



SUO
Students' Union
UBC Okanagan

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BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 26, 2025 at 12 PM, ZOOM/UNC105

Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Jessica Goel
Director-at-Large	Saadia Awais
Director-at-Large	Naden Qually
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

Directors Absent Regrets

Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie (Cecily) Qiu
Operations & Service Manager	Michael Ouellet
Students' Advocate	Rachel Fortin

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/08/26.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/08/26.02

/

Be it resolved that the minutes of the meeting held July 23rd, 2025 be adopted.

25/08/26.03

/

Be it resolved that the summary of board meeting 2025-07-23 be adopted as attached.

4. PRESENTATION

5. COMMITTEE BUSINESS

5.1 Executive Committee

25/08/26.04

/

Be it resolved that the minutes of the meetings held July 30th and August 15th, 2025 be adopted.

5.2 Oversight Committee

25/08/26.05

/

Be it resolved that the minutes of the meeting held July 28th, 2025 be adopted.

25/08/26.06

/

Be it resolved that Executive June Reports be adopted as attached.

25/08/26.07

/

Be it resolved that the revised May Reports for Peter Idoko (President) and Ashley Kyei-Badu (VP Campus Life) be adopted as attached.

25/08/26.08

/

Be it resolved that the minutes of the meeting held August 21st, 2025 be adopted.

25/08/26.09

/

Be it resolved that Executive July Reports be adopted as attached.

5.3 Finance Committee

5.4 Policy Committee

25/08/26.10 (Special Resolution)

/

Be it resolved that [Regulation XII: 24] be struck, which reads

24. With the exception of the Resource Centre Facilitators, positions within a Resource Centre Council must be on a voluntary basis and individuals must not receive salary or honoraria from the Resource Centre in their role as volunteers.

Be it further resolved that [Regulation XII:28]

28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community.

be amended by adding the words "As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines", so [Regulation XII:28] then reads:

28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to

the centres and campus community. As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines.

Note: An honorarium can be provided either as a cash payment or as an “in-kind” benefit, which means it can be goods or services instead of money. However, when the value of in-kind benefits is significant, it may be treated as taxable income by the Canada Revenue Agency (CRA).

25/08/26.11 (Special Resolution)

/

Be it resolved that a new policy be added under Oversight Committee in [Regulation I], which reads:

63. The committee has the additional power to have the investigation proceedings in camera pursuant to Bylaw XI-Disciplinary procedures:27-28 .

25/08/26.12 (Special Resolution)

/

Be it resolved that new policies regarding School of Engineering Design Team be approved as attached; and be it further resolved those new policies be added to Regulation VIII-Student Association as a new section under the title of School of Engineering Design Team.

25/08/26.13 (Special Resolution)

/

Be it resolved that [Regulation I Policy Committee: 67 (c)]

The Committee Members shall consist of the:

- a. Vice President Internal;
- b. General Manager;
- c. *At least two (2) additional Directors*; and
- d. At least one (1) Student at Large.
- e. Governance Coordinator

be amended by striking the words “at least two(2)” and inserting the words “Up to four (4)”, so [Regulation I Policy committee:67 (c)] then reads:

c. *Up to four (4) additional Directors;*

4.5 Director Honoraria

25/08/26.14 (Special Resolution)

/

Be it resolved that [Regulation IV:36]

Director honoraria shall be approved by the executive committee.

be amended by adding the words “ based on the engagement and participation of the director”, so [Regulation IV:36] then reads:

Director honoraria shall be approved by the executive committee based on the engagement and participation of the director reflected in their monthly report.

5.5 Campus Life Committee

25/08/26.15

/

Be it resolved that the minutes of the meetings held June 24th, July 16th and July 29th, 2025 be adopted.

5.6 Campaigns Committee

25/08/26.16

/

Be it resolved that the minutes of the meeting held July 15th, 2025 be adopted.

5.7 Graduate Student Committee

5.8 Media Fund Committee

25/08/26.17

/

Be it resolved that the minutes of meeting held August 7th, 2025 be adopted.

25/08/26.18

/

Be it resolved that the Media Fund Committee administer funds totaling \$47,195 to the Phoenix from the Student Media Fund.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 Ratification of Student Associations

25/08/26.19

/

Be it resolved that the Jack.org Student Association be ratified.

25/08/26.20

/

Be it resolved that the Fusion Dance Club be ratified.

25/08/26.21

/

Be it resolved that the Founders Club be ratified.

25/08/26.22

/

Be it resolved that the Theatre Club be ratified.

25/08/26.23

/

Be it resolved that the Hindu Yuva Student Association be ratified.

25/08/26.24

/

Be it resolved that the Racial Diversity in Medicine Student Association be ratified.

7.2 AGM

25/08/26.25

/

Be it resolved the AGM be held on _____ (date) at _____ (time) at _____ (location).

8. DISCUSSION/INFORMATION

8.1 Expectations for Director Monthly Reports, and Time Commitment

8.2 SUO Board Calendar & Volunteer Work

9. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, July 23rd, 2025 at 12 PM, ZOOM/UNC105

Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
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Faculty of Education Representative	Elnaz Zamanzade
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Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

Directors Absent Regrets

Director-at-Large	Naden Qually
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Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie (Cecily) Qiu
Operations & Service Manager	Michael Ouellet
Finance Manager	Leanne Smailes
Students' Advocate	Rachel Fortin

Guests

Student	Teddy Herriman
Student	Shukan Shah
Previous VP External	Abby Newman

1. CALLED TO ORDER 12:10 P.M.**ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/07/23.01

Lai/Kyei-Badu

Be it resolved that the agenda be adopted.

Lai/Hussain

Be it resolved that a presentation regarding Community Meals be added to the agenda.
Amendment carried.

Goel/Lai

Be it resolved that a presentation regarding sustainability with the Community Meals from student group be added to the agenda.
Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/07/23.02

Goel/Osadczyk

Be it resolved that the minutes of the meeting held June 27th, 2025 be adopted.

Carried.

25/07/23.03

Kyei-Badu/Lai

Be it resolved that the summary of board meeting 2025-06-27 be adopted.

Carried.

4. PRESENTATION**4.1 SUO Community Meals**

Lai presented the Community Meals as a remodeled version of the former Smart Meals initiative. This new plan shifts the focus from sustainability to three core priorities: food

security, inclusive community building, and mental health wellness. Two free meals (breakfast and lunch) per week will be provided for students starting from Fall 2025. A feature of the Cultural Meal Day will be introduced once a month to embrace the diverse culture backgrounds within student communities. Lai addressed the challenges with the previous Smart Meals and emphasized that the plan incorporates the feedback from various stakeholders. Notably, it includes meat options, as requested by students, while still maintaining plant-based meal options. The Community Meals initiative is designed to be zero-barrier, ensuring food affordability for all students, and is intentionally inclusive and community-oriented.

4.2 Sustainability with the Community Meals

Herriman clarified the difference between "meat" and "protein" options, stressing that all protein originates from plants. The plant-based meals served by SUO through Smart Meals were nutritionally complete, but students lacked information on how much protein they were consuming versus how much they needed. He suggested better labeling or flyers explaining nutritional content could help address this. He stressed that processed meats are known carcinogens (Group 1), red meat is probably carcinogenic (Group 2), and even dairy, eggs, and chicken show concerning health links. He stressed the importance of informed choices for students, especially when dietary changes are made on a large scale. Herriman also highlighted the significant environmental impact of animal agriculture, arguing that dietary changes are more impactful than recycling or reducing energy use. He proposed using educational flyers to help students make informed food choices and criticized the way student feedback was collected, noting biased framing and a lack of statistically meaningful data. He urged the directors to take the education role as student leaders. Shah suggested that SUO take into consideration students' voices before making decisions. Lai emphasized that they would not get rid of plant-based options but add more meat protein choices based on the voice of students. Including meat protein options is an inclusive approach.

Goel asked about the proportion of meal options and plant options served through the Meals. Lai replied that she was still collaborating with Picnic and Well on the menu, and the proportion could be determined once they finalize the menu. Newman emphasized that the responsibility of the SUO is to provide services and that it does not have the academic capacity of UBC. The SUO had signed an MOU with the UBC Social Innovation Hub, which included a clause for the Hub to produce a research paper. However, the paper was either not completed or not shared with the SUO. She suggested connecting the student group with Picnic. She mentioned that previous student feedback had been collected through a drop-in form. Although this was not scientific data, she emphasized the efforts like donating, reusing, and supporting thrift stores as meaningful sustainable actions and stated that a healthy, collaborative, and inclusive community is a sustainable community. Evans emphasized that feedback from students guided the decision, and they did their best to gather input and work with UBC social innovation hub to obtain a scientific result. As

directors work part-time, they may not have the capacity to conduct scientific research like scientists. Fortin expressed respect for the scientific knowledge shared by Herriman, and pointed out that SUO is a non-partisan organization serving a large and diverse student body. They were doing their best to accommodate everyone as equally as possible while respecting individual knowledge and choice. Ouellet noted a decreasing demand for Vegan meals over the past two years; and pointed out some vegan products such as vegan sausage are actually more expensive than meat-based sausage. The primary goal is simply to feed as many students as possible. Arora suggested respecting the diverse needs of students by not limiting food choices. Osadczuk asked about the structure of the Meals and the ratio of plant-based meals and meat-based meals. Lai explained that the ratio depends on the menu and ongoing student feedback. Hussain recommended conducting an open and transparent survey. Goel also encouraged Lai to collect feedback from students. Drawing from her own experience as a vegetarian, she stated that plant-based food is not necessarily expensive. Lai added she has campaigns specifically for sustainability initiative; however, this Community Meals initiative is intended to promote student wellbeing and an inclusive community. Patnaik encouraged more communication with students regarding the changes to the Meals and the reasoning behind the decision. Evans clarified that the program is not a formal SUO service but rather an executive initiative, and he also suggested incorporating the education component by having conferences and inviting Herriman to share the knowledge.

[Osadczuk left at 1:29 p.m.; Bhatia left at 1:45 p.m. ; Akinlade left at 1:53 p.m.]

Meeting recessed for 5 minutes.

4.3 SUO Draft Budget 2025-2026 Presentation

25/07/23.04

Lai/Kyei-Badu

Be it resolved that the meeting be moved in camera.

Carried. [2 p.m.]

[Goel left at 2:08 p.m.]

25/07/23.05

Lai/Hussain

Be it resolved that the meeting be moved out of camera.

Carried. [2:33 p.m.]

25/07/23.06

Lai/Kyei-Badu

Be it resolved that the SUO Annual Operating Budget 2025-2026 be approved as presented.

Carried.

4.4 Executive Action Plan

25/07/23.07

Lai/Hussain

Be it resolved that the SUO Action Plan 2025-2026 be approved as attached.

Carried.

5. COMMITTEE BUSINESS

5.1 Executive Committee

25/07/23.08

Lai/Kyei-Badu

Be it resolved that the minutes of the meeting held June 26th and July 10th, 2025 be adopted.

Carried.

5.2 Oversight Committee

5.3 Finance Committee

25/07/23.09

Lai/Hussain

Be it resolved that the minutes of the meeting held June 24th and July 18th, 2025 be adopted.

Carried.

5.4 Policy Committee

25/07/23.10 (Special Resolution)

Hussain/Patnaik

Be it resolved that a new policy be added to [Regulation IV-Governance] following section 33, with all subsequent policies renumbered accordingly. The new policy reads:

34. All resolutions of the Board and the Executive Committee must be approved during open (public) meetings. Resolutions shall not be voted on, or approved during in-camera (closed) sessions.

Evans suggested further consultation with their lawyer, stating that some motions would need to be made in-camera when time is needed to relay the information or start a process. He believed it was a fundamental right of organizational leadership. Patnaik presented the reasoning discussed in the Policy Committee. Firstly, it was for good governance. This policy followed the advice of SUO lawyer at the orientation who recommended the in camera procedure as follows: the board should move in-camera to discuss matters regarding legal, land and labor; and then move out of camera to make formal resolution/decision. BCFS Micheal during the orientation also supported it, stating that any resolution should be documented as proof and record for the operation. Patnaik noted that the SUO board works on a yearly basis. If they depend on word of mouth to pass on the decision in camera from one president to another, messages may easily get lost over time. Secondly, it was for transparency and students' trust. Any decision that SUO makes impacts student body and

community. Students have the right to know what their representatives are deciding and what actions being taken. There have been concerns about a lack of transparency in the SUO. Making SUO more transparent is also herself and some other directors' platforms during elections. Thirdly, the policy was about accountability. Behind-closed-doors meetings can allow members to avoid responsibility for controversial decisions. Making resolutions public ensures board members are held accountable for their votes and decisions/opinions. Though the board may have different opinions, Patnaik stated that at least the final resolution should be public. Fortin echoed Patnaik's points on transparency. She noted that a majority of their decisions concern students' money and their day-to-day interaction. When information is not transparent, students may form their own assumptions about what is happening. Qiu added that she had conducted some policy research on in-camera policy and found other university student councils have similar policies requiring all the resolutions to be public. She took AMS for example, their policy requires that the minutes not only record the resolution in-camera but also record a summary of the topic and rationale. She also referred to the student union of Toronto university, where all resolutions are public. Evans responded that from management perspective, some decisions should be preserved until they are ready to be made public. He cited the resolution on the restructuring plan as an example: the board made the resolution in camera because the Union needed to be informed before staff were notified. He believed the board needs some flexibility in peculiar circumstances. Lai stated while sensitive information should be kept private, once a formal resolution is reached, it should be made public. She thought that allowing the board to make resolutions in camera without publishing them gives it too much unchecked power. She used the Conservative Club ratification as an example to stress the importance of accountability. Making resolutions public holds the board accountable. Kyei-Badu proposed that resolutions should be public unless doing so would negatively impact the community. In such cases, a scheduled timeline for public disclosure could be set. Fortin used RBC case as an example. After consulting the lawyer, the decision was made public even though it did not align with the student group's request; however, it showed students that SUO heard their voice and had worked on their concern. Qiu clarified that this policy would not take away the board's in camera power. She stressed the need for communication, even when decisions have a negative impact. She also used the restructuring plan as an example, stating such a big decision should be documented as it impacted the student community and the SUO operations. The resolution itself could have been made public without disclosing sensitive details—simply noting that the board approved the plan. She explained that when students later raised concerns about the restructuring plan, there was no public record of the board's approval. As a result, the board had to disclose the *in camera* resolution during that meeting before the student group spoke. Evans suggested the policy be worded carefully to provide protection for the board in peculiar circumstances. He agreed that resolutions should be made public but

emphasized that the timing of publicizing them should depend on the peculiar situation. Idoko recommended that the Policy Committee revise the policy accordingly.

25/07/23.11

Idoko/Lai

Be it resolved that the motion be tabled.

Tabled.

25/07/23.12

Idoko/Lai

Be it resolved that the meeting be extended until the end of the agenda.

Carried.

5.5 Campus Life Committee

5.6 Campaigns Committee

25/07/23.13

Arora/Kyei-Badu

Be it resolved that the minutes of the meeting held June 26th, 2025 be adopted.

Carried.

5.7 Graduate Student Committee

25/07/23.14

Lai/Kyei-Badu

Be it resolved that the minutes of the meeting held July 10th, 2025 be adopted.

Carried.

25/07/23.15

Lai/Hussain

Be it resolved that the July GSC SAL honoraria be disbursed as follows:

GSC July 2025			
Sr. No	Name of SAL	Amount (\$)	Note
1	Ahmad, Hammad	50	
2	Gordanpour, Yazdanmehr	50	
3	Jelassi, Joud	50	
4	Khrabshesh, Dina	0	
5	MacPherson, Scarlett	50	
6	Moli, Mhamoda Akter	50	
7	Ruman, Pronob Das	50	
8	Thind, Shavneet	50	

Carried.

