

# BOARD MEETING AGENDA

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, May 30, 2019 – UNC 105

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## 11:00 – CALL TO ORDER

### Directors Present

President (meeting chair)	Romil Jain
Vice-President Finance & Operations	Nimrah Pannu
Vice-President External	Taylor Dotto
Vice-President Internal	Holly Denby
Vice-President Campus Life	Ali Poostizadeh
Director at Large	Emilio Friere
Director at Large	Michael Gauld
Director at Large	Tashia Kootenatyoo
Director at Large	Kyle Lee
Faculty of Arts & Science Representative ( <i>Science</i> )	Kebbie Brown
Faculty of Arts & Science Representative ( <i>Arts</i> )	Cody Isaac
Faculty of Management Representative	Kyle Kliss
Faculty of Applied Science Representative	Kaila Spencer
Faculty of Creative & Critical Studies	Sage Cannon

### Directors Absent

### Staff Present

General Manager	Lori Stevenson
Advocacy & Governance Coordinator	Sarah Furgason
Well Pub Manager	Mike Ouellet
Membership Outreach Coordinator	Elizabeth Rusch
Finance Manager	Leanne Smailes

## **1. ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

### **19/05/30.01 MOTION**

/

Be it resolved that the agenda be adopted.

### **19/05/30.02 MOTION**

/

Be it resolved that Cassidy Wallis be appointed Graduate Student Representative.

### **19/05/30.03 MOTION**

/

Be it resolved that a leave of absence be approved for Kaila Spencer from May 1 – 31, 2019.

### **19/05/30.04 MOTION**

/

Be it resolved that a leave of absence be approved for Sage Cannon from June 30 – August 10, 2019

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

### **19/05/30.05 MOTION**

/

Be it resolved that the minutes of the meeting held May 4, 2019 be adopted.

## **4. PRESENTATIONS**

## **5. MONTHLY REPORTS**

Monthly reports will be presented at the next board meeting.

### **5.1 President**

### **5.2 VP Finance and Operations**

### **5.3 VP Internal**

### **5.4 VP External**

**5.5 VP Services**

**5.6 General Manager**

**6. QUESTION PERIOD**

**7. COMMITTEE BUSINESS**

**7.1 Executive Committee**

**19/05/30.06 MOTION**

/

Be it resolved that the minutes of the Executive Committee meeting held May 3, 2019 be adopted.

**19/05/30.07 MOTION**

/

Be it resolved that the minutes of the Executive Committee meeting held May 22, 2019 be adopted.

**7.2 Finance Committee**

**7.3 Policy Committee**

**7.4 Campaigns Committee**

**7.5 Campus Life Committee**

**8. REPORT ON UNIVERSITY RELATIONS**

**8.1 Board of Governors**

**8.2 Senate**

**8.3 Other University Committees**

**9. OLD BUSINESS**

**10. NEW BUSINESS**

**11. INFORMATION ITEMS**

**11.1 Discussion and Announcements**

**11.1.1 OER Working Group**

**11.1.2 Skills Symposium Logistics**

**11.2 Next Board Meeting Date**

**12. ADJOURNMENT**

# BOARD MEETING MINUTES

UBC Students' Union, Okanagan Local 12 British Columbia Federation of Students  
Board of Directors Meeting, May 4, 2019

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## 16:30 – CALL TO ORDER

Meeting called to order at 16:36

### Directors Present

President .....	Romil Jain
Vice-President External .....	Taylor Dotto
Vice-President Campus Life .....	Ali Poostizadeh
Director at Large .....	Luis Emilio Friere
Director at Large .....	Michael Gauld
Director at Large .....	Tashia Kootenatyoo
Director at Large .....	Kyle Lee
Faculty of Arts & Science Representative (Science) .....	Kebbie Brown
Faculty of Creative & Critical Studies .....	Sage Cannon
Board of Governors Representative ( <i>ex-officio</i> ) .....	Jassim Naqvi

