



SUO
Students' Union
UBC Okanagan

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BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, July 18 at 9 am, 2024, Zoom

Directors Present

President (meeting chair)	Danial Asif
Vice President Finance and Administration	Aryan Arora
Vice-President External	Abby Newman
Vice-President Internal	Rajat Arora
Vice-President Campus Life	Saa'im Imran
Director-at-Large	Mariam Al Barazi
Director-at-Large	Sheela Mbogo
Director-at-Large	Aliasgar Sakarwala
Director-at-Large	Ananya Bhattacharya
Faculty of Science Representative	Veeru Seethanaboyina (zoom)
Faculty of Applied Science Representative	Sahar Sowdagar (zoom)
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Arts and Social Sciences Representative	Olivia Lai
Faculty of Management Representative	Riko Otsuka
Faculty of Creative & Critical Studies Representative	Amy Wang
College of Graduate Studies Representative	Mhamoda Moli
Faculty of Health & Social Development Representative	Ali Wasti
Board of Governors Representative (ex-officio)	Isabella Bravo
Student Senate Caucus Representative (ex-officio)	Vacant

Directors Absent

Staff Present

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu
Well Pub Manager	Michael Ouellet
Finance Manager	Leanne Smailes
Membership Outreach Coordinator	Izzy Rusch
Communications & Marketing Manager	Becca Evans
Student Advocate	Rachel Fortin
Food Security & Nutrition Manager	Stephanie Patterson

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/18.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/18.02

/

Be it resolved that the minutes of the meeting held on June 18th, 2024 be adopted.

4. PRESENTATION

4.1 Annual Operating Budget Presentation for 2024-2025

24/07/18.03

/

Be it resolved that the Annual Operating Budget for 2024-2025 be adopted.

5. NEW BUSINESS

5.1 2024-2025 Annual Action Plan

24/07/18.04

/

Be it resolved that the 2024-2025 Annual Action Plan be adopted as attached.

5.2 2024 SUO of UBC General Elections CRO Report

24/07/18.05

/

Be it resolved that the 2024 SUO of UBC General Elections CRO Report be adopted as attached.

5.3 SUO Building Steering Committee

24/07/18.06

/

Be it resolved that the SUO 2024 Building Steering Committee Terms of Reference be adopted as attached.

24/07/18.07

/

Be it resolved that the Building Steering Committee be struck for the SUO Board 2024-2025.

24/07/18.08

/

Be it resolved that President Danial Asif and VP Finance & Administration Aryan Arora be appointed to the Building Steering Committee.

24/07/18.09

/

Be it resolved that _____ (executive director) be appointed to the Building Steering Committee.

24/07/18.10

/

Be it resolved that _____ (non-executive director) be appointed to the Building Steering Committee.

6. COMMITTEE BUSINESS

6.1 Executive Committee

24/07/18.11

/

Be it resolved that the minutes of the meeting held on May 14th, 2024 be adopted.

24/07/18.12

/

Be it resolved that the minutes of the meeting held on June 12th, 2024 be adopted.

24/07/18.13

/

Be it resolved that the minutes of the meeting held on June 28th, 2024 be adopted.

24/07/18.14

/

Be it resolved that the minutes of the meeting held on July 10th, 2024 be adopted.

6.2 Finance Committee

24/07/18.15

/

 Be it resolved that the minutes of the meeting held on June 12th, 2024 be adopted.

24/07/18.16

/

 Be it resolved that the minutes of the meeting held on July 8th, 2024 be adopted.

6.3 Policy Committee

6.4 Campus Life Committee

6.5 Campaigns Committee

24/07/18.17

/

 Be it resolved that the minutes of the meeting held on June 24th, 2024 be adopted.

6.6 Graduate Student Committee

24/07/18.18

/

 Be it resolved that the minutes of the meeting held on June 26th, 2024 be adopted.

24/07/18.19

/

Be it resolved that the May and June Honoraria for GSC Students at Large be disbursed as follows:

GSC May			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	50	
3	Nibirh Jawad	50	
4	Satabdi Das	50	
5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	

GSC June			
Sr. No	Name of SAL	Amount (\$)	Note
1	Dina Khrabshesh	50	
2	Fatima Canales	0	

3	Nibirh Jawad	50	
4	Satabdi Das	0	
5	Yazdanmehr Gordanpour	50	
6	Hammad Ahmad	50	
7	Omang Baheti	0	
8	Ghulam Hussain	50	
9	Rohit Dandamudi	0	

6.7 Oversight Committee

7. REPORT ON UNIVERSITY RELATIONS

7.1 Senate

7.2 Board of Governors

7.3 Other University Committees

- 7.3.1 Call for a nomination from the board to serve on the adjudication committee for next year's Open Educational Resources (OER) Excellence and Impact Awards.**

8. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, June 18 at 1 pm, 2024, Zoom

Directors Present

President (meeting chair)	Danial Asif
Vice President Finance and Administration	Aryan Arora
Vice-President External	Abby Newman
Vice-President Internal	Rajat Arora
Vice-President Campus Life	Saa'im Imran
Director-at-Large	Mariam Al Barazi
Director-at-Large	Sheela Mbogo
Director-at-Large	Aliasgar Sakarwala
Director-at-Large	Ananya Bhattacharya
Faculty of Science Representative	Veeru Seethanaboyina (zoom)
Faculty of Applied Science Representative	Sahar Sowdagar (zoom)
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Arts and Social Sciences Representative	Olivia Lai
Faculty of Management Representative	Riko Otsuka
Faculty of Creative & Critical Studies Representative	Amy Wang
College of Graduate Studies Representative	Mhamoda Moli
Faculty of Health & Social Development Representative	Vacant
Board of Governors Representative (ex-officio)	Vacant
Student Senate Caucus Representative (ex-officio)	Vacant

Directors Absent

Staff Present

General Manager	Jason Evans
Well Pub Manager	Michael Ouellet
Finance Manager	Leanne Smailes

1. CALLED TO ORDER AT 1:05 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/18.01

R.Arora/Lai

Be it resolved that the agenda be adopted.

Al Barazi informed that [Regulation IV – 26] was violated as the agenda was not distributed 72 hours (about 3 days) prior to the meeting and was not published on the SUO website for members to view. Asif explained that Qiu was usually the organizer of board meeting agendas; however, she was away for vacation and the duty fell to Asif. He had some difficulty organizing all the things, so the agenda distribution was delayed. Asif stated that the agenda had been always distributed 72 hours in advance and would be always like this in the future.

Asif/Moli

Be it resolved that the name, Shreyas Kundra, be struck from Motion#16, then it reads:

Be it resolved that Aashish Tiwari and Saniya Prabhu be appointed to the Policy Committee as Student(s) at Large.

Asif stated that some additional information was required before the appointment.

Amendment carried.

Asif/Newman

Be it resolved that the item "ACERA Insurance as the SUO New Insurance Broker for the Upcoming Insurance Period" be added under New Business.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/18.02

Bhattacharya / A.Arora

Be it resolved that the minutes of the meeting held on May 3rd, 2024 be adopted.

Al Barazi mentioned she had communicated with Asif and Qiu about an email chain they referenced in the meeting that was not distributed to other board members prior or during the

discussion. They would like the emails to be included to provide general members with context of the discussion.

24/06/18.03

Al Barazi / Mbogo

Be it resolved that an email chain between Al Barazi, former SUO President Desjarlais and Evans regarding the canceled Penticton Orientation Trip be added to the minutes of the meeting held on May 3rd, 2024.

Asif stated that the board could adopt these emails and it was not in violation of any privacy acts; however, for good governance and as per Roberts Rules of Order, board meeting minutes are to reflect the motions and what is done during the board meeting. Minutes would not recount the debate and argument. Asif mentioned these emails pertained to a decision made by the previous board in the past fiscal year. Newman raised a concern stating that "point of information" should have been called as other board members were not privy to these emails during the time of discussion and thus could not contribute. She said the right time to adopt the email chain was in that board meeting but not after the discussion had been concluded. Newman also called for the relevance of these emails as they did not hold any key information that would affect decision making moving forward. Al Barazi stated she was thinking of providing context to others, knowing it would not violate any internal or external regulations. Imran stated that the cancelled trip was no longer their focus.

Amendment failed.

Original motion carried.

24/06/18.04

R Arora/ Lai

Be it resolved that the minutes of the meeting held on May 22nd, 2024 be adopted.

Carried.

4. NEW BUSINESS

4.1 Appointment of Faculty of Health & Social Development Representative (Special Resolution)

24/06/18.05

A.Arora / Newman

Be it resolved that Ali Wasti be appointed as the Faculty of Health & Social Development Representative, effective immediately.

[Sowdagar left at 1:30 p.m.]

Asif introduced candidate Wasti and explained that he was present in the meeting as the appointment would take effect immediately to ensure he could fulfill his required duty of sitting on at least one committee as a director. Asif motivated the appointment by stating Wasti was an active volunteer within the community and received awards in the past for his leadership. Mbogo referenced that [Bylaw VII:18] does not state that the President could make recommendations for candidates and requested the list of candidates who applied for the position. Asif stated that he was not comfortable releasing the names of other applicants who did not get the position. Evans provided clarity that [Bylaw II:18] states that the board must vote on a representative but does not outline the process of selecting a candidate. He explained that a previous board had set the precedent that once the open call for candidates closes, the President and Governance Coordinator arranges interviews with each applicant where they use a pre-determined list of questions. Then based on the interviews, the President brings the desired candidate's name to the board. Evans expressed that the current board could change this process and present a new procedure, if desired. Newman said the same process was used to select the current interim Graduate Student Representative and provided her experience of being selected as an interim representative by the last board. She stated that it was like a job interview with a scoresheet to compare candidates and it is different from being elected, as candidates are chosen based on their skill sets and what they can bring to the team. The board was reminded that these individuals would have to run in the by-elections to keep their seats as directors. Al Barazi stated that since the last board meeting, she had suggested that they, as board members, involve more in the selection process as she saw this board have the capacity to do it. Mbogo stated that this process was chosen by the other board and they did not have to follow this process. They did not have any information about the candidate until this meeting. She thought it would be a fair process that they could involve in the process especially they had showed interest in it. Asif stated that this board could work on the process in the future, but he would like to see the appointment this meeting so that they could have a full board.

10/15 members voted in favor, and Mbogo abstained.

[Sowdagar entered at 1:43 p.m.]

The vote was conducted again.

11/16 members voted in favor, and Mbogo abstained.

Carried.

4.2 Appointment of One Director to the Oversight Committee

Sakarwala introduced the responsibilities of the oversight committee. Bhattacharya, Wasti and Al Barazi motivated themselves for the position. A secret ballot was held by Evans to declare which director would sit on the committee.

24/06/18.06

A.Arora/ R Arora

Be it resolved that Ali Wasti be appointed to the Oversight Committee.

Carried.

4.3 Appointment of One Director to the Finance Committee

A. Arora gave a brief overview of the duties of this committee. Mbogo and Wasti motivated themselves for the position. A secret ballot was held by Evans to declare which director would sit on the committee.

24/06/18.07

A.Arora/ R. Arora

Be it resolved that Ali Wasti be appointed to the Finance Committee.

Carried.

4.4 Draft Presentation and Review

A. Arora presented the draft budget presentation to board members. Mbogo asked what line under the Services pillar do resource centers fall. A. Arora clarified that resource centers are under the Advocacy Pillar, specifically the resource center grants. A. Arora also clarified that the Campus Life pillar is split between the VP Campus Life and VP Internal operations, whereas the advocacy pillar, is primarily the responsibility of the VP External, except resource centers which is the portfolio of the VP Internal. Board members had no other questions or feedback.

4.5 ACERA Insurance as the SUO New Insurance Broker for the Upcoming Insurance Period

24/06/18.08

Asif/ Newman

Be it resolved that ACERA Insurance be the SUO new insurance broker for the upcoming insurance period.

Evans informed the board that the current insurance policy was set to expire by the end of the month. Alongside Asif, they secured a new insurance broker who could provide coverage for all SUO operations, which includes events, student association activities that would be considered high risk, cyber security, etc. Asif mentioned that this had been discussed in the executive and finance committees and was brought to the board for approval.

Carried.

5. COMMITTEE BUSINESS

5.1 Executive Committee

24/06/18.09

R. Arora / Imran

Be it resolved that the minutes of the meeting held on May 14th, 2024 be adopted.

Al Barazi expressed that the reason for the In Camera session was not written in the minutes. She asked for clarification as to the reasoning for the in-camera session and wondered if any notes were taken during the session. Evans and Asif provided clarity that in camera session occurs when members are speaking about "Land, Labour or Legal" matters and that only Asif has limited notes taken that he keeps with him. Al Barazi inquired about knowing what was mentioned during the session, however Evans explained that only those in the room at the time can know what was said and the information shared cannot be spoken aloud after the in-camera session is over. Evans did mention that if the information shared in a committee in-camera session needed to be presented at the board level, then another in camera session would take place with the relevant information being shared to ensure effective and informed decision making.

24/06/18.10

Asif/Al Barazi

Be it resolved that the motion be tabled until the in-camera reason can be added for minutes of the meeting held on May 14th, 2024.

Carried.

Original motion tabled.

