



## BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, August 26, 2025 at 12 PM, ZOOM/UNC105

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### Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Jessica Goel (left at 12:40 pm)
Director-at-Large	Saadia Awais
Director-at-Large	Naden Qually
Faculty of Education Representative	Elnaz Zamanzade
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia (left at 1:30 pm)
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri (left at 1:09 pm)
College of Graduate Studies Representative	Ghulam Hussain
Board of Governors Representative (ex-officio)	
Student Senate Caucus Representative (ex-officio)	

### Directors Absent With Regrets

### Directors Absent Without Regrets

Faculty of Creative & Critical Studies Representative	Kiki Akinlade
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### Staff Present

Governance Coordinator	Lijie (Cecily) Qiu
Operations & Service Manager	Michael Ouellet
Students' Advocate	Rachel Fortin

**1. CALLED TO ORDER AT 12:07 P.M.****ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

25/08/26.01

Lai/Qually

Be it resolved that the agenda be adopted.

Goel/Lai

Be it resolved that #8.1 Discussion regarding the expectation for directors' monthly report and time commitment be moved before the Committee Business.

Amendment carried.

Lai/Qually

Be it resolved that a motion to approve letters from BC3 be added to New Business.

Amendment carried.

**Carried as amended.****3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

25/08/26.02

Goel/Patnaik

Be it resolved that the minutes of the meeting held July 23<sup>rd</sup>, 2025 be adopted.

**Carried.**

25/08/26.03

Goel/Lai

Be it resolved that the summary of board meeting 2025-07-23 be adopted as attached.

**Carried.**

#### **4. DISCUSSION: EXPECTATIONS FOR DIRECTOR MONTHLY REPORTS, AND TIME COMMITMENT**

Idoko emphasized the responsibility and commitment required of directors and expressed clear expectations regarding directors' attendance and engagement at the board meeting and SUO events. He stated that when executives approve directors' monthly report, they expect to see a demonstrated time commitment. He reinforced that attending board meetings is the bare minimum. He also encouraged the director to actively participate in the SUO events, especially those organized by campaigns committee and campus life committee. Qually also encouraged directors to support the SUO events so as to help executives achieve their goals for the year. Goel raised a concern that the current policy does not stipulate a set number of required work hours, and she questioned the appropriateness of evaluating reports based on hours worked. She also pointed out the significant pay disparity between directors and executives. Idoko clarified that according to their regulation, the honorarium for the director is based on their attendance of board meeting and their engagement. Therefore, attending the board meeting is the minimum requirement. However, he ensured that the executives would not table a report solely because one director works less hours than others. Lai emphasized that holding a director position involves a duty of care and commitment to student body. While the role is voluntary, showing up for meetings and events is a minimum expectation. Qually acknowledged that the honoraria system is merit-based and stressed that directors are student representatives who are expected to serve the student body effectively. Arora added that honoraria is not equivalent to salary; however, they ran the election with the intention of making a difference to the student community. Qiu outlined the responsibilities assigned to directors by the bylaws. She emphasized that board meetings are where decisions are made, and that their decisions impact the student body and the SUO operations. Patnaik noted that she is working on policy changes related to the directors' honoraria.

#### **5. COMMITTEE BUSINESS**

##### **5.1 Executive Committee**

25/08/26.04

Goel/Lai

Be it resolved that the minutes of the meetings held July 30<sup>th</sup> and August 15<sup>th</sup>, 2025 be adopted.

**Carried.**

##### **5.2 Oversight Committee**

25/08/26.05

Qually/Awais

Be it resolved that the minutes of the meeting held July 28<sup>th</sup>, 2025 be adopted.

**Carried.**

25/08/26.06

Goel/Qually

Be it resolved that Executive June Reports be adopted as attached.

**Carried.**

25/08/26.07

Goel/Qually

Be it resolved that the revised May Reports for Peter Idoko (President) and Ashley Kyei-Badu (VP Campus Life) be adopted as attached.

**Carried.**

25/08/26.08

Goel/Lai

Be it resolved that the minutes of the meeting held August 21<sup>st</sup>, 2025 be adopted.

**Carried.**

25/08/26.09

Goel/Qually

Be it resolved that Executive July Reports be adopted as attached.

**Carried.**

### **5.3 Finance Committee**

### **5.4 Policy Committee**

25/08/26.10 (Special Resolution)

Lai/Patnaik

Be it resolved that [Regulation XII: 24] be struck, which reads

*24. With the exception of the Resource Centre Facilitators, positions within a Resource Centre Council must be on a voluntary basis and individuals must not receive salary or honoraria from the Resource Centre in their role as volunteers.*

Be it further resolved that [Regulation XII:28]

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community.*

be amended by adding the words "As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of

acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines”, so [Regulation XII:28] then reads:

*28. The SUO Main Office shall organize and host a volunteer appreciation event each semester for all Resource Centre volunteers to acknowledge their contributions to the centres and campus community. As part of this recognition, volunteers shall be provided with in-kind honoraria. In-kind honoraria may include, but are not limited to, non-monetary gifts such as volunteer badges/swags, certificates of appreciation, event meals, or other tokens of acknowledgment, and shall not constitute financial compensation. The planning and execution of these events, including the determination of appropriate in-kind honoraria, shall be the responsibility of the SUO Main Office and shall be conducted in accordance with SUO policies and budgetary guidelines.*

Note: An honorarium can be provided either as a cash payment or as an “in-kind” benefit, which means it can be goods or services instead of money. However, when the value of in-kind benefits is significant, it may be treated as taxable income by the Canada Revenue Agency (CRA).

