



**SUO**  
Students' Union  
UBC Okanagan

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## BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, September 25, 2025 at 3 pm, UNC105

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### Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Jessica Goel
Director-at-Large	Saadia Awais
Director-at-Large	Naden Qually
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

### Directors Absent With Regrets

### Directors Absent Without Regrets

### Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie (Cecily) Qiu
Operations & Service Manager	Michael Ouellet
Students' Advocate	Rachel Fortin

## **1. CALL TO ORDER**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/09/25.01

/

Be it resolved that the agenda be adopted.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/09/25.02

/

Be it resolved that the minutes of the meeting held August 26<sup>th</sup>, 2025 be adopted.

25/09/25.03

/

Be it resolved that the summary of board meeting 2025-08-26 be adopted as attached.

25/09/25.04

/

Be it resolved that the minutes of the Emergency Board meeting held September 11<sup>th</sup>, 2025 be adopted.

## **4. PRESENTATION**

**4.1 Jack. Org Student Association**

**4.2 Founders Club**

**4.3 Racial Diversity in Medicine Student Association**

**4.4 Active Minds Student Association**

## **5. COMMITTEE BUSINESS**

**5.1 Approval of Committee Meeting Minutes**

25/09/25.05

/

Be it resolved that the following meeting minutes submitted by committees be approved as

attached:

- the minutes of the Executive Committee Meeting held August 29<sup>th</sup>, 2025
- the minutes of the Finance Committee meeting held August 15<sup>th</sup>, 2025
- the minutes of the Policy Committee meeting held August 21<sup>st</sup>, 2025
- the minutes of the Campus Life Committee meeting held August 20<sup>th</sup>, 2025
- the minutes of the Campaigns Committee meeting held August 22<sup>nd</sup>, 2025
- the minutes of the Graduate Student Committee meeting held August 19<sup>th</sup>, 2025
- the minutes of the Electoral Committee meeting held September 9<sup>th</sup>, 2025

## 5.2 Honoraria Approval

25/09/25.06

/

Be it resolved that the August GSC SAL honoraria be disbursed as follows:

GSC July 2025			
Sr. No	Name of SAL	Amount (\$)	Note
1	Ahmad, Hammad	50	
2	Gordanpour, Yazdanmehr	0	
3	Jelassi, Joud	50	
4	Khrabshesh, Dina	0	
5	MacPherson, Scarlett	50	
6	Moli, Mhamoda Akter	50	
7	Ruman, Pronob Das	50	
8	Thind, Shavneet	50	

## 6. REPORT ON UNIVERSITY RELATIONS

### 6.1 Senate

### 6.2 Board of Governors

### 6.3 Other University Committees

## 7. NEW BUSINES

### 7.1 Course Union Renewal Approval

25/09/25.07

/

Be it resolved that the renewal application of the Psychology Graduate Student Association be approved.

### 7.2 Ratification of Student Associations

25/09/25.08

/

Be it resolved that the Jack.org Student Association be ratified.

25/09/25.09

/

Be it resolved that the Founders Club be ratified.

25/09/25.10

/

Be it resolved that the Racial Diversity in Medicine Student Association be ratified.

25/09/25.11

/

Be it resolved that the Active Minds Student Association be ratified.

25/09/25.12

/

Be it resolved that the SUO Student Alumni Club be ratified.

25/09/25.13

/

Be it resolved that the Okmotorrad Student Association be ratified.

25/09/25.14

/

Be it resolved that the Okanagan Parliamentary Society Student Association be ratified.

25/09/25.15

/

Be it resolved that the Okanagan Sailing Association be ratified.

25/09/25.16

/

Be it resolved that the SUO Math Club be ratified.

25/09/25.17

/

Be it resolved that the Okanagan Kinesiology Games Student Association be ratified.

25/09/25.18

/

Be it resolved that the Pilates Club be ratified.

25/09/25.19

/

Be it resolved that the Persian Club be ratified.

25/09/25.20

/

Be it resolved that the Turkish Club be ratified.

## **8. IN CAMERA (LABOR)**

25/09/25.21

/

Be it resolved that the meeting be moved in camera. (Time to move in-camera)

25/09/25.22

/

Be it resolved that the meeting be moved out of camera. (Time to move ex-camera)

## **9. ADJOURNMENT**



## BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, August 26, 2025 at 12 PM, ZOOM/UNC105

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### Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Jessica Goel (left at 12:40 pm)
Director-at-Large	Saadia Awais
Director-at-Large	Naden Qually
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia (left at 1:30 pm)
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri (left at 1:09 pm)
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

### Directors Absent With Regrets

### Directors Absent Without Regrets

Faculty of Creative & Critical Studies Representative	Kiki Akinlade
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### Staff Present

Governance Coordinator	Lijie (Cecily) Qiu
Operations & Service Manager	Michael Ouellet
Students' Advocate	Rachel Fortin

**1. CALLED TO ORDER AT 12:07 P.M.****ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/26.01

Lai/Qually

Be it resolved that the agenda be adopted.

Goel/Lai

Be it resolved that #8.1 Discussion regarding the expectation for directors' monthly report and time commitment be moved before the Committee Business.

Amendment carried.

Lai/Qually

Be it resolved that a motion to approve letters from BC3 be added to New Business.

Amendment carried.

**Carried as amended.****3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/26.02

Goel/Patnaik

Be it resolved that the minutes of the meeting held July 23<sup>rd</sup>, 2025 be adopted.

**Carried.**

25/08/26.03

Goel/Lai

Be it resolved that the summary of board meeting 2025-07-23 be adopted as attached.

**Carried.**

#### **4. DISCUSSION: EXPECTATIONS FOR DIRECTOR MONTHLY REPORTS, AND TIME COMMITMENT**

Idoko emphasized the responsibility and commitment required of directors and expressed clear expectations regarding directors' attendance and engagement at the board meeting and SUO events. He stated that when executives approve directors' monthly report, they expect to see a demonstrated time commitment. He reinforced that attending board meetings is the bare minimum. He also encouraged the director to actively participate in the SUO events, especially those organized by campaigns committee and campus life committee. Qually also encouraged directors to support the SUO events so as to help executives achieve their goals for the year. Goel raised a concern that the current policy does not stipulate a set number of required work hours, and she questioned the appropriateness of evaluating reports based on hours worked. She also pointed out the significant pay disparity between directors and executives. Idoko clarified that according to their regulation, the honorarium for the director is based on their attendance of board meeting and their engagement. Therefore, attending the board meeting is the minimum requirement. However, he ensured that the executives would not table a report solely because one director works less hours than others. Lai emphasized that holding a director position involves a duty of care and commitment to student body. While the role is voluntary, showing up for meetings and events is a minimum expectation. Qually acknowledged that the honoraria system is merit-based and stressed that directors are student representatives who are expected to serve the student body effectively. Arora added that honoraria is not equivalent to salary; however, they ran the election with the intention of making a difference to the student community. Qiu outlined the responsibilities assigned to directors by the bylaws. She emphasized that board meetings are where decisions are made, and that their decisions impact the student body and the SUO operations. Patnaik noted that she is working on policy changes related to the directors' honoraria.

#### **5. COMMITTEE BUSINESS**

##### **5.1 Executive Committee**

25/08/26.04

Goel/Lai

Be it resolved that the minutes of the meetings held July 30<sup>th</sup> and August 15<sup>th</sup>, 2025 be adopted.

**Carried.**

##### **5.2 Oversight Committee**

25/08/26.05

Qually/Awais

Be it resolved that the minutes of the meeting held July 28<sup>th</sup>, 2025 be adopted.

**Carried.**



25/08/26.06

Goel/Qually

Be it resolved that Executive June Reports be adopted as attached.

**Carried.**

25/08/26.07

Goel/Qually

Be it resolved that the revised May Reports for Peter Idoko (President) and Ashley Kyei-Badu (VP Campus Life) be adopted as attached.

