors. Evans said that he would see if there ia any additional funds that the university may already have. Kekre added

that any non-monetary help is positive. Asif pointed that the student may rent a laptop from the library.

4.2 Board Honoraria

Desjarlais/Asif

Be it resolved that the Honoraria be dispersed as attached for the monts for March and April.

Berat Celik	100%
Aryam Dwivedi	100%
Megan Johnston	100%
Spandan Ghevriya	100%
Maziar Matin Panah	100%
Akshata Pathak	100%
Jes Mindi	100%
Grace Halpin	100%
Lindsay McGrail	100%
Hanna Donaldson	100%
Kirthana Ganesh	100%

Carried.

4.3 InCamera (Legal/Contracts)

A discussion took place regarding StudentCare and the student health plan.

Dejarlais/Kekre

Be it resolved the meeting be moved out of Camera.

Carried.

5. ADJOURNMENT

Meeting adjourned at 11:54 am.

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, November 7th, 2023, UNC 105/TEAMS

Called to order at 11:09 am

Directors Present

Vice-President Campus Life

Vice-President Internal

Director-at-Large

Director-at-Large

Faculty of Arts & Social Sciences Representative

Faculty of Applied Science Representative

College of Graduate Student Representative

Student-at-Large

Student-at-Large

Student-at-Large

Uday Gill

Shreyansh Mehendiratta

Aryan Arora

Twinkle Hora

Georgia Mayhew (TEAMS)

Rishan Pfaender

Anjali Desai

Myrium Su

Uday Wirk

Satabdi Das

Directors Absent (With Regrets)

Vice-President Finance & Administration

Osho Gnanasivam

Directors Absent (Without Regrets)

Director-at-Large

Faculty of Science Representative

Darsh Alamchandani

Sunish Grover

Staff Present

Well Pub & Events Manager

Membership & Outreach Coordinator

Michael Ouellet

Izzy Rusch

Staff Absent

General Manager

Communications Manager

Jason Evans

Becca Evans

1. ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA

23/10/24.01

Desai/Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/10/24.02

Arora/Wirk

Be it resolved that the Campus Life Committee Meeting minutes from October 24th, 2023 be adopted.

Carried.

4. OLD BUSINESS

- 4.1 Coalition Events – Gill talked about the Heat BBQ for the rugby team.
- 4.2 Haunted House – Ouellet stated that the ASA haunted house was successful.
- 4.3 Thrive Month – Desai said that out of the thrive events, we can pick one day for breakfast. She stated that the day of farmers market in the eme building seems like a good option and we can give out healthy cookies. Ouellet talked about doing pancake style breakfast on November 30th.

Rishan Pfaender entered at 11:13 am

5. GENERAL EVENTS

- 5.1 Pumpkin Carving – Hora said that the pumpkin carving event went well. Lots of students showed up and enjoyed carving the pumpkins. Hora stated that more committee members should show up to events and help out.
- 5.2 Vintage Thrift Shop – Pfaender said that the vintage market will take place on November 24th in the EME foyer. He sent proposed poster in teams chat, and mentioned that we need to start marketing by posting on social media. Pfaender stated that we can put up posters around campus to promote it, and maybe have food or snacks for the event.

- 5.3 Well Events** – Ouellet stated that the Taylor Swift events were well attended. The first wine and paint night was sold out and there is another one planned in December which will be holiday themed. The Okanagan music club played some jazz music, and the beats club brought in some people for their event.

6. NEW BUSINESS

6.1 Well Events

- Ouellet stated the friends trivia is happening tomorrow. On Thursday there is a French event happening. Karaoke night and marvel trivia are happening once we get back from reading break. The first Wednesday back from classes there will be Harry Potter trivia. Still working on karaoke and music bingo.

6.2 Coalition Events

- ISA reached out to help with Bollywood night on November 10th. Gill will have a meeting with ISA after reading break to see if they want to collaborate. There is a bollywood night planned happening on December 2nd.

6.3 General Events

- Gill stated wanting to start looking into DJ nights and potentially bring back Felix Cartal.
- Pfaender talked about how space x club can bring astronauts to campus if we can help with accomodations and they can give a ted talk.
- Gill mentioned for second semester he is working on beer garden towards end of classes and next day is usually carnival. Gill is also looking into a hypotinst and or magician to bring to campus next semester.
- Ouellet said that Grover is interested in hosting viewings for ufc nights next semester in the well. We will look into this.

7. ADJOURNMENT

Meeting was adjourned at 11:35 am

CAMPUS LIFE COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, November 27th, 2023, UNC 133 Conference Room

Called to order at 11:11 am

Directors Present

Vice-President Campus Life
Vice-President Internal
Vice-President Finance & Administration
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Arts & Social Sciences Representative
Faculty of Applied Science Representative
Student-at-Large

Uday Gill
Shreyansh Mehendiratta
Osho Gnanasivam
Aryan Arora
Darsh Alamchandani
Twinkle Hora
Georgia Mayhew
Rishan Pfaender
Uday Wirk

Directors Absent

Faculty of Science Representative
College of Graduate Student Representative
Student-at-Large
Student-at-Large

Sunish Grover
Anjali Desai
Satabdi Das
Myrium Su

Staff Present

Well Pub & Events Manager
Membership & Outreach Coordinator
Communications Manager

Michael Ouellet
Izzy Rusch
Becca Evans

Staff Absent

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

23/11/27.01

Gnanasivam/Mayhew

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/11/27.02

Pfaender/Wirk

Be it resolved that the Campus Life Committee Meeting minutes from November 7th, 2023 be adopted.

Carried.

Aryan Arora entered at 11:14 am

4. OLD BUSINESS

- 4.1 Well Events – Ouellet stated that the ASA event, marvel trivia, management charity event and mental health trivia night went well.

5. GENERAL EVENTS

- 5.1 Vintage Market – Pfaender said it was a successful event. He suggested for next time we should figure out how to get more engagement as many people were not even aware that the event was taking place. He said for next time we could do a general market with different types of vendors. Ouellet suggested hosting a similar event next semester when it is warm outside and we could host a barbecue alongside.

6. NEW BUSINESS

- 6.1 Well Events - Ouellet stated that this week the upcoming events are : Wednesday there is a sorority trivia, Thursday is a history trivia, Friday is a mario cart tournament by e sports, and Saturday is Bollywood night. He encouraged committee members to think of events for next semester since there is only one more meeting before semester ends. He mentioned that

harry potter trivia is planned for first week of January, and he is working on more trivias and music bingo.

- 6.2 General Events** – Gill talked about hosting educational events as last year like a career fair. Pfaender said he has been talking to engineering society and is hoping to collaborate with space x club as they are hosting a space week next semester where they will be inviting astronauts. Gill and Pfaender will be taking the lead on this event.

6.3 Coalition Events

- Pancake Breakfast : Ouellet stated that there will be free breakfast on Thursday November 30th from 8:30-11 am. He encouraged the members to show up and help out.
- Holiday cookie decorating : Students want a holiday cookie decorating event like last year. It will take place on Thursday December 7th from 11 am to 2 pm.

7. ADJOURNMENT

The meeting was adjourned at 11:33 am

CAMPAIGNS COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, November 30th, 2023, SUO 133 Conference Room

Called to Order at 3:11 PM.

Committee Members Present

Vice-President External (meeting chair)	Lakshay Karnwal
Director-at-Large	Twinkle Hora
Faculty of Applied Science Student Representative	Rishan Pfaender
Faculty of Arts & Social Sciences Student Representative	Georgia Mayhew
Faculty of Science Representative	Sunish Grover
President	Cade Desjarlais
Student-At-Large	Abby Newman
Student-At-Large	Amalthea Schutt
Student-At-Large (Graduate Student Representative)	Yazdanmehr Gordanpour

Committee Members Absent

Faculty of Creative & Critical Studies Student Representative	Hanna Donaldson
Student-At-Large	Mehak Parihar
Student-At-Large	Norimasa Musashi

Staff Present

Students' Advocate	Rachel Fortin
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Invited

Vice-President Campus Life	Uday Gill
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1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/11/30.01

Desjarlais/Gordoanpur

Be it resolved that the agenda be adopted

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/11/30.02

Gordoanpur/Pfaender

Be it resolved that the minutes of the meeting held on October 26th, 2023 be adopted.