24/06/18.11

Sakarwala / Otsuka

Be it resolved that the minutes of the meeting held on May 29th, 2024 be adopted.

Carried.

5.2 Finance Committee

24/06/18.12

A.Arora / Bhattacharya

Be it resolved that the minutes of the meeting held on May 28th, 2024 be adopted.

Carried.

[Sowdagar, Wang and Zamanzade left at 3:00 p.m.]

5.3 Policy Committee

24/06/18.13

R. Arora / A. Arora

Be it resolved that Aashish Tiwari and Saniya Prabhu be appointed to the Policy Committee as Student(s) at Large.

Carried.

24/06/18.14

R. Arora / Newman

Be it resolved that the minutes of the meeting held on May 28th, 2024 be adopted.

Carried.

24/06/18.15

R. Arora / Newman

Be it resolved that VP-Internal and the Governance Coordinator be given the power to update the incorrect references in the Regulations.

Carried.

24/06/18.16 (Special Resolution)

R. Arora / Al Barazi

Be it resolved that [Regulation VIII:52]

Quorum for a Course Union AGM shall be 25 members or 5% of Course Union membership, whichever is less.

be amended by replacing the number "5%" with the number "10%", and adding the words "with at least two (2) Executive Members and two (2) general Course Union members present at the AGM" after the words "whichever is less", so [Regulation VIII:52] then reads:

Quorum for a Course Union AGM shall be 25 members or 10% of Course Union membership, whichever is less, with at least two (2) Executive Members and two (2) general Course Union members present at the AGM.

* Please note that this motion was tabled at the board meeting on April 24, 2024.

R. Arora stated that this was a regulation change brought forward by the previous VP Internal as they felt like the quorum for Course Union AGMs should be raised to provide a better representation of its members. Al Barazi asked if the board has seen an increase in Course Union participation and feedback to warrant this change. R. Arora provided some context that Course Unions are required by regulations to host an AGM in the second semester and last year workshops were held to better assist Course Unions in carrying out this requirement. Newman provided more motivation, stating that AGMs are the only time Course Unions can propose and adopt constitution and other governing document changes, so an increase from 5% to 10% ensures an adequate number of members present to hold the Course Union accountable. She also noted that the key piece in this regulation "25 members... whichever is less" is not changing so regardless of the Course Union's size, the proposition of 10% is still a better representation of members being a part of the decision-making process that will affect the direction of the Course Union. Al Barazi asked if any board members had experience working with Course Unions to which Newman recalled her time with the Management Student Association and the AGMs they hosted. Al Barazi wondered if records were kept regarding the number of students who attended

each Course Union AGM. Asif replied that no records were kept, however given that this regulation comes at the recommendation of the previous policy committee, an investigation or research into the matter must have been conducted to have it be presented to the board.

Carried.

24/06/18.17 (Special Resolution)

R. Arora / Al Barazi

Be it resolved that [Regulation I:6]

6 The Board of Directors may establish Ad Hoc Committees by Resolution in accordance with Bylaw XVII (17) and with this Regulation. A motion to establish and/or dissolve an Ad Hoc Committee must satisfy this Regulation. Though other Ad Hoc Committees may be established by the Board on an as-needed basis, the following Ad Hoc Committees must be established and dissolved by the Board in the timeframes specified in this Regulation:

- a. Student Association Funding and Club Oversight Committee;
- b. Electoral Committee; and
- c. Media Fund Committee.

be amended by adding point d. Disciplinary Committee. So [Regulation I:6] then reads:

6 The Board of Directors may establish Ad Hoc Committees by Resolution in accordance with Bylaw XVII (17) and with this Regulation. A motion to establish and/or dissolve an Ad Hoc Committee must satisfy this Regulation. Though other Ad Hoc Committees may be established by the Board on an as-needed basis, the following Ad Hoc Committees must be established and dissolved by the Board in the timeframes specified in this Regulation:

- a. Student Association Funding and Club Oversight Committee;
- b. Electoral Committee;
- c. Media Fund Committee; and
- d. **Disciplinary Committee.**

Carried.

24/06/18.18 (Special Resolution)

R Arora / Imran

Be it resolved that a new section named Disciplinary Committee be added after [Regulation I:108], which reads as follows:

Disciplinary Committee

109 The mandate of the Committee is to investigate the allegations against directors and make recommendations to the board on the disciplinary measures in accordance with [Bylaw XI].

110 The Disciplinary Committee shall be comprised of five (5) directors as follows:

- a. President (Chair of the Committee);
- b. Vice-President Internal;

- c. chairperson of Oversight Committee;
- d. two (2) additional Directors to be appointed by the Board of Directors; and
- e. General Manager (advisory with voting rights)

If there is an open investigation concerning one (1) of these members, it should be filled by Special Resolution of the Board.

111 The Committee shall meet on an as-needed basis.

112 The Committee shall have additional power and duty to hold part or all of a meeting in camera as necessary.

Carried.

24/06/18.19 (Special Resolution)

R. Arora / Newman

Be it resolved that [Bylaw IV:4]

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an Annual General Meeting is delivered to the President of the Students' Union at least seven (7) days in advance of the date of the Annual General Meeting, the Special Resolution or Ordinary Resolution shall be added to the agenda.

be amended by striking the words "in advance of the date of the Annual General Meeting" and inserting the following words "before notice of the annual general meeting is sent" after the words "at least seven (7) days", so [Bylaw IV:4] then reads:

If a petition bearing the signatures of at least five (5) percent of the Members of the Students' Union in support of having one (1) or more Special Resolutions or Ordinary Resolutions considered at an Annual General Meeting is delivered to the President of the Students' Union at least seven (7) days **before notice of the annual general meeting is sent**, the Special Resolution or Ordinary Resolution shall be added to the agenda.

* Please note that this motion was tabled at the board meeting on April 24, 2024.

* Please note that if this motion is adopted by the board, it will be presented at the AGM for adoption by the membership.

Motivation from Qiu: The SUO Bylaw and BC Societies Act require that the notice of AGM including the text of special resolution should be sent 14 days prior to the AGM. However, the original policy allows students to add their special resolution(s) to the agenda 7 days prior to the AGM through petition. If we follow this policy, we would violate our Bylaw and BC Societies Act in terms of the AGM notice distribution.

Al Barazi asked if the SUO AGM is on the same day every and Asif provided context that the President is the one who brings forward the date to the board for approval. Al Barazi expressed confusion about the 7-day requirement and if members knew of the AGM date to meet that deadline. Evans clarified that board members will confirm and give notice of the date 45 days

(about 1 and a half months) in advance and said that the BC Societies Act lays out other key timelines in terms of document presentations to general members such as the agenda. Newman emphasized that the proposed changes break the BC Societies Act, which is the law and could result in serious legal repercussions.

Motion failed.

24/06/18.20 (Special Resolution)

R Arora/ Bhattacharya

Be it resolved that [Bylaw VIII:2]

2 In addition to their duties as Directors under the Societies Act and these Bylaws, the Directors-at-Large shall:

- a. provide the Board with the perspective of students of the University as a whole including the views of marginalized groups on campus; and
- b. serve on at least one (1) committee of the Board; and
- c. attend and assist with Students' Union events and engagement activities.

be amended by adding Point d "submit a written report at the end of each term to the Board of Directors summarizing their interactions with students", so [Bylaw VIII:2] then reads:

2 In addition to their duties as Directors under the Societies Act and these Bylaws, the Directors-at-Large shall:

- a. provide the Board with the perspective of students of the University as a whole including the views of marginalized groups on campus;
- b. serve on at least one (1) committee of the Board;
- c. attend and assist with Students' Union events and engagement activities; and
- d. submit a written report at the end of each term to the Board of Directors summarizing their interactions with students.**

* Please note that if this motion is adopted by the board, it will be presented at the AGM for adoption by the membership.

A. Arora inquired about the specifics of this report. He recalled his experiences as a Director at Large last year and how the main duty was expressed as supporting the executives and general SUO with operations such as contributing to committees, assisting with events, and tabling. R. Arora provided motivation stating faculty representatives must produce similar documents outlining how they engaged with all students within their respective faculties and considering the Directors at Larges are required by the Bylaws to provide the views of all students, including marginalized groups on campus, it would be nice to have a document that outlines these engagements that will be made public as well. Bhattacharya asked for clarification on the meaning of marginalized groups on campus and if the work expectations of directors being 8 hours would increase as a result. R. Arora stated that this would not affect the 8-hour

requirement but work to engage with students would contribute to it. A. Arora expressed that this 8-hour requirement is not listed in the Bylaws and that the specific groups should be identified prior to adopting this proposed change. He suggested changing the monthly report template for Director at Larges to include a specific section to outline these interactions. Bhattacharya clarified that the 8-hour requirement is stated in the election nomination package. Mbogo and Newman gave definitions and examples of marginalized groups, particularly ones on campus. Newman moved to table the discussion and motion until more conversations and research can be conducted to present a policy that considers everyone's concerns and feedback.

Newman/ A. Arora

Be it resolved that the motion be tabled until the next board meeting after more discussion and review from the policy committee can be conducted.

Carried. The original motion tabled.

5.4 Campus Life Committee

24/06/18.21

Imran/ R. Arora

Be it resolved that Tanin Zeraati, Sheza Shahzad, Jasmine Abadi, Georgia Goerz be appointed to the Campus Life Committee as Students at Large.

Carried.

24/06/18.22

Imran / Bhattacharya

Be it resolved that Riko Otsuka be appointed to the Campus Life Committee.

Carried.

24/06/18.23

Imran/ A Arora

Be it resolved that the minutes of the meeting held on May 14th, 2024 be adopted.

Carried.

5.5 Campaigns Committee

24/06/18.24

Be it resolved that Norimasa Musashi, Fatima Canales and Harsh Patel be appointed to the Campus Life Committee as Students at Large.

Carried.

24/06/18.25

Newman/ Imran

Be it resolved that the minutes of the meeting held on May 14th, 2024 be adopted.

Carried.

12/06/18.26

Newman/Moli

Be it resolved that Rajat Arora and Mariam Al Barazi be appointed to the Campaigns committee.

Carried.

5.6 Graduate Student Committee

24/06/18.27

Moli/ Bhattacharya

Be it resolved that the following students be appointed to the Graduate Student Committee as Students at Large.

Continuing SAL: Dina Khrabsheh; Nibirh Jawad; Fatima Canales; Satabdi Das; Yazdanmehr Gordanpour; Hammad Ahmad; Omang Baheti.

New SAL: Ghulam Hussain; Rohit Dandamudi

Carried.

24/06/18.28

Moli / Seethanaboyina

Be it resolved that the minutes of the meeting held on May 29th, 2024 be adopted.

Carried.

5.7 Oversight Committee

24/06/18.29

Sakarwala / Bhattacharya

Be it resolved that Naden Qually be appointed to the Oversight Committee.

Carried.

24/06/18.30

Sakarwala / Seethanaboyina

Be it resolved that the minutes of the meeting held on May 28th, 2024 be adopted.

Carried.

24/06/18.31

Sakarwala / R. Arora

Be it resolved that the minutes of the meeting held on June 17th, 2024 be adopted.

Newman inquired about making edits to the minutes as it referred to members using their first name rather than last, unlike other SUO committee or board minutes.

Newman/ Asif

Be it resolved that the minutes of the meeting held on June 17th, 2024, subject to the chair making the required edits to names be adopted.

Amendment carried.

Original motion passed as amended.

24/06/18.32

Sakarwala / Seethanaboyina

Be it resolved that the May Executive Reports be adopted as attached.

Carried.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. ADJOURNMENT

Meeting adjourned at 3:57 p.m.



SUO

Students' Union
UBC Okanagan

**Building a Vibrant and Inclusive Campus
Community**

SUO ACTION PLAN 2024/25

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Introduction

Theme: Building a Vibrant and Inclusive Campus Community

The Students' Union of UBC Okanagan is deeply committed to creating a vibrant and inclusive campus community that fosters personal and academic growth for all students. Through our unwavering dedication to advocacy, good governance, campus life, and essential services, we aim to empower students and ensure that every individual has the opportunity to thrive and succeed in their educational journey.

Over the past four years, SUO has been actively engaged in striving for excellence and implementing sound governing practices to uphold our mission and values. Through collaborative efforts, transparency, and accountability, we have worked tirelessly to create a strong foundation that ensures effective representation and fulfillment of our members' needs.

As we embark on a new chapter, we recognize the importance of looking ahead and embracing the challenges and opportunities that lie before us. The world is constantly evolving, and it is essential for us to adapt and proactively address the ever-changing landscape of higher education. We are determined to shape the future of SUO to better serve the diverse student population at UBC Okanagan.

The purpose of this action plan is to outline our goals and objectives for the upcoming year clearly. Our elected board and executive team are committed to transparency and effective communication, ensuring that our students are fully informed about our vision, strategies, and the specific actions we will take to achieve tangible results.

Throughout this term, we are committed to fostering an environment that empowers students to voice their concerns, participate in decision-making processes, and contribute to shaping the future of their university experience. We will actively engage with students, seek their input, and ensure their perspectives are considered in all aspects of our work.

