



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Board of Directors Meeting Minutes Thursday October 10th, 2013 @ 5:30 pm

PRESENT: Katelyn Fujii (Chair)
Rocky Kim
Alejandra Garcia
Robyn Giffen
Shaman McLean
Alex Gula (arrived at 5.31)
Curtis Tse (non voting member)
Nick Dodds
Oliver Eberle
Layne Richardson (arrived at 5.38)
Sarah Reilander

ABSENT: Bob Drunkemolle (non voting member)

11.1 Call Meeting to Order @ 5.30 p.m.

11.2 Recognition of Okanagan Peoples Territory

11.3 Speaker's Business

11.3.1 Agenda Structure

11.3.2 Standing Orders (see attachment)

PART 6: REPORTS

Frequency of Board of Directors Representative's Reports

*"The Undergraduate Board of Governors Representative will report to the Board of Directors at minimum following each Board meeting." – **be amended to read***
"The Undergraduate Board of Directors Representative will report to the Board of Directors at minimum following each Board meeting."

11.3.3 Meeting Length

After 120 minutes a 20-minute recess will be called.

11.3.4 Action Log of BOD Meetings

This is to be completed at each meeting and the Chair will include the previous Action Log in the next meeting agenda package.

11.4 Approval of Agenda & Meeting Minutes

11.4.1 BIRT the agenda be approved as presented

Moved By: Kim

Seconded By: Dodds

Dodds requested for items to be added to Agenda.



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Dodds challenged the Chair's decision not to include these items.

Chair responded this would not be included in the Agenda as there was a deadline for agenda items, being 4.00 p.m., two business days prior to the meeting. This motion was included in the last meeting (2 weeks ago) and if this was deemed so important it should have been sent to the Chair without delay.

Dodds requested two motions be added to New Business.

The Chair agreed for these to be added to New Business.

11.11.2.3 BIRT _____ be appointed Senate Student Applied Science Representative

11.11.2.4 BIRT _____ be appointed Student Senator-at-Large

Vote: In Favour 8, Abstained 1(Dodds), Opposed 0

Resolved: Motion Carried

11.4.2 **BIRT** the attached minutes for September 26th, 2013 be approved as presented.

Moved By: Kim

Seconded By: Garcia

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried

11.4.3 **BIRT** the attached minutes for September 19th, 2013 be approved as presented.

Moved By: Kim

Seconded By: McLean

Vote: In Favour 9, Abstained 0, Opposed 0

11.4.4 **BIRT** the attached minutes for August 7th, 2013 be approved as presented.

Moved By: Kim

Seconded By: Gula

Tse expressed concern about where the minutes had come from as the Board was originally told these were lost.

The Chair confirmed a meeting had been held with the previous Meeting Chair to discuss the agenda and meeting minutes from the previous 5 months. The understanding was that notes were found and had been prepared by the Interim Meeting Chair (McLean). No hard copy of these had been presented to the Chair.



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The Chair reprimanded Dodds about his conduct, and stated he would be asked to leave if this continued.

Dodds confirmed there were minutes.

Tse urged the Board to table these minutes to the next meeting by which time a hard copy could be obtained.

Table: 11.4.4 to next meeting

Moved By: Dodds

Seconded By: Kim

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried

11.4.5 **BIRT** the attached minutes for April 25th, 2013 be approved as presented.

Moved By: Giffen

Seconded By: Garcia

Vote: In Favour 8, Abstained 1 (McLean), Opposed 0

Resolved: Motion Carried

11.5 Student Association Ratification

Please note: Clubs, Course Unions and Special Interest Groups looking to be ratified under the UBCSUO Club and Course Union policy must first be adopted by Council. Documents must be completed in full. Clubs, Course Unions and Special Interest Groups may not mimic another already existing Club, Course Union or Special Interest Group. Clubs, Course Unions and Special Interest Groups may not be something that could be funded by the University or are for academic credit

11.5.1 **BIRT** Chinese Students and Scholars Association be ratified within the UBCSUO Club structure.

Moved By: Dodds

Seconded By: Kim

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried

11.5.2 **BIRT** The Film Production Crew be ratified within the UBCSUO Club structure

Moved By: Dodds

Seconded By: Eberle

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried



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Recess to read documents @ 6.18 p.m.

Moved By: Kim
Seconded By: Gula

Reconvened @ 6.23 p.m.