6. REPORT ON UNIVERSITY RELATIONS

6.1 Senate

6.2 Board of Governors

6.3 Other University Committees

7. NEW BUSINESS

7.1 SUO Community Meals Initiative

25/07/23.16

Lai/Kyei-Badu

Be it resolved that the SUO Community Meals initiative be approved.

Arora asked for further steps if the motion passed. Lai informed the team that they would begin working on the menu with Picnic and proceed with social media promotion afterwards. Arora wondered if they had any idea how much each meal would cost. Lai responded that Ouellet would work on the cost, and they would work around the approved budget. Kyei-Badu asked if the education component would be added to the Community Meals. Lai confirmed that she would collaborate with Herriman to provide a comparison of different meals and explore potential educational campaigns.

Carried.

8. DISCUSSION/INFORMATION

8.1 SUO Health and Dental Plan Working Group

Patnaik stated that the purpose of having the working group is to make the health and dental plan more accessible to students, which is one of her platforms during the election. The group would include staff and would meet informally and regularly to discuss how and what to promote in their social media regarding the Plan. She invited directors to join the group and encouraged them to contact her via email or team.

8.2 BCFS Executive Meeting Updates

Lai introduced the new campaigns from BCFS for this year: International Student Initiative on affordable tuition; and promotion of the Deals Up.

9. ADJOURNMENT

Meeting adjourned at 3:28 p.m.

UBCO



Annual Plan



2025-26



Action Plan for 2025/26

BC Federation of Students Local 12

2026

SUO

ACTION PLAN

**Reconnecting Forward: Honouring Our Progress,
Renewing Our Connection**

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Introduction

Reconnecting Forward: Honouring Our Progress, Renewing Our Connection

Over the past five years, the Students' Union of UBC Okanagan (SUO) has built a solid foundation of

- advocacy,
- governance reform,
- student services and
- community engagement.

We've delivered on key commitments, strengthened institutional relationships, and increased the Union's capacity to serve its members. Now, with that progress in place, we turn our focus to the students themselves — to renewing the trust, relevance, and visibility of SUO in their day-to-day lives.

This year's theme, *"Reconnecting Forward: Honouring Our Progress, Renewing Our Connection"*

reflects a commitment to engage more deeply, listen more actively, and bring the Union closer to students in meaningful ways.

Building on years of advocacy, governance renewal, service expansion, and campus life programming, the SUO enters this year with a strong foundation and a renewed focus on belonging.

Our community has changed — and so have the ways students interact with their union. We must now actively respond to a growing need for transparency, responsiveness, and connection.

This action plan presents clear and measurable goals across our four core pillars: Advocacy, Governance, Service, and Campus Life. Through each of these, we will center student voices, foster collaboration, and champion equity and accessibility.

Whether through new campaigns, stronger financial oversight, enhanced services, or a livelier student experience, we are focused on making sure every student sees themselves reflected and supported in the work of the SUO.

Together, we are not just building initiatives — we are rebuilding relationships. With the leadership of our board and executive team, and the active involvement of our student community, this year will be about meaningful reconnection, deep listening, and building a stronger sense of student-driven purpose at UBC Okanagan.

MISSION STATEMENT

THE STUDENTS' UNION'S MISSION



PROVIDE ACCESSIBLE, HIGH-QUALITY SERVICES

FACILITATE EVENTS, ACTIVITIES, AND STUDENT CLUBS TO ENHANCE CAMPUS LIFE

UNDERTAKE ADVOCACY ENSURE STUDENTS' RIGHTS ARE RESPECTED, AND CONCERNS ARE HEARD BY DECISION-MAKERS

PRACTICE GOOD GOVERNANCE IN THE OPERATIONS OF THE STUDENTS' UNION



We achieve our mission by ensuring that all of our priorities fall into one of three areas of activity: **Service**, **Advocacy**, and **Campus Life**; all guided by strong governance practices.



VALUES STATEMENT

THE STUDENTS' UNION OF UBC OKANAGAN STRIVES TO CREATE AN ATMOSPHERE THAT IS:

DYNAMIC

- For and by students through governance, employment, programs, and involvement
- Entertaining, fun and high energy environment
- Able to ensure that all our membership and staff: Have their voice heard on issues that are important to them. Protect and promote their rights. Have their views and wishes genuinely considered when decisions are being made about their lives.

PROTECTED

- Welcoming, friendly, and respectful
- Clean and well-maintained facility
- Accessible to the campus community

INCLUSIVE

- Promote and practice diversity through opportunities and programs.
- Encourage comradeship and interaction

CENTRE OF CAMPUS LIFE

- Convenient and quality retail, food, services, and activities
- Safe, comfortable, and relaxing place to be.
- Numerous versatile, flexible, and well-equipped gathering spaces
- Diverse, equitable, multi-cultural events, and engagement opportunities

PRINCIPLES

COMMUNITY

We continuously cultivate a community of care that ensures our members and staff feel welcomed and appreciated.

INTEGRITY

We lead with a good example by ensuring we always take responsibility for our actions and words, through ensuring our decisions are aligned with bettering the student experience.

RESPECT

We appreciate the value of diverse opinions in developing approaches to varying situations.

TRANSPARENCY

We create an environment where our members and staff are encouraged to engage with us and where we are able to share openly about our business practices and actions.

RESPECT

We understand and accept the consequences of our actions for the areas in which we assume responsibility.

A. SERVICE

Global Objective:To improve and expand the services provided by the SUO, ensuring they meet the needs of students and support the overall mission of the organization.

Strategies and Actions:

A. Optimized Student Services:

Objective: Improve the overall SUO service experience using continuous feedback from students.

Actions:

- Conduct service satisfaction surveys.
- Identify areas for improvement and implement service training.
- Pilot enhancements in front-line interactions and digital services.

Timeline: Ongoing from September 2025

KPIs: Student satisfaction ratings; number of improvements implemented

B. Review of SUO Insurance

Objective: Ensure SUO’s liability insurance provides adequate and cost-effective coverage.

Actions:

- Review existing policy and conduct a benchmarking study.
- Identify coverage gaps and prepare recommendations.
- Present a revised plan to the Executives.

Timeline: September–November 2025

KPIs: Completion of review; board-approved changes.

C. Food Security & Pantry Expansion

Objective: Expand access to nutritious food and improve pantry operations.

Actions:

- Build new community partnerships.
- Increase volunteer engagement.
- Launch awareness campaigns to reduce stigma.

Timeline: Ongoing

KPIs: Number of students served; volume of food distributed; user feedback.

D. Club Support Services

Objective: Strengthen the support provided to clubs through better systems and resources.

Actions:

- Offer workshops and leadership training.
- Improve funding application support.
- Create standardized recognition practices.

Timeline: September 2025 – March 2026

KPIs: Club leader feedback; participation in trainings; funding disbursed.

E. Rubric & Financial Process Streamlining

Objective: Improve transparency and ease-of-use in the student association funding rubric.

Actions:

- Audit current use of the rubric.
- Provide tutorials and training.
- Update documentation to ensure clarity.

Timeline: Fall 2025

KPIs: Rubric usage rate; training attendance.

F. Q-Pay Platform Rollout

Objective: Fully implement Q-Pay across all student associations to standardize financial transactions.

Actions:

- Complete onboarding of all SAs.
- Provide tech support and troubleshoot.
- Monitor and evaluate for refinements.

Timeline: September 2025 – February 2026

KPIs: Percentage of active SAs on platform; reduced transaction issues.

G. SUO Coop Role Enhancement

Objective: Expand and clarify the role of Coop students to maximize impact and engagement.

Actions:

- Redefine job responsibilities.
- Provide onboarding and mentorship.
- Include Coop students in strategic projects.

Timeline: Summer 2025 onboarding; review in Winter 2026

KPIs: Supervisor feedback; Coop student evaluations.

H. Club Naming Agreement with UBC

Objective: Finalize and implement a naming convention in alignment with UBC guidelines.

Actions:

- Engage stakeholders in review.
- Finalize legal agreements.
- Roll out changes with clear communication.

Timeline: September – December 2025

KPIs: Agreement signed; clubs transitioned.

I. Resource Centre Optimization

Objective: Increase efficiency, accessibility, and student satisfaction with the SUO Resource Centre.

Actions:

- Conduct operational audit.
- Implement layout and process improvements.
- Gather regular feedback.

Timeline: September 2025 – April 2026

KPIs: Usage statistics; student satisfaction surveys.

B. GOVERNANCE

Global Objective: To strengthen the SUO's organizational structures and decision-making processes through policy clarity, fiscal responsibility, and enhanced transparency.

Strategies and Actions:

A. Strategic Engagement & Visibility

Objective: Improve how SUO executives and board members represent and communicate with the student body.

Actions:

- Create monthly social media briefings.
- Host open forums and classroom drop-ins.
- Track action plan progress.
- Work closely with the Media outlets such as phoenix to increase positive messaging to public
- Introduce programming to allow students to speak with SUO Board and Executives to share concerns and thoughts.

KPIs: Attendance at forums; social media engagement metrics.

B. Employment Handbook Completion

Objective: Finalize and publish a comprehensive employee and executive handbook.

Actions:

- Review existing content with stakeholders.
- Deliver training and digital access.

Timeline: June–December 2025

KPIs: Handbook approval; training completion rates.

C. Relationship Building

Objective: Build meaningful, strategic partnerships with UBC, community orgs, and student networks.

Actions:

- Initiate regular meetings with UBC departments.
- Establish liaisons with local nonprofits and campus units.
- Track engagement through partnership logs.

Timeline: Ongoing

KPIs: Number of active collaborations; qualitative partner feedback.

D. Grad Student Transition Planning

Objective: Build a roadmap for graduate student governance and service integration.

Actions:

- Continue to collaborate with the grad student reps, UBCO leadership and SUO legal to ensure a smooth transition
- Identify transition gaps in services and representation.
- Propose an advisory framework.

Timeline: Fall 2025

KPIs: Recommendations submitted; transition framework drafted.

E. Community Engagement (e.g., Resonance Market)

Objective: Increase SUO's presence in broader Kelowna and campus life through visible public programming.

Actions:

- Develop and co-host quarterly outreach events.
- Collaborate with student groups and departments.
- Promote SUO identity through branding and signage.

KPIs: Event attendance; media reach; partnership reports.

F. Non-Deficit Budgeting

Objective: Maintain financial sustainability by avoiding a year-end deficit.

Actions:

- Create a conservative, transparent budget.
- Conduct monthly budget checks and flag issues.
- Adjust portfolios to remain within limits.

Timeline: Budget finalized by July 2025; monitoring through April 2026

KPIs: Budget variance reports; Finance Committee approvals.

G. Optimized Governance and Policy Adherence

Objective: To improve governance through a systematic review of bylaws and ensure transparent communication.

Actions:

- Conduct a systematic review of bylaws and regulations.
- Maintain open communication with the Policy Committee.
- Collaborate with directors and staff for suggestions and feedback.

Timeline: July 1, 2025 – April 30, 2026.

KPI: Enhanced bylaws, proactive policy management, inclusive decision-making.

H. Strengthen SUO Budget Oversight

Objective: Improve internal budget controls and spending accountability.

Actions:

- Set annual limits by portfolio.
- Schedule monthly financial check-ins.
- Require committee approval for reallocations.

Timeline: May 2025 – April 2026

KPIs: Fewer overages; improved forecast accuracy

I. Enhance Financial Transparency

Objective: Make SUO finances accessible and student friendly.

Actions:

- Publish summary visuals of the SUO budget.
- Develop a "Where Your Fees Go" campaign.
- Maintain a live financial dashboard on the SUO website.

Timeline: August 2025 – April 2026

KPIs: Website visits; student feedback; engagement rates.

J. Policy Optimization

Objective: Ensure SUO operates under current and effective policies.

Actions:

- Conduct relevant policy audit.
- Update outdated or incomplete policies.
- Host annual policy review session.

Timeline: September 2025 – February 2026

KPIs: Number of revised policies; audit completion.

K. Liability Insurance Review

Objective: Protect the SUO through thorough and cost-effective insurance coverage.

Actions:

- Review current policy and identify potential gaps.
- Present findings and make recommendations.

Timeline: Fall 2025

KPIs: Board-approved insurance policy; risk mitigation outcomes.

L. Achieve Transparency between Student Body and Policy Committee

Objective: To increase awareness and understanding of policy decisions among students.

Actions:

- Use social media (policy polls, short videos) to highlight policy discussions.

Timeline: August 1, 2025 – April 30, 2026.

Resources: Social Media Coordinator and Policy Committee.

KPI: Improved student understanding of policy decisions.

C. ADVOCACY

Global Objective: To advocate for the rights, needs, and wellbeing of students through equity-driven campaigns, expanded support services, and strong institutional and governmental engagement.

Strategies and Actions:

A. Level the Playing Field

Objective: Advocate for equitable access and treatment across the Okanagan and Vancouver campuses.

Actions:

- Identify disparities and compile comparative data.
- Engage with UBC admin to address funding and service gaps.
- Advocate through AMS collaboration and joint campaigns.

Timeline: Fall 2025

KPIs: Meetings held; issues identified and addressed.

B. Innovate Smart Meals 2.0

Objective: Provide improved, affordable meal solutions that reduce student food insecurity.

Actions:

- Expand the Smart Meals program to include more vendors.
- Introduce new student meal subsidies.
- Launch targeted outreach and sign-up drives.

Timeline: September 2025 – February 2026

KPIs: Meals distributed; program participation.

C. Transit Access & Improvement

Objective: Improve access to and quality of public transportation for UBCO students.

Actions:

- Conduct transit survey and gather student feedback.
- Present findings to City of Kelowna and BC Transit.
- Advocate for expanded routes, evening service, and shelter infrastructure.

Timeline: Ongoing

KPIs: Transit improvements achieved; lobbying meetings completed.

D. Spiritual Wellness Fair

Objective: Promote student wellbeing through inclusive, interfaith community programming.

Actions:

- Partner with faith and cultural organizations.
- Host a campus fair focused on holistic wellbeing.
- Facilitate education and dialogue around spiritual diversity.

Timeline: January – March 2026

KPIs: Event attendance; participant feedback.

E. Spread Love Campaign

Objective: Strengthen student connection and belonging through a community-wide compassion campaign.

Actions:

- Roll out positive messaging across campus.
- Distribute wellness kits and appreciation notes.
- Partner with clubs for peer-led initiatives.

KPIs: Campaign reach; engagement metrics.

F. Funding Review

Objective: Evaluate UBC funding models to ensure equity and transparency.

Actions:

- Research and understand current funding allocations.
- Host consultations with BCF, Local and Provincial Government

G. International Student Support

Objective: Advocate for the protection and inclusion of international students.

Actions:

- Host focus groups to understand challenges.
- Create culturally responsive resources and referral tools.
- Lobby for lower tuition increases and more support services.

Timeline: Ongoing

KPIs: Number of supports implemented; participation rates.

H. Mental Health Initiative

Objective: Expand student mental health services and promote campus-wide resilience.

Actions:

- Collaborate with UBC Wellness Centre.
- Train peer leaders and host awareness workshops.
- Promote access to crisis and long-term care.

Timeline: Ongoing

KPIs: Event attendance; resource distribution.

I. Ask Me About the SUO Campaign

Objective: Build student awareness of SUO's mandate and services.

Actions:

- Launch branded informational campaign during AGM and elections.
- Use digital storytelling, tabling, and class visits.
- Measure recognition and understanding.

Timeline: October 2025 – March 2026

KPIs: Student knowledge scores; campaign reach.