Our action plan encompasses a wide range of initiatives and projects that span across different areas of focus, including advocacy, campus life, services, and governance. By addressing systemic issues, advocating for positive change, enhancing student support networks, and providing accessible resources, we aim to remove barriers and create a more inclusive and equitable educational environment for all.

In summary, the Students' Union of UBC Okanagan is wholeheartedly committed to reducing barriers to education and creating a transformative university experience for our students. Through this action plan, we aspire to fulfill our mission and deliver on the promises we have made to our student body. Together, with the collective efforts of our elected board, executive team, staff, and the entire student community, we will strive to create a lasting impact and foster a vibrant and empowering campus culture.

MISSION STATEMENT

The Students' Union's mission is to:

- Provide accessible, high-quality services.
- Facilitate events, activities, and student clubs to enhance campus life.
- Undertake advocacy to ensure students' rights are respected, and concerns are heard by decision-makers; and,
- Practice good governance in the operations of the Students' Union

We achieve our mission by ensuring that all of our priorities fall into one of three areas of activity: **Service**, **Advocacy**, and **Campus Life**; all guided by strong governance practices.

VALUES STATEMENT

The Students' Union of UBC Okanagan strives to create an atmosphere that is:

Dynamic

- For and by students through governance, employment, programs, and involvement
- Entertaining, fun and high energy environment
- Able to ensure that all our membership and staff: Have their voice heard on issues that are important to them. Protect and promote their rights. Have their views and wishes genuinely considered when decisions are being made about their lives.

Protected

- Welcoming, friendly, and respectful
- Clean and well-maintained facility
- Accessible to the campus community

Inclusive

- Promote and practice diversity through opportunities and programs.
- Encourage comradeship and interaction.

Centre of Campus Life

- Convenient and quality retail, food, services, and activities
- Safe, comfortable, and relaxing place to be.
- Numerous versatile, flexible, and well-equipped gathering spaces
- Diverse, equitable, multi-cultural events, and engagement opportunities

PRINCIPLES

Community

We continuously cultivate a community of care that ensures our members and staff feel welcomed and appreciated.

Integrity

We lead with a good example by ensuring we always take responsibility for our actions and words, through ensuring our decisions are aligned with bettering the student experience.

Respect

We appreciate the value of diverse opinions in developing approaches to varying situations.

Transparency

We create an environment where our members and staff are encouraged to engage with us and where we are able to share openly about our business practices and actions.

Accountability

We understand and accept the consequences of our actions for the areas in which we assume responsibility.

SECTION A: SERVICE

Objective:

To improve and expand the services provided by the SUO, ensuring they meet the needs of students and support the overall mission of the organization.

Strategy:

Implement a series of targeted actions designed to enhance facilities, streamline operations, and foster collaboration with key stakeholders.

Actions and Detailed Plan:

1. Resume Work on the SUO Building and Present an Option to the Board by December for a Possible Referendum

Objective: Develop a comprehensive plan for the SUO building renovation or new construction and present viable options to the board for consideration.

Strategy:

A. Assessment:

- Conduct a thorough assessment of the current building condition and identify key areas for renovation or new construction.
- Gather input from stakeholders, including students, faculty, and staff.

B. Planning:

- Develop detailed renovation or construction plans, including architectural designs and budget estimates.
- Identify potential funding sources and financial implications.

C. Option Development:

- Prepare multiple options for the board's consideration.

D. Board Presentation:

- Present the options to the board by December.
- Facilitate discussions and address any concerns or questions.

E. Referendum Preparation:

- If approved, prepare for a student referendum to decide on the preferred option.
- Develop communication materials and a campaign to inform and engage the student body.

Timeline: 6 months

Resources Needed:

- Architectural and construction consultants
- Financial analysts
- Communication team

Key Performance Indicators - KPIs:

- Completion of the assessment and planning phase
- Presentation of options to the board by December
- Approval for referendum preparation

2. Enhance the Role of the SUO Coop Student

Objective: Strengthen the involvement and impact of the SUO Coop Student role within the organization.

Strategy:

A. Role Review:

- Review the current responsibilities and impact of the SUO Coop Student.
- Gather feedback from current and past Coop Students, as well as other stakeholders.

B. Role Enhancement:

- Redefine the role to increase its relevance and impact.
- Introduce new responsibilities that align with the strategic goals of the SUO.

C. Training and Support:

- Develop a comprehensive training program for Coop Students.
- Provide ongoing support and mentorship to ensure success in the role.

D. Integration:

- Ensure the Coop Student is well-integrated into the SUO team and has opportunities to contribute to key projects and initiatives.

E. Evaluation:

- Regularly evaluate the effectiveness of the role and make necessary adjustments.

Timeline: 3 months

Resources Needed:

- HR team
- Training and development resources
- Feedback mechanisms

Key Performance Indicators - KPIs:

- Completion of role review and enhancement
- Implementation of training program

- Increased satisfaction and impact of Coop Students

3. Finalize the Naming Agreement for the SUO Clubs with UBC

Objective: Secure a formal agreement with UBC regarding the naming conventions and rights for SUO clubs.

Strategy:

A. Negotiation:

- Engage with UBC representatives to discuss and negotiate the terms of the naming agreement.
- Ensure that the agreement aligns with both SUO and UBC policies and branding guidelines.

B. Draft Agreement:

- Work with legal advisors to draft the naming agreement.
- Ensure clarity and mutual understanding of the terms.

C. Stakeholder Review:

- Present the draft agreement to relevant stakeholders, including club leaders and SUO executives, for feedback.
- Incorporate feedback and finalize the agreement.

D. Approval:

- Obtain formal approval from UBC.

E. Implementation:

- Communicate the new naming conventions to all SUO clubs and ensure compliance.
- Provide guidance and support to clubs during the transition.

Timeline: 4 months/on-going

Resources Needed:

- Legal advisors
- Communication team
- Stakeholder engagement mechanisms

Key Performance Indicators - KPIs:

- Completion of negotiations
- Finalization and approval of the agreement
- Successful implementation across SUO clubs

4. Help Student Associations Transition to the Q-Pay Platform

Objective: Facilitate a smooth transition for student associations to the Q-Pay platform to improve financial transactions and management.

Strategy:

1. **Platform Introduction:**
 - Organize information sessions to introduce student associations to the Q-Pay platform.
 - Highlight the benefits and functionalities of the platform.
2. **Training:**
 - Develop and deliver comprehensive training programs for student association leaders and treasurers.
 - Provide step-by-step guides and support materials.
3. **Technical Support:**
 - Establish a technical support team to assist with the transition.
 - Offer ongoing assistance to address any issues or concerns.
4. **Monitoring:**
 - Monitor the usage and effectiveness of the Q-Pay platform.
 - Collect feedback and make necessary improvements.

Timeline: 4 months

Resources Needed:

- Q-Pay representatives
- Training facilitators
- Technical support team

Key Performance Indicators - KPIs:

- Number of associations transitioned to Q-Pay
- User satisfaction and feedback
- Reduction in transaction issues

5. Work with UBC on the Data Sharing Agreement

Objective: Establish a formal data sharing agreement with UBC to ensure secure and efficient sharing of relevant data.

Strategy:

A. Initial Discussions:

- Initiate discussions with UBC representatives to outline the need and scope of the data sharing agreement.
- Identify key data points and purposes for data sharing.
- B. Draft Agreement:**
 - Collaborate with UBC to draft the data sharing agreement.
 - Ensure compliance with privacy laws and data protection regulations.
- C. Review and Feedback:**
 - Present the draft agreement to legal advisors and relevant stakeholders for review.
 - Incorporate feedback and finalize the agreement.
- D. Approval:**
 - Obtain formal approval from both UBC and SUO boards.
- E. Implementation:**
 - Implement the data sharing agreement and establish protocols for secure data exchange.
 - Monitor and review the effectiveness of the agreement.

Timeline: 4 months

Resources Needed:

- Legal advisors
- IT and data security experts
- Stakeholder engagement mechanisms

Key Performance Indicators - KPIs:

- Completion of initial discussions
- Finalization and approval of the agreement
- Effective implementation and data sharing

GOVERNANCE

Key Areas of Focus

1. *Employee Handbook Completion*

Objective: Develop a detailed and accessible employee handbook that outlines all necessary policies, procedures, and expectations. This handbook serves as a critical resource for ensuring consistent and fair treatment of all employees, enhancing organizational cohesion, and providing a clear reference point for resolving issues and understanding roles.

Strategy:

- A. **Research and Benchmarking:**
 - Review employee handbooks from similar organizations.
 - Identify best practices and relevant policies.
- B. **Drafting:**
 - Collaborate with the HR team to draft the handbook.
 - Ensure coverage of essential areas such as code of conduct, roles and responsibilities, benefits, and grievance procedures.
- C. **Stakeholder Review and Feedback:**
 - Circulate the draft among key stakeholders for feedback.
 - Incorporate feedback to refine the handbook.
- D. **Approval:**
 - Present the finalized handbook to the board for approval.
- E. **Implementation:**
 - Distribute the handbook to all employees.
 - Conduct orientation sessions to ensure understanding and compliance.

Timeline: 6 months

Key Performance Indicators - KPIs:

- Completion and distribution of the handbook.
- Employee feedback and understanding.

2. *Financial Management and Budgeting*

Objective: Maintain financial stability by carefully planning and monitoring the SUO budget. This involves reducing deficits, organizing executive budget lines, and providing training on financial

management. The goal is to ensure that the SUO operates within its means while effectively allocating resources to support its mission and objectives.

Strategy:

A. Budget Review:

- Review current budget and financial statements.
- Identify areas of high expenditure and potential savings.

B. Expense Analysis:

- Conduct a thorough analysis of expenses.
- Identify areas where costs can be reduced without impacting services.

C. Budget Planning:

- Develop a detailed budget plan focusing on minimizing the deficit.
- Ensure alignment with organizational priorities and goals.

D. Approval:

- Present the budget plan to the board for approval.

E. Monitoring:

- Regularly monitor budget performance.
- Adjust the budget as needed to stay within financial limits.

F. Training:

- Provide training to executives on budget management and financial responsibility.

Timeline: 3 months

Key Performance Indicators - KPIs:

- Reduction in budget deficit.
- Board approval of budget plan.
- Regular financial performance reports.
- Training completion rates for executives.

3. Governance and Policy Optimization

Objective: Regularly audit and update governance policies to reflect best practices and changing organizational needs. This includes training staff and executives on policy adherence, monitoring compliance, and ensuring that the SUO operates within a well-defined and effective governance framework.

Strategy:

A. Policy Audit:

- Conduct a thorough audit of existing governance policies.
- Identify gaps and areas for improvement.

B. Gap Analysis:

- Perform a gap analysis to determine areas where policies need to be updated or new policies need to be created.
- C. Update Policies:**
 - Revise and update policies as necessary.
 - Ensure alignment with best practices and legal requirements.
- D. Training:**
 - Conduct training sessions for executives and staff on updated policies.
 - Provide ongoing education to ensure understanding and compliance.
- E. Monitoring:**
 - Establish a monitoring system to ensure ongoing adherence to policies.
 - Regularly review and update policies to maintain relevance and effectiveness.

Timeline: 6 months

Key Performance Indicators - KPIs:

- Completion of policy audit.
- Number of updated policies.
- Training completion rates.
- Adherence rate.

4. Liability Insurance Evaluation

Objective: Conduct a thorough review of the current SUO liability insurance policy to ensure it provides adequate coverage and value for money. This involves assessing potential risks, identifying coverage gaps, and making informed recommendations to the board to protect the organization against unforeseen liabilities.

Strategy:

- A. Policy Review:**
 - Gather and review all current policy documents.
 - Assess the terms, coverage, and premiums.
- B. Risk Assessment:**
 - Identify potential risks and coverage gaps.
 - Evaluate the adequacy of current coverage.
- C. Benchmarking:**
 - Compare the current policy with alternatives from other providers.
 - Evaluate cost-effectiveness and coverage options.
- D. Recommendations:**
 - Prepare a report with findings and recommendations.
 - Include cost-benefit analysis and risk mitigation strategies.
- E. Board Presentation:**
 - Present the recommendations to the board for approval and action.

Timeline: 2 months

Key Performance Indicators - KPIs:

- Completion of the policy review.
- Acceptance of recommendations by the board.
- Implementation of the new/renewed policy.

5. Assess and Optimize Resource Centre Operations

Objective: Ensure the Resource Centre operates efficiently and effectively to meet student needs and maximize resource utilization.

Strategy:

- 1. Current State Assessment:**
 - Conduct a comprehensive review of current Resource Centre operations.
 - Identify strengths, weaknesses, and areas for improvement.
 - Gather input from Resource Centre staff, students, and other stakeholders.
- 2. Benchmarking:**
 - Compare Resource Centre operations with similar centers at other universities.
 - Identify best practices and potential improvements.
- 3. Optimization Plan:**
 - Develop a detailed plan to address identified weaknesses and incorporate best practices.
 - Include specific actions, timelines, and responsible parties.
- 4. Implementation:**
 - Execute the optimization plan in phases to ensure smooth transitions.
 - Provide necessary training and support to Resource Centre staff.
- 5. Monitoring and Evaluation:**
 - Establish metrics to measure the effectiveness of the changes.
 - Regularly review performance data and adjust the plan as needed.

