



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Board of Directors Meeting Minutes Monday November 18th, 2013 @ 5:30 pm

Present: Katelyn Fujii (Chair)
Rocky Kim
Alejandra Garcia
Alex Gula
Nick Dodds
Oliver Eberle
Layne Richardson
Robyn Giffen
Sarah Reilander

Absent: Bob Drunkemolle (non voting member)
Curtis Tse (non voting member)
Shaman McLean

14.1 Meeting Called to Order @ 5.32 pm

14.2 Recognition of Okanagan Peoples' Territory

14.3 Speaker's Business

14.3.1 Meeting Minutes

Please read over the meeting minutes in detail prior to meeting.

14.3.2 Next Meeting Time

- December 2, 2013 @ 9.00 am

14.3.3 December Meetings

- December 16, 2013 – member schedule to be sought by Executive Assistant

14.3.4 Laptops/tablets in meetings, notes

- Laptops in use at the meeting should only be utilized for items pertaining to the meeting.

14.4 Action Log

14.4.1 Reports:

Proposal for preamble to reports section.

Executive and Board member reports will be included in the first meeting of each month.



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Committee and General manager reports will be included in the last meeting of every month.

Reports must be submitted in written form and attached to the agenda. No oral report is expected unless a written report has not been submitted. Oral reports should only be given to draw attention to a particular issue.

14.4.2 Update from Members on their action log items.

14.5 Approval of Agenda

14.5.1 BIRT the agenda be approved as presented.

Moved By: Kim
Seconded By: Eberle
In Favour: Unanimous
Carried

14.6 Approval of Minutes

14.6.1 BIRT the attached meeting minutes for October 10th, 2013 be approved as presented (amended).

Moved By: Relinder
Seconded By: Dodds
In Favour: 7 (Kim Absent)

14.6.2 BIRT the attached minutes for August 7th, 2013 be approved as presented.

Moved By: Kim
Seconded By: Gula

Motion to amend the minutes as presented.

Moved By: Dodds
Seconded By: Giffen
In Favour: Unanimous
Fails

BIRT the attached minutes for August 7th, 2013 be approved as presented.

In Favour: Unanimous
Carried



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- 14.6.3** BIRT the attached minutes for October 21st, 2013 be approved as presented (amended).

Moved By: McLean
Seconded By: Richardson
In Favour: Unanimous
Carried

- 14.6.4** BIRT the attached minutes for November 4th, 2013 be approved as presented.

Moved By: Garcia
Seconded By: Richardson
In Favour: Unanimous
Carried

Motion to amend minutes as presented.

Moved By: Dodds
Seconded By: Kim
In Favour: Unanimous
Carried

14.7

Club & Course Union Ratification

Please note: Clubs, Course Unions and Special Interest Groups looking to be ratified under the UBCSUO Club and Course Union policy must first be adopted by Council. Documents must be completed in full. Clubs, Course Unions and Special Interest Groups may not mimic another already existing Club, Course Union or Special Interest Group. Clubs, Course Unions and Special Interest Groups may not be something that could be funded by the University or are for academic credit

- 14.7.1** BIRT the Acapella Group be ratified within the UBCSUO club structure

Moved By: Dodds
Seconded By: Garcia

No Club member available at specified time. Motion returned to table @ 8.00 pm upon arrival of Club members.

Moved By: Kim
Seconded By: Richardson
In Favour: Unanimous
Carried



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- 14.7.2** **BIRT** the FOCUS (Catholic Student Association) be ratified within the UBCSUO Special Interest Group structure.

Moved By: Dodds
Seconded By: Richardson
In Favour: Unanimous
Carried

14.8 **Presentations**

- 14.8.1** None.

14.9 **Executive & General Manager Reports**

- 14.9.1** General Manager (No report received)

- 14.9.2** Services Coordinator (Nothing to report)

- 14.9.3** Internal Coordinator (No report received)

- 14.9.4** External Coordinator

- Paperless Transit Survey to be undertaken on Wednesday 27 November 2013, with free BBQ also showcasing Kelowna Transit's new bus.

- 14.9.5** Financial Coordinator

- Well Student Pub \$27,000 - projected \$80,000 for the whole year.
- Green Bean lost \$11,500 last year - \$15,466 profit this year to date – only projected \$2,800. Green Bean Manager's salary is derived from Catering budget, which is why Caterings net revenue has only been \$168 where we projected \$3,000.
- Used Bookstore \$20,555 – payments to students are still outstanding.
- Student Life has only spent \$18,000 out of a budget of \$95,000.

14.10 **Executive Chair Report**

- 14.10.1** Report

- Appeals committee has been ratified.



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- The responsibility of hiring DRO's has been formally delegated to the CRO.
- Awaiting CRO response.