**Carried.**

25/08/26.08

Goel/Lai

Be it resolved that the minutes of the meeting held August 21<sup>st</sup>, 2025 be adopted.

**Carried.**

25/08/26.09

Goel/Qually

Be it resolved that Executive July Reports be adopted as attached.

**Carried.**

### **5.3 Finance Committee**

### **5.4 Policy Committee**

25/08/26.10 (Special Resolution)

Lai/Patnaik

Be it resolved that [Regulation XII: 24] be struck, which reads

*24. With the exception of the Resource Centre Facilitators, positions within a Resource Centre Council must be on a voluntary basis and individuals must not receive salary or honoraria from the Resource Centre in their role as volunteers.*

Be it further resolved that [Regulation XII:28]

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community.*

be amended by adding the words "As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of

acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines”, so [Regulation XII:28] then reads:

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community. As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines.*

Note: An honorarium can be provided either as a cash payment or as an “in-kind” benefit, which means it can be goods or services instead of money. However, when the value of in-kind benefits is significant, it may be treated as taxable income by the Canada Revenue Agency (CRA).

Hussain asked whether the proposed regulation changes fulfill the mandate from the student body. Patnaik provided context regarding the AGM resolution and explained the structure of the new honorarium system that was proposed. She noted that, in 2024, the student body, through an AGM resolution, mandated the SUO to establish an honorarium system for Resource Center leads and volunteers. Under the proposed policy changes, Resource Center facilitators would receive their honorarium through a cash payment, while volunteers would receive in-kind honoraria. Additionally, the SUO would host appreciation events to recognize and celebrate the contributions of all volunteers. Lai acknowledged the differing levels of responsibility and involvement between Resource Center facilitators and volunteers.

**Carried.**

25/08/26.11 (Special Resolution)

Qually/Lai

Be it resolved that a new policy be added under Oversight Committee in [Regulation I], which reads:

*63. The committee has the additional power to have the investigation proceedings in camera pursuant to Bylaw XI-Disciplinary procedures:27-28 .*

Qually clarified that the proposed policy change was not a response to any executive's performance. He explained nature of the Oversight Committee which involves investigation and making disciplinary recommendations. Granting the Oversight Committee the in-camera power

could help ensure its members feel protected when expressing their own opinion. Hussain asked if the resolution would be made out of camera. Qually confirmed that while discussions would take place in camera, the final decision would be made out of camera. Qiu added that Oversight committee and disciplinary committee are investigation committee in nature. These committees do not have the authority to impose disciplinary actions themselves; rather, they make recommendations to the board for approval. If the Oversight Committee recommends disciplinary action against an executive, it must submit a report to the board outlining the investigation process, findings, and proposed disciplinary measures. The board then has the discretion to approve or reject the recommendation.

**Carried.**

25/08/26.12 (Special Resolution)

Lai/Osadczyk

Be it resolved that new policies regarding School of Engineering Design Team be approved as attached; and be it further resolved those new policies be added to Regulation VIII-Student Association as a new section under the title of School of Engineering Design Team.

Patnaik clarified that the reason why the Design Team needs its specific regulations was that they are also the UBC club and have their UBC financial account, which was against the SUO regulation. The proposed regulation stipulates what the SUO funds could be used for.

**Carried.**

25/08/26.13 (Special Resolution)

Patnaik/Qually

Be it resolved that [Regulation I Policy Committee: 67 (c)]

The Committee Members shall consist of the:

- a. Vice President Internal;
- b. General Manager;
- c. *At least two (2) additional Directors*; and
- d. At least one (1) Student at Large.
- e. Governance Coordinator

be amended by striking the words "at least two(2)" and inserting the words "Up to four (4)", so [Regulation I Policy committee:67 (c)] then reads:

- c. *Up to four (4) additional Directors*;

Patnaik stated that in the past few years, most of the board sat on the policy committee. However, due to the procedure of policy making and amending, the proposed policy change would be presented to the board for further consideration and approval. It would be double job

for the directors. Qually acknowledged that the proposed change in the membership could make the business more efficient.

**Carried.**

25/08/26.14 (Special Resolution)

Lai/Patnaik

Be it resolved that [Regulation IV:36]

*Director honoraria shall be approved by the executive committee.*

be amended by adding the words “ based on the engagement and participation of the director”, so [Regulation IV:36] then reads:

*Director honoraria shall be approved by the executive committee **based on the engagement and participation of the director reflected in their monthly report.***

Patnaik stated that the executive team takes the monthly report seriously. The change of the wording on the honoraria approval policy indicates that they would not approve a blank report submitted. Idoko encouraged the director to meet the minimum expectation.

**Carried.**

### **5.5 Campus Life Committee**

25/08/26.15

Trabelsi/Kyei-Badu

Be it resolved that the minutes of the meetings held June 24<sup>th</sup>, July 16<sup>th</sup> and July 29<sup>th</sup>, 2025 be adopted.

**Carried.**

### **5.6 Campaigns Committee**

25/08/26.16

Awais/Lai

Be it resolved that the minutes of the meeting held July 15<sup>th</sup>, 2025 be adopted.

**Carried.**

### **5.7 Graduate Student Committee**

### **5.8 Media Fund Committee**

25/08/26.17

Lai/Kyei-Badu

Be it resolved that the minutes of meeting held August 7<sup>th</sup>, 2025 be adopted.

**Carried.**

25/08/26.18

Kyei-Badu/Lai

Be it resolved that the Media Fund Committee administer funds totaling \$47,195 to the Phoenix from the Student Media Fund.

Idoko/Qually

Be it resolved that the motion be reworded as:

Be it resolved that the Student Union of UBC Okanagan allocate the funds in the amount of \$47,195 to the Phoenix from the Student Media Fund.

Amendment carried. The amount of funds allocated was recommended by the Media Fund Committee.

**Carried as amended.**

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Senate**

### **6.2 Board of Governors**

### **6.3 Other University Committees**

## **7. NEW BUSINESS**

### **7.1 Ratification of Student Associations**

25/08/26.19

Qually/Lai

Be it resolved that the Jack.org Student Association be ratified.

Directors noted that UBC provides lots of mental health resources on campus and SUO also has a resource center focused on mental health. They asked for a presentation regarding the mental health resources the proposed club could provide.

Lai/Hussain

Be it resolved that the ratification of the Jack. Org Student Association be tabled.

Carried. **Tabled.**

25/08/26.20

Qually/Patnaik

Be it resolved that the Fusion Dance Club be ratified.

**Carried.**

25/08/26.21

Lai/Kyei-Badu

Be it resolved that the Founders Club be ratified.

Directors noted that the MSA has an entrepreneurship club led by business students and UBC also offers entrepreneurship resources. They requested a presentation from this club.

Osadczuk/Qually

Be it resolved that the ratification of the Founders Club be tabled.

Carried. **Tabled.**

25/08/26.22

Patnaik/Qually

Be it resolved that the Theatre Club be ratified.

**Carried.**

25/08/26.23

Patnaik/Lai

Be it resolved that the Hindu Yuva Student Association be ratified.

**Carried.**

25/08/26.24

Lai/Awais

Be it resolved that the Racial Diversity in Medicine Student Association be ratified.

Directors noted that its aim and purpose is similar to those from Pre-Med club, and racial diversity could be promoted through the Pre-Med club. They requested a presentation to learn how the proposed club would advocate racial diversity.

Lai/Qually

Be it resolved that the ratification of the Racial Diversity in Medicine Student Association be tabled.

Carried. **Tabled.**

## **7.2 AGM**

25/08/26.25

Idoko/Lai

Be it resolved that the AGM motion be tabled for final decision on the date.

Carried. **Tabled.**

## **7.3 Letter Approval**

25/08/26.26

Lai/Hussain

Be it resolved that the SUO board of directors approve sending letters from BC3.

