

BOARD MEETING MINUTES

UBC Students' Union, Okanagan Local 12 British Columbia Federation of Students
Regular Board Meeting, Nov 2, 2018 – UNC105

2:00pm – CALL TO ORDER

Meeting called to order at 14:02

Present:

Amal Alhuwayshil (chair)

Shahd Shaker

Casey Stein

Cody Isaac (left at 15:56)

Paula Tran (left at 15:25)

Soji Ogunbanwo

Gabby Lees

Miriam Woldu

Sage Cannon

An-Noura Compaoré (arrived at 15:35)

Regrets:

Nimrah Pannu

Dela Hini

Taylor Dotto

Absent:

Aman Dehal

Jessica Moffatt

Holly Denby

Maher Al-hawarneh

Jassim Naqvi (Senate Rep)

Shola Fashanu (Board of Governors Rep)

Staff:

Lori Stevenson

Leanne Smailes

Sarah Furgason

1. ACKNOWLEDGMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

18/11/02.01 MOTION

Isaac/Shaker

Be it resolved that the agenda be adopted.

18/11/02.02 MOTION TO AMEND

Shaker/Tran

Be it resolved that a leave of absence from November 5th to 30th for Casey Stein be added to the agenda.

CARRIED

18/11/02.03 MOTION TO AMEND

Tran/Cannon

Be it resolved that the resignation of Aman Dehal accepting be added to the agenda.

CARRIED

18/11/02.01 CARRIED AS AMENDED

18/11/02.04 MOTION

Isaac/Woldu

Be it resolved that a leave of absence from November 5th to 30th for Casey Stein be approved.

CARRIED

18/11/02.05 MOTION

Be it resolved that the resignation of Aman Dehal (Faculty of Education Rep) be accepted.

Tran/Lees

CARRIED

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

18/11/02.06 MOTION

Tran/Cannon

Be it resolved that minutes of the meeting held Oct 15, 2018 be adopted.

CARRIED

18/11/02.07 MOTION

Stein/Isaac

Be it resolved that minutes of the Emergency meeting held Oct 24, 2018 be adopted.

CARRIED

4. PRESENTATIONS

Club Funding Appeals

VOCO

The Varsity Outdoors Club Okanagan presented on their club funding appeal.

Ice Cream Club

The Ice Cream Club presented on their club funding appeal.

Anthropology Student Union

Anthropology Student Union representatives were not available to present on their funding appeal.

5. MONTHLY REPORTS

Monthly reports will be provided at the next meeting on November 14th.

5.1 President

5.2 VP Finance and Operations

5.3 VP Internal

5.4 VP External

5.5 VP Services

5.6 General Manager

6. QUESTION PERIOD

7. COMMITTEE BUSINESS

7.1 Executive Committee

18/11/02.08 MOTION

Isaac/Stein

Be it resolved that minutes of the Executive Committee meeting held October 22, 2018 be adopted.

CARRIED

7.2 Finance Committee

18/11/02.09 MOTION

Stein/Cannon

Be it resolved that minutes of the Finance Committee meeting held October 29, 2018 be adopted.

CARRIED

7.3 Policy Committee

18/11/02.10 MOTION

Isaac/Cannon

Be it resolved that minutes of the Policy committee meeting minutes of September 18, 2018 be adopted.

CARRIED

18/11/02.11 MOTION

Stein/Lees

Be it resolved that minutes of the Policy committee meeting minutes of October 15, 2018 be adopted.

CARRIED

18/11/02.12 MOTION

Isaac/Cannon

Whereas the Board of Directors have identified four main pillars of activity for the Students' Union in the Strategic Plan; and

Whereas the structure of the Students' Union executive should be aligned to best support those activities;

Be it resolved that the Vice President Finance & Operations and the Vice President Services titles be changed to Vice President Finance & Administration and Vice President Campus Life respectively, and all Union Bylaws referring to these positions be changed accordingly.

CARRIED

18/11/02.13 MOTION

Shaker/Stein

Whereas the Board of Directors have identified four main pillars of activity for the Students' Union in the Strategic Plan;

Whereas the roles and responsibilities of the Students' Union executive should be aligned to best support those activities; and

Whereas to address capacity issues there is a need to reallocate workload;

Be it resolved that Bylaw X – Individual Roles and responsibilities of the Executive committee directors be amended and adopted as herein attached.

