



BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, March 26, 2025 at 5 PM, UNC334

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Science Representative
Faculty of Management Representative
Faculty of Arts and Social Sciences Representative
Faculty of Creative & Critical Studies Representative
Faculty of Applied Science Representative
College of Graduate Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Danial Asif
Aryan Arora
Abby Newman
Rajat Arora
Saa'im Imran
Sheela Mbogo
Aliasgar Sakarwala
Mariam Al Barazi
Ananya Bhattacharya
Elnaz Zamanzade
Ali Wasti
Aman Waseem
Riko Otsuka
Olivia Lai
Amy Wang
Sahar Sowdagar
Mhamoda Moli
Isabella Bravo
Salman Hafeez (Saami)

Directors Absent

Staff Present

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/26.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/26.02

/

Be it resolved that the minutes of the meeting held February 28th, 2025 be adopted.

25/03/26.03

/

Be it resolved that the minutes of the emergency meeting held March 13rd, 2025 be adopted.

4. PRESENTATION

4.1 RBC Student Group Presentation

4.2 BCFS Presentation on History of Political Party Clubs

5. COMMITTEE BUSINESS

5.1 Executive Committee

25/03/26.04

/

Be it resolved that the minutes of the emergency meeting held February 27th, 2025 be adopted.

25/03/26.05

/

Be it resolved that the minutes of the meeting held March 10th, 2025 be adopted.

5.2 Finance Committee

25/03/26.06

/

Be it resolved that the minutes of the meeting held January 29th, 2025 be adopted.

25/03/26.07

/

Be it resolved that the minutes of the meeting held February 28th, 2025 be adopted.

25/03/26.08

/

Be it resolved that the minutes of the meeting held March 25th, 2025 be adopted.

5.3 Policy Committee

25/03/26.09

/

Be it resolved that the minutes of the meeting held March 6th, 2025 be adopted.

25/03/26.10

/

Be it resolved that the SUO remove the Executive Liquor Policy and that the Executives cannot purchase alcohol with SUO funding.

5.4 Campus Life Committee

February meeting minutes were not submitted.

5.5 Campaigns Committee

25/03/26.11

/

Be it resolved that the minutes of the meeting held February 27th, 2025 be adopted.

25/03/26.12

/

Be it resolved that the BC3 Memorandum of Understanding (BC3 MOU)-3_20_2025 be approved as attached.

5.6 Graduate Student Committee

The January monthly meeting was not scheduled due to a medical emergency of the chair.

25/03/26.13

/

 Be it resolved that the minutes of the meeting held February 14th, 2025 be adopted.

25/03/26.14

/

Be it resolved that the February GSC SAL honoraria be disbursed as follows:

GSC December			
Sr. No	Name of SAL	Amount (\$)	Note
1	Rohit Dandamodi	0	
2	Dina Khrabshesh	0	
3	Fatima Canales	50	
4	Nibirh Jawad	50	
5	Satabdi Das	0	
6	Yazdanmehr Gordanpour	50	
7	Hammad Ahmad	50	
8	Omang Baheti	0	
9	Ghulam Hussain	50	

5.7 Oversight Committee

25/03/26.15

/

 Be it resolved that the minutes of the meeting held December 06th, 2024 be adopted.

25/03/26.16

/

Be it resolved that the November Executive Reports be adopted as attached.

25/03/26.17

/

 Be it resolved that the minutes of the meeting held January 30th, 2025 be adopted.

25/03/26.18

/

Be it resolved that the December Executive Reports be adopted as attached.

25/03/26.19

/

Be it resolved that the minutes of the meeting held February 26th, 2025 be adopted.

25/03/26.20

/

Be it resolved that the January Executive Reports be adopted as attached.

5.8 Resource Center Review Committee

25/03/26.21

/

Be it resolved that the minutes of the meeting held March 21st, 2025 be adopted.

5.9 Electoral Committee

25/03/26.22

/

Be it resolved that the minutes of the meeting held February 24th, 2025 be adopted.

25/03/26.23

/

Be it resolved that the minutes of the meeting held February 27th, 2025 be adopted.

25/03/26.24

/

Be it resolved that the minutes of the meeting held February 28th, 2025 be adopted.

25/03/26.25

/

Be it resolved that the minutes of the meeting held March 3rd, 2025 be adopted.

25/03/26.26

/

Be it resolved that the minutes of the meeting held March 6th, 2025 be adopted.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

Discussion: Letter for CR-D-F Policy (attached)

6.2 Board of Governors

6.3 Other University Committees

7. DISCUSSION

7.1 Referendum Debrief

8. IN CAMERA (LABOR & LEGAL)

25/03/26.27

/

Be it resolved the meeting be moved in-camera.

25/03/26.28

/

Be it resolved the meeting be moved out of camera.

9. NEW BUSINESS

9.1 RBC Contract Review

25/03/26.29

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Be it resolved that Sheela Mbogo be granted the right by the board to review the RBC contract, with the understanding that the contents of the contract will remain confidential and will not be disclosed to any third party without prior approval from the board.

10. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, February 28, 2025 at 4 PM, UNC334

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Science Representative
Faculty of Management Representative
Faculty of Arts and Social Sciences Representative
College of Graduate Studies Representative
Student Senate Caucus Representative (ex-officio)

Danial Asif
Aryan Arora
Abby Newman
Rajat Arora
Saa'im Imran
Sheela Mbogo
Aliasgar Sakarwala
Mariam Al Barazi
Elnaz Zamanzade
Ali Wasti
Aman Waseem
Riko Otsuka
Olivia Lai
Mhamoda Moli
Salman Hafeez (Saami)

Directors Absent

Director-at-Large
Faculty of Creative & Critical Studies Representative
Faculty of Applied Science Representative
Board of Governors Representative (ex-officio)

Ananya Bhattacharya
Amy Wang
Sahar Sowdagar
Isabella Bravo

Staff Present

General Manager
Governance Coordinator

Jason Evans
Cecily Qiu

1. CALLED TO ORDER AT 4:14 P.M.**ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/28.01

Otsuka/Mbogo

Be it resolved that the agenda be adopted.

Al Barazi/Waseem

Be It resolved that a discussion about Tax Clinic be added to the agenda.

Amendment carried.

Asif/Al Barazi

Be It resolved that a discussion about a letter to support the trans athlete be added to the agenda.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25//02/28.02

Waseem/Otsuka

Be it resolved that the minutes of the meeting held on January 29th, 2025 be adopted.

Carried.

25//02/28.03

Zamanzade/Moli

Be it resolved that the minutes of the emergency meeting held on February 12th, 2025 be adopted.

Carried.

4. PRESENTATION

4.1 Dermatology Club

Student representatives presented the background, aim and events of their club. They answered the questions from the board regarding how the club could afford the product under limited funding and what resources they would use.

4.2 International Student Association

Student representatives presented the background, purpose and mission of their club as well as the events they planned. They confirmed that the club is for underrepresented cultures, and they would like to collaborate with other cultural clubs. They answered the questions regarding how they prioritize their events under limited funding. Directors recommended that they collaborate with other clubs, SUO VP Campus life and GEO office in the university.

5. COMMITTEE BUSINESS

5.1 Executive Committee

25/02/28.04

Asif/Wasti

Be it resolved that the minutes of the meeting held on January 27th, 2025 be adopted.

Carried.

25/02/28.05

Asif/Mbogo

Be it resolved that the minutes of the meeting held on February 10th, 2025 be adopted.

Carried.

25/02/28.06

Asif/Moli

Be it resolved that the minutes of the meeting held on February 24th, 2025 be adopted.

Carried.

5.2 Finance Committee

25/02/28.07

A.Arora/R.Arora

Be it resolved that the minutes of the meeting held on January 29th, 2025 be adopted.

* The chair will send the minutes to the board in a separate email/document due to technical issues.

A.Arora could not open the document due to technical issues.

A.Arora/Otsuka

Be it resolved that the meeting minutes be tabled for the next meeting.

Carried. Tabled.

5.3 Policy Committee

5.4 Campus Life Committee

25/02/28.08

Imran/Otsuka

Be it resolved that the minutes of the meeting held on January 22nd, 2025 be adopted.

Carried as amended. Abby noted that she was tabling at that time and was excused from the meeting.

5.5 Campaigns Committee

25/02/28.09

Newman/Wasti

Be it resolved that the minutes of the meeting held on January 30th, 2025 be adopted.

Carried.

5.6 Graduate Student Committee

25/02/28.10

Moli/Zamanzade

Be it resolved that the minutes of the meeting held on December 23rd, 2024 be adopted.

Carried.

25/02/28.11

Moli/Newman

Be it resolved that the December GSC SAL honoraria be disbursed as follows:

GSC December			
Sr. No	Name of SAL	Amount (\$)	Note
1	Rohit Dandamodi	0	
2	Dina Khrabshesh	50	
3	Fatima Canales	0	
4	Nibirh Jawad	50	
5	Satabdi Das	0	
6	Yazdanmehr Gordanpour	50	
7	Hammad Ahmad	50	
8	Omang Baheti	50	
9	Ghulam Hussain	50	

Carried.

5.7 Oversight Committee

Newman called a point of order as the previous board meeting tabled the December meeting minutes of the oversight committee to this board meeting. Sakarwala explained that he was very sick last week so that he was not able to meet the deadline to submit the minutes.

5.8 Student Association Oversight Club Committee

25/02/28.12

R.Arora/Mbogo

Be it resolved that the minutes of the meeting held on February 10th, 2025 be adopted.

Carried.

5.9 Electoral Committee

25/02/28.13

A.Arora/Moli

Be it resolved that the minutes of the meeting held on January 27th, 2025 be adopted.

Carried.

25/02/28.14

Moli/Zamanzade

Be it resolved that the minutes of the meeting held on February 5th, 2025 be adopted.

Carried.

25/02/28.15

Moli/Mbogo

Be it resolved that the minutes of the meeting held on February 11th, 2025 be adopted.

Carried.

25/02/28.16

A.Arora/Moli

Be it resolved that the minutes of the meeting held on February 14th, 2025 be adopted.

Carried.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

[Lai entered at 4:55 p.m.]

Al Barazi provided updates regarding the OER committee.

Al Barazi also called a point of order as the previous board meeting they tabled a letter against the tuition increase. Newman would discuss the topic at her campaigns committee meeting and bring it back to the next board meeting.

Newman provided updates regarding food security committee and the Golden Apple Award.

25/02/28.17

Newman/Waseem

Be it resolved that Rajat Arora be appointed to UBC Learning Spaces Subcommittee (1 year term).

Newman explained that the message was initially sent to her and R. Arora, but she was graduating this year.

Carried. Imran abstained.