Hussain asked whether the proposed regulation changes fulfill the mandate from the student body. Patnaik provided context regarding the AGM resolution and explained the structure of the new honorarium system that was proposed. She noted that, in 2024, the student body, through an AGM resolution, mandated the SUO to establish an honorarium system for Resource Center leads and volunteers. Under the proposed policy changes, Resource Center facilitators would receive their honorarium through a cash payment, while volunteers would receive in-kind honoraria. Additionally, the SUO would host appreciation events to recognize and celebrate the contributions of all volunteers. Lai acknowledged the differing levels of responsibility and involvement between Resource Center facilitators and volunteers.

**Carried.**

25/08/26.11 (Special Resolution)

Qually/Lai

Be it resolved that a new policy be added under Oversight Committee in [Regulation I], which reads:

*63. The committee has the additional power to have the investigation proceedings in camera pursuant to Bylaw XI-Disciplinary procedures:27-28 .*

Qually clarified that the proposed policy change was not a response to any executive's performance. He explained nature of the Oversight Committee which involves investigation and making disciplinary recommendations. Granting the Oversight Committee the in-camera power

could help ensure its members feel protected when expressing their own opinion. Hussain asked if the resolution would be made out of camera. Qually confirmed that while discussions would take place in camera, the final decision would be made out of camera. Qiu added that Oversight committee and disciplinary committee are investigation committee in nature. These committees do not have the authority to impose disciplinary actions themselves; rather, they make recommendations to the board for approval. If the Oversight Committee recommends disciplinary action against an executive, it must submit a report to the board outlining the investigation process, findings, and proposed disciplinary measures. The board then has the discretion to approve or reject the recommendation.

**Carried.**

25/08/26.12 (Special Resolution)

Lai/Osadczyk

Be it resolved that new policies regarding School of Engineering Design Team be approved as attached; and be it further resolved those new policies be added to Regulation VIII-Student Association as a new section under the title of School of Engineering Design Team.

Patnaik clarified that the reason why the Design Team needs its specific regulations was that they are also the UBC club and have their UBC financial account, which was against the SUO regulation. The proposed regulation stipulates what the SUO funds could be used for.

**Carried.**

25/08/26.13 (Special Resolution)

Patnaik/Qually

Be it resolved that [Regulation I Policy Committee: 67 (c)]

The Committee Members shall consist of the:

- a. Vice President Internal;
- b. General Manager;
- c. *At least two (2) additional Directors*; and
- d. At least one (1) Student at Large.
- e. Governance Coordinator

be amended by striking the words "at least two(2)" and inserting the words "Up to four (4)", so [Regulation I Policy committee:67 (c)] then reads:

- c. *Up to four (4) additional Directors*;

Patnaik stated that in the past few years, most of the board sat on the policy committee. However, due to the procedure of policy making and amending, the proposed policy change would be presented to the board for further consideration and approval. It would be double job

for the directors. Qually acknowledged that the proposed change in the membership could make the business more efficient.

**Carried.**

25/08/26.14 (Special Resolution)

Lai/Patnaik

Be it resolved that [Regulation IV:36]

*Director honoraria shall be approved by the executive committee.*

be amended by adding the words “ based on the engagement and participation of the director”, so [Regulation IV:36] then reads:

*Director honoraria shall be approved by the executive committee **based on the engagement and participation of the director reflected in their monthly report.***

Patnaik stated that the executive team takes the monthly report seriously. The change of the wording on the honoraria approval policy indicates that they would not approve a blank report submitted. Idoko encouraged the director to meet the minimum expectation.

**Carried.**

### **5.5 Campus Life Committee**

25/08/26.15

Trabelsi/Kyei-Badu

Be it resolved that the minutes of the meetings held June 24<sup>th</sup>, July 16<sup>th</sup> and July 29<sup>th</sup>, 2025 be adopted.

**Carried.**

### **5.6 Campaigns Committee**

25/08/26.16

Awais/Lai

Be it resolved that the minutes of the meeting held July 15<sup>th</sup>, 2025 be adopted.

**Carried.**

### **5.7 Graduate Student Committee**

### **5.8 Media Fund Committee**

25/08/26.17

Lai/Kyei-Badu

Be it resolved that the minutes of meeting held August 7<sup>th</sup>, 2025 be adopted.

**Carried.**

25/08/26.18

Kyei-Badu/Lai

Be it resolved that the Media Fund Committee administer funds totaling \$47,195 to the Phoenix from the Student Media Fund.

Idoko/Qually

Be it resolved that the motion be reworded as:

Be it resolved that the Student Union of UBC Okanagan allocate the funds in the amount of \$47,195 to the Phoenix from the Student Media Fund.

