

# BOARD AGENDA

UBC Students' Union, Okanagan Local 12 British Columbia Federation of Students  
Regular Board Meeting, AUG 30, 2018 – UNC133

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## 14:30 – CALL TO ORDER

Meeting called to order at 2:42 PM

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

#### 18/08/30.01 MOTION

Isaac/Dotto

Be it resolved that the agenda be adopted.

#### 18/08/30.02 MOTION TO AMMEND

Dotto/Shaker

Be it resolved that the media fund for the 2018/19 year be approved as attached

**CARRIED**

#### 18/08/30.03 MOTION TO ADD TO DISCUSSION

Dotto/ Compaoré

**CARRIED**

#### 18/08/30.04 MOTION TO ADD LEAVE OF ABSENCE FOR MAHER AL-HAWARNEH EFFECTIVE AUGUST 30

Dotto/ Compaoré

**CARRIED**

#### 18/08/30.01 CARRIED AS AMMENDED

### 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

#### 18/07/30.05 MOTION

Compaoré/Isaac

Be it resolved that minutes of the meeting held July 30, 2018 be adopted.

**CARRIED**

### 4. PRESENTATIONS

UBCSUO Endowment Fund

### 5. MONTHLY REPORTS

#### 18/08/30.06 MOTION TO MOVE MONTHLY REPORTS OMNIBUS

Isaac/Compaoré

**CARRIED**

#### 5.1 President

#### 18/08/30.06 MOTION

/

Be it resolved that the President Report be accepted

#### 5.2 VP Finance and Operations

#### 18/08/30.06 MOTION

/

Be it resolved that the VP Finance and Operations Report be accepted

**5.3 VP Internal**

**18/06/28:3 MOTION**

/

Be it resolved that the VP Internal Report be accepted

**5.4 VP External**

**18/06/28:3 MOTION**

/

Be it resolved that the VP External Report be accepted

**5.5 VP Services**

**18/08/30.06 MOTION**

/

Be it resolved that the VP Services Report be accepted

**5.6 General Manager**

**18/08/30.06 MOTION**

/

Be it resolved that the General Manager Report be accepted

**6. QUESTION PERIOD**

**7. COMMITTEE BUSINESS**

**7.1 Executive Committee**

**18/08/30.07 MOTION**

Compaoré/Isaac

Be it resolved that the Executive Committee meeting minutes from Aug 1, 2018 be ratified

**CARRIED**

**7.2 Finance Committee**

**18/08/30.08 MOTION**

Compaoré/Dotto

Be it resolved that the Finance Committee meeting minutes from Aug 23, 2018 be ratified

**7.3 Policy Committee**

**MOTION**

Compaoré/Isaac

Whereas the current regulation about Resources & Financial Support on Page 41 gives funding approval to the sole role of the VP Finance

Whereas the Club and Course Union Funding is over \$130,000 and this amount should not be administered by the sole discretion of one person.

Whereas the Finance Committee mandate is to “Advise the Board of Directors and Executive Committee on the finances of the Student Union.”

Be it resolved that the Resources & Financial Support on be amended to read:

**Resources & Financial Support**

14. The Student Union shall provide the following support to Student Associations:

(a) Publish a list of Student Associations, including their contact information on its website;

(b) Assist Student Associations in booking space on campus where Student Union assistance is required;

(c) Designate and maintain bulletin boards on campus for use by Student Associations;  
and

(d) Provide basic office support, including printing.

15. Student Associations may apply in writing to the Student Union for financial or other extraordinary support in accordance with this Regulation.

16. The Student Union shall not consider and approve applications for resources or funding for political or social causes, except those political or social causes which are consistent with and further the official Political Policies of the Student Union adopted by the Student Union in accordance with the Political Policies Regulation.

17. The Finance Committee shall consider and recommend Student Association funding requests for board approval.

18. The Board of Directors shall consider Finance Committee recommendations, and approve funding requests.

**18/08/30      MOTION**

/

Be it further resolved that Club Association Grants on page 28 be amended to read:

30. Student Associations may apply in writing to the Student Union for financial or other extraordinary support in accordance with this Regulation.