7. NEW BUSINESS

7.1 Establishment of the SUO Resource Center Review Committee (Ad-hoc Committee)

25/02/28.18

Newman/Otsuka

Be it resolved that the SUO Resource Center Review Committee Terms of Reference be adopted as attached; and be it further resolved that the SUO Resource Center Review Committee be struck.

Newman explained that the establishment of the committee was a response to the resolution adopted at the last AGM regarding the Resource Center. Directors had a discussion whether they should include all representatives of the five resource centers in the committee rather than two of them. Meanwhile, some directors showed concerns on the quorum of the meeting if they decide to make it a large committee.

Carried.

25/02/28.19

Newman/Moli

Be it resolved that Mariam al Barazi be appointed to the SUO Resource Center Review Committee.

Carried.

7.2 Establishment of Student Associations Strategic Committee (Ad-hoc

Committee)

25/02/28.20

R. Arora/A. Arora

Be it resolved that the SUO Student Associations Strategic Committee Terms of Reference be adopted as presented; and be it further resolved that the Student Associations Strategic Committee be struck.

R. Arora explained that it was a response to the resolution adopted at the AGM. The structure of the committee was set up at the AGM.

Carried.

25/02/28.21

R. Arora/Mbogo

Be it resolved that VP Internal (R. Arora for this term) be appointed to the Student Associations Strategic Committee.

Carried.

25/02/28.22

Lai/Otsuka

Be it resolved that Aman Waseem and Olivia Lai be appointed to the Student Associations Strategic Committee.

Five directors nominated themselves and the board conducted ballot voting.

Carried.**7.3 Student Association Ratification**

25/02/28.23

R.Arora/A.Arora

Be it resolved that Dermatology Club be ratified.

Carried.

25/02/28.24

Mbogo/Al Barazi

Be it resolved that International Student Association be ratified.

Carried.

Due to limited time and limited funding available, before the ratification, the board decided to hear all the information about those clubs and directors' thoughts or concerns on those potential clubs.

[Al Barazi left at 5:58 p.m.]

[Evans left the discussion and returned at the end of the meeting.]

25/02/28.25

R.Arora/Waseem

Be it resolved that Pickleball Club be ratified.

Directors showed concerns about space to hold the pickleball events. Also, the gym on campus had been providing pickleball events.

Failed.

25/02/28.26

Newman/Mbogo

Be it resolved that Okanagan Conservative Club be ratified.

Newman and some other directors voted in favor of the ratification, considering Kelowna was a conservative region and they would like to see debates from all parties. Newman also updated that they had a Young Liberal club, therefore, to be inclusive, they shall ratify the conservative club. Some directors were against its ratification due to concerns that the black student community and LGBTQ+ community would feel hurt by some political view the club would be associated with. Mbogo opposed the ratification of the club. Some directors suggested they should have a neutral stance towards politics. They asked the status of the Liberal club, and were told that the club did not attend the SUO orientation. They were not aware of the activities of the club.

Failed.

25/02/28.27

R. Arora/Mbogo

Be it resolved that Backcountry Squatters be ratified.

Carried.

25/02/28.28

R. Arora/Lai

Be it resolved that Baking Club be ratified.

Directors showed concerns on space booking for the club events. There is no baking space to be booked on campus. If the club sells self-made food, it may go against the university policy regarding food safety. They suggested that R. Arora direct them to the Picnic.

Failed.

25/02/28.29

R. Arora/Wasti

Be it resolved that Football watching Student Association be ratified.

Directors believed that it could be a Well Pub event.

Failed.

25/02/28.30

R.Arora/Mbogo

Be it resolved that Jack. Org Student Association be ratified.

Directors got confused with the status of this student association. This club attended the Expo for student associations and held events in the past. They may already exist or a similar club may exist under SUO.

Failed.

25/02/28.31

R. Arora/Wasti

Be it resolved that Biological sciences Course Union be ratified.

Carried.

25/02/28.32

R. Arora/Mbogo

Be it resolved that Kelowna Ismaili Student Association be ratified.

Carried.

25/02/28.33

R. Arora/Newman

Be it resolved that Game Development Club be ratified.

Some directors thought this club was similar to the coding club and computer science course union. Some thought it was irrelevant and believed the club could also apply for the UBC fundings.

Carried.

25/02/28.34

R. Arora/Waseem

Be it resolved that Okanagan Student Golf Club be ratified.

Directors showed concerns about the limited time (usually summer) the club could organize golfing event.

Failed.

25/02/28.35

R.Arora/Waseem

Be it resolved that Philosophy Course Union be ratified.

Carried.

8. DISCUSSION

8.1 Yes Campaign Tabling

The executive urged the directors to volunteer for the Yes Campaign as it was a duty of the board of directors. Hafeez asked about the opt out process. Asif replied that the conversation with UBC regarding the opt out process had already started.

8.2 Tax Clinic

Evans updated that the tax clinic would open the following week with 13 volunteers and 2 coordinators, hoping to serve more than 2000 students. Training from CRA was done. Al Barazi had negotiated additional space with the university to host the tax clinic during the peak time (April). The board applauded for her contribution.

8.3 A letter to Support Trans Athletes

Newman provided the context for the letter.

25/02/28.36

Asif/Newman

Be it resolved that the letter be approved as presented (see attachment).

Carried.

9. ADJOURNMENT

Meeting adjourned at 6:36 p.m.

Students' Union Okanagan of UBC Stands in Solidarity with Trans Athletes: A Call for Accountability and Inclusivity in PACWEST

The Students' Union Okanagan of UBC represents students from all types of nationalities, gender identities, sexualities, etc and we are proud to stand alongside fellow student unions in BC to show our support for trans athletes and the broader 2SLGBTQIA+ community in light of recent developments in the Pacific Western Athletic Association (PACWEST). Following an investigation into a transphobic incident during the October 2024 women's basketball game between Columbia Bible College (CBC) and the VIU Mariners, PACWEST took the necessary step of suspending the CBC women's basketball head coach. While this disciplinary action marked progress toward addressing discrimination in sports, subsequent events have raised new concerns.

In the aftermath of the suspension, the CBC team launched a public campaign and the coach has taken legal action to overturn the suspension. These moves threaten to undermine the essential steps taken to combat discrimination and could send a disheartening message to trans athletes and their allies throughout PACWEST.

The SUO believes that sports should be a safe and inclusive space for everyone, regardless of gender identity. Trans athletes deserve the right to participate fully and equitably without fear of harassment or exclusion. We have seen firsthand the impact that discrimination can have on individuals and communities. It is for this reason that we are speaking out - because standing by silently is not an option.

When incidents like this arise, accountability is not just about responding to the moment; it's about setting a standard for the future. Attempts to reverse disciplinary action not only put the safety of athletes at risk but also undermine trust in the systems designed to protect them. This is a pivotal moment for PACWEST to demonstrate leadership and reaffirm its commitment to inclusivity, fairness, and safety for all athletes.

We call on PACWEST to:

- **Stand firm against external pressures** to reinstate the suspended coach, prioritizing the safety and well-being of all athletes.
- **Reaffirm your commitment** to creating and maintaining a safe, equitable, and inclusive sports environment for everyone.
- **Call on the CBC Bearcats** to publicly commit to fair and safe play by clearly stating that harassment, discrimination, and hate have no place in their organization and that they will fully respect and uphold eligibility rules for trans athletes.
- **Implement comprehensive safety planning practices** to protect the well-being of all athletes, with specific measures to ensure the inclusion and safety of trans athletes.

Discrimination has no place in sports - or anywhere. Leadership means standing with marginalized communities, taking decisive action, and ensuring that every athlete is treated with dignity and respect. We urge PACWEST to seize this opportunity to lead by example and show that inclusivity is not just a policy but a fundamental value.

The Students' Union Okanagan is committed to supporting trans athletes across the PACWEST Conference. We will continue to advocate for environments where every player feels safe, supported, and seen.

In solidarity,

Students' Union Okanagan Board of Directors



EMERGENCY BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Emergency Board of Directors Meeting, March 13, 2025 at 6 PM, Zoom

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Education Representative
Faculty of Health & Social Development Representative
Faculty of Science Representative
Faculty of Arts and Social Sciences Representative
Faculty of Creative & Critical Studies Representative
College of Graduate Studies Representative
Student Senate Caucus Representative (ex-officio)

Danial Asif
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Abby Newman
Rajat Arora
Sheela Mbogo
Aliasgar Sakarwala
Mariam Al Barazi
Elnaz Zamanzade
Ali Wasti
Aman Waseem
Olivia Lai
Amy Wang
Mhamoda Moli
Salman Hafeez (Saami)

Directors Absent

Vice-President Campus Life
Faculty of Applied Science Representative
Faculty of Management Representative
Director-at-Large
Board of Governors Representative (ex-officio)

Saa'im Imran
Sahar Sowdagar
Riko Otsuka
Ananya Bhattacharya
Isabella Bravo

Staff Present

General Manager
Governance Coordinator
Well Pub Manager

Jason Evans
Cecily Qiu
Micheal Ouellet

1. CALLED TO ORDER AT 6:09 P.M.**ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/13.01

Waseem/Wasti

Be it resolved that the agenda be adopted.

Carried.

3. IN CAMERA (LEGAL)

25/03/13.02

Newman/Lai

Be it resolved that the meeting be moved in camera.

Carried. [6:10 p.m.]

25/03/13.03

Moli/Waseem

Be it resolved that the meeting be moved out of camera.

Carried. [7:15 p.m.]

25/03/13.04

Asif/R.Arora

Be it resolved that the Conservative Club be ratified.

Carried.

25/03/13.05

Asif/R.Arora

Be it resolved that the statement from the board be approved as presented.

Carried.

4. ADJOURNMENT

Meeting adjourned at 7:16 p.m.

Official Statement from the SUO Board

March 13, 2025

The SUO Board of Directors met on Thursday, March 13, 2025 to deliberate on the ratification of the Okanagan Conservative Club. After careful consideration, the Board has ratified the club, ensuring that the decision was made in alignment with our values of equity, inclusion, and respect for all students. We understand the importance of fostering a diverse range of student groups that contribute to a vibrant campus community.

We also recognize that discussions around student group ratification can be complex and, at times, contentious. However, we are deeply concerned about the public discourse surrounding the SUO's initial decision not to ratify this specific club, and particularly the targeting of SUO student leaders responsible for communicating the decision. SUO Board members and executives are students. SUO Board decisions are taken by a majority vote of the board. No SUO student leaders should be subject to bullying and harassment, online or in person, for carrying out their responsibilities. We strongly condemn any form of bullying, harassment, or intimidation directed at any individual involved in this process. We urge all members of our community to engage in discussions with civility and mutual respect.

The SUO Board remains committed to upholding a fair and transparent process for all student groups seeking ratification. Our goal is to ensure that every student group aligns with the principles that create an inclusive and supportive environment for all members of our campus community. We will continue to work diligently to balance freedom of expression with our responsibility to foster a safe and welcoming space for all students.