Timeline: 4 months

Resources Needed:

- Assessment team
- Benchmarking data
- Training resources

Key Performance Indicators - KPIs:

- Improved student satisfaction with Resource Centre services
- Increased efficiency and resource utilization
- Positive feedback from staff and stakeholders

6. Optimizing Student Association Management

Objective: Improve the management and support provided to student associations to enhance their effectiveness and engagement.

Strategy:

1. **Needs Assessment:**
 - Conduct surveys and focus groups with student association leaders to understand their needs and challenges.
 - Analyze feedback to identify key areas for improvement.
2. **Process Review:**
 - Review current processes for managing student associations, including funding, event planning, and communication.
 - Identify bottlenecks and inefficiencies.
3. **Resource Allocation:**
 - Allocate resources based on the needs assessment to ensure student associations have the necessary support.
 - Provide training and advisory services to student association leaders.
4. **Process Improvement:**
 - Streamline and standardize processes for funding applications, event approvals, and reporting.
 - Implement digital tools to facilitate communication and management.
5. **Evaluation and Feedback:**
 - Establish a system for regular evaluation of student association management practices.
 - Collect ongoing feedback from student association leaders to continuously improve processes.

Timeline: 3 months

Resources Needed:

- Survey and analysis team
- Digital tools (Q-Pay) for management
- Training and advisory resources

Key Performance Indicators - KPIs:

- Increased satisfaction of student association leaders
- Improved efficiency in management processes
- Higher engagement levels from student associations

ADVOCACY

Objective:

To advocate for the needs and well-being of students by enhancing support services, raising awareness, and lobbying for policies that benefit the student community.

Strategy:

Implement comprehensive initiatives aimed at improving mental health services, volunteer programs, food security, disability awareness, and accessibility, while also engaging in effective lobbying efforts.

Actions and Detailed Plan:

1. Enhance Mental Health Services on Campus

Objective: Improve the availability, accessibility, and quality of mental health services for students.

Strategy:

A. Needs Assessment:

- Conduct surveys and focus groups to identify student mental health needs.
- Analyze existing mental health services and identify gaps.

B. Resource Allocation:

- Allocate resources to hire additional mental health professionals.
- Expand existing services, including counseling and support groups.

C. Awareness Campaign:

- Launch a campaign to raise awareness about available mental health services.
- Promote the importance of mental health and reduce stigma.

D. Partnerships:

- Partner with local mental health organizations to provide additional support and resources.
- Collaborate with UBC to enhance on-campus services.

E. Evaluation:

- Regularly assess the effectiveness of mental health services.
- Collect feedback and make necessary improvements.

Timeline: 6 months

Resources Needed:

- Mental health professionals
- Marketing and communication team
- Partnership agreements

Key Performance Indicators - KPIs:

- Increased utilization of mental health services
- Student satisfaction and feedback
- Reduction in mental health stigma

2. Revitalize the SUO Volunteer Program

Objective: Reinvigorate the SUO volunteer program to increase student engagement and community involvement.

Strategy:

A. Program Assessment:

- Review the current volunteer program and identify areas for improvement.
- Gather feedback from current and past volunteers.

B. Program Redesign:

- Redesign the volunteer program to make it more appealing and accessible to students.
- Introduce new volunteer opportunities and roles.

C. Recruitment Campaign:

- Launch a recruitment campaign to attract new volunteers.
- Highlight the benefits of volunteering, including skill development and networking.

D. Training and Support:

- Provide comprehensive training for volunteers.
- Offer ongoing support and recognition for volunteer efforts.

E. Evaluation:

- Regularly evaluate the program's success and make necessary adjustments.
- Collect feedback from volunteers to continuously improve the program.

Timeline: 4 months

Resources Needed:

- Volunteer coordinators
- Training materials
- Marketing team

Key Performance Indicators - KPIs:

- Increased number of volunteers
- Volunteer satisfaction and retention rates
- Impact of volunteer activities on the community

3. Ask me about the Student Union Campaign

Objective: Design and implement a targeted advocacy campaign that will raise awareness of the SUO to increase engagement for students to learn more about our services and operations

Strategy:

A. Identify Issues:

- Identify Knowledge gaps of where students may not fully understand how the SUO is or is not related

B. Campaign Planning:

- Campaign will run during strategic times where historically a lack of understanding of the SUO operations has been present – AGM, Elections etc.

C. Execution:

- Launch the campaign through various channels, including social media, events, and partnerships.
- Engage students through interactive activities and advocacy events.

D. Monitoring:

- Track the campaign's progress and impact.
- Collect feedback and adjust strategies as needed.

Timeline: 6 months

Resources Needed:

- Campaign team
- Marketing and communication resources
- Partnerships with relevant organizations

Key Performance Indicators - KPIs:

- Student engagement and participation
- Achievement of campaign objectives
- Feedback from stakeholders

4. Introduce Smart Meals 2.0 Plus Other Food Security Support

Objective: Enhance food security for students by introducing Smart Meals 2.0 and other supportive initiatives.

Strategy:

A. Program Development:

- Develop the Smart Meals 2.0 program to provide nutritious and affordable meals to students.
- Identify and address additional food security needs.
- B. Partnerships:**
 - Partner with food vendors and organizations to support the program.
 - Secure funding and resources to sustain food security initiatives.
- C. Awareness Campaign:**
 - Launch a campaign to promote the availability of Smart Meals 2.0 and other food security supports.
 - Educate students about the importance of nutrition and available resources.
- D. Implementation:**
 - Roll out Smart Meals 2.0 and other food security initiatives on campus.
 - Ensure easy access and distribution to students in need.
- E. Evaluation:**
 - Monitor the program's impact and effectiveness.
 - Collect feedback and make necessary improvements.

Timeline: 5 months

Resources Needed:

- Program coordinators
- Partnerships with food vendors
- Marketing and communication team

Key Performance Indicators - KPIs:

- Number of students served
- Student satisfaction and feedback

5. Increase Awareness of Students with Disabilities (Visible and Invisible) Plus Make All SUO Spaces Accessible

Objective: Raise awareness about the needs of students with disabilities and ensure all SUO spaces are accessible.

Strategy:

- A. Awareness Campaign:**
 - Launch a campaign to educate the campus community about visible and invisible disabilities.
 - Promote inclusion and understanding through workshops and events.
- B. Accessibility Audit:**
 - Conduct an accessibility audit of all SUO spaces.

- Identify and prioritize areas needing improvement.
- C. Improvements:**
 - Implement necessary modifications to make SUO spaces accessible.
 - Ensure compliance with accessibility standards and regulations.
- D. Training:**
 - Provide training for SUO staff and volunteers on disability awareness and accessibility.
 - Encourage a culture of inclusion and support.
- E. Monitoring:**
 - Regularly review and assess the accessibility of SUO spaces.
 - Collect feedback from students with disabilities to continuously improve accessibility.

Timeline: 6 months

Resources Needed:

- Accessibility experts
- Facilities management team
- Training materials

KPIs:

- Completion of accessibility audit
- Implementation of accessibility improvements
- Increased awareness and understanding of disabilities
- Feedback from students with disabilities

6. Lobby Municipal, Provincial, and Federal Government About Students' Needs

Objective: Advocate for policies and initiatives at various levels of government to address student needs.

Strategy:

- A. Issue Identification:**
 - Identify key issues and needs of students that require government action.
 - Gather data and testimonials to support advocacy efforts.
- B. Policy Development:**
 - Develop policy proposals and recommendations.
 - Collaborate with student groups and other stakeholders to strengthen advocacy.
- C. Lobbying Efforts:**
 - Engage with municipal, provincial, and federal government representatives.
 - Present policy proposals and advocate for student needs through meetings, letters, and campaigns.
- D. Coalition Building:**

- Build coalitions with other student organizations and advocacy groups.
- Strengthen the collective voice of students through joint efforts.

E. Monitoring:

- Track the progress of advocacy efforts and government responses.
- Adjust strategies based on feedback and developments.

Timeline: Ongoing

Resources Needed:

- Advocacy team
- Data and research support
- Communication materials

Key Performance Indicators - KPIs:

- Number of meetings with government representatives
- Policy proposals submitted
- Government responses and actions
- Student engagement and support

CAMPUS LIFE

Objective:

To enrich the student experience by fostering a vibrant and inclusive campus life that encourages student engagement, showcases talents, supports student-led initiatives, and celebrates diversity.

Strategy:

Implement initiatives that increase student participation, provide platforms for showcasing talents, establish community partnerships, and promote cultural diversity.

Actions and Detailed Plan:

1. Increase Student Engagement in Campus Life Activities

Objective: Boost student participation in campus events and activities to create a lively and inclusive campus environment.

Strategy:

A. Needs Assessment:

- Conduct surveys and focus groups to understand student interests and preferences for campus activities.
- Analyze participation data from past events to identify trends and gaps.

B. Event Planning:

- Develop a diverse calendar of events that cater to various student interests, including social, recreational, educational, and cultural activities.
- Involve students in the planning process to ensure activities are relevant and appealing.

C. Promotion:

- Utilize multiple communication channels (social media, email, posters, word of mouth) to promote events.
- Create engaging promotional materials and campaigns to attract student attention.

D. Incentives:

- Offer incentives for participation, such as giveaways, contests, and recognition programs.
- Introduce a rewards program for attending multiple events.

E. Feedback and Improvement:

- Collect feedback after each event to assess satisfaction and identify areas for improvement.
- Adjust future events based on student feedback and participation metrics.

Timeline: Ongoing

Resources Needed:

- Event planning team
- Marketing and communication resources
- Student volunteers

Key Performance Indicators - KPIs:

- Increased attendance at campus events
- Student satisfaction and feedback
- Diversity of events offered

2. Increase Opportunities to Showcase Club Performance and Student Talents

Objective: Provide platforms for students to showcase their talents and club activities, enhancing their visibility and recognition on campus.

Strategy:

A. Talent Showcases:

- Organize regular talent showcases, open mic nights, and performance events for students to display their skills.
- Collaborate with clubs and organizations to feature their activities and achievements.

B. Exhibitions and Competitions:

- Host exhibitions, fairs, and competitions that highlight student creativity and innovation.
- Provide opportunities for clubs to present their projects and accomplishments.

C. Digital Platforms:

- Create online platforms (social media pages, websites) to feature student talents and club activities.
- Encourage students to submit content showcasing their skills and achievements.

D. Recognition Programs:

- Establish recognition programs and awards to celebrate outstanding student talents and club performances.
- Hold an annual awards ceremony to honor exceptional contributions.

Timeline: Ongoing

Resources Needed:

- Event coordinators
- Digital media team
- Partnerships with clubs and organizations

Key Performance Indicators - KPIs:

- Number of talents showcases and exhibitions held
- Participation and engagement levels
- Student and club recognition and satisfaction

3. Establish Partnerships with Businesses and Community Organizations to Support Students and Student-Led Events

Objective: Develop mutually beneficial partnerships with businesses and community organizations to enhance support for students and student-led initiatives.

Strategy:

A. Identify Potential Partners:

- Identify businesses and community organizations that align with the SUO's mission and student interests.
- Reach out to potential partners to explore collaboration opportunities.

B. Partnership Agreements:

- Negotiate and formalize partnership agreements that outline mutual benefits and responsibilities.
- Focus on securing sponsorships, in-kind donations, and collaborative event planning.

C. Collaborative Events:

- Plan and execute joint events with partners, such as career fairs, workshops, and community service projects.
- Ensure events provide value to both students and partners.

D. Resource Sharing:

- Leverage partnerships to access resources, expertise, and funding that support student initiatives.
- Create opportunities for students to gain real-world experience through internships and volunteer positions with partners.

E. Evaluation:

- Regularly assess the effectiveness of partnerships and their impact on student support.
- Collect feedback from students and partners to continuously improve collaborations.

Timeline: Ongoing

Resources Needed:

- Partnership development team
- Legal and negotiation support
- Event planning resources

Key Performance Indicators - KPIs:

- Number of partnerships established
- Resources and support secured
- Impact on student events and initiatives

4. Celebrate Diversity and Multiculturalism Through Cultural and Multicultural Events

Objective: Promote and celebrate the diverse cultural backgrounds of students through inclusive and engaging events.

Strategy:

A. Cultural Events Calendar:

- Develop an annual calendar of cultural and multicultural events that represent the diversity of the student body.
- Include festivals, cultural fairs, and heritage month celebrations.

B. Student Involvement:

- Engage cultural clubs and student groups in planning and executing events.
- Provide platforms for students to share their cultural traditions and stories.

C. Educational Programs:

- Organize workshops, lectures, and panel discussions that educate the campus community about different cultures and promote inclusivity.
- Partner with academic departments and cultural organizations to enhance programming.

D. Promotion and Outreach:

- Promote cultural events through various channels to ensure wide participation.
- Highlight the importance of diversity and multiculturalism in promotional materials.

E. Feedback and Improvement:

- Collect feedback from participants to assess the impact of cultural events.
- Continuously improve and diversify programming based on student input.