Lai updated that one of the letters was to advocate a Student Pass program to use BC ferries and the other one is about climate action advocacy to the Federal government.

**Carried.**

## **8. DISCUSSION/INFORMATION**

### **8.1 SUO Board Calendar & Volunteer Work**

Lai and Kyei-Badu presented the Term 1 Events Calendar they had prepared and encouraged directors to sign up for volunteer roles. Idoko and Qiu encouraged the team to make every effort to engage in the events and support the executives. They also emphasized that all the directors were expected to volunteer for major SUO events such as EXPO and Carnival.

Qiu informed directors of the upcoming governance events: the SUO By-Election and AGM. She noted that the SUO By-Election would take place between September 15 to October 15. Appointed directors (Creative & Critical faculty representative, Education faculty representative and Graduate Student representative) would need to run and win the by-election if they wish to remain in their positions. She reminded other directors that, according to their bylaw and regulations, they are prohibited from endorsing candidates or participating in campaign activities for any candidate. Violations may lead to disciplinary measures. Qiu briefly introduced that referendum questions would be held alongside the By-Election, and the whole team were expected to volunteer for Yes-Campaigns for the referenda, under the leadership of President.

## **9. ADJOURNMENT**

Meeting adjourned at 1:56 p.m.

### ***School of Engineering Design Team (EDT)***

1. An Engineering Design Team (EDT) may be ratified by the SUO Board of Directors as a student association for a purpose directly arising from the shared interests of students in connection with:
  - a. organizing and participation in social, leisure, and recreational activities; or
  - b. involvement of members who are UBCO students not registered undergraduates of the School of Engineering (SoE).
2. To access SUO services specific to student associations and qualify to operate under these regulations, each EDT must be ratified as a club under their design team name by the SUO Board of Director.
3. EDT who are ratified Student associations are exempt from the SUO/UBC naming agreement for the following areas:
  - a. Email address;
  - b. Website domain;
  - c. Social media platforms/handles; and
  - d. Promoting materials
4. Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.
5. All EDT assets, including PAF fees, external sponsorship and proceeds from their activities, shall be held by the University of British Columbia.
6. All Student Associations assets, including membership fees and proceeds from their activities, shall be held by the Student Union and used for:
  - a. social, leisure and team bonding activities
  - b. travel for members not registered as an engineering student of UBCO
  - c. meetings for club related activities
7. Funding directly provided by SUO shall not be used for the following expenses:
  - a. Cost of materials for design team projects
  - b. Expenses related to research or events covered by PAF
  - c. Travel for engineering students to conferences or competitions covered by PAF
  - d. For-profit ventures
8. Executive Members shall either be elected or appointed in a manner consistent with the EDT policies and have the continued support of the majority of the Club's members.
9. At least one Executive Member shall have the power and duty to represent the Student Association when required by the Students' Union.



# BOARD MEETING SUMMARY AUGUST 26, 2025



SUO  
— EST. 1982 —

your  
students'  
union

## MOTIONS PASSED

- ✓ Establish **resource center honoraria system**
- ✓ In-camera power to **oversight committee**
- ✓ Approved regulations for **School of Engineering Design Team**
- ✓ Revised the **Membership of policy Committee**
  - Club Ratification**
    - Fusion Dance Club
    - Theatre Club
    - Hindu Yuva Student Association
- ✓ Approval of **Media Fund Allocation**

## DISCUSSIONS

- ☹ Clarified the **approval requirements & expectations for the director monthly report**

For full meeting minutes, please visit [www.suo.ca/minutes/](http://www.suo.ca/minutes/)



**SUO**  
Students' Union  
UBC Okanagan



## EMERGENCY BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, September 11, 2025 at 6 PM, UNC105

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### Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Saadia Awais
Director-at-Large	Naden Qually
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

### Directors Absent With Regrets

Director-at-Large	Jessica Goel
Faculty of Education Representative	Elnaz Zamanzade

### Directors Absent Without Regrets

### Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie (Cecily) Qiu

### Guests

GSA Executives  
Engineering Society Executives

## **1. CALLED TO ORDER AT 6:08 P.M.**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/09/11.01

Qually/Awais

Be it resolved that the agenda be adopted.

Patnaik/Golash

Be it resolved that a discussion regarding the Engineering Society be added.

Amendment carried.

**Carried as amended.**

## **3. NEW BUSINESS**

### **3.1 AGM**

25/09/11.02

Idoko/Qually

Be it resolved that 2025 SUO AGM be held on Thursday, November 27<sup>th</sup> at 4 p.m. at UNC 200 (Ballroom).

**Carried.**

### **3.2 By-Election**

25/09/11.03

Osadczuk/Qually

Be it resolved that 2025 SUO By-Election schedule and All-Candidates Meeting date be approved as follows:

- Nomination period: September 15<sup>th</sup> 8:00 a.m. PST – September 28<sup>th</sup> 11:59 p.m. PST
- All Candidates Meeting: September 29<sup>th</sup> at 2 p.m. PST
- Campaigning period: October 1<sup>st</sup> 8:00 a.m. PST- October 10<sup>th</sup> 11:59 p.m. PST
- Voting period: October 8<sup>th</sup> 8:00 a.m. PST – October 10<sup>th</sup> 11:59 p.m. PST
- Results Due: October 15<sup>th</sup>

Note: In-person campaigns are suspended during the voting period.



Hussain/Osadcuk

Be it the resolved that the voting period be extended, starting from October 7<sup>th</sup> 8:00 a.m. PST to October 10<sup>th</sup> 11:59 p.m. PST, so that the 2025 SUO By-Election Schedule and All-Candidates Meeting date will be:

- **Nomination period: September 15<sup>th</sup> 8:00 a.m. PST – September 28<sup>th</sup> 11:59 p.m. PST**
- **All Candidates Meeting: September 29<sup>th</sup> at 2 p.m. PST**
- **Campaigning period: October 1<sup>st</sup> 8:00 a.m. PST- October 10<sup>th</sup> 11:59 p.m. PST**
- **Voting period: October 7<sup>th</sup> 8:00 a.m. PST – October 10<sup>th</sup> 11:59 p.m. PST**
- **Results Due: October 15<sup>th</sup>**

**Note: In-person campaigns are suspended during the voting period.**

Amendment carried.

**Carried as amended.**

### **3.3 Referendum questions**

#### **1) Referendum Question 1\_ GSA**

Are you in favour of graduate students, effective January 1, 2026, becoming members of the Graduate Students' Association at the Okanagan Campus ("GSA"), and no longer being regular members of the Students' Union of UBC Okanagan ("SUO"), subject to the following terms:

The SUO will cease collecting the current SUO Operating Fee of \$9.70/credit (full-time student equivalent \$174.60/year) from graduate students.

The GSA will begin collecting a GSA Operating Fee equivalent to the current SUO Operating Fee from graduate students (\$9.70/credit or full-time student equivalent \$174.60/year).

As members of the GSA, graduate students will hold affiliate membership status with the SUO.

The SUO and GSA will ensure that graduate students continue to have uninterrupted access to the SUO Health and Dental insurance programs and the UPass. There will be no changes to the method of calculation of the existing Health/Dental and UPass fees.

As affiliate members of SUO, graduate students will have access to Health/Dental and UPass services offered by SUO. As affiliate members of SUO, graduate students will not be entitled to any other SUO services (including but not limited to SUO-organized events, SUO Pantry, SUO Student Association Support, Student Advocate Office, SUO Resource Centres) unless the GSA

and SUO agree that SUO will provide any or some of these services to GSA members under contract. The GSA will make best efforts to provide similar services if the GSA and the SUO fail to reach an agreement on the provision of these services under contract. Graduate Students will no longer participate in the governance of the SUO.

There will be no other changes to the fees paid by graduate students and the total fees currently paid by the graduate students will not increase. Any future fee adjustments, if required, would follow the GSA bylaw requirements.

25/09/11.04

Awais/Hussain

Be it resolved that the referendum question regarding the GSA be approved.