We appreciate the patience and understanding of the student body as we navigate this matter with the utmost care and diligence. Further updates will be provided as necessary.

SUO Board of Directors

EMERGENCY EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Executive Committee Meeting, February 27 at 3 pm, UNC 133C

Directors Present

President (meeting chair)

Vice President Finance and Administration

Vice-President External

Vice-President Internal

Vice-President Campus Life

Danial Asif

Aryan Arora

Abby Newman

Rajat Arora

Saaim Imran

Directors Absent

Staff Present

1. CALL TO ORDER

Called to order at 3:10PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/27.01

Imran/R.Arora

Be it resolved that the agenda be adopted.

Carried.

3. IN CAMERA (LABOR)

25/02/27.02

Newman/A.Arora

Be it resolved that the meeting be moved in camera.

Carried.

25/02/27.03

A.Arora/Imran

Be it resolved that the meeting be moved ex-camera.

Carried.

25/02/27.04

Newman/Imran

Be it resolved that the meeting be moved in camera.

Carried.

25/02/27.05

Newman/A.Arora

Be it resolved that the meeting be moved ex-camera.

Carried.

25/02/27.06

Asif/A.Arora

Be it resolved that the GM's contract be renewed as presented.

Carried.

4. ADJOURNMENT

Adjourned at 4:19PM

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, March 10th at 12:30 pm, Zoom

Executives Present

President (meeting chair)

Danial Asif

Vice President Finance and Administration

Aryan Arora

Vice-President External

Abby Newman

Vice-President Internal

Rajat Arora

Vice-President Campus Life

Saaim Imran

Executives Absent

Staff Present

General Manager

Jason Evans

Governance Coordinator

Cecily Qiu

Guest Present

Director at Large

Sheela Mbogo

1. CALLED TO ORDER AT 12:42 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/10.01

Newman/R. Arora

Be it resolved that the agenda be adopted.

Asif/Newman

Be it resolved that a discussion about Transition be added to the agenda.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/10.02

A.Arora/Imran

Be it resolved that the minutes of meeting held on February 24th, 2025 be adopted.
Carried.

25/03/10.03

Imran/A.Arora

Be it resolved that the minutes of meeting held on February 27th, 2025 be adopted.
Carried.

4. NEW BUSINESS

4.1 Director Honoraria

25/03/10.04

A.Arora/Newman

Be it resolved that the February Honoraria for Board of Directors be disbursed as follows:

Name	Title	%/ \$
Al Barazi, Mariam	Director-at-Large	100
Bhattacharya, Ananya	Director-at-Large	100
Lai, Olivia	Faculty of Arts and Social Sciences Rep.	100
Mbogo, Sheela	Director-at-Large	100
Moli, Mhamoda	College of Graduate Studies Rep.	100

Otsuka, Riko	Faculty of Management Rep.	100
Sakarwala, Aliasgar	Director-at-Large	100
Sowdagar, Sahar	Faculty of Applied Sciences Rep.	100
Wang, Amy	Faculty of Creative & Critical Studies Rep.	100
Waseem, Aman	Faculty of Science Rep.	100
Wasti, Ali	Faculty of Health & Social Development Rep.	100
Zamanzade, Elnaz	Faculty of Education Rep.	100

Carried.

A few directors had not submitted the report. Executives acknowledged that February was a busy month with the elections and that those directors were very actively engaged in the SUO business. Therefore, they asked Qiu to send a minor warning, requesting them to submit reports as soon as possible.

4.2 Executive Liquor Policy

Asif introduced the background and intention of the liquor policy. Mbogo expressed her concerns due to the financial constraints the next year and students' unwillingness to contribute funding to this stream. She suggested they redirect the money to where is needed such as Resource Centers. She strongly recommended sober communication with students without alcohol. Executives clarified that the intention of the policy was to engage students in the event at Well and that they could also buy non-alcohol beverage. It did work in building good relationships with students sometimes as some students may feel intimidated to come to the office. A.Arora updated that the funding allocated for the tap at Well was not used up, so they would reallocate the funding. Imran and A.Arora expressed their opposition to the policy, saying that they did not think it useful and this year they did have successful events without using taps at Well. Asif directed VP Finance and VP Campus Life to review the policy and make some recommendations at the board meeting.

4.3 UBC PAF External Certifications from Faculty of Engineering

Imran and Asif provided the context, saying that the Faculty of Engineering proposed having external certification providers for their program so students could be more competitive in job seeking. Asif had referred the student to the UBC student provost. He would update them if he receives further information.

4.4 Transition

Asif emphasized the importance of transition documents. He would share with executives the format of the report and he expressed his expectation that every executive submit their transition documents.

Newman updated that Skills from BCFS would be held between May 22 to May 25. Evans updated that he was organizing an information session with the new board, which was scheduled on Thursday March 13th at 1 p.m. He would like to see the current executives showing up as well. The inauguration was scheduled on April

24th at 3 p.m. at Ballroom. The orientation was scheduled on April 30th to May 2nd. Evans asked for the direction from the executive committee on the orientation plan. The executives discussed where to have the orientation and their financial status. Imran suggested having the orientation on campus. He pointed out it was students' voice. As last year some directors showed late for the orientation on campus, he agreed that improvement was needed on the plan and directors should be held accountable. Mbogo suggested that they take into consideration the accommodation and the similar training of skills from BCFS when they make the plan. The executive committee directed Newman and Evans to work together on the orientation plan and the executives could discuss the plan via teams

5. IN CAMERA (LABOR)

25/03/10.05

Imran/R. Arora

Be it resolved that the meeting be moved in camera.

Carried. [1:36 p.m.]

25/03/10.06

Newman/A.Arora

Be it resolved that the meeting be moved ex-camera.

Carried.

25/03/10.07

Imran/R. Arora

Be it resolved that the meeting be moved in camera.

Carried.

25/03/10.08

Newman/Imran

Be it resolved that the meeting be moved ex-camera.

Carried. [1:58 p.m.]

6. ADJOURNMENT

Meeting adjourned at 1:58 p.m.

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, January 29th 2025 at 11:00 AM, In-Person/Zoom

Members Present

Vice-President Finance and Administration

Aryan Arora

President

Danial Asif

Faculty of Arts and Social Sciences Representative

Olivia Lai

Faculty of Health & Social Development Representative

Ali Wasti

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Staff Present

Finance Manager

Leanne Smailes

Staff Absent

General Manager

Jason Evans

1. CALL TO ORDER 11:17AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/01/29.01

Lai/Asif

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/01/29.02

Lai/Wasti

Be it resolved that the minutes of the meeting held on December 5th, 2024 be adopted.

Carried.

4. NEW BUSINESS

5. INFORMATION ITEMS

6. DISCUSSION

6.1 Budget Reallocation – Transit Bursary and Giving Day

A. Arora presented an overview of the proposed Bursary for the 2024–2025 academic year. A. Asif discussed the proposed funding strategy for the Bursary. A. Asif mentioned that the Bursary would be dedicated to commuter students who utilize transit, gas, parking, and similar transportation services. A. Arora suggested reallocating \$25,000 from the Campus Life budget line and \$5,000 from the Campus Relations budget line toward the Transit Bursary Fund. A. Asif added that the intention is to contribute up to \$50,000 in total, with the hope that UBC will match the full amount.

25/01/29.02

Asif/Wasti

Be it resolved that the Finance Committee reallocate funds from Campus Life Committee and the Campus Relations Committee in the amount of \$30,000 to the Transit Bursary Fund.

Carried.

6.2 YTD Budget December

A. Arora discussed about the different budget lines and mentioned that the finances were in a healthy state. Members of the committee expressed their satisfaction with the overview of the YTD.

7. ADJOURNMENT AT 11:47AM

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, February 28th 2025 at 12:00 PM, Teams

Members Present

Vice-President Finance and Administration

Aryan Arora

President

Danial Asif

Faculty of Health & Social Development Representative

Ali Wasti

Members Absent With Regrets and Approval

Faculty of Arts and Social Sciences Representative

Olivia Lai

Members Absent Without Regrets and/or Approval

Staff Present

Finance Manager

Leanne Smailes

General Manager

Jason Evans

Staff Absent

1. CALLED TO ORDER AT 12:10 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/28.01

Smailes/Wasti

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/02/28.02

Wasti/Arora

Be it resolved that the minutes of the meeting held on January 28th, 2025 be adopted. I will send the minutes to the Finance committee in a separate email/document due to some technical issue.

4. NEW BUSINESS

5. INFORMATION ITEMS

6. DISCUSSION

6.1 YTD Budget February

A. Arora provided a financial update, noting that The Well is operating below the budgeted loss, while Paper and Supply Co. reported a \$30,000 loss which needs to be discussed further. A. Arora highlighted that the president plans to use the remaining Campus Relations and Engagement budget for events such as Giving Day and funding for African and Caribbean Student Association, with most spending expected toward the end of the term. The overall budget aligns with last year's figures, and Term 2 funding is complete, with some funds set aside for appeals and new student associations. A. Arora also noted that the Graduate Student Fund has remaining funds, with discussions to follow on their allocation.

7. ADJOURNMENT AT 12:35 PM

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, March 25th 2025 at 12:00 PM, In-Person

Members Present

Vice-President Finance and Administration

Aryan Arora

President

Danial Asif

Vice-President Internal(Guest)

Rajat Arora

Faculty of Health & Social Development Representative

Ali Wasti

Members Absent With Regrets and Approval

Faculty of Arts and Social Sciences Representative

Olivia Lai

Members Absent Without Regrets and/or Approval

Staff Present

Finance Manager

Leanne Smailes

General Manager

Jason Evans

Staff Absent

1. CALLED TO ORDER AT 1:14PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/25.01

Asif/A.Arora

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/25.02

Wasti/Asif

Be it resolved that the minutes of the meeting held on February 28th, 2025 be adopted.

Carried.

4. NEW BUSINESS

5. INFORMATION ITEMS

6. DISCUSSION

6.1 YTD March 21st

The YTD was shared with the committee. Arora Highlighted the Paper & supply co. revenue loss. The Campus Life line had some money left and have year end events planned. The committee discussed the YTD. The committee recommended the board of directors look at trying to get more sponsorships towards the food insecurity programs next year.

6.2 Student Association Grants

A. Arora discussed the student association grants and provided the committee with a rundown of how the grants had been disbursed this year.

6.3 Reallocation

There was a discussion regarding reallocation towards the Okanagan IGEM club.