### Directors Absent

Vice-President Finance & Operations .....	Nimrah Pannu
Vice-President Internal .....	Holly Denby
Faculty of Management Representative .....	Kyle Kliss
Faculty of Applied Science Representative .....	Kaila Spencer
Faculty of Arts & Science Representative (Arts) .....	Cody Isaac

### Staff Present

General Manager .....	Lori Stevenson
Advocacy & Governance Coordinator .....	Sarah Furgason
Well Pub Manager .....	Mike Ouellet
Membership Outreach Coordinator .....	Elizabeth Rusch

## **1. ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

### **19/05/04.01 MOTION**

Poositzadeh/Kootenayoo

Be it resolved that the agenda be adopted.

**CARRIED**

### **19/05/04.02 MOTION**

Dotto/Gauld

Be it resolved that a leave of absence be approved for Nimrah Pannu from May 1 to May 27, 2019.

**CARRIED**

### **19/05/04.03 MOTION**

Dotto/Poositzadeh

Be it resolved that a leave of absence be approved for Kebbie Brown from May 6 to June 30, 2019.

**CARRIED**

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

### **19/05/04.04 MOTION**

Gauld/Kootenayoo

Be it resolved that minutes of the meeting held April 10, 2019 be adopted.

**CARRIED**

## **4. PRESENTATIONS**

## **5. MONTHLY REPORTS**

Monthly reports were not presented at this meeting.

### **5.1 President**

### **5.2 VP Finance and Operations**

### **5.3 VP Internal**

### **5.4 VP External**

### **5.5 VP Services**

## **5.6 General Manager**

## **6. QUESTION PERIOD**

## **7. COMMITTEE BUSINESS**

### **7.1 Executive Committee**

### **7.2 Policy Committee**

### **7.3 Finance Committee**

### **7.4 Campaigns Committee**

### **7.5 Campus Life Committee**

## **8. REPORT ON UNIVERSITY RELATIONS**

### **8.1 Board of Governors**

### **8.2 Senate**

### **8.3 Other University Committees**

## **9. OLD BUSINESS**

## **10. NEW BUSINESS**

### **10.1 Club Ratification**

#### **19/05/04.05 MOTION**

Denby/Gauld

Be it resolved that the following clubs be ratified:

Filipino Student Association

UBCO Community Garden Club

Tea Club

UBCO Global Brigades

**CARRIED**

## **11. INFORMATION ITEMS**

### **11.1 Discussion and Announcements**

#### **11.1.1 Board Meeting Dates and Agenda**

Lori requested best days and times for summer board meetings.

#### **11.1.2 Student Associations Regulation**

Stevenson requested that the board refer the Student Association Regulation to the Policy Committee.

#### **11.1.3 Short Term Rental By-law Amendment**

Furgason presented on short-term rentals in Kelowna.

**19/05/04.06    MOTION**

Poostizadeh/Kootenayoo

Be it resolved that a statement be sent to the City of Kelowna expressing the concern around a lack of affordable housing for students in Kelowna.

**CARRIED**

**11.1.4    Co-op Student**

Stevenson presented on an opportunity for the Students' Union to hire a summer co-op student.

**19/05/04.07    MOTION**

Kootenayoo/Gauld

Be it resolved that the UBCSUO hire a summer co-op student for the summer of 2019, in accordance with the requirements of the Co-op Program at UBC Okanagan.

**CARRIED**

**11.1.5    Vacant Positions**

Furgason presented information on vacant board positions.

**11.2    Next Board Meeting Date**

The next board meeting will take place May 30, 2019.

