



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

1.0 Call Meeting to Order

The meeting was called to order at 11:06 AM.

1.1 Recognition of Okanagan Peoples Territory

The chair recognized that the meeting was taking place on Okanagan Peoples Territory.

1.2 Approval of Agenda

1.2.1 Baxter / Chang

BIRT the agenda be approved as presented
CARRIED

1.3 Approval of Minutes

1.3.1 Chang / Baxter

BIRT The attached minutes be approved as presented.
CARRIED

Tse asked that his abstention be noted.

1.4 Presentations

1.4.1. Robert's Rules of Order- Melia Campos

Campos said that she and S. Smith had created a document which would help familiarize the board with Robert's Rules of Order, but due to some technical difficulties it was impractical to go through the presentation at the assigned time. She suggested that each board member take a copy and review it at their leisure. Chang said that he preferred that the presentation be done immediately, so as to ensure the smooth flow of the meeting. Baxter said that the executive would be receiving a similar presentation at the AGM Preparatory Session, and the first full board meeting of the academic year would likely receive one as well. He said that therefore it would be redundant to go through with a presentation immediately.

1.5 Clubs and Course Union Ratification

***Clubs and Course Unions looking to be ratified under the UBCSUO Club and Course Union policy must first be adopted by council. Documents must be filled in full. Clubs and Course Unions may not mimic another already existing Club or Course Union. Clubs and Course Unions may not be something that could be funded by the university or are for academic credit.**

None

1.6 Club and Course Union Funding Requests

***Clubs and Course Unions are eligible to up to \$800 in funding but must fundraise half of the asking amount. Initial start up grants of \$30 for clubs and \$50 for Course Unions may not be used as**



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

fundraising amounts. Budgets and receipts must be presented in full for purposes of the annual audit.

None

1.7 Committee Reports

***Finance Committee oversees the budget and financial statements and reports back from time to time on the financial health of the organization.**

1.7.1 Finance Committee - Chair Curtis Tse

None

***Policy Committee works to suggest new policy innovations to the council.**

1.7.2 Policy Committee - Chair Sabrina Tikhomiroff and Sarah Smith

None

***Service Committee works to make our services more efficient.**

1.7.3 Service Committee - Chair Jesse Baxter

None

***Campaigns Committee works to advance the values of the student union throughout the institution, community and world through events, campaigns and lobbying.**

1.7.4 Campaigns Committee- Chair Sam Chang

None

*** Student Life Committee works to advance the focus of the students union and the university to student life, well being, and welfare on campus.**

1.7.5 Student Life Committee- Chair

None

*** Community Outreach Committee is in place to have a group of student volunteers help and support our local communities in the Okanagan, by making links with non-profit organisations.**

1.7.6 Community Outreach Community- Chair

None

1.8 Executive Reports

None

1.9 Council Roundtable

None

1.10 Old Business

CFS-BC Skills Development Weekend



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

Chang read a list of skills attendees. Baxter said that he noticed that Robbie Sharma's name was not on the list. Chang said he wasn't aware Sharma was planning to attend. Norris said that Sharma was not on the list that had been submitted to the CFS Provincial Office, but that he believed that it would be possible to add him to the list.

1.11 New Business

1.11.1 Tse / Tikhomiroff

BIRT a budget of a maximum of \$80,000 plus all applicable taxes be allocated and controlled by the financial coordinator for the purpose of the renovations of The Well.

Tse said that the executive had contracted a design firm for the renovation project in The Well. He further said that this firm would then seek out a general contractor, and given that the executive would be largely absent for two to three weeks in the near future due to various commitments. He said that therefore in the interest of keeping to a timeframe and providing the executive with the flexibility required to move quickly, the board should approve the motion.

T. Smith said that he was concerned that if the board approved the expenditure they could be invoiced without their consent.

Baxter asked what would happen if there were cost overruns and the total cost of the project came to more than \$80,000. Tse said that in that event the proposal would have to come back to the board for approval. He went on to say that given his concerns regarding the renovation schedule and quorum requirements the executive needed the flexibility provided by the motion.

T. Smith said that a short timeline was not a good reason to approve the motion.

Chang called a point of information, and asked if the motion as currently written would result in the money being allocated to Tse in some way. Tse said that the purpose of the motion was to approve a budget of \$80,000 for the designer to work with.

Berchowitz said that while the executive was in charge of the \$80,000, the Well Renovation Committee would be reviewing design proposals.

T. Smith said that in these sorts of projects, ordinarily the board would be given an itemized list of costs and a proposal, and suggested that an amendment to approve a budget of \$80,000 pending approval by the board.

Chang said that he would be more comfortable approving a motion wherein the budget was allocated to the executive committee rather than the financial coordinator.

AMENDMENT

Tse / T. Smith

BIRT a budget of a maximum of \$80,000 plus all applicable taxes be for the purpose of the renovations of The Well.



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

T. Smith asked if it the effect of the amendment would be to move the \$80,000 to the control of the executive. Tse said that it would, as the executive needed the flexibility to run the project without coming back to the board for minor decisions and amendments. T. Smith asked whether the board would at some point have the opportunity to approve the final proposal. Tse said yes.