Amendment carried. The amount of funds allocated was recommended by the Media Fund Committee.

**Carried as amended.**

## **6. REPORT ON UNIVERSITY RELATIONS**

### **6.1 Senate**

### **6.2 Board of Governors**

### **6.3 Other University Committees**

## **7. NEW BUSINESS**

### **7.1 Ratification of Student Associations**

25/08/26.19

Qually/Lai

Be it resolved that the Jack.org Student Association be ratified.

Directors noted that UBC provides lots of mental health resources on campus and SUO also has a resource center focused on mental health. They asked for a presentation regarding the mental health resources the proposed club could provide.

Lai/Hussain

Be it resolved that the ratification of the Jack. Org Student Association be tabled.

Carried. **Tabled.**

25/08/26.20

Qually/Patnaik

Be it resolved that the Fusion Dance Club be ratified.

**Carried.**



25/08/26.21

Lai/Kyei-Badu

Be it resolved that the Founders Club be ratified.

Directors noted that the MSA has an entrepreneurship club led by business students and UBC also offers entrepreneurship resources. They requested a presentation from this club.

Osadczuk/Qually

Be it resolved that the ratification of the Founders Club be tabled.

Carried. **Tabled.**

25/08/26.22

Patnaik/Qually

Be it resolved that the Theatre Club be ratified.

**Carried.**

25/08/26.23

Patnaik/Lai

Be it resolved that the Hindu Yuva Student Association be ratified.

**Carried.**

25/08/26.24

Lai/Awais

Be it resolved that the Racial Diversity in Medicine Student Association be ratified.

Directors noted that its aim and purpose is similar to those from Pre-Med club, and racial diversity could be promoted through the Pre-Med club. They requested a presentation to learn how the proposed club would advocate racial diversity.

Lai/Qually

Be it resolved that the ratification of the Racial Diversity in Medicine Student Association be tabled.

Carried. **Tabled.**

## **7.2 AGM**

25/08/26.25

Idoko/Lai

Be it resolved that the AGM motion be tabled for final decision on the date.

Carried. **Tabled.**

## **7.3 Letter Approval**

25/08/26.26

Lai/Hussain

Be it resolved that the SUO board of directors approve sending letters from BC3.

Lai updated that one of the letters was to advocate a Student Pass program to use BC ferries and the other one is about climate action advocacy to the Federal government.

**Carried.**

## **8. DISCUSSION/INFORMATION**

### **8.1 SUO Board Calendar & Volunteer Work**

Lai and Kyei-Badu presented the Term 1 Events Calendar they had prepared and encouraged directors to sign up for volunteer roles. Idoko and Qiu encouraged the team to make every effort to engage in the events and support the executives. They also emphasized that all the directors were expected to volunteer for major SUO events such as EXPO and Carnival.

Qiu informed directors of the upcoming governance events: the SUO By-Election and AGM. She noted that the SUO By-Election would take place between September 15 to October 15. Appointed directors (Creative & Critical faculty representative, Education faculty representative and Graduate Student representative) would need to run and win the by-election if they wish to remain in their positions. She reminded other directors that, according to their bylaw and regulations, they are prohibited from endorsing candidates or participating in campaign activities for any candidate. Violations may lead to disciplinary measures. Qiu briefly introduced that referendum questions would be held alongside the By-Election, and the whole team were expected to volunteer for Yes-Campaigns for the referenda, under the leadership of President.

## **9. ADJOURNMENT**

Meeting adjourned at 1:56 p.m.

### ***School of Engineering Design Team (EDT)***

1. An Engineering Design Team (EDT) may be ratified by the SUO Board of Directors as a student association for a purpose directly arising from the shared interests of students in connection with:
  - a. organizing and participation in social, leisure, and recreational activities; or
  - b. involvement of members who are UBCO students not registered undergraduates of the School of Engineering (SoE).
2. To access SUO services specific to student associations and qualify to operate under these regulations, each EDT must be ratified as a club under their design team name by the SUO Board of Director.
3. EDT who are ratified Student associations are exempt from the SUO/UBC naming agreement for the following areas:
  - a. Email address;
  - b. Website domain;
  - c. Social media platforms/handles; and
  - d. Promoting materials
4. Every SUO Member is eligible for, and entitled to, membership and participation in the activities of every Club, subject to this Regulation.
5. All EDT assets, including PAF fees, external sponsorship and proceeds from their activities, shall be held by the University of British Columbia.
6. All Student Associations assets, including membership fees and proceeds from their activities, shall be held by the Student Union and used for:
  - a. social, leisure and team bonding activities
  - b. travel for members not registered as an engineering student of UBCO
  - c. meetings for club related activities
7. Funding directly provided by SUO shall not be used for the following expenses:
  - a. Cost of materials for design team projects
  - b. Expenses related to research or events covered by PAF
  - c. Travel for engineering students to conferences or competitions covered by PAF
  - d. For-profit ventures
8. Executive Members shall either be elected or appointed in a manner consistent with the EDT policies and have the continued support of the majority of the Club's members.
9. At least one Executive Member shall have the power and duty to represent the Student Association when required by the Students' Union.