J. Disability Inclusion

Objective: Make SUO programs and spaces accessible and inclusive to all students.

Actions:

- Conduct accessibility audit.
- Partner with DRC and experts for improvements.
- Host education events on invisible disabilities.

Timeline: September 2025 – February 2026

KPIs: Audit completion; feedback from disabled students.

K. Government Relations

Objective: Advocate at municipal, provincial, and federal levels for student rights.

Actions:

- Identify 3–5 priority issues.
- Join or lead coalitions like BCFS or CASA.
- Meet with MLAs, MPs, and city reps.

Timeline: Ongoing

KPIs: Number of meetings held; policy shifts supported.

D. CAMPUS LIFE

Global Objective: To enrich the student experience by fostering a vibrant and inclusive campus culture that centers student voices, celebrates diversity, and builds lasting community connections.

Strategies and Actions:

A. Strengthen Club Capacity & Support

Objective: Empower student clubs with training, resources, and recognition to thrive.

Actions:

- Host onboarding and development workshops.
- Streamline funding application and reporting.
- Launch a recognition and awards framework.

Timeline: September 2025 – March 2026

KPIs: Number of clubs supported; satisfaction scores from club leaders.

B. Affordable Event Access

Objective: Remove financial barriers to participation by offering inclusive pricing models.

Actions:

- Implement early-bird and group discount ticketing.
- Offer free/low-cost entry to flagship events.
- Partner with sponsors to offset costs.

Timeline: Ongoing

KPIs: Event attendance; discount usage rates.

C. Semester-Based Events Calendar

Objective: Build consistency and anticipation around recurring campus events.

Actions:

- Develop a pre-published semester calendar.
- Schedule monthly and themed programming (e.g., Game Nights).
- Promote through digital and physical channels.

Timeline: July – August 2025 (planning); launch September 2025

KPIs: Calendar completion; event turnout.

D. Enhanced Event Promotion

Objective: Improve outreach and engagement through early, targeted marketing.

Actions:

- Begin promotions 2–3 weeks ahead of events.
- Utilize social media storytelling and reels.
- Activate street team and classroom announcements.

Timeline: Ongoing

KPIs: Engagement rates; promotion reach.

E. Increase Institutional Presence

Objective: Integrate SUO Campus Life efforts with major UBCO programs.

Actions:

- Collaborate with Jumpstart, Create, and Orientation Week.
- Present SUO offerings at info sessions.
- Provide branded materials and giveaways.

Timeline: August – September 2025

KPIs: SUO visibility metrics; participation feedback.

F. Diverse & Inclusive Programming

Objective: Celebrate the cultural, social, and identity-based diversity of UBCO students.

Actions:

- Host series like Cultural Fusion Nights, LGBTQ2S+ celebrations, and affinity-based mixers.
- Partner with cultural clubs and equity-serving groups.
- Feature diverse speakers, DJs, and artists.

Timeline: Ongoing

KPIs: Number and diversity of events; participant demographics.

G. Improve Student Association Engagement

Objective: To strengthen the relationship between Student Associations (SAs) and the SUO.

Actions:

- Have faculty representatives attend at least one event per club.
- Engage SAs to understand and discuss their needs.
- Increase Course Union (CU) engagement in term 2 elections.

Timeline: September 1, 2025 – April 30, 2026.

KPI: Increased SA engagement and trust with SUO.

H. Interest-Based Club Collaborations

Objective: Expand event programming through partnerships with niche and emerging clubs.

Actions:

- Identify underrepresented student interests.
- Co-host events with anime, chess, fashion, and esports clubs.
- Provide mini-grants and promotional support.

Timeline: September 2025 – March 2026

KPIs: Number of club collaborations; new attendee demographics.

I. Student Input on Events

Objective: Ensure Campus Life reflects student needs and creativity.

Actions:

- Distribute regular surveys and polls.
- Host idea submission contests.
- Form a student planning advisory group.

Timeline: August 2025 launch; quarterly check-ins

KPIs: Number of ideas received; implementation rates.

J. Campus Life Playbook

Objective: Preserve institutional memory and improve planning continuity.

Actions:

- Document event planning templates and workflows.
- Include feedback and recommendations from past coordinators.
- Share through internal team training.

Timeline: July 2025 – April 2026

KPIs: Playbook completion; new coordinator onboarding satisfaction.

J. Mentorship for Event Planners

Objective: Develop future Campus Life leaders through training and experience.

Actions:

- Recruit and mentor student volunteers in the Campus Life Committee.
- Offer event leadership roles.
- Recognize contributions in an annual awards format.

Timeline: July 2025 recruitment; mentorship ongoing

KPIs: Volunteer retention; event leadership feedback.

E. CURRENT BOARD AND STAFF

The Board of Directors for the Students’ Union is comprised of three types of positions. The elected officials for the 2024/25 year are indicated below.

Full time current staff are also noted below.

The Students’ Union also employs several casual, part-time student staff who assist with provision of front-line service in the Students’ Union businesses.

EXECUTIVE MEMBERS

Peter Idoko	President
Olivia Lai	Vice-President External
Rajat Arora	Vice-President Finance and Administration
Shreya Patnaik	Vice-President Internal
Ashley Kyei- Badu	Vice-President Campus Life

FACULTY REPRESENTATIVES

Yasmine Trabelsi	Faculty of Sciences
Quinlin Osadczuk	Faculty of Arts and Social Sciences
Tejas Bhatia	Faculty of Management
Donald Onyewuchi-Ohiri	Faculty of Applied Science
Kiki Akinlade	Faculty of Creative and Critical Studies
Ghulam Hussain	The College of Graduate Studies
Ali Wasti	Faculty of Health and Social Development
Elnaz Zamanzade	Faculty of Education Representative

DIRECTORS-AT-LARGE

Aaditya Golash	Director-at-Large Jessica Goel	Director-at-Large
Naden Qually	Director-at-Large Saadia Awais	Director-at-Large

EX-OFFICIO MEMBERS

Isabella Bravo	Board of Governors Representative
Saami Hafeez	Student Senate Caucus Representative



STAFF

Jason Evans	General Manager
Mike Ouellet	Service and Operations Manager
Aaron White	Project Manager
Leanne Smiles	Finance Manager
Kishan Reid	Receptionist / Service Assistant
Lijie Qiu	Governance Coordinator
Izzy Rusch	Membership Outreach Coordinator
Kayla Schuster	Paper and Supply Co Lead
Rachel Fortin	Students’ Advocate
Clint Flamand	Food and Beverage Coordinator



YEAR-AT-A-GLANCE SUMMARY

WHAT WE'RE DOING IN 2025-2026

ADVOCACY

- Establish an Indigenous Student Representative.
- Push for resource equity between UBC Vancouver and Okanagan.
- Launch Smart Meals 2.0 and expand food security programs.
- Advocate for improved transit routes and options for UBCO students.
- Host the inaugural Spiritual Wellness Fair.
- Run the Spread Love Campaign to build safety and compassion on campus.
- Conduct a full SUO funding review with an equity lens.
- Advocate for international student protections and supports.
- Expand mental health services and anti-stigma initiatives.
- Implement Ask Me About the SUO outreach campaign.
- Roll out disability inclusion audits and awareness efforts.
- Strengthen relationships with all levels of government.

GOVERNANCE

- Increase board visibility and student engagement.
- Finalize and distribute a comprehensive employment handbook.
- Deepen ties with UBC admin and community partners.
- Establish a transition plan for graduate student support.
- Grow initiatives like the Resonance Market to engage local stakeholders.
- Implement a non-deficit (break-even/surplus) SUO budget.
- Conduct monthly budget reviews and improve financial oversight.
- Publish easy-to-read financial reports and visual budget summaries.
- Review and modernize SUO policy frameworks.
- Complete an organizational liability insurance audit.

SERVICE

- Optimized Governance and Policy Adherence.
- Achieve Transparency between Student Body and Policy Committee.
- Redesign student services based on feedback.
- Review and adjust SUO insurance coverage.
- Expand the food pantry program and build new partnerships.
- Improve training, funding access, and recognition for student clubs.
- Increase adoption of the Student Association Funding Rubric.
- Complete the rollout of the Q-Pay financial platform.
- Enhance Coop student roles with more training and impact.
- Finalize club naming agreements with UBC.
- Streamline Resource Centre operations for better access and service.

CAMPUS LIFE

- Improve Student Association Engagement.
- Transform the Strategic Committee into a Student Association Council.
- Expand club capacity with leadership and financial training.
- Launch affordable event access initiatives (early bird, group rates, subsidies).
- Introduce a semester-based Core Events Calendar.
- Promote events earlier and improve SUO's digital visibility.
- Increase SUO involvement in Jumpstart, Create, and Orientation.
- Host identity-affirming events (e.g., LGBTQ2S+, Afrobeats, cultural nights).
- Collaborate with niche clubs to deliver interest-based events.
- Collect student input regularly to guide event planning.
- Create a Campus Life Playbook to retain institutional memory.
- Mentor student event planners through the Campus Life Committee



APPENDIX 1: PROGRESS TRACKER

OVERSIGHT COMMITTEE

Progress meetings shall be held once per semester. Tables to track progress will be inserted at those times.



SUO
Students' Union
UBC Okanagan

July 23, 2025

BOARD MEETING SUMMARY

DISCUSSIONS

- 💬 Presentation of new **SUO Community Meals Initiative**
- 💬 Student group voices **sustainability concerns** for Community Meals Initiative
- 💬 Proposal of **Health & Dental Plan working group** to increase student awareness of available benefits and coverage

MOTIONS PASSED

- ✓ Approval of **SUO Operating Budget 2025-2026**
- ✓ Approval of **SUO Action Plan 2025-2026**
- ✓ **Community Meals Initiative approved** with future collaboration with student groups to **address sustainability concerns**

For full meeting minutes,
please visit www.suo.ca/minutes/

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, July 30 at 10 am, Zoom/UNC133C

Executives Present

President (meeting chair)

Peter Idoko

Vice President Finance and Administration

Rajat Arora

Vice-President External

Olivia Lai

Vice-President Internal

Shreya Patnaik

Vice-President Campus Life

Ashley Kyei-Badu

Executives Absent

Staff Present

General Manager

Jason Evans

Governance Coordinator

Lijie (Cecily) Qiu

Operations and Service Manager

Mike Ouellet

1. CALLED TO ORDER AT 10:07 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/07/30.01

Lai/Patnaik

Be it resolved that the agenda be adopted.

Arora/Kyei-Badu

Be it resolved that a discussion on swags for SUO events be added.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/07/30.02

Kyei-Badu/Arora

Be it resolved that the minutes of the meeting held July 10, 2025 be adopted.

Carried.

4. DISCUSSION/INFORMATION

4.1 Updates from Executives

Idoko reported ongoing conversations with UBC aimed at enhancing student academic experience. He also reminded the executive team about the upcoming Retreat with UBC, where executives would deliver a presentation. In addition, he informed the team that he and Lai would attend the SUDS meeting to strengthen the relationship with AMS and discuss opportunities for collaborative advocacy.

Kyei-Badu shared that the Campus Life Committee had met earlier that day. This year, instead of a single large concert, they would host a concert series to offer a different experience.

Arora updated the team that the audit process would begin in August. He, along with the Finance Manager and General Manager, would be working on preparations. He also reminded the team that his August leave had been approved by the Oversight Committee, and he would be working remotely during that period.

Lai reported that most of her campaigns had been planned. For the Community Meals initiative, she would work on finalizing the menu and cost. As a member of BC3, she also noted that a letter was sent to all universities urging the federal government to take climate action, and a lobby day was planned for October.

Patnaik informed the team that orientation for student clubs would be held on September 7th and 20th. The sessions would include standard presentations as well as presentations from UBC representatives.

4.2 Updates on Operations

Ouelett reported that he had started restocking the Pantry, and hampers would now be distributed on a weekly basis. He had discussions with the manager of a local grocery store regarding opportunity buying, aiming to increase SUO's purchasing power. They also explored the possibility of sponsorship for upcoming BBQ events. He provided an update on Campus Life business, commending Kyei-Badu for her commitment and for proposing the concert series. He planned to connect with the SUO Communications Team to promote the Print Shop. Regarding the Well, he noted that the drink menu had been finalized, and they would work on finalizing food menu. He also mentioned a few upcoming events that would take place at the Well. Lastly, he requested to be included in future Jump Start conversations with UBC.

4.3 Swags for SUO Plan

Arora reminded Patnaik and Kyei-Badu to order the swags sooner for Expo and other SUO events. Lai also stated that it took one month for her to receive her order for the BBQ. Kyei-Badu updated that the design of the T-shirt was done and Ouellet would work with the company for orders.

5. ADJOURNMENT

Meeting adjourned at 10:30 am.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of
Students Executive Committee Meeting, August 15 at 9:30 am, Zoom/UNC105

Executives Present

President (meeting chair)

Peter Idoko

Vice President Finance and Administration

Rajat Arora

Vice-President External

Olivia Lai

Vice-President Internal

Shreya Patnaik

Vice-President Campus Life

Ashley Kyei-Badu

Executives Absent

Staff Present

General Manager

Jason Evans

Governance Coordinator

Lijie (Cecily) Qiu

Operations and Service Manager

Mike Ouellet

1. CALLED TO ORDER AT 9:43 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/08/15.01

Patnaik/Arora

Be it resolved that the agenda be adopted.

Patnaik/Arora

Be it resolved a discussion regarding EXPO Timebe added.

Amendment carried.

Patnaik/Kyei-Badu

Be it resolved a discussion regarding Volunteers for EXPO be added.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/08/15.02

Patnaik/Kyei-Badu

Be it resolved that the minutes of the meeting held July 30, 2025 be adopted.

Carried.

4. NEW BUSINESS

4.1 July Director Honoraria Approval

25/08/15.03

Kyei-Badu/Arora

Be it resolved that the July Honoraria for the board of directors be disbursed as follows:

Name	Title	%/ \$
Akinlade, Kiki	Faculty of Creative & Critical Studies Rep.	100%
Awais, Saadia	Director-at-Large	100%
Bhatia, Tejas	Faculty of Management Rep.	100%
Goel, Jessica	Director-at-Large	100%
Golash, Aaditya	Director-at-Large	100%
Hussain, Ghulam	College of Graduate Studies Rep.	100%
Onyewuchi-Ohiri, Donald	Faculty of Applied Sciences Rep.	Tabled

Osadczuk, Quinlin	Faculty of Arts and Social Sciences Rep.	Tabled
Qually, Naden	Director-at-Large	100%
Trabelsi, Yasmine	Faculty of Science Rep.	100%
Wasti, Ali	Faculty of Health & Social Development Rep.	100%
Zamanzade, Elnaz	Faculty of Education Rep.	100%

Carried.

Osadczuk's report was tabled as the link he shared was not working. Onyewuchi-Ohiri's report was tabled as no hours of engagement were reported and further clarification was needed. Idoko confirmed that Onyewuchi-Ohiri attended part of the July board meeting.

Executives discussed the board honoraria policies and tried to clarify the requirements for the approval process. Evans stated that honoraria are disbursed depending on whether a director submits a report, regardless of the content they provided. Qiu clarified that the honoraria disbursement is subject to approval of the executive committee. Arora confirmed that in their policy, executives are given the power to approve the monthly report; and the monthly honorarium is determined by the attendance of board meeting and the report of engagement. Idoko recommended that the policy committee review policies of directors' honoraria.

