



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Board of Directors Meeting Minutes Monday January 13th, 2014 @ 5.30 pm

PRESENT: Nick Dodds (Chair)
Shaman McLean (in part)
Rocky Kim
Alex Gula
Robyn Giffen
Layne Richardson
Oliver Eberle
Alejandra Garcia
Sarah Reilander
Simon Bullock
Kelly Panchyshyn
Jagmeet Khabra

ABSENT: Bob Drunkemolle (non voting member)
Curtis Tse (non voting member)

18.1 The Meeting was Called to Order @ 5.30 pm

18.2 Recognition of Okanagan Peoples' Territory

18.3 Speaker's Business

18.3.1 A motion was removed: all formatting changes in policy do not require a motion.

18.3.2 For the Board's consideration the meeting chair will be presenting and moving motions, the Chair seeks any motions to appeal.

18.3.3 Motions qualified with "tabled until reconsidered by the Policy Committee" will not be discussed in this meeting as no update from the Policy Committee has been received.

18.3.4 The mover of item 18.13.1.7 (17.13.2.12) has repealed this motion, and it has been removed, the Chair seeks any motions to appeal.

18.3.5 Note on motions regarding Club funding (18.13.1.9 to 18.13.1.13).

18.3.6 Note on Board directives section.

18.4 Action Log

18.4.1 Update - See attached.

The Chair requested this item be moved to the end of the Agenda.



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18.5 Approval of Agenda

- 18.5.1 BIRT the agenda be approved as presented

18.6 Approval of Minutes

- 18.6.1 BIRT the attached minutes for December 9th, 2013 be approved as amended.

Chair proposed this motion to be tabled to the next meeting.

Moved By: McLean
Seconded By: Bullock
Vote: Unanimous
Carried

18.7 Club & Course Union Ratification

- 18.7.1 Pakistan Student Association (PSA)

Moved By: Nick Dodds
Seconded By: Garcia
Vote: Unanimous
Carried

Environmental Chemistry Course Union

Moved By: Nick Dodds
Seconded By: Eberle
Vote: Unanimous
Carried

18.8 Presentations

- 18.8.1 **Presentation on Project directives process (Attach Project Proposal Form)**

As the Board has expressed concern with the communication from the executive, and understanding the goings on of the Students' Union in order to effectively govern it, the executive have developed a clear process for communication and implementation of projects that we hope will provide Board members with all the information they require. In addition this presentation will convey the routine tasks that occupy the time of executives. At the conclusion of this presentation, board members ought to feel confident that they are able to walk into the office at anytime, and the work the executives are doing will be familiar to them.



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18.8.2 Presentation – Proposed Changes to Administrative Fees 2014/2015

18.8.3 Presentation – Student Care

18.9 Executive & General Manager Reports *(Presented in the first meeting of each month, with the exception of the GM Report to be presented in the second meeting of each month)*

18.9.1 General Manager (not required at this meeting)

18.9.2 Services Coordinator (see attached)

18.9.3 Internal Coordinator (see attached)

18.9.4 External Coordinator (see attached)

18.9.5 Financial Coordinator (see attached)

18.10 Executive Chair Report *(Presented in the second meeting of each month)*

18.10.1 Nick Dodds (not required at this meeting)

18.11 Board & Committee Reports *(Board reports presented in the first meeting of each month. Committee Reports presented in the second meeting of each month.)*

18.11.1 Oliver Eberle

18.11.2 Alejandra Garcia

18.11.3 Robyn Giffen

18.11.4 Sarah Reilander

18.11.5 Layne Richardson

18.11.6 Simon Bullock

18.11.7 Kelly Panchyshyn

18.11.8 Jagmeet Khabra

18.11.9 Environmental & Sustainability Committee (not required at this meeting)

18.11.10 Equity and Inclusion Committee (not required at this meeting)

18.11.11 Financial Committee (not required at this meeting)

18.11.12 Policy Committee (not required at this meeting)

18.11.13 Student Association Committee (not required at this meeting)

18.11.14 Well Events Action Group (not required at this meeting)

18.12 Question Period

Dodds asked if Kim would be presenting financial keynotes at the last meeting of the month to the Board of Directors. **Action: Kim to check Policy**

Reilander asked if any action had been taken to find a replacement Meeting Chair following the resignation of Katelyn Fujii. Dodds said this was in hand and hoped to report back to the Board before the next meeting with a replacement.