The directors asked the GSA executives about their plans for supporting graduate students, specifically regarding food security (particularly pantry services), club services (particularly cultural and religious clubs), and the use of funding.

Scarlett, the GSA President, responded that they intended to contract with the SUO for certain prioritized services, such as Pantry. She acknowledged that the needs of graduate students differ from those of undergraduates and emphasized that GSA funding would be directed toward initiatives that specifically address graduate student needs.

Osadczuk/Awais

Be it resolved that a note regarding CPI be added to the referendum question, which reads: The GSA Operating Fee will be adjusted annually by the British Columbia Consumer Price Index (CPI), so the referendum question reads:

***Are you in favour of graduate students, effective January 1, 2026, becoming members of the Graduate Students' Association at the Okanagan Campus ("GSA"), and no longer being regular members of the Students' Union of UBC Okanagan ("SUO"), subject to the following terms:***

***The SUO will cease collecting the current SUO Operating Fee of \$9.70/credit (full-time student equivalent \$174.60/year) from graduate students.***

***The GSA will begin collecting a GSA Operating Fee equivalent to the current SUO Operating Fee from graduate students (\$9.70/credit or full-time student equivalent \$174.60/year).***

***As members of the GSA, graduate students will hold affiliate membership status with the SUO.***

***The SUO and GSA will ensure that graduate students continue to have uninterrupted access to the SUO Health and Dental insurance programs and the UPass. There will be no changes to the method of calculation of the existing Health/Dental and UPass fees.***

***As affiliate members of SUO, graduate students will have access to Health/Dental and UPass services offered by SUO. As affiliate members of SUO, graduate students will not be entitled to any other SUO services (including but not limited to SUO-organized events, SUO Pantry, SUO Student Association Support, Student Advocate Office, SUO Resource Centres) unless the GSA and SUO agree that SUO will provide any or some of these services to GSA members under contract. The GSA will make best efforts to provide similar services if the GSA and the SUO fail to reach an agreement on the provision of these services under contract. Graduate Students will no longer participate in the governance of the SUO.***

***There will be no other changes to the fees paid by graduate students and the total fees currently paid by the graduate students will not increase. Any future fee adjustments, if required, would follow the GSA bylaw requirements.***

***The GSA Operating Fee will be adjusted annually by the British Columbia Consumer Price Index (CPI).***

Amendment carried.

Carried as amended.

## **2) Referendum Question 2\_ Increase of U-Pass Fee**

***Are you in favor of increasing the mandatory U-Pass fee (from the former \$70 per student per term, with students paying \$63 and the University of British Columbia providing a 10% subsidy of \$7) to \$80 per student per term, with students paying \$72 and the University of British Columbia providing a 10% subsidy of \$8, effective September 1, 2026?***

- **Yes**
- **No**

***Note: Should the "No" side prevail in the referendum, the City of Kelowna may exercise its right under Article 13.3 of the U-Pass Agreement to terminate the U-Pass. Such termination, if it takes place, shall be effective September 1, 2026.***

25/09/11.05

Qually/Arora

Be it resolved that the referendum question regarding the increase of the U-Pass Fee be approved.

Carried.

[Lai left at 7:01 p.m.]

25/09/11.06

Qually/Awais

Be it resolved that the SUO Board of Directors adopt the Yes-Campaign to encourage students about Yes for the referendum question regarding the U-Pass.

Carried.

### **3) Discussion**

#### **Referendum Question 3\_Change of SUO Membership Fee Structure**

Idoko motivated that the current membership fee structure was credit-based, meaning part-time and full-time students pay different fees. However, all students received the same services and benefits from the SUO, regardless of their course load. Additionally, the credit-based system increases administrative work for the UBC. Based on this, a proposal was made to change the membership fee structure from a credit-based fee to a flat fee model. The Electoral Committee reviewed the proposal and sought directions from the Board regarding the fee structure for summer terms, given the restrictions on the number of credits students can take during this period. Directors explored the possible fee structures for summer terms with most leaning toward maintaining a credit-based system for the summer terms. Idoko would consult AMS to gather more information about their fee structure for reference.

[Awais left at 7:18 p.m.]

### **4. DISCUSSION ABOUT ENGINEERING SOCIETY**

President of Engineering Society requested approval from the Board to appoint a current council member to the executive position of VP Finance without holding an election. This request was made in light of an emergency situation following the resignation of their VP Internal. The current VP Finance took over the responsibilities and position of VP Internal, and as the VP Finance is the signing authority for reimbursements, the role needs to be filled promptly. In response, Idoko clarified that while a temporary appointment to the executive position is permitted, an election must still be held to officially fill the vacancy, as this is required by the democratic process. Evans further emphasized that executive roles cannot simply be reshuffled; an executive may take over the duties of a vacant position temporarily but cannot permanently change roles without an election. He confirmed that an interim appointment is allowed until a by-election is conducted. Qiu also noted that even for an interim appointment, the opportunity must be open to all eligible members. Appointing a council member directly without a fair process could lead to a conflict of interest. Onyewuchi-Ohiri, serving as their faculty representative, requested additional details about the situation and expressed willingness to support the society as needed.

Additionally, the President of the Engineering Society inquired whether they could run the election independently, without involving the SUO, to expedite the process. Evans confirmed that

while they have the authority to manage their own election, they are still required to use the SUO voting system. He also stated that if any complaints are submitted regarding the election process, the SUO Board retains the right to intervene in the election. Idoko would have further discussion with them after consulting Membership Outreach.

## **5. ADJOURNMENT**

Meeting adjourned at 7:54 p.m.



# EMERGENCY EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Emergency Executive Committee Meeting, August 29 at 11:30 am, Zoom/UNC105

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## **Executives Present**

President (meeting chair)

Peter Idoko

Vice President Finance and Administration

Rajat Arora

Vice-President External

Olivia Lai

Vice-President Internal

Shreya Patnaik

Vice-President Campus Life

Ashley Kyei-Badu

## **Executives Absent**

## **Staff Present**

Governance Coordinator

Lijie (Cecily) Qiu

Operations and Service Manager

Mike Ouellet

## **1. CALLED TO ORDER AT 11:34 A.M.**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/29.01

Arora/Kyei-Badu

Be it resolved that the agenda be adopted.

Idoko/Kyei-Badu

Be it resolved that a discussion regarding referenda be added to the agenda.

Amendment carried.

Kyei-Badu/Arora

Be it resolved that a discussion regarding the Campus Life equipment be added to the agenda.

Amendment carried.

Kyei-Badu/Idoko

Be it resolved that a discussion regarding the MOU with Picnic be added to the agenda.

Amendment carried.

Arora/Kyei-Badu

Be it resolved that a discussion regarding the SUO Promotional material plan be added to the agenda.

Amendment carried.

Carried as amended.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/29.02

Arora/Kyei-Badu

Be it resolved that the minutes of the meeting held August 15, 2025 be adopted.

Carried.

## **4. NEW BUSINESS**

### **4.1 Director Honoraria**

Idoko updated that Donald's month report may need further revision as it may contain wrong information. Idoko asked Arora to communicate with Donald. Idoko

noted that the new link that Quinlin resent regarding his monthly report did not work either. Executives decided to table the approval of those two monthly reports.

#### **4.2 Operations Updates**

Ouellet updated that the campus life events were well planned, and they stressed the importance of involvement at previous committee meeting; Kitchen at the Well was ready to go and menus were finalized. There were no staff change for the bar. He mentioned staff challenge he had in the bookstore when the hired students quit at the last moment; however, staff were hired again. The bookstore received lots of printing orders. He informed executives that he would show up at the CREATE. As to the Pantry, he noted that the hamper form had been updated, and he was willing to give executives a tour of the Pantry.