Executives expressed concern about Onyewuchi-Ohiri's lack of engagement in SUO business, emphasizing that directors are elected by the student body and are expected to fulfill their responsibilities. They emphasized that attending board and committee meetings is the bare minimum requirement. They agreed that honoraria should not be approved for directors with zero participation, as it undermines accountability and commitment. Qiu expressed concern about absenteeism without communication. She recommended the president reach out to assess the capacity of Onyewuchi-Ohiri and encourage more engagement.

4.2 Presentation for VP Student Retreat

Idoko asked the executives to work together on the presentation for VP Student Retreat. They could use the same presentation for the September UBC Board of Governor meeting for student advocacy. Idoko suggested they could combine their action plan. Lai suggested the following points: food security, international student advocacy and funding distribution on Okanagan campus. Evans recommended student concerns or advocacy that UBC could have influence on and that are aligned with the UBC budget. Patnaik suggested that they meet next week to decide on the goals of their presentation.

4.3 Referenda and Planning

With the by-election approaching, Idoko informed the team of four potential referenda. 1. The referendum question for an independent graduate student association, which was under legal review of UBC; 2. A referendum regarding U-

Pass fee increase due to the notification from City of Kelowna regarding the increase of bus fares; 3. A referendum regarding the SUO membership fee. A change from a credit fee to a flat fee was proposed. Idoko pointed out the fact that all students, no matter full time or part time students, receive the same service from SUO and that the UBC also had some concerns regarding their Workday system in terms of the student fee processing. 4. A referendum regarding the Health and Dental fee increase due to the increased premium.

Evans recommended they hold the first three referenda during the by-election and leave the Health and Dental one to the General election. Qiu was in favor of the suggestion, noting that the by-election is usually very quiet and it is a good time to facilitate referenda while the general election is usually competitive, and she prefers less referenda so as not to distract students from general elections. Lai suggested having the U-Pass referendum in the general election as students were going to see some positive changes in the transit in the fall, which could result in a positive outcome for the referendum. Evans pointed out that if the U-Pass referendum failed in the fall, they would still have time to facilitate another one in the spring of next year.

Idoko also briefly talked about the AGM in the fall. Qiu reminded the team that elections, referenda and AGM are all important governance events for the SUO. Campaigns or information sessions are needed to facilitate the referenda. She encouraged Idoko lead the whole board team to work on campaigns and the other important governance events.

4.4 SUDS Re-cap

Idoko and Lai brief introduced their activities during SUDS conference and stated that it was a valuable opportunity to strengthen relationships with AMS and collaborate on advocacy efforts aligned with their shared goals. They also learned a lot from other universities and had conversations with BC3. The SUO won the most engagement award. They highly recommended the conference for the future executive team.

*Before Evans left the meeting, he expressed concerns regarding the vegetarian meal service at EXPO. He emphasized the importance of considering the diverse student body being served. Patnaik clarified that no decision had been made, and she was merely consulting Ouellet and exploring the vegetarian options. She would take diversity into consideration when making the decision. Idoko concluded the discussion and redirected the meeting back to order.

[Evans left at 11:10 a.m.]

4.5 Financial Grants

Lai expressed that she was looking for more funding and would push University for more grants for their initiatives.

4.6 Updates on Jumpstart and CREATE

Ouellet asked for updates on plans such as tabling, swags, QR code etc. for Jumpstart and CREATE. Lai stated that the tables had been signed up and she was working with Idoko on the speeches. Executives decided to have a meeting next week planning for those events and the presentation for the VP Student retreat. [Lai left at 11:16 a.m.]

5. DISCUSSION

5.1 EXPO Time

Patnaik informed the team that the EXPO was going to be held on September 17 between 11 am to 3 pm. She would need a list of sponsors from Lai and get to know the needs and requests from sponsors, so she and Rusch could start planning. Idoko suggested Patnaik reach out to Lai directly.

5.2 Volunteers for EXPO

Patnaik informed the executives that she would need volunteers for EXPO and asked the executives to share the volunteer schedule within their committees for more volunteer sign-up. Qiu suggested that Patnaik share the link with the whole board of directors as the whole team has the responsibility to engage in the SUO events. Ouellet replied that they would share it in the campus life committee meeting next week.

6. ADJOURNMENT

Idoko encouraged the team members to have camera on when attending meetings online. He would recommend this approach for board meeting as well.

Meeting adjourned at 11:19 a.m.

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, July 28 at 6:30 PM, 2025, Zoom

Members Present

Director at Large (chair)

Faculty of Health and Social Development Rep.

Student at Large

Naden Qually

Ali Wasti

Nisha Choudhary

Members Absent With Regrets and Approval

Director at Large

Jessica Goel

Members Absent Without Regrets and/or Approval

Staff Present

Staff Absent

General Manager

Jason Evans

1. CALLED TO ORDER -6:36 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/07/23.01

Wasti/Choudhary

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/07/23.02

Wasti/Choudhary

Be it resolved that the minutes of the meeting held on June 23rd, 2025, be adopted.

Carried.

4. NEW BUSINESS

4.1 Adoption of the Executive Monthly Reports

25/07/23.03

Wasti/Choudhary

Be it resolved that the Executive June reports be adopted

Qually mentioned a concern brought up to the committee in Idoko's June report. Qually had reached out to Idoko for more information, but received none at the time of the meeting, and would follow up with Idoko within the next month.

Carried.

25/07/23.04

Wasti/Choudhary

Be it resolved that the May Executive Reports for Peter Idoko and Ashley Kyie-Badu be adopted

Qually mentioned that both executives had done a great job with revising their reports. Committee membership had no further concerns at this time.

Carried.

4.2 June Executive Action Plan Reviews

Choudhary is yet to have a meeting with President Idoko about their action plan due to their emails ending up in Doko's spam folder. Choudhary said they will meet with Idoko before the next oversight meeting. Wasti said their meeting with the VP External Lai went well, and Lai's only barrier to their action plan is support and participation from her campaign committee

membership. Qually met with the VP Campus Life, Kyie-Badu, and said their meeting went great as well. The only potential concern for Kyie-Badu's action plan success is participation and support from the campus life committee in their goals. Qually said the next oversight meeting in August will have another action plan discussion in order to hear from Goel's meetings with executives and accommodate Choudhary's delayed meeting. Qually also highlighted that the next action plan review will be more important as executives get their action plans in motion.

4.3 VP External Remote Work Request

25/07/23.05
Qually/Goel

Be it resolved that Olivia Lai be granted to work remotely from July 28 to August 1st

Carried outside of Committee (See attached emails).

4.4 VP Finance and Administration Remote Work Request

25/07/23.06
Wasti/Choudhary

Be it resolved that Rajat Arora be granted to work remotely from August 5th to 29th due to a family emergency

Qually gave more information as per Arora's remote work request. Arora emailed Qually that they would stay on top of their duties and responsibilities while away.

Carried.

5. INFORMATION

Qually informed the committee that he had emailed the VP Internal about seeking the possibility of in-camera powers for the oversight committee per last month's committee discussion. Qually will attend a policy meeting to share reasoning as to why the oversight committee is looking to potentially add in-camera powers.

6. DISCUSSION

Qually apologized for the late change in meeting time and thanked Wasti and Choudhary for attending to carry out July's oversight business.

7. ADJOURNMENT -7:00 PM

SUO Executive Monthly Report

Name of the Executive: Peter Okpoga Idoko

Report Month: June

Outline the hours fulfilled for each week within the reporting month:

Week 1: 15 hours

Week 2: 40 hours

Week 3: 25 hours

Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

In the first week of June, I was unwell for about 2 days so I was unable to work.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Attended COCA conference	09/06/2025 - 13/06/2025
2.	Reviewed interviews and selected for candidate front desk position	13/06/2025
3.	Attended Campus Life committee meeting	05/06/2025
4.	Chaired Executive Committee meeting	17/06/2025
5.	Met with SEO to discuss SUO collaboration at Create and Jumpstart	18/06/2025
6.	Attended Board of Governors reception	19/06/2025
7.	Attended Board of Governors meeting	20/06/2025
8.	Attended Beat the Heat Campaign bbq	20/06/2025
9.	Met with AMS executives to discuss collaboration efforts	20/06/2025
10.	Met with Dale Mullings to touch base	19/06/2025
11.	Attended Finance Committee Meeting	24/06/2025
12.	Attended Campus Life committee meeting	24/06/2025
13.	Attended Action Plan Meeting	25/06/2025
14.	Attended campus planning, sustainability, and transportation presentation	25/06/2025
15.	Met with Izzy and Shreya to discuss Club orientation	26/06/2025

16.	Chaired Executive Committee Meeting	26/06/2025
17.	Chaired June Board Meeting	26/06/2025
18.	Met with Dan Martell Group to discuss collaboration/sponsorship	26/06/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Preparing template for club orientation	September 2025
2.	Securing additional sponsorship	30/08/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Advocating for food security particularly with regards to Pritchard dining hall

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.	There seems to be a disconnect between staff and the board	High
2.	There is concern about fair compensation between non-executive directors	High



SUO Executive Monthly Report

Name of the Executive: Olivia Lai

Report Month: June

Outline the hours fulfilled for each week within the reporting month:

Week 1 – 30

Week 2 – 40

Week 3 – 30

Week 4 – 50

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Responded to emails remotely.	02/06/2025
2.	Met with Izzy to discuss the Resource Centres, including the projected budget and the potential establishment of a Resource Centre Committee to ensure appropriate checks and balances. Additionally, I met with Leanne to approve the Sysco order for burgers and hot dogs. I also met with Ashley and Mike to discuss sponsorship opportunities and inquired about the Well Package, including access to the jumbo screens.	03/06/2025
3.	met with Jason, the Director of the Disability Resource Centre (DRC), who provided information regarding the establishment of a DRC Student Advisory Committee. He proposed appointing approximately seven paid volunteers, with honoraria funded through the DRC budget. He also recommended that I serve as Chair of the committee and collaborate closely with DUCCO. Following this meeting, I sent emails to our current sponsors to inquire about their continued interest in supporting the SUO.	04/06/2025
4.	Participated in UBC's Chancellor's Procession, where I had the opportunity to meet Chancellor Judy Rogers, President Benoit-Antoine Bacon, and Deputy Vice-Chancellor Lesley Cormack. The ceremony celebrated the graduation of students from the Faculties of Science, Arts, and Critical Studies. I also had the	05/06/2025

	honour of meeting Supreme Court Justice, the Honourable Malcolm Rowe.	
5.	Participated in UBC's Chancellor's Procession, which recognized the graduation of students from the Faculties of Nursing, Management, and Engineering. I had the opportunity to meet Barry LaPointe, who was in attendance at the ceremony.	06/06/2025
6.	Attended a meeting focused on the Resource Centres, during which we implemented and revised regulations to better align with student needs. Our discussions emphasized the importance of ensuring inclusive accommodations while maintaining strong and effective services. I also met with Jason to discuss strategic plans and goals for the upcoming year. Additionally, I participated in the June Campaigns Committee Meeting, where we prepared for the upcoming Beat the Heat: Mental Health BBQ event.	09/06/2025
7.	<p>The 2026 June Provincial Budget Consultation was held in Vernon, where we presented three key recommendations to the Select Standing Committee on Finance and Government Services. Our recommendations were as follows:</p> <ol style="list-style-type: none"> 1. Restore provincial funding to British Columbia's public post-secondary institutions to no less than 75% of institutional operating budgets. 2. Complete the Post-Secondary Funding Formula Review and implement a new funding model that ensures long-term financial stability for institutions, accounts for inflation, and reduces reliance on student fees as the primary source of revenue. 3. Strengthen the Tuition Limit Policy to uphold the 2% cap on domestic tuition increases and prevent institutions from circumventing the cap through the introduction or reclassification of ancillary fees. <p>The consultation was highly informative and provided valuable insight into current provincial policy directions and decision-making processes. Following the consultation, I met with former SUO Vice President External, Abby Newman, to discuss ongoing advocacy strategies and received meaningful feedback to inform future initiatives.</p>	10/06/2025
8.	I continued developing sponsorship opportunities by sending outreach emails and curating a sponsorship package designed to be personal, distinctive, and impactful for prospective partners. This work was done in collaboration with the Operations Manager and the Vice President Campus Life. Additionally, I participated in the monthly Okanagan Transit Alliance meeting, where we	11/06/2025

	discussed ongoing and future transit plans for the Okanagan region.	
9.	<i>I continued to work on Resource centers with a goal of de-activating the Sex Positivity Centre, and amending the regulations to fit the honoraria distributions and AGM motions that were passed in 2024-2025. We also commenced interviews for our front desk position at the SUO.</i>	12/06/2025
10.	In the morning, I participated in a National Indigenous History Tour, during which Indigenous Program Services shared the history of the Syilx Okanagan Nation and highlighted significant cultural gifts on campus, such as the story poles. I attended my first BCFS Executive Meeting virtually, where we reviewed the year's strategic overview and held an in-camera session. Additionally, I met with Izzy and Rachel to discuss the Resource Centres, which informed the development of a draft proposal outlining four amendments to the current regulations. This meeting provided greater clarity regarding the budget and overall student engagement. I also met with Scarlet, Chairperson of the Graduate Student Society, to discuss potential areas for collaboration in the upcoming year.	13/06/2025
11.	I connected with Todd Statham, a Campus Chaplain, and together we planned a Spiritual Fair for this year, emphasizing the importance of spiritual wellbeing on campus. Additionally, I worked on the sponsorship package, including updating the Excel tracking sheet and coordinating screen impressions with the Well. I also attended a STEPS meeting, where I met with Tiffany and Vanessa, who focus on advocacy for students with disabilities and promote opportunities for campus leadership and engagement.	16/06/2025
12.	I met virtually with Rachel to discuss the Resource Centres and to plan my upcoming campaigns, which focus on Mental Health, Advocacy, Sustainability, and Community. Additionally, I attended a sponsorship meeting with Ashley and Mike to explore opportunities for securing further external partners. Following this, we convened for the Executive Committee Meeting.	17/06/2025
13.	I met with our Student Senator to discuss ongoing student concerns and strategies for effectively presenting these issues to the University administration. Additionally, I was invited to participate in an all-chaplains meeting held at PICNIC, where I shared proposals for a spiritual wellness fair. The ideas were positively received by attendees.	18/06/2025
14.	I attended a Policy Committee meeting where we reviewed the proposed amendments to the Resource Centres. The amendments are as follows: 1. Removal of the Vice Director position 2. Change of the title from "Director" to "Facilitator"	19/06/2025

	<p>3. Distribution of honoraria to one individual per Resource Centre</p> <p>4. Deactivation of the Sex Positivity Centre (SPC)</p> <p>Additionally, I attended the UBC Board of Governors Reception, where I had the opportunity to engage in meaningful conversations with AMS executives, including the President and Vice President Academic and Student Affairs. I also met with the President of UBC, city councillors, and Members of the Legislative Assembly, during which we scheduled future meetings to discuss ongoing collaboration.</p>	
15.	<p>We successfully hosted the Beat the Heat BBQ, supported by eight volunteers from our Board. The event attracted over 300 students, who enjoyed complimentary burgers. We collaborated with PICNIC, who provided information on mental health and wellness resources and services. This marked the first summer campaign and BBQ organized by the SUO, receiving positive feedback from attendees. Plans are underway to host a similar Mental Health Beat the Heat BBQ during the upcoming Summer Term 2.</p> <p>Additionally, I met with the AMS President and Vice President Academic to debrief on the recent Board of Governors meeting. I also prepared the BCFS Local 12 Report covering the period from March to June, drawing on historical data compiled by our previous Vice President External.</p>	20/06/2025
16.	<p>We conducted a draft session for the Action Plan Workshop, during which I met with Rachel to collaboratively develop the strategic plan for the 2025–2026 year. Additionally, the Campus Life meeting took place, where we worked alongside Ashley and the Campus Life team to delegate responsibilities and coordinate planning for the upcoming academic year.</p>	23/06/2025
17.	<p><i>The Campus Life meeting occurred and we were able to collaborate with Ashley and the rest of Campus Life to delegate tasks and plan for the upcoming year.</i></p>	24/06/2025
18.	<p>I met with Jason Taylor, Director of the Disability Resource Centre, to plan interviews for selecting candidates for the Disability Student Advisory Board. We also held our Action Plan Workshop, during which the Executive team and staff collaboratively implemented the plan. I presented my five key goals, focusing on food security, transit, mental health and wellness, spiritual health, and government advocacy. The board and staff expressed strong support for these campaigns and advocacy priorities.</p> <p>Additionally, Peter and I met with AVP Dale Mullings, Hailey from Transit Planning, and Ben from Operations and Campus</p>	25/06/2025