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Recess 7.20 pm reconvened @ 7.31 pm

18.13 General Orders

18.13.1 Old Business

Dodds requested 18.13.2.2 & 18.13.2.4 be moved to the start of "Old Business"

18.13.1.2 (18.13.2.2) Constitution Referenda Questions

BIRT The following Special resolutions be recommended by the UBCSUO Board of Directors for consideration of the assembly of members at the Special General Meeting on January 29th, 2014

"BIRT the following special resolution be recommended by the assembly at this SGM to be included in the next general election for consideration of the general membership.

"I approve the amendment of the purposes section of the Student Union of UBC Okanagan from its current language, which reads:

2. *The purposes of the Union shall be:*
 - a. *to direct, coordinate, and promote the activities of the students of the institution;*
 - b. *to promote artistic, literary, educational, social, recreational, charitable, and sporting activities for the advancement of the interests of its members and of others;*
 - c. *to represent students, receive complaints, and investigate problems and decisions that affect students;*
 - d. *to serve as a medium of communication between the students of the institution and the governing bodies of the institution.*

to read as follows:

2. *The purposes of the Student Union shall be to address the needs **and interests** of current and future students through a democratically elected group of peers that serve on behalf of the collective student body.*



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YES____ NO____"

Moved By: Dodds

Seconded By: Kim

Amendment: "and interests".

Vote: Unanimously (Resolution to be balloted at General Election Failed)

Vote: Unanimous (Resolution to be taken to SGM) Carried

18.13.1.3 (18.13.2.3) BIRT The following Special resolutions be recommended by the UBCSUO Board of Directors for consideration of the assembly of members at the Special General Meeting on January 29th, 2014:

"BIRT as of May 1, 2014 the current bylaws shall be repealed and replaced with the set of bylaws circulated with the notice of this special resolution.

Note: to pass, this special resolution requires a majority of not less than 75% of the votes of those members of the UBCSUO who are in attendance at the general meeting and who cast a vote."

(See attached for current and proposed Bylaws)

Amendment: Bylaw XVIII - Committees – the following be added:

- c. A Environmental and Sustainability Committee shall be responsible for development and implementation of the Sustainability Policy in the UBCSUO Regulations.

Moved By: Dodds

Seconded By: Bullock

Vote: Unanimously Carried

18.13.1.1 (17.13.2.2) BIRT policy 1.3.1 be amended to read as follows
"All posters must be stamped with the official and current stamp of UBCSUO – Okanagan. Stamps will be authorized only at the Students' Union Used Bookstore and only by the office managers."



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All posters must be stamped with the official and current stamp of the University of British Columbia Students Union - Okanagan. Stamps will be authorized only at a Students' Union Bookstore and only by an employee of such bookstore.

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.2** (17.13.2.3) BIRT policy 1.3.3 be amended to read as follows
"Photocopying of the original approval stamp(s) will not be allowed and will constitute grounds for removal of all posters"
Photocopying of the original approval stamp(s) will be allowed so long as no alterations are made to the poster.

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.3** (17.13.2.4) BIRT policy 1.3.7 be removed
"No more than one (1) copy of any poster may be posted on each of the locations on campus. A total of ten (10) posters are permitted at either campus. Organizations exempt from this rule are; the Phoenix; the Women's resource Centre; the Pride Resource Centre; the Aboriginal Students' Resource Centre. These organizations are permitted to post a maximum of fifteen (15) posters at either campus."

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.4** (17.13.2.5) BIRT policy 1.5.2 be amended to read as follows
"The final step in the appeal process is the Board of Directors of the Students' Union. Appeals to the Board of Directors must be submitted in writing to the President, who shall report said appeal to the Board of Directors at the first meeting after the receipt of the appeal. The appeal must state the name(s) of the individuals filing the appeal and the Students' Union(s) or organization(s) where applicable. The appeal must also state the reason for the appeal as well as a copy of the poster in question. The Board of Directors must render a decision within a reasonable time and the decision of the Board of Directors is final."

The final step in the appeal process is the Board of Directors of the Students' Union. Appeals to the Board of the Directors must be submitted in writing by the student association President or equivalent, who shall report said appeal to the Board of Directors at the first meeting after the receipt of the appeal. The appeal must state the names(s) of the individuals filing the



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appeal and the Students' Union(s) or organization(s) where applicable. The appeal must also state the reason for the appeal as well as a copy of the poster in question.

The Board of Directors must render a decision within a reasonable time and the decision of the Board of Directors is final.