31. The Finance Committee shall consider and recommend Student Association funding requests for board approval.

32. The Board of Directors shall consider Finance Committee recommendations, and approve funding requests.

**18/08/30      MOTION TO AMEND**

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Resources & Financial Support (Page 41)

14. The Student Union shall provide the following support to Student Associations:

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(b) Assist Student Associations in booking space on campus where Student Union assistance is required;

(c) Designate and maintain bulletin boards on campus for use by Student Associations;  
and

(d) Provide basic office support, including printing.

15. Student Associations may apply in writing to the Student Union for financial or other extraordinary support in accordance with this Regulation.

16. The Student Union shall not consider and approve applications for resources or funding for political or social causes, except those political or social causes which are consistent with and further the official Political Policies of the Student Union adopted by the Student Union in accordance with the Political Policies Regulation.

17. The Club Funding Committee shall consider and recommend Student Association funding requests for board approval.

18. The Board of Directors shall consider Club Funding Committee recommendations, and approve funding requests.

Part 3: Club Association Grants (Page 28)

30. Student Associations may apply in writing to the Student Union for financial or other extraordinary support in accordance with this Regulation.

31. The Club Funding Committee chaired by the Vice President of Finance and Operations shall consider and redistribute the club funding to the applied clubs' clubs within the club appropriate funding seasons.

32. Club Funding will be reviewed, discussed, and approved within the allocated club grant budget for the fiscal year.

**18/08/30.09 MOTION TO TABLE**

Isaac/Compaoré

**CARRIED**

**7.4 Environmental and Sustainability Committee**

**18/08/30.10 MOTION**

Dotto/Isaac

Be it resolved that the May/June Environmental and Sustainability Committee report be adopted.

**CARRIED**

**8. REPORT ON UNIVERSITY RELATIONS**

**8.1 Board of Governors**

**8.2 Senate**

**8.3 Other University Committees**

**9. OLD BUSINESS**

**9.1**

**10. NEW BUSINESS**

**10.1**

**11. INFORMATION ITEMS**

**11.1 Discussion and Announcements**

UBCSUO Staffing (in Camera)

CFS Fees

Policy 3 Review Committee

Thrive Planning Committee

**11.2 Next Board Meeting Date**

**12. ADJOURNMENT**

Dotto/Isaac

Meeting adjourned at 4:51 PM



# BOARD MINUTES

UBC Students' Union, Okanagan Local 12 British Columbia Federation of Students  
Regular Board Meeting, July 30, 2018 – UNC133

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## 18:00 – CALL TO ORDER

The meeting was called to order at 6:09 PM

### Board Members Present:

Amal Alhuwayshil (Meeting Chair)  
An-Noura Compaoré  
Taylor Dotto  
Paula Tran  
Casey Stein  
Sage Cannon  
Holly Denby  
Aman Dehal  
Dela Hini

### Regrets Received:

Nimrah Pannu  
Cody Isaac  
Jessica Moffatt  
Shahd Shaker

### Leave of Absence:

Miriam Woldu  
Maher Al-Hawarneh  
Gabby Lees  
Soji Ogunbanwo

### Staff:

Lori Stevenson  
Mike Ouellet  
Sarah Furgason

## 1. ACKNOWLEDGEMENT OF TERRITORY

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## 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

### 18/07/30.01 MOTION

Dotto/Compaoré  
Be it resolved that the agenda be adopted.

### 18/07/30.02 MOTION TO AMEND

Tran/Dotto

Be it resolved that “Funding Approval Committee” be removed from discussion.

**CARRIED**

**18/07/30.01 CARRIED AS AMENDED**

**18/07/30.03 MOTION**

Tran/Compaoré

Be it resolved that leave of absence for Soji Ogunbanwo for the month of August be approved.

**CARRIED**

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

**18/07/30.04 MOTION**

Compaoré/Dotto

Be it resolved that minutes of the meeting held June 28, 2018 be adopted.

**18/07/30.05 MOTION TO AMEND**

Tran/Dehal

Be it resolved that the VP Finance Report from June 28, to be removed and resubmitted at the next board meeting.

