

# EXECUTIVE COMMITTEE MEETING MINUTES

UBC Students' Union Okanagan  
Executive Committee Meeting, September 2, 2020 Virtual Call

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Meeting called to order at 11:07

## Directors Present

President (meeting chair)..... Ali Poostizadeh  
Vice-President Finance & Operations..... Abid Wahab  
Vice-President External..... Taylor Dotto  
Vice-President Internal..... Tashia Kootenayoo  
Vice-President Campus Life..... Ahmed Fayed

## Staff Present

General Manager..... Lori Stevenson  
Advocacy & Governance Coordinator..... Sarah Furgason

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. PRESENTATIONS

### 3. EXECUTIVE REPORTS

#### 3.1 President

#### 3.2 VP Finance and Operations

#### 3.3 VP Internal

#### 3.4 VP External

#### 3.5 VP Campus Life

#### 3.6 General Manager

### 4. OLD BUSINESS

### 5. NEW BUSINESS

### 6. INFORMATION ITEMS

## **6.1 Student Association Orientation**

Kootenayoo reminded Executive Directors that their orientation slides are due.

## **6.2 Staff/Exec Office Hours**

Dotto requested more information about office hours for staff and Executive Directors.

Stevenson responded that full time staff and Executive Directors would be required to post their office days/hours.

Kootenayoo suggested that due to covid-19 office hours could be hosted via zoom.

Poostizadeh said that he thought any considerations should apply to both Executive Directors and staff members.

Furgason suggested that online office hours for Executive Directors might be a good temporary solution.

Stevenson confirmed that any schedule will be flexible but for a safe office environment schedules will be required.

Poostizadeh thought it might be better to assume the office hours are in person and if for some reason Executive Directors are not in the office they can update everyone via slack.

Poostizadeh asked if a plexiglass partition could be added to the conference room for greater safety.

Stevenson thought it is not necessary but asked for additional feedback.

She reminded directors that all visitors to the office will be required to wear masks. UBC will also be providing some reusable masks to students who are on campus.

## **6.3 AGM**

Stevenson reminded everyone that the Annual General Meeting date must be set 45 days in advance and suggested November 18<sup>th</sup> or 19<sup>th</sup>.

All agreed that November 18<sup>th</sup> would be suitable.

*Fayed arrived at 11:27*

## **6.4 Chief Returning Officer**

Stevenson let everyone know that the CRO has resigned from the position and gave an overview of the procedure appointing a new CRO and DRO.

## **6.5 Capital Projects**

Poostizadeh updated Directors on upcoming changes to the office and business spaces, including some painting and removal of the old logo.

Fayed asked if floor decals could be added to the area in front of the SUO office to draw more attention to the area.

Poostizadeh agreed he could look into it.

Wahab asked about the costs associated with the updates.

Poostizadeh confirmed that the spending would come from the current fiscal year.

Wahab asked to be updated if there would be any changes to the budget.

Poostizadeh confirmed that the expenses would be costed to the portion of the budget allocated to capital projects. He confirmed that Wahab would receive information about the expenses.

#### **6.6 Long-term Capital Projects**

Poostizadeh gave an update on the potential for long-term capital projects.

Kootenayoo asked if a building proposal would be something that is submitted to the Board of Governors.

Poostizadeh confirmed that we are still about a year away from presenting a proposal to BoG.

Dotto asked if there would be a referendum.

Poostizadeh said that there are details that need to be sorted out prior to holding a referendum but he is hoping it will happen this year.

#### **6.7 SUO Website**

Poostizadeh provided information about the progress on the new SUO website. While the original deadline of September 1<sup>st</sup> will not be met,

Poostizadeh expressed confidence the website will be ready soon.

Stevenson asked if the Student Associations page is still the first priority.

Poostizadeh confirmed.

Poostizadeh reminded everyone about the upcoming workshop on the new branding guidelines.

### **7. ADJOURNMENT**

Meeting adjourned at 11:55