Carried.

4. OLD BUSINESS

4.1 \$5 Smart Meals Campaign Updates

- New dates for month of December
 - Karnwal expressed congratulations to the team for their impactful and meaningful volunteer efforts, emphasizing the importance of spreading the word to benefit students. Karnwal outlined the next steps for the SMART meals, which includes increasing the frequency of meals for the first two weeks of December (on December 5, 7, 12, and 14), introducing new table talkers, and updating contacts with restaurants. In response, Pfaender inquired about the tabling schedule. Karnwal has been considering reducing the frequency to once a week on the Tuesday of the campaign.

4.2 Educational Campaign about how SUO and UBC runs

- Motivation behind the campaign
 - Desjarlais spoke about the distinguishment between the governing bodies of the university, the Senate, Board of Goveners and SUO. He continued by stating that there is a gap in differentiating these bodies and the issues they address. Desjarlais explained that by creating an educational campaign about how the SUO and UBC run, we can provide the membership with material that is easily digestible and accessible.

Recess 3:21 PM – 3:23 PM.

- Desjarlais mentioned that Mayhew had created a document with basic questions about what the SUO does and encouraged the committee to continue adding more. Desjarlais stated that as more questions are added, he will add responses based on the information he knows. He also stated that he will distribute this document to UBC. It was agreed that collaboration with the communications team is essential to establish a dedicated page on the website. Pfaender emphasized the importance of

presenting information in an accessible manner, suggesting improvements in the accessibility of the bylaws and wording. Newman proposed the creation of a cheat sheet for regulations and processes, along with engagement initiatives, including themed weeks and features like "exec day in my life" and passport/prize. Desjarlais highlighted the need for enhancing the wording and accessibility of the Roberts Rules, recommending annotated agendas for new members and directors. Gordoanpur cautioned against merely describing capabilities, emphasizing the importance of not deferring responsibility. Newman and Pfaender advocated for student accessibility, discussing the idea of a flow chart, with Desjarlais supporting the concept and suggesting examples involving both successes and failures. Karnwal summarized by stating the focus on communication through the website, direct engagement with students, clarifying their roles, and attracting interested students in relevant issues. Desjarlais proposed an action item, "SUO 101" as a title, and working with the communications team for a survey and answering questions. Karnwal stressed the need for increased communication within the teams channel.

- Collaboration with the Campus Life committee to execute campaign
 - Karnwal mentioned distributing this information to the Campus Life committee for more ideas.

Desjarlais left the meeting at 3:32 PM.

4.3 Research on Mental Health Resources

- Update on the research
 - Karnwal provided the motivation behind the Mental Health research which includes figuring out the accessibility of MH resources on campus, the different ways that students can access these resources and what the gaps are in their services. Mayhew explained the components that have gone into the research and who she has reached out to. Mayhew requested specific details about the number of students supported, student-to-counselor ratios, wait times, peak periods of demand, average session utilization, continuity of care procedures, and the availability of dedicated resources for various student groups. The recipient's responses are anticipated to inform decisions that will improve support services for the diverse student body at UBCO. Pfaender stated that there is an online counselling program that pairs students with counsellors that are specific to them and is accessible immediately. Pfaender will distribute that information to the committee. Newman stressed the importance of educating students on StudentCare and explaining the breakdown of their coverage in hopes to link this with the current research project. Karnwal summarized by stating next steps and goals are preparing the report, finding the gaps, and streamlining this process. Mayhew planned to follow up with in-person meetings. Karnwal stated that he has an in-person meeting with the director of Student Health and Wellness about a new service, Here2Talk.

5. NEW BUSINESS

5.1 Exam Survival Kit Hand out

- Date and programming confirmation

- Karnwal provided a motivation behind repeating this campaign and the intention to do it during the exam period. Karnwal mentioned that this campaign will run in collaboration with the Age Link Society, who bridge the gap between the youth and the elderly at different universities across Canada. The committee, along with the Age Link Society will hand out 250 exam care kits in different buildings across campus. Mayhew explained that these kits will be packed with snacks, stress-relief essentials, and motivational notes, these care kits are designed to fuel focus and ease the pressure of exams. Mayhew reached out to Red Bull to support this campaign by including 250 Red Bull for the kits, to which they agreed. Mayhew stated that the assembly will occur on Dec 6th and the kits will be distributed on Dec 13th. Karnwal urged the committee to help out when they can.

5.2 Volunteering to support campaigns

- Karnwal highlighted the main days for tabling and volunteering in the coming weeks:
 - Exam Survival Kit
 - Dec 6th – shopping and assembly
 - Hora gave insight into about how the kits were assembled the year prior and asked how many were assembled. Mayhew said about 500 previously and explained that the decrease was related to feasibility and the hope to create more kits for the second semester.
 - Dec 13th – committee members to help distribute kits
 - December Smart Meals Campaign Days
 - Dec 5th – Tabling
 - Dec 7th – Option to table based on availability
 - Dec 12th – Tabling
 - Dec 14th – Option to table based on availability
- The committee discussed link permissions and the best way to share the tabling schedule (Google Docs, Teams, Microsoft, etc.). Karnwal encouraged the committee to participate.

6. DISCUSSION ITEM

6.1 Committee Members participation

- Encourage members to be more actively involved
 - Karnwal emphasized the importance of engaging student members, requesting continuous support from the campaigns committee. Karnwal encouraged the committee to reflect on their participation thus far. The SUO Smart Meals initiative has received positive feedback, with around 2000 meals distributed successfully. Karnwal encouraged committee members to approach him about personal passions, fostering empowerment within the group. Additionally, there was a proposal for a volunteer structure/program aimed at incentivizing student volunteerism, with a reaffirmation of the committee's capabilities.

7. ADJOURNMENT

Meeting adjourned at 4:12 PM.

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, December 7th, 2023, SUO 133 Conference Room

Called to Order at: 12:10pm

Committee Members Present

Director-at-Large Candidate

Faculty of Applied Science Student Representative Candidate

Faculty of Arts & Social Sciences Student Representative Candidate

Faculty of Creative & Critical Studies Student Representative Candidate

President

Student-At-Large

Student-At-Large

Student-At-Large

Student-At-Large

Student-At-Large (Graduate Student Representative)

Twinkle Hora

Rishan Pfaender

Georgia Mayhew

Hanna Donaldson

Cade Desjarlais

Abby Newman

Amalthea Schutt

Mehak Parihar

Norimasa Musashi

Yazdanmehr Gordanpour

Staff Present

Students' Advocate

Rachel Fortin

Invited

Faculty of Management Student Representative

Rajat Arora

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/12/07.01

Mayhew/Donaldson

Be it resolved that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/12/07.02

Mayhew/Newman

Be it resolved that the minutes of the meeting held on October 26th, 2023 be adopted.

CARRIED

4. DISCUSSION ITEM

4.1 Exam Survival Kit Hand out

- Places to hand out

Karnwal began the conversation by announcing Age Link's Executive will be responsible for bringing seniors to campus. Seniors have also shown an interest in handing out coffee to students but were concerned about a potential lack of volunteers to support this initiative.

Karnwal reminded everyone that there is a volunteer sign up sheet in Google and encouraged everyone to sign up. It was suggested that two more volunteers would in in order.

Mayhew requested clarification regarding how volunteers would be able to hand out coffee if they will be moving from building to building.