7. ADJOURNMENT AT 1:46PM

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, March 6, 2025 at 1 pm, UNC 133C

Committee Members Present

Vice-President Internal (chair)

Rajat Arora

Director-at-Large

Mariam Al Barazi

Director-at-Large

Sheela Mbogo

Faculty of Education Representative

Elnaz Zamanzade

Faculty of Creative & Critical Studies

Amy Wang

Committee Members Absent with Regrets and Approval

Student at Large

Saniya Prabhu

Committee Members Absent without Regrets and/or Approval

Vice-President External

Abby Newman

Faculty of Applied Science Representative

Sahar Sowdagar

Student at Large

Aashish Tiwari

Staff Present

General Manager

Jason Evans

Governance Coordinator

Cecily Qiu

Membership Outreach

Izzy Rusch

Student Guest

Norimasa

1. CALLED TO ORDER AT 1:07 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/06.01

Mbogo/Zamanzade

Be it resolved that the agenda be adopted.

Mbogo/Wang

Be it resolved that a discussion about Student Association Code of Conduct be added to the agenda.

Amendment carried.

Arora/Mbogo

Be it resolved that a discussion about School Engineer Design Team and a discussion about Student Association Personal Expenses be added to the agenda.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/06.02

Mbogo/Wang

Be it resolved that the minutes of the meeting held November 27th, 2024 be adopted.

Carried.

4. DISCUSSION

4.1 AGM Quorum

Arora presented research on the AGM quorum and student population from different universities and colleges in Canada. The committee compared the data and discussed the potential decrease in membership number as graduate students were seeking their independent society. The committee recommended that the SUO remain the same AGM quorum and the future board could assess the quorum after the next AGM. The members also discussed the UNC lease contract resolution at the AGM as the board had mandated them to make recommendations. Some of

the members thought this was not within the scope of policy committee but an operational and legal matter.

4.2 Liquor Policy

25/03/06.03

Al Barazi/Mbogo

Be it resolved that Student Norimasa be given the speaking right.

Carried.

Some members asked about details and background of the Executive Liquor policy as the policy was not included in the regulations. Evans explained that he wrote the policy as a code of conduct for the executives with the intention of regulating the practice of liquor tap at Well. It was adopted by the previous board and was implemented from this board. Rusch provided the context, saying that the intention of liquor tap was for executives to engage more students at the Well events but not buy more liquor for themselves. Mbogo expressed her concerns on using student funding to buy alcohol and the potential risk of sexual harassment related to alcohol. Norimasa also showed his opposition to the policy by providing his own experience in an event at Well. Al Barazi asked for a recent review of the policy as required by the policy itself. Arora would take the policy to the executive meeting for discussion.

[Zamanzade left at 1:47 p.m.]

25/03/06.04

Al Barazi/Mbogo

Be it resolved that the SUO remove the Executive Liquor Policy and that the Executives cannot purchase alcohol with SUO funding.

Carried.

4.3 Student Association Code of Conduct

Mbogo suggested that they add the requirement of attending the SVPRO training to the Student Association Code of Conduct. The SVPRO training shall be part of the orientation for the club executives. She had conversations with the SVPRO office, and they were willing to offer a few training schedules per term for club executives to choose from. Rusch appreciated the idea; however, she would like to see a more detailed plan as to how to implement the policy and track all the attendance. And she would like to see details on the disciplinary process if clubs fail to comply with the policy. Rusch updated that she had worked with the Student Experience Office on a training course for the club executives with the intention of revamping the orientation. Qiu suggested planning for training and orientation could be undertaken by Student Association Oversight Committee.

5. ADJOURNMENT

Other discussion items were tabled. Meeting adjourned at 2:32 p.m.

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Campaigns Committee Meeting, February 27, 2025 SUO Conference Room

Called to Order at 11:10 am

Committee Members Present

Vice President External (chair)

Vice President Internal

Director at Large

Student at Large

Student at Large

Student at Large

Student at Large (Graduate Student Representative)

Director at Large

Director at Large

Abby Newman

Rajat Arora

Mariam Al Barazi

Norimasa Musashi

Harsh Patel

Shreya Patnaik

Fatima Canales Gonzales

Sheela Mbogo

Ananya Bhattacharya

Committee Members Absent (With Regrets)

President

Faculty of Arts and Social Sciences

Communications Manager (non voting)

Danial Asif

Olivia Lai

Becca Evans

Committee Members Absent (No Regrets)

Director at Large

Aliasgar Sakarwala

Staff Present

Student's Advocate

Rachel Fortin

1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please send me a message if your accessibility needs are not met (If you need captioning, larger text agenda, use of the chat, etc.) Eat/drink if you need to

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/27.01

Musashi/ Barazi

Be it resolved that the agenda be adopted.

Newman/Musashi

Be it resolved that item 5.5 Party Hard and Party Safe be added to the agenda

Carried

Original motion carried as amended

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/02/27.02

Musashi / Patnaik

Be it resolved that the minutes from the meeting held on January 30th, 2025 be adopted.

Carried

5. NEW BUSINESS

5.1 Smart Meals – Brunch and Learn

A callout was posted on Instagram for volunteers to help plan the event. The style will be similar to the Smart Fair like last year but will reflect 2.0.

5.2 Vote Yes Tabling

An update on tabling was provided and the committee brainstormed ways to keep tabling engaging when voting opens. Committee members are encouraged to participate in tabling, especially during voting. Musahi suggested providing more off social media marketing, such as having a board up in front of Tim Hortons, or other hot spots.

5.3 Transit Update

145 Survey Respondants on the Transit Survey. White, the SUO Project Manager and Newman have been working on collecting data from students and having conversations with UBC regarding upcoming advocacy plans regarding BC Transits upcoming fare review. Newman presented data from the SUO Transit Survey which received 145 respondents, and UMO data that White was able to secure. This has been shared on the committee's Teams channel.

5.4 Tuition Engagement Update

The Executives had a meeting facilitated by the VP Students office regarding how to improve the survey moving forward. UBC knows that asking students their opinion on whether or not they agree with a tuition increase and doing it anyway. The SUO will have the opportunity to present their ideas to improve or reimagine this consultation process. Newman asked committee members to reflect on this and provide some ideas and feedback in the next meeting.

5.1 Party Hard, Party Safe Kits

Partnership with HART for St. Patrick's Day to help with harm reduction and education on March 12th from 1-3pm. Volunteer sign up to make kits and help with tabling is on the master sign up sheet.

ADJOURNMENT 12:03 PM

BC3 Memorandum of Understanding (MOU)

Effective: May 1, 2025 – May 1, 2027

1. Purpose & Structure

- 1.1. BC3 is an informal coalition of student unions working together on primarily undergraduate focused advocacy under a shared name while maintaining full independence. Member Associations participate voluntarily and retain full control over their own finances, resources, and campaigns.

2. Membership

- 2.1. The following are Member Associations with voting and veto rights respective to this MOU:

Alma Mater Society of UBC Vancouver (Hereafter ‘UBC AMS’)

Simon Fraser Student Society (Hereafter ‘SFSS’)

Students’ Union Okanagan of UBC (Hereafter ‘UBC SUO’)

University of Victoria Students’ Society (Hereafter ‘UVSS’)

3. Decision-Making & Autonomy

- 3.1. Each Member Association has one vote on collective initiatives.
 - a. Decisions require unanimous consent.
 - b. Any Member Association may opt out of an initiative. If they do, the initiative must not be branded under the BC3 banner.
- 3.2. No Member Association shall be required to contribute in a manner that conflicts with their mission to represent students on their respective campuses.
- 3.3. Member Associations are not obligated to provide financial or material support to the entity of BC3 or to the other member Associations.

4. Scope of Work

- 4.1. BC3 exists to coordinate primarily undergraduate focused advocacy efforts while ensuring all Member Associations operate independently.
 - a. It may engage in lobbying, public campaigns, and other agreed-upon initiatives.
- 4.2. No Member Association shall have the authority to impose legal or financial obligations on another Member Association. All representatives are legally and financially safeguarded by their respective home institutions.

5. External Collaboration & Branding

- 5.1. BC3 may collaborate with external groups only with unanimous consent.

- 5.2. The BC3 name and logo may only be used with approval from all Member Associations

6. Amendments, Renewal & Termination

- 6.1. Any amendments to this Agreement require unanimous consent from all Member Associations.
- 6.2. If any Member Association wishes to dissolve and exit the Agreement, the Memorandum of Understanding will be dissolved, and the BC3 banner will be suspended until a new agreement is reached among the remaining or new Member Associations.
- 6.3. Renewal of this agreement requires unanimous consent from all Member Associations.

7. Signing Details

- 7.1. By signing below, the Member Associations confirm their commitment to this Memorandum of Understanding and the principles of collaboration outlined within.

This Agreement may be signed in counterparts, with each signed copy considered part of the whole. Digital signatures and scanned copies will be accepted as official.

Name: _____
Title: _____
Date: _____

I/We have the Authority to bind the corporation.
Alma Mater Society of the University of British Columbia Vancouver

 X _____
Per:

Name: _____
Title: _____
Date: _____

I/We have the Authority to bind the corporation.
University of Victoria Student Society

X _____
Per:

Name: _____
Title: _____
Date: _____

I/We have the Authority to bind the corporation.
Simon Fraser Student Society

X _____
Per:

Name: _____
Title: _____
Date: _____

I/We have the Authority to bind the corporation.
Students' Union Okanagan of UBC

X _____
Per:

GRADUATE STUDENT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Graduate Committee Meeting, February 14 at 11:00 am, 2024, Team

Committee Members Present

Graduate Student Representative

SUO Preseident

Executive

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Mhamoda Akter Moli

Danial Asif

Abby Newman

Hammad Ahmad

Nibirh Jawad

Fatima Canales

Yazdanmehr Gordanpour

Ghulam Hussain

Committee Members Absent

Student at Large

Student at Large

Student at Large

Student at Large

Dina Khrabsheh

Rohit Dandamudi

Omang Baheti

Satabdi Das

Staff Member Present

Governance Coordinator

Cecily Qiu

1. CALL TO ORDER AT 11:04 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/14.01

Gordanpour /Hussain

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/02/14.02

Gordanpour / Ahmed

Be it resolved that the agenda be adopted.

Carried.

4. NEW BUSINESS

4.1 New SUO Student Building

Asif gave a detailed presentation on the new SUO student building. He explained why there's a big need for more space on campus for student activities and services. He talked about how the building started, how it will be funded, and the plans for making it happen. The design of this building is inspired by the AMS Nest at UBC Vancouver, and it will focus on making student life better with places for clubs, studying, and socializing. It won't have classrooms or academic spaces, so it's all about student needs.

