



## UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

### Board of Directors Meeting Agenda Monday December 2<sup>nd</sup>, 2013 @ 9:00 am

- 16.1      **Call Meeting to Order**
- 16.2      **Recognition of Okanagan Peoples' Territory**
- 16.3      **Speaker's Business**
  - 16.3.1      Skype
  - 16.3.2      Month End Report
    - 16.3.2.1      **BIRT** Katelyn Fujii receive 90% honorarium for the month of November
  - 16.3.3      Roll Call
- 16.4      **Action Log**
  - 16.4.1      Committee Report Outline – Nick Dodds
  - 16.4.2      Update
- 16.5      **Approval of Agenda**
  - 16.5.1      **BIRT** the agenda be approved as presented
- 16.6      **Approval of Minutes**
  - 16.6.1      **BIRT** the attached minutes for November 18<sup>th</sup>, 2013 be approved as presented
  - 16.6.2      **BIRT** the attached minutes for November 25<sup>th</sup>, 2013 be approved as presented
- 16.7      **Club & Course Union Ratification**

*Please note: Clubs, Course Unions and Special Interest Groups looking to be ratified under the UBCSUO Club and Course Union policy must first be adopted by Council. Documents must be completed in full. Clubs, Course Unions and Special Interest Groups may not mimic another already existing Club, Course Union or Special Interest Group. Clubs, Course Unions and Special Interest Groups may not be something that could be funded by the University or are for academic credit*

  - 16.7.1      None
- 16.8      **Presentations**
  - 16.8.1      None
- 16.9      **Executive & General Manager Reports**
  - 16.9.1      General Manager
  - 16.9.2      Services Coordinator (See Attached)
  - 16.9.3      Internal Coordinator (Not Submitted)
  - 16.9.4      External Coordinator (See Attached)



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**16.9.5** Financial Coordinator (See Attached)

**16.10 Executive Chair Report**

**16.10.1** Nick Dodds (See Attached)

**16.11 Board & Committee Reports**

**16.11.1** Oliver Eberle (Not Submitted)

**16.11.2** Alejandra Garcia (Not Submitted)

**16.11.3** Robyn Giffen (See Attached)

**16.11.3.1**

**BIRT** Robyn Giffen receive \_\_\_\_ honorarium for the month of November

**16.11.4** Sarah Reilander (See Attached)

**BIRT** Sarah Reilander receive 100% honorarium for the month of November

**Moved:** Gula

**Seconded:** Dodds

**16.11.5** Layne Richardson (See Attached)

**16.11.5.1** **BIRT** Layne Richardson receive 100% honorarium for the month of November

**16.11.6** Environmental & Sustainability Committee (See Attached)

**16.11.7** Equity and Inclusion Committee

**16.11.8** Financial Committee

**16.11.9** Policy Committee

**16.11.10** Student Association Committee

**16.11.11** Well Events Action Group

**16.12 Question Period**

**16.12.1** None

**16.13 General Orders**

**16.13.1** Old Business

**16.13.1.1** None



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#### 16.13.2 New Business

**16.13.2.1** **WHEREAS** The parent organization of Engineers Without Borders' requires access to the Club's bank account.

**WHEREAS** It is not possible to grant third party authorization to the UBCSUO account.

**BIRT** The board of directors make an exception to policy 5.9.1 and 5.9.4 for Engineers Without Borders, until April 30th 2014 with the condition that monthly financial statements, including all deposits and withdrawals, be submitted to the Financial manager to be filed with the Club's Documents.

**Moved:** Dodds

**16.13.2.2** **WHEREAS** there are systemic issues that inhibit the effectiveness of the UBCSUO.

**WHEREAS** the Services Coordinator currently has no specific priority to address within the executive.

**BIRT** The following mandate be issued to the Services Coordinator:

1. Identify the strengths and Weaknesses in governance of the UBCSUO
  - a. Including review of the Constitution, Bylaws, Policies, and Staff Directives
2. Outline an action plan to mitigate weaknesses and harness strengths
  - a. Recommended revisions to Bylaws
  - b. Recommended adjustments of Staff Directives
3. Implement the Action plan

Submit written reports to the board at each meeting of the board of directors

**Moved:** Dodds

**16.13.2.3** **WHEREAS** issues with the UBCSUO's Bylaws have been identified.

**WHEREAS** Changes to Bylaws require an SGM



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**WHEREAS** it would be beneficial for any changes to be decided on prior to the election period.

**BIRT** a Special General Meeting be called for January 29th, 2014 at 4pm

**Moved:** Dodds

#### 16.13.2.4

**WHEREAS** The UBCSUO has consistently produced significant surpluses

**WHEREAS** These surpluses are accumulating in term deposits with no purpose or procedures for spending

**WHEREAS** Ad Hoc spending on Capital or other initiatives is not a sustainable solution.

**BIRT** The Financial Coordinator be issued the following Mandate:

1. Submit a report on the UBCSUO's finances beyond the operating budget
2. Propose procedures for accessing those funds, including
  - a. Important considerations when accessing those funds
  - b. The purposes for which those funds can be used
  - c. The process for getting funds approved
3. Propose a strategy for managing any annual surplus, including
  - a. The target amount of surplus that is ideal
  - b. How to effectively budget for that surplus
  - c. How to address surpluses that are greater or less than our target amount

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**Moved:** Dodds



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#### **16.14 Discussion & Announcements**

- 16.14.1** UBCSUO Organizational Review Timeline
- 16.14.2** Timeline of Bylaw Revisions
- 16.14.3** Update on appointment process
- 16.14.4** Proposed Committee Report Format
- 16.14.5** Board Retreat
- 16.14.6** Information about Cross Campus Initiatives the Directors will be working on
- 16.14.7** Tax Service Honoraria

#### **16.15 Next Board Meeting**

- 16.15.1** Roll call of attendance for Next Board Meeting on Monday December 16<sup>th</sup>, 2013

#### **16.16 Adjournment**