



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Board of Directors Meeting Minutes Monday December 2nd, 2013 @ 9:00 am

PRESENT: Katelyn Fujii (Chair)

Nick Dodds

Robyn Giffen

Shaman McLean (in part)

Layne Richardson

Rocky Kim (in part)

Oliver Eberle

Alejandra Garcia

Alex Gula

Sarah Reilander

GUEST: Blake Veerman (in part)

ABSENT: Bob Drunkemolle (non voting member)

Curtis Tse (non voting member)

16.1 Meeting to Order @ 9.20 am

16.2 Recognition of Okanagan Peoples Territory

16.3 Speaker's Business

16.3.1 McLean & Kim would join via Google Hangout.

16.3.2 Month End Report

16.3.2.1 **BIRT** Katelyn Fujii receive 90% honorarium for the month of November.

Moved By: Garcia

Seconded By: Eberle

Dodds moved to amend motion to read:

BIRT Katelyn Fujii receive 100% honorarium for the month of November.

Seconded by: Richardson

Vote: In Favour Unanimous

Carried

16.3.3 Roll Call

16.4 Action Log

16.4.1 Committee Report Outline – Nick Dodds



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16.4.2 Update

16.5 Approval of Agenda

16.5.1 BIRT the agenda be approved as amended (16.13.2.1 moved directly after approval of minutes)

Moved By: Richardson

Seconded By: Eberle

Vote: In Favour Unanimous

Carried

16.6 Approval of Minutes

16.6.1 BIRT the attached minutes for November 18th, 2013 be approved as presented

Moved By: Richardson

Seconded By: Giffen

Vote: In Favour Unanimous

Carried

16.6.2 BIRT the attached minutes for November 25th, 2013 be approved as presented

Moved By: Giffen

Seconded By: Garcia

Vote: In Favour Unanimous

Carried

16.7 Club & Course Union Ratification

Please note: Clubs, Course Unions and Special Interest Groups looking to be ratified under the UBCSUO Club and Course Union policy must first be adopted by Council. Documents must be completed in full. Clubs, Course Unions and Special Interest Groups may not mimic another already existing Club, Course Union or Special Interest Group. Clubs, Course Unions and Special Interest Groups may not be something that could be funded by the University or are for academic credit

16.7.1 None

16.8 Presentations

16.8.1 None

McLean left meeting @ 9.43



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16.9 Executive & General Manager Reports

- 16.9.1 General Manager (Not Submitted)
- 16.9.2 Services Coordinator (See Attached)
- 16.9.3 Internal Coordinator (Not Submitted)
- 16.9.4 External Coordinator (See Attached)

- 16.9.4 **BIRT** the external coordinator receive 100% honorarium for the month of November

Moved By: Garcia
Seconded By: Reilander
Vote: In Favour 6; Abstained 1 (Gula)
Carried

- 16.9.5 Financial Coordinator (See Attached)

16.10 Executive Chair Report

- 16.10.1 Nick Dodds (See Attached)

16.11 Board & Committee Reports

- 16.11.1 Oliver Eberle (See Attached)

- 16.11.1 **BIRT** Oliver Eberle receive 100% honorarium for the month of November

Moved By: Dodds
Seconded By: Kim
Vote: In Favour 6; Abstained 1 (Eberle)
Carried

- 16.11.2 Alejandra Garcia (See Attached)

- 16.11.2.1 **BIRT** Alejandra Garcia receive 100% honorarium for the month of November

Moved By: Kim
Seconded By: Gula
Vote: In Favour 6; Abstained 1 (Garcia)
Carried



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16.11.3 Robyn Giffen (See Attached)

16.11.3.1 **BIRT** Robyn Giffen receive ____ honorarium for the month of November

Moved By: Garia
Seconded By: Eberle

Documentation incorrectly submitted by Policy Committee Meeting Chair.

16.11.4 Sarah Reilander (See Attached)

16.11.4.1 **BIRT** Sarah Reilander receive 100% honorarium for the month of November

Moved By: Gula
Seconded By: Dodds
Vote: In Favour 6; Abstained 1 (Reilander)
Carried

16.11.5 Layne Richardson (See Attached)

16.11.5.1 **BIRT** Layne Richardson receive 100% honorarium for the month of November

Moved By: Dodds
Seconded By: Gula
Vote: In Favour 6; Abstained 1 (Richardson)
Carried

16.11.6 Environmental & Sustainability Committee (See Attached)

16.11.7 Equity and Inclusion Committee (No Updates)

16.11.8 Financial Committee (No Updates)

16.11.9 Policy Committee (No Updates)

16.11.10 Student Association Committee (No Updates)

16.11.11 Well Events Action Group (No Updates)

16.12 **Question Period**



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16.12.1 None

16.13 General Orders

16.13.1 Old Business

16.13.1.1 None

16.13.2 New Business

16.13.2.1 **WHEREAS** The parent organization of Engineers Without Borders' requires access to the Club's bank account.

WHEREAS It is not possible to grant third party authorization to the UBCSUO account.

BIRT The Board of Directors make an exception to policy 5.9.1 and 5.9.4 for Engineers Without Borders, until April 30th 2014 with the condition that monthly financial statements, including all deposits and withdrawals, be submitted to the Financial manager to be filed with the Club's Documents.

The Board heard from Blake Veerman from Engineers Without Borders about the challenges they are facing.