Asif also asked for feedback on what graduate students need in terms of space and stressed how important it is for everyone in the community to support this project. He suggested a funding plan that includes a fee of \$75 per term for students. He recognized that current students, like himself, wouldn't use the building directly but stressed that it's an important investment for the future of the campus. During the meeting about the new building, Gourdanpour asked about the spaces for graduate students and who would manage them. Asif explained that they couldn't promise right away that the Graduate Student Association (GSA) would manage these spaces because some decisions still needed to be made. However, he said they would think about it for the future. Gourdanpour also recommended that the committee approve a formal statement supporting the project, which would help show strong community support at the next GSA board meeting. After the discussion Gordanpour moved a motion and it was seconded by Moli

“The new SUO building will have Graduate Student Spaces, and we will involve the participation and collaboration of graduate students since planning. Be it resolved that the GSC will support the YES campaign for the referendum.”

The motion Passed.

4.2 Presentation on the GSA

Gourdanpour provided an update on the activities and status of the Graduate Student Association (GSA). He highlighted that the GSA is now fully incorporated under the BC Society Act. However, to gain independence from the Student Union Organization (SUO), establish its own fee structure, and gain recognition under the BC University Act, the GSA must hold a referendum. He emphasized that a primary concern for the GSA is ensuring that graduate students do not face any increase in fees beyond what they currently pay. Additionally, maintaining uninterrupted access to health and dental benefits and the Upass program is a priority. Gourdanpour then outlined the future plans for the GSA, including the proposed fee structure for graduate students. He concluded by detailing the support needed from graduate students, which includes voting in the upcoming referendum, running for election to become a director, and participating in the first Annual General Meeting scheduled for February 28.

4.3 GSA GSC Collaboration for the GSA AGM

Gourdanpour expressed his hope that the Graduate Student Committee (GSC) would support the Graduate Student Association (GSA) during the upcoming Annual General Meeting (AGM), noting the GSC's previous vote in favor of establishing GSA. He mentioned that Cogs had already assisted with room bookings and logistics for the AGM and asked if the GSC could help promote the AGM on their social media and support some of the logistics, such as food costs. Moli responded by referencing the GSC's transitional documents, which outline a long-term commitment to help establish a new Graduate Student Association. Based on this, Moli advocated that the GSC should support the GSA by covering food costs and other logistics for the AGM. Qiu and Newman suggested that Moli should consult with the VP of Finance about the financial aspects. Qiu also noted that the GSC's financial support to the GSA should only occur after the GSA's referendum passes, indicating that such support cannot be provided beforehand due to conflict of interest.

4.4 Winter Tubing Events (22nd of February)

Moli provided an update on the upcoming winter tubing event for graduate students, detailing a collaborative effort between the Graduate Student Committee (GSC) and the Engineering Graduate Student Society (EGSS). Both parties will share the costs of the event. Moli confirmed that she had secured transportation by booking a 48-seat school bus with A1 Bus Service in Kelowna, while the president of the EGSS arranged the venue by booking the tubing activities at Silver Star. Tickets for the event are being sold at \$25 CAD per student, which covers both the bus service and tubing. Moli also mentioned that she is seeking volunteers to help on the day of the event.

4.5 Future Events Planning

This term, the GSC did not host its usual cultural event. In light of this, Moli has asked all GSC members to think of ideas for future events. She plans to dedicate a portion of the next meeting to discuss these ideas, aiming to fill the cultural event gap and enhance upcoming programming for the graduate student community.

5. ADJOURNMENT

25/02/14.02

Ahmad/Hussain

Be it resolved that the meeting be adjourned at 12:07 p.m.

Carried.

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, December 6th at 2 pm, SUO office

1

Members Present

Director at Large

Aliasgar Sakarwala

Faculty of Health & Social development Representative

Ali Wasti

Student at Large

Naden Qually

Faculty of Science Representative

Aman Ullah Waseem

Members Absent with Regrets and Approval

Members Absent without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

Guest

1. CALL TO ORDER AT 2:13PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

24/12/6.01

Wasti/Waseem

Be it resolved that the agenda be adopted.

Moved

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

24/12/6.02

Qually/Waseem

Be it resolved that the minutes of the meeting held on November 29th 2024, be adopted.

Moved

4. NEW BUSINESS

4.1 Review and Approval of January Executive Reports (attached)

4.2 Meeting with VP External Regarding concern brought up in monthly executive report.

Had a general discussion of previous and current concerns brought forward. Oversight committee discussed how to go about the brought up previous and current concerns.

The meeting with VP External notes and meeting minutes are attached but prefers not to be disclosed to the board(Qually)

5. ADJOURNMENT

Meeting adjourned at 2:46 pm

SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: November 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Tuition engagement session with UBC VP Students	07/11/24
2.	Alumni UBC Advisory council meeting	05/11/24
3.	AGM Preparations	06/11/24
4.	Met with UBC Development for Possible bursaries	04/11/24
5.	Chaired the Board Meeting	01/11/24
6.	Chaired 2 Executive committee meetings	21/11/24 and 28/11/24
7.	1/on 1 with VP Students and AVP Students	07/11/24
8.	Meeting with UBC to discuss the club naming agreement	07/11/24
9.	Attended the finance committee meeting	28/11/24
10.	Attended the DRC Student advisory board meeting	21/11/24
11.	Internal review of new hired staff	26/11/24
12.	Meetings with staff for issues like U Pass, budget, student associations	30/11/24
13.	Communication with staff and Board; emails and scheduling	30/11/24
14.	Developing agendas for the board and exec meetings	30/11/24
15.	Weekly meetings with GM to discuss operations/HR	30/11/24
16.	1 on 1 with AVP students Dale	21/11/24
17.	Met with HR company for GM's yearly review	26/11/24
18.	Building steering committee meeting	27/11/24
19.	Meetings with clubs for issues/concerns	30/11/24
20.	Meeting with DVC along with the rest of the exec team	22/11/24

21.	Office hours	30/11/24
22.	Attended the campaigns committee meeting	29/11/24

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SUO Transportation bursary	February 2025
1.	AGM part 2 scheduling and promo	January 2025
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	December 2024
4.	SUO Building	January 2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	SUO Building referendum question
2..	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
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SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: November

Outline the hours fulfilled for each week within the reporting month:

Week 1: ~25 hours

Week 2: Reading Break (09/11/2024 - 17/11/2024)

Week 3: ~25 hours

Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Campus Life Committee Meeting	01/11/2024
2.	Board of Directors Meeting	01/11/2024
3.	Annual General Meeting Preparation	01/11/2024 - 06/11/2024
4.	Annual General Meeting	06/11/2024
5.	Executive Committee Meeting	21/11/2024
6.	October Finance Committee Meeting	17/10/2024
7.	DVC/SUO Meeting	26/11/2024
8.	Building Steering Committee Meeting	27/11/2024
9.	Campus Life Committee Meeting	28/11/2024
10.	November Finance Committee Meeting	28/11/2024
11.	Executive Committee Meeting	28/11/2024
12.	Regular Meetings with Leanne – General Updates and Discussions	01/11/2024 – 30/11/2024
13.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	01/11/2024 – 30/11/2024
14.	Office Hours	01/11/2024 – 30/11/2024
15.	Various Meetings with Student Associations regarding funding and reimbursement doubts	01/11/2024 – 30/11/2024

16.	Various Meetings with Izzy (Membership Outreach Coordinator) regarding Student Associations	01/11/2024 – 30/11/2024
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ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Budget Enhancement on the SUO Website with Aaron	20/12/2024

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Term-2 Student Association Funding

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: November 2024

Outline the hours fulfilled for each week within the reporting month:

Week 1 – 31 hours

Week 2 - 25 hours

Week 3 - 27 hours

Week 4 – 36 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	AGM prep meeting	04/11/2024
2.	Met with Staff Partner	04/11/2024
3.	Met with a student regarding parking concerns	05/11/2024
4.	Hosted Smart Meals 2.0 Breakfast	06/11/2024 - 27/11/2024
5.	Attended AGM	06/11/2024
6.	Attended Climate Emergency Week Microgrants QnA session	06/11/2024
7.	Volunteered with Picnic for Recess Revival	07/11/2024
8.	Attended BCFS GOTV Recap call	12/11/2024
9.	Met with Manager of Custodial and Waste and AVP Students regarding period products on campus	14/11/2024
10.	Submitted grant proposal for Day of the Dot 2025	14/11/2024 - 17/11/2024
11.	Rescheduled bi-weekly staff partner meeting	19/11/2024
12.	Met with student regarding period products on campus	19/11/2024
13.	Attended Grad Student Committee	20/11/2024
14.	Attended graduate student coffee social to support the GSC	20/11/2024
15.	Attended UBC Government Relations meeting	21/11/2024

16.	Follow up meeting with staff partner regarding upcoming projects	21/11/2024
17.	Attended Exec Committee	21/11/2024
18.	Met with CORE Lab and staff partner regarding Friendship bench	21/11/2024
19.	Bi-weekly staff partner meeting	26/11/2024
20.	Attended DVC meeting	26/11/2024
21.	Met with Environmental Chemistry students regarding possible advocacy planning	26/11/2024
22.	Attended BC3 meeting	27/11/2024
23.	Attended Policy Committee	27/11/2024
24.	Attended Building Steering Committee	27/11/2024
25.	Attended Campus Life Committee and completed minutes	28/11/2024 -29/11/2024
26.	Attended DRC student advisory board	28/11/2024
27.	Attended Executive Committee	28/11/2024
28.	Attended CAP-E meeting	29/11/2024
29.	Chaired Campaigns Committee	29/11/2024
30.	Completed advocacy letter of the Environmental Chemistry Course Union	28/11/2024
31.	Office Hours	04/11/2024 - 29/11/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	International Day of Peoples with Disability	03/12/2024
2.	Mental Health Care Cafe planning	10/12/2024
3.	Period Equity Advocacy planning with Women's Resource Center	30/1/2025
4.	Winter-Spring Sponsorship Procurement	22/11/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	BCFS AGM Preparation

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.	<i>Lack of support from Board members– this is my 3rd month bringing this issue forward. Although I have been able to make do and brought this issue up myself to board members, I am disappointed that the Oversight Committee has yet to communicate to me their plans to address this.</i>	

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: November 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Board Meeting	01/11/2024
2.	AGM Preparation meeting with executives and staff	04/11/2024
3.	AGM Preparation	01/11/2024 – 06/11/2024
4.	Annual General Meeting	06/11/2024
5.	Meeting with IRSA	07/11/2024
6.	Worked on Student Association Funding and Clubs Oversight Committee Regulations	08/11/2024 – 15/11/2024
7.	Worked on honoraria regulations	08/11/2024 – 15/11/2024
8.	Meeting with Cecily for honoraria policy	18/11/2024
9.	Meeting with Cecily for Student Association Funding and Clubs Oversight Committee Regulations	19/11/2024
10.	Check in with Izzy (Membership Outreach Coordinator)	20/11/2024
11.	Reviewed UBC's current strategic plan	21/11/2024
12.	Policy meeting agenda	22/11/2024 – 25/11/2024
13.	Meeting with Cecily for Policy meeting agenda	26/11/2024