	Planning. Our discussions were productive, resulting in a coordinated plan for the year to foster meaningful collaboration on transit initiatives and sustainability efforts on campus.	
19.	I met with a sponsor and successfully secured additional funding for the upcoming EXPO. Subsequently, I attended a June Campaigns Committee meeting, during which I outlined the campaign goals for the year and delivered a presentation covering the three advocacy pillars: advocacy initiatives, mental health, and sustainability. Additionally, I participated in the BC3 kickstart meeting, where we discussed our objectives and addressed forthcoming challenges.	26/06/2025
20.	<p>BCFS Executive Meeting – Day 1:</p> <p>I met with representatives from other member locals, where we had the opportunity to discuss current campaigns and plan collaborative events for the BC Federation of Students (BCFS).</p> <p>Key themes addressed included the concept of Communities of Practice, focusing on:</p> <ul style="list-style-type: none"> • Sharing best practices • Emphasizing the value of face-to-face meetings • Recognizing BCFS as a community of practice unified by a common purpose, mutual support, encouragement, student success, and shared challenges • Inviting the Director-at-Large to participate • Encouraging open dialogue through questions • Promoting collaboration across meetings and initiatives 	27/06/2025
21.	<p>BCFS Executive Meeting – Day 2</p> <p>Open Educational Resources (OER):</p> <ul style="list-style-type: none"> • Discussion on AI functionality and its application in educational resources. • Support for Open Textbooks to reduce costs for students. • Development of 20 practice questions for learning support tools. • Introduction of “All Tutor Pro” platform. • Enabling course markings at institutions to indicate which courses incur textbook costs. <p>Role of the Student Union:</p> <ul style="list-style-type: none"> • Advocate through course registrars for the adoption and funding of OER programs. 	28/06/2025

- Awareness that funding has been allocated to support these initiatives.
- Utilization of various guides and resources available at institutions.
- Availability of a \$1,000 grant dedicated to OER promotion.

Get Out the Vote Campaign:

- Achieved strong student turnout during recent voting initiatives.

Sexual Violence Initiatives:

- Calls for more accessible procedures for survivors.
- Implementation of additional protective measures for students.

Budget Consultation:

- Discussion about the effectiveness of the Select Standing Committee, noting it primarily makes recommendations to policymakers.
- Suggestions to direct budget consultations more directly toward the public.
- Identification of potential threats to the Student Union's operations.

Federal Election Updates:

1. The Liberal Party transitioned to a minority government.
2. Two major party leaders lost their parliamentary seats.
3. A return to a two-party system, with 312 out of 343 seats held by the two major parties.

Throne Speech Highlights:

1. Unifying the Canadian economy through legislation such as Bill C-5 (One Canadian Economy Act).
2. Accelerating infrastructure approval processes.
3. Commitment to housing initiatives, including the construction of Canada Homes.
4. Strengthening national sovereignty.
5. Reducing immigration temporary status rate from 7.3% to 5%.

	<p>Post-Secondary Education Provisions:</p> <ol style="list-style-type: none"> 1. Continued maintenance of interest-free status for Canada Student Loans and Canada Apprentice Loans. 2. Introduction of a new Apprenticeship Grant of up to \$8,000 for registered apprentices. 3. Establishment of a permanent Youth Mental Health Fund. 4. Allocation of \$2 billion toward the development of new student and senior housing. 	
22.	<p>BCFS Executive Meeting – Day 3</p> <p>Access to Education: Messaging and Tone</p> <ul style="list-style-type: none"> • Messages should be attention-grabbing and action-oriented. • Clearly convey campaign goals and initiatives. • Ensure relatability to members by addressing the question: “Why should I care?” <p>Campaign Materials:</p> <ul style="list-style-type: none"> • Design materials to be engaging, visually appealing, and functional. • Include stickers, campaign swag, banners, tabletop displays, and table tents. • Provide practical and accessible materials for broad reach. • Utilize a hybrid approach with both digital and physical petitions. • Develop creative social media assets, including edible canvas templates. • Create localized templates tailored to specific communities. • Produce video content, such as campaign videos, to increase engagement. • Employ mail postcards for direct outreach. <p>Summary of Campaign Strategy:</p> <ul style="list-style-type: none"> • Employ a blended approach of digital and physical outreach. • Focus on relatability and action-oriented messaging. • Ensure accessibility and better representation of the campus community and students. • Use video content to engage members effectively. 	29/06/2025

	<p>Fairness for International Students:</p> <ul style="list-style-type: none"> • Incorporate emotional appeals grounded in factual understanding. • Highlight the relevance of international student issues to domestic students. • Utilize personal stories from both international and domestic students. • Provide clear calls to action. <p>International Student Campaigns:</p> <ul style="list-style-type: none"> • Undertake a full rebranding effort centering international students. • Employ diverse advocacy tools such as letter writing, email petitions, and handbills with fillable story prompts. • Develop local-specific templates and fact sheets or infographics. • Increase digital engagement through social media posts and panel recordings. • Create digital content targeting various student demographics. <p>Campaign Summary:</p> <ul style="list-style-type: none"> • Humanize the campaign with clear, action-based messaging. • Demonstrate the impact of marginalization on affected communities. • Foster a deeper understanding of issues among members. • Use an empathetic tone that avoids assigning blame. • Conduct mic interviews with members to amplify authentic voices. 	
23.	<i>I had a meeting with Jason and we planned for expenses and upcoming conferences.</i>	30/06/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Resource Centre Amendments	30/07/2025
2.	Sponsorships	30/5/2026
3.	Advocacy / Sustainability / Mental Health Campaigns planning	31/8/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Currently planning to secure funding for our food security program. Drafting a proposal for transit advocacy in collaboration with UBCO and the Kelowna Chamber of Commerce. Initiating the hiring process for Resource Centre Leads and the Communications Ambassador position. Additionally, sending campaign proposals to external partners for support and collaboration.

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.	Resource Centre Amendment 3: Removing Vice-Director and only paying one lead was not passed at our board meeting and was moved to the policy committee due to AGM motions.	High
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Ashley Kyei-Badu

Report Month: June 2025

Outline the hours fulfilled for each week within the reporting month:

Week One (18 hours):

[06/02 | 11:30 pm - 4:30 pm]

Meeting with Mike - 1 hour

Campus Life meeting prep - 1 hour

Work on ongoing projects (Student at Large onboarding, meeting prep, etc.) - 3 hours

[06/03 | 12:00 pm - 4:30 pm]

Meeting with Scarlett McPherson, GSA Chairperson - 1 hour

Work on ongoing projects (performer callout post, etc.) - 2.5 hours

Meeting with Mike and VP External - 1 hour

[06/04 | 12:30 pm - 4:00 pm]

Work on ongoing projects - 3.5 hours

[06/05 | 11:30 am - 4:30 pm]

Preparation for CL meeting - 0.5 hours

Campus Life Committee meeting - 2 hours

Work on ongoing projects - 2.5 hours

Total of 18 hours worked.

Week Two (45 hours):

[06/09 - 06/13]

Canadian Organization for Campus Activities (COCA) Conference - 45 hours

Total of 45 hours worked.

Week Three (20 hours):

[06/17 | 11:00 am - 4:30 pm]

Meeting with CCS Representative - 2 hours

Work on SUO Merchandise - 1 hour

Prep for Exec Committee meeting - 0.5 hours

Executive Committee Meeting - 2 hours

[06/18 | 1:00 pm - 5:00 pm]

Work on ongoing projects - 4 hours

[06/19 | 12:30 pm - 6:00 pm]

Work on ongoing projects - 3.5 hours

UBCO Board of Governors event - 2 hours

[06/20 | 12:30 pm - 5:30 pm]

Beat the Heat Campaign Event - 3 hours

Work on ongoing tasks - 2 hours

Total of 20 hours worked.

Week Four (29.5 hours):

[06/23 | 12:00 pm - 6:00 pm]

MSA x Campus Life meeting - 1 hour

Preparation for Campus Life meeting- 2 hours

Work on ongoing tasks (action plan, etc.) - 3 hours

[06/24 | 12:00 pm - 10:00 pm]

Campus Life Committee meeting - 2 hours

Meeting with Mike - 1 hour

Preparation for Action Plan workshop - 7 hours

[06/25 | 10:00 am - 1:30 pm]

Action Plan Workshop - 3.5 hours

Preparation for Executive and Campaigns committee meetings - 1 hour

[06/26 | 10:30 am - 4:00 pm]

Campaigns Committee meeting - 1.5 hours

Executive Committee meeting - 3 hours

Work on ongoing projects - 1 hour

[06/27 | 12:30 pm - 4:00 pm]

Work on ongoing projects (SUO merch, etc.) - 3.5 hours

Total of 29.5 hours worked.

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Week One: This week was lighter due to fewer scheduled events and meetings. The focus was more on planning and continuing work on the tasks I had to complete.

Week Three: This was the week after the COCA Conference, and after such a jam-packed week it took some time to ease back into my regular work schedule. Again, this week was more focused on continuing projects and checking in with others on their progress.

ACTIVITIES COMPLETED IN THIS PERIOD

No.	Activity Completed	Date/Range
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1	Updated Sponsorship Package	05/01/2025 - 06/30/2025
2	Campus Life Committee Meeting	06/05/2025
3	COCA Conference	06/09/2025-06/13/2025
4	Executive Committee Meeting	06/17/2025, 06/26/2025
5	Action Plan Workshop	06/25/2025

ACTIVITIES IN PROGRESS

No.	Activity in Progress	Date Range/Expected Completion
1	Yearly Campus Concert Planning	Ongoing
2	General Event Planning (e.g., Carnival, Beer Garden, Community Networking)	Ongoing
3	Soliciting Sponsorships	Ongoing

ACTIVITIES TO BE STARTED

-

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

-

**NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE
OVERSIGHT COMMITTEE’S ATTENTION / HELP REQUIRED (IF
ANY)**

No.	Notes/Issues	Level of Help Required
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1		
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SUO Executive Monthly Report

Name of the Executive: Shreya Patnaik

Report Month: June

Outline the hours fulfilled for each week within the reporting month: 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Interview Policy Committee Ella-1 hour	03/06/2025
2.	Campus Life Committee-1hour	05/06/2025
3.	Interview Policy Committee Prashaant-1 hour	05/06/2025
4.	Weekly Meeting Izzy-2 hours	06/06/2025
5.	Weekly Meeting Cecily-1.5 hours	06/06/2025
6.	Meeting with Mariam about Indigenous Student Rep-2.5hours	09/06/2025
7.	Campaigns Committee Meeting-1hour	09/06/2025
8.	Meeting with Jason-30 mins on my updates	09/06/2025
9.	Weekly Meeting with Cecily-30 mins	10/06/2025
10.	Weekly Meeting with Izzy-2 hours	11/06/2025
11.	Meeting with Aaron-help set up doodle-15 mins	11/06/2025
12.	Ombuds Committee Meeting-1.5 hours	12/06/2025
13.	Interview Policy Committee Luna-1 hour	12/06/2025
14.	Put up Beat the Heat Posters along with Olivia-20 mins	13/06/2025
15.	Weekly Meeting with Cecily -1.5 hours	13/06/2025
16.	Weekly Meeting with Izzy-2 hours	13/06/2025
17.	Meeting with Olivia ,Rachel, Cecily, Izzy on resource center regulations-1 hour	13/06/2025
18.	Meeting with Jason updates-1 hour	13/06/2025

19.	Meeting with STEPS-1 hour	16/06/2025
20.	Meeting with Cecily-1 hour	16/06/2025
21.	Executive Committee Meeting-1.5 hours	17/06/2025
22.	Weekly Meeting with Izzy-1 hour	17/06/2025
23.	Weekly Meeting with Izzy-1.5 hours	18/06/2025
24.	Weekly Meeting with Cecily-1.5 hours	18/06/2025
25.	Policy Committee Meeting-1 hour	19/06/2025
26.	Tabling for Beat the Heat-2 hours	20/06/2025
27.	Indigenous Rep Meeting with Jessica , Rachel , Cecily	20/06/2025
28.	Meeting with Jason about Policies-30 mins	24/06/2025
29.	Action plan Workshop-4 hours	25/06/2025
30.	Meeting with Jason, Cecily, Jessica-indigenous student Rep-1.5 hours	25/06/2025
31.	Meeting with Jessica-Indigenous Student Rep-1 hour	26/06/2025
32.	Campaigns Committee Meeting-1.5 hours	26/06/2025
33.	Executive Meeting-2 hours	26/06/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Indigenous Student Representative	30/04/2026
2.	Policy and Regulation Changes	30/04/2026
3.	Systematic reading of Bylaw and Policies	30/08/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Meeting with Faculty Reps for involvement in SA

2.	<i>Strategic Committee Meeting</i>
3.	<i>SA Council Planning</i>
4.	<i>Health And Dental Plan Working group</i>
5.	<i>Transparency Policy Committee</i>
6.	<i>Planning of EXPO and Orientation</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

<i>No.</i>	<i>Issue for immediate attention (Brief description)</i>	<i>Level of emergency (High/Medium/Low)</i>
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

<i>No.</i>	<i>Notes/Issues (Brief description)</i>	<i>Level of help required(if any) (High/Medium/Low)</i>
1.		

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: June 2025

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD		
No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Completed all financial and administrative duties (overseeing standard financial activities and signing relevant documents)	01/06/2025 – 30/06/2025
2.	Meetings with Aryan (SUO's Former VP Finance) for gaining insights of the SUO budget	03/06/2025 & 11/06/2025
3.	Meeting with Mike (Operations Manager) & Leanne (Finance Manager) for discussing SUO's businesses (The Well and Paper & Supply) budget	04/06/2025
4.	Campus Life committee meeting	05/06/2025 & 24/06/2025
5.	Multiple meetings (about 3-4) with Jason (General Manager) regarding general SUO operations	01/06/2025 – 13/06/2025
6.	Multiple general meetings (about 5-6) with Leanne (Finance Manager) regarding SUO finances	01/06/2025 – 27/06/2025
7.	Meetings with Ghulam (College of Graduate Studies Representative) regarding GSC budget	10/06/2025 & 23/06/2025
8.	Emergency Campaigns committee meeting	09/06/2025
9.	Meeting with Jason (General Manager) & Leanne (Finance Manager) regarding GM & staff operational budget	12/06/2025
10.	STEPS Forward x SUO meeting	16/06/2025
11.	Executive Meetings	17/06/2025 & 26/06/2025

12.	Meeting with Aaron (Project Manager) & Leanne (Finance Manager) for discussing IT budget line	18/06/2025
13.	Policy committee meeting	19/06/2025
14.	Beat the Heat campaign	20/06/2025
15.	Chaired Finance Committee Meeting	24/06/2025
16.	Action Plan meeting	25/06/2025
17.	Campaigns Committee Meeting	26/06/2025
18.	Board Meeting	27/06/2025
19.	Office Hours	02/06/2025 – 30/06/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on the SUO 2025-2026 Budget	31/07/2025
2.	Getting finalized Full Time Enrollment numbers from UBC's office	15/07/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Reviewing the Student Association EOT Reports
2.	Scheduling Finance Committee Meeting for the month of July

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).