Moved By: Dodds
Seconded By: Richardson
Vote: In Favour Unanimous
Carried

Blake Veerman left the meeting & Shaman McLean @ 9.45 am

16.13.2.2 **WHEREAS** there are systemic issues that inhibit the effectiveness of the UBCSUO.

WHEREAS the Executive Chair currently has no specific priority to address within the executive.

BIRT The following mandate be issued to the Executive Chair:

1. Identify the strengths and Weaknesses in governance of the UBCSUO



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- a. Including review of the Constitution, Bylaws, Policies, and Staff Directives
2. Outline an action plan to mitigate weaknesses and harness strengths
 - a. Recommended revisions to Bylaws
 - b. Recommended adjustments of Staff Directives
3. Implement the Action plan.
4. Submit written reports to the board at each meeting of the Board of Directors.

Moved By: Dodds

Seconded By: Reilander

McLean	spoke against the motion
Gula	spoke for the motion
Giffen	spoke for the motion
Eberle	spoke for the motion
Richardson	spoke against the motion
Garcia	spoke for the motion

Motion to table to next meeting.

Moved By: McLean

Seconded By: Reilander

Vote: Opposed 6, Abstained 2 (Eberle & Richardson)

Failed

Vote: In Favour 6, Opposed 2 (McLean & Richardson)

Carried

16.13.2.3

WHEREAS issues with the UBCSUO's Bylaws have been identified.

WHEREAS Changes to Bylaws require an SGM

WHEREAS it would be beneficial for any changes to be decided on prior to the election period.



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BIRT a Special General Meeting be called for January 29th, 2014
at 4pm

Moved By: Dodds
Seconded By: Eberle
Vote: In Favour Unanimous
Carried

Kim joined the meeting @ 10.38 am

16.13.2.4 **WHEREAS** The UBCSUO has consistently produced significant
surpluses

WHEREAS These surpluses are accumulating in term deposits
with no purpose or procedures for spending

WHEREAS Ad Hoc spending on Capital or other initiatives is not
a sustainable solution.

BIRT The Financial Coordinator be issued the following
Mandate:

1. Submit a report on the UBCSUO's finances beyond the
operating budget
2. Propose procedures for accessing those funds,
including
 - a. Important considerations when accessing
those funds
 - b. The purposes for which those funds can be
used
 - c. the process for getting funds approved
3. Propose a strategy for managing any annual surplus,
including
 - a. The target amount of surplus that is ideal
 - b. How to effectively budget for that surplus
 - c. How to address surpluses that are greater or
less than our target amount



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4. Submit written reports to the board at each meeting of the Board of Directors

Moved By: Dodds
Seconded By: Garcia
Vote: In Favour Unanimous
Carried

16.14 Discussion & Announcements

- 16.14.1** The UBCSUO produces more than \$1000 annually in paper waste in Board of Directors meetings. The Environmental Committee recommended that the following be considered

1. Seven tablets be purchased for the Board of Directors.
2. The General Manager be in charge of this purchase.
3. The Policy Committee put forth a policy, which outlines the use of this equipment.

This is recommended by the Environmental Committee.

The majority of the Board of Directors said they would prefer to use their own laptops in the interest of conserving UBCSUO funds.

- 16.14.2** UBCSUO Organizational Review Timeline.

Dodds outlined the need for this review in order to use staff more effectively, update the By-laws to expand mandate. This should be in place before the new Board of Directors are appointed.

Kim spoke against this review.

- 16.14.3** Timeline of Bylaw Revisions

This was addressed in 16.14.2 above.

- 16.14.4** Update on Appointment Process.

Dodds spoke to this; Appointments would be made at the next Board of Directors meeting (9th December 2013).

Board of Directors will receive the nominees' documentation prior to the meeting for considerations to be made.



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16.14.5 Proposed Committee Report Format.

This has been prepared by Dodds and emailed to the Board of Directors for their input.

16.14.6 Board Retreat.

All Board of Directors (apart from one) had spoken, as requested at the last meeting, with their constituents who on the whole were agreeable to the members taking a 2-night retreat to include workshops, and leisure activities.

McLean spoke against this, and will not be attending if he feels it is reckless use of Student money.

There is already a budget set aside for this type of activity, and actual costing will be available shortly.

16.14.7 Information about Cross Campus Initiatives the Directors will be working on.

Memorandum of Understanding has been signed. There is \$20,000 available for this initiative.

It is probably too late for UBCO students to attend the 10th January game at UBC.

Board of Directors can have input into other ideas on how to spend this money in relation to cross campus initiatives in the future.

16.14.8 Tax Service Honoraria.

The majority of members would prefer the Tax Services Coordinator to be paid hourly with a capped total amount.

16.14.9 Board of Directors Honoraria.

It was decided the Executive Committee would approve Board of Directors honoraria with reports being submitted to the last meeting of the month with copies also being sent to the Board of Directors Meeting Chair for the rest of the Board of Directors members to view.

16.14.10 Communication to Board of Directors.

Member Giffen raised this; she felt the Board of Directors were not been included in communication around what the Executive Committee were doing.



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It was agreed the monthly report from the Board of Directors would be amended to read, "mandate" instead of "comments" and the following motion would be placed on the Agenda for the next Board of Directors meeting (9th December 2013):

"BIRT Monthly mandates for every project to be given Board of Directors approval before commencement."

16.15 Next Board Meeting

16.15.1 Roll call of attendance for Next Board Meeting on Monday 9th December 2013
@ 11.00 am

16.16 The Meeting Adjourned @ 12.09 pm