#### **4.3 Discussion Regarding Referenda**

Idoko provided context for the four potential referenda and shared the schedule when they plan to facilitate those referenda. He confirmed that they would facilitate three referenda in the by-election: U-Pass Fee increase; GSA referendum; SUO membership fee structure change ( change from credit-based structure to a flat fee). During the general election, they would facilitate the referendum regarding Health and Dental insurance.

Lai updated that the UBC transit department was not aware of the U-Pass referendum, and they were concerned about insufficient time for discussion and preparation. Idoko responded that he and General Manager would talk with Dale, AVP Student. He also noted that the U-Pass referendum has high chance of being approved by students as it benefits students and impacts students' daily life. If this referendum fails in Fall, they still have time to understand the reasons behind it and could run another one at the General Election.

#### **4.4 Discussion regarding Campus Life Equipment**

Kyei-Badu and Ouellet suggested purchasing T-shirt cannon and event speaker for campus life events and provided an estimated cost. A question was raised regarding which budget line this expense could come from. Arora would discuss this with Finance Manager to confirm the budget line.

#### **4.5 Discussion regarding the Picnic MOU**

Lai updated that during the conversations with Picnic, staff there requested support from the SUO and asked how much contribution they would make this year. Idoko responded that he was working on the MOU with General Manager.

#### **4.6 Discussion regarding the SUO promotional material plan**

Lai asked for a designated budget line for promotional materials to support Back-to-School Giveaway. Arora would discuss with Finance Manager to figure out the budget line.

### **5. ADJOURNMENT**

Meeting adjourned at 12:27 p.m.

# FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Finance Committee Meeting, August 15<sup>th</sup>, 2025, at 12:30PM, Zoom

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## Members Present

Vice-President Finance and Administration  
President  
Faculty of Arts and Social Sciences Representative  
Faculty of Applied Science Representative

Rajat Arora  
Peter Idoko  
Quinlin Osadczuk  
Donald Onyewuchi-Ohiri

## Members Absent With Regrets and Approval

## Members Absent Without Regrets and/or Approval

## Staff Present

Finance Manager  
General Manager  
Operations Manager

Leanne Smailes  
Jason Evans  
Michael Ouellet

## Staff Absent

## Guest

Investment Portfolio Manager  
ENGSOB President

Kuan Ho  
Krishansh Dhawan

## **1. CALLED TO ORDER AT 12:34 P.M**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/15.01

Smailes/Osadczyk

Be it resolved that the agenda be adopted.

**Carried.**

Arora/Smailes

Be it resolved that a discussion item be added regarding ENGSOB financial request.

**Carried.**

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/15.02

Idoko/Osadczyk

Be it resolved that the minutes of the meeting held on July 18<sup>th</sup>, 2025, be adopted.

**Carried.**

## **4. NEW BUSINESS**

## **5. INFORMATION ITEMS**

### **5.1 Update on SUO's investment portfolio**

Ho provided a review of the current investment strategy. He reviewed the SUO's investment strategy to date, noting that Canadian markets have been performing well, and the portfolio has shown another positive year. He concluded that while the financial outlook remains unstable and unpredictable, the SUO's portfolio remains in a strong position at present.

### **5.2 July 2025 YTD Budget Update**

Arora presented the year-to-date budget summary for July 2025. He walked members through the current revenue and expenditure figures, highlighting the SUO's monetary gains to date. The update primarily served as a status report to bring members up to speed on the budget. No significant issues were identified, and overall, the SUO's financial operations were reported to be on track.

## **6. DISCUSSION**

### **6.1 ENGSOC Financial Request**

Dhawan joined the meeting to present ENGSOC's financial request and to provide an overview of the society's current financial situation. He explained how ENGSOC plans to allocate its funds across upcoming initiatives and sought committee approval for additional support. After discussion, the committee agreed to proceed with the request, expressing confidence in the ENGSOC's outlined plan.

## **7. ADJOURNMENT**

The meeting was adjourned at 1:25 PM.

# **POLICY COMMITTEE MEETING MINUTES**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Policy Committee Meeting, August 21, 2025 at 12 pm, UNC 133C/Zoom

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## **Committee Members Present**

Vice-President Internal (chair)	Shreya Patnaik
Vice-President Finance	Rajat Arora
Vice-President External	Olivia Lai
Director-at-Large	Aaditya Golash
Director-at-Large	Jessica Goel
Director-at-Large	Saadia Awais
Faculty of Arts & Social Science Rep	Quinlin Osadczuk
Faculty of Management	Tejas Bhatia
Faculty of Applied Science	Donald Onyewuchi-Ohiri
Student at Large	El Pleroma Nokoson
Student at Large	Prashaant Mudgala
Student at Large	Ella Kundwa
Student at Large	Luna Li

## **Committee Members Absent with Regrets and Approval**

## **Committee Members Absent without Regrets and/or Approval**

### **Staff Present**

General Manager	Jason Evans
Governance Coordinator	Cecily Qiu
Membership Outreach	Izzy Rusch

### **Guests**

President	Peter Idoko
Chair of Oversight Committee	Naden Qually
VP Campus Life	Ashley Kyei-Badu
BCFS	Michael Gauld
Project Manager	Aaron White

**1. CALLED TO ORDER AT 12:05 P.M.**

**ACKNOWLEDGEMENT OF TERRITORY**

*We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.*

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/21.01

Lai/Goel

Be it resolved that the agenda be adopted.

Carried.

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/21.02

Goel/Lai

Be it resolved that the minutes of the meeting held June 19<sup>th</sup>, 2025 be adopted.

Carried.

**4. NEW BUSINESS**

**4.1 Resource Center Honoraria**

25/08/21.03

Lai/Goel

Be it resolved that [Regulation XII: 24] be struck, which reads

*24. With the exception of the Resource Centre Facilitators, positions within a Resource Centre Council must be on a voluntary basis and individuals must not receive salary or honoraria from the Resource Centre in their role as volunteers.*

Be it further resolved that [Regulation XII:28]

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community.*

be amended by adding the words "As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events,



including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines”, so [Regulation XII:28] then reads:

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community. As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines.*

Note: An honorarium can be provided either as a cash payment or as an “in-kind” benefit, which means it can be goods or services instead of money. However, when the value of in-kind benefits is significant, it may be treated as taxable income by the Canada Revenue Agency (CRA).

Patnaik provided context regarding the AGM mandate from students and outlined the structure and the proposed honorarium system for Resource Centers. She explained that the Resource Center facilitators would receive cash honoraria while volunteers would receive in-kind honoraria, reflecting the differing responsibilities and capacities associated with each role.

Carried.

#### **4.2 In-camera procedure**

25/08/21.04

Goel/Osadcuk

Be it resolved that a new policy be added to [Regulation IV-Governance] following section 33, with all subsequent policies renumbered accordingly. The new policy reads:

*34. All resolutions of the Board and the Executive Committee must be approved during open (public) meetings. Resolutions shall not be voted on, or approved during in-camera (closed) sessions.*

Patnaik motivated that the proposed policy ensures good governance, transparency and accountability of the SUO. Gauld from BCFS supported Patnaik stating that while it is best practice to discuss sensitive topics such as land, labor, and legal matters in camera, passing motions in camera is contrary to the

organization's duty of care and loyalty to its members. He argued that confidential information should remain in camera; however, motions are actionable. Without public knowledge or documentation of those motions, it becomes difficult to act upon them or to verify that decisions were made. He cited the auditor's work as an example of why transparency in motions is essential.

Evans challenged the policy, stating the board has a fiduciary responsibility to act in the best interests of the organization. He pointed out that the BC Societies Act does not require resolutions to be made public. He added that the UBC Board of Governors is permitted to make resolutions in camera—for example, in cases involving litigation—to avoid compromising their legal standing. He also highlighted the risks of disclosing information related to employee termination or discipline, which could potentially lead to lawsuits from Union. He stated that court recognizes that the board is entitled to make decisions in camera. He said that the timing to report the resolution to students based on the proposed resolution can be problematic.