11.5.3 **BIRT** African Student Club be ratified within the UBCSUO Club structure.

Moved By: Dodds
Seconded By: Garcia

McLean & Eberle arrived @ 6.26 p.m.

No Member of the Club was present as required by policy.

Table 11.5.3 to next meeting

Moved By: Kim
Seconded By: Garcia
Vote: In Favour 9, Abstained 0, Opposed 0
Resolved: Motion Carried

11.5.4 **BIRT** Canadian Institute of Transportation Engineers be ratified within the UBCSUO Club structure.

Moved By: Dodds
Seconded By: Gula

The motion was amended to read **BIRT** Canadian Institute of Transportation Engineers be ratified within the UBCSUO Club structure upon completion of the signing Authority Form.

Moved By: Dodds
Seconded By: Eberle
Vote: In Favour 9, Abstained 0, Opposed 0
Resolved: Motion Carried

Clarification was requested from Dodds for the next meeting, regarding the depositing of Club funds before the Club is ratified.

11.5.5 **BIRT** Canadian Blood Services Club be ratified within the UBCSUO Club structure.

Moved By: Dodds
Seconded By: Gula
Vote: In Favour 9, Abstained 0, Opposed 0
Resolved: Motion Carried



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- 11.5.6** BIRT Unit 5 Graduate Student Society be ratified within the UBCSUO Course Union structure.

Moved By: Dodds

Seconded By: Richardson

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried

11.6 Presentations

11.6.1 Budget

Kim presented the draft budget to the Board.

11.7 Executive & General Manager Reports

11.7.1 General Manager (None Received)

11.7.2 Services Coordinator

Written and verbal report was given.

- Club & Course Union Day success - date was not ideal, but given that new documentation was required this was acceptable. Next year this should be an earlier date.
- Club Training Day
- Club Policy
- Policy Contradiction

11.7.3 Internal Coordinator

Verbal report was given.

- Continuity & Development Program seeking ad-hoc group to go through policies and find contradictions.

11.7.4 External Coordinator

Verbal report was given.

- FROSH week
- Beer Garden through sponsorship made a profit
- Trails Committee
- Health & Wellness
- Well Action Committee



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11.7.5 Financial Coordinator

Verbal report was given.

- Library funding structure
- UNC2
- Non-academic space
- Food Contract

11.8 **Executive Chair Report**

11.8.1 Written report was submitted.

11.9 **Board & Committee Reports**

11.9.1 Oliver Eberle

Verbal report was given.

- Development of Student satisfaction survey
- Process of information & results
- Discussions with Students re Club and Health & Dental policy

11.9.2 Alejandra Garcia

Verbal report was given.

- Attended Club & Course Union Day
- Attended Well Events

11.9.3 Robyn Giffen

Verbal report was given.

- Meeting with Dean of Graduate Studies
- Working to heighten her profile with College of Graduate Studies inc. webpage.
-

11.9.4 Sarah Reilander

Verbal report was given.

- Attended Club Day
- Development of Student satisfaction survey
- Planning of further surveys and information pack

11.9.5 Layne Richardson

Verbal report was given.

- Distribution of water bottles etc.



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11.9.6 Environmental & Sustainability Committee

Verbal report was given by Kim.

- Environmental & Sustainability Club
- Sprout program – vegan food options pilot project

11.9.7 Equity and Inclusion Committee

Verbal report was given by McLean.

- No responses for positions on this Committee
- Further responses to be sought

11.9.8 Financial Committee

Verbal report was given by Kim.

- Alejandra Garcia will be co-chair
- Members secured from a wide demographic of Students
- First meeting is to be held on 18th October

11.9.9 Policy Committee

Verbal report was given by McLean.

- 4 members including McLean
- Additional members to be sought

11.9.10 Student Association Committee

Verbal report was given by Dodds.

- 2 applications received to date
- Additional members to be sought

11.10 **Question Period**

Q. Tse - was the presentation received by the Board the consultation for the approval of the budget or was this just an update on the year to date?

A. Kim - this was a presentation of the preliminary budget.

Tse asked for end of year actuals to be shown not year to date. Kim will update this once the audit has been presented.

Tse requested the numbers be completed month on month. Kim agreed this would happen in future.