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.5** (17.13.2.7) BIRT policy 3.6.2 be amended to read as follows
"Written appeals shall be received by the Executive no later than thirty (10) days following the date the Honoraria was issued"

"Written appeals shall be received by the Executive no later than ten (10) days following the date the Honoraria was issued"

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.6** (17.13.2.10) BIRT policy 92 be removed
"A by-election must be held for the purpose of filling any vacancies on the UBCSUO Board of Directors with the exception of the role of the meeting chair."

Moved By: Policy Committee

Tabled until reconsidered by the policy committee

- 18.13.1.7** (17.13.2.12) WHEREAS the Memoranda of Understanding (MoU) approved by the Executive committee for the Chief Returning Officer (CRO) creates incentives for the CRO to prolong the election process

WHEREAS The MoU pays the CRO at a rate that is higher than almost all our staff with the exception of the most senior members.

WHEREAS The CRO position is filled by inexperienced and unskilled students (by comparison to their professional counterparts) and thus does not merit compensation for such abilities.

"BIRT The attached Memorandum of Understanding be approved as attached."

BIFRT the MoU be amended to include:



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The CRO receive compensation at a rate of \$15 per hour, up to a maximum of 100 hours for a general election, 50 hours for a by-election, and 25 hours for a referendum
The above rate of compensation may be altered by the Board of Directors, based on quality of performance, at the sole discretion of the Board.

Moved By: Dodds

This motion was repealed by Dodds

18.13.1.8 (17.13.2.13) Whereas The Board of Directors has concerns about the communication of the executive members with the board of directors on the performance of their roles;

BIRT the attached procedures be adopted by the Board of Directors effective immediately, until the Policy committee has had an opportunity to review the procedures and current policy, and recommend adoption into policy or adoption of an alternative policy. (See attachment in email)

Moved By: Dodds

Seconded By: Richardson

Motion to Table

Moved By: Dodds

Seconded By: Garcia

Vote: Unanimous

Carried

Recess @ 9.31 pm reconvened @ 9.36 pm

The following were referred by the Board of Directors to the Executive Committee Meeting where they were ruled "out of order" and returned to the Board of Directors for guidance.

18.13.1.9 (17.13.2.16) BIRT VOCO receive \$2,500 for payment of FMBC insurance (Project grant) – See attached.

Moved By: Kim

Seconded By: Gula

Vote: Unanimous

Carried



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18.13.1.10 (17.13.2.17) BIRT MUN receive \$763 for conference fees (Skills & Development grant) – See attached.

Moved By: Kim

Seconded By: Khabra

Vote: Unanimous (McLean abstained - conflict of interest)

Carried

18.13.1.11 (17.13.2.18) BIRT Young Liberals receive \$2,300 for conference fees (Skills & Development grant) – See attached.

Moved By: Kim

Seconded By: Giffen

Vote: Unanimous (McLean, Eberle & Khabra abstained – conflict of interest)

Carried

18.13.1.12 (17.13.2.19) BIRT Earth & Environmental Science Club receive \$2,200 (Skills and Development grant) – See attached.

Moved By: Kim

Seconded By: Panchyshyn

Vote: Unanimous

Carried

18.13.1.13 (17.13.2.19) BIRT HKSU receive \$3,000 for partial funding for conference fees for KinGames 2014 (Skills and Development grant).

Moved By: Kim

Seconded By: Garcia

Vote: Unanimous (Gula, Reilander abstained – conflict of interest)

Carried

McLean left meeting @ 10.00 pm

18.13.2 New Business

18.13.2.1 Student Senate Caucus Constitution

WHEREAS the UBC Okanagan Student Senate Caucus is a formal congregation of elected student senate representatives.



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WHEREAS the UBC Okanagan Student Senate Caucus has shown supreme directive to enhance the level governance for the students of UBC's Okanagan campus on the Okanagan Senate.

WHEREAS the UBC Okanagan Student Senate Caucus desires recognition from the University of British Columbia Student Union – Okanagan to pursue greater synergy with the union to advance student interest and needs across all institutional governing bodies.

BIRT The University of British Columbia Student Union – Okanagan recognize the UBC Okanagan Student Senate Caucus as an autonomous governing entity at the University of British Columbia's Okanagan campus.

BIFRT The University of British Columbia Student Union – Okanagan provide a hyperlink on the governance tab of UBCSUO.ca to the UBC Okanagan Student Senate Caucus Facebook page to enhance student understanding of senate affairs and there implications to the constituents of the University of British Columbia's Okanagan Campus.