Gauld reiterated that confidential information must remain in camera but clarified that UBC is a Crown corporation, not a society. He noted that most non-profit societies and student unions do not make decisions in camera, and that publicizing resolutions is standard practice. He emphasized that motions do not need to reveal legal opinions or strategies. What's important is that students, staff, and auditors can access decisions and act on them. Merely indicating a desire to engage with HR, a lawyer, or another group does not breach confidentiality.

Awais suggested adding minimal but meaningful context to in-camera sessions—such as the topic and general reasoning—to better balance fiduciary duty and transparency.

Qiu confirmed that the proposed policy does not limit the board's ability to discuss sensitive information in camera. It only requires that the outcomes or actions resulting from those discussions be made public. Qiu added that the wording of such resolutions can be crafted strategically to avoid revealing confidential information. However, Evans maintained that resolutions should be clear and directive, and his main concern remained the timing of disclosure.

Rusch emphasized that the SUO is a society and its members are students. Given recent student petitions at the AGM demanding greater transparency, Rusch warned that passing a policy allowing in-camera decision-making would be a dangerous step backward.

Patnaik read aloud the in-camera policy from the UBC Vancouver Student Union, which explicitly states that all resolutions, even those passed in camera, must be recorded in the public minutes.

Goel also asked about the possibility of disclosing the in-camera decision later. Evans shared an example of how a previous lawsuit was handled in camera to protect sensitive legal strategies. He again highlighted the importance of

maintaining confidentiality. Rusch clarified that in that particular lawsuit, most of the legal handling was done by the organization's lawyer, and the in-camera board discussions were primarily informational. If a decision was required, the board could simply state that it would follow the lawyer's advice. Rusch concluded that students could be informed of the existence of such lawsuits, while legal advice would remain confidential, which would help foster trust and transparency among members.

Evans/Goel

Be it resolved that the policy be amended as follows:

*Resolutions of the Board and Executive Committee shall normally be approved in open meetings. However, the Board or Executive Committee may approve resolutions in-camera when matters involve personnel, legal advice, contract negotiations, property, discipline, or other issues requiring confidentiality. Any resolution passed in-camera must be reported in summary form (excluding confidential details) at the next open meeting.*

Idoko expressed support for the amendment, as it requires that resolutions be made public while still providing appropriate protection for sensitive matters. Onyewuchi-Ohiri requested clarification on the definition of "personnel" within the amended motion. Evans explained that "personnel" refers to human resource matters, including hiring, termination, and disciplinary actions involving employees.

Qiu clarified to committee members that the board already moves in camera for discussions involving personnel, legal matters, contracts, and similar issues. However, she expressed concern that the proposed amendment would grant executives and the board broader authority to make decisions in camera, rather than limiting it to discussion only. She emphasized that this shift could potentially erode the trust between the board and the student body, especially in a context where students have been strongly advocating for greater transparency. Evans argued that the loyalty of the board is to the organization. Rusch noted that, until recently, there had been no objections to making resolutions public. Lai raised concerns about the amendment's wording, specifically, the phrase "other issues requiring confidentiality", which she felt was too broad and could be overused. She asserted that students deserve to know the rationale behind in-camera sessions, without requiring the board to breach confidentiality. Lai suggested that summaries provided to members should be meaningful and contextual, rather than limited to the resolution text alone. She reiterated that the organization ultimately serves students and agreed with Gauld that the best practice is to keep discussions of confidential matters in camera, while making resolutions public. Kyei-Badu stressed the importance of transparency while also recognized the need

for confidentiality when dealing with a specific and rare case that requires confidentiality. Members then discussed possible ways to handle such exceptions appropriately.

Evans clarified that regardless of when a resolution is made public, it takes effect immediately upon being passed.

Failed.

Patnaik/Qiu

Be it resolved that the motion be tabled for further reviews.

Carried. Tabled.

#### **4.3 In-camera Power for Oversight Committee**

25/08/21.05

Goel/Lai

Be it resolved that a new policy be added under Oversight Committee in [Regulation I], which reads:

*63. The committee has the additional power to have the investigation proceedings in camera pursuant to Bylaw XI-Disciplinary procedures:27-28 .*

Qually provided motivation. He explained that the oversight committee is responsible for handling complaints against executives. Granting the committee the in-camera power would allow its members to express their views freely, while ensuring that sensitive information remains protected until a final disciplinary recommendation is made.

Carried.

#### **4.4 School of Engineering Design Team policies**

25/08/21.06

Goel/Lai

Be it resolved that new policies regarding School of Engineering Design Team (EDT) be approved as attached; and be it further resolved those new policies be added to Regulation VIII-Student Association as a new section under the title of School of Engineering Design Team.

Rusch explained that design teams are also UBC clubs; and they have financial accounts with UBC, which is against the current SUO policy. She clarified the differences in how SUO funding and UBC funding would be used for the EDT.

Carried.

#### **4.5 Policy Committee Membership**

25/08/21.06

Lai/Osadczyk

Be it resolved that [Regulation I Policy Committee: 67 (c)]

The Committee Members shall consist of the:

- a. Vice President Internal;
- b. General Manager;
- c. *At least two (2) additional Directors*; and
- d. At least one (1) Student at Large.
- e. Governance Coordinator

be amended by striking the words "at least two(2)" and inserting the words "Up to four (4)", so [Regulation I Policy committee:67 (c)] then reads:

- c. *Up to four (4) additional Directors*;

Patnaik stated that in the past few years, the majority of the board sat on the policy committee; however, any policy change recommended by the committee would be brought to the board for discussion and decision. She added that this process often results in duplicated efforts for board members.

Carried.

#### **4.6 Director Honoraria**

25/08/21.07

Goel/Osadczyk

Be it resolved that [Regulation IV:36]

*Director honoraria shall be approved by the executive committee.*

be amended by adding the words " based on the engagement and participation of the director", so [Regulation IV:36] then reads:

*Director honoraria shall be approved by the executive committee **based on the engagement and participation of the director reflected in their monthly report.***

Patnaik motivated that executives approve the monthly report based on the engagement of the non-executive directors; and they would not approve a blank report. Goel expressed concern about compensation for the engagement and participation. Patnaik stated that they would have further discussion on the compensation. Goel also stated that if the director reports the misinformation, they should be held accountable. Evans also raised the question of how they justify the work hours and what is the standard to approve different workload reflected. Lai agreed that more details are needed on how to approve different levels of engagement; however, she also stressed the duty of the director should not necessarily be tied to the compensation. Qiu added that so far there were no policy regarding the minimum hours that directors need to work. Patnaik suggested

further policy review on the requirement of working hours so as to make the directors accountable.

Carried.

## **5. DISCUSSION**

### **5.1 Indigenous Student Representative**

Patnaik presented two options for the selection process of Indigenous student representative: one through voting by indigenous students and the other way through appointment by the board.

White explained that information regarding students' indigenous status is highly protected by the enrollment office. They were still in conversations with UBC to see any possibility to receive the simplest information, a yes/no category to Indigenous status without other details. Gauld pointed out that some other university may require by their bylaws the representative to be indigenous student, but they may also rely on the self-declaration. He suggested the board could work on the appointment approach/policy while having conversations with UBC. Qually suggested they open the discussion with students. Qiu suggested forming a working group from the board to work on this policy.

## **6. ADJOURNMENT**

Meeting adjourned at 2:09 p.m.