**CARRIED**

**18/07/30.04 CARRIED AS AMENDED**

**4. PRESENTATIONS**

Student Union Productions: Mike Ouellet presented on the changes to the structure of Student Union Productions.

**5. MONTHLY REPORTS**

**5.1 President**

**18/07/30.06 MOTION**

Tran/Dotto

Be it resolved that the President Report be accepted.

**CARRIED**

**5.2 VP Finance and Operations**

**18/07/30.07 MOTION**

Tran/Compaoré

Be it resolved that the VP Finance and Operations Report be accepted.

**CARRIED**

**5.3 VP Internal**

**18/07/30.08 MOTION**

Dotto/Compaoré

Be it resolved that the VP Internal Report be accepted.

**CARRIED**

**5.4 VP External**

**18/07/30.09 MOTION**

Dotto/Tran



Be it resolved that the VP External Report be accepted.

**CARRIED**

**5.5 VP Services**

**18/07/30.10 MOTION**

Dotto/Compaoré

Be it resolved that the VP Services Report be accepted.

**CARRIED**

**5.6 General Manager**

**18/07/30.11 MOTION**

Dotto/Tran

Be it resolved that the General Manager Report be accepted.

**CARRIED**

**6. QUESTION PERIOD**

**7. COMMITTEE BUSINESS**

**7.1 Executive Committee**

**18/07/30.12 MOTION**

Tran/Dotto

Be it resolved that the Executive Committee meeting minutes from July 18, 2018 be ratified.

**CARRIED**

**18/07/30.13 MOTION**

Tran/Dotto

Be it resolved that the Executive Committee meeting minutes from July 04, 2018 be ratified.

**CARRIED**

**18/07/30.14 MOTION**

Tran/Dotto

Be it resolved that the Strategic Plan be adopted as attached.

**UNANIMOUSLY CARRIED**

**7.2 Finance Committee**

**18/07/30.15 MOTION**

Compaoré/Tran

Be it resolved that the budget for the current fiscal year be adopted as attached.

**UNANIMOUSLY CARRIED**

**7.3 Policy Committee**

No business was sent at this time.

**7.4 Environmental and Sustainability Committee**

**18/07/30.16 MOTION**

Dotto/Tran

Be it resolved that the May/June Environmental and Sustainability Committee report be adopted.

**18/07/30.17 MOTION TO TABLE**

Taylor/Paula

Be it resolved that the motion 18/07/30 be tabled for the next board meeting.

**CARRIED**

**8. REPORT ON UNIVERSITY RELATIONS**

**8.1 Board of Governors**

**8.2 Senate**

**8.3 Other University Committees**

**18/07/30.18 MOTION**

Dehal/Dotto

Be it resolved that Amal Alhuwayshil be ratified as the UBCSUO representative on the UBC VP Students Hiring Committee.

**CARRIED**

**18/07/30.19 MOTION**

Tran/Compaoré

Be it resolved that Paula Tran be ratified as the UBCSUO representative on the UBC AVP Health Hiring Committee.

**CARRIED**

**18/07/30.20 MOTION**

Compaoré/Tran

Be it resolved that Shahd Shaker be ratified as the UBCSUO representative on the UBC VP External Hiring Committee.

**CARRIED**

**9. OLD BUSINESS**

**9.1**

**10. NEW BUSINESS**

**10.1**

**11. INFORMATION ITEMS**

**11.1 Discussion and Announcements**

Student Union Productions will continue to operate as a part of the Students' Union with added support from the VP External, UBCSUO staff, and volunteers.

Discussion on board involvement at Jumpstart Orientation, Club and Course Union Orientation, Create, and EXPO.

**11.2 Next Board Meeting Date**

**12. ADJOURNMENT**

Tran/Dotto

**CARRIED**

Meeting adjourned at 7:30 PM.

## **August - UBCSUO President Report**

August was crunch time, the last parts of finalizing projects and planning before students are back in September. A lot of great progress has been made but not enough, the most frustrating part is starting the year understaffed without the support structure the we have been working on since June.

