



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Executive Meeting Minutes 28th October 2013 @ 1.00 pm

Present: Nick Dodds – Meeting Chair & Services Coordinator
Rocky Kim – Financial Coordinator
Alex Gula – External Coordinator
Shaman McLean – Internal Coordinator
Bob Drunkemolle – General Manager

28.10.1 Called Meeting to Order@ 1.03 p.m.

28.10.2 Recognition of Okanagan Peoples Territory

28.10.3 Speaker's Business

28.10.4 Approval of Agenda

The Agenda was approved as presented.

28.10.5 Approval of Minutes

BIRT: The minutes of the Executive Meeting of 21st October 2013 be approved as presented.

Moved By: Kim

Seconded By: McLean

In Favour: Unanimous

28.10.6 Presentations

None.

28.10.7 Updates

28.10.7.1 Food Services Contract

Survey questions to be handed out by Nursing Students on 29th October with the Internal Coordinator assisting. By 8th November there will be an info graphic/banner prepared with marketing beginning on 15th November with a budget of \$3,000. Week commencing 19th November it is proposed that Tse/McLean in conjunction with the Green Bean, will offer a Sandwich/Fruit and Chilli/Fruit day with 10% of the proceeds going to a charity (to be decided).

There was a Town Hall organized by Matt Murdoch on 23rd October at 5.00 p.m., unfortunately no one attended this meeting.

Action By: Financial Coordinator to bring marketing budget/statistics to next meeting.



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28.10.7.2 Library Levy

Adrienne Nolan had confirmed the planning (artists' rendition) was underway, which would go forward to Executives at UBC for approval. A date is to be set for a Referendum.

Any questions around this project can be addressed to Michael Shakespeare at his presentation to the Board of Directors of the financial outlook on 14th November 2013

Action By: All - bring questions for Michael Shakespeare/Referendum to the Board of Directors next meeting prior to 14th November 2013.

28.10.7.3 Continuity & Development

The Policy Committee has had their inaugural meeting and will meet again on 30th October 2013.

28.10.7.4 Events

Planning ahead for the Well – please see attached.

BBQ's/Beer Garden at sporting events will be addressed by the General Manager with the Well Manager.

An email was forwarded to the Board of Directors asking for assistance with events – to attend at least 1 per month.

Action By: General Manager to speak to Well Manager regarding Special Event Licences and report back at the next meeting.

28.10.7.5 Procedures for Booking Equipment

The External Coordinator received no documents from the Well Manager regarding procedures and inventory guidelines.

Action By: General Manager to bring to/supply before next meeting.

Tents are not to be loaned out – this will be discussed again once the procedure guidelines are available.



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28.10.7.7 Surveys

The Executive Committee, on application to Aaron White for the password, may access the Student Satisfaction Survey.

The Transit report will be undertaken in November by the External Coordinator who has enlisted the help of an ex-City of Kelowna employee, who was involved in the revamp of the City's transit report last year.

Action By: External Coordinator to make a presentation to the Executive Committee at the next meeting regarding the Transit report.

28.10.7.8 Frosh Report

This was not received. The Services Coordinator hoped to have qualitative components ready by the next meeting. (Challenges with assessing quantitative financial components due to pending charges.)

21.10.8 General Orders

28.10.8.1 New Business

28.10.8.1.1 Internal Coordinator Executive Report – October 2013
(see attached)

28.10.8.1.2 External Coordinator Executive Report – October 2013
(see attached)

28.10.8.1.3 Financial Coordinator Executive Report – October 2013
(see attached)

28.10.8.1.4 Services Coordinator Executive Report – October 2013
(see attached)

28.10.8.1.5 **BIRT** Shaman McLean, Internal Coordinator, receive 100% Honoraria for the month of October.

Moved By: Kim
Seconded By: Gula
In Favour: 3
Abstained: 1 (McLean)

28.10.8.1.6 **BIRT** Alex Gula, External Coordinator, receive 100% Honoraria for the month of October.

Moved By: McLean
Seconded By: Kim
In Favour: 3
Abstained: 1 (Gula)



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- 28.10.8.1.7 **BIRT** Rocky Kim, Financial Coordinator, receive 100% Honoraria for the month of October.

Moved By: McLean

Seconded By: Gula

In Favour: 3

Abstained: 1 (Kim)

- 28.10.8.1.8 **BIRT** Nick Dodds, Services Coordinator & Executive Chair, receive 100% Honoraria for the month of October.

Moved By: Gula

Seconded By: Kim

In Favour: 3

Abstained: 1 (Dodds)

28.10.9 Discussion & Announcements

- The Phoenix
 - The Financial Coordinator had emailed a copy of the contract between UBCSUO and The Phoenix to the Executive Committee prior to the meeting.

Services Coordinator requested amendments to be made.

Action By: Services Coordinator to send amendments to Financial Coordinator.

Action By: Financial Coordinator to bring amended contract back to Executive Committee before sending it to a Lawyer.

- AGM
 - Financial Coordinator had not yet confirmed catering arrangements to the Green Bean – this should be for 100 people at 1.00 p.m. with a 0.5 hour recess on 6th November 2013.

Action By: Financial Coordinator to arrange with Green Bean Manager.

- By-Law Changes

2 weeks notice is needed to bring motions to the AGM. This being the case by-law changes will be submitted at a Special General Meeting. A timeline will be discussed at the next Executive Committee meeting.



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- Memorandum of Understanding – UBC v. UBC Field Trip

The MoU is with the Lawyer and will be brought to the next Executive Committee meeting with a proposed budget of less than \$20,000.

Action By: Financial Coordinator to bring MoU to next Executive Committee meeting.

- Town Hall Preparation

Alex Eastman of The Phoenix to Chair Town Hall on Wednesday 30th November 2013 in the Ballroom. The Financial Coordinator presented a seating plan.

Action By: Financial Coordinator to arrange microphones

- Environmental & Sustainability Committee

There is no record of the by-law being passed and this motion will be presented again for inclusion at the next meeting of the Board of Directors meeting.

Action By: External Coordinator to send Motion to Board of Directors Meeting Chair.

- The feasibility of tablets for the Board of Directors will be undertaken with an audit being assumed by the Environmental & Sustainability Committee and the Financial Coordinator will look at the budget.

Action By: External Coordinator to discuss audit with Environmental & Sustainability Committee.

Action By: Financial Coordinator to look at budget before the AGM.

- Peer Support Group

There will be a meeting on 4th November 2013 at 1.00 p.m.

Action By: Internal Coordinator to send email invitation to Executive Committee.

- Members Honoraria

Submissions of member's honoraria to be reviewed by Executive Committee not the Board of Directors.

Action By: Internal Coordinator to put forward motion to the Board of Directors Meeting Chair for inclusion into the meeting agenda.



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28.10.10 Adjournment @ 2.56 p.m.

**Moved By: Kim
Seconded By: Gula
In Favour: Unanimous**