

# BOARD MEETING AGENDA

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, March 27, 2020

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## 14:00 – CALL TO ORDER

### Directors Present

President (meeting chair)	Romil Jain
Vice-President Finance & Operations	Nimrah Pannu
Vice-President External	Taylor Dotto
Vice-President Internal	Holly Denby
Vice-President Campus Life	Ali Poostizadeh
Director at Large	Emilio Freire
Director at Large	Michael Gauld
Director at Large	Tashia Kootenayoo
Director at Large	Casey Stein
Faculty of Arts & Science Representative ( <i>Science</i> )	Kebbie Brown
Faculty of Arts & Science Representative ( <i>Arts</i> )	Cody Isaac
Faculty of Management Representative	Kyle Kliss
Faculty of Applied Science Representative	Kaila Spencer
Faculty of Creative & Critical Studies Representative	Sage Cannon
Faculty of Health & Social Development Representative	Simran Sandhu
Graduate Studies Representative	Cassidy Wallis
Board of Governors Representative ( <i>ex-officio</i> )	Jassim Naqvi
Senate Caucus Student Representative ( <i>ex-officio</i> )	Hogan Kang

### Directors Absent

### Staff Present

General Manager	Lori Stevenson
Advocacy & Governance Coordinator	Sarah Furgason
Well Pub Manager	Mike Ouellet
Membership Outreach Coordinator	Elizabeth Rusch
Finance Manager	Leanne Smailes
Campus Life Coordinator	Joe Haugen

## **1. ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

### **20/03/27.01 MOTION**

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Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

### **20/03/27.02 MOTION**

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Be it resolved that minutes of the meeting held March 12, 2020 be adopted.

## **4. PRESENTATIONS**

### **4.1 Budget Review**

## **5. MONTHLY REPORTS**

Monthly reports will be submitted to the next board meeting.

### **5.1 President**

### **5.2 VP Finance and Operations**

### **5.3 VP Internal**

### **5.4 VP External**

### **5.5 VP Campus Life**

### **5.6 General Manager**

## **6. COMMITTEE BUSINESS**

### **6.1 Executive Committee**

### **20/03/27.03 MOTION**

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Be it resolved that the minutes of the meeting held March 12, 2020 be adopted.

### **6.2 Finance Committee**

### **6.3 Policy Committee**

**20/03/27.04 MOTION**

Denby/

Be it resolved that the minutes of the meetings held March 5 and 24, 2020 be adopted.

**20/03/27.05 MOTION**

Denby/

Be it resolved that the changes to the UBCSUO Legacy Fund be approved.

**20/03/27.06 MOTION**

Denby/

Be it resolved that the changes to the Committees Regulation (minutes) be approved.

**20/03/27.07 MOTION**

Denby/

Be it resolved that the changes to the Committees Regulation (Student Association Funding) be approved.

**20/03/27.08 MOTION**

Denby/

Be it resolved that the changes to the Health & Dental Plan Reserve Fund Regulation be approved.

**20/03/27.09 MOTION**

Denby/

Be it resolved that the changes to the Student Association Regulation be approved.

### **6.4 Campus Life Committee**

### **6.5 Campaigns Committee**

## **7. REPORT ON UNIVERSITY RELATIONS**

### **7.1 Board of Governors**

### **7.2 Senate**

### **7.3 Other University Committees**

## **8. OLD BUSINESS**

**20/03/27.10 MOTION**

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Be it resolved that the February Report of the VP Finance be adopted.

## **9. NEW BUSINESS**

**20/03/27.11 MOTION**

Poostizadeh/

Be it resolved that the UBCSUO contribute \$50,000 toward an Emergency Covid-19 Bursary Fund, to be established in cooperation with UBC.

**20/03/27.12 MOTION**

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Be it resolved that the UBCSUO Board of Directors approve the 2020 General Election

**20/03/27.13** Report as submitted by the Chief Returning Officer.  
**MOTION**

/

Be it further resolved that the UBCSUO Board of Directors approve the destruction of the nomination forms used in the 2020 General Election.

## **10. INFORMATION ITEMS**

### **10.1 Discussion and Announcements**

#### **10.1.1 Covid-19 Response and Updates**

#### **10.1.2 Board Honoraria/Hours**

### **10.2 Next Board Meeting Date**

The next meeting will take place April 9, 2020.

## **11. ADJOURNMENT**

# POLICY COMMITTEE MEETING MINUTES

UBC Students' Union Okanagan  
Policy Committee Meeting, March 5th, 2020 – UNC 133C

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## 1:00 – CALL TO ORDER

Meeting called to order at 1:05PM

## OFFICIAL TERRITORY ACKNOWLEDGEMENT

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

## Directors Present

Vice-President Internal (meeting chair).....Holly Denby  
Director at Large.....Casey Stein  
Vice-President Finance.....Nimrah Pannu  
Faculty of Applied Science Representative.....Kaila Spencer  
President.....Romil Jain  
Board of Governors Representative (ex-officio).....Jassim Naqvi

## Director Regrets

Faculty of Arts & Science Representative (Arts).....Cody Isaac

## Directors Absent

Director at Large.....Tashia Kootenayoo

## Staff Present

General Manager.....Lori Stevenson

## Staff Regrets

## Staff Absent

## 1. ADOPTION OF AGENDA

## 2. OLD BUSINESS

- Student Associations Funding

Will be presented at meeting next week. Members to review policy on Slack.