### **Emergency Funding & Bursary**

Several meetings with Nancy Adams and other staff from Financial Awards Department. The UBCSUO has historically given \$2,800 for bursaries, and we implemented the budgeted increase to \$9,000. Discussed with her how to guarantee the matching contribution from the Ministry of Advanced Education and Skills.

### **Policy Committee Meeting**

Consultation with other student unions and Student Associations Coordinator Sarah Ferguson, I presented a proposal to change how funding approval works for clubs and course unions, and disbursement.

### **RBC**

Met the new team representing RBC on our campus with VP External Paula, to talk about partnership with the student union, beyond financial including luncheons and educational workshops.

### **Strategy Meetings**

Regular meetings with General Manager to discuss various items, including the creation of the new staff position, tearing structure and negotiations with the union.

### **The New Learning Centre ('The Commons') & Capital Projects Committee Meetings**

Updates from those committees are: John Hindle Dr is scheduled to open by the end of August, and while the new learning center does not have a firm opening date, it will be ready and open by the start of the Winter semester in January. The fields will open in September before school officially starts.

## **August - UBCSUO President Report**

### **SVPRO Education and Working Group + Feedback Workshop**

Two separate committees. At the Education and Working group, we discussed the upcoming campaigns that will be run during the school year. The first one will be 'We Believe You', with its materials & promotions provided and we will co-run the petition for the support of survivors. This campaign will be run in September. We reviewed other potential campaigns to be run during October & November. The Feedback Workshop took place in Vancouver, full day discussion about pain points and interim solutions for the gaps that exists in Policy 131 and Policy 3.

### **Homecoming**

Attended the bi-weekly meetings for general updates on Homecoming, and attended a specific meeting with VP Services Taylor to discuss the role of the UBCSUO in the kick-off breakfast.

### **Campus Programmers Committee**

Comprised of all campus partners and programmers, to discuss some changes and updates from across campus. Some highlights: gym memberships will be slightly higher priced but include access to The Hangar, group fitness & gym drop-in, UBC Student Communications is starting a Monthly Newsletter for all students and we can make a submission on behalf of the UBCSUO, the Library will reopen by the end of the month, and the Aboriginal Students Orientation is taking place on September 3<sup>rd</sup>. I will be meeting with the Aboriginal Student Advisor Chett Monague to discuss the UBCSUO's role in the event.

### **Student Unions Development Summit**

Full attendance from the executive team. Several workshops were very relevant to our role as a student union, while some workshops left something to be desired. At the end of the day, the value of the conference comes from learning from the other student leaders present, learning their best practices, and contributing our insights to help improve student unions in general, across Canada.

## **August - UBCSUO President Report**

### **UBCSUO Endowment Fund**

Two meetings with Sarah Campbell to discuss the possibility of a new UBCSUO Endowment Fund. As per meeting, Campbell gave us three options - adding to our current endowment, creating a new one for a bursary, or creating a new one for a scholarship.

### **Trans Care Workshop**

Facilitated by Equity and Inclusion office, to learn what will allow us to better advocate for the Trans community.

### **Google Calendar and select SUO Calendar**

Worked with Sarah Ferguson and VP External Paula to map out the first semester scheduling in terms of campaigns, events, deadlines, and annual general meeting.

### **Other meeting included:**

*Fairness for International Students Campaign Launch in Victoria, Alumni Advisory Council, Jumpstart Kick-off, Healthy Beverage Initiative, Coordinated with IPS for some Jumpstart logistics, and with Students Experience Office for Create Day, conversations about International Women's Day.*

**Time Log Count Aug1st - Aug27th: 98 hours**

Yours,

Amal Alhuwayshil

UBCSUO President 2018/2019

# VP FINANCE AND OPERATIONS AUGUST MONTHLY REPORT

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## BUDGET AND FINANCE COMMITTEE