No.	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>
1.		

SUO Executive Monthly Report

Name of the Executive: Ashley Kyei-Badu

Report Month: May 2025

Outline the hours fulfilled for each week within the reporting month:

Week One (22 hours):

[04/30 - 05/02 | 9:30 am - 4:00 pm]

Board Orientation - 19.5 hours

[05/06, 05/08, 05/09 | 12:00 pm - 4:00 pm]

Mentorship from Staff Partner Mike Ouellet - 8 hours

Work on ongoing tasks - 4 hours

Total of 31.5 hours worked.

Week Two (31 hours):

[05/13 | 11:00 am - 4:30 pm]

Student at Large Interview - 1 hour

Mentorship from Staff Partner Mike Ouellet - 2 hours

Work on ongoing tasks - 2.5 hours

[05/14 | 11:30am - 4:30 pm]

Sponsorship meeting with VP External - 1 hour

Preparation for Campus Life Committee meeting - 2 hours

Work on ongoing tasks - 2 hours

[05/15 | 9:30 am - 3:00 pm]

Campus Life Committee Meeting - 1.5 hours

Work on ongoing tasks - 1 hour

UBCO DEI Meeting - 1 hour

Executive Committee Meeting - 2 hours

[05/16 | 10:00 am - 5:00 pm]

Student at Large Interview (x4) - 4 hours

Mentorship from Staff Partner Mike Ouellet - 0.5 hour

Work on ongoing tasks - 1.5 hours

Total of 22 hours worked.

Week Three:

[05/19 | 12:00 pm - 2:00 pm]

Work on Preliminary Campus Life Budget - 2 hours

[05/20 | 1:00 pm - 5:00 pm]

Budget meeting with VP Finance - 1 hour

Work on ongoing tasks - 4 hours

[05/22 - 05/24 |]

British Columbia Federation of Students (BCFS) Skills Symposium- 22 hours

Total of 29 hours worked.

Week Four (23 hours):

[05/25]

BCFS Skills Symposium - 1 hour

[05/26 | 1:00 pm - 5:00 pm]

Campaigns Committee meeting - 1.5 hours

Work on ongoing tasks - 2.5 hours

[05/27 | 12:00 - 6:00 pm]

Executive Committee meeting - 2 hours

Work on ongoing tasks - 4 hours

[05/28 | 12:00 pm - 4:00 pm]

Student at Large Interview – 1 hour

Work on ongoing tasks – 3 hours

[05/29 | 12:00 pm – 4:00 pm]

Work on ongoing tasks – 4 hours

[05/30 | 12:00 pm – 4:00 pm]

Work on ongoing tasks – 4 hours

Total of 23 hours worked.

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Week Two: This week was lighter due to fewer scheduled events and meetings. The focus was on early-stage planning and administration.

Week Four: Travel from the BCFS conference and personal recovery limited availability for campus-facing work this week.

ACTIVITIES COMPLETED IN THIS PERIOD

No.	Activity Completed	Date/Range
1	Onboarding Training for SUO Executive Role	01/05/2025 – 02/05/2025
2	Campus Life Committee Meeting	15/05/2025
3	Budget Forecast	20/05/2025
4	Executive Committee Meeting	15/05/2025
5	Student-at-Large Interviews for Campus Life Committee (4 total)	13/05/2025, 16/05/2025, 27/05/2025
6	BCFS Skills Symposium (Conference)	22/05/2025 – 25/05/2025

7	Campus Operations/Concert Meeting	14/05/2025
8	Board Lunch & DEI Meeting	15/05/2025

ACTIVITIES IN PROGRESS

No.	Activity in Progress	Date Range/Expected Completion
1	Yearly Campus Concert Planning	Ongoing
2	General Event Planning (e.g., Carnival, Beer Garden, Community Networking)	Ongoing

ACTIVITIES TO BE STARTED

-

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

-

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY)

No.	Notes/Issues	Level of Help Required
1	Many ongoing projects are currently in the early development phase, requiring extensive planning, communications, and	Low

	campus coordination.	
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SUO Executive Monthly Report

Name of the Executive: Peter Okpoga Idoko

Report Month: May

Outline the hours fulfilled for each week within the reporting month:

Week 1: 25 hours

Week 2: 25 hours

Week 3: 25 hours

Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Alumo Stakeholder Meeting – Attended	21/05/2025 – 24/05/2025
2.	Board and staff team lunch – helped organize	15/05/2025
3.	Career Development x SUO collaboration – set up introductory meeting with VP Internal	28/05/2025
4.	Completed Campus relations budget	16/05/2025
5.	Board Meetings – Chaired and organized time for the monthly board meetings	2/05/2025, 29/05/2025
6.	Attended campaigns committee meeting – Participated in and attended May campaigns committee meeting	26/05/2025
7.	Interviewed and hired student for Faculty of Creative and Creative Studies Representative position	14/05/2025
8.	Interviewed and hired student for Faculty of Education Representative position	20/05/2025
9.	Attended and Participated in Campus life committee Meeting	15/05/2025
10.	Attended Finance Committee Meeting	23/05/2025
11.	Met with School of Engineering to discuss SUO collaboration with consideration of EDTs	14/05/2025
12.	Organized and Chaired Executive Committee Meetings	15/05/2025, 27/05/2025
13.	Attended and Participated in UBC STAR Report review meeting with AMS and SUO	15/05/2025

14.	Met with Doug Sourtees at Academic and Career Development to discuss club collaboration on career events and SUO support with career fair	28/05/2025
15.	Met with Global Pathways program lead at Academic and Career development to discuss SUO collaboration	30/05/2025
16.	Attended and participated in meeting with Equity and Inclusion office	29/05/2025
17.	Attended and Participated in Campus Programmers meeting	20/05/2025
18.	Met with VP Finance to discuss Campus Relations Budget	20/05/2025
19.	Meetings with General Manger to discuss updates and issues	daily
20.	Spoke at UBC Welcomes You Event	10/05/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.		
2.		

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	<i>Begin discussions with VP Internal and Membership and outreach coordinator regarding comprehensive club executive leadership training</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)



1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, August 21 at 10 am, 2025, Zoom

Members Present

Director at Large (chair)

Naden Qually

Director at Large

Jessica Goel

Faculty of Health and Social Development Rep.

Ali Wasti

Members Absent with Regrets and Approval

Student at Large

Nisha Choudhary

Members Absent Without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

1. CALL TO ORDER -10:07AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/08/21.01

Goel/Evans

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/08/21.02

Evans/Goel

Be it resolved that the minutes of the meeting held on July 28th be adopted.

Carried.

4. NEW BUSINESS

4.1 July Executive Action Plan Reviews Part 2

Qually introduced the continuation of the July Executive Action Plan Reviews and provided background for members who were unable to attend the previous meeting due to scheduling conflicts. He explained that the first reviews are often difficult to assess fully, as many executive initiatives are still in progress before the semester begins. Choudhary was unable to complete her review on time because her emails to Peter had been redirected to his junk mail. This issue was later resolved, and she was able to meet with Peter and finalize the review. Qually reported on his discussion with Ashley, noting that the primary barrier to her plans was committee participation. Ashley had emphasized at the recent Campus Life meeting that committee members must take responsibility for their roles and volunteer actively for plans to succeed. Wasti also reviewed Olivia's plans, confirming that her initiatives were progressing well but noting that her success similarly depended on consistent participation from her committee. Goel shared her reviews of Rajat and Shreya. She reported that Rajat's goals were proceeding smoothly, though most of his initiatives were scheduled to begin after the board approved the budget. She anticipated that challenges might arise in September as implementation begins. Regarding Shreya, Goel highlighted several concerns raised during their review, including a lack of transparency in committee meeting minutes, which limited student awareness of important decisions. Shreya also stressed the need for more detailed documentation, a more collaborative and inclusive office environment, and stronger support from both the Oversight Committee and the Board of Directors for her long-term strategies. Qually added further notes from his discussion with Olivia, who expressed concern that many executives were struggling to collaborate effectively. He stated that he planned to meet with the executives individually or collectively in the coming weeks to gather feedback and help resolve these issues. Qually also noted that Rajat was currently away in India due to a family matter but expected to return by September 1. Qually summarized key points from Choudhary's written review of Peter. Peter's priorities included preparing for an upcoming referendum on graduate student separation, reviewing liability insurance, rebranding the SUO's image and perception, and improving communication across the Board and

executives. He had recently overseen the hiring of two new Communications and Marketing students who had already begun their responsibilities. Challenges identified included communication gaps caused by staff vacations, budgetary constraints limiting the execution of goals, and the need to improve collaboration among executives. Qually concluded by noting that budget limitations could present challenges for executives, particularly in areas such as Campus Life and Campaigns. He emphasized that this would be an important factor for executives to consider as they carry out their initiatives in the coming months.

4.2 Adoption of July Executive Reports

25/08/21.03

Goel/Wasti

Be it resolved that the Executive July reports be adopted.

Carried.

The committee reviewed the July Executive Reports. Qually opened the discussion by noting that Peter's report highlighted concerns with communication and collaboration among the executives. He observed that this issue had also been raised by other executives and suggested that the committee consider ways to address it. Goel recommended adopting a one-on-one meeting format with executives instead of gathering them all in one session. She explained that since many executives already faced communication gaps with one another, placing everyone in the same room could risk arguments and unproductive conflict. She felt that meeting individually with each executive and then compiling their concerns as a committee would provide a clearer picture of the underlying issues. Evans supported this approach, adding that many conflicts likely stemmed from uncertainty about executive roles. He emphasized that clarifying individual responsibilities would help reduce misunderstandings and ensure that each executive understood their specific duties. Evans suggested that one-on-one meetings could be used to both listen to executives' perspectives and provide this clarity. Qually agreed and confirmed that he would move forward with one-on-one meetings to avoid potential disputes in group settings. He asked the committee whether he should hold these meetings alone or whether other committee members wished to attend. Goel suggested a flexible approach where available members could join as their schedules allowed, while Qually coordinated directly with the executives to set meeting times. The committee agreed with this plan. Qually stated he would contact executives to arrange meetings and inform the committee so members could participate if available. He also confirmed that reports from these meetings would be brought back to the committee for review and further discussion.

4.3 September Action Plan Reviews Planning

Qually introduced the discussion on the upcoming September Executive Action Plan Reviews. He explained that although reviews are normally scheduled for September, the committee had already conducted reviews in July due to the rescheduling of the action plan workshop. With only a short interval between July and September, Qually emphasized the importance of planning early to ensure meaningful feedback could still be collected. The committee agreed to rotate executive assignments so members would gain fresh perspectives on different executives and strengthen communication between the Oversight Committee and the executive team. Goel volunteered to review both Peter and Ashley, confirming that this would not be too much workload. Wasti agreed to review Rajat, while Qually took responsibility for Olivia. It was decided that Choudhary would review Shreya, with Qually noting he would remind Shreya to check her junk mail since a similar issue had previously delayed correspondence with Peter.

Qually emphasized that this round of reviews would make fuller use of the questionnaire sheet, which would serve as a guide for structuring discussions with executives. He clarified that members were free to adapt or expand on the questions as long as the meetings remained productive and addressed key points such as executive goals, obstacles, and areas where additional support might be needed. The completed questionnaires would be returned to Qually for consolidation. He suggested that while the reviews would take place in September, the committee's formal discussion of them might need to occur in October, since many executives would be occupied with the start of term activities. Qually committed to checking in mid-September to assess progress and determine whether the discussion should proceed in September or be postponed. No concerns were raised by members, and the committee expressed agreement with the proposed plan and schedule.

5. INFORMATION

6. DISCUSSION

6.1 Executive Office Hours

Qually opened the discussion on executive office hours, noting that he had previously emailed executives to remind them of the regulation requiring drop-in office hours. He reported that only Ashley and Olivia had complied by posting set hours on the SUO website and social media. Qually acknowledged that summer compliance was particularly difficult to track, as both Rajat and Shreya had been away in India for family reasons, while Peter had been occupied with conferences such as SUDS. Despite this, Qually confirmed that most executives had still made themselves available to students informally, for example through meetings with club leaders. Evans explained that historically, enforcement of office hours had always been more flexible during the summer due to lower student presence on campus. He shared that in past years, office hours were enforced more strictly in September and January, while flexibility was allowed in December and April to accommodate exam schedules. Evans emphasized that although summer office hours were rarely enforced, executives often continued meeting with students as needed. Qually agreed, suggesting that the committee consider recommending a regulation change to formally recognize the need for flexibility during summer months. He proposed that if executives demonstrated accessibility to students-whether through in-person or online meetings-that should satisfy the intent of the regulation. He stressed that stricter enforcement should resume during the academic year when student demand is higher. Evans supported this approach, recommending that the regulation's wording could be adjusted to preserve the culture of accountability while acknowledging that office hours in the summer may vary. He cautioned against removing the requirement entirely but suggested language to make summer hours "flexible," allowing executives to adapt based on personal obligations, travel, and planning responsibilities. Qually concluded by proposing that committee members reflect on possible adjustments to the office hours regulation and return with suggestions at the next meeting. He confirmed that members were not required to draft formal revisions but could bring forward ideas, which Shreya could help refine for the Policy Committee if the Oversight Committee decided to pursue a change.

7. ADJOURNMENT -10:38AM

SUO Executive Monthly Report

Name of the Executive: Shreya Patnaik

Report Month: July

Outline the hours fulfilled for each week within the reporting month: approx. 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:
Second week because I was on leave , also I was working remotely from India , so was not at the office for a month , but no work was hampered.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Weekly Check in – Izzy- 1 hour	04/07/2025
2.	Weekly Check in – Cecily – 1 hour	08/07/2025
3.	Weekly Check in – Cecily – 1 hour	09/07/2025
4.	Weekly Check in – Cecily – 1 hour	15/07/2025
5.	Weekly Meeting Cecily-1hour	16/07/2025
6.	Campus Life Committee Meeting – 1 hour	16/07/2025
7.	Weekly Check in – Izzy- 1 hour	17/07/2025
8.	Weekly Check in – Izzy- 1 hour 30 mins	22/07/2025
9.	Board Meeting-3 hours	23/07/2025
10.	Campus Life Meeting -1 hour	29/07/2025
11.	Executive Committee Meeting-1 hour	30/07/2025
12.	SVPRO Safer Party Planning Training-3 hours	30/07/2025
13.	Weekly Check in – Cecily – 1 hour	31/07/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Indigenous Student Representative	30/04/2026
2.	Policy and Regulation Changes	30/04/2026
3.	Systematic reading of Bylaw and Policies	30/08/2025
4.	Planning of EXPO and Orientation	30/08/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Meeting with Faculty Reps for involvement in SA
2.	Strategic Committee Meeting
3.	SA Council Planning
4.	Health And Dental Plan Working group
5.	Transparency Policy Committee

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any)

		<i>(High/Medium/Low)</i>
<i>I.</i>		

SUO Executive Monthly Report

Name of the Executive: Peter Okpoga Idoko

Report Month: July

Outline the hours fulfilled for each week within the reporting month:

Week 1: 15 hours

Week 2: 35 hours

Week 3: 25 hours

Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours: The regulations call for 50 hours every two weeks so knowing that I had a busy week in week 2 I accounted for the extra hours.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with enrollment services	02/07/2025
2.	Meeting with Mike and Ashley to discuss concert	04/07/2025
3.	Compiling June Monthly Report	07/07/2025
4.	6 Interviews for Marketing and Communications roles	08/07/2025, 09/07/2025
5.	Planning and executing Executive Committee Meeting	10/07/2025
6.	Kelowna night market tabling	10/07/2025
7.	Meeting with AVP Finance	11/07/2025
8.	Meeting with Alumni UBC	14/07/2025
9.	Campus Life Committee Meeting	16/07/2025
10.	Meeting with Dale and Rella regarding fee referendum	17/07/2025
11.	Faculty of Commerce tuition consultation meeting	18/07/2025
12.	Finance Committee Meeting	18/07/2025
13.	Meeting with DVC to discuss campus budget	18/07/2025
14.	Beat the Heat Campaign	22/07/2025
15.	Meeting with BCGEU	22/07/2025

16.	Bi-weekly meeting with Dale Mullings	23/07/2025
17.	Meeting with Alumni UBC to discuss collaboration	28/07/2025
18.	Safer Party Event Training	30/07/2025
19.	Executive Committee Meeting	30/07/2025
20.	Recreation Fee discussion with senate rep	30/07/2025
21.	Meeting with Campus Wellness and Education to discuss collab	31/07/2025
22.	Lunch with Counciller Maxine	31/07/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on club orientation with Shreya	August 2025
2.	Securing additional sponsorship	30/08/2025
3.	Discussing food security initiatives with Picnic and Food services	30/08/2025
4.	Hiring membership and outreach assistant	8/08/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Complete presentation for VP students
2.	Finish orders for merch for start of the year
4.	Plan and present president's podcast
5.	