14.	SUO x DVC meeting	26/11/2024
15.	Chaired policy committee meeting	27/11/2024
16.	Attended Building steering committee	27/11/2024
17.	Campus life meeting	28/11/2024
18.	Executive Meeting	28/11/2024
19.	Campaigns Committee Meeting	29/11/2024
20.	Office Hours	01/11/2024 – 30/11/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (e.g.: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Working on Resource Center Regulations

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required (if any) (High/Medium/Low)

SUO Executive Monthly Report

Name of the Executive: Saaim Imran

Report Month: November 2024

Outline the hours fulfilled for each week within the reporting month: ~25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
It's definitely been a slower month for campus life (as usual in November) with clubs taking lead on a lot of events. However, planning has begun for the second semester and that's where most of my time and has been allotted to.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet regarding Well events and other small-scale events	01/11/2024 - 31/11/2024
2	Board Meeting	01/11/2024 and 17/11/2024
3	Executive Committee Meetings	11/11/2024 and 28/11/2024
4	Plan Performance Series (scouting and securing artists for 2 nd sem)	01/11/2024 – 31/11/2024
5	Annual General Prep + Meeting	04/11/2024 – 06/11/2024
6	Plan + Execute Y2K Party	01/11/2024
7	Plan + Execute Disney Karaoke Night	01/11/2024 – 07/11/2024
8	Support HESSA Burger Night	18/11/2024
9	Support + DJ KDT x Karaoke Club Event	22/11/2024
10	Plan + Execute EAFC Tournament	01/11/2024 – 26/11/2024
11	Campus Life Committee Meeting	28/11/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
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ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1	

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, January 30th at 1 pm, SUO office

1

Members Present

Director at Large

Aliasgar Sakarwala

Faculty of Health & Social development Representative

Ali Wasti

Student at Large

Naden Qually

Faculty of Science Representative

Aman Ullah Waseem

Members Absent with Regrets and Approval

Jason Evans (absent sick)

Members Absent without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

Guest

CALL TO ORDER AT 1:18 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/1/30.01

Qually/Wasti

Be it resolved that the agenda be adopted.

Qually motioned to add discussion of AGM part 2 under new business
Motion passed and carried

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/1/30.02

Qually/Wasti

Be it resolved that the minutes of the meeting held on December 6th, 2024, be adopted.

Carried

NEW BUSINESS

4.1 Review and Approval of December Executive Reports (attached)

Sakarwala mentioned that executives should not be held for hours worked during this month as there were final exams for the most part of December. Sakarwala mentioned speaking to VP external and following up with a meeting to discuss questions and concerns. Sakarwala mentioned bringing up VP external issues during the January board meeting, regarding volunteering issues during events.

4.2 Action plan review

Sakarwala discussed action plan review meetings for this term to look over executive action plans for this term. Sakarwala allotted executives to committee members to set up meetings with executives to go over action plan review. Ali (Rajat & Aryan), Naden (Danial), Amaan (Abby), AliAsgar (Saaim).

4.3 Executive office hours

Executive office hours will be provided by next week and posted.

4.4 Discussion of AGM Part 2

Qually mentioned Executives showed up and were present, no behaviour shown maintained calm manner. Qually mentioned executives should continue to discuss conduct from the AGM and work through any issues that arise. Qually also mentioned, executives seemed to operate within AGM rules in a fair manner. Exepectation from the oversight committee is that executives continue to answer any questions or concerns.

ADJOURNMENT AT 1:37 PM JANUARY 30TH

SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: December 2024

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	SUO Building planning meeting with UBC	12/12/24
2.	UBC Properties trust meeting	18/12/24
3.	GM Review	31/12/24
4.	SUO Building plan – completed and proposal sent to UBC	24/12/24
5.	Chaired the Board Meeting	03/12/24
6.	Chaired 2 Executive committee meetings	05/12/24 and 19/12/24
7.	1/on 1 with VP Students and AVP Students	19/12/24
8.	Joint Union Management committee meeting	02/12/24
9.	Attended the finance committee meeting	05/12/24
10.	Attended the campaigns committee meeting	13/12/24
11.	Naming agreement meeting with student group	06/12/24
12.	Meetings with staff for issues like U Pass, budget, student associations	31/12/24
13.	Communication with staff and Board; emails and scheduling	31/12/24
14.	Developing agendas for the board and exec meetings	31/12/24
15.	Weekly meetings with GM to discuss operations/HR	31/12/24
16.	1 on 1 with AVP students Dale	05/12/24
17.	Meetings with clubs for issues/concerns	31/12/24
18.	Office hours	31/12/24

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SUO Transportation bursary	February 2025
1.	AGM part 2 prep	January 2025
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	January 2025
4.	SUO Building	March 2025
5.	CRO Hiring	January 2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	SUO Building referendum question
2..	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
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SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: December

Outline the hours fulfilled for each week within the reporting month:

Week 1 – 27 hours

Week 2 – 15 hours

Week 3 - 15 hours

Week 4 - 3 hours

Week 5 - 2 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Week 2-3 reduced hours due to final exams, week 4-5 SUO office closed due to winter break

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	DRC International Day of Persons with Disabilities celebration - tabling	03/12/2024
2.	Attended Board of Directors meeting	03/12/2024
3.	\$5 Smart Meals prep and set up	03/12/2024 -05/12/2024
4.	Meeting with UBC regarding transit advocacy	04/12/2024
5.	Watched Board of Governors meeting	05/12/2024
6.	Attended Executive Committee meeting	05/12/2024
7.	Meeting with Student at Large	05/12/2024
8.	Attended BC3 meeting	06/12/2024
9.	Attended SUO Holiday party	06/12/2024
10.	Bi-weekly staff partner meeting	09/12/2024
11.	Meeting with Senate rep	09/12/2024
12.	Hosted Exam Care Cafe	10/12/2024
13.	Hosted Smart Meals Breakfasts	11/12/2024- 18/12/2024
14.	Watched Senate meeting	12/12/2024
15.	Chaired Campaigns Committee meeting	13/12/2024
16.	Meeting with Equity and Inclusion office and Senate rep	19/12/2024

17.	Attended Executive Committee meeting	19/12/2024
18.	Attended Grad Student Committee meeting	23/12/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Planning SAAM events – march & teach in and cookies & consent	30/01/2025
2.	Preparations for BCFS AGM	23/01/2025
3.	Weeks of Welcome fair events	08/01/2025
4.	Day of the Dot + other Campus Education and Wellness collabs	31/03/2025
5.	Transit Advocacy – data collection for September 2025 routes	01/03/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Preparations for AGM pt 2

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: December

Outline the hours fulfilled for each week within the reporting month:

Week 1: ~25 hours

Week 2: Final Examinations (~5 hours)

Week 3: Final Examinations (~5 hours)

Week 4: Winter Break

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Apart from the review of the YTDs and some Student Association matters, there was little activity to focus on with the exams, holidays and availability of others.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Board of Directors Meeting	03/12/2024
2.	Executive Committee Meeting	05/12/2024
3.	December Finance Committee Meeting	05/12/2024
4.	SUO Dinner with Board of Directors	06/12/2024
5.	Worked on Term 2 Student Association Orientation Presentation	01/12/2024 – 19/12/2024
6.	Regular Meetings with Leanne – General Updates and Discussions	01/12/2024 – 31/12/2024
7.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	01/12/2024 – 31/12/2024
8.	Office Hours	01/12/2024 – 31/12/2024
9.	Various Meetings with Student Associations regarding EOTs and reimbursement doubts	01/12/2024 – 31/12/2024
10.	Various Meetings with Izzy (Membership Outreach Coordinator) regarding Student Associations Funding Term-2 and EOTs	01/12/2024 – 31/12/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Budget Enhancement on the SUO Website with Aaron	01/02/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Term-2 Student Association Funding
2.	Term-1 Student Associations EOT Report Review

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: December 2024

Outline the hours fulfilled for each week within the reporting month:

Week 1: 25 hours

Week 2: 25 hours

Week 3: 25 hours

Week 4: Winter break

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with the executives of iGem club	02/12/2024
2.	Board Meeting	03/12/2024
3.	1 st Bi-weekly check in with Izzy (Membership Outreach Coordinator)	04/12/2024
4.	Executive Committee meeting	05/12/2024
5.	Attended finance committee meeting	05/12/2024
6.	Attended SUO dinner	06/12/2024
7.	Reviewed and worked on resource center policies	07/12/2024 - 23/12/2024
8.	Worked on term 2 Student Association orientation presentation	09/12/2024 – 20/12/2024
9.	Campaigns Committee Meeting	13/12/2024
10.	2 nd Bi-weekly check in with Izzy (Membership Outreach Coordinator)	18/12/2024
11.	Office Hours	01/12/2024 – 18/12/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (e.g.: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on Resource Center Regulations	28/02/2025
2.	EXPO Planning	23/01/2025
3.	Term 2 Student Association orientation presentation and planning	20/01/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required (if any) (High/Medium/Low)

SUO Executive Monthly Report

Name of the Executive: Saa'im Imran

Report Month: December 2024

Outline the hours fulfilled for each week within the reporting month: ~15-20 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
It's definitely been a slower month for campus life (due to finals and such). However, planning has begun for the second semester and that's where most of my time and has been allotted to.

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet regarding Well events and other small-scale events	01/12/2024 - 31/12/2024
2	Board Meeting	03/12/2024
3	Executive Committee Meetings	05/12/2024 and 19/12/2024
4	Plan Performance Series (scouting and securing artists for 2 nd sem)	01/12/2024 – 31/12/2024
5	Designing and editing SUO merch for 2 nd semester	01/12/2024 – 31/12/2024

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)

1	
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ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

OVERSIGHT COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, February 26th at 1:30 pm, SUO office

1

Members Present

Director at Large

Aliasgar Sakarwala

Faculty of Health & Social development Representative

Ali Wasti

Student at Large

Naden Qually

Faculty of Science Representative

Aman Ullah Waseem

Members Absent with Regrets and Approval

Members Absent without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

Guest

1. CALL TO ORDER AT 1:36 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/1/26.02

Wasti/Qually

Be it resolved that the amended agenda be adopted.

Carried

Motion to move 4.1, Review and Approval of January Executive Reports (attached) to move to 4.3 and move 4.3, Action plan interview discussion to 4.1

Carried

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/1/26.02

Qually/Waseem

Be it resolved that the minutes of the meeting held on January 30th , 2025, be adopted.

carried

4. NEW BUSINESS

4.1 Action plan interview discussion

Naden interviewed Danial, believes hes doing excellent progress, suo student building referendum is underway (worked on getting same % UBC Van for building contribution) and was achieved. Concerns was mostly to deal with UBC to get things done in a timely manner and communicating, as well as SUO AGM not following democratic process.