- Budget got finally approved by the board on July 30
- We are on track and on budget. If we compare to the July 31 year to date statements, our increased because we had to pay the Ombud person \$25,000 as per agreement with UBC and wages increased also.
- August has been a very quiet month
- The policy committee has sent some amendments about concerning some regulations
  - After editing and reviewing the VP Finance brought it to the finance committee which all together edited and sent it to the policy committee
  - Let the policy committee know that the club funding committee will be reviewing and assessing the club funding requests
- During the finance committee meeting we talked about the new OHLALA Application contract. The contract is very vague and odd.
  - The contract is between UBCSUO and BCFS.
  - There are some statements that implies that we have to go through the an OHLALA manager to be able to post on our app.
  - Change in fees
- The Media Fund Committee asked for the thoughts and opinions of the VP Finance and the finance committee concerning some funds allocations. We let the chair of the media fund committee know that she has our approval and support with her methodology concerning the funding allocations.
- We extensively discussed the new BCFS letter regarding their increase in fees. We did not get on a settlement and agreed to bring it to the board meeting
- Ian Cull e-mailed the President and I on Monday August 27 2018 regarding out fees and the next steps. I let him know that we will bring the topic to our board meeting and let UBC know the outcomes as soon as possible.
- Asked the policy committee about their working stage concerning the board of directors' honorarium policy and bylaws. Because I cannot approve payments and the Finance manager cannot make the payments before we know our positions on that.
- Slightly discussed the Fusion lease agreement
- Reminded the executives and the staff about submitting their receipts and expenses for reimbursements 15 days after making the expense.
- Met with the General Manager about the potential full-time union staff wage increase
- Signed cheques and cheques requisition forms

## CONFERENCES/ MEETINGS

- Attended the Student Union Development Summit (SUDS) at UBC Vancouver from Friday 17 August 2018- Tuesday 21 August 2018
  - This conference was beneficial for the VP Finance and Operations because:
    - It brought up to light some financial issues that many students' unions face, and as elected sitting VP Finances we discussed about some solutions we believe would be beneficial.
    - The networking was excellent.

- The sustainability session touched on some goals that the UBCSO executive team talked about and planned once we got in office. It also talked about how we can build on these goals
  - The other sessions were alright
- Meet with Deputy Vice Chancellor, Dr. Deborah Buszard, about International Women's Day and her contributions/collaborations which she happily agreed upon.
- Unofficially met with the Fusion Restaurant owner about some vent issues.
- Met with some clubs concerning club funding procedures

## PLANNING

- Continued the planning for international women day festival
- Partnered with UBC Connect for international women day
- Made plans with UBC Connect and rough drafts about the collaboration and our views depending on how much we are willing to contribute. UBC Connect asked us if they could be the ones in contact with the agency and be in charge of the logistics. We agreed to that, and we also agreed that they will keep us updates on any move they do. All the decisions will be collective. We are on the verge of sending a proposal to the speaker.
- Met with Sarah Ferguson to finalize the club funding forms
- Met with Aaron White to discuss the website updates for the clubs' questions at the end of each semester
- E-mailed the club funding committee to let them know of the upcoming events
- Chose and booked the dates for the club funding interview week
- Drafting the e-mail to for the businesses regarding the networking night for clubs and course unions



# VP External Report

Jul. 30 - Aug. 30

Hello everyone!

I hope y'all are doing well. This month has been a hectic one with a lot of office work and meetings, but definitely one of the most rewarding months by far. Below is a summary of what I have done.

## **International Student Tuition**

On July 31, Lori and I met with VP Student Ian Cull about international student fees. Cull said that the Board of Governors is entertaining the idea of a 2%-3% increase of new international student fees starting in 2020. They are also looking to change the "consultation" process, but did not give me any details on what changes they are looking to implement. When I followed up with him the week after, he said that nothing will be confirmed until September.

## **Community Partnership**

I am still looking for community partners to sponsor Expo this year, and things have been going smoothly so far. However, a lot of businesses (Big White, Shaw) have lower budgets than I expected this year, making the \$13,000 sponsorship goal a bit difficult.

## **Campaigns**

Amal, Sarah, and I have locked dates and strategies for our campaigns for term 1! All of the dates have been added to our SUO calendar.

## **Food Advisory Committee**

Cody and I attended the second Food Advisory Committee meeting on August 8. It was a great session which touched on issues of food insecurity, sustainability, and nutrition education.