Timeline: Ongoing

Resources Needed:

- Cultural event coordinators
- Partnerships with cultural organizations
- Marketing and communication resources

Key Performance Indicators - KPIs:

- Number and diversity of cultural events held
- Participation and engagement levels
- Student satisfaction and feedback

SECTION B: CURRENT BOARD AND STAFF

The Board of Directors for the Students’ Union is comprised of three types of positions. The elected officials for the 2024/25 year are indicated below.

Full time current staff are also noted below.

The Students’ Union also employs several casual, part-time student staff who assist with provision of front-line service in the Students’ Union businesses.

Executive Members

Danial Asif	President
Abby Newman	Vice-President External
Aryan Arora	Vice-President Finance and Administration
Rajat Arora	Vice-President Internal
Saaim Imran	Vice-President Campus Life

Faculty Representatives

Veeru Seethanaboyina	Faculty of Sciences
Olivia Lai	Faculty of Arts and Social Sciences
Riko Otsuka	Faculty of Management
Sahar Sowdagar	Faculty of Applied Science
Amy Wang	Faculty of Creative and Critical Studies
Mhamoda Moli	The College of Graduate Studies
Ali Wasti	Faculty of Health and Social Development
Elnaz Zamanzade	Faculty of Education Representative

Directors-at-Large

Ananya Bhattacharya	Director-at-Large
Mariam Al Barazi	Director-at-Large
Sheela Mbogo	Director-at-Large
Aliasgar Sakarwala	Director-at-Large

Ex-Officio Members

Isabella Bravo	Board of Governors Representative
Saami Hafeez	Student Senate Caucus Representative

Staff

Jason Evans	General Manager
Aaron White	Project Manager
Leanne Smiles	Finance Manager
VACANT	Receptionist / Service Assistant
Cecily Qiu	Governance Coordinator
Izzy Rusch	Membership Outreach Coordinator
Kayla Schuster	Membership Outreach Assistant
Rachel Fortin	Students' Advocate
Michael Ouellet	The Well Pub and Events Manager
Clint Flamand	Kitchen Supervisor/Lead
Stephanie Patterson	Food Security Manager
Shauna-Lee Hildred	Paper and Supply Co. Manager

APPENDIX 1: PROGRESS TRACKER – OVERSIGHT COMMITTEE

Progress meetings shall be held once per semester. Tables to track progress will be inserted at those times.

Students Union of UBC Okanagan

2024 General Elections

CRO Report

Prepared by	<i>Chief Returning Officer – Tashia Kootenayoo</i>
Election period	February 5 – March 6, 2024
Elections Officials	Chief Returning Officer – Tashia Kootenayoo Deputy Returning Officer – Oscar Munoz Campos Deputy Returning Officer – Chad Owens



Students Union of UBC Okanagan **2024 General Elections CRO Report**

Dear SUO of UBC Board of Directors,

Thank you to each of you as well as the invaluable efforts of every staff member that supported the Students Union of UBC Okanagan 2024 General Elections. This year was a remarkable turnout with increased engagement both in candidacy and voter turnout.

On behalf of the electoral committee, I share with you the elections report which will make the elections results final. I'm providing this report along with the following motions that I ask you as the Board of Directors to approve:

1. Be it resolved that the SUO of UBC Board of Directors approve the 2024/2025 General Election report as submitted by the Chief Returning Officer;
Be it further resolved that the SUO of UBC Board of Directors approve the destruction of the nomination forms used in the 2024/2025 General Election

Acceptance of this report means ratification of the 2024/2025 General Elections results and as such, this report is to be accepted as an all or nothing package and without amendments that would compromise the integrity of the report.

If the Board sees changes outside of language/grammar should be made, the report will need to be taken off the table for changes and further consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tashia Kootenayoo", written in a cursive style.

Tashia Kootenayoo

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Students Union of UBC Okanagan 2024 General Elections CRO Report

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APPENDIX

ELECTION

RESULTS.....attached



Students Union of UBC Okanagan 2024 General Elections CRO Report

The purpose of this report is provided official documentation for the 2024/2025 SUO General Election, detailing electoral processes, timeline, candidates, and positions contested for, as well as summary of events during the campaign, voting period including the announcement of the results.

1. Procedures and Information Dissemination:

Aligned with past processes every candidate was equipped with a comprehensive nomination package, including key dates, electoral regulations, descriptions of each available position and contact information for the electoral team members. These nomination packages were accessible to all-students and were available both online and in-person.

For this year's General Election, the electoral committee voted ahead of the deadline to extend the nomination period as follows:

- nomination period was extended until Thursday, February 22, 2024, at 4:00 PM PST; and
- the mandatory all-candidates meeting was rescheduled to Thursday, February 22nd, 2024, at 5:00 PM PST via Zoom.

The purpose of this extension was to support students by alleviating scheduling conflicts of their academic calendars and facilitate increased participation. We are pleased to report that as a result there was an increased in the number of candidates, which increased contested races for each available position. This proactive measure not only addressed barriers but also enhanced electoral integrity by fostering a more competitive electoral landscape.

Additionally, in collaboration with the Communications team we leveraged a new integrated communications strategy to increase student engagement in the elections. Through the leadership of the Communications Manager there was a surge in voter turnout across the board. The implementation of in-person voting stations increased campus awareness during voting period. Our strategy also included the sharing of frequently asked questions, elections regulations, and other pertinent information to enhance voter engagement and understanding.

2. Candidacy and Positions:

For the 2024/2025 General Election there was a total of **forty-one (41)** candidates. Here a few notable points:

- There was no candidate and as result **one (1)** vacancy for the Graduate Student representative position;
- There was notably fourteen (14) candidates running for the four (4) Director at Large positions; and



Students Union of UBC Okanagan **2024 General Elections CRO Report**

- There were seventeen (17) candidates for the executive positions in comparison to the twenty-four candidates for the other Board of Director positions.

The electoral committee was pleased with the turnout in respects to candidates for the various roles and positions.

3. Voting Mechanism:

Voting was conducted through the UBC WebVote system, chosen for its user-friendly interface, robust security measures, integration with the SSC Platform, and administration by the university. While, there were ten (10) reported spoiled ballots across positions, voting through WebVote was seamless.

Importantly, there were no instances of system interference or malfunction detected during the voting process that impacted the elections integrity.

Election Objectives

In the spirit of fostering a robust and inclusive democratic process for the SUO of UBC 2024/2025 General Election, the electoral committee aimed to address key challenges faced in previous elections. There were two (2) objectives we aimed to meet:
be summarized as follows:



Students Union of UBC Okanagan **2024 General Elections CRO Report**

1. Facilitate increased student participation by addressing scheduling conflicts and barriers to candidacy.
2. Enhance electoral integrity through a competitive electoral landscape and proactive measures to ensure fair representation.

Timeline

Elections Forum

- Happened on February 7, 2024, at 4:00 pm PST online.

Nomination Period

- Opened on February 5th, 2024, at 8:00am PST.
- Closed on February 22, 2024, at 4:00pm PST.



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All-Candidates Meeting

- Happened on February 22, 2024, from 5:00pm PST.

Campaigning Period

- Opened on February 26th, 2024, at 8:00am PST.
- Closed March 6th 2024 at 11:59pm PST.

Debates

- Night #1 - DIRECTOR AT LARGE CANDIDATES
 - Tuesday, February 27th, 2024, at 6:00 pm
- Night #2 - FACULTY REPS & VP CAMPUS LIFE CANDIDATES
 - Wednesday, February 28th, 2024, at 6:00 pm
- Night #3 - VP EXTERNAL, VP FINANCE, VP INTERNAL & PRESIDENT CANDIDATES
 - Thursday, February 29th, 2024, at 6:00 pm

Online Voting

- Opened on March 4th 2024 at 8:00am PST
- Closed March 6th 2023 at 11:59pm PST

List of Positions and Candidates

Below is a list of available positions, the number of those positions and the name of candidates in the 2024/2025 elections.

President (1)

- Danial (Muhammad) Asif
- Henry Pak (disqualified*)



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Vice-President Finance and Administration (1)

- Ali Kandeel
- Aryan Arora

Vice-President Internal (1)

- Aakash Deep Singh
- Darsh Alamchandani
- Hanna Donaldson
- Norimasa Musashi
- Rajat Arora
- Yazdan (Yazdanmehr) Gordanpour

Vice-President Campus Life (1)

- Arnav Mishra
- Enesh Jakhar
- Saaim Imran

Vice-President External (1)

- Abby Newman
- Adnan Mehaboob Sheik
- Anitej Sharma
- Japnit (Singh) Madaan

Director at Large (4)

- Aayush Tomar
- Aliasgar Sakarwala
- Ananya Bhattacharya
- Arjun Berry
- Deepak Bedi
- Emily Kaakyo Rubooga
- Harsh Patel
- Mariam AL Barazi
- Mhamoda Moli
- Mohamed Sakr
- Nadeen Hamdona
- Sheela Mbogo
- Shreya Patnaik
- Tejasva (Beer Singh) Bhatia



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Faculty of Arts and Social Sciences Student Representative (1)

- Olivia Lai

Faculty of Sciences Student Representative (1)

- Aman Ullah Waseem
- Veeru Vaidesh Seethanaboyina

Faculty of Management Student Representative (1)

- Riko Otsuka

Faculty of Applied Sciences Student Representative (1)

- Omang Baheti
- Pranav Ramesh Badrinath
- Sahar Sowdagar

Faculty of Health and Social Development Student Representative (1)

- Dina Yaghi

Faculty of Education Student Representative (1)

- Elnaz Zamanzade

Faculty of Creative and Critical Studies Student Representative (1)

- Amy Wang

College of Graduate Students Representative (1)

VACANT

Recommendations

Upon the conclusion of the 2024/2025 General Election, the electoral committee held a post-modern meeting. This debriefing session provided an opportunity for reflection and assessment of the electoral process. Our discussion centered on evaluating the effectiveness of procedures, handling complaints and misconduct allegations, and assessing the clarity and accessibility of the communication strategy.

Through collaborative dialogue and insightful observations, the following recommendations emerged to address areas of improvement and enhance future electoral endeavors:



Students Union of UBC Okanagan 2024 General Elections CRO Report

1. Procedural Enhancements:

- Create a streamlined form for submitting receipts to support document management, potentially integrating it with the nomination process.
- Revise policies to address overspending concerns and establish clearer finance processes outlined in the candidate elections handbook.
- Extend the deadline for receipt submissions and ensure they are due before the last day of voting to uphold financial integrity.

2. Campaigning Regulations and Definitions:

- Define and regulate canvassing activities on campus, distinguishing between tabling with food and campaigning materials versus approaching students.
- Clarify where canvassing is permitted, including designated areas and restrictions on campaigning in study rooms, libraries, and residential spaces.
- Allow in-person campaigning until the voting period, then transition to online methods to mitigate student overwhelm and ensure a fair voting process.

3. Handling of Complaints and Misconduct Allegations:

- Develop a clear and accessible form for submitting complaints, including dropdown menus and explanations of the stages and expected response times.
- Enhance the endorsements process to include recent executives.
- Initiate discussions on privacy, data storage, and information sharing protocols among relevant stakeholders to ensure compliance and transparency.

4. Communication and Engagement Strategies:

- Increase polling stations and in-person tabling activities to enhance visibility and engagement throughout the electoral process.
- Provide a comprehensive candidates elections handbook post-all-candidates meeting to serve as a reference guide for campaigning guidelines.
- Compile common issues and examples into an FAQ document to address questions and concerns raised during the electoral period.

These recommendations aim to address identified challenges and gaps in the electoral process, fostering greater transparency, fairness, and accessibility in future SUO elections.

The 2024/2025 SUO General Election was characterized by robust candidate participation, effective dissemination of information, and the utilization of a secure voting mechanism. The adherence to established procedures ensured the integrity of the electoral process, culminating in the announcement of results free from interference.



Students Union of UBC Okanagan 2024 General Elections CRO Report

Complaints and Investigations

Complaint A

- **Respondent:** Arnav Mishra
- **Regulation:** #28
- **Result:** Allegation sustained resulted in a minor violation and 24-hour campaign suspension
- **Comments:** The evidence provided warranted an investigation. Upon meeting with Mr. Mishra, it was concluded he did violate the regulation by creating an Instagram account ahead of the campaign period and soliciting students by following them.

Complaint B

- **Respondent:** Ananya Bhattacharya
- **Regulation:** #28
- **Result:** Allegation sustained resulted in a minor violation and 24-hour campaign suspension
- **Comments:** The evidence provided warranted an investigation. In our meeting with Mrs. Bhattacharya, it was found that she did violate the regulation when creating an Instagram account ahead of the campaign period and soliciting students by following them.

Complaint C

- **Respondent:** Henry Pak
- **Regulation:** #28
- **Result:** Allegation sustained resulted in a minor violation and 24-hour campaign suspension
- **Comments:** The evidence provided warranted an investigation. After meeting with Mr. Pak it was clear he did violate the regulation by creating an Instagram account ahead of the campaign period and solicited students.

Complaint D

- **Respondent:** Japnit Singh
- **Regulation:** #24 subpoint 17 (xvii) and e
- **Result:** Allegation not sustained
- **Comments:** The evidence provided warranted an investigation. Upon completion of an investigation, the electoral committee found that the candidate was not connected to the student who was alleged to be harassing another candidate on Mr. Singh's behalf.