Aman interviewed Abby, the volunteer program did not go to plan and had issues with some board members. Satisfied with goal 2, goal 3 smart meals is going to plan, priority is for students to take advantage and not venders. Goal 4, Abby is trying to figure out disability accessibility, believes several groups need to be unified and come together to achieve this goal. Work order out to lobby for better walking through academy hill. Challenges faced, lack of support from board members. Volunteer groups need to be kept separte for execs.

Ali Wasti interviewed Rajat. Rajat Arora has made steady progress on his goals, with

student association management successfully completed and other goals still in progress. Policy fine-tuning is ongoing, and the board-approved student association code of conduct will take effect in September 2025. Resource center oversight has shifted to the VP External, and efforts to establish agreements with UBC administration continue. Mental health campaigns, including exam survival kits, are ongoing. No major challenges have been encountered, and executive coordination remains strong.

Ali Wasti interviewed Aryan. Aryan Arora (VP Finance) has made significant progress on his goals, with two goals fully completed and the remaining two in the final stages. He successfully transitioned student associations to the rubric app, maintained a low-deficit budget, and improved budget presentation with pie graphs. Managing student association funding was challenging due to workload, but progress continues. No major obstacles or external factors significantly impacted goal completion, and no additional support is needed.

Aliasgar interviewed saaim, exngagement with students at events going well, ongoing. Second goal was to showcase club performances, increasing student engagement with collaborations. Establish partnernsihops with businesses goal, was undertaken by vp external not part of his profile. He encountered some challenges with board members and staff and Lack of collaboration with businesses (UBCO Heat).

4.2 End of the year presentation.

Action plan interviews and goal setting, present overall findings and execs work done in this past term. Summarizing execs goals on a presentation and will then present to oversight comitte in the next meeting and finally present to board in the last board meeting.

Discussion, making powerpoint slide for each exec before next oversight meeting. Will consist of overall summary of action plan interviews and asking staff partners for their exec about progress, etc. and make a presentation from this.

4.3 Review and Approval of January Executive Reports (attached)

Approved

5. ADJOURNMENT AT 2:15 pm

SUO Executive Monthly Report

Name of the Executive: Muhammad Danial Asif

Report Month: January 2025

Outline the hours fulfilled for each week within the reporting month: 25 hours/week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
N/A

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiatives)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	SEO Resource Fair Tabling	08/01/25
2.	Met with HR company / HR discussions	07/01/25 and 16/01/25
3.	Met with UBC and UBC Properties Trust to finalize SUO Building	Throughout the month
4.	Updated the SUO Building plan – with UBC Now	31/01/25
5.	Chaired the Board Meeting	29/01/25
6.	Chaired 2 Executive committee meetings	13/01/25 and 27/01/25
7.	DVC/SUO meeting with exec team	24/01/25
8.	Met with Alumni UBCO office to discuss alumni engagement	16/01/25
9.	Attended the finance committee meeting	29/01/25
10.	Attended the campaigns committee meeting	30/01/25
11.	Legal team meetings	07/01/25 and 17/01/25
12.	Meetings with staff for issues like U Pass, budget, student associations	31/01/25
13.	Communication with staff and Board; emails and scheduling	31/01/25
14.	Developing agendas for the board and exec meetings	31/01/25
15.	Weekly meetings with GM to discuss operations/HR	31/01/25
16.	1 on 1 with AVP students Dale	22/01/25
17.	Meetings with clubs for issues/concerns	31/01/25
18.	Chaired the Building Steering Committee Meeting	31/01/25
19.	AGM part 2	28/01/25
20.	Office hours	31/01/25
21.	SUO Expo	22/01/25 and 23/01/25

22.	CRO Hiring	09/01/25
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ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SUO Transportation bursary	February 2025
2.	Building Referendum Question	February 2025
2.	UBC x SUO clubs Naming Agreement	Open ended
3.	Procedures and policies manual for staff	March 2025
4.	SUO Building	March 2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	SUO Building referendum promotion
2.	Transportation Bursary promotion
2..	Board and Exec meeting notice

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
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SUO Executive Monthly Report

Name of the Executive: Abby Newman

Report Month: January

Outline the hours fulfilled for each week within the reporting month:

Week 1- 36 hours

Week 2 - 40 hours

Week 3 – 50 hours

Week 4 - 27 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Staff Partner Meeting with Rachel	06/01/2025
2.	Staff Partner Meeting with Steph	07/01/2025
3.	Winter O Welcome Resource Fair tabling	08/01/2025
4.	SAAM advocacy meetings	08/01/2025 - 10/01/2025
5.	Attended Exec Committee meeting	13/01/2025
6.	Attended BC3 meeting	14/01/2025
7.	Attended Climate Emergency week planning meeting	15/01/2025
8.	Met with grad students regarding disability advocacy	15/01/2025
9.	Attended BCFS Exec Committee	15/01/2025
10.	BC3 retreat with AMS and UVSS	17/01/2025 - 19/01/2025
11.	Hosted a discussion group for DRCSAB	20/01/2025
12.	Hosted Pre BCFS AGM trip meeting	20/01/2025
13.	Helped with student association term 2 orientation	20/01/2025
14.	Attended UBC Government Relations meeting	21/01/2025
15.	Facilitated security measures for SAAM march	16/12/2024 - 21/01/2025
16.	Set up and tabled at EXPO	22/01/2025
17.	Attended BCFS AGM	23/01/2025 - 26/01/2025
18.	Set up and hosted Cookies and Consent with WRC	27/01/2025

19.	Attended Exec Committee Meeting	27/01/2025
20.	Attended AGM	28/01/2025
21.	Hosted Smart Meals	29/01/2025
22.	Attended UBCO CAP-E meeting	29/01/2025
23.	Attended Transit meeting	29/01/2025
24.	Attended Board of Director meeting	29/01/2025
25.	Day of the Dot meeting	30/01/2025
26.	Chaired campaign committee	30/01/2025
27.	Attended building steering committee meeting	31/01/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Day of Dot + other Campus Education and Wellness collabs	31/03/2025
2.	Transit Advocacy – data collection for September 2025 routes	01/03/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Planning for Accessibility Audit of SUO spaces

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Aryan Arora

Report Month: January

Outline the hours fulfilled for each week within the reporting month:

Week 1: ~25 hours
Week 2: ~25 hours
Week 3: ~25 hours
Week 4: ~25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	1st Executive Meeting	13/01/2025
2.	Student Association Term-2 Orientation	20/01/2025
3.	Attended and volunteered for both days of Winter EXPO	22/01/2025 – 23/01/2025
4.	Campus Life Committee Meeting	22/01/2025
5.	Meeting with DAL Sheela regarding a SAs Funding	24/01/2025
6.	SUO and DVC Meeting	24/01/2025
7.	Meeting with Psychology Course Union VP Finance	24/01/2025
8.	2 nd Executive Meeting	27/01/2025
9.	AGM Part - 2	28/01/2025
10.	Preparing Student Association Funding Documents	28/01/2025 – 29/01/2025
11.	1 st Student Association Funding Committee Meeting	29/01/2025
12.	January Finance Committee Meeting	29/01/2025
13.	January Board of Directors Meeting	29/01/2025
14.	2 nd Student Association Funding Committee Meeting	30/01/2025
15.	Various Meetings with Izzy (Membership Outreach Coordinator) regarding Student Association Funding Applications	17/01/2025 – 31/01/2025
16.	Regular Meetings with Leanne – General Updates and Discussions	17/01/2025 – 31/01/2025

17.	Administrative Financial Duties (Signing financial documents, performing common financial duties and procedures)	06/01/2025 - 31/01/2025
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ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Term-2 Student Association Funding	09/02/2025
2.	Reallocation of Budget Lines	01/03/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Transition Report

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of Help Required (if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: January 2025

Outline the hours fulfilled for each week within the reporting month:

Week 1: Winter break

Week 2: Time-off

Week 3: 25 hours

Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	General meeting with Izzy for discussing Student Association Orientation and EXPO	14/01/2025
2.	Student Association Orientation	20/01/2025
3.	Campus Life Committee meeting	22/01/2025
4.	Winter Expo	22/01/2025 & 23/01/2025
5.	DVC x SUO Meeting	24/01/2025
6.	AGM Part-2 Preparation	24/01/2025 – 27/01/2025
7.	Executive Committee Meeting	27/01/2025
8.	AGM Part-2	28/01/2025
9.	1 st Student Association Funding Committee meeting	29/01/2025
10.	Board Meeting	29/01/2025
11.	Campaigns Committee Meeting	30/01/2025

12.	2 nd Student Association Funding Committee meeting	30/01/2025
13.	Office Hours	20/01/2025 – 31/01/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (e.g.: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on Resource Center Regulations	28/02/2025
2.	Finalizing Student Association Funding	07/02/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Scheduling Policy committee meeting
2.	Scheduling Student Association Oversight Committee Meeting

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required (if any) (High/Medium/Low)

SUO Executive Monthly Report

Name of the Executive: Saa'im Imran

Report Month: January 2024

Outline the hours fulfilled for each week within the reporting month: ~25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1	Regular Meetings with Mike Ouellet regarding Well events and other small-scale events	01/01/2025 - 31/01/2025
2	Board Meeting	27/01/2025
3	Executive Committee Meetings	13/01/2025
4	Planning DesiHEAT, LatinHEAT, and AfroHEAT events	01/01/2025 - 31/01/2025
5	Designing and editing SUO merch for 2 nd semester	01/01/2025 - 31/01/2025
6	Campus Life Committee Meeting	22/01/2025
7	Planning for Saint Pat's	01/01/2025 - 31/01/2025
8	Planning for SUO Squid Games	14/01/2025 – 31/01/2025
9	BCFS AGM	23/01/2025 – 26/01/2025
10	Plan and Execute Pyjama Party	01/01/2025 – 11/01/2025
11	Assist with Tote Paint Night Planning	15/01/2025 – 31/01/2025
12	Plan and Execute Harry Potter Trivia	01/01/2025 – 15/01/2025
13	Plan Raat Reloaded	15/01/2025 – 31/01/2025
14	SUO AGM	28/01/2025
15	SUO EXPO	22/01/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
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ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1	

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

RESOURCE CENTER REVIEW COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Resource Center Review Meeting, March 21 2025, SUO 133 Conference Room and Zoom

Committee Members Present

Vice President External (chair)
Vice President Internal
Director at Large
Resource Center Lead

Abby Newman
Rajat Arora
Mariam Al Barazi
Women's Resource Center

Committee Members Absent

Resource Center Lead

Pride Resource Center

Staff Present

Student's Advocate
Membership Outreach Coordinator
Membership Outreach Coordinator Assistant
Governance Coordinator

Rachel Fortin
Izzy Rusch
Kayla Schuster
Cecily Qiu

1. CALLED TO ORDER AT 10:04 P.M.

2. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

3. ARE EVERYONE'S ACCESSIBILITY NEEDS MET?

Please send me a message if your accessibility needs are not met (If you need captioning, larger text agenda, use of the chat, etc.) Eat/drink if you need to

4. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/21.01

Fortin/Arora

Be it resolved that the agenda be adopted.