Please find attached the UBC Okanagan Student Senate Caucus Constitution and Terms of Reference.

Moved By: Bullock

Seconded By: Richardson

Vote: Unanimous (Bullock abstained – conflict of interest)

Carried

18.13.2.4

BIRT nomination period for the UBCSUO 2014/2015 General Election open January 31st at 9am and close February 14th at 4pm; campaign period for the UBCSUO 2014/2015 General Election open February 24th at 9am and close March 5th at 9pm; and polling for the UBCSUO 2014/2015 General Election open on March 6th and 7th from 9am and close at 4pm each day.

Moved By: Dodds

Seconded By: Bullock

Vote: Unanimous

Carried



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BOARD DIRECTIVES

(In this section directives raised by board members will be presented, the objectives will be discussed, and the directive will be voted on to be sent to the executive committee. Directives are any actions a board member would like to see the UBCSUO take that is not already part of the regular duties of an executive or staff member)

- 18.13.2.6** UBCSUO Award for Outstanding Community Engagement -
See attached.

Moved By: Bullock
Seconded By: Eberle
Vote: Unanimous
Carried

- 18.13.2.7** Year End Concert

This will be a large-scale event involving all students.

Moved By: Richardson
Seconded By: Garcia
Vote: Unanimous
Carried

- 18.13.2.8** Cross Campus Heat Spirit Initiative

Whereas Student Life is an integral part of the University experience for Students;

Whereas varsity athletics provide a platform for connecting students and building rapport.

BIRT *The University of British Columbia Student Union – Okanagan allocate funds and resources to send one chartered bus of UBC Okanagan Heat Varsity Athletic fans to attend the February 8th, 2014 basketball game on the UBC Vancouver Campus.*

Moved By: Bullock
Seconded By: Panchyshyn
Vote: Unanimous
Carried

- 18.13.2.9** Fee Advocacy

Moved By: Kim
Seconded By: Reilander



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Vote: Tabled to next meeting

18.13.2.10 **ABCS Affiliation**

Moved By: Kim
Seconded By: Eberle
Vote: Unanimous
Carried

18.13.2.11 **Executive Board Orientation**

Moved By: Gula
Seconded By: Panchyshyn
Vote: Tabled to next meeting

18.13.2.12 **Karma Bowl**

Moved By: Gula
Seconded By:
Vote: Tabled to next meeting

18.13.2.13 **Olympics Promo**

Moved By: Gula
Seconded By:
Vote: Tabled to next meeting

18.13.2.14 **E-Share**

Moved By: Gula
Seconded By:
Vote: Tabled to next meeting

18.13.2.15 **Event Tabling**

Moved By: Gula
Seconded By:
Vote: Tabled to next meeting

18.13.2.16 **UBCSUO Town Halls**

Moved By: McLean
Seconded By:
Vote: Tabled to next meeting

18.13.2.17 **CFS Plan**

Moved By: McLean



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Seconded By:
Vote: Tabled to next meeting

18.13.2.18 Peer Support Centre

Moved By: McLean
Seconded By:
Vote: Tabled to next meeting

18.13.2.19 GM Evaluation

Moved By: Dodds
Seconded By: Richardson
Vote: 0
Fails

18.13.2.20 Info Table

Moved By: Dodds
Seconded By:
Vote: Tabled

18.13.2.21 Tax Service – to be referred to Executive Committee

Moved By: Dodds
Seconded By: Richardson
Vote: Unanimous
Carried

18.13.2.22 UNC2 Involvement

Moved By: Drunkemolle
Seconded By:
Vote: Tabled to next meeting

18.13.2.23 Summer Projects

Moved By: Drunkemolle
Seconded By:
Vote: Tabled to next meeting

18.13.2.24 Phoenix Relationship Review

Moved By: Drunkemolle
Seconded By:
Vote: Tabled to next meeting



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18.14 Discussion & Announcements

Board Retreat - **Tabled**

Inclusion of Well Events Action Group Committee Reports – **Tabled**

Action Log – **Tabled**

Equity & Inclusion Committee – **Tabled**

Project Template - **Tabled**

18.15 Next Board Meeting

18.15.1 There was no roll call for the attendance of the next Board of Directors Meeting on Monday January 27th, 2014 at 5.30 pm

18.16 The meeting adjourned @ 11.03 pm

Moved By: Giffen

Seconded By: Bullock

Vote: Unanimous

Carried