## **Mental Health Strategies**

I attended a teleconference hosted by the BC Ministry of Advanced Education along with members of the BCFS and other BC schools. Before engaging in the teleconference, I asked Casey for consultation about some mental health issues at UBCO. The teleconference talked about Mental Health and the possibility of a provincial mental health phone line. The session was quite informative, with the representatives being quite responsive to what the schools had to say. However, there is no clear timeline on when they will take their next steps and what they will be.

## **Remote work**

I went home to take care of family business from Aug. 20 to Aug. 30. It has been a stressful time for me, as there is a lot going on in my life now. However, I still got some work done, including

social media campaigning for OERs and Poverty Reduction. I also helped secure more sponsorships for Expo!

## **VP services report -- August 2018**

- Finalized artist/budget for frosh
- Worked with BP on art for frosh/talent/logistics
- Designed posters to put on new board outside of Well
- Painted poster boards in arts for Well
- Booked several events for clubs/businesses in the well first semester
- Made posters for upcoming events
- Planned club/course union orientation with Sarah
- Worked on orientation presentation
- Social media promotion for frosh
- Attended SUDS where I got to meet and discuss/learn from many people with my roll at different universities
- Booked talent for beer garden
- Worked with mike to plan beer garden logistics/games
- Worked with mike/red bull to finalize stage for frosh

# EXECUTIVE MEETING AGENDA

UBC Students' Union, Okanagan Local 12 British Columbia Federation of Students  
Regular Executives Meeting, August 1, 2018 – UNC113

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## 10:00 – CALL TO ORDER

Meeting called to order at 10:10 AM

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

#### 18/07/30.01 MOTION

Tran/Dotto

Be it resolved that the agenda be adopted.

**CARRIED**

### 3. PRESENTATIONS

No presentations scheduled at this time.

### 4. EXECUTIVE REPORTS

Executive members provided oral reports and updates.

#### 4.1 President

#### 4.2 VP Finance and Operations

#### 4.3 VP Internal

#### 4.5 VP Services

#### 4.6 General Manager

### 5. OLD BUSINESS

### 6. NEW BUSINESS

#### 6.1

#### 18/07/30.02 MOTION

Dotto/Shaker

Be it resolved that honoraria for the following members of the Board for May, June and July 2018 be approved

Casey Stein	100%
Sage Cannon	100%
Holly Denby	100%
Aman Dehal	100%
Dela Hini	100%

Nimrah Pannu	100%
Soji Ogunbanwo	100%
Cody Isaac	100%
Jessica Moffatt	100%
Amal Alhuwayshil	100%
An-Noura Compaoré	100%
Taylor Dotto	100%
Paula Tran	100%
Shahd Shaker	100%
Miriam Woldu	0% (leave of absence)
Maher Al-Hawarneh	0% (leave of absence)
Gabby Lees	0% (leave of absence)
<b>CARRIED</b>	

## **7. INFORMATION ITEMS**

### **7.1 Discussion and Announcements**

#### Office Hours

As per our regulation, under Governance Regulation: “In the fulfillment of their responsibilities, Executive Committee Directors are expected to dedicate approximately twenty-five (25) hours per week on average throughout the year to their duties as set out under the Bylaws and Regulations.”

Exec committee members commit to 25 hours per week to office hours. Keep this in mind moving forward as reports should reflect this.

### **7.2 Next Exec Meeting Date**

## **8. ADJOURNMENT**

Dotto/Tran

**CARRIED**

Meeting adjourned at 10:54 AM.