Karnwal explained that coffee will be available at one of the tables located in the buildings where exam survival kits will be available. These buildings will include UNC, LIB, COM, EME. These buildings were chosen due to the extensive study spaces available. There will be fifty packages handed out per building with an approximate time frame of thirty to forty minutes allocated for each building.

Karnwal wanted to know if volunteers were willing to go up to students and offer them an exam kit while also explaining that coffee will be available at one of the tables.

Newman agreed that this would be a better idea than expecting students to come up to the table to get a kit as some students might feel too shy to do so. Everyone agreed.

Karnwal stated that a timeline for this initiative will be provided to volunteers by Monday of next week. Karnwal also mentioned the possibility of seniors being provided lunch as a thank you for their time and support and that volunteers may also be invited to join them.

Karnwal requested a quick chat about new business. Committee members agreed.

5. NEW BUSINESS

Karnwal explained that he and Fortin were looking at some new mental health initiatives. One new initiative is the concept of a "Haman Library". Karnwal went on the explain the concept and outlined that this initiative is in keeping with the Okanagan Charter. More research and updates will be provided to the committee in term 2.

6. ADJOURNMENT

12:23PM

2023

October Executive Reports



SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month:
October

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

- All in-person office hours for October
- Executive Meeting October 9th
- Sexual Assault Awareness Month Planning Meetings x2
- Good Night Out/SVPRO training session
- Meeting consultation with the WorkDay Student IRP Transition x2
- Meeting with City of Lake Country Transit consultants to advise on the creation of an express bus from Lake Country to Downtown
- 1-1 Meeting with VP Students and AVP Students
- Meeting with Audit company to set up StudentCare Audit
- Exec Meeting October 23rd
- Board of Directors Meeting October 23rd
- Meeting with DVC to go over budget forecasts
- Meeting with RBC Off Campus advocates
- FoodHub/Picnic Future planning
- Meeting with Vancouver and Okanagan Ombuds Office
- Meeting with UBC Okanagan Development to discuss priorities for the year
- Meetings with several staff members to discuss HR among other things.
- Discussion with SUO Legal Counsel
- Meeting with the Phoenix for article feature
- Referendum tabling and promotion...successful referendum!
- Attended UBCO Heat Home opener as a representative of the SUO
- Extensive social media engagement and response to student questions

- Working with Governance Coordinator to finalize the AGM agenda
- Drafted and posted statement on Palestine/Israel
- Continued to next steps for the Transportation Subsidy
- 1-1 with Dale Mullings
- The Phoenix interview about the Referendum as well as Resource Center questions
- Hired a new front desk employee, welcome Jake!
- Met with new UBC President Dr. Bacon and attended a meet and greet with UBCO students
- Discussions of new ways to engage students

ACTIVITIES IN PROGRESS

- *AGM prep and promotion*
- *Transportation Bursary*
- *Policies and Procedures Manual*

ISSUES FOR IMMEDIATE ATTENTION

- *Budget 2024/25 consultation with UBC*

ACTIVITIES TO BE STARTED

NOTES / OTHER

- *A piece I hope can get fixed for this reporting process is that it is hard to accurately portray the extent to the time committed to this role. It is ultimately dependent on how much effort you want to put in, alongside your classes, and I am always working and navigating emails/questions on the weekends, during class, and throughout the day.*

SUO Executive Monthly Report

Name:

Lakshay Karnwal

Report Month:

October 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1 ~ 25 hours

Week 2 ~ 30 hours

Week 3 ~ 25 hours

Week 4 ~ 30 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Attended Provincial Lobby Week with the BCFS (10/04 - 10/06)
- Prepared lobby documents with BCFS for meetings with members of Legislative Assembly (10/04)
- Meeting with Minister of Environment and Climate Change Strategy and Minister, Honourable George Heyman (10/05)
- Analyzing survey results for the \$5 Smart Meals campaign (10/05)
- Meeting with Minister of Education and Child Care, Honourable Rachna Singh (10/05)
- Executive Meeting (10/09)
- Board of Directors Meeting (10/10)
- Meeting with Sarah, Community Outreach Coordinator from BLKBOX, to discuss campaign sponsorship (10/11)
- Coordinating and Planning for \$5 Smart Meals Campaign Day (10/09 - 10/11)
- Tabling and supporting volunteers on \$5 Smart Meals Campaign Day (10/11)
- Attended IDS's (Student Association) Cook Off event to promote the campaign (10/11)
- Informed the Executive team about international events that should be addressed as it concerned our members (10/11)
- BCFS Executive Meeting (10/13 - 10/15)
- Meeting with Michael Gauld to fine tune campaign strategy for the year (10/14)
- Meeting with Juan, SEED Program Research Coordinator, to discuss educational aspect and additional funding for the campaign (10/16)

- Meeting with Rachel to support students that reach out for support concerning International events (10/16)
- Office Hours (throughout the month)
- Meeting with Georgia to discuss Mental Health Services Research and initiatives strategy (10/19)
- Attended Meet and Greet event with the incoming UBC President (10/19)
- Meeting with Student volunteer to discuss social media strategy for the campaign (10/20)
- Lunch Meeting with Associate Vice-President, Equity and Inclusion and other Office portfolios (10/23)
- Executive Meeting (10/23)
- Board Meeting (10/23)
- Meeting with Casey Hamilton, Campus Health Specialist, Campus Wellness and Education, to discuss collaboration with the SUO (10/24)
- October Campaigns Committee (10/26)
- Social Media strategy discussion for campaign (10/26)
- Negotiations with Restaurants for the \$5 Smart Meals Campaign (10/26-10/31)

ACTIVITIES IN PROGRESS

- *Reaching out to sponsors to extend their sponsorship to next year*
- *Documenting the sponsorship process to guide next year's VP External*

ISSUES FOR IMMEDIATE ATTENTION

- *Student Engagement ideas to involve more members in SUO proceedings and elections*

ACTIVITIES TO BE STARTED

- *Research Mental Health Services to find out gaps*
- *Preparing a timeline for the Exam Care Package distribution*
- *Smart Meals Giveaway cards*
- *Ordering more SUO Branded items*

NOTES / OTHER

- *A lot of time is spent on finalizing each \$5 smart meals campaign day and strategizing in order to better serve the student population. It is difficult to list down every item worked on for the campaign*
- *This month was very challenging in terms of my health and invisible disability*
- *This month also involved navigating challenges to address the developing situation in Israel and Palestine*

SUO Executive Monthly Report

Name: Osho Gnanasivam (VP Finance and Administration)

Report Month: October 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1: ~25 hours

Week 2: ~25 hours

Week 3: ~70 hours

Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- NUMEROUS MEETINGS WITH STUDENT ASSOCIATIONS (Regarding funding, policy queries, ratifications, etc.)
- 3 STUDENT ASSOCIATION FUNDING COMMITTEE MEETINGS (Allocation of Club Funds to all new/renewed clubs + appeals)
- COMMUNICATION WITH ALL CLUB EXECUTIVES WITH STATUS UPDATE AND ALLOCATIONS
- MEETING WITH CANDIDATE FOR DEAN OF MANAGEMENT POSITION
- TRACKING MAJOR EXPENDITURES AND RELATED ADMIN
- STUDENTCARE CONFERENCE IN MONTREAL (Reviewed StudentCare's processes and plans for the future, will be presenting about this in a board meeting sometime after AGM)
- B.O.D MEETING (New club ratifications)
- MEETINGS WITH JASON (Various topics)
- COMPLETION OF S.A FUNDING TERM 1
- MEETING WITH GEORGIA (Exam Care Packages funding)
- MEETING WITH LAKSHAY (Figuring out Advocacy Funding)
- EXECUTIVE MEETING (Updates regarding Reimbursement Processes, Membership Fee approvals)
- FINANCE COMMITTEE MEETING (Updates, Plans for advocacy line)
- POLICY COMMITTEE MEETING
- MEETING WITH RACHEL (Update with StudentCare)
- CONFIRMED REIMBURSEMENT OF BOUNCE EXTRA FEE (see previous report)