### ***School of Engineering Design Team (EDT)***

1. An Engineering Design Team (EDT) may be ratified by the SUO Board of Directors as a student association for a purpose directly arising from the shared interests of students in connection with:
  - a. organizing and participation in social, leisure, and recreational activities; or
  - b. involvement of members who are UBCO students not registered undergraduates of the School of Engineering (SoE).
2. To access SUO services specific to student associations and qualify to operate under these regulations, each EDT must be ratified as a club under their design team name by the SUO Board of Director.
3. EDT who are ratified Student associations are exempt from the SUO/UBC naming agreement for the following areas:
  - a. Email address;
  - b. Website domain;
  - c. Social media platforms/handles; and
  - d. Promoting materials
4. Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.
5. All EDT assets, including PAF fees, external sponsorship and proceeds from their activities, shall be held by the University of British Columbia.
6. All Student Associations assets, including membership fees and proceeds from their activities, shall be held by the Student Union and used for:
  - a. social, leisure and team bonding activities
  - b. travel for members not registered as an engineering student of UBCO
  - c. meetings for club related activities
7. Funding directly provided by SUO shall not be used for the following expenses:
  - a. Cost of materials for design team projects
  - b. Expenses related to research or events covered by PAF
  - c. Travel for engineering students to conferences or competitions covered by PAF
  - d. For-profit ventures

8. Executive Members shall either be elected or appointed in a manner consistent with the EDT policies and have the continued support of the majority of the Club's members.
9. At least one Executive Member shall have the power and duty to represent the Student Association when required by the Students' Union.



# CAMPUS LIFE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Campus Life Committee Meeting, August 20<sup>th</sup> at 12:00pm, 2025 UNC133

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## Members Present

Vice-President Campus Life (meeting chair)	Ashley Kyei-Badu
President	Peter Idoko
Vice-President External	Olivia Lai
Vice-President Finance	Rajat Arora
Vice-President Internal	Shreya Patnaik
Director at Large	Jessica Goel
Director at Large	Aaditya Golash
Director at Large	Naden Qually
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Creative and Critical Studies Representative	Kiki Akinlade
Student at Large	Georgia Goerz
Student at Large	Mercy Iyase
Student at Large	Guransh Sandhu
Student at Large	Isha Grewal

## Members Absent With Regrets and Approval

## Members Absent Without Regrets and/or Approval

Student at Large	Moradeke Ologunde
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## Staff Present

## Guests

## **1. CALL TO ORDER – 12:14 PM**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/07/29.01

Goel/Qually

Be it resolved that the agenda be adopted.

Carried.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/07/29.02

Lai/Goel

Be it resolved that the minutes from the meeting held on July 29th, 2025 be adopted.

Carried.

## **4. ANNOUNCEMENTS**

### **4.1. VOLUNTEER SIGNUP**

Kyei-Badu shared that a volunteer signup spreadsheet for September events would be shared later that day via Teams and email. Members were asked to sign up for at least one event in September, though signing up for multiple events was encouraged. If schedules change, members could adjust their signups later by informing Kyei-Badu. In addition, Expo, which takes place at the start of the semester, would also require volunteers. A separate signup link for Expo would be circulated, providing another opportunity for members to participate.

During the volunteer signup discussion, Goel raised concerns that her work schedule might make it difficult to commit far ahead. Kyei-Badu clarified that members may sign up for events now based on their availability and then adjust later if schedules change. Osadczuk then asked how to get more involved outside of his assigned subcommittee. In response, Kyei-Badu explained that members are welcome to volunteer for any event, not only those they are directly planning. Events requiring significant support included Splashdown, Harry Potter Trivia, Clash in Commons, Carnival, Clash of Clubs, and Paint & Sip.

Qually followed with a question regarding Open Mic Nights. Kyei-Badu explained that discussions with Inspired Word Café and campus partners were still in the early stages, and as a result, the first Open Mic Night would likely be delayed until

October to launch with stronger collaboration and turnout. In the meantime, support was particularly needed for Commons Field events such as Splashdown, Tug of War, and Capture the Flag. Interested members would be added to the Sports & Games chat to coordinate further. When asked about promotion for upcoming events, Kyei-Badu confirmed that the Social Media and Promotions Managers were currently preparing promotional materials for September.

## **5. DISCUSSION**

### **5.1. TEAMS CHANNELS**

Kyei-Badu asked members to reflect on their commitment to the Campus Life Committee, reminding everyone that participation involves both planning and volunteering, not just attending meetings. She emphasized the importance of being active on Teams channels, contributing ideas, asking questions, and taking initiative in shaping events. September would be a particularly busy month, and proactive involvement from members is essential to the success of Campus Life programming.

## **6. ADJOURNMENT**

The meeting was adjourned at 12:30 pm.

# CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Campaigns Committee Meeting, August 22<sup>nd</sup> at 1:00pm, 2025 UNC133C/Zoom

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## Members Present

Vice-President External (meeting chair)  
Vice-President Campus Life  
Vice-President Finance  
Vice-President Internal  
President  
Director at Large  
Director at Large  
Director at Large

Olivia Lai  
Ashley Kyei-Badu  
Rajat Arora(zoom)  
Shreya Patnaik (zoom)  
Peter Okpoga Idoko (zoom)  
Aaditya Golash (zoom)  
Jessica Goel (zoom)  
Naden Qually (zoom)

## Members Absent With Regrets and Approval

Faculty of Science Representative  
Director at Large

Yasmine Trabelsi  
Saadia Awais

## Members Absent Without Regrets and/or Approval

Student at Large

Nathalie Umurerwa

## Staff Present

Governance Coordinator  
Students' Advocate  
SUO Communications Assistant  
SUO Social Media Ambassador

Lijie (Cecily) Qiu  
Rachel Fortin  
Chinedum Onyinyechi Agwu(zoom)  
Jian Suniga (zoom)

## **1. CALLED TO ORDER AT 1:05 PM**

### **ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

## **2. ACCESSIBILITY NEEDS**

Please let me know if you have any accessibility needs that would help make the meeting more inclusive and accessible for you.

## **3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/22.01

Qually/Kyei-Badu

Be it resolved that the agenda be adopted.

Qually/Kyei-Badu

Be it resolved that New Business #5.3 be amended by changing the words "Campaign Approval" to the words "Campaigns Discussions"

Amendment carried.

Carried as amended.

## **4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/22.02

Geol/Qiu

Be it resolved that the minutes from the meeting held on July 15<sup>th</sup>, 2025 be adopted.

Carried.

## **5. NEW BUSINESS**

### **5.1 Term 1 Campaign Initiatives and Dates**

Lai presented the committee with a calendar of campaigns for 2025 and introduced all the planned events, outlining the date, locations, event details, and number of volunteers required. She indicated that she would provide monthly updates for the campaigns at future meetings.

Lai consulted the committee regarding the launch date for the first community meals. Based on members' recommendations, the program would begin on Thursday, September 25<sup>th</sup> from 12-1:30 pm. Lai inform the campaigns team that, during the EXPO, she would have a dedicated table for the community Meals and would need two volunteers.

Lai also presented the team with campaign assets and promotional materials she had prepared.

### **5.2 Community Meals Dates/Times/Overviews**

Lai presented the schedules, plans and budget for the Community Meals. She shared food options for both vegetarian and non-vegetarian meals. She also explained how the Culture Meals would be integrated into the Community Meals. The food choice of the Culture Meals would be based on students' feedback and the capacity of the Chef.

### **5.3 Campaign Discussions**

Committee members discussed what they need for those campaigns events. Qually suggested combining campaigns events and campus life events into a single calendar, allowing directors to plan for their volunteer schedules accordingly and enabling volunteers to promote both types of events simultaneously. Qiu proposed incorporating promotion of SUO governance events during campaign tablings, particularly during the "Ask Me About Your SUO" campaign. Idoko recommended including educational elements about diet and nutrition during the Community Meals. Lai agreed and noted the potential for collaboration with Picnic, as they have dietitians and nutritionists who could provide valuable information. Patnaik added that she planned to speak with Picnic, as she intended to have a separate booth at the EXPO focused on food choices and campus food programs. Lai clarified that the educational focus of the Community Meals and the EXPO booth might differ, one emphasizing mental health and the other sustainability. Nevertheless, she supported the idea of collaborating with Picnic on the educational component.