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## FINANCE COMMITTEE MINUTES | THURSDAY 23 2018

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Began: 9:10 AM | Ended: 11: 15 AM

### Attended:

- Vice President of Finance and Operations
- General Manager
- Finance Manager
- Director at large
- President attended briefly for 10 to 15 minutes

Missed with regrets:

- Salman Karmali

### Policy Committee Amendments Annotations

- Amendment 17 should be stated as the following:
  - The Vice-President of Finance and Operations, the Vice-President of Services, and the Club Association Coordinator shall consider and approve external club funding requests of up to \$...
    - This amendment has been sent to the Policy Committee for revisions
- Amendment 31 should be stated as the following:
  - The Club Funding Committee chaired by the Vice President of Finance and Operations shall consider and redistribute the club funding to the applied clubs' clubs within the club appropriate funding seasons.
- Amendment 32 should be stated as the following
  - Club Funding will be reviewed, discussed, and approved within the allocated club grant budget for the fiscal year.
- Casey Stein (Director at large) agreed to go over these amendments and bring them up to the policy committee which he is part of.

### OHLALA APP

- Just wondering why is it between UBCSUO and BCFS?
  - Are they going to take the funds and transfer them to the OHALALA company on our behalf?
- It says that if the cost sharing structures and the amount is amended by the federations in accordance with its bylaws/policies then the amount paid under

this agreement shall be amended to reflect such charge and fess. They will give us 90 days' notice.

- Does it mean they will increase the price after trial period or something?
- It says that we agree to moderate, in cooperation with an OHLALA community manager the content. It means that before doing anything or posting anything we will have to pass through OHLALA. This may include campus maps, list of courses, campus directory, and other aspects of the app's services. The federation may provide assistance from time to time upon request
- The federation will pass by the OHLALA app to promote thing son our app. For instance, the communication shall be in form of a title on the main page of the app
- The General Manager agreed to reach out to BCFS to clarify many vague statements and questions

## MEDIA FUND

- The media fund committee asked me for my advices about the media fund and I said I will also ask the finance committee thoughts. We are not taking any decisions whatsoever. They just want our thoughts
  - To summarize the Phoenix wants 27,000 and the Heat Wave wants 14,000.
  - There have been left over funds from last year which is \$23,113.64
  - It anticipates bringing \$55,000, because we anticipate 9000 students and the media fund is 6\$. ( $9000 \times 6 = 55000$ )
  - So, the grand total is anticipated to be 78,000
  - They are asking if it is alright to give them more than they ask for
  - The Vice President of Finance and Operations the media fund redistribution plans that was sent to her by the Vice-President of Services
  - The Finance Committee agrees that the Phoenix News and Heat Wave Radio should get the full amount of funds asked for and more.
  - However, better reporting of Media Fund Committee to the board should be done
  - Some thoughts were said about the media fund reserves:
    - 1) A policy should be written to say that we can absorb the carried on media fund into the general budget
    - 2) The Vice President of Finance and Operations propose that there should be a policy that state that it is possible to absorb 80% of the reserves and leave 20% for cushion
    - 3) If we pull out reserves for 3 years in a row, we should review the media fund fees.

## FUSION LEASE AGREEMENTS

- Signed a 5 years lease with the former general manager, that agreed to decrease the lease for summers

- The lease has no specifications of opening and closing during summers
- He tried to appeal the summer lease to the previous board and they agreed for him to not pay summers until 2017
- But he failed to come to the current board and try to appeal his lease
- So, he owes 4 months of summer lease that comes to \$8000
- The general manager made two points
  - 1) He has to pay his pending summer 2018 lease. He thought he would not have to according to his statements
  - 2) The General manager propose a concession:
    - Decrease his May lease to \$1500 because it is summer
    - The GM is also drafting a proper amendment for this
- The Vice-President of Finance and Operations proposed to divided the amount he owes by 8 (because there are 8 months in the school year) and increase his lease during the school year by the amount he owes during summer divided by 8

## YEAR TO DATE BUDGET | JULY 31 2018

- Everything is fine and on track as it should
- The year to date budget is higher in comparison to July 31 2017 because:
  - We had to pay the Ombud person for the first time.
    - It cost \$25,000
  - Wages for the staff increases
- The VP Finance agreed to send a friendly quick e-mail to the executives and the staff to remind them to bring their owed receipts within a time span of 15 days.