ACTIVITIES IN PROGRESS

- Prep for AGM
- StudentCare Presentation

ISSUES FOR IMMEDIATE ATTENTION

- AGM Presentation

ACTIVITIES TO BE STARTED

NOTES / OTHER



SUO Executive Monthly Report

Name: Shreyansh Mehendiratta

Report Month: October 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Student Association funding meeting
- Meeting with Beats and E-sports club
- Goals meeting
- Indigenous rep position setup
- Organized BBQ for UBCO HEATS
- Policy meeting setup.
- Indigenous rep meetings
- Executive meeting
- New club meetings meeting
- Board Meeting
- StudentCare Montreal trip (17th-20th)
- Policy committee meeting
- Regulation Changes
- Bylaw changes
- Pumpkin carving
- Resource Centre logistics
- Student association funding meeting for appeals
- Campus programmers meeting.
- Survey Governance Committee meeting.
- Office hours
- Review of potential regulation and policy changes
- SA handbook amendments

ACTIVITIES IN PROGRESS

- *Planning of night market for student associations*
- *Setup of an Indigenous representative position within the SUO Board of Directors*
- *Making the handbook more interactive and user-friendly*
- *Fine-tuning regulations*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- *Policy committee meeting to be held in November.*
- *TedX Ubco setup*
- *Student Association workshops*

NOTES / OTHER

-



SUO Executive Monthly Report

Name: Uday Gill

Report Month: October

Outline the hours fulfilled for each week within the reporting month. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

Pixar trivia 4/10/2023
Office Hours
Meeting with vendors for night market 6/10/2023
Board of directors meeting 10/10/2023
Vintage clothing market discussion 11/10/2023
Action plan meeting for Ted Talk 11/10/2023
Student care conference
17/10/2023-20/10/2023
Vintage market safe event plan 19/10/2023
Meeting with hard pieces for vintage market 19/10/2023
Executive meeting 23/10/2023
Board of directors meeting 23/10/2023
Meeting with potential vendors for night market 24/10/2023
Boos and brushes 25/10/2023
Taylor swift party 26/10/2023
Pumpkin carving 26/10/2023
Halloween haunted house 28/10/2023
Heat barbecue 28/10/2023

ACTIVITIES IN PROGRESS

Planning of the vintage market

Trivia's at the well for the month of November



ISSUES FOR IMMEDIATE ATTENTION

Finalizing vendors for vintage market

Discussion with clubs for potential ted talk

ACTIVITIES TO BE STARTED

Night market planning

Ted talk planning

NOTES / OTHER

2023

November Executive Reports



SUO Executive Monthly Report

Name: Cade Desjarlais

Report Month:
November

Outline the hours fulfilled for each week within the reporting month.

30-45 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- All in-person office hours for November. Had some students visit!
- One on One with Dale Mullings AVP Students. These meetings are bi-weekly and used so that UBC can stay up to date on SUO work. The same is vice-versa. This meeting we discussed what priorities the SUO was going to put forward for budget recommendations.
- Sexual Assault Awareness Month Planning Meetings. Giving input on theme, programming etc.
- AVP Health hiring committee for the AVP Health role. Took part in two interviews, e-consultation, and an additional meeting.
- Stood as a student representative in the new Workday Student trials.
- Exec Meeting Monday 6th
- Board meeting Monday 6th
- Strategic Equity and Anti-Racism Committee where the UBC/O group review extensive project proposals for funds in the EDI area. The fund is \$300,000 and is decided through a rigorous consultation and review.
- Preparation for the AGM. Included getting pizza, checking up on room bookings, organizing Agenda with Cecily, and meeting with the Chair Michael Gauld over phone to go over the AGM.
- One-on-One with VP Students Ainsley Carry and AVP Dale Mullings to discuss tuition consultation, student concerns over Israel/Palestine, as well as leadership concerns at the AMS in Vancouver.
- Meeting with the VP Students, Provost, and VPFO to deliver and present on student concerns in UBC budgeting process. Put forward protections for student work opportunities, funding for out-of-time testing, and *Picnic*. This was accompanied by common issues like housing, affordability etc. This required a presentation as well as a drafted letter that got feedback from the Executive informally.
- Discussion with SUO Legal Counsel
- Meeting with Student Senate Rep. to help develop some strategy for Cr/D/F policy.
- Flew to Vancouver for the installation of the new UBC President Dr. Bacon

- SAAM planning session #4
- Meeting with career development to discuss career fair. Growing to a two-day Career Fair this year and working to see how the SUO can support.
- Executive Meeting Monday 27th.
- AGM...
- UBCO Recreation Building Meeting to discuss next steps and timeline.
- November Campaigns committee
- Board Meeting November 29th
- 2nd StEAR committee meeting to follow next allocation steps.
- Campus Planning discussion to preview UBCO future plans and buildings.
- Drafted letter from AGM to send to Board of Governors
- Meeting to provide feedback on the UBC Cost Calculator online.
- Drafted letter of support for the United Dance Club for their proposal for funding
- Signed and finalized new CBA for BCGEU employees.
- Correspondence with RBC off-campus
- Met with UBC Recreation to discuss some internal recreation activities that could be supported by the SUO.
- Investigating Heat Athletics Reporting Processes
- Many discussions and informal meetings with staff to discuss obstacles, concerns, and strategies moving forward. Required some talk with clubs, safe events committee etc. Most of these meetings happen with the Communications Manager as things come up!

ACTIVITIES IN PROGRESS

- *Transportation Bursary*
- *SUO Opinion Polling Survey*
- *AGM fallout*
- *StudentCare Audit*
- *Policies and Procedures Manual for SUO Staff*

ISSUES FOR IMMEDIATE ATTENTION

- *Exams*
- *Graduate Student Committee*

ACTIVITIES TO BE STARTED

- *Ad-Hoc Building Committee*

NOTES / OTHER



SUO Executive Monthly Report

Name: Uday Gill

Report Month: November

Outline the hours fulfilled for each week within the reporting month. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITES COMPLETED THIS PERIOD

Executive meeting

Board meeting

Taylor swift trivia

Friends trivia

Marvel trivia

Campus life committee meeting

Office hours

Safe Events Committee meeting

Pub committee meeting

Vintage market

Preparation for AGM

Meeting with pervious VP campus life for AGM

Annual General Meeting



Campus life committee meeting

Free Pancake breakfast

Board meeting

Executive meeting

ACTIVITIES IN PROGRESS

Discussions for events in term 2

ISSUES FOR IMMEDIATE ATTENTION

Discussion with clubs for potential ted talk

Planning for events for term 2

ACTIVITIES TO BE STARTED

Night market planning

Ted talk planning

NOTES / OTHER

SUO Executive Monthly Report

Name:

Lakshay Karnwal

Report Month:

November 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1 ~ 25 hours

Week 2 ~ 25 hours

Week 3 ~ 25 hours

Week 4 ~ 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Student At Large interview for campaigns committee
- Office hours
- Meeting with Blk Box team as potential sponsor for the campaign
- Executive Meeting
- Board Meeting
- Graduate Student Committee meeting
- Meeting with IDS representatives to advocate for sustainable packaging for food in the UNC
- Meeting Age Link representative for potential collaboration for Exam Survival Kits
- Meeting with Applied Science Representative to discuss campaigns
- BCFS Directos' Rights and Responsibilities Session
- Interview with students for their Student Documentary Project
- Office Hours
- Meeting with SEEDS program in Vancouver to create social media content for the campaign
- Annual General Meeting
- Meeting with student for documentary project
- Executive Meeting
- Board Meeting
- Meeting with Megan Wise from UBC Vancouver Climate Hub
- November Campaigns Committee Meeting

- Meetings to discuss content ideas for the campaign
- Tabling set up for the Smart Meals campaign

ACTIVITIES IN PROGRESS

- *Exam Survival Kit preparation and hand out*
- *Documenting the sponsorship process to guide next year's VP External*
- *Volunteer Team formation strategy*
- *Exam time programming for students (Exam Survival Kits, increased days for Smart Meals)*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- *Mental Health initiative "Human Library"*
- *Preparing a timeline for the Exam Care Package distribution*

NOTES / OTHER

- *A lot of time is spent on finalizing each \$5 smart meals campaign day and strategizing in order to better serve the student population. It is difficult to list down every item worked on for the campaign*

SUO Executive Monthly Report

Name: Shreyansh Mehendiratta

Report Month: November 2023

Outline the hours fulfilled for each week within the reporting month.