Carried.

5. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There are no minutes to adopt at this time.

6. NEW BUSINESS

6.1 Review of resource center structure and data

Rusch provided historical information about Resource Centers regarding how they operated and got paid, the difference between Resource Centers and clubs, and the feedback from previous head volunteers. Newman shared data collected from current Resource Centers regarding their missions, aims, events and attendance. Members asked questions to get a better understanding of the Resource Center structure.

6.2 Brainstorming of possible new structure

Newman shared the survey questions she designed and her ideas of new potential Resource Centers that students may need on campus such as Disabilities United Collective Okanagan and Men's Resource Center. She emphasized the purpose of brainstorming a new structure was to maximize the operations of Resource Centers, and not to compromise their service with less revenue the SUO may receive the next year.

6.3 Setting of permanent meeting time

The monthly meeting was set on Friday at 10 am every week.

6.4 Overview of survey

The survey questions were shared with members and Schuster suggested adding a question to ask students' intention to work as volunteers.

7. ADJOURNMENT

Meeting adjourned at 11:01 a.m.

ELECTORAL COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 24th, 3 pm, In Person

Committee Members Present

Chief Returning Officer

General Manager

Deputy Returning Officer

Deputy Returning Officer

Governance Coordinator

Students' Advocate

Project Manager

Grace Halpin

Jason Evans

Thomas Hargreaves-Kessler

Chad Owens

Cecily Qiu

Rachel Fortin

Aaron White

Committee Members Absent

1. CALLED TO ORDER 2:59 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/24.01

Hargreaves-Kessler/White

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/02/24.02

White/Owens

Be it resolved that the minutes from the meeting held February 14, 2025 be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 Communication with external media; The Phoenix

Siya Gupta from Phoenix reached out for contact list of candidates. Due to the concern on privacy, after discussion, the committee proposed that CRO provide the contact of Phoenix to candidates to reach out if they have any interest.

25/02/24.03

White/Owens

Be it resolved that the meeting be moved in camera.

Carried. [3:15 p.m.]

4.2 Candidate issues and complaints

[Qiu left at 3:22 p.m.]

4.3 Missing All-Candidates Meeting Review

4.4 Instagram activity prior to campaign period

4.5 Election Processes and fairness

25/02/24.04

Hargreaves-Kessler/White

Be it resolved that the meeting be moved out of camera.

Carried. [3:45 p.m.]

4.6 Campaign Initiatives Review

A candidate proposed an incentive for her campaigns, offering hana art to students when campaigning. Considering not everyone could offer it, after discussion, the committee decided that this initiative would not be allowed as it could be seen as bribery.

5. INFORMATION ITEMS

5.1 Tabling

CRO was in contact with Izzy for getting tables.

5.2 All-Candidates Meeting Update

Questions during meeting had been turned into notes for recommendations to amending the information given to candidates.

6. ADJOURNMENT

Meeting adjourned at 4:02 p.m.

ELECTORAL COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 27th, 10:50 a.m. In Person/Zoom

Committee Members Present

Chief Returning Officer

General Manager

Governance Coordinator

Students' Advocate

Project Manager

Grace Halpin

Jason Evans

Cecily Qiu

Rachel Fortin

Aaron White

Committee Members Absent

Deputy Returning Officer

Deputy Returning Officer

Thomas Hargreaves-Kessler

Chad Owens

1. CALLED TO ORDER 10:59 A.M.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

There were two agenda items: A4SE Message and Updates. The agenda was adopted by anonymous consent.

3. NEW BUSINESS

3.1 A4SE Messge

The committee discussed about the message sent to all candidates from A4SE (Alliance for Student Empowerment) and deemed that seeking endorsement from A4SE is not a fair play due to the manners they were proposing. CRO would reach out to all condidates, asking them not to engage any conversations with A4SE and seek endorsement. If candidates had engaged with them and got endorsement, they would need to detach and disassociate from A4SE and their endorsement.

3.2 Updates

CRO provided updates on the poster complaint from Library and the change of candidate list (some candidates withdrew and some got disqualified).

4. ADJOURNMENT

Meeting adjourned at 11:18 a.m.

ELECTORAL COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, February 28, 1:30pm, In Person/Teams

Committee Members Present

Chief Returning Officer

General Manager

Deputy Returning Officer

Governance Coordinator

Project Manager

Grace Halpin

Jason Evans

Thomas Hargreaves-Kessler

Cecily Qiu

Aaron White

Committee Members Absent

Deputy Returning Officer

Students' Advocate

Chad Owens

Rachel Fortin

1. CALLED TO ORDER AT 1:35 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/02/28.01

White/Qiu

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/02/28.02

Qiu/White

Be it resolved that the minutes from the meeting held February 24, 2025 be adopted at this time.

Carried.

25/02/28.03

White/Qiu

Be it resolved that the minutes from the meeting held February 27, 2025 be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 Poster updates

Many complaints on posters. CRO and DRO had taken down many posters that were overlapping other posters.

25/02/28.04

White/Hargreaves-Kessler

Be it resolved that the meeting be moved in camera.

Carried. [1:40 p.m.]

4.2 Student Group Interference

4.3 Candidate issues and complaints

[Hargreaves-Kessler left at 2:00 p.m.]

4.4 Approving campaign content

25/02/28.05

White/Evans

Be it resolved that the meeting be moved out of camera.

Carried. [2:23 p.m.]

5. INFORMATION ITEMS

5.1 CRO recommendations and notes working document

Halpin would work on a formal document on recommendations based on the notes she had.

5.2 Tabling updates

Halpin got four tables indoors and outdoors for campaigning. The candidates shall clean the table after tabling. One issue with tabling was some candidates canceled their tabling at last minute.

5.3 Debates update

The debate went well the day before. The preamble for the rules was given. Halpin would like to see more engagement from students that evening .

6. ADJOURNMENT

Meeting adjourned at 2:29 p.m.

ELECTORAL COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 3, 10:30am, In Person/Teams

Committee Members Present

Chief Returning Officer

General Manager

Deputy Returning Officer

Governance Coordinator

Students' Advocate

Project Manager

Grace Halpin

Jason Evans

Chad Owens

Cecily Qiu

Rachel Fortin

Aaron White

Committee Members Absent

Deputy Returning Officer

Thomas Hargreaves-Kessler

1. CALLED TO ORDER AT 10:34 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/03.01

Owens/White

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/03.02

Fortin/White

Be it resolved that the minutes from the meeting held February 28, 2025 be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 Canidate and member questions

Halpin was asked by some SUO clubs to stop the candidates following their club social media. However, the committee found that it hard to track who candidates follow and if the club would like to be followed or not. Halpin also directed some questions regarding the referendum to the SUO President and VP External.

4.2 Complaints

25/03/03.03

White/Fortin

Be it resolved that the meeting be moved in camera.

Carried. [10:41 a.m.]

4.3 Voting period open now

4.4 Campaign content

5. INFORMATION ITEMS

5.1 02.28 Complaint Update

25/03/03.04

White/Fortin

Be it resolved that the meeting be moved out of camera.

Carried. [11:30 a.m.]

6. ADJOURNMENT

Meeting adjourned at 11:31 a.m.

ELECTORAL COMMITTEE MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, March 6, 2pm, In Person/Teams

Committee Members Present

Chief Returning Officer

General Manager

Governance Coordinator

Students' Advocate

Project Manager

Grace Halpin

Jason Evans

Cecily Qiu

Rachel Fortin

Aaron White

Committee Members Absent

Deputy Returning Officer

Deputy Returning Officer

Thomas Hargreaves-Kessler

Chad Owens

1. CALLED TO ORDER AT 2:50 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/03/06.01

White/Qiu

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/03/06.02

Fortin/White

Be it resolved that the minutes from the meeting held March 3, 2025 be adopted at this time.

Carried.

4. NEW BUSINESS

4.1 Election Results

Members reviewed the result. Halpin informed members that the result would be sent to the candidates before it is published at their social media and website. The poll was administered by UBC, and the system was secured.

4.2 CRO Duties post election

Halpin would complete the CRO's report as soon as possible and she may have meetings to explore some issues and recommend policy amendments.

5. INFORMATION ITEMS

5.1 03.05 Complaint Update

White/Qiu

Be it resolved that the meeting be moved in camera.

Carried. [3 p.m.]

Meeting was moved out of the camera at 3:09 p.m.

6. ADJOURNMENT

Meeting adjourned at 3:09 p.m.



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To UBCO Senate Academic Policy Committee Chairs

It is of utmost importance that our academic and student governing bodies prioritize how best to support students. UBCO Students continue to face unprecedented challenges and undue stress, and a body like Senate should work towards reducing this stress and giving the students a multidisciplinary education that reduces some of this stress, and broadens their academic experience. In this regard, The Students' Union Okanagan of UBC is recommending that your committee consider studying and eventually work towards implementing the Credit/D/F Policy at the UBCO Campus.

[The Cr/D/F policy is already in place on the Vancouver campus](#) and allows student there the option to take elective courses outside their regular program of study and thus gain a broader curriculum base and well-rounded educational experience, without having to worry about the elective courses jeopardizing their Grade Point Averages (GPAs). The Cr/D/F Policy is the key to interdisciplinary study.

GPAs still play an important role in a student's academic career and the lack of Cr/D/F policy has resulted in a limited educational experience for UBCO students; most students 'play it safe' by taking electives (known as GPAs-boosters) to increase their GPAs without putting much thought into taking courses in new fields. A well-rounded education experience at UBCO would see Science and Engineering major students taking courses in Physical Education and Visual arts, or a Political Science major taking a general biology course. The role of a place like our campus is holistic learning, and the Cr/D/F policy promotes *comprehensive and wholesome* learning in way that is stress-free while simultaneously increasing the value of a UBCO degree, not only in the eyes of prospective students, but also potential employers.

The introduction of the Cr/D/F policy will enhance student learning and further close the gap between the two campuses. The Students' Union Okanagan of UBC is writing in full support of the Cr/D/F Policy and is hopeful that your committee and the UBCO Senate will see value in studying and eventually implementing this policy at our campus. As stated, the students are our priority, and a policy adoption like this one will go a long way in ensuring a better education for our students.

SUO Board of Directors