



## UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

### Board of Directors Meeting Agenda Monday December 9<sup>th</sup>, 2013 @ 11:00 am

- 17.1 Call Meeting to Order**
- 17.2 Recognition of Okanagan Peoples Territory**
- 17.3 Speaker's Business**
  - 17.3.1** Google Hangout
  - 17.3.2** Meeting times for the New Year
  - 17.3.3** Roll Call
- 17.4 Action Log**
  - 17.4.1** Update (See Attached)
- 17.5 Approval of Agenda**
  - 17.5.1** **BIRT** the agenda be approved as presented
- 17.6 Approval of Minutes**
  - 17.6.1** **BIRT** the attached minutes for December 2<sup>nd</sup>, 2013 be approved as presented
- 17.7 Club & Course Union Ratification**
  - 17.7.1** None
- 17.8 Presentations**
  - 17.8.1** **UBCSUO Bylaw Revision Framework**

In line with the mandate set by the Board of Directors in the last Board of Directors Meeting, the Executive Chair has met with our legal counsel and the General Manager in order to assess and revise our Bylaws. This presentation will briefly describe some of the substantive changes proposed in the most recent draft of the bylaws, and the justification of these changes for the Boards consideration and the consideration of the membership of the Union in preparation for the making a decision on recommending these Bylaws to an SGM or Ratifying these bylaws at an SGM respectively.

**Presenter:** Nick Dodds
- 17.9 Executive & General Manager Reports**
  - 17.9.1** General Manager (No Written Report Received)
  - 17.9.2** Services Coordinator
  - 17.9.3** Internal Coordinator
  - 17.9.4** External Coordinator
  - 17.9.5** Financial Coordinator



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#### 17.10 Executive Chair Report

17.10.1 Nick Dodds (See Attached)

#### 17.11 Board & Committee Reports

17.11.1 Oliver Eberle

17.11.2 Alejandra Garcia

17.11.3 Robyn Giffen

17.11.3.1 **BIRT** Robyn Giffen receive \_\_\_\_ honorarium for the month of November

17.11.4 Sarah Reilander

17.11.5 Layne Richardson

17.11.6 Environmental & Sustainability Committee (None Received)

17.11.7 Equity and Inclusion Committee (None Received)

17.11.8 Financial Committee (None Received)

17.11.9 Policy Committee (None Received)

17.11.10 Student Association Committee (See Attached Report and Minutes)

17.11.11 Well Events Action Group (None Received)

#### 17.12 Question Period

17.12.1 None

#### 17.13 General Orders

17.13.1 Old Business

17.13.1.1 None

17.13.2 New Business

17.13.2.1 **BIRT** the Board of Directors Standing orders be approved as presented (See Attached)  
**Moved:** Policy Committee

17.13.2.2 **BIRT** policy 1.3.1 be amended to read as follows  
*"All posters must be stamped with the official and current stamp of UBCSUO – Okanagan. Stamps will be authorized only at the Students' Union Used Bookstore and only by the office managers."*



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@ 11:00 am

All posters must be stamped with the official and current stamp of the University of British Columbia Students Union - Okanagan. Stamps will be authorized only at a Students' Union Bookstore and only by an employee of such bookstore.

**Moved:** Policy Committee

#### 17.13.2.3

**BIRT** policy 1.3.3 be amended to read as follows

*"Photocopying of the original approval stamp(s) will not be allowed and will constitute grounds for removal of all posters"*

Photocopying of the original approval stamp(s) will be allowed so long as no alterations are made to the poster.

**Moved:** Policy Committee

#### 17.13.2.4

**BIRT** policy 1.3.7 be removed

*"No more than one (1) copy of any poster may be posted on each of the locations on campus. A total of ten (10) posters are permitted at either campus. Organizations exempt from this rule are; the Phoenix; the Women's resource Centre; the Pride Resource Centre; the Aboriginal Students' Resource Centre. These organizations are permitted to post a maximum of fifteen (15) posters at either campus."*

**Moved:** Policy Committee

#### 17.13.2.5

**BIRT** policy 1.5.2 be amended to read as follows

*"The final step in the appeal process is the Board of Directors of the Students' Union. Appeals to the Board of Directors must be submitted in writing to the President, who shall report said appeal to the Board of Directors at the first meeting after the receipt of the appeal. The appeal must state the name(s) of the individuals filing the appeal and the Students' Union(s) or organization(s) where applicable. The appeal must also state the reason for the appeal as well as a copy of the poster in question. The Board of Directors must render a decision within a reasonable time and the decision of the Board of Directors is final."*

The final step in the appeal process is the Board of Directors of the Students' Union. Appeals to the Board of the Directors must be submitted in writing by the student association President or equivalent, who shall report said appeal to the Board of Directors at the first meeting after the receipt of the appeal. The appeal must state the names(s) of the individuals filing the appeal and the Students' Union(s) or organization(s) where applicable. The appeal must also state the reason for the appeal as well as a copy of the poster in question. The Board of Directors must render a decision within a reasonable time and the decision of the Board of Directors is final.