25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- Meetings with Student Associations
- Executive meeting
- Board meeting
- Indigenous rep setup document
- New club ratification meetings
- Board Meeting
- Annual General Meeting presentation and setup
- Policy committee setup
- Regulation/Bylaw amendments
- Well Events
- Resource Centre discussions
- Pancake breakfast
- Campus-life meeting
- Q-pay discussion
- Survey Governance Committee meeting.
- Office hours
- SA handbook amendments
- Big White student shuttle service setup

ACTIVITIES IN PROGRESS

- *Planning of night market for student associations*



- *Making the handbook more interactive and user-friendly*
- *Fine-tuning regulations*
- *TedX UBCO*
- *Recess and carnival planning*
- *Beer garden setup*

ISSUES FOR IMMEDIATE ATTENTION

-

ACTIVITIES TO BE STARTED

- *Student Association workshops and panel discussions*

NOTES / OTHER

-



SUO Executive Monthly Report

Name: Osho Gnanasivam (VP Finance and Administration)

Report Month: November 2023

Outline the hours fulfilled for each week within the reporting month.

Week 1: ~25 hours

Week 2: ~30 hours

Week 3: ~30 hours

Week 4: ~30 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours.

ACTIVITIES COMPLETED THIS PERIOD

- MEETING WITH STUDENTSUPPORT (External Organization that wants to offer their services to students)
- COMMUNICATION WITH ALL CLUB EXECUTIVES (Reminder for End-of-Term Report)
- MEETING WITH LAKSHAY (Restructuring Advocacy Budget Line and clarifying financial plans for SmartMeals)
- MEETING WITH STUDENTCARE (discussing reserve amounts/going through claims report from last year)
- B.O.D MEETING (Audited FS Statements, S.A Funding Report Presentation)
- MEETINGS WITH JASON (AGM Prep)
- STUDENT ASSOCIATION FUND TRANSFERS (JDCW, multiple trips to the bank)
- EXECUTIVE MEETING (GM BUDGET LINE, SUO BRANDED ITEMS)
- FINANCE COMMITTEE MEETING (SUO Investments and its future)
- POLICY COMMITTEE MEETING
- PREPARATION FOR AGM; AGM FINANCE PRESENTATION
- CAMPUS LIFE COMMITTEE MEETING
- MEETING WITH IZZY AND HISTORICAL ARTS CLUB
- MEETING WITH UBC REPS (Expansion of UBC Cost Calculator)
- SMARTMEALS TABLING

ACTIVITIES IN PROGRESS

- StudentCare Presentation (they will be presenting to the board in Dec, hopefully)



ISSUES FOR IMMEDIATE ATTENTION

ACTIVITIES TO BE STARTED

- Transition document

NOTES / OTHER

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, December 8th, 2023, Zoom

12:48pm

Committee Members Present

Faculty of Health and Social Development Representative

Grace Halpin

Director-at-Large

Aryan Arora

Director-at-Large

Alamchandani

Alamchandani Student-at-Large

Shreya Saxena

Staff Present

General Manager

Jason Evans

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

23/12/8.01

Saxena/Alamchandani

Be it resolved that the agenda be adopted.

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

23/12/8.02

Alamchandani/Saxena

Be it resolved that the minutes from the meeting held October 10, 2023 be adopted at this time.

Carried

4. NEW BUSINESS

4.1 October Executive Reports

23/12/8.03

Evans/Saxena

Be it resolved that the October executive reports be adopted by the Oversight committee.

Halpin and Saxena made comments acknowledging the dedicated work of Desjarlais and Karnwal; Discussion on Desjarlais' time off, confirming no breach.

Carried

4.2 November Executive Reports

23/12/8.04

Shreya/Jason

Be it resolved that the November executive reports be adopted by the oversight committee.

Halpin commented that Gill's report could have been more in depth, proper formatting, and followed the template guidelines better. A warning will be given to Gill to improve the quality of his monthly report.

Carried

5. DISCUSSION ITEMS

5.1 Formal complaint process

Halpin inquired about the formal complaint process for minor complaints. Evans elaborated on addressing complaints based on their severity, discussing accountability with the executive team and providing opportunities for response and learning.

5.2 Frosh complaint follow up

Halpin inquired to Evan's about the Frosh Complaint that was received – relevant people who are equipped to deal with the complaint have been brought in and are in the know.

5.3 Planning out January-April Meetings

Meetings will be scheduled in advance and the Oversight Committee will finish the semester strong.

6. ADJOURNMENT

1:08pm



SUO Engagement Report

(Undergraduate Students)

Name: Georgia Mayhew

Position: Faculty of Arts and Social Sciences

Report End Date (by the end of each term): December 10 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The purpose of this engagement was to establish a closer connection with the student body, both at the undergraduate levels, to understand and address their needs effectively. My goal was to increase awareness of the resources available, improve accessibility to mental health supports, encourage involvement in campus activities, and ensure students are well-informed about SUO operations.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement activities spanned from September to November and involved various interactive touchpoints such as FROSH and EXPO events, social media outreach, club events, tabling, and face-to-face meetings. Key communication channels included physical events like the Annual General Meeting (AGM), free pancake breakfast, and collaborative campaigns with external partners like Red Bull, as well as digital platforms for distributing information and facilitating discussions.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Feedback from undergraduate students highlighted the effectiveness of direct interaction at events for distributing information and creating a welcoming atmosphere. Discussions around mental health supports and the SUO resource centers were particularly fulfilling, leading to valuable insights into student needs and perceptions.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Based on the feedback, several actions have been taken: enhancing visibility and accessibility of mental health resources through research for campaigns committee, and working towards improving the accessibility of the SUO website and procedures. Future engagements will focus on continuing the dialogue around these areas, with specific plans to continue to implement the SMART Meals campaign and improve the transparency of SUO operations. Students can stay informed through regular updates on the SUO website and planned forums. I would like to do my best to attend as many club events as possible where I can have a large reach on the undergraduate student population, aligning with my campaign goals.

NOTES / OTHER

I plan to continue my work with the campaigns committee and my research into mental health supports on campus. I look forward to attending more events with the campus life committee and connecting with more students throughout the second semester.

SUO Engagement Report

(Graduate Students)

Name: Georgia Mayhew

Position: Faculty of Arts and Social Sciences

Report End Date (by the end of each term): December 12th

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

This engagement is aimed at establishing a closer connection with the student body at the graduate level to understand and address their needs effectively. My goal was to increase awareness cultivate a supportive environment that recognizes and acts upon the unique challenges faced by graduate students.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted, and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement with graduate students involved direct communication and information sessions. Notable activities included one-on-one discussions with Master of Social Work (MSW) students concerning diet culture, accessibility and SUO operational transparency, and attendance at the UBCO interprofessional clinic's informational session.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Feedback from graduate students emphasized the need for a more inclusive approach to campus culture and the SUO's operations. Concerns were raised about the necessity for the SUO to be more accessible and accountable. Graduate students expressed appreciation for the personal outreach and the opportunity to discuss their concerns in detail.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

The information on services provided by Psychology Graduate students, obtained from the UBCO interprofessional clinic, has been made available in the resource centre. Upcoming steps will involve continued engagement with graduate students to monitor the effectiveness of these measures and further refine the support provided. One of my personal goals will be to attend the graduate coffee chat and connect with graduate students on their projects. Future engagements will seek to deepen relationships with graduate student communities and explore additional avenues for collaboration, ensuring their voices are heard and acted upon in SUO decision-making processes.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Rishan Pfaender

Position: Faculty of Applied Science Representative

Report End Date (by the end of each term): December 10th 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The main purpose of the Faculty of Applied Science representative engaging with Applied Science Graduate Students is to find the best ways for the SUO to support Undergraduate Students and their unique challenges they are facing.

