



## UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

**Executive Meeting Minutes**  
**26<sup>th</sup> November 2013**  
**@ 2.00 pm**

**Present:** Nick Dodds – Meeting Chair & Services Coordinator  
Rocky Kim – Financial Coordinator  
Shaman McLean – Internal Coordinator

**Absent:** Alex Gula – External Coordinator  
Bob Drunkemolle – General Manager

**26.11.1 Meeting was Called to Order @ 2.28 pm**

**26.11.2 Recognition of Okanagan Peoples' Territory**

**26.11.3 Speaker's Business**

**26.11.4 Approval of Agenda**

**BIRT:** The Agenda be approved as amended.

**26.11.5 Approval of Minutes**

**BIRT:** The minutes of the Executive Meeting of 13<sup>th</sup> November 2013 be approved as presented.

**Moved By:** Kim

**Seconded By:** McLean

**In Favour:** Unanimous

**Carried**

**26.11.6 Presentations**

None.

**26.11.7 Updates**

**26.11.7.1 Food Services Contract**

There have been 900 responses (650 students) to the survey, findings mirror those of The Voice's survey which is encouraging. Next step is the RFP process update.

The campaign will begin 6<sup>th</sup> January to 18<sup>th</sup> January 2014.



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T-shirts and the webpage have already been completed at a cost of \$1,300, which will be provided from Student Affairs budget. The website will be updated daily. Rocky Kim will provide the process for this to the next Financial Controller.

**Action By: Kim to provide website process procedures to the Executive Committee at the first meeting of 2014. Kim also to provide passwords for the website to Aaron White.**

#### 26.11.7.2 Library Levy

Kim is to meet with Heather from the Library next week with regard to her input.

6-8 weeks for a referendum to be brought to the Board of Directors during election time.

There will be transparency to Students regarding what they are agreeing to, and there will be a Broadcast also.

A Memorandum of Understanding will be required before lobbying Students.

**Action By: Kim to provide outline of Memorandum of Understanding to next meeting of the Executive Committee (9<sup>th</sup> December 2013)**

#### 26.11.7.3 Continuity & Development

The Policy Committee has only meet once, the last meeting failed to make quorum. The next meeting is planned for 27<sup>th</sup> November 2013.

20-30 policies are being worked on at present.

A policy taskforce was suggested and this was acknowledged as being a viable means of policies being reviewed earlier. The taskforce will consist of members of the Policy Committee.

It is planned that the Policy Committee will review the By-Laws after they have been returned from the Lawyer (David Borins).

**Action By: Drunkemolle/Dodds to find out what the Lawyer charges per hour and report back at the next Executive Committee meeting (9<sup>th</sup> December 2013).**



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#### 26.11.7.4 Events

The Full Moon end of semester party has been organized and Dodds requested the rest of the Executive to help promote this event. Volunteers were needed to assist with tabling.

The BFP will be planned as soon as possible after the Full Moon event is over, as will the End of Year Party and St Patrick's Day events.

The Terms of Reference for the Well Events Committee was published in The Phoenix and recruitment is underway for January starting date.

**Action By: Drunkemolle to ask Aaron White to update the Events Calendar on the UBCSUO website.**

#### 26.11.7.5 Procedures for Booking Equipment

Tabled to next meeting.

#### 26.11.7.7 Surveys

Tabled to next meeting.

#### 26.11.7.8 Frosh Report

Table to the end of January 2014.

### 26.11.8 General Orders

#### 26.11.8.1 New Business

**Motion to remove Dodds as Executive Chair to be replaced by Drunkemolle for the duration of New Business.**

**Moved By: McLean**

**Seconded By: Kim**

26.11.8.1.1 Internal Coordinator Executive Report – November 2013  
(see attached)

26.11.8.1.2 External Coordinator Executive Report – November 2013  
(no report received)



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26.11.8.1.3 Financial Coordinator Executive Report – November 2013  
(no report received)

26.11.8.1.4 Services Coordinator Executive Report – November 2013  
(see attached)

26.11.8.1.5 **BIRT** Shaman McLean, Internal Coordinator, receive 100%  
Honouraria for the month of November.

**Moved By: Kim**

**Seconded By: Dodds**

**In Favour: 2, Abstained 1 (McLean)**

**Carried**

26.11.8.1.6 **BIRT** Alex Gula, External Coordinator, receive  
\_\_\_\_\_ % Honouraria for the month of November.

Motion to table until report received.

26.11.8.1.7 **BIRT** Rocky Kim, Financial Coordinator, receive 100%  
Honouraria for the month of November.

**Moved By: McLean**

**Seconded By: Dodds**

**In Favour: 2, Abstained 1 (Kim)**

**Carried**

26.11.8.1.8 **BIRT** Nick Dodds, Services Coordinator/Executive Chair,  
receive 100% Honouraria for the month of November.

**Moved By: McLean**

**Seconded By: Kim**

**In Favour: 2, Abstained 1 (Dodds)**

**Carried**

### Old Business

Adopt a Road for Bike Path (see attached).

This maybe revisited once the road construction is completed.



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### 26.11.9 Discussion & Announcements

- The Phoenix Copy
  - Tax Service Coordinator, Well Events Action Committee, Senate Policy articles will be provided by Dodds.
  - \$1 coffee at the Green Bean and CFS articles will be provided by McLean.
  - Library levy, foods services survey and cross campus initiative articles will be provided by Kim.
- Memorandum of Understanding – UBC v. UBC Field Trip
  - Tanner Bokor to contact Dodds via Kim.
  - Dodds to confirm to Board of Directors that the cross campus initiative will be moving forward.

**Action By: Kim to put Dodds in touch with Tanner Bokor.**

**Action By: Dodds to put Cross Campus Initiative onto Board of Directors agenda.**

- Bursary Request

A request has been received – what is the intention of this fund?

**Action By: Kim to find out more information and bring back to next Executive Committee meeting – 9<sup>th</sup> December 2013.**

- Organizational Overhaul Mandate

Dodds will seek Board of Directors approval for a mandate for himself and Drunkemolle to overhaul the UBCSUO as an organization.

- Student Associations

Student Associations are having issues with banking.

**Action By: Dodds to e-mail details to Drunkemolle who will find a solution. Also, Drunkemolle to check Societies Act around Associations opening up their own Bank Accounts and submitting Financial Statements.**

- Well Action Group Appointments

Dodds/Gula will make these.



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- Tax Services Coordinator

Approval of the Board of Directors will be obtained to pay the above an honoraria of \$12 per hour. It was suggested a staff member should be recruited for annual services.

**Action By: Dodds to put this onto Board of Directors agenda.**

- Board of Directors – Retreat

It is planned this will happen in January and will consist of ½ day of workshops and team building. Included in the cost will be accommodation, food and lift ticket package.

**Action By: McLean to investigate costing, on the understanding nothing is booked or paid for prior to feedback from the Board of Directors (as recorded in the minutes of the Board of Directors meeting on 18<sup>th</sup> November 2013).**

- Goals

Dodds requested each Executive consider what goals they would like to achieve in the second semester and bring those to the next Executive Committee Meeting – 9<sup>th</sup> December 2013.

**Action By: All**

- Theatre Project

Drunkemolle outlined the timeline for completion of the theatre project.

**Motion to move In Camera**

**Moved By: Kim**

**Seconded By: Shaman**

**In Favour: Unanimous**

**26.11.10 Adjournment @ 4.01 pm**