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Complaint E

- **Respondent:** Arnav Mishra
- **Regulation:** #24 6 (vi) & 16 (xvi)
- **Result:** Allegation sustained resulted in a minor violation resulting in candidate being required to issue within a 12 hour of receiving notice and on their social media:
 - an apology for any campaign activities that may have been perceived as slating; and
 - a clear declaration that they were running as an independent candidate and that their campaign is not affiliated with or aligned with any other candidates or slates.
- **Comments:** The evidence provided warranted an investigation. Following an investigation and review by the Electoral Committee, it has been determined that certain aspects of Mr. Arnav's campaign activities were validated as slating.

Complaint F

- **Respondent:** Adnan Sheik
- **Regulation:** #24 6 (vi) & 16 (xvi)
- **Result:** Allegation sustained resulted in a minor violation resulting in candidate being required to issue within a 12 hour of receiving notice and on their social media:
 - an apology for any campaign activities that may have been perceived as slating; and
 - a clear declaration that they were running as an independent candidate and that their campaign is not affiliated with or aligned with any other candidates or slates.
- **Comments:** The evidence provided warranted an investigation. Following an investigation and review by the Electoral Committee, it has been determined that certain aspects of Mr. Sheik's campaign activities were validated as slating.
The candidate failed to meet the requirements of the violation as set forth by the electoral committee and so, the electoral committee met and decided that aligned with the regulations, Mr. Sheik would be suspended from campaigning for a period of 24 hours.

Complaint G

- **Respondent:** Aakashdeep Singh
- **Regulation:** #24 6 (vi) & 16 (xvi)
- **Result:** Allegation sustained resulted in a minor violation resulting in candidate being required to issue within a 12 hour of receiving notice and on their social media:
 - an apology for any campaign activities that may have been perceived as slating; and



Students Union of UBC Okanagan 2024 General Elections CRO Report

- a clear declaration that they were running as an independent candidate and that their campaign is not affiliated with or aligned with any other candidates or slates.
- **Comments:** The evidence provided warranted an investigation. Following an investigation and review by the Electoral Committee, it has been determined that certain aspects of Mr. Singh campaign activities were validated as slating.
The candidate failed to meet the requirements of the violation as set forth by the electoral committee and so, the electoral committee met and decided that aligned with the regulations, Mr. Singh would be suspended from campaigning for a period of 24 hours.

Complaint H

- **Respondent:** Danial Asif
- **Regulation:** #24 13 (xiii), 17 (xvii) and d
- **Result:** A warning provided, and the electoral committee requested the candidate make a public statement denouncing the endorsement.
- **Comments:** The evidence provided demonstrated an endorsement had been made but did not determine that Mr. Asif solicited an endorsement. Aligned with historical precedence, a warning was issued. To ensure the integrity of the election, it was requested he denounce the endorsement by a member of the UBC Board of Governors, who are the highest body of administration at UBC. (ie. UBC Administrator(s))

Complaint I

- **Respondent:** Yazdan Gordanpour
- **Regulation:** #24 a 17 (xvii)
- **Result:** A warning was issued for the candidate to revise their electoral materials to ensure it did not misrepresent facts.
- **Comments:** The evidence provided demonstrated clear misrepresentation of facts. It was decided that the candidate be requested to remove any campaign material that had misrepresented facts.

Complaint J

- **Respondent:** Japnit Singh
- **Regulation:** #22 subpoint 17 (xvii), e
- **Result:** Allegation was not sustained.
- **Comments:** The evidence provided demonstrated an endorsement from a previous executive member of the SUO. It could not be reasonably determined if the candidate sought out this endorsement. A reminder was shared to the candidate about endorsements.



Students Union of UBC Okanagan 2024 General Elections CRO Report

Complaint K

- **Respondent:** Arnav Mishra
- **Regulation:** #24 a 14 (xiv)
- **Result:** Allegation was sustained, and a warning was issued.
- **Comments:** The evidence provided demonstrated the candidate did use a perceived profanity. It was determined a warning would be issued to ensure the post could be revised and it would not impact the integrity of the elections or rules of fair play.

Complaint L

- **Respondent:** Arjun Berry
- **Regulation:** #24 6 (vi) & 16 (xvi) and d
- **Result:** Allegation was not sustained
- **Comments:** The evidence provided warranted an investigation. Following a thorough review and deliberation, the Electoral Committee convened to assess the validity of the complaint alleging slate activity specifically the endorsement of another candidate. After careful consideration of the evidence presented, it has been determined that Mr. Berry's actions did not meet the threshold of being regarded as slate activity, as outlined in Regulation #24 vi of the SUO Elections Regulations.

Complaint M

- **Respondent:** Ananya Bhattacharya
- **Regulation:** #24 6 (vi) & 16 (xvi)
- **Result:** Allegation was not sustained
- **Comments:** There was not a need to conduct a formal investigation after consideration of the evidence. It was clear the candidate could not be deemed complicit in another candidate commenting on their Instagram post.

Complaint N

- **Respondent:** Henry Pak
- **Regulation:** #24 9 (ix) ,17 (xvii) and d
- **Result:** Allegation was sustained and in consideration of the substantiated complaints and the issuance of two minor violations, it was determined that Mr. Pak committed three separate minor offenses. As per Regulation 56 of the SUO Elections Regulations, a candidate shall be disqualified from an election if they are found to have committed three separate minor offenses.
- **Comments:** The Electoral Committee convened to review two distinct complaints concerning Mr. Pak's campaign material being found in the Nechako Residence building and his active campaigning within the residence building on March 1 and March 2. Despite being given the opportunity to respond to the allegations, no response was received from the candidate. Consequently, the Electoral Committee proceeded with the



Students Union of UBC Okanagan **2024 General Elections CRO Report**

investigation. These two complaints were found to have occurred and the allegations were sustained.

- **Appeal notes:** After carefully reviewing the appeal video and email Mr. Pak submitted, the Electoral Committee determined that it did not align with the requirements outlined in Regulation 51 of the SUO Elections Regulations. According to Regulation 51, any appeal must be issued in writing to the electoral committee within 12 hours of the ruling, and it must be signed by the candidate.
 - The committee was unable to consider Mr. Pak's 'appeal' in this instance
 - Upon further deliberation, the committee confirmed the decision to issue two minor violations for campaigning outside the rules of fair play, bringing your total number of minor violations to three. As per Regulation 56, a candidate shall be disqualified from an election if they are found to have committed three separate minor offenses.

THE UNIVERSITY OF BRITISH COLUMBIA

UBC ELECTIONS
Enrolment Services
2016 - 1874 East Mall
Vancouver, B.C. V6T 1Z1
elections.information@ubc.ca

7 March 2024

Tashia Kootenayoo
Chief Returning Officer, UBCSUO

RE: 2024 SUO General Election – Results

Dear Tashia,

Set out below are the count of votes in the 2024 SUO General Election held from 4 March to 6 March 2024. Winning candidates/options are indicated in bold.

President

Danial (Muhammad) Asif	797
Henry Pak <i>DISQUALIFIED</i> *	377

Total 1176** (9.8% of voters)

*Disqualified by the SUO for three minor offences of campaigning

**Includes 2 spoiled ballots

Vice-President Finance and Administration

Aryan Arora	596
Ali Kandeel	361

Total 958* (8.0% of voters)

*Includes 1 spoiled ballot

Vice-President External

Abby Newman	663
Japnit Singh	482
Adnan Mehaboob Sheik	308

Total 1454* (12.1% of voters)

*Includes 1 spoiled ballot

Vice-President Internal

Rajat Arora	387
Darsh Alamchandani	385
Yazdan (Yazdanmehr) Gordanpour	349
Hanna Donaldson	252
Aakash Deep Singh	119
Norimasa Musashi	93

Total	1585 (9.5% of voters)
*Includes 1 spoiled ballot	

Vice-President Campus Life

Saaim Imran	572
Enesh Jakhar	409
Arnav Mishra	338

Total	1321* (11.0% of voters)
*Includes 2 spoiled ballots	

Director-at-Large

Ananya Bhattacharya	330
Mariam AL Barazi	323
Sheela Mbogo	315
Aliasgar Sakarwala	253
Harsh Patel	246
Arjun Berry	243
Deepak Bedi	242
Nadeen Hamdona	231
Tejasva (Beer Singh) Bhatia	196
Mohamed Sakr	142
Aayush Tomar	135
Emily Kaakyo Rubooga	93
Mhamoda Moli	48

Total Votes	2797
Total Voters	1305 (10.9% of voters)

Faculty of Applied Science Representative

Sahar Sowdagar	117
Pranav Ramesh Badrinath	76

Total	193 (8.7% of voters)
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Faculty of Arts and Social Sciences Representative

Yes, Olivia Lai	137
No, Olivia Lai	28

Total	165* (6.3% of voters)
*Includes 1 spoiled ballot	

Faculty of Creative and Critical Studies Representative

Yes, Amy Wang	42
No, Amy Wang	1

Total	43 (10.1% of voters)
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Faculty of Education Representative

Yes, Elnaz Zamanzade **3**

No, Elnaz Zamanzade 1

Total 4 (1.3% of voters)

Faculty of Health and Social Development Representative

Yes, Dina Yaghi **66**

No, Dina Yaghi 6

Total 72 (4.0% of voters)

Faculty of Management Representative

Yes, Riko Otsuka **111**

No, Riko Otsuka 27

Total 139* (13.3% of voters)

*Includes 1 spoiled ballot

Faculty of Science Representative

Veeru Vaidesh Seethanaboyina **119**

Omang Baheti 97

Aman Ullah Waseem 66

Total 283* (8.4% of voters)

*Includes 1 spoiled ballot

--

Results will be posted on WebVote when instructed by the SUO. Please contact UBC Elections with any questions whatsoever.

Respectfully submitted,

Jessica Iverson
UBC Returning Officer



SUO

Students' Union
UBC Okanagan

Elevate: Building Our Campus Future

Student Union Building Steering Committee Terms of Reference

2024/2025

Chairpersons: SUO President – Danial Asif
: SUO General Manager – Jason Evans

SUO Building Steering Committee Terms of Reference

1. Purpose and Scope:

The Student Union Okanagan Building Steering Committee (SUOBSC) is established in collaboration between the Student Union of UBC Okanagan (SUO) and the University of British Columbia Okanagan (UBCO) to comprehensively explore the expansion possibilities of the existing University Centre ("UNC") building at the UBC Okanagan campus. The primary objective of this committee is to conduct a thorough analysis of expansion alternatives and provide well-informed recommendations to the Student Union Okanagan (SUO) Board of Directors. The committee's focus includes evaluating the feasibility of constructing a new building from the ground up or renovating and expanding the existing structure. Additionally, the committee will oversee the organization and execution of a successful referendum to involve the student body in decision-making. The Student Union of UBC Okanagan will lead this initiative with support from the University administration.

2. Objectives:

The Student Union Okanagan Building Steering Committee is tasked with achieving the following objectives:

- a. Conduct a comprehensive assessment of the University Centre building's current state, including its functions, limitations, and potential for expansion.
- b. Explore various expansion options that align with the evolving needs and aspirations of the UBC Okanagan campus community.
- c. Analyze the feasibility, advantages, challenges, and potential impacts of both constructing a new building and renovating/expanding the existing structure as well as the prospect of not pursuing the building nor an expansion.
- d. Facilitate robust engagement with key stakeholders, including students, faculty and staff, to ensure diverse perspectives contribute to the decision-making process.
- e. Evaluate the financial implications of each expansion option, encompassing construction costs, ongoing operational expenses, potential revenue streams, and long-term sustainability.
- f. Assess the environmental impact of the expansion options, incorporating environmentally responsible design principles.
- g. Deliver well-supported recommendations to the Student Union Okanagan (SUO) Board of Directors, outlining the preferred expansion option based on comprehensive analysis and stakeholder input.
- h. Develop and implement a comprehensive plan for executing a referendum to gather student preferences and cultivate support for the chosen expansion approach.

3. Committee Composition:

The SUOBSC shall comprise of members with diverse expertise, insights, and perspectives. The committee will consist of the following representatives:

- a. Chairperson: President with the General Manager shall serve as Co- Chairs - the Chairpersons will provide leadership and guidance, fostering effective communication and collaboration within the committee.
- b. Student Representatives/Executives: President, VP Finance, 1 executive director and 1 non executive director from the SUO board of directors to provide valuable insights into student needs, preferences, and priorities.
- c. SUO Staff Representatives: General Manager, Pub and events Manager, Project Manager, and Communications Manager. Project Manager and communications manager will be non voting advisory members.

4. Responsibilities:

The SUOBSC is charged with the following responsibilities:

- a. Conducting a thorough assessment of the University Centre building's current condition, utilization patterns, and limitations.
- b. Exploring a range of expansion options, considering architectural design, space allocation, and amenities that align with the evolving needs of the UBC Okanagan campus community.
- c. Holding regular meetings to discuss progress, exchange insights, and make informed decisions.
- d. Collaborating with relevant UBC departments, committees, and external experts to gather essential information and insights.
- e. Organizing and facilitating various engagement mechanisms to involve members and gather diverse Perspectives.
- f. Preparing a comprehensive report summarizing findings, analysis, and evidence-based recommendations for presentation to the SUO Board of Directors.
- g. Developing a detailed plan for executing a referendum, including objectives, communication strategies, and logistical arrangements.
- h. Providing updates to the SUO Board of Directors.