Other purposes include creating opportunities for our students to interact with their SUO representatives as well as their fellow graduate students as well as creating enjoyable experiences for

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

During this semester I have met with members of the Engineering Society (Eng Soc) of UBC Okanagan to discuss the needs of undergraduate students and how the SUO and Eng Soc can collaborate to provide students with the support they need. I have also had several face-to-face discussions with Applied Science Undergraduate Students about their experiences and where they are having difficulties in their education process.

Furthermore, I have been closely involved with the SUO's Campus Life and Campaigns Committees. Through these committees I aimed to be accessible to students so that students can engage more with the SUO as well as help facilitate events for students.

Through the Campaigns Committee I have been tabling for the Smart Meals program on a weekly basis, making myself accessible to talk to students on campus.

Through the Campus Life Committee, I helped to organize and volunteered at events such as Frosh, Well Trivia Nights, Vintage Clothing Market, and more to provide students with activities on campus.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

From my discussions with the Eng Soc and Undergraduate Students in my faculty I have found students in different years have specific challenges.

First- and Second-Year Students have trouble with adjusting to the pace and style of Post-Secondary Education, some students are also having trouble in selecting between Engineering disciplines. Third- and Fourth-Year Students are concerned with specializing their degree through their technical and design electives and looking for opportunities for after their graduation.

Beyond these specific concerns students are concerned with what supplemental learning is available to them, how to utilize the resources available with them and getting informed about opportunities through UBC Okanagan.

From my experience, the on campus events and campaigns the SUO has facilitated this semester have been well received and have provided students with what they were intended to achieve.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

In the next semester I will be working more closely with Eng Soc to address the above-mentioned concerns of information gaps and look to organize an effective way to communicate this information to Undergraduate Students.

Through the Campaigns Committee, I am working to help set up a volunteer program to engage students, as well as helping create a SUO 101 course that will help students understand how the SUO operates.

Through the Campus Life Committee, I am working on an educational event where industry professionals will come give talks on career development as well as what they are doing in the industry, industry networking events to connect students with various companies, and events such as an on-campus carnival to provide students fun events.

NOTES / OTHER

SUO Engagement Report

(Graduate Students)

Name: Rishan Pfaender

Position: Faculty of Applied Science Representative

Report End Date (by the end of each term): December 10th, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The main purpose of the Faculty of Applied Science representative engaging with Applied Science Graduate Students is to find the best ways for the SUO to support Graduate Students and their unique challenges they are facing.

Other purposes include creating opportunities for our students to interact with their SUO representatives as well as their fellow graduate students as well as creating enjoyable experiences for

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

During this semester I had several face-to-face discussions with Applied Science Graduate Students to further understand what the needs of graduate students are. Through these discussions I aimed to understand what graduate students are doing for their degrees, the challenges associated with this undertaking, and what resources are available to our graduate students.

Furthermore, I have been closely involved with the SUO's Campus Life and Campaigns Committees. Through these committees I aimed to be accessible to students so that students can engage more with the SUO as well as help facilitate events for students.

Through the Campaigns Committee I have been tabling for the Smart Meals program on a weekly basis, making myself accessible to talk to students on campus.

Through the Campus Life Committee, I helped to organize and volunteered at events such as Frosh, Well Trivia Nights, Vintage Clothing Market, and more to provide students with activities on campus.

ENGAGEMENT FINDINGS

(Please display the feedback from the graduate students of your faculty; summarize what you heard or what issues were addressed.)

From my discussions with Graduate Students in my faculty, I have found students are either Master Students engaged in coursework and thesis writing or PhD Students engaged in research.

Students have valued resources in the Engineering Graduate Student Society (EGSS), the School of Engineering (S.o.E), and the SUO Graduate Student Council (SUO GSC) to help them navigate their degree.

Students have expressed difficulty in finding grants and funding that they are eligible for, finding jobs to support themselves that fit within their schedules, finding career opportunities for when they graduate, staying informed about what opportunities are available to them on campus, and networking on campus with other students, faculty members, and industry professionals.

From my experience, the on campus events and campaigns the SUO has facilitated this semester have been well received and have provided students with what they were intended to achieve.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

In the next semester I will be working with the EGSS, SUO GSC and S.o.E. I will be setting up info sessions for graduate students that will cover topics on how to receive grants and funding for their studies, job opportunities available on campus, what the landscape of British Columbias engineering industry is like today. These info session will aim to inform students about topics many have trouble with as well as provide networking opportunities for students.

Through the Campaigns Committee, I am working to help set up a volunteer program to engage students, as well as helping create a SUO 101 course that will help students understand how the SUO operates.

Through the Campus Life Committee, I am working on an educational event where industry professionals will come give talks on career development as well as what they are doing in the industry, industry networking events to connect students with various companies, and events such as an on-campus carnival to provide students fun events.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Hanna Donaldson

Position: Faculty of Creative and Critical Studies Student Representative

Report End Date (by the end of each term): December 21, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

During the first semester in the Faculty of Creative and Critical Studies (CCS) student representative position, I have made efforts to fulfill my fiduciary responsibility, through participating in meaningful forms of engagement with undergraduate students. I seek undergraduate students voices to ensure I am well rounded when representing a such a diverse faculty, and to acknowledge that my experience is different than others. The engagement I have had and continue to have influences the way I vote in Board of Directors meetings, and what initiative I allocate much of my time to. I value the enriching conversation I have had with students, as these conversations give me a better understanding of problems seen within the institution.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement with undergraduate students is a bit easier to facilitate, as these are my peers, the people I sit next to in classes. However, to diversify the student voices I hear I also attempt to attend faculty sanctioned events. Additionally, with the high volume of tabling I have participated in this term, I have been able to interact with a lot more students (both in and outside of my faculty). Similar to communication channels for Graduate students I use a mix media approach in hopes of connecting with more people. I use social media, email, text, or face-to-face communication to interact and also communicate events that may be of value or interest to students.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Many students share similar concerns, after many conversations I have narrowed it down to affordability, recourses, safety, and accurate representation of students. Affordability, in relation to costs of living and continuing tuition increase. Resources, in terms of lack of awareness around what is available on campus for support systems. Safety, was and continues to be a concern; this concern has heightened after the attack on Harmandeep Kaur that led to her passing. Lastly, representation has been communicated over and over again; mostly in regards to SUO (general and by) election engagement. While these concerns are not faculty specific, they are the concerns that I have been shared by those in my faculty and beyond.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Any engagement I have with students undergraduate or graduate, faculty of CCS or not influences the committees I join, the votes I cast, and the things I communicate and advocate for. As mentioned in my graduate report, I have contributed a significant amount of time to our VP Externals \$5 Smart Meals Campaign; because I understand that affordability is a major concern for students.