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**Moved:** Policy Committee

- 17.13.2.6** **BIRT** all uses of gender specific language be removed from the UBCSUO Policy manual and be replaced with its gender-neutral equivalent such as they, their, the individual, the person, name of position, etc.  
**Moved:** Policy Committee
- 17.13.2.7** **BIRT** policy 3.6.2 be amended to read as follows  
*"Written appeals shall be received by the Executive no later than thirty (10) days following the date the Honoraria was issued"*  
*"Written appeals shall be received by the Executive no later than ten (10) days following the date the Honoraria was issued"*  
**Moved:** Policy Committee
- 17.13.2.8** **BIRT** policy 3.3.6 be removed  
*"All Executive members shall receive full honoraria during the summer semesters except for the Services Coordinator who will only receive half of his/her remuneration in May and all of it in August."*  
**Moved:** Policy Committee
- 17.13.2.9** **BIRT** policy sections Article 1, 2, and 3 "Policy on Board of Director meetings" be amended to fit within the established numbering system found within the policy book.  
**Moved:** Policy Committee
- 17.13.2.10** **BIRT** policy 92 be removed  
*"A by-election must be held for the purpose of filling any vacancies on the UBCSUO Board of Directors with the exception of the role of the meeting chair."*  
**Moved:** Policy Committee
- 17.13.2.11** **WHEREAS** there is currently no policy relating to Graduate Student Representative Honoraria
- BIRT** the following Graduate Student Representative Honoraria Policy be adopted by the UBCSUO Board of Directors  
Graduate Representatives must:
- i. Maintain a minimum of 5 hours a week working on Union Business
  - ii. Attend graduate student events per month
  - iii. Complete each task set forward by the Board of Directors and the Executive
  - iv. Follow the job requirements as outlined in the By-Laws



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- v. Be the official liaison with the College of Graduate Studies

**BIFRT** the Graduate Student Representative is eligible receive the same amount of honoraria as Advocacy Representatives and Directors at Large which is currently \$155/month

**BIFRT** the UBCSUO Policies be updated to reflect these changes (policy 3.2 eligibility and 3.3.4 amount)

**Moved:** Policy Committee

#### 17.13.2.12

**WHEREAS** the Memoranda of Understanding (MoU) approved by the Executive committee for the Chief Returning Officer (CRO) creates incentives for the CRO to prolong the election process

**WHEREAS** The MoU pays the CRO at a rate that is higher than almost all our staff with the exception of the most senior members.

**WHEREAS** The CRO position is filled by inexperienced and unskilled students (by comparison to their professional counterparts) and thus does not merit compensation for such abilities.

**Motion** to reconsider Executive meeting item 15.10.8.2:

"**BIRT** The attached Memorandum of Understanding be approved as attached."

**BIFRT** the MoU be amended to include:

The CRO receive compensation at a rate of \$15 per hour, up to a maximum of 100 hours for a general election, 50 hours for a by-election, and 25 hours for a referendum

The above rate of compensation may be altered by the Board of Directors, based on quality of performance, at the sole discretion of the Board.

**Moved:** Dodds

#### 17.13.2.13

**Whereas** The Board of Directors has concerns about the communication of the executive members with the board of directors on the performance of their roles;



## UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

### Board of Directors Meeting Agenda

Monday December 9<sup>th</sup>, 2013

@ 11:00 am

**BIRT** the attached procedures be adopted by the Board of Directors effective immediately, until the Policy committee has had an opportunity to review the procedures and current policy, and recommend adoption into policy or adoption of an alternative policy. (See attachment in email)

**Moved: Dodds**

**17.13.2.14** **BIRT** \_\_\_\_\_ be appointed to the position of Advocacy Representative for the term of December 2013-April 2014

**17.13.2.15** **BIRT** \_\_\_\_\_ and \_\_\_\_\_ be appointed to the positions of Director at Large for the term of December 2013-April 2014

#### **17.14 Discussion & Announcements**

**17.14.1** Waste audit – Gula

**17.14.2** Board Retreat – Dodds

Date: Friday Jan. 17<sup>th</sup> @ 6pm - Sunday Jan. 19<sup>th</sup> @ 11am

Location: Big White or Silver Star

Itinerary:

##### **Friday**

6pm - Welcome dinner

- Itinerary for the week end is presented

8pm - Brief introductory Workshop

9pm - Social time

##### **Saturday**

Morning (8am?) Work shops and strategy sessions

12 noon lunch

1pm Winter recreation time

- I like what was said about stinking together

- A couple groups could form for those who are on the slopes, those who are learning, and those who are not interested

- We can make an effort for groups to meet up once or twice

5pm - Meet for Dinner!

6pm - More sessions

8 or 9 pm - is tubing still open? / Social time

##### **Sunday**

9am - Debrief/ recap of the weekend and next steps going forward.

Pack up before check out.

Just the BIGGEST (and most fiscally responsible) brunch

The session would be run by board members, and we could have members submit their own proposals if they'd like.



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I'd like to have costs of transportation, accommodations, food, and ski passes/rental equipment (if members are interested) covered by the UBCSUO. I am a firm believer that "an hour of play is worth a week of conversation" and I think that the students will see a complete return on their investment.

#### **17.15      Next Board Meeting**

**17.15.1**      Roll call of attendance for Next Board Meeting on Monday January 13<sup>th</sup>, 2014 at 5:00PM

#### **17.16      Adjournment**