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any)
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		<i>(High/Medium/Low)</i>
<i>I.</i>	Execs seem to be struggling with communication and collaboration	High



SUO Executive Monthly Report

Name of the Executive: Olivia Lai

Report Month: July

Outline the hours fulfilled for each week within the reporting month:

Week 1 – 25

Week 2 – 35

Week 3 – 35

Week 4 – 25

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Emailed and called with Yasmine regarding the Sustainability pillars, and brainstormed about campaign ideas.	01/07/2025
2.	-Meeting with MLA Gavin Dew. We talked about transit and organizing a lobby day in October. -The executives organized a meeting with UBC's Registrar, Rella Ng to talk about enrolment numbers and transparency. We hope to collaborate with them in the near future.	02/07/2025
3.	Members of the Board participated in the BCFS Deals App Soliciting. We went to Orchard Park Mall to solicit. It was a successful time and we had multiple shops inquiring about it.	03/07/2025
4.	I had a BCFS Interview where we were giving consultation to their campaigns committee.	04/07/2025
5.		08/07/2025
6.	I worked on the 2025-2026 Transit Campaign and I focused on funding and social media presence.	09/07/2025
7.	The SUO collaborated with PICNIC, and we talked about community meals and plans for this next year. I met with the SUO Graduate Student Representative, and we talked about collaboration between the SUO and the GSA. I had my Executive Committee Meeting. I had another meeting with Rachel and Lijie regarding the resource centres, talking about how we would	10/07/2025

	present ourselves on social media and representation. We had the Kelowna Night Market and tabled to over 350 people in the Kelowna community.	
8.	I met with BC3 regarding plans for the month with the Federal and Provincial government. I also met with a student who was wondering more about our SUO Community Meal program, and they gave recommendations.	11/07/2025
9.	I met with the UBC Transportation Planning Department to discuss the plans for this year. I gained more insight about collaboration and working on campaigns to get our student body exposed to taking transit more frequently. We had our July Campaigns Committee meeting where I discussed my plans for SUO Community Meals through a presentation and gave them an idea of how that would like for this year. I also presented other campaigns for the year, and gave goals to the team to aim for. We had a meeting with the student experience office regarding how we want CREATE to look for the year.	15/07/2025
10.	There was as Campus Life Meeting where we planned for upcoming events. We also had a short action plan meeting to review upcoming goals.	16/07/2025
11.	We continued our conversation regarding SUO Community Meals to organize the menu and talk more about how we want to check off the pillars. I also met with the UBC VP External to discuss relations between the AMS and SUO.	17/07/2025
12.	There was a UBC Budget presentation given by Dale, Lesley, and Rob where they explain the current year's budget 2025-2026, and how that will affect our services.	18/07/2025
13.	We had our second Beat the Heat BBQ where we served 300 hotdogs to the campus community and spread mental health awareness. The turnout was great, and we received strong positive feedback regarding the program. I met with Lesley and Dale to explain the BBQ initiative and they were impressed by the number of students on campus. I also met with Councillor Gord Lovegrove to discuss transit initiatives for the year. He referred me to Mayor Dias for further conversation.	22/07/2025
14.	We had our SUO Board Meeting and I presented on SUO Community Meals—the board approved the initiative. I had a meeting with PICNIC regarding their Community Meals Menu and inquired about their nutritional formats.	23/07/2025
15.	I met with UBC Transportation to further our discussion regarding transit campaigning and I was relieved to hear that they were inviting us to join their campaigns for this year.	24/07/2025
16.	I sent out an email to our Social Media Ambassador and Communications assistant to talk about their role to help the VP External portfolio. I sent them tasks to do by August 15. I	28/07/2025

	continued to work on SUO Community Meals with planning and menu consultation with the Well. We also received more Sponsors for EXPO.	
17.	The Campus Life meeting occurred and we were able to collaborate with Ashley and the rest of Campus Life to delegate tasks and plan for the upcoming year.	29/07/2025
18.	We had our Executive Committee Meeting and I updated the team with the current work that I have been doing with BC3, the municipality, and government advocacy. We also had a Campus Life SVPRO Training session on Safe Partying.	30/07/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Resource Centre Instagram Post	7/08/2025
2.	Sponsorships	30/5/2026
3.	Advocacy / Sustainability / Mental Health Campaigns planning	31/8/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Currently planning to secure funding for our food security program. Drafting a proposal for transit advocacy in collaboration with UBCO and the Kelowna Chamber of Commerce. Finding dates for all upcoming campaigns. Sending an email out for the Spiritual and Multifaith Fair Clubs and Associations.



ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

**NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S
ATTENTION / HELP REQUIRED (IF ANY).**

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: July 2025

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	SUO 2025-2026 Budget	01/07/2025 – 31/07/2025
2.	Completed all financial and administrative duties (overseeing standard financial activities and signing relevant documents)	01/07/2025 – 31/07/2025
3.	SUO x Enrolment Services meeting	02/07/2025
4.	Multiple meetings (about 4-5) with Jason (General Manager) regarding general SUO operations	01/07/2025 – 13/07/2025
5.	Multiple general meetings (about 4-5) with Leanne (Finance Manager) regarding SUO finances	01/07/2025 – 31/07/2025
6.	Action plan review meeting with Jessica (D-A-L)	08/07/2025
7.	1 st Executive meeting	10/07/2025
8.	Meeting with Jason (General Manager) & Leanne (Finance Manager) for finalizing the SUO 2025-2026 budget	09/07/2025
9.	Campaigns Committee Meeting	09/07/2025
10.	1 st Campus Life meeting	16/07/2025
11.	Meeting with Rella (Enrolment Services) & Peter (President) regarding SUO fees	17/07/2025
12.	Chaired Finance Committee Meeting	18/07/2025

13.	DVC x SUO meeting	18/07/2025
14.	Beat the Heat campaign	22/07/2025
15.	Board meeting	23/07/2025
16.	2 nd Campus Life meeting	29/07/2025
17.	2 nd Executive meeting	30/07/2025
18.	SVPRO safer party planning training	30/07/2025
19.	General meeting with Peter (President) & Saami (Student Senate Rep)	31/07/2025
20.	Office Hours	01/07/2025 – 31/07/2025

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Publishing the SUO 2025-2026 Budget	30/08/2025
2.	SUO 2024-25 financial statements audit	31/09/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	<i>Reviewing the Student Association EOT Reports</i>
2.	<i>Scheduling Finance Committee Meeting for the month of August</i>
3.	<i>Presentation for Student Association Orientation</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

1.		
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Ashley Kyei-Badu

Report Month: July 2025

Outline the hours fulfilled for each week within the reporting month:

Week One (15 hours):

[07/01 | 1:00 pm – 4:00 pm]

- Work on continuing tasks – 3 hrs

[07/02 | 12:00 pm – 4:00 pm]

- Prep for Exec Committee meeting – 2 hrs
- Executive Committee meeting – 1 hr
- Work on continuing tasks – 2 hrs

[07/03 | 1:00 pm – 4:00 pm]

- Concert planning (artist research, budgeting) – 3 hrs

[07/04 | 12:00 pm – 4:00 pm]

- Concert planning – 2 hrs
- Emails & outreach for event collaborations – 2 hrs

Total: 15 hours

Week Two (38.5 hours):

[07/07 | 10:00 am – 4:00 pm]

- Prep for Exec Committee meeting – 3 hrs
- Executive Committee meeting – 1 hr
- Concert planning & sponsorship follow-up – 2 hrs

[07/08 | 10:00 am – 4:30 pm]

- Prep for Board meeting – 3 hrs
- Board meeting – 1.5 hrs
- Outreach to potential vendors & food trucks – 2 hrs

[07/09 | 12:00 pm – 6:00 pm]

- Work on T-shirt merch design revisions – 2 hrs
- Emails & follow-ups for collaborations – 2 hrs
- Work on continuing tasks – 2 hrs

[07/10 | 10:00 am – 4:00 pm]

- Prep for Exec meeting – 3 hrs
- Executive meeting – 1 hr
- Kelowna night market volunteering – 3.5 hrs

[07/11 | 1:00 pm – 5:00 pm]

- Weekly meeting with Mike – 3 hrs
- Work on continuing tasks – 2 hrs

[07/13 | 1:00 pm – 5:00 pm]

- Action plan review w/ Naden Qualley – 1 hr

[07/14 | 10:00 am – 4:30 pm]

- Prep for President & Mike meeting – 2 hrs
- Meeting with Peter (President) & Mike – 1.5 hrs
- Work on continuing tasks – 3 hrs

Total: 38.5 hours

Week Three (20 hours):

[07/15 | 10:00 am – 7:00 pm]

- Prep for SEO-SUO collaboration meeting – 2 hrs
- SEO-SUO collaboration meeting – 1 hr
- Work on continuing tasks – 2 hrs
- Outreach for event partnerships – 2 hrs
- Prep for club outreach meetings – 2 hrs

[07/16 | 10:00 am – 3:00 pm]

- Campus Life meeting prep work – 2 hrs
- Campus Life committee meeting -1hr

[07/17 | 11:00 am – 3:00 pm]

- SEO meeting prep – 2 hrs
- Student Experience Office collaboration meeting – 1 hr
- Work on continuous tasks – 1 hr

[07/18 | 12:00 pm – 2:00 pm]

- Weekly meeting with Mike – 2 hrs
- Finalizing T-shirt mock-ups – 2 hrs

Total: 20 hours

Week Four (39.5 hours):

[07/21 | 12:00 pm – 4:00 pm]

- Event marketing concept development – 2 hrs
- Work on tasks - 2 hrs

[07/22 | 12:00 pm – 3:00 pm]

- Beat the Heat BBQ – 1 hr
- Emails & tasks – 2 hr

[07/23 | 12:00 pm – 4:30 pm]

- Board meeting – 1.5 hrs
- Collaboration planning with clubs – 2 hrs
- Carnival logistics updates – 1 hr

[07/24 | 12:00 pm – 5:30 pm]

- Work on continuing tasks – 4 hrs
- Outreach for events – 1.5 hrs

[07/25 | 1:00 pm – 4:00 pm]

- Weekly meeting with Mike – 3 hrs
- Emails & tasks – 1 hr

[07/26 | 4:00 pm – 6:00 pm]

- Prep for KDT Club meeting – 1 hrs
- KDT meeting – 1 hr

[07/29 | 10:00 am – 3:00 pm, 5:30 pm – 8:00 pm]

- Prep for Campus Life meeting – 2 hrs
- Campus Life Committee meeting – 1 hr
- Work on continuing tasks – 2 hr
- Work on merch design – 1.5 hrs
- Merch meeting with Kiki – 1 hr

[07/30 | 10:00 am – 2:00 pm, 6:00 pm- 7:00 pm]

- Exec meeting – 1 hr
- SVPRO Safe Party Planning training – 3 hrs
- Merch meeting with Kiki – 1 hr

[07/31 | 12:00 pm – 4:00 pm]

- Meeting w/ Mike and Peter – 1 hr
- Work on continuing tasks – 3 hrs

Total: 39.5 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

N/A

ACTIVITIES COMPLETED IN THIS PERIOD

No.	Activity Completed	Date/Range
1	T Shirt Merch Design	06/30/2025 - 07/31/2025
2	Campus Life Committee Meeting	07/16/2025, 07/29/25
3	Executive Committee Meeting	07/10/2025, 07/30/2025
4	Board Meeting	07/23/2025
5	Action Plan Review Meeting	07/13/2025

ACTIVITIES IN PROGRESS

No.	Activity in Progress	Date Range/Expected Completion
1	Campus Concert Series Planning	Ongoing
	Carnival Planning	Ongoing
2	General Event Planning (e.g., Beer Garden, Open Mics, Community Networking)	Ongoing
3	Collaboration Planning (SEO, ResLife, MSA, KDT, etc)	Ongoing
4	Soliciting Sponsorships	Ongoing

ACTIVITIES TO BE STARTED

-

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

-

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY)

No.	Notes/Issues	Level of Help Required
1		

School of Engineering Design Team (EDT)

1. An Engineering Design Team (EDT) may be ratified by the SUO Board of Directors as a student association for a purpose directly arising from the shared interests of students in connection with:
 - a. organizing and participation in social, leisure, and recreational activities; or
 - b. involvement of members who are UBCO students not registered undergraduates of the School of Engineering (SoE).
2. To access SUO services specific to student associations and qualify to operate under these regulations, each EDT must be ratified as a club under their design team name by the SUO Board of Director.
3. EDT who are ratified Student associations are exempt from the SUO/UBC naming agreement for the following areas:
 - a. Email address;
 - b. Website domain;
 - c. Social media platforms/handles; and
 - d. Promoting materials
4. Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.
5. All EDT assets, including PAF fees, external sponsorship and proceeds from their activities, shall be held by the University of British Columbia.
6. All Student Associations assets, including membership fees and proceeds from their activities, shall be held by the Student Union and used for:
 - a. social, leisure and team bonding activities
 - b. travel for members not registered as an engineering student of UBCO
 - c. meetings for club related activities
7. Funding directly provided by SUO shall not be used for the following expenses:
 - a. Cost of materials for design team projects
 - b. Expenses related to research or events covered by PAF
 - c. Travel for engineering students to conferences or competitions covered by PAF
 - d. For-profit ventures
8. Executive Members shall either be elected or appointed in a manner consistent with the EDT policies and have the continued support of the majority of the Club's members.
9. At least one Executive Member shall have the power and duty to represent the Student Association when required by the Students' Union.

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, June 24th at 12:30pm, 2025 UNC105

Members Present

Vice-President Campus Life (meeting chair)	Ashley Kyei-Badu
President	Peter Idoko
Vice-President External	Olivia Lai
Vice-President Finance	Rajat Arora
Director at Large	Jessica Goel
Director at Large	Aaditya Golash
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Student at Large	Guransh Sandhu
Student at Large	Georgia Goerz
Student at Large	Moradeke Ologunde
Student at Large	Mercy Iyase

Members Absent With Regrets and Approval

Vice-President Internal	Shreya Patnaik
Director at Large	Naden Qually
Student at Large	Isha Grewal

Members Absent Without Regrets and/or Approval

Staff Present

Operations Manager	Mike Ouellet
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1. CALL TO ORDER-12:37PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/06/24.01

Goel/ Osadczuk

Be it resolved that the agenda be adopted.