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- Q. Dodds - why was sponsorship budgeted for less this year than last?
- A. Kim – that particular line item was set before Kim came into office and until he saw the Statement of Operations he had not known that this had been exceeded. Kim is to meet with the Finance Committee to discuss this.
- Q. Dodds – asked the Board if they could tell him where the by-law and policy is that refers to the Environmental & Sustainability.
- A. This could not be answered and the Chair requested Dodds to look into this, Dodds in turn passed this to McLean who will bring the answer to the next meeting of the Board of Directors.
- Q. Tse – why does Valley First/Phoenix Office rental and retail operations appear twice on the preliminary budget.
- A. Kim – this is to be discussed further with the Phoenix/General Manager and is subject to change.
- Q. Tse – with reference to the subsequent question this line item was different last year it was Valley First Office Rental and did not include the Phoenix. He was curious when this was split into two line items.
- A. Kim – apologized as this was a clerical error and “Phoenix office rental” should be a separate line item. Kim will confirm this at the next meeting.
- Q. Dodds – could Kim please clarify his professional opinion as to why the Women’s centre line item has changed from \$0 to \$2,000
- A. Kim – as the Financial Coordinator it is my constitutional right and duty to draft a budget that accurately reflects the needs of this University.
- Q. McLean – Kim are you aware of previous reasoning of your previous Financial Coordinator’s reason for reducing the Women’s Resource Centre budget to \$0.
- A. Kim – the previous reason was that because they had remained stagnant and did not use the funds in their account.

The Chair requested a 20 minute recess @ 7.36 p.m. to reconvene @ 7.56 p.m.

Moved By: Kim

Seconded By: Gula



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Amendment: to previous motion to recess for 20 minutes after 120 minutes amended to read 10 minutes

Moved By: Gula

Seconded By: Richardson

Vote: In Favour 8, Abstained 0, Opposed 1

Resolved: Motion Carried

The Chair requested a 10 minute recess @ 7.37 p.m. to reconvene @ 7.47 p.m.

11.11 General Orders

11.11.1 Old Business

11.11.1.1 [10.10.1.1]BIRT Doug Whitelaw be appointed Senate Student Graduate Representative.

Moved By: Dodds

Seconded By: Richardson

Vote: In Favour 9, Abstained 0, Opposed 0

Resolved: Motion Carried

Richardson left the meeting @ 7.48 p.m.

Motion to move in camera

Moved by: Kim

Seconded by: Dodds

Vote: In Favour 8, 0 Abstained, 1 Opposed

Resolved: Motion Carried

11.11.1.2 [10.10.1.2]BIRT _____ be appointed Senate Student Education Representative.

Moved By: Dodds

Seconded By: Eberle

BIRT India Sandhu be appointed Senate Student Education Representative.

Moved By:

Seconded By:

Vote: In Favour 8, Abstained 0, Opposed 0

Resolved: Motion Carried

McLean left meeting @ 8.20 p.m.

McLean rejoined the meeting @ 8.24 p.m.



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Motion to table 11.11.1.2 to next meeting.

Moved By: Kim

Seconded By: Garcia

Vote: In Favour 7, Abstained 1 (McLean), Opposed 0

Resolved: Motion Carried

11.11.1.3 [10.10.2.2]The Finance Committee be ratified (please refer to the attached Terms of Reference)

Moved By: Kim

Seconded By: Garcia

Vote: In Favour 8, Abstained 0, Opposed 0

Resolved: Motion Carried

11.11.1.4 [10.10.2.4]BIRT Policy 3.3.4a be amended to read "\$2,000 per calendar month for the Executive."
BIFRT Policy 3.2.5a be amended to read "Maintain a minimum of 30 hours a week working on Union Business."

Moved By: Kim

Seconded By: McLean

Motion to table indefinitely

Moved By:

Seconded By:

11.11.2 New Business

11.11.2.1 **WHEREAS** The members of the union are unable to attend this years AGM on its current date of November 7th, 2013 due to conflicts with midterms and final papers

BIRT The 2013 AGM is moved to October 24th, 2013.

Moved By: Reilander

Seconded By: Garcia

Vote: In Favour 8, Abstained 0, Opposed 0

Resolved: Motion Carried

Amendment to motion BIRT The 2013 AGM is moved to October 24th, 2013 **to now read BIRT** The 2013 AGM is moved to November 6th 2013



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Moved By: Kim

Seconded By: McLean

Vote: In Favour 8, Abstained 0, Opposed 0

Resolved: Motion Carried

Amendment to motion BIRT The 2013 AGM is moved to November 6th 2013 **to now read BIRT** The 2013 AGM is moved to November 6th 2013 @ 11.00 a.m.