Next steps in engaging with undergraduate students:

- Look into methods in connecting with more students in the faculty that I don't have classes/interactions with (example: visual arts students)
- Work more closely with faculty of CCS (committee opportunity)
- Continue to seek initiative that benefit the whole student body

The best way for students to stay informed, or communicate additional concerns or questions is to contact me via email: hanna.donaldson@suu.ca

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Hanna Donaldson

Position: Faculty of Creative and Critical Studies Student Representative

Report End Date (by the end of each term): December 21, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

During the first semester in the Faculty of Creative and Critical Studies (CCS) student representative position, I have made efforts to fulfill my fiduciary responsibility, through participating in meaningful forms of engagement with graduate students. I often seek graduate students' voices, in addition to undergraduate students to ensure I am well rounded when representing a such a diverse faculty. This engagement (mostly through conversation) has contributed to the way I vote in Board of Directors meetings, and what initiative I allocate much of my time to. I value the graduate students I have been able to connect with thus far, as it has deepened my understanding of the different struggle's students endure based on their positionality within the institution.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Through fulfilling this position for multiple terms now, I have made many of my connections last year through being a teaching assistant amongst only graduate students. I have been able to stay in touch with many over the course of this fiscal year. Furthermore, I make efforts to attend faculty sanctioned events, that offer a space for both graduate and undergraduate students to connect; thus, contributing meeting new graduate students and engaging in meaningful conversations around the SUO's advocacy, events, and policies. I mainly use social media, email, text, or face-to-face communication forms with graduate students based on levels of comfort.

ENGAGEMENT FINDINGS

(Please display the feedback from the graduate students of your faculty; summarize what you heard or what issues were addressed.)

Much of the feedback that I continue to hear from student (graduate and undergraduate) fall into three main pillars: affordability, resources, representation. Specific to graduate students a common theme seems to be the representation and visibility these students have in the SUO and more generally on campus. Amongst the concerns, I have also heard positive feedback and responses to advocacy and initiatives taken on by the SUO as a whole and the Graduate Student Representative.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

The engagement I have with graduate students, help position myself when it comes to voting and allocation of time into projects created by SUO executives and CCS faculty. For example, affordability has been a significant concern; therefore, I have contributed a significant amount of time to our VP Externals \$5 Smart Meals Campaign. As this helps a wide range of students (not undergrad specific). Additionally, through being part of the campaigns committee where we talk a lot about advocacy, recourses, and so forth; allows for a space to bring in student perspectives and concerns, to ensure we are speaking for the student body, rather than personal beliefs.

Next steps in engaging with graduate students:

- Engaging more with the Graduate student representative
- Attending some graduate student events (hosted by the graduate student committee)
 - o Offers a forum to meet with a wider group of people (not so niche)
- Continue to seek initiative that benefit the whole student body
- Work towards visibility of graduate students
 - o Think more critically as to what this means

NOTES / OTHER

SUO Engagement Report

(Undergraduate Students)

Name: Rajat Arora (starting his term on November 1st after by-election)

Position: Faculty of Management Representative

Report End Date (by the end of each term): 10th December 10, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The main purpose of engagement was to learn and understand about the issues which were being faced by the Undergraduate students of The University of British Columbia Okanagan. Through this, I was able to identify that the main issue was that the students weren't able to get much value out of the clubs and activities which they have joined, due to less sessions or low engagement.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Prior to the Annual General Meeting in the university, I promoted all about this event to the students on campus. While promoting and campaigning, I got to learn from the Undergraduate students about the problems which they were facing. Even on the day of the AGM, I was approached by Undergraduate students who were continuing to voice their issues regarding the fact that they weren't being heard.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The students weren't able to get much value out of the clubs and activities which they have joined, due to less sessions or low engagement. The clubs present under the Management Student Association consist of a lot of bias for their selection process to fill the positions within the clubs.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I would try to offer suggestions to the clubs regarding offering fair chances to all students who would like to be a part of them. I would also try to offer suggestions for new clubs, so that more students could engage with the Management Student Association.

NOTES / OTHER

SUO Engagement Report

(Graduate Students)

Name: Rajat Arora (starting term on November 1st after by-election)

Position: Faculty of Management Representative

Report End Date (by the end of each term): 10th December 10, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The main purpose of engagement was to learn and understand about the issues which were being faced by the Graduate students of The University of British Columbia Okanagan. Through this, I was able to identify that the main issue was the lack of representation which they were receiving on the campus.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Prior to the Annual General Meeting in the university, I promoted all about this event to the students on campus. While promoting and campaigning, I got to learn from the Graduate students about the problems which they were facing. Even on the day of the AGM, I was approached by Graduate students who were continuing to voice their issues regarding the fact that they weren't being heard.

ENGAGEMENT FINDINGS

(Please display the feedback from the graduate students of your faculty; summarize what you heard or what issues were addressed.)

The graduate students make up about 10% of the total students on campus and that due to this, they were feeling neglected. They would like more opportunities to engage with the undergraduate students through events or clubs catered to create engagement between the undergraduate and graduate students.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I plan to host activities in order to help the graduate students engage with the undergraduate students on campus. I would co-ordinate with the Graduate student representative and would try to host more engagement activities on campus and make it more inclusive for everyone.

NOTES / OTHER



SUO Engagement Report

(Undergraduate Students)

Name: Abby Newman

Position: Faculty of Management Rep

Report End Date (by the end of each term): October 31st, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Supporting the Management Student Association (MSA) with their operations

Supporting JDC West as they rebuild their club.

Providing a platform for Management students to express any concerns they may have regarding the SUO, student associations or Faculty.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

MSA

- Attended meetings to answer questions and clarify processes.
- Created a group chat to increase communication between executives and myself.
- Hosted an MSA and EngSoc lunch with Applied Science Rep.
- Informed executives of student association policies.
- Assisted with MSA club operations.

JDC West

- Clarified student association policies and booking procedures.
- Supported events through attendance and volunteering.
- Brainstormed engagement ideas to connect with the mgmt student body.

Mgmt student body

- Made myself visible and accessible for students to ask any questions.
- Promoted opportunities to get involved on campus through social media.
- Connected with the Faculty of Management.
- Attended Faculty of Management events to show support and network with students.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Through these interactions I was able to establish the following findings

- Lack of understanding of SUO policies and processes
- MSA clubs not being 100% affiliated with the SUO.
- Misunderstanding of what the SUO is and offers.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Potential outcomes and next steps include:

- Re-strategizing policy presentations and messaging surrounding event bookings and operations.
- Identify areas of common errors for Student Associations and reforming the handbook to make it more accessible to account for these errors.
- Removing the clubs from MSA and having them under SUO while being affiliated with MSA, similar to the engineering clubs.

As for students not knowing about what the SUO is, I know the campaigns committee is working on an initiative to assist with this greater knowledge gap.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Abby Newman

Position: Faculty of Management Representative

Report End Date (by the end of each term): October 31st, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Creating a better understanding of the Post-Experience Master of Management (MM) program and the needs of grad students currently enrolled.

Forming a connection with dual-degree MM program students and finding ways to incorporate them into the Management Student Association (MSA).

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

I was able to connect with these students through various UBC channels. Many students are UBC employees and sit on committees outside of the SUO with me, so I was able to form a connection and organically learn more about their program. Faculty events such as panels and workshops were a great touch point as well.

For dual-degree students, they are current undergraduates which made it easier to connect. Whether it's in classes, attending club events or just being visible on campus, many students didn't shy away from coming up and asking questions about being involved in MSA as a non-current but future management student. The first cohort of dual-degree students will start their masters in Fall 2024.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

The primary finding for MM students is that the majority are not located here in Kelowna as the program is virtual and those who are here in Kelowna, don't overly pay attention to events put off by the MSA/SUO. Last year as MSA President, I proposed a social downtown where MM students can come get drinks and food, paid by the MSA, but it never occurred due to lack of interest. Upon inquiring this year if there was anything they wanted to see in terms of events or representation, they commented on the GSC's BBQ and coffee breaks as fun initiatives, but most had not previously participated.

As for the dual-degree students, it was brought to my attention that as undergraduates in other faculties, they are paying portions of their MM tuition now, which triggers the MSA fees. These students approached MSA asking to be a part of their internal team and attend events only to find out there's no regulations that dictate what to do. The current regulations state undergraduate majors and minors and graduates within the faculty for course union membership.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Sadly, I cannot provide any outcomes or next steps for the MM students. They're content with how things currently are, given that they are well established within their careers already and conduct their master's education from home, wherever it may be. I do, however, always recommend they follow the GSC on Instagram to stay up to date and provide any feedback or ideas to the Mgmt Rep, MSA or GSC if desired.