**12.    ADJOURNMENT**

Meeting adjourned at 17:15

# EXECUTIVE COMMITTEE MEETING MINUTES

UBC Students' Union, Okanagan  
Executive Committee Meeting, May 3, 2019 UNC 133C

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## 10:30 – CALL TO ORDER

Meeting called to order at 10:42

### Directors Present

President (meeting chair)	Romil Jain
Vice-President External	Taylor Dotto
Vice-President Internal	Holly Denby
Vice-President Campus Life	Ali Poostizadeh

### Directors Absent

Vice-President Finance & Operations	Nimrah Pannu
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### Staff Present

General Manager	Lori Stevenson
Advocacy & Governance Coordinator	Sarah Furgason

## 1. ACKNOWLEDGEMENT OF TERRITORY

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## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

**19/05/03.01 MOTION**  
Denby/Poostizadeh  
Be it resolved that the agenda be adopted.  
**CARRIED**

## 3. PRESENTATIONS

## 4. EXECUTIVE REPORTS

No reports were presented at this meeting.

### 4.1 President

### 4.2 VP Finance and Operations

### 4.3 VP Internal



**4.4 VP Services**

**4.5 General Manager**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. INFORMATION ITEMS**

**7.1 Discussion and Announcements**

**7.1.1 Office Duties and Protocol**

Stevenson provided information about office duties and protocol.

**7.1.2 Communication Protocol**

Stevenson provided information about office communication.

**7.1.3 Leave of Absence**

Leave of absence for directors was discussed.

**7.1.4 Co-op Student**

Stevenson provided information on the opportunity to hire a co-op student.

**7.1.5 Fusion Summer Lease Payments**

Stevenson reported on Fusion Express summer rental payments.

**19/05/03.02**

**MOTION**

Denby/Dotto

Be it resolved that the Fusion Express May 1 – August 31, 2019 rent payments be pro-rated and added to the 2019-20 fall/winter semester payment schedule as per the lease.

**CARRIED**

**7.1.6 Summer Executive Meeting Schedule**

Potential dates for summer Executive Committee meetings were discussed.

**8. ADJOURNMENT**

Meeting adjourned at 11:53

# EXECUTIVE COMMITTEE MEETING MINUTES

UBC Students' Union, Okanagan  
Executive Committee Meeting, May 22, 2019 UNC 133C

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## 09:30 – CALL TO ORDER

Meeting called to order at 09:33

### Directors Present

Vice-President External (meeting chair) ..... Taylor Dotto  
Vice-President Finance & Operations ..... Nimrah Pannu  
Vice-President Internal ..... Holly Denby  
Vice-President Campus Life ..... Ali Poostizadeh

### Directors Absent

President ..... Romil Jain

### Staff Present

General Manager ..... Lori Stevenson  
Advocacy & Governance Coordinator ..... Sarah Furgason

## 1. ACKNOWLEDGEMENT OF TERRITORY

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## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

**19/05/22.01      MOTION**  
Poostizadeh/Denby  
Be it resolved that the agenda be adopted.  
**CARRIED**

## 3. PRESENTATIONS

## 4. EXECUTIVE REPORTS

Reports for May will be presented at the next executive committee meeting.

- 4.1    President**
- 4.2    VP Finance and Operations**
- 4.3    VP Internal**
- 4.4    VP Services**
- 4.5    General Manager**

## **5. OLD BUSINESS**

## **6. NEW BUSINESS**

### **19/05/22.02 MOTION**

Poostizadeh/Denby

Be it resolved that the April honoraria for the two Student Union Production directors be approved for 575.00 each.

**CARRIED**

## **7. INFORMATION ITEMS**

### **7.1 Discussion and Announcements**

#### **7.1.1 CASA**

Furgason provided information on the possibility of attending Advocacy Week with the Canadian Alliance of Student Associations. Dotto to look into costs and report back to the executive committee.

#### **7.1.2 BCFS Bulk Purchasing**

Dotto updated the committee on possible items for order through the BCFS bulk purchasing program. Feedback will be requested from the Board of Directors prior to ordering.

#### **7.1.3 Kelowna Pride Events**

Poostizadeh discussed the possibility of attending Pride Kelowna events. Denby to reach out to the UBCSUO Price Resource Centre to see if there is an opportunity for collaboration or event support.

## **8. ADJOURNMENT**

Meeting adjourned at 09:55