- Research Matrix - Executive/Board Pay

Research to be conducted on per hour pay for executives at other student unions. Separate meeting to be scheduled to discuss research further and make recommendations for policy to be voted on by committee.

- Guidelines for working with external groups/on-campus partners

Tashia is working on guidelines. Not present at meeting to provide update.

- Elections Regulation

Integrate Board of Governors and Senate elections with UBCSUO.

- Health & Dental Regulation

Put policy into place around parameters of what the reserve can and cannot be used for.

- Policy Review Plan

Will be finished by the end of April.

- Oversight

## 3. NEW BUSINESS

3.1 BIRT the [Mental Health Policy](#) be brought forward to the board for approval.

Moved: Stein

Seconded: Jain

Vote: **Tabled**

Discussion:

Policy is intentionally vague but enforces following the Okanagan Charter. Need to look at how policy will impact day to day operations.

Motion to table to next policy committee meeting

Moved: Stein

Seconded: Jain

Vote: **Passed, 5 in favour**

#### **4. INFORMATION/DISCUSSION ITEMS**

- Legacy Fund

Suggestions from VP Finance: add option for applications greater than \$2,000 to be approved by board, increase travel cost restrictions, add a food maximums of \$55 per day, changes to club/course union wording, approval messages from other sources of funding to confirm students are accurately reporting additional funding.

- Conflict of Interest Policy

Need professional advice on how to put policy in place. Board has the responsibility to make the best decision for students. Need to avoid bias. Current policy in place is vague and ambiguous. Look at AMS policy.

- Committee Regulation

Need to mandate committee chairs to submit meeting minutes to next board meeting following committee meeting.

#### **5. ADJOURNMENT**

# **POLICY COMMITTEE MEETING MINUTES**

UBC Students' Union Okanagan  
Policy Committee Meeting, March 24th, 2020 – Google Hangouts

## **9:30 – CALL TO ORDER**

Meeting called to order at 9:42AM

## **OFFICIAL TERRITORY ACKNOWLEDGEMENT**

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## **Directors Present**

Vice-President Internal (meeting chair).....	Holly Denby
Director at Large.....	Casey Stein
President.....	Romil Jain
Faculty of Arts & Science Representative (Arts).....	Cody Isaac
Director at Large.....	Tashia Kootenayoo

## **Director Regrets**

## **Directors Absent**

Student at Large.....	Jason Wu
Board of Governors Representative (ex-officio).....	Jassim Naqvi
Faculty of Applied Science Representative.....	Kaila Spencer
Vice-President Finance.....	Nimrah Pannu

## **Staff Present**

General Manager.....	Lori Stevenson
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## **Staff Regrets**

## **Staff Absent**



## 1. ADOPTION OF AGENDA

## 2. OLD BUSINESS

## 3. NEW BUSINESS

3.1 BIRT the changes to the [UBCSUO Legacy Fund Regulation](#) be brought forward to the board for approval.

Moved: Isaac

Seconded: Jain

Vote: 5 in favour, **PASSED**

3.2 BIRT the changes to the Committees Regulation (minutes) be brought forward to the board for approval.

Moved: Jain

Seconded: Isaac

Vote: 5 in favour, **PASSED**

9 The chair of a Committee has the power and duty to:

- a. schedule Committee meetings in accordance with this Regulation;
- b. prepare, or cause to be prepared, the agenda and the minutes of Committee meetings;
- c. preside over Committee meetings;
- d. provide a tie-breaker vote in instances of a dead-lock; and
- e. communicate and provide to the Board of Directors:
  - i. minutes of each Committee meeting, **said minutes to be provided for approval at the next possible board meeting;**
  - ii. advice and recommendations of the Committee;
  - iii. reports on the progress of the Committee; and
  - iv. advice regarding filling vacancies on the Committee.

3.3 BIRT the changes to the [Committees Regulation \(Student Association Funding\)](#) be brought forward to the board for approval.

Moved: Stevenson

Seconded: Stein

Vote: 5 in favour, **PASSED**

Amendment #1: Add “**Under special circumstances, the Board of Directors may approve amounts larger than \$3,500 by two-thirds resolution.**”

Moved: Stein

Seconded: Kootenayoo

Vote: 5 in favour, **PASSED**

3.4 BIRT the changes to the [Health & Dental Plan Reserve Fund Regulation](#) be brought forward to the board for approval.

Moved: Stevenson

Seconded: Stein

Vote: 5 in favour, **PASSED**

3.5 BIRT the changes to the [Student Associations Regulation](#) be brought forward to the board for approval.

Moved: Isaac

Seconded: Kootenayoo

Vote: 4 in favour, **PASSED**

Amendment #1: Add "...to be eligible for funding for the following term."

Moved: Isaac

Seconded: Stein

Vote: 4 in favour, **PASSED**

#### **4. INFORMATION/DISCUSSION ITEMS**

- Board/Director Pay/Hours

#### **5. ADJOURNMENT**