

UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Board of Directors Meeting Minutes  
10<sup>th</sup> MAY 2018

<b>Present:</b>	<b>Amal Alhuwayshil (Meeting Chair)</b> <b>Cody Isaac</b> <b>Taylor Dotto</b> <b>Shahd Shaker</b> <b>An-Noura Compaoré</b> <b>Paula Tran</b> <b>Aman Dehal</b> <b>Jessica Moffatt</b> <b>Casey Stein</b> <b>Holly Denby</b> <b>Nimarah Pannu</b>	<b>Absent:</b> <b>Regrets Received:</b>	<b>Soji Ogunbanwo</b> <b>Sage Cannon</b> <b>Dela Hini</b>
		<b>Leave of Absence:</b>	<b>Miriam Woldu</b> <b>Gabby Lees</b> <b>Maher Al-Hawarneh</b>

**1.1 The Meeting was Called to Order at 6.42 pm**

**1.2 Official Territory Acknowledgement**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

**1.3 Speaker's Business**

None.

**1.4 Approval of Agenda**

**1.4.1 BIRT:** the agenda be approved as amended.

Shaker wished to add a motion in respect of Regulation Part 1: Policy Committee – Committee Structure 5.

**1.9.2.6** to read "The Committee members should consist of a **minimum** of 5 members including VP Internal and additional Director". Replacing "The Committee members shall consist of five (5) Members including the Vice President Internal and one (1) additional Director".

Shaker wished to add a motion in respect of Regulation Part 3: Director Honoraria and Executive Director Salaries 21.

**1.9.2.7** to read "Executive Committee Salaries shall be \$675 biweekly". Replacing "Executive Committee Director Salaries shall be a net amount of \$675 biweekly.

**Moved By: Shaker**  
**Seconded By: Tran**  
**Vote: Unanimous**

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**1.5 Approval of Minutes**

**1.5.1** BIRT the attached Minutes for 24<sup>th</sup> April 2018 be approved ([See attachment #1](#))

**Moved By: Tran  
Seconded By: Isaac  
Vote: Unanimous**

**1.6 Presentations**

Hiring Committee Report ([See attachment #2](#)).

Furgason presented the report to the Board, discussing the amendments to the reports. There are 2 candidates to present who are both very strong. The process has been very challenging with many strong candidates in the initial process of accepting resumes. Trying to find a very unique person to take the job. The Hiring Committee is requesting the Board to pass a motion to present two candidates.

Compaoré asked when would the Board be able to meet the candidates. Alhuwayshil explained that Board would need to agree on two candidates being presented before a meeting could be arranged.

**BIRT:** The Board of Directors empowers the Hiring Committee to bring forward the two candidates to a meeting of the Board.

Moffatt queried why two candidates are to be presented instead of three. Furgason stated that the Hiring Committee had taken every possible step to find the best quality candidates and felt there was a significance between the first two and the third. Tran spoke in favor of bringing two candidates.

**Moved By: Alhuwayshil  
Seconded By: Tran  
Vote: Yes: 6, No: 1 (Moffatt), Abstained: 3 (Dotto, Shaker and Compaoré)  
Carried**

Furgason affirmed the outgoing Board had requested that the incoming Board meets the candidates, currently the Hiring Committee would like to seek further clarification on what the incoming Board would like this meeting to look like. Alhuwayshil recommended that it should be an interview that consist of two parts, a ten-minutes presentation followed by questions

**BIRT:** The General Manager candidates give a ten-minutes presentation followed by three questions from the Board of Directors.

The Board discussed the format of the presentation and the questions.

**Moved By: Isaac  
Seconded By: Tran  
Vote: Unanimous**

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One last item of consideration is after the presentation a feedback sheet be provided to the Committee and rank the candidates. The Board should prepare a final report based on the feedback. During the meeting everyone will see the final report and the Hiring Committee will present the final report and the Board would then choose the successful candidate.

Moffatt enquired if the Board would receive the report prior to the meeting? Alhuwayshil stated the documents would be provided before introduction to the candidate as these were confidential, but there would be sufficient time to peruse the documents.

**BIFRT:** The committee will present the board with a summary of each candidate and the board will have the opportunity to provide feedback to the committee. The hiring committee will take this feedback into consideration when making the final recommendation.

**Moved By: Tran**

**Seconded by Alhuwayshil**

**Vote: Yes: 9 Abstained 1 (Moffatt)**

### 1.7 Monthly Written Activity Reports from Executive Committee

President	Not Required
VP Finance & Operations	Not Required
VP External	Not Required
VP Internal	Not Required
VP Services	Not Required

### 1.8 Question Period

None.

### 1.9 General Orders

#### 1.9.1 Old Business

- 1.9.1.2** The Students' Union shall participate in the BC government Student Society Emergency Aid Fund program and allocate no less than \$5,000 annually.

