



UNIVERSITY OF BRITISH COLUMBIA STUDENTS' UNION

Executive Meeting Minutes

21st January 2014

@ 11.30 am

Present:	Nick Dodds	Services Coordinator/Executive Chair
	Shaman McLean	Internal Coordinator
	Rocky Kim	Financial Coordinator
	Alex Gula	External Coordinator
	Bob Drunkemolle	General Manager

21.1.1 The Meeting was Called to Order @ 11.36 am

21.1.2 Recognition of Okanagan Peoples' Territory

21.1.3 Speaker's Business

Going forward no agenda submissions will be accepted after 4.00 pm on the Thursday prior to the meeting date – no exceptions.

21.1.4 Approval of Agenda

BIRT: The Agenda be approved as amended.

21.1.5 Approval of Minutes

BIRT: The minutes of the Executive Meeting of 7th January 2014 be approved as presented.

21.1.6 Presentations

Katelyn Fujii presented on behalf of the Women's Resource Centre on the issue of sponsorship for their annual gala on 8th March 2014.

The Executive Committee asked that Katelyn Fujii bring this matter to the Board of Directors meeting.

21.1.7 Updates

21.1.8 General Orders

None.



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21.1.9 Old Business

Schedule

The following items are to be included in each Executive's Google calendars.

Board of Directors meetings (collecting information and submitting to meetings, reading the minutes, reading the agenda, participating in the meeting, follow up work).

Committees (preparing agendas, executing meetings, writing minutes, any follow up work).

Committee Reports.

Executive Reports.

Executive Meetings (collecting information and submitting to meetings, reading the minutes, reading the agenda, participating in the meeting ((all other follow up work should be outlined in other projects)).

Monthly meetings with Deborah Buszard (submitting items, prep meeting before, debrief/follow up work).

The Chair ran through the items that were missing from the calendars and asked that everyone have their calendar updated by the next Executive Committee meeting.

Current Mandated Projects

Conclusion of Food Services Contract

Tabled to next meeting of the Executive Committee

Action By: Kim

Library Space (See attached) – The Financial Controller to move forward on the Library Referendum.

Moved By: Kim

Seconded By: Gula

Vote: Unanimous

Carried

Well Action Group Finalization (See attached)

Tabled to next meeting of the Executive Committee

Action By: Gula/Dodds

Strategic Financial Plan

Tabled to next meeting of the Executive Committee

Action By: Kim/Drunkemolle

General Elections (inc CRO appointment) McLean to liaise with CRO regarding the General Elections, which open on 31st January 2014.

Action By: McLean



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Fee Letter – to be approved by Executive Committee before delivery – this will be available on 24th January 2014 when the Consumer Price Index is published.

Tabled to next meeting of the Executive Committee

Action By: Drunkemolle

Appointment of a new Meeting Chair for Board of Directors (Dodds to Chair 27th January 2014 meeting). – This will be addressed at the next Board of Directors meeting on 27th January 2014.

Action By: Dodds

Internal Projects/Organizational Projects

Induction Program for new staff – this is ongoing and will be presented at the Executive Committee meeting on 18th March 2014.

Tabled to Executive Committee meeting on 18th March 2014

Action By: Drunkemolle

First Week Program

Tabled – Awaiting Board of Directors approval.

Student Surveys/Engagement – Info tabling twice per month - **Awaiting Board of Directors approval.**

Townhall **Action By: McLean**

Infotables **Action By: Dodds**

General Manager Projects

UNC2 – Space, Offices & Businesses **Awaiting Board of Directors approval.**

Action By: Drunkemolle

Summer Projects – new offices, repairs to The Well, improvements to plumbing in the Green Bean and Koi Sushi - **Awaiting Board of Directors approval.**

Action By: Drunkemolle

Transitional Tasks

Tabled to next Executive Committee meeting

Action By: All

Ratification of The Phoenix Staff Honoraria/Salary – Drunkemolle to contact Lawyer and report back to the next Executive Committee meeting on 4th February 2014.

Action By: Drunkemolle



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Other

21.1.10 New Business

Board Directives Carried from 13th January 2014 Board of Directors Meeting

21.1.10.1 (18.13.2.6) UBCSUO Award for Outstanding Community Engagement
Tabled to next Executive Committee meeting

21.1.10.2 (18.13.2.7) Year End Concert
Tabled to next Executive Committee meeting

21.1.10.3 (18.13.2.8) Cross Campus Heat Spirit Initiative
Tabled to next Executive Committee meeting

Whereas Student Life is an integral part of the University experience for Students;

Whereas varsity athletics provide a platform for connecting students and building rapport.

BIRT The University of British Columbia Student Union – Okanagan allocate funds and resources to send one chartered bus of UBC Okanagan Heat Varsity Athletic fans to attend the February 8th, 2014 basketball game on the UBC Vancouver Campus.

21.1.10.4 (18.13.2.10) ABCS Affiliation
Tabled to next Executive Committee meeting

21.1.10.5 (18.13.2.21) Tax Service Coordinator – Dodds to liaise with Aaron White.
Action By: Dodds

21.1.10.6 Staff Structure & Directives – Project Proposal (See attached)
Moved By: Kim
Seconded By: McLean
Vote: Unanimous
Carried

21.1.10.7 Regulation Revisions – Project Proposal (See attached)
Moved By: Kim
Seconded By: Gula
Vote: Unanimous
Carried



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21.1.10.8 Bylaw Revision – Project Proposal (See attached)

Moved By: Kim

Seconded By: McLean

Vote: Unanimous

Carried

21.1.10.9 Peer Support Centre – Project Proposal (See attached)

Moved By: McLean

Seconded By: Gula

Vote: Unanimous

Carried

21.1.10 Discussion & Announcements

Board Retreat – Workshops

Workshops will take the form of 3 sessions split over 2 hours. McLean to e-mail Board of Directors members to ask what workshops they would like to see covered in order to become an effective Student/Student Leader

Action By: McLean

Bi-Weekly Phoenix Content

To be sent to Services Coordinator by Wednesday 29th January 2014.

Action: All

Legal File

Motion to move in camera @1.23 pm

Moved By: Dodds

Seconded By: Kim

Motion to reconvene general meeting @ 1.30 pm

Halal Food

McLean spoke on this subject, as there have been a number of requests from students for more Halal Food choices to be made available. Drunkemolle will explore these options with the UBCSUO food businesses and report back at the next Executive Committee meeting on 4th February 2014.

Action By: Drunkemolle



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21.1.11 Meeting Adjourned @ 2.04 pm

Moved By:

Seconded By: McLean

Vote: Unanimous