Kyei-Badu/ Iyase

Agenda amended to add Teams channels.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/06/24.02

Lai/ Osadczuk

Be it resolved that the minutes from the meeting held on June 5th, 2025, be adopted.

Carried.

4. ANNOUNCEMENTS

4.1. SVPRO TRAINING

Mandatory SVPRO training for all committee members was discussed by Kyei-Badu. It was announced that the session had been scheduled for July, with a makeup session planned for August. Training was to be offered in a hybrid format, allowing participation both via Zoom and in person.

A question was raised by Lai regarding whether those who had previously completed the training would be required to retake it. Clarification was provided by Ouellet, who confirmed that individuals who had completed the training in the prior year would not need to repeat it.

5. APPOINTMENT OF NOTE-TAKER

It was announced by Kyei-Badu that Goel, the current note-taker, would be

stepping down due to other commitments. A call for volunteers to assume the note-taking responsibility was made. A rotation system for note-taking was proposed by Kyei-Badu. Interest was expressed by Osadczuk and Sandhu, although both noted their limited availability.

6. DISCUSSION

6.1. PLANNING CHECK-IN

Open Mic & Performance Nights

A planning check-in regarding Open Mic Nights led by Goel and Qually was initiated by Kyei-Badu. Goel indicated that research into event ideas had been underway, and that plans would be shared soon. It was stated by Kyei-Badu that a call for performers would be posted on social media. Goel suggested incorporating stand-up comedy and storytelling nights as themed events.

Trivia Nights

Trivia Night planning was discussed by Ouellet, who shared potential themes including Harry Potter and pop culture. Additional themes such as cultural trivia and Love Island-themed nights were proposed by Kyei-Badu. A recommendation to involve clubs in creating trivia themes was made by Goel. Kyei-Badu emphasized the need for early planning, noting that trivia night planning for September needed to be finalized soon. Collaboration with clubs for cultural trivia nights was encouraged.

Theme, Movie & Viewing Nights

Requests for ideas regarding themed movie and viewing nights were made by Kyei-Badu. Goel suggested a Broadway Night featuring musical performances. It was proposed by Kyei-Badu to reach out to musical theatre related clubs for potential collaboration. Additional suggestions from Goel included a red carpet-themed movie night and a murder mystery night. The possibility of collaborating with the UBCO Beats for Broadway-themed events was also mentioned.

Sports, Games & Crafts

Ideas for sports, games, party events, and holiday crafts were solicited by Kyei-Badu. A baking event titled "Baking with SUO" was proposed by Ologunde. The integration of cultural themes and holiday/movie pairings into Paint Nights was discussed. A proposal to partner with cultural clubs for themed Paint Nights was presented.

Promotion

The importance of social media and poster campaigns for event promotion was emphasized by Kyei-Badu.

6.2. TEAMS CHANNELS

Kyei-Badu encouraged the use of Microsoft Teams for brainstorming and sharing ideas. The significance of maintaining active discussions through the Teams chat was reiterated by Ouellet.

6.3. FROSH CONCERT

Performer Submissions and Promotions

It was reported that performer call-out submissions would be processed and released shortly on SUO's social media platforms. A social media post featuring a QR code and submission link was planned. Kyei-Badu agreed to allocate budget for student performer compensation and affirmed that this opportunity would be promoted as a paid performance. A student poll to assess artist preferences was also planned.

Opener and Performer Selection

A suggestion was made by Sandhu to keep opener selection internal and to involve student performers. It was suggested by Goel that "UBCO's Got Talent" could serve as a source for student openers, and a student band known for performing on campus was recalled and recommended for contact. It was clarified by Ouellet that while headliner selection would remain internal, committee members could suggest opening acts. Ouellet explained that the headliner shortlist would remain confidential in order to preserve excitement and ticket sales.

A recommendation was made by Ouellet to use Spotify streaming data (e.g., artists with 15 million streams or fewer) when polling students.

Headliner and Artist Booking

A suggestion to book bbno\$, a UBCO alum, was made by Goel. Ouellet explained that this would be challenging due to high artist fees and radius clauses. Ongoing discussions with agents to secure affordable performers were noted. Preference was expressed for hip-hop acts and bands with strong energy and audience engagement.

Event Format and Venue Logistics

It was proposed by Kyei-Badu that the concert format be expanded to more closely resemble a music festival. The vision for Frosh included both student performers and a headliner. An inquiry about local artist budgeting was made by Sandhu, and Ouellet provided details regarding typical artist fees and emphasized the importance of negotiations.

Venue Options and Restrictions

The Commons Field was identified as the preferred venue, with ongoing negotiations reported. An alternative venue—the Hangar—was proposed by Sandhu, along with the idea of using a black flooring mask for protection. It was explained by Ouellet and Kyei-Badu that the university had expressed reluctance to allow use of the gym or the Hangar due to costs, logistics, and restrictions from the Athletics Department.

The idea of incorporating a beer garden was discussed. High security and licensing costs, as well as concerns from the university, were identified as major barriers. While it was acknowledged that a beer garden could appeal to older students, it was deemed financially unfeasible at present.

7. ADJOURNMENT

The meeting was adjourned at 2:00 pm.

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, July 16th at 11:00am, 2025 UNC105

Members Present

Vice-President Campus Life (meeting chair)
President
Vice-President External
Vice-President Finance
Vice-President Internal
Director at Large
Director at Large
Faculty of Arts and Social Sciences Representative
Student at Large
Student at Large

Ashley Kyei-Badu
Peter Idoko
Olivia Lai
Rajat Arora
Shreya Patnaik
Jessica Goel
Aaditya Golash
Quinlin Osadczuk
Georgia Goerz
Mercy Iyase

Members Absent With Regrets and Approval

Creative and Critical Studies Representative
Student at Large
Student at Large
Student at Large

Kiki Akinlade
Guransh Sandhu
Moradeke Ologunde
Isha Grewal

Members Absent Without Regrets and/or Approval

Faculty of Science Representative
Director at Large

Yasmine Trabelsi
Naden Qually

Staff Present

Operations and Services Manager
Membership Outreach Coordinator

Michael Ouellet
Izzy Rusch

Guests

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/06/24.01

/

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/06/24.02

/

Be it resolved that the minutes from the meeting held on June 24th, 2025 be adopted.

Carried.

4. ANNOUNCEMENTS

4.1. SVPRO TRAINING

Kyei-Badu notified the committee of SVPRO training occurring Wednesday July 30th from 11 am-2 pm virtually. She asked individuals who couldn't attend to let her know so they could be accommodated at a later date in August.

5. SEPTEMBER PARTIES

Kyei-Badu reminded the committee that they needed to work on the planning of parties for the first two weeks of September.

6. DISCUSSION

6.1. TEAMS CHANNELS

Kyei-Badu set a deadline of Friday July 25th at 4pm for each member of the committee to contribute to the Teams chat for their respective tasks.

6.2. SEPTEMBER DATES

Kyei-Badu notified the committee of dates that have been confirmed for events in September, namely the Harry Potter trivia on Sept 10th, Clash of the Clubs Trivia on

Sept 24th, Wine and Paint Night on Sept 25th, Hypnotist Oct 1st, and Tote Bag Painting on Oct 7th.

7. ADJOURNMENT

The meeting was adjourned at 11:20 am.

CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campus Life Committee Meeting, July 29th at 12:00pm, 2025 UNC105

Members Present

Vice-President Campus Life (meeting chair)	Ashley Kyei-Badu
President	Peter Idoko
Vice-President External	Olivia Lai
Vice-President Finance	Rajat Arora
Vice-President Internal	Shreya Patnaik
Director at Large	Jessica Goel
Director at Large	Aaditya Golash
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Creative and Critical Studies Representative	Kiki Akinlade
Student at Large	Georgia Goerz
Student at Large	Mercy Iyase
Student at Large	Guransh Sandhu
Student at Large	Isha Grewal

Members Absent With Regrets and Approval

Director at Large	Naden Qually
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Members Absent Without Regrets and/or Approval

Student at Large	Moradeke Ologunde
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Staff Present

Operations and Services Manager	Michael Ouellet
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Guests

1. CALL TO ORDER – 12:10 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/07/29.01

Arora/ Osadczuk

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/07/29.02

Idoko/Arora

Be it resolved that the minutes from the meeting held on June 5th, 2025 be adopted.

Carried.

4. ANNOUNCEMENTS

4.1. SVPRO TRAINING

Kyei-Badu reminded the committee of SVPRO training occurring the following day on Wednesday July 30th from 11am to 2pm virtually. She once again asked individuals who couldn't attend to let her know so they could be accommodated later in following months.

5. SEPTEMBER CALENDAR

Kyei-Badu presented a calendar of currently scheduled September and October events to the committee. She notified the committee that some events still in development were not listed.

6. CONCERT SERIES DISCUSSION

Kyei-Badu gave a presentation on the transition from a beginning of the year concert to a concert series in the Well. In addition to the concert series, and to maintain a big standalone event at the beginning of the school year, Campus Life would throw a carnival. She explained the rationale behind the decision as well as the pros and cons of both versions of the concert. Sandhu and Trabelsi expressed their concerns over the transition and the response from the student body. Kyei-Badu explained further that the change aligned with her action plan goals of creating cheaper and more low-barrier events for students, in addition to providing students with more opportunities to experience live music. Lai expressed support for Kyei-Badu's willingness to adapt and better the Campus Life experience at UBCO.

7. DISCUSSION

7.1. TEAMS CHANNELS

Kyei-Badu reminded committee members to be more active on Teams, as September is nearing.

8. ADJOURNMENT

The meeting was adjourned at 12:55 pm.

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, July 15th at 2:00pm, 2025 UNC133C/Zoom

Members Present

Vice-President External (meeting chair)
Vice-President Campus Life
Vice-President Finance
Director at Large
Director at Large
Director at Large
Student at Large
Agwu(zoom)

Olivia Lai
Ashley Kyei-Badu (zoom)
Rajat Arora
Aaditya Golash (zoom)
Jessica Goel
Saadia Awais
Chinedum Onyinyechi

Members Absent With Regrets and Approval

Faculty of Science Representative
Director at Large

Yasmine Trabelsi
Naden Qually

Members Absent Without Regrets and/or Approval

Vice-President Internal
Faculty of Applied Science Representative
Student at Large
President

Shreya Patnaik
Donald Onyewuchi-Ohiri
Nathalie Umurerwa
Peter Okpoga Idoko

Staff Present

Governance Coordinator

Lijie (Cecily) Qiu (zoom)

Staff Absent

Students' Advocate

Rachel Fortin

1. CALLED TO ORDER AT 2:02 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ACCESSIBILITY NEEDS

Please let me know if you have any accessibility needs that would help make the meeting more inclusive and accessible for you.

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/06/25.01

Awais/ Goel

Be it resolved that the agenda be adopted.

Carried.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

25/05/25.02

Awais/ Golash

Be it resolved that the minutes from the meeting held on June 26th, 2025 be adopted.

Carried.

5. NEW BUSINESS

5.1 Beat the Heat Mental Health BBQ Part 2

Lai introduced a recap of the June 20th BBQ and plans for a follow-up event scheduled for July 22nd from 11 a.m. to 2 p.m. The event aimed to raise mental health awareness and featured free food, collaboration with UBCO Health & Wellness, and engaging giveaways like t-shirts, sunglasses, and water bottles. The June event served over 300 students and was considered a success, but some improvements were discussed.

Kyei-Badu suggested better communicating the purpose of the event to distinguish it from a general food giveaway. Golash recommended labeling the water coolers, which were overlooked during the previous event. Goel raised concerns over the clarity of promotional materials and the need for transparency about what is included in giveaways. She also inquired about the availability of vegan and vegetarian options, to which Olivia confirmed they would be included. Agwu supported the feedback about incorporating clearer messaging and improved promotion. Olivia acknowledged all feedback and noted that improvements would be implemented in the upcoming BBQ.

5.2 Community Meals Overview

Lai presented the plan to transition from the "Smart Meals 2.0" initiative to the new "Community Meals" program. The rebranded initiative will focus on food security, mental health, and community inclusion, while maintaining vegan/plant-based options for sustainability. The

structure includes free breakfasts and lunches twice weekly in collaboration with Picnic and the WELL team.

Lai explained the rationale for removing the \$5 Smart Meals, citing cost inefficiencies, operational strain, and limited impact on food insecurity. Cultural meal days were proposed monthly to promote diversity and inclusivity. Arora raised questions about sustainability's downgraded priority and budget transparency. Lai responded that sustainability would be handled under a separate campaign and that she would be finalizing costs with the WELL team soon.

There was concern from Arora about the impact of free meals on vendor sales. Lai clarified that breakfast wouldn't compete with vendors and that free lunch days would avoid favoring one vendor over another. The name change to "Community Meals" was also discussed, with Awaits voicing concern about student confusion. Lai explained that the complete program redesign warranted a new name. Data from past programs would be shared after the meeting, and a finalized budget would follow a discussion with Picnic and WELL staff.

5.3 Government Relations and Transit Initiative

Lai shared key data from UCAS ridership statistics and outlined plans to improve student use of the UMO transit pass. With ridership declining in winter compared to fall, the committee discussed ways to increase awareness and usage. Most popular route was 97, with peak hours between 4–5 p.m.

Lai emphasized the importance of advocating for increased funding from the provincial government, particularly for growing regions like the Okanagan. She mentioned an upcoming lobbying opportunity in October with other BC student associations to raise concerns about underfunding and transit service limitations. Arora recommended using data from Route 84 (serving ~55,000 annual boardings) to support funding arguments. The committee acknowledged the need for stronger collaboration with city council and the institution.

5.4 Term 1 Schedules and Volunteer Availability

Lai reminded committee members to send their availability and academic schedules for Term 1 via email or Teams. This information is essential for planning campaigns and assigning volunteers effectively. She requested that members also fill out the previously shared form indicating which campaigns they are interested in. So far, only a few responses had been received.

6. ADJOURNMENT -2:57 PM

MEDIA FUND COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Media Fund Committee Meeting, August 7th 2025 at 1:00pm, Zoom

Members Present

Vice-President Campus Life (meeting chair)
Vice-President Finance
Phoenix Member

Ashley Kyei-Badu
Rajat Arora
Kiana Onyango

Members Absent Without Regrets and/or Approval

Faculty of Science Representative

Yasmine Trabelsi

Guests

Phoenix Member

Samaira Talwar

1. CALL TO ORDER – 1:02 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

25/08/07.01

Arora/Onyango

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There are no minutes of past meetings to be adopted.

4. PHOENIX BUDGET PRESENTATION AND APPROVAL

Onyango presented the Phoenix Budget Proposal for the year 2025-26. Kyei-Badu asked for clarification on the added week of pay for the Editor in Chief and Operations Manager, to which Onyango explained that it covered the work the two did in compiling the budget and beginning the hiring process for the Phoenix during the summer. Arora pointed out that the carryover funds for next year's Phoenix team would decrease and expressed concern over the funds available to the following team. Onyango explained that the Phoenix would be obtaining more ad revenue and external funding this year to offset that. Kyei-Badu stated that as long as they felt they were adequately considering the following year's team, she saw no issue. She expressed understanding of their need for more funding to expand and develop. Arora agreed that given their added external revenue, the total carryover should be sufficient.

25/08/07.02

Arora/Onyango

Be it resolved that the Media Fund Committee administer funds totaling \$47,195 to the Phoenix from the Student Media Fund.

Carried.

5. ADJOURNMENT – 1:25 PM