5. Timeline:

The SUOBSC shall operate for a duration of eight months from the date of its establishment. A detailed timeline outlining key milestones, deliverables, and deadlines will be developed and maintained by the committee chairperson.

6. Reporting:

The committee shall provide regular progress updates and share key findings with the SUO board of directors to ensure transparency and facilitate timely decision-making.

7. Resources and Support:

The University administration will provide essential resources, administrative support, and access to relevant information to facilitate the committee's work and the successful execution of the

referendum. SUO will lead and coordinate the initiative, leveraging significant University administration support.

8. Confidentiality and Transparency:

While the committee discussions and deliberations shall remain confidential, the committee will provide update to the SUO board of directors from time to time with key and necessary information.

9. Amendment of Terms:

These terms of reference may be amended or updated by special resolution of either the committee or the Board of Directors to address changing circumstances or evolving needs.

10. Dissolution:

Upon completion of its objectives, including presenting the final report, the Students' Union Okanagan Building Steering Committee shall be dissolved.

11. Conclusion:

By adhering to these terms of reference, the Student Union Okanagan Building Steering Committee, led by the SUO and supported by the University administration, aims to foster a well-informed, inclusive, and transparent decision-making process for the expansion of the UNC building or the establishment of a new structure at the UBC Okanagan campus.

Date of Approval:

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, May 14th at 2 pm, UNC133C

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Vice-President Campus Life

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora

Saaim Imran

Directors Absent

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

1. CALLED TO ORDER AT 2:07 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/05/14.01

R. Arora/A. Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/05/14.02

Newman/Imran

Be it resolved that the minutes of meeting held on April 19, 2024 be adopted.

Carried.

4. NEW BUSINESS

4.1 Trip Report

Newman suggested that directors or staff who attend a meeting/training should submit a report to share the information of the meeting/training. The purpose of her suggestion was to hold people accountable. She stated that they should be responsible for the students' money spent on the trip, and the information sharing could help others to make decisions if they would like to attend the meeting in the future. Evans stated that they have many external travels, and it would be an important and good way to see the positive of a meeting. Asif asked if they need to work on some policies to implement the requirement. Evans stated that they could make some policies, but right now they would need to have the report format ready for those who were going to conferences/trainings/meetings. Newman would take the lead to create a format. Imran asked if they should submit a report as a team as many directors would go to BCFS Skills the next week. Evans stated they could submit one report. Evans would work together with Newman on the format, saying Newman could work on the one for directors and he would work on staff report. The reports from directors could be presented to the board meeting for the purpose of information sharing. Imran asked about the requirement for the report. Newman replied that they could provide some insights of the valuable information they learn at the meeting.

24/05/14.03

Newman/Asif

Be it resolved that a format be created for trip reporting.

Carried.

4.2 Smart Meals

The executives had an open discussion and gave their feedback on Smart Meals. All members stated that Smart Meals was a successful and popular initiative last year. Most executives suggested adding non-vegetarian options to meet more students' needs. A. Arora stated that if they add non-vegetarian options, they could remove the sustainability budget line. He also suggested that Newman should have a discussion with the vendors and collect their feedback. R. Arora suggested that they could allow non-vegetarian options for extra dollars and stated that most students do not quite understand the concept of sustainability when they promoted the program last year. Newman added that what most students cared about was \$5 rather than sustainability. Imran suggested a consistent menu considering how fast the Smart Meals ran out last year. Evans stated that for the vendors, Smart Meals was more like a service they provided to students; and the money they earned from it was not enough to cover the cost of the meals. That was the reason why SUO changed the quantities of smart meals supply for some vendors. He stated that Newman could create her own initiative and encouraged her to ensure a dialogue with the vendors. He also pointed out some audit concerns about voucher use last year. Newman would like to see the program self-sustained and continue to roll on. She had a conversation with Clint, Well Kitchen Supervisor, and presented two options for the Smart Meals this year: 1. Subsidized permanent menu items. Students could choose to have the vegetarian food; and students could also ask to add some meat options. 2. \$2 Meals. She stated that Clint could do some batch cooking, and they could sell the meals at the Picnic for \$2, which would be similar to the Picnic community meal. They could also open partnerships with other vendors. She would like to do the Smart Meals in a different way this year and she believed that \$2 Meals would be feasible. A. Arora and R. Arora suggested that they serve \$2 Meals at the Well pub rather than the Picnic. They thought the Well has the space and capacity to serve meals, and it could differentiate their program from the Picnic community meal. R. Arora also suggested a fixed menu for \$2 Meals, and he believed that by adding options of meat, the challenges some vendors were faced with last year could be solved.

4.3 Executive Swag

Asif suggested buying Jerseys for the executive swag this year. A. Arora provided budget line information. Imran would take the lead to work together with Ouellet and B. Evans on the quote and design of Jersey.

4.4 2024-2025 Conferences

A. Arora provided information regarding conference budget line and its actual expense in the past. He asked the Executives to let him know if they had any other conferences they would like to attend except some regular conferences, such as BCFS Executive meetings. Evans advised him to have some flexibility in the conference budget line, so they could respond to some unforeseen travel needs from the president and other directors. Newman asked for clarification on the expense to attend the BCFS conference. Evans replied BCFS would provide accommodations and the SUO would make a contribution for each director who is attending the conference. The trip to the SUDS organized by AMS would be fully funded by the SUO. Evans did not want to see the budget limit the participation of directors.

4.5 Budget Line Discussion

A. Arora asked the executives to work together with their staff partners on their budget line. He planned to have individual meetings with them on the budget soon. Evans stated that they would have a rough budget by May, and finalized budget would be presented to the board by July.

4.6 Masters of Biotechnology Tuition Consultation (Document attached)

Asif asked the executives to send him their feedback by the next day. He stated that his feedback was that the international tuition fee is a lot, more than double of the domestic fee.

5. IN CAMERA (Legal)

24/05/14.03

Imran/R. Arora

Be it resolved that the meeting be moved in-camera. [2:56 p.m.]

Carried.

The meeting was moved ex-camera at 3:47 p.m.

6. ADJOURNMENT

The meeting was adjourned at 3:47 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, June 12 at 1 pm, UNC133C

Directors Present

President (meeting chair)

Danial Asif

Vice President Finance and Administration

Aryan Arora

Vice-President External

Abby Newman

Vice-President Internal

Rajat Arora

Vice-President Campus Life

Saaim Imran

Directors Absent

Staff Present

General Manager

Jason Evans

1. CALLED TO ORDER AT 1:04 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/12.01

R. Arora/A. Arora

Be it resolved that the agenda be adopted.

A. Arora/Newman

Be it resolved that the agenda be amended by adding SUO Commercial liability insurance to New Business.

Amendment Carried.

Imran/Newman

Be it resolved that the agenda be amended by adding Engineering Competition to Discussion.

Amendment Carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/12.02

R. Arora/A. Arora

Be it resolved that the minutes of meeting held on May 29th, 2024 be adopted.
Carried.

4. NEW BUSINESS

4.1 May Honoraria for Board of Directors

24/06/12.03

R. Arora/A. Arora

Be it resolved that the May Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
Al Barazi, Mariam	Director-at-Large	100
Bhattacharya, Ananya	Director-at-Large	100
Lai, Olivia	Faculty of Arts and Social Sciences Representative	100

Mbogo, Sheela	Director-at-Large	100
Moli, Mhamoda	College of Graduate Studies Representative	100
Otsuka, Riko	Faculty of Management Representative	100
Sakarwala, Aliasgar	Director-at-Large	100
Seethanaboyina, Veeru	Faculty of Science Representative	100
Sowdagar, Sahar	Faculty of Applied Sciences Representative	100
Wang, Amy	Faculty of Creative & Critical Studies Representative	100
Zamanzade, Elnaz	Faculty of Education	100

A. Arora explained that executives should be able to see director reports to ensure that work is being done and students should know what directors are doing as they elected those directors. Evans emphasized that there would be potential issues to open up all the director reports to the student body and it could be burdensome to executives. Asif described how adding 12 pages of information can be redundant as many directors have similar information on their reports and Asif did agree that executives should be able to see what the directors are up to. All executives agreed.

Carried.

4.2 Draft Budget Review and Presentation

A. Arora presented the draft budget. He discussed the forecast, fee breakdown, 24/06/12.04

A. Arora/Imran

Be it resolved that the Executive Committee approves the draft budget for consideration by the Board of Directors at the next board meeting.

Carried.

4.3 SUO Commercial Liability Insurance

Evans explained that the SUO was exploring new insurance options as the current insurer pulled their cyber policy and therefore it's important that they look for new options. Evans explained that there were certain events for which they were not covered from the previous insurance company. They had since found a new company with better coverage and protection. It also came in cheaper and thus supporting our financial goals. Imran expressed interest in the concert being covered within the insurance, to which Evans reassured coverage. Newman brought up concerns about clubs being covered for certain events and proof of insurance to avoid surprise costs. Evans explained that the new company would be prepared and supportive towards the clubs' goals and no surprise costs involved.

24/06/12.05

Asif/Imran

Be it resolved that the executives recommend to the board to change their coverage in commercial liability insurance.

Carried.

5. DISCUSSION

5.1 Nourishing Minds Conference

Newman described the Nourishing Minds Conference and the Vancouver Island University's interest in the SUO. The committee was in consensus to allow Abby as VP External to take full lead of the Nourishing Minds Conference.

5.2 SUO Support for Engineering Competition

Imran brought a collaboration proposal to the table for an engineering conference brought to him by a student. Evans asked if there would be any liability for this conference, and what is expected from the SUO's end in this partnership. Imran stated that they were looking for SUO's moral support and the SUO logo on the certificates. It was decided that Imran would reach out to the organizers to see what the expectations would be and go from there.

6. IN CAMERA(LEGAL)

24/06/12.06

Imran/Newman

Be it resolved that the meeting be moved in-camera.

Carried.

24/06/12.07

A. Arora/Newman

Be it resolved that the meeting be moved ex-camera.

Carried.

7. ADJOURNMENT

Meeting Adjourned at 2:22PM.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, June 28 at 1 pm, UNC133C/Zoom

Directors Present

President (meeting chair)

Danial Asif

Vice President Finance and Administration

Aryan Arora

Vice-President External

Abby Newman

Vice-President Internal

Rajat Arora

Vice-President Campus Life

Saaim Imran

Directors Absent

Staff Present

General Manager

Jason Evans

1. CALLED TO ORDER AT 1:08 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/28.01

Newman/A.Arora

Be it resolved that the agenda be adopted.

A.Arora/Newman

Be it resolved that the agenda be amended by adding connecting with student experience office under New Business.

Amendment carried.

Newman/A.Arora

Be it resolved that the agenda be amended by adding AMICCUS under new business.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/28.02

A.Arora /R. Arora

Be it resolved that the minutes of meeting held on June 12th, 2024 be adopted.

Carried.

4. NEW BUSINESS

4.1 Space in SUO Office

Newman brought up the issue of storage space in suo office and stated that more accessible space was needed for SUO activities particularly for graduate students needing space to store different merchandise. The team agreed that the issue was important and it was decided that Asif would look into possible options and bring these to the executive.

4.2 Sponsorship Proposal and Update

Newman gave a rundown of how the sponsorship hunt was going and expressed her confidence in the overall goal being met. She also requested that she be included in any conversations with sponsors to maintain the relationship. Imran

felt like the sponsorship proposal needed an update to highlight all the SUO events throughout the year better. Asif stated that all SUO events are very important but conflicting versions of the package should not be sent out. It was decided that Newman and Imran would make changes to the proposal and create a final version.

4.3 Connecting with Student Experience Office

Student experience office had some proposals that they would like the SUO to have input on. The information of meetings were shared by Newman, and it was decided that Asif and R.Arora would attend the meetings.

4.4 AMICCUS

Evans talked about how SUO had been approached to be the regional host of AMICCUS which is in November. He stated that they wanted the SUO to be one of the key partners. It was decided that the SUO was not prepared to host such a conference, and the offer would be turned down.

5. ADJOURNMENT

Adjourned at 1:58 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, July 10th at 1 pm, UNC133C/Zoom

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Vice-President Campus Life

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora

Saaim Imran

Directors Absent

Staff Present

General Manager

Governance Coordinator

Jason Evans

Cecily Qiu

1. CALLED TO ORDER AT 1:03 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/10.01

Imran/Newman

Be it resolved that the agenda be adopted.

Asif/Newman

Be it resolved that the agenda be amended by adding the following two items under New Business:

4.3 Storage Space

4.4 EIO Meet and Greet

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/10.02

A.Arora/Imran

Be it resolved that the minutes of meeting held on June 28th, 2024 be adopted.
Carried.