CARRIED UNANIMOUSLY

18/11/02.14 MOTION

Shaker/Cannon

Whereas the Board of Directors have identified four main pillars of activity for the Students' Union in the Strategic Plan; and

Whereas the roles and responsibilities of the Students' Union standing committees should be aligned to best support those activities;

Be it resolved that Bylaw XVII – Committees be amended and adopted as follows:

BYLAW XVIII – COMMITTEES

1. As part of the Regulations, the Board of Directors shall adopt and maintain a committee terms of reference policy which shall include:
 - a. membership of committees;
 - b. roles of committees; and
 - c. the selection process for membership of committees.
2. All committees shall act only as an advisory body to the Board of Directors except in cases where the Board of Directors or Bylaws specifically delegate authority to a committee to make determinations on behalf of the Student Union.
3. Each committee must have at least one member of the Board of Directors to serve as a communication liaison between the committee and the Board of Directors.
4. The following committees shall be standing committees of the Student Union:
 - a. A Policy Committee that shall be responsible for considering and recommending amendments to the Constitution, Bylaws, and Regulations; and
 - b. A Finance Committee that shall be responsible for assisting the Vice-President Finance and Operations with the preparation of the annual budget and other financial matters of the Student Union.
 - c. A Campaigns committee shall be responsible for coordinating and executing the advocacy campaigns of the Students' Union.
 - d. A Campus Life committee shall be responsible for coordinating and executing the events, activities, student engagement and volunteerism activities of the Students' Union.
5. The Board of Directors may establish ad-hoc committees from time to time to deal with specific issues.
6. Minutes of all committee meetings must be kept and be included in the agenda at the next regular Board of Directors' meeting.

CARRIED

18/11/02.15 MOTION

Isaac/Lees

Be it resolved that to add additional clarity to the role of Faculty Representatives, Bylaw VIII, section 3 be amended and adopted as follows:

In addition to their duties as Directors under the Societies Act and these Bylaws, the Faculty Representatives shall:

- a) provide the Board with the perspective of students in the faculty from which they are elected;
- b) liaise with members within their faculties and university officials about student needs and interests in their faculty; and
- c) provide the Board with the perspective of students in the faculty from which they are elected;
- d) liaise with members within their faculties and university officials about student needs and interests in their faculty; and
- e) attend and participate in university committees as appointed or designated by

UBCSUO or the university for the purpose of representing student needs and interests, which may include but shall not be limited to:

- i. University or faculty committees;
- ii. Communicate with students in their faculty about the Students' Union Strategic Plan, programs, services, policies and decisions made by the Board of Directors; and
- iii. Serve on at least one (1) committee of the Board

CARRIED

7.4 Environmental and Sustainability Committee

8. REPORT ON UNIVERSITY RELATIONS

8.1 Board of Governors

8.2 Senate

8.3 Other Committees

9. OLD BUSINESS

9.1 UBCSUO Legacy Fund Regulation revision

18/11/02.16 MOTION

Isaac/Shaker

18/11/02.17 MOTION TO AMEND

Be it resolved that point 6 be amended to read:

An individual or group wishing to receive monies from this Fund shall submit an application to the Vice-President Finance, who shall present the applications to the Executive Committee for discussion and decision.

Shaker/Isaac

Whereas this fiscal year the Board of Directors has established a Legacy Fund; and

Whereas this new fund requires regulation as to the use, access and awarding of funds;

Be it resolved that a new Legacy Fund Regulation be adopted as follows:

UBCSUO Legacy Fund Regulation

Definitions

1. In this regulation, unless the context otherwise requires:
 - (a) "UBCSUO Legacy fund" means a fund established by the Students' Union to support active member initiatives;
 - (b) "Member" means any student who is a member in good standing of the UBC Students' Union Okanagan;
 - (c) "Travel expenses" mean any and all travel associated costs, including but not limited to transportation, transportation fees and taxes, accommodation, and meals.

Purpose of Fund

2. The UBCSUO Legacy Fund shall be administered by the Executive Committee in accordance with the following provisions:
- (a) The purpose of this Fund shall be to provide funding to Active Members of the Society for:
 - i. Projects that benefit the University community;
 - ii. Projects that benefit the local community;
 - iii. Philanthropic activities, and projects;
 - iv. Conferences that benefit the University community and local community;
 - v. Other projects deemed worthy by the Executive Committee.
 - (b) Preference shall be given to projects on or near campus which affect local communities as opposed to more distant projects.