14.11 Board & Committee Reports

14.11.1 Oliver Eberle (Nothing to Report)

14.11.2 Alejandra Garcia (Nothing to Report)

14.11.3 Robyn Giffen (Nothing to Report)

14.11.4 Sarah Reilander (Nothing to Report)

14.11.5 Layne Richardson (Nothing to Report)

14.11.6 Environmental & Sustainability Committee

- Goals have been set out and a report will be made at the next meeting.

14.11.7 Equity and Inclusion Committee (Member Absent)

14.11.8 Financial Committee

- Web vote trial has been completed successfully.
- Club and Course Union line items \$7,747 – \$45,000 is the benchmark - more applications have been processed.

14.11.9 Policy Committee

- First meeting has been undertaken and Standing Orders passed.
- Items from Board of Directors meeting on 21st October have started to be addressed.
- Constitution and By-laws are being reviewed.
- Second meeting was not held due to not being able to make quorum.

14.11.10 Student Association Committee

- Informal meeting was held last week.
- A Co-Chair is still being sought.

14.11.11 Well Events Action Group

- Terms of Reference have been prepared.



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14.12 Question Period

- 14.12.1**
1. What is the status of our Standing Orders that were recommended to the policy committee on October 21st, 2013?
 - Review not completed by the Policy Committee – will be addressed at the next Board of Directors meeting.
 2. Dodds requested a Round table regarding when the Board would like to see the Executive Committee Report – unanimous decision for the 2nd meeting of each month.
 3. Dodds asked if the Policy Committee was overwhelmed by the amount of policies that need addressing? Should Board members submit policies in a draft form for the Committee to review?
 - Policy Committee member stated the Committee is not overwhelmed, but policies in a draft format would be appreciated.
 4. Dodds required clarification from members Eberle and Reilander if the old minutes that were being reviewed had been finished, if so, had the changes been made.
 - Reilander confirmed these had been forwarded to member McLean. Dodds requested these be sent to him.

Recess @ 6.24 pm back to order @ 6.29 pm

14.13 General Orders

14.13.1 Old Business

- 14.13.1.1** **BIRT** the following motion be included on the agenda for the 2013 AGM on Wednesday November 6th, 2013

WHEREAS The current policy for calling a referendum as is shown below is very difficult to achieve with the growing number of students,

A Constituency may petition the Board of Directors to call a referendum of the membership of the Constituency. To do so the Constituency must gather the signatures of 60% of its members. The signatures must be gathered in a single calendar year, and the signatures must be gathered by Constituency members. The question is subject to the approval of the Board of Directors.



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BIRT The policy be revised to match similarly sized schools and read as:

A Constituency may petition the Board of Directors to call a referendum of the membership of the Constituency. To do so the Constituency must gather the signatures of 30% of its members. The signatures must be gathered in a single calendar year, and the signatures must be gathered by Constituency members. The question is subject to the approval of the Board of Directors.

Moved By: Dodds

Seconded By: Richardson

Motion to table indefinitely.

Moved By: Dodds

Seconded By: Giffen

In Favour: Unanimous

Carried

14.13.1.2

WHEREAS The current Chief Returning Officer has been instructed not to use any of the UBCSUO staff in conducting any business in relation to elections, by-elections, and referenda.

BIRT The Chief Returning Officer be delegated the duty of hiring all staff and employees directly working on elections, by-elections, and referenda duties; including: Elections staff, Deputy returning officers, and/or any other employees as required.

Moved By: Kim

Seconded By: Garcia

Motion to table indefinitely.

Moved By: Dodds

Seconded By: Reilander

In Favour: Unaminous

Carried



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14.13.1.3 **WHEREAS** Katelyn Fujii is the current Meeting Chair.

BIRT Katelyn Fujii's appointment as Meeting Chair be extended for the full term of the 2013/2014 school year.

Moved By: Kim
Seconded By: Garcia
In Favour: Unanimous
Carried

14.13.1.4 **BIRT** an Appeals Committee be struck for the 2013/2014 elections.

Moved By: Giffen
Seconded By: Richardson

Motion to table indefinitely.

Moved By: Dodds
Seconded By: Kim
In Favour: Unanimous
Carried

14.13.1.5 **BIRT** the club policy be upheld in its current form until the next meeting of the Board of Directors

Moved By: Dodds
Seconded By: None
Failed

14.13.1.6 **BIRT** _____ be appointed co-chair of Student Association committee

Moved By: Dodds
Seconded By: Garcia

Chair sought nominations from the Board of Directors – None.

Motion to table indefinitely.