This was tabled from the meeting of 23<sup>rd</sup> March 2018, Alhuwayshil is seeking a report from Financial Awards and Administration office.

#### 1.9.2 New Business

- 1.9.2.1** **BIRT:** Approve a leave of absence for Gabby Lees, Maher Al-Hawarneh and Miriam Woldu for all forthcoming Board of Directors meetings until 31<sup>st</sup> August 2018.

**Moved By: Tran**

**Seconded By: Shaker**

**Vote: Unanimous**

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- 1.9.2.2**     **BIRT:** Paula Tran be nominated for the position of Local 12 Representative on the BC Federation of Students Executive Committee.

**Moved By:** Tran  
**Seconded By:** Isaac  
**Vote:** Unanimous

- 1.9.2.3**     **BIRT:** All UBCSUO Standing Committees structures in the Regulations be amended to include a minimum of one (1) Executive, one (1) UBCSUO regular staff member, one (1) Director at Large and one (1) Faculty Representative

Compaoré suggested it would be difficult for full-time staff to be part of a Committees as they may incur overtime costs if meetings are after office hours, and that their engagement should be encouraged but not required.

Denby spoke in favor of the motion and having a required staff seat in order to facilitate staff engagement and participation on Committees. Denby suggested that it is a good direction as there has been a segregation in the past.

Compaoré stated she would like to **amend** and remove the “minimum of one regular staff member” on a Committee. Discussion ensued and Compaoré commented it should be encouraged that staff members be a part of a Committee but it is not a requirement.

Alhuwayshil spoke against the amendment, and added that staff are an integral part of those decisions as they can provide continuity and institutional knowledge.

Dehal spoke against the amendment and in favor of keeping a required chair for staff

**Moved By:** Compaoré  
**Seconded By:** Shaker  
**Vote:** Yes: 7 – No: 2 (Dehal & Denby)  
**Carried**

**The motion as amended now reads:**

**BIRT:** All UBCSUO Standing Committees structures in the Regulations be amended to include a minimum of one (1) Executive, one (1) Director at Large and one (1) Faculty Representative

Alhuwayshil recommended that this motion be referred for the Policy Committee to investigate.

**BIRT:** The Board empowers the Policy Committee to investigate the structure of UBCSUO Standing Committees

Alhuwayshil motivated that this is to look into best practices and structures by searching other students' unions of our scoop (e.g. do we include a student at large, a staff member, etc.)

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Discussion took place as to what the Board should expect from the Policy Committee.

**Moved By:** Alhuwayshil

**Seconded By:** Isaac

**Vote:** Unanimous

- 1.9.2.4**      **BIRT:** VP Internal, Cody Isaac, Casey Stein, Dela Hini and Kristen Morgan, be appointed to the Policy Committee for a 12 month period to 30<sup>th</sup> April 2019.

**Moved By:** Shaker

**Seconded By:** Isaac

**Vote:** Unanimous

- 1.9.2.5**      **BIRT:** President, UBCSUO Finance Manager, VP Finance & Operations General Manager and \_\_\_\_\_ be appointed to the Finance Committee for a 12 month period to 30<sup>th</sup> April 2019.

**Tabled to next meeting**

- 1.9.2.6**      **BIRT:** In respect of Regulation Part 1: Policy Committee – Committee Structure 5 - the following amendment be made – “The Committee members should consist of a **minimum** of 5 members including VP Internal and additional Director”. Replacing “The Committee members shall consist of five (5) Members including the Vice President Internal and one (1) additional Director”.

**Moved By:** Shaker

**Seconded By:** Dotto.

**Carried**

- 1.9.2.7**      **BIRT:** in respect of Regulation Part 3: Director Honoraria and Executive Director Salaries 21 should be amended to read “Executive Committee Salaries shall be \$675 biweekly”. Replacing “Executive Committee Director Salaries shall be a net amount of \$675 biweekly.

**Moved By:** Shaker

**Seconded By:** Compaoré

**Carried**

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**1.10 Discussion & Announcements**

Stipend/Honoraria Approval

Alhuwayshil updated the BoD that a motion was passed at the Executive Committee meeting to empower the Policy Committee to explore how the board is going to be paid, and look into best ways to administer honorarium, whether it be a performance based or reflective of timesheets and/or monthly reports.

Who will serve on which Committees

Alhuwayshil reminded the Board that as per BYLAW VIII – POWERS AND DUTIES OF THE BOARD OF DIRECTORS, that a board member must “serve on at least one committee of the Board.” Board members were asked if they have not yet been assigned to a Committee, to join one. Tran and Dotto announced that they will be striking an ad hoc committee, and more details to come.

**1.11 Next Board Meeting Date**

It was established the majority of members were available on Tuesday's – please check emails to confirm availability via Doodle Poll.

**1.12 The meeting Adjourned @ 8.43 pm**

**Moved By:** Shaker

**Seconded By:** Taylor.

**Carried**