4. NEW BUSINESS

4.1 Travel and Conference Summary Report follow up

Newman followed up on the travel and conference summary report and asked for clarification on the procedure. Asif suggested that the conference report be submitted to Evans and cc him, and he would attach the report to the board meeting agenda for review. Imran asked if they should submit the report individually or choose one representative to submit it. Newman stated that it may depend on the type of conference. Members may attend different sessions of the meeting, and the impact may be different. Evans expressed his concern about the staff submitting reports to the board as they do not report to the board. Newman stated that the purpose was to hold the directors accountable. As staff were not elected, she did not suggest attaching the staff report for board members to review. Asif asked Qiu to circulate the summary report and inform the directors to submit reports after the conference.

4.2 Review and Adoption of the Final Draft of the Annual Operating Budget for 2024-2025

A.Arora presented the draft budget with a focus on the recent adjustment and changes. Executives asked some questions, and A.Arora and Evans provided details and reasons. Evans commended A.Arora for his diligent work, saying it was not easy to reduce the deficit while balancing the expenses.

24/07/10.03

A.Arora/Imran

Be it resolved that the Executive Committee approve and recommend the Final Draft of the Annual Operating Budget for adoption by the Board of Directors in the July board meeting.

Carried.

4.3 Storage Space

Asif stated that he and A. White had explored the potential storage space for the graduate student committee. They were thinking of adding a locker to the corner around Third Space, and it would take some time to go through all the process with the UBC. They may be able to use that space in January. Evans stated that there would be financial implications for this extra storage space. Asif stated that the executive could re-allocate some of the budget when needed.

4.4 EIO Meet and Greet

Asif informed the executives that they would meet the EIO office next Tuesday at 2 p.m. Imran and R. Arora asked for the zoom link.

5. ADJOURNMENT

Meeting adjourned at 1:39 p.m.

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, June 12th 2024 at 9:30 am, Teams/In-Person

Members Present

Vice-President Finance and Administration
President
Faculty of Arts and Social Sciences Representative
Additional Director

Aryan Arora
Danial Asif
Olivia Lai
Vacant

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Staff Present

Finance Manager
General Manager

Leanne Smailes
Jason Evans

Staff Absent

1. CALLED TO ORDER AT 10:12AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/12.01

Asif/Evans

Be it resolved that the agenda be adopted.

Evans/Arora

Be it resolved that the agenda be amended by adding SUO Commercial Liability Insurance be added to New Business.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/12.02

Asif/Smailes

Be it resolved that the meeting minutes held on May 28th, 2024, be adopted.

Carried.

4. NEW BUSINESS

4.1 Draft Budget Review and Presentation

Arora highlighted this year's budget, fee breakdown and full-time enrollment, noting a 9% decrease in student enrollment for 2024-2025. Arora also mentioned the need to be mindful of the Campus Life budget, as they often exceed their total expenditure on events like Frosh and the Carnival. Arora and Smailes discussed the Pantry's dependence on community donations and emphasized finding alternatives to access lower-cost options.

Arora also highlighted the need to review Student Association grants, suggesting that any unused funds should be reallocated to the general budget line. Many associations receive money but do not use it, so reallocating these funds would allow the SUO to reallocate these funds back to the Student Association Grants. Arora also discussed the Student Health and Dental services and its respective budget. Arora asked the committee for suggestion on the conference/training budget line, considering not all Board of Directors members attended the orientation.

Evans commended Arora and Smailes for their hard work in reallocating and fixing the financial expenses within our current revenue structure. Evans emphasized, "They found areas in the budget to fix and kept true to what the SUO stands for. Great job!" Arora thanked Smailes and Evans for their advice and support through the process.

24/06/12.03

Arora/Asif

Be resolved that the Finance Committee approves the draft budget for consideration by the Executives and Board of Directors at the next executive and board meeting.

Carried.

4.2 SUO Commercial Liability Insurance

Evans explained that because we are not protected by our current insurance company for some events, the SUO is looking at other insurance options. Evans clarified that he has subsequently found a different company that offers better protection and coverage. Additionally, it is less expensive, helping us to meet our budgetary goals.

24/06/12.04

Evans/Arora

Be it resolved that the finance committee recommends to the executive committee to change our coverage in commercial liability insurance in the next executive committee meeting.

Carried.

5. DISCUSSION

6. ADJOURNMENT

MEETING ADJOURNED AT 11:00 AM

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, July 8th 2024 at 2:00 PM, Teams/In-Person

Members Present

Vice-President Finance and Administration	Aryan Arora
President	Danial Asif
Faculty of Arts and Social Sciences Representative	Olivia Lai
Faculty of Health & Social Development Representative	Ali Wasti

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Staff Present

General Manager	Jason Evans
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Staff Absent

Finance Manager	Leanne Smailes
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1. CALLED TO ORDER AT 2:06PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/07/08.01

Evans/Asif

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/07/08.02

Evans/Asif

Be it resolved that the minutes of the meeting held on June 12th, 2024 be adopted.

Carried.

4. NEW BUSINESS

4.1 Review and Adoption of the Final Draft of the Annual Operating Budget for 2024-2025

Arora mentioned that the SUO finance had undergone budget cutdowns to achieve a balanced budget. As a result, campus relations, GM and Club Development Budget Lines were succumbed to some deductions to reduce the deficit. While, the Student Services Budget Line as a whole have not changed significantly. The Advocacy budget line has remained consistent, with areas such as advocacy and mental health receiving funding.

Arora will be reviewing the current student associations accounts, which can help the Student Association Grants Budget Line. Evans noted that some associations have a significant amount of money, which should be evaluated.

Finally, the total SUO revenue was reviewed to get a comprehensive understanding of the organization's financial situation.

24/07/08.03

Arora/Wasti

Be it resolved that the Finance Committee approves the Final Draft of the Annual Operating Budget for approval by the Executives and Board of Directors at the next

executive and board meeting.

Carried.

5. DISCUSSION

6. ADJOURNMENT

MEETING ADJOURNED AT 2:50

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Campaigns Committee Meeting, June 24, 2024, Zoom and SUO 133 Conference Room

Called to Order at 10:03 am PST

Committee Members Present

Vice President External (chair)

President

Vice President Internal

Director at Large

Director at Large

Director at Large

Director at Large

Faculty of Arts and Social Sciences

Faculty of Science Representative

Student at Large

Student at Large

Student at Large (Graduate Student Representative)

Abby Newman

Danial Asif

Rajat Arora

Mariam Al Barazi

Ananya Bhattacharya

Sheela Mbogo

Aliasgar Sakarwala

Olivia Lai

Veeru Seethanaboyina

Norimasa Musashi

Harsh Patel

Fatima Canales Gonzales

Committee Members Absent (with regrets)

Committee Members Absent (without regrets)

Staff Present

Students' Advocate

Communications Manager

Rachel Fortin

Becca Evans (non-voting)

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please send the chair a message if your accessibility needs are not met (If you need captioning, larger text agenda, use of the chat, etc.) Eat/Drink if you need to

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/06/24.01

Arora/Asif

Be it resolved that the agenda be adopted.

Carried

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/06/24.02

Bhattacharya/Musashi

Be it resolved that the minutes from the meeting held on May 14, 2024, be adopted.

Carried

5. NEW BUSINESS

5.1 COMMITTEE INTRODUCTIONS

Committee members introduced themselves one by one as there were new members who have joined the committee since the last meeting.

5.2 ASK ME ABOUT YOUR STUDENT UNION CAMPAIGN

Newman gave a brief overview of what the campaign's focuses is and how she hopes the committee will work together. The campaign will take place a strategic points through the year to aid with increasing engagement from members and education surrounding the operations of the SUO.

5.2.1 Brainstorming

Newman provided links to Microsoft Whiteboard for the committee to conduct a brainstorming exercise. The first session asked members to identified keys SUO resources, possible SWAG items, key dates and time and other ideas. The information collected will be used to build the campaign. Newman hopes to present the committee with a rough draft of the campaign by next meeting. The second brainstorming session asked committee members to identify tips they wished they knew in their first year. Collaborating with the Communications Manager to produce a Survival guide type blog postings on the SUO Website and Instagram. Al Barazi asked about the utilization of social media in the campaign in comparison to in person interactions with this potential pamphlet. Newman provided context that they are hoping to engage with two target demographics, first years and returning students. First year students won't be following the account so it's important to have some content already posted so when they do follow, they can explore the page future. Al Barazi suggested creating different types of videos currently trending

which the Communications Manager, expressed excitement, stating if anyone had any video content ideas and would like to be in them, to simply reach out via teams.

5.3 PROVINCIAL ELECTION INFO FAIR

Newman informed the committee of the upcoming provincial elections happening on October 19th and suggested hosting an elections information fair on campus. The SUO would invite Elections BC to help educate students on how to vote, etc., in addition to having candidates from all ridings and parties present. The committee would prepare spark notes version of the candidates' platforms for student who can then directly ask questions and have conversations with candidates. Newman express she had reached out to a former VP External to see if this idea is feasible based on previous experiences and there seems to be a general interest from this year candidates. Newman also informed the committee that the demographic of students on campus hold the majority of vote so it's important to express to students the important of not only voting by why vote and the expression of concerns to MLA's. Al Barazi mentioned that in their undergrad UBC or another department hosted a panel with political candidates regarding environment polices and climate action. They will be looking into finding old details regarding this event but suggested a panel as a possible option to connect with students. Mbogo expressed concerns about in other areas of the whole politicians makes promises that they don't keep just to get elected and expressed that this should be expressed to students to avoid getting their hopes up. Newman agreed but reminded the committee that this is where lobbying the government, the committee and the BCFS come in to hold politicians accountable and to not only express frustrations but present viable solutions. Newman gave some background on BCFS and their upcoming get out to vote campaign. She expressed that they will be given resources and support from BCFS which she plans to utilize given the nature of the election. Fortin and Newman also express an understanding of Mbogo's concerns and mentioned the importance of realistic expectations but also electing individuals who stand by their word.

6. DISCUSSION

6.1 FOOD FOR FINES

24/06/24.03

Al Barazi/ Musashi

Be it resolved that the Food for Fines discussion be tabled until the next committee meeting

Al Barazi expressed wanting to do more research on the initiative and to connect with Food Security Manager, Steph, as they collaborate with Parking Services directly for this initiative.

Carried

7. ADJOURNMENT

11:01 am PST

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Graduate Committee Meeting, June 27 at 9:30 am, 2024, MS Teams

Committee Members Present

Graduate Student Representative

VP External SUO

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Mhamoda Moli

Abby Newman

Nibirh Jawad

Hammad Ahmad

Yazdanmehr Gordanpour

Dina Khrabsheh

Ghulam Hussain

Committee Members Absent

Student at Large

Student at Large

Student at Large

Student at Large

Omang Baheti

Fatima Canales

Satabdi Das

Rohit Dandamudi

Staff Present

-

Staff Absent

Governance Coordinator

Cecily Qiu

1. CALLED TO ORDER AT 9:35 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Syilx Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA

24/05/29.01

Dina/Jawad

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Minutes of the GSC meeting held on 05/29/2014 were adopted.

4. NEW BUSINESS

4.1. Planning for Events

- Hammad proposed scheduling the popular GSC BBQ event and suggested other members plan additional events.
- Dina proposed including families (spouses and kids) in the BBQ event, which was approved by all.
- Jawad proposed **August 7th for the BBQ event**, to be held behind the UNC building, starting at 4-5 PM. Members agreed with this schedule. He mentioned Mike would be asked to arrange the food, including Halal options, based on sign-up form information.
- Abby pointed out that Mike would be on leave in July and would confirm the date with him.
- Moly questioned about setting a nominal ticket price for the event. Dina proposed a \$5 ticket to confirm the commitment and took responsibility for handling the tickets. Jawad suggested that the \$5 ticket should be for family members other than Graduate students. He also agreed to manage the registration through Qualtrics.
- Beka will be asked to create and distribute a flyer for the event.
- Jawad also proposed out-of-campus events, including Kelowna Karting. Dina also mentioned Beach Day and Boating events. Abby stated that off-campus events require a waiver and informing the finance team for budget considerations.

4.2. Food for Summer

- Hammad highlighted the limited food options on campus during summer. Last year, leftover budget funds were used by him and Jawad to purchase snacks and nutrition bars from Costco. He proposed placing these snacks in a convenient location for students staying on campus longer.
- Moly and Abby confirmed that food has already been purchased and is available in Abby's office which can be accessed until 4 PM.
- Hammad suggested a locker for after-hours access to GSC supplies. Abby stated that this topic is added to Friday's executive committee meeting agenda and will be approved hopefully to provide storage for all SUO groups.

4.3. Coffee Wednesday

- Hammad proposed rotating hosting duties for the coffee event among members to distribute the workload and increase visibility for new members. He especially encouraged new members to join the coffee event so that their visibility is increased.

- A signup sheet link was shared for members to indicate their availability for hosting the event.

4.4. Including Director at Large of SUO in GSC meetings

- Moly mentioned that an SUO Director at large has expressed interest in joining GSC meetings as a volunteer.
- Members clarified that volunteering for events and attending meetings are distinct. If someone wants to volunteer or have an idea about anything for GSC, they should present the idea before GSC and it can be considered.
- Yazdan stated that observers can attend meetings by talking to Moly as she can allow anyone to participate in the meeting. However, observers will not have a voice unless granted time by a member.

5. 6. ADJOURNMENT

24/06/26.02

Gordanpour/Ahmad

Be it resolved that the meeting be adjourned at 10:25 a.m.

Carried.