Access to Funds

- 3. Only individual active members of the Society or informal groups of such members shall be eligible to receive monies from this Fund.
- 4. Neither the Society's Subsidiary Organizations nor its Student Resource Groups shall receive monies from this Fund.
- 5. Neither registered Clubs nor Course Unions shall receive monies from this Fund.
- 6. An individual or group wishing to receive monies from this Fund shall submit an application to the Vice-President Finance, who shall make a recommendation to the Executive Committee based on availability of funds.
- 7. Individuals working together on a project should form themselves into an informal group and submit one joint application for the project rather than submitting individual applications.

Exclusions and Limitations

- 8. UBCSUO Legacy Funds shall not be used for:
 - (a) Business or entrepreneurial ventures of any kind;
 - (b) Standard educational fees such as tuition, books, or supplies;
 - (c) Purchases of alcohol or other controlled substances;
 - (d) Purchases of capital assets

9. The maximum amount of a grant from this Fund shall not exceed \$2000.
10. Maximum amounts that will be granted for any travel costs will be:
 - (a) \$50 for travel within the Southern Interior of BC;
 - (b) \$150 for travel within the province of British Columbia;
 - (c) \$300 for travel within Canada;
 - (d) \$500 for travel outside of Canada.
11. No more than one grant shall be made to any applicant in any one fiscal year. An individual who is part of a group receiving a grant shall not be eligible for a separate grant as an individual in that same fiscal year.
12. Grants from the Fund shall cover no more than seventy-five percent (75%) of the total cost of the project.
13. If a project is approved, money for the project shall be paid to the applicant only after the project is completed and a list of expenses has been submitted to the Vice-President Finance for verification.
14. In certain circumstances, funds may be paid to the applicant in advance of project completion should the applicant demonstrate need for earlier payment. This decision will be at the discretion of the Executive Committee.

Unused Funds

15. Any unawarded funds shall revert to the Student Union and be dealt with as a budgetary surplus.

18/11/02.16 CARRIED AS AMENDED

10. NEW BUSINESS

10.1 CLUB FUNDING APPEALS

18/11/02.17 MOTION

Lees/Isaac

Be it resolved that the board of directors accept the recommendations of the Club Funding Committee regarding the appeal of the Ice Cream Club, and grant an additional \$500.

18/11/02.18 MOTION TO AMEND

Shaker/Stein

Be it resolved that the Ice Cream Club receive an additional \$1,000 for their term 1 grant.

CARRIED

18/11/02.17 CARRIED AS AMENDED

18/11/02.19 MOTION
Stein/Isaac
Be it resolved that the board of directors accept the recommendations of the Club Funding Committee regarding the appeal of the Varsity Outdoors Club Okanagan, and grant no additional funds.

18/11/02.20 MOTION TO TABLE
Shaker/Woldu

FAILED

18/11/02.21 MOTION TO AMEND
Shaker/Stein

Be it resolved that the Varsity Outdoors Club Okanagan receive an additional \$5,000 for their term 1 grant.

18/11/02.22 MOTION TO AMEND
Comparoré/Shaker

Be it resolved that the Varsity Outdoors Club Okanagan receive an additional \$3,500 for their term 1 grant.

CARRIED

18/11/02.19 CARRIED AS AMENDED

18/11/02.23 MOTION
Stein/Lees
Be it resolved that the board of directors accept the recommendations of the Club Funding Committee regarding the appeal of the Anthropology Course Union, and grant an additional \$1000.
CARRIED

10.2 SUP MONTHLY REPORT

18/11/02.24 MOTION
Shaker/Compaoré
Be it resolved that the monthly report provided by Kyle Kliss for October be approved, and honoraria in the amount of \$1,150 be paid.
CARRIED

11. INFORMATION ITEMS

11.1 Discussion and Announcements

18/11/02.25 MOTION
Shaker/Compaoré
Be it resolved that the JDC West Club Funding Appeal be added to the discussion.
CARRIED

11.1.1 Endowment Report – Amal

18/11/02.26 MOTION
Woldu/Stein
Be it resolved that the Board of Directors hear the Club Funding Appeal of JDC West at the next meeting on November 14th.
CARRIED

11.2 Next Board Meeting Date

Wednesday, November 14th at 3:30 PM.

12. ADJOURNMENT

Shaker/Compaoré

Meeting adjourned at 17:01