Moved by: Dodds
Seconded By: Giffen
In Favour: Unanimous
Carried



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14.13.2 New Business

- 14.13.2.1** **Whereas:** The current UBCSUO Theatre does not reflect the needs of the students and is being under utilized for reasons outlined in the attached package.
- BIRT** The General Manager oversee the optimization of the UBCSUO Theatre, with direction from the Financial Coordinator.
- BIFRT** \$49,000.00 be approved for the UBCSUO Theatre project.
Moved By: Kim
Seconded By: Garcia
In Favour: Unanimous
Carried
- 14.13.2.2** **BIRT** Policy 3.3.4 ii) be amended to \$320 per calendar month for the Advocacy Representatives and Directors at Large
- Moved By: Kim**
Seconded By: Gula
- Motion to recommended to Policy Committee.
- Moved By: Dodds**
Seconded By: None
- There was no vote on this recommendation.
- 14.13.2.3** **BIRT** Policy 3.3.4 iii) be amended to \$320 per calendar month for the Meeting chair
- Moved By: Kim**
Seconded By: Dodds
- Motion to recommend to Policy Committee
- Moved By: Kim**
Seconded By: None
- There was no vote on this recommendation.
- 14.13.2.4** **BIRT** policy 3.2.8 ii) and 3.3.4 iii) be suspended until the end of the 2013/2014 term unless reconsidered by the Board of Directors



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BIFRT the Board of Directors meeting chair receive \$155 honoraria for completion of 5 hours of Board related work per week until the end of the 2013/2014 term unless reconsidered by the Board of Directors

Moved By: Dodds
Seconded By: Garcia
In Favour: Unanimous
Carried

14.13.2.5 **BIRT** the club policy be repealed and the attached club policy be ratified

Moved By: Dodds
Seconded By: None
In Favour: 0
Fails

14.13.2.6 **BIRT** the power to ratify Student associations and their documentations be delegated to the Student Association Committee

Moved By: Dodds
Seconded By: Richardson

Motion to amend wording.

Moved By: Dodds
Seconded: Richardson

BIRT Student Association Committee be delegated the power to approve Student Associations status.

Moved By: Dodds
Seconded By: Richardson
In Favour: 5, Opposed: 3
Carried

BIFRT Student Association Committee be delegated the power to ratify Student Association's documentation

Moved By: Dodds
Seconded By: Richardson
In Favour: Unanimous
Carried



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Recess @ 7.30 pm back to order @ 7.41 pm

14.14 Discussion & Announcements

14.14.1 Probationary period for clubs.

- Good idea maybe 6 months instead of 12.
- Less limits for more successful clubs.
- Perhaps milestones should be introduced.

14.14.2 Film Production Club asked to have their script reviewed by the UNION What is the Boards feeling? Should we be reviewing our clubs this closely? What are the logistics of this?

- Not required.
- Dodds to email Clubs or delegate this to a Board of Directors member
- If Clubs want feedback to contentious issues this could be arranged ad-hoc.

14.14.3 Having each Board member try and attend some Well events each semester to engage with the students more.

14.14.4 Minimize Paper Waste

- Laptops/ipads will be used at meetings with only the Agenda and last Board of Directors meeting minutes being printed for respective binders (apart from Gula who will receive no paper documents).

14.14.5 Splitting of Board of Directors agenda.

No discussion.

14.14.6 Meeting Minutes.

No discussion.

14.14.7 Board of Directors Honorarium

- Any increases would not come into effect until the year following the motion being passed.
- Kim to gather information from other Student Unions across Canada.

14.14.8 Board Retreat

- Weekend of 3rd January was proposed for a Board of Directors retreat at Big White.



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- The Board members were in favour of this.
- Board to talk to their constituents and bring back findings to the next Board of Directors meeting.

14.14.9 Appointment of vacant positions.

No discussion

14.14.10 Goals of individual Board of Directors Member.

- Member Gula asked each Board of Director to write down a goal one goal they would like to achieve next year.

14.14.11 Reports to Board of Directors

- Personal Board of Directors reports to be sent for the first meeting of the month.

14.14.12 Terms of Reference – Well Action Committee

- Suggestion of honoraria for Volunteers – this would be against policy (3.2.1.7).
- Maximum cost would be \$500 per month.
- Other incentives such as dinner instead of monetary reward.

14.14.13 Documents to Board of Directors

- Committee Minutes to be sent to the Board of Directors in final format not draft.
- Create templates for Reports and Minutes of meetings from Committees

14.15 Next Board Meeting

14.15.1 Roll call of attendance for Next Board Meeting on Monday December 2nd, 2013 @ 9.00 am

All available:

- Garcia
- Richardson
- Gula
- Kim (via Video)
- Dodds
- Giffen
- Reilander
- Eberle



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14.16 Meeting Adjourned @ 9.23 pm