Baxter asked if the board would approve the project after some parts of the project were underway. T. Smith asked if the proposal would come before the board all at once, or piecemeal. Tse said that the designer would come with a single proposal, and do a request for proposal for contractors; however, some small items would be approved and purchased by the designer.

T. Smith / S. Smith
BIRT The motion be tabled for one week.

Chang said that if the intent was to delay the decision until after more information came in, 1 week would not be sufficient. Tse agreed that 1 week was not sufficient to get the ball rolling on an \$80,000 proposal.

T. Smith said that the intent of tabling the motion was to provide greater clarity as to what the allocation of the \$80,000 would be.

S. Smith said that she supported tabling the motion, as it was not clear enough as written.

Tse said that \$80,000 was a mid-range figure, and contracting firms couldn't move forward without approval.

Baxter said that an approximate figures for the project would not be available until mid-june, and as such if the will of the room was to table the motion, one week would not be sufficient.

Chang said that he was against tabling the motion, and there was no need to go back to council.

Norris said that if the intent of the motion was to allow the designer to put out an RFP rather than approve a budget for a contractor, no motion was necessary.

Tse said that it would be possible to do board meetings via Skype or some other form of telecommunication, and therefore not delay the approval process.

Chang suggested waiting until the board received a proposal to approve the budget.

Berchowitz suggested striking the Well Renovation Committee officially.

S. Smith called the question. The board went to question.

TABLING FAILED
AMENDMENT PASSED
MOTION PASSED



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

1.12 Discussion and Question Period

- National Annual General Meeting Gatineau, Quebec

Campos said that a preparatory session would be taking place for delegates to the meeting. Berchowitz said that due to the schedules of delegates, it might be in fact be two sessions.

S. Smith asked why a delegation was being sent to the meeting. Tse said that the executive had decided to attend at least one of each type of CFS meeting in order to gather information. Tikhomiroff had said that she had never attended a meeting of the CFS and therefore it was necessary to attend at least one meeting to learn. Tse said that the delegation would also be visiting a variety of other Students' Unions.

- Housekeeping things from the meeting chair/ leave of absence

Campos said that board members expecting to be absent for one or more meetings should email her at meetingchair@ubcuso.ca, and that board members who expected to be away over the summer should arrange a leave of absence.

-New General Manager introductions- Brianne Berchowitz

Berchowitz introduced herself to the board.

- UBC welcome YOU day

Tse said that UBC Recruitment had asked the board to participate in an event for prospective students on Saturday, May 26th. He asked all board members to attend from 11 am – 1 pm.

-Collective agreement update

The board went in to camera. The board came out of camera.

-Executive Tasks Update

Baxter said that the Executive had decided upon contracting out its design needs to Blue-Green design based on costs and professionalism. They would be starting preliminary drawings on May 28th. He planned to attend Frosh Week Committee with the administration.

Tse said that he had been working on Collective Bargaining and staffing issues. He said that the university had promised to put a WaterStop in every major campus building, and the Students' Union was negotiating a cost-sharing arrangement. He said he also was working to restructure Club and Course Union grants. S. Smith asked if WaterStops would be going in residence buildings. Tse said that they already were.

Chang said that he had been working on redesigning the website with T. Smith. They were awaiting a proposal from Moving Pixel, a web design firm. He said that he had also been working



**UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION
LOCAL 3 CANADIAN FEDERATION OF STUDENTS**

**Board of Directors Minutes
Wednesday, May 16th, 2012
10:30 am**

with T. Smith on the transit liaison project. He said that he had also been working on the bulk purchasing project, including contacting clubs to see if they would like to participate. Tse asked about the Power to Change club, and whether the board worked with other religious groups. T. Smith asked if it was appropriate to work with any religious group at all, and whether the board could purchase jackets through the bulk purchasing agreement. Chang said that there were no jackets available. Campos asked if No Means No Shirts would be available. Baxter asked if there would be RUN UBC shirts this year. Tse said he liked the RUN UBC shirts but wanted to know if there were any new designs. Chang said that there would be both new and established designs. Berchowitz suggested that board members brainstorm ideas for new shirts over the next few days.

Tikhomiroff said that she had been working on firming up the structure for a potential Ombuds office by contacting a variety of other universities who had such a structure in place. S. Smith asked which universities specifically. Tikhomiroff said that she had primarily worked with UBC Vancouver, but that Ryerson had also been very helpful. She also said that she had been working on developing policy, and specifically cited call-around motions and teleconferencing. Berchowitz said she felt that teleconferencing would not be a good idea, and was unsure how it would work. Chang said that Skype in particular often failed to meet expectations. Norris said that teleconferencing was only appropriate between two locations, as opposed to a variety of laptops sitting around a table ostensibly talking to one another. Berchowitz said that it would be particularly difficult to compile minutes in such a scenario. Norris asked if there had been any thought put into the appropriateness of phone-around motions. Berchowitz said that the policy at the Okanagan College Students' Union was that they were only to be conducted in extreme circumstances. Tse said that in the past, phone around motions had been used to approve Club and Course Union Grants.

1.13 Notices of Motion

None

1.14 Items for Next Agenda

1.15 Adjournment

1.15.1 Chang / Tikhomiroff
BIRT the meeting adjourn.
CARRIED