Moved By: McLean

Seconded By: Dodds

WHEREAS The members of the Union are unable to attend this year's on it's current date of November 7th, 2013 due to conflicts with mid-term and final papers **BIRT** The 2013 AGM is moved to November 6th, 2013 at 11.00 a.m.

Vote: In Favour 7, Abstained 1 (Gula), Opposed 0

Resolved: Motion Carried

Giffen requested the minutes reflect that the date of October 24th, 2013 did not give the necessary 2 weeks notice that is required to hold an AGM according to policy.

11.11.2.2

WHEREAS The Finance Committee currently advises the board on ratification of student association grant funding.

WHEREAS The Board of Directors has not delegated any special duties to the Finance Committee.

BIRT The Finance committee will oversee the distribution and ratification of student association grant funding until April 30th, 2014 up to a maximum of \$500 per application.

BIFRT Finance committee will bring a report of all grant-funding applications to the Board of Directors meetings.

McLean left the meeting @ 8.55 p.m.

McLean rejoined the meeting @ 9.00 p.m.

The Board requested that the Chair's sentiment be noted in that 5.10.7 of the policy continue because the reports will be approved by the Board of Directors thereby allowing all Club grants to be approved by the UBCSUO Board of Directors



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Moved By: Kim
Seconded By: Garcia
Vote: In Favour 8, Abstained 0, Opposed 0
Resolved:

11.11.2.3 **BIRT** _____ be appointed Senate Student Applied Science Representative

Moved By: Dodds
Seconded By: Kim

Motion put forward by Dodds for the nomination of Wesley McLean be appointed Senate Student Applied Science Representative

Moved By: Dodds
Seconded By: Garcia

BIRT Wesley McLean be appointed Senate Student Applied Science Representative.

Vote: In Favour 8, Abstained 0, Opposed 0
Resolved: Carried

11.11.2.4 **BIRT** _____ be appointed Student Senator-at-Large

Moved By: Dodds
Seconded By: Kim

Motion to table to next meeting until Dodds can post Senator-at-Large application to the student body.

Moved By: Dodds
Seconded By: Giffen
Vote: In Favour 8, Abstained 0, Opposed 0
Resolved: Carried

11.12 **Discussion & Announcements**

11.12.1 Library Presentation by Michael Shakespeare

Kim requested members send to him their schedules for the next two weeks in order to find a convenient time for all to attend by October 11th, 2013.



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11.12.1 Impeachment

External, Internal and Services Coordinator are all named for impeachment.

Internal Coordinator asked for suggestions on how UBCSUO should be promoting this.

The Chair asked for this to be discussed the in Executive's own time not at a Board of Directors meeting.

A round table was requested and all members agreed this should be discussed.

Discussion ensued.

Consensus of the Board was that a formal Town Hall be arranged.

Kim and Garcia will make these arrangements.

11.12.2 Trails Day

This will take place on October 17th, 2013, if anyone is interested in helping out.

11.12.3 Improvement of Composting on Student Union Services

Gula took a tour with Al King of the composting site on campus. Gula recommended collaboration between himself and the Environmental & Sustainability Committee on this.

11.12.4 Posting of Executive Reports

Tse reported that the Students would like the Executive Reports to be posted on-line.

Dodds agreed to arrange for Executive Reports to be posted on the UBCSUO website.

11.12.5 Emergency Meeting

Giffen/Dodds requested an Emergency meeting be held, pertaining to selecting the Education Representative and Members-at-Large.

The Chair requested an email to be sent to her asking for the Emergency meeting to be held.



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- 11.12.6** McLean reported the Pride Resource Centre has a complete Board; the ACC has a Board and held their first meeting.

McLean acknowledged the contribution of Advocacy Representatives for the execution of the survey.

- 11.12.7** Appointment of CRO

Dodds requested update on the appointment of a CRO. Kim advised a CRO had been appointed, and paperwork will be signed October 11th, 2013. An election will be requested as soon as possible after that date.

- 11.13** **Adjournment @ 9.50 p.m.**

Moved By: Kim

Seconded By: Garcia

Vote: In Favour 8, Abstained 0, Opposed 0

Resolved: Carried