## INTERNATIONAL WOMEN DAY

- There is still some back and forth plus negotiations happening. We shall let everyone know during the executive meetings and the staffs via the full staff meetings

## BCFS allocation of CFS Fees

- In 2016 the schools part of the BCFS voted to reallocate the CFS fees being collected by each school to BCFS in anticipation for the expulsion
- Since the we are no longer part of the CFS the BCFS wants the funds (\$18.28) that are meant to be transferred to the CFS to be allocated to the BCFS. Because according to their statements they do the same amount of work that the CFS is supposed to be doing on top of the work that the BCFS is already doing.
- The President, VP Finance, General Manager, Finance Manager, and Director at large did not feel comfortable approving this so we all decided to bring this to the board with a presentation
- The president and VP Finance proposed to also bring it to the board for referendum



- The finance manager evoked a concern with paying the agreed amount with UBC that was meant for CFS to BCFS
- A member of the committee asked for a resolution to pass that will
  - Update the website to state that we are no longer part of the CFS
- The document sent by BCFS for the allocation of these funds is not clear, full with vague statements
- We never got a formal letter from the CFS stating UBCSUO expulsion
  - The Finance Manager agreed to reach out to the CFS treasurer and ask for it
- The GM proposed to draft an emergency letter to UBC to change the name from CFS to BCFS
- The Finance Manager stated that we need the retraction of fees in writing for the CFS
- We unanimously agreed to present the case to the board
- The President and VP Finance agree to have a referendum
- Casey Stein also agrees to have a referendum to give an opportunity for the students to voice their opinions and concerns about the situations. And to also show transparency

## UBCSUO Environment & Sustainability Committee Brief Report – May/June 2018

The committee held two meetings over May & June in which general mission statements and expectations were discussed by committee members.

May's meeting was attended by Michael Gauld, Jessica Moffatt, and Matt Issler. Members discussed the mandate and general mission statement of the committee. The committee also discussed their own reasons for joining the committee along with their previous background in Environment & Sustainability. Possible events, campaigns, and ideas around the UBCSUO included involvement in UBCO's Waste Audit, Mug Projects, Single-use items, Tupp-aware, and involvement in other stakeholder's events.

The second meeting held on June 13<sup>th</sup> was attended by Michael Gauld, Jessica Moffatt, Matt Issler, and Stephanie Patterson. After a brief recap and overview of each members expectations, the committee began discussing tangible goals that could be met over the coming months with future goals into 2019 being discussed. The committee focused upon the need to provide awareness & information to our members (the Students) in the form of tabling during Frosh & Create week. Tupp-aware, Mug Projects, and other multi/permanent use items such as straws & drinkware were discussed as a long-term goal of the committee. Moffatt had contacts with UBC (Vancouver) Sustainability and discussed their successes. The committee all agreed that after we get our bearings that it would be a good idea to look at their master plan as it has been funded by UBC President Santa Ono and therefore would be the long-term goal of the multiple stakeholders on campus.

The committee is scheduled to meet July 13<sup>th</sup>, and each committee member will report on their assigned tasks. This involves contacting stakeholders involved on campus such as Aramark, UBCO Sustainability, UBCSUO Businesses, UBCO Resident Life, Clubs, and involved faculty.

The committee is planning to meet the following month on August 13<sup>th</sup> and then at an increased rate bi-weekly to weekly as the upcoming academic year begins in order to plan and execute September's events such as tabling at Frosh/Create and involvement in the UBCO Waste Audit.

The main focus of the committee is to raise awareness and offer alternatives to our membership and businesses along with working alongside multiple stakeholders on campus. Working with clubs, groups, course unions, and others are important to the committee.

Regards,

UBCSUO Environment & Sustainability Committee

UBCSUO Environment and Sustainability Committee June 13<sup>th</sup>

Present: Jessica Moffatt, Stephanie Patterson, Matt Issler, Michael Gauld

Regrets: None

Agenda --

- 1.1 Introductions & General Information

- 1.1.2 Re-establish expectations and Mission Statement of committee

- 1.1.3 Possible Campaign Ideas and events

- 1.1.4 Substitutive possibilities (Mug Project, Tupp-aware)

- 1.1.5 Cost and Impact comparison

- 1.1.6 Waste Audit and Inventory

- 1.1.7 Campus Allies

Adjournment