

# STUDENT ASSOCIATION REGISTRATION FORM

Students' Union of UBC Okanagan

UNC133 – 3272 University Way

Kelowna, BC V1V 1V7



membership.outreach@suo.ca

Academic Year: 2024-2025

Student Association Name: Course Union  Club

**SUO** \_\_\_\_\_ **Student Association**

*Do not use the letters "UBCO" anywhere in email address, logos or social media handles.*

**Aims and Purposes:**

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<b>Position</b> <i>(or preferred titles)</i>	<b>Student Name and Student #</b>	<b>Signature</b>	<b>Phone #</b>	<b>E-mail</b>
President				
Vice President Finance				
Vice President Events				

**Membership Fee Amount:** *(if charged)* \$ \_\_\_\_\_

**Primary Student Association E-mail Address:** \_\_\_\_\_

**Faculty Advisor:** *(optional)* \_\_\_\_\_

## Agreement

**Please read the *Student Association Regulations* carefully.** These are the regulations by which you will govern your Student Association.

*If you are a Course Union, submit a constitution and/or by-laws upon ratification.*

**Registrations are accepted August 1 to October 11, 2024 and January 1 to February 14, 2025. Late submissions will not be processed.**

**A minimum of one executive of your Student Association must be present at the Orientation Day held at the beginning of Term 1 and Term 2 each academic year.**

## Student Association Signing Authorities

*Your signing authorities are the executive members of your Student Association who oversee and approve the spending of Student Association funds. You are required to list no more/less than three signing authorities who are also the executive members listed on page 1.*

*The Students' Union will confirm that the signatures below match on every expense reimbursement form submitted. A signing authority cannot sign for their own reimbursement.*

*If you need to change the Signing Authorities, please e-mail [izzy.rusch@suo.ca](mailto:izzy.rusch@suo.ca) from the student association email address and let her know who will be removed and who will be replacing them.*

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President Signing Authority Name\*  
(Please Print)

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Full Signature  
Created by hand, no initials or computer fonts

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VP Finance Signing Authority Name\*  
(Please Print)

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Full Signature  
Created by hand, no initials or computer fonts

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VP Events Signing Authority Name\*  
(Please Print)

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Full Signature  
Created by hand, no initials or computer fonts

## Student Association Membership List

All potential Student Associations (including course unions) must fill out the membership list below. A minimum number of thirty-two (32) members required, excluding the President, Vice President Finance and Vice President Events listed on page 1.

**Student Association Name:** \_\_\_\_\_

Academic Year: **2024-2025**

Student #	Name	E-mail	Current UBC Okanagan Student?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
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