### **5.4 Term 1 Schedules and Volunteer Availability**

Lai emphasized the importance of committee member involvement through volunteering, and encouraged members to sign up for campaigns events. Lai noted that she would share the calendar with the board as some of the campaigns would be open to all board members and volunteers in the SUO.

## **6. ADJOURNMENT -2:57 PM**

# **GRADUATE STUDENT COMMITTEE MEETING AGENDA**

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Graduate Committee Meeting, Aug 19 at 10:00 am, 2025, Zoom

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## **Committee Members Present**

Graduate Student Representative

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Student at Large

Ghulam Hussain

Mhamoda Akter Moli

Hammad Ahmad

Scarlett MacPherson

Pronob Das Roman

Joud Jelassi

Shavneet Thind

## **1. CALL TO ORDER**

The meeting was called to order at 10:30 AM.

## **ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

19/08/25.01

Scarlett/Hammad

Be it resolved that the agenda be adopted.

Moli/Joud

Be it resolved that the discussion point regarding the Research Fest Fund for CMPS Students be added to the agenda at #4.1, where a representative of CMPS (Emon) will be presenting about the collaboration they requested from GSC.

Amendment carried.

**Carried as amended.**

### **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

19/08/25.02

Hammad/Scarlett

Be it resolved that the meeting minutes held on July 10<sup>th</sup>, 2025, be adopted.

### **4. NEW BUSINESS**

#### **4.1 Research Fest Fund for CMPS**

Emon presented a brief idea of the Research Fest. They mentioned that it has been postponed to the end of September, with an expected attendance of 100-150 students. The event is estimated to cost around \$900 CAD, and its goals include showcasing research projects, meeting professors, and welcoming new students. Moli asked about the expected GSC contribution and other potential funding sources. Emon explained that the budget had to be reduced due to difficulties in securing external funding and therefore requested financial support from the GSC. Ghulam noted that the committee would need to formally discuss whether GSC could contribute and, if so, how much. Scarlett asked whether faculty members were sponsoring the event, and Emon confirmed that three faculty members are involved. The committee agreed to discuss the contribution details and update Moly on the outcome.

#### **4.2 Resignation of Dina and carrying forward her advocacy efforts**

Ghulam then informed the group that Dina Khrabsheh has taken a leave from her PhD program and will not be continuing as a GSC member. He expressed appreciation for her years of volunteer service with GSC and highlighted her advocacy efforts related to



childcare for graduate students. He mentioned that he would request Dina to prepare a brief draft to guide anyone interested in continuing her work in this area.

#### **4.3 Future Events**

**i          Badminton Tournament (TBD)**

Pronob is planning to organize a badminton and/or cricket tournament in the coming weeks, with details to be shared once venue bookings are confirmed.

**ii          Tabling for COGS Orientation (Aug 27)**

Plans for tabling at the Graduate Resource Fair were discussed. It was agreed that GSC and GSA should be tabling together. GSC weekly coffee will also be moved to the Table at Resource Fair, and GSC swag items will also be provided to new students visiting the Table. It was decided that a brief brochure will be prepared to inform new students about GSC and GSA roles and efforts of both groups for Graduate students.

**iii          Boat Cruise (Sep 12)**

Ghulam informed the team that the Boat Cruise date has been confirmed as September 12<sup>th</sup>. Moly Ahmed volunteers to book the boat cruise and discusses the need for clear communication about the event. Ghulam informed that, as the event will be a collaboration with SEO, a Teams chat group including GSC and GCF volunteers has been created to coordinate planning and responsibilities.

**iv          Mindfulness session (TBD)**

Hammad shared that Manish, a former master's student and graduate facilitator, is interested in running one-hour mindfulness sessions for graduate students, tentatively on Mondays or Tuesdays at noon in the Collegium. He aims to give back to UBC and support graduate students' well-being, and if successful, he hopes to organize a series of similar sessions. Moly mentioned that former GSC member Fatima had previously run a similar initiative called "Rest as Resistance" and is also

willing to continue. Hammad clarified that the two events are distinct in focus. Ghulam suggested that both could be arranged separately.

v Any other item

Joud expressed interest in organizing a kayaking event before the end of summer and asked if anyone had prior experience. Hammad shared his experience of arranging a kayaking event and suggested reaching out to local companies for bookings.

## **5. ADJOURNMENT**

Meeting adjourned at 10:37 AM.

# ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students  
Electoral Committee Meeting, September 9<sup>th</sup> at 8:30 am, In Person/Zoom

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## **Committee Members Present**

Chief Returning Officer

Grace Halpin

General Manager

Jason Evans

Governance Coordinator

Lijie Qiu

Students' Advocate

Rachel Fortin

Deputy Returning Officer

Thomas Hargreaves-Kessler

## **Committee Members Absent**

Project Manager

Aaron White

## **1. CALLED TO ORDER AT 8:37 AM**

### **ACKNOWLEDGEMENT OF TERRITORY**

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## **2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/09/09.01

Hargreaves-Kessler/Fortin

Be it resolved that the agenda be adopted.

Carried.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

No previous meeting minutes to adopt.

## **4. NEW BUSINESS**

### **4.1 Open Position for By-election**

Qiu updated that three positions would be open for the by-election: Creative & Critical Faculty representative, Education Student representative and the College of Graduate Students Representative.

### **4.2 Review of Regulations for By-election**

Committee reviewed the Election Regulations.

### **4.3 Election Timeline & All Candidates Meeting Date**

25/09/09.02

Fortin/ Hargreaves-Kessler

Be it resolved that the By-Election schedule and All Candidates Meeting Date be approved as follows:

- Nomination period: September 15<sup>th</sup> 8:00 a.m. PST – September 28<sup>th</sup> 11:59 p.m. PST
- All Candidates Meeting: September 29<sup>th</sup> at 2 p.m. PST
- Campaigning period: October 1<sup>st</sup> 8:00 a.m. PST- October 10<sup>th</sup> 11:59 p.m. PST
- Voting period: October 8<sup>th</sup> 8:00 a.m. PST – October 10<sup>th</sup> 11:59 p.m. PST
- Results Due: October 15<sup>th</sup>

Carried.

### **4.4 Complaints Process**

Complaint process for the By-Election would be same as that of General Elections.

The committee did not anticipate any complaints about the referendum questions, as participation is optional.

#### **4.5 Referenda**

##### **1) Referendum question\_GSA**

The question was still under review of UBC; Qiu pointed out the deadline for sending the notice to student body would be September 23<sup>rd</sup>. Evans would reach out to UBC, hoping SUO could receive the referendum question before the deadline.

##### **2) Referendum question\_Increase of U- Pass Fee**

Are you in favor of increasing the mandatory U-Pass fee (from the former \$70 per student per term, with students paying \$63 and the University of British Columbia providing a 10% subsidy of \$7) to \$80 per student per term, with students paying \$72 and the University of British Columbia providing a 10% subsidy of \$8, effective September 1, 2026?

- Yes
- No

*Note: Should the "No" side prevail in the referendum, the City of Kelowna may exercise its right under Article 13.3 of the U-Pass Agreement to terminate the U-Pass. Such termination, if it takes place, shall be effective September 1, 2026.*

25/09/09.03

Fortin/ Hargreaves-Kessler

Be it resolved that the referendum question regarding the increase of U-Pass fee, having been approved by the CRO, be recommended to the board for approval.  
Carried.

##### **3) Referendum question\_ Change of SUO Membership Fee Structure**

The committee recognized that students, either full time or part time, receive same service and benefits from the SUO. The committee discussed the amount of the flat fee and how the membership fee is charged during Winter terms and summer terms. They tabled the question, noting the need for further clarity and direction from the board regarding the summer term membership fee structure.

#### **5. DISCUSSION**

##### **5.1 Remote CRO discussion**

CRO would work remote for the by-election.

##### **5.2 Next Electoral Committee Meeting Date**

Around September 17-18.

#### **6. ADJOURNMENT AT 9:52 A.M.**