For dual-degree students, after conversations with MSA they've agreed to giving dual-degree students the ability to participate in MSA events at the mgmt student rate. These students were not able to apply for internal team positions and I was not given the racial behind this decision. One possible next step is, adjusting SUO policies to account for growing graduate programs at UBCO and their participation within course unions.

NOTES / OTHER

SUO Engagement Report

(Undergraduate Students)

Name: Grace Halpin

Position: Faculty of Health and Social Development Representative

Report End Date (by the end of each term): December 10

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Purpose of Engagement: To represent and address the concerns of undergraduate students within the Faculty of Health and Social Development (FHSD) through active participation and advocacy.

Desired Outcomes: To improve flexibility in practicums, address specific course concerns in HES, and enhance student representation in health and wellness degrees.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

Engagement Activities Conducted:

- Meetings with Human Kinetics Student Association for collaborative initiatives.
- Engagements with Faculty Directors from HES and Nursing to discuss student concerns.
- Participation in the Health and Wellness Director Hiring campaign.
- Advocacy efforts in various forums and discussions representing student voices.

Communication Channels:

- Meetings with HKSA members, faculty directors, and committee participants.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Feedback from Undergraduate Students:

- Lack of flexibility in nursing and HES practicums.
- Specific course concerns raised by HES students.
- Lack of course specificity for HES courses.
- Underrepresentation of students in health and wellness degrees institutionally.
- Positive feedback about course accessibility and flexibility (i.e. Online, asynchronous, etc.)

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

Actions Taken:

- Proposed solutions and recommendations regarding practicum flexibility.
- Communicated specific HES course concerns to faculty advisors and directors.
- Advocated for increased representation in health and wellness degrees.

Upcoming Engagement Process:

- Continuation of discussions with faculty to address concerns.
- Collaborative efforts to implement proposed changes.

Expected Impact:

- Improved practicum flexibility for nursing and HES students.
- Addressed course concerns leading to potential curriculum adjustments.
- Increased representation and support for students in health and wellness degrees.

Keeping Students Informed:

- Using communication channels to update students on progress and changes.

NOTES / OTHER

Student engagement has been challenging since 2020. Engaging students to give feedback or partake in events/activities has proven itself challenging. My 2024 (January-April) goal is to have 2 more events for FHSD students.

SUO Engagement Report

(Graduate Students)

Name: Grace Halpin

Position: Faculty of Health and Social Development Representative

Report End Date (by the end of each term): December 10

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

Purpose of Engagement: To establish connections and engagement with graduate students within the Faculty of Health and Social Development (FHSD), particularly in Social Work and HES, aiming to understand their needs and concerns.

Desired Outcomes: Strengthened collaboration, improved communication, and a better understanding of graduate student issues within the faculty.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

- Distribution of hoodies to HES graduate students in collaboration with the Human Kinetics Student Association.
- Limited engagement with Social Work and graduate students due to undergraduate status.
- Planned goal for 2024 to initiate connections and engagement with graduate students within FHSD.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

- Limited findings due to less direct engagement with graduate students.
- Feedback mainly obtained from HES graduate students who received hoodies, expressing their intense workloads. Many HES graduate students really enjoy the work that they do although they feel underpaid and sometimes overworked, but that is a common message from graduate students across campus.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement

Actions Taken:

- Distributed hoodies to HES graduate students to create initial connections.
- Recognition of the need to enhance engagement with graduate students, particularly in Social Work and other FHSD programs.

Upcoming Engagement Process:

- Setting 2024 goals to actively connect with graduate students in Social Work and other programs.
- Planning face-to-face meetings, and workshops specifically tailored to engage graduate students.
- Improved understanding of graduate student concerns and needs within FHSD.
- Strengthened collaboration and communication between undergraduate and graduate students within the faculty.
- Keeping students informed
- Utilizing various communication channels such as forums, newsletters, and social media to update students on upcoming engagements and progress.

Meeting Objectives:

- Acknowledgment of the need to increase engagement and interaction with graduate students, aiming to achieve this in the upcoming year.



process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

NOTES / OTHER

From January to April, I'm setting a goal to actively engage with graduate students from Nursing, Social Work, and Health and Exercise Sciences within the Faculty of Health and Social Development. My aim is to create a more collaborative community where graduate perspectives and needs are valued. I plan to initiate discussions, and events designed specifically for graduate students, potentially working with the Graduate Student Representative. Through these efforts, I hope to establish meaningful connections, gather valuable insights, and address the unique challenges faced by our graduate student community. I aim to shape an environment that truly embraces and supports their academic journey, creating a more cohesive and inclusive FHSD experience for everyone involved. These efforts will set up the future FHSD representative for success.



SUO Engagement Report

(Undergraduate Students)

Name: Sunish Grover

Position: Faculty of Science Representative

Report End Date (by the end of each term): December 22nd, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The purpose of this engagement was to gather insight on some concerns and issues undergraduate science students had at UBCO.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

This engagement activity was conducted over a face-to-face conversation with Lucas Arnold, who is an undergraduate student in microbiology. The conversation was conducted at 6:00 pm on December 7th, 2023.

I also had a conversation with Martin Chimel, who is an undergraduate student in biology. The conversation was conducted at 3:00 pm on December 7th, 2023.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Lucas had concerns regarding the lack of informative events that can help educate about further graduate studies in the Science Faculty. He also said there is lack of study space in the science building.

Martin also had similar concerns as Lucas. Additionally, Martin feels that there can be events that can educate science students on becoming TA's, Markers, Lab assistants.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I think the best solution to the problems above would be is to do a science career fair where we can have lots of professionals in all disciplines of science come out to UBCO and help educate students about further graduate options studies/careers. In this fair we could also have booths where students are educated about on the process of becoming TA's. A possible collaboration between campus life committee and UBCO academic and career development can be done to host this event.

I can try reaching out to the faculty of science to maybe add some desks and chairs in the science building to make study spaces in that building.

NOTES / OTHER



SUO Engagement Report

(Graduate Students)

Name: Sunish Grover

Position: Faculty of Science Representative

Report End Date (by the end of each term): December 22nd, 2023

OBJECTIVES

(Please indicate what the purpose of the engagement; what you hope to achieve through the engagement; or why the project was initiated if there was a project involved.)

The purpose of this engagement was to gather insight on some concerns and issues graduate science students had at UBCO.

ENGAGEMENT SNAPSHOT

(Please describe when, where and how the engagement activities were conducted; and briefly showcase the key touchpoints and communication channels. Engagement activities could be faculty events, face-to-face workshops/meetings, forums, idea walls, surveys etc.)

This engagement activity was conducted over a phone call with Shaiyan Siddique, who is a master's student in Biology. The phone call was conducted at 9:00 pm on December 8th, 2023.

ENGAGEMENT FINDINGS

(Please display the feedback from the undergraduate students of your faculty; summarize what you heard or what issues were addressed.)

Some of the issues Siddique said graduate students in science face is that there isn't enough socialization in class as the class sizes are quite small. He feels like there should be more socialization events. He also said that it's hard to network with professors for further studies on campus for most students in the graduate science faculty.

OUTCOME AND NEXT STEPS

(Please outline how the feedback has been considered and applied. You can reflect on the following questions: What actions are you taking based on the feedback; What's coming up next in the engagement process; What impact do you hope that your actions will have? How can students stay informed on the issue? Did you meet your objectives of the engagement.)

I think I can work with the graduate representative Anjali, to host some events for the graduate science students.

For example: If we can host a research panel event where a lot of the graduate sciences students get to present their thesis in front of the students that are in graduate science programs and front of faculty members/science professors. This event will allow the graduate science students to socialize and network within their peers and faculty members/science professors.

NOTES / OTHER