



BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, March 23rd, 2026 at 9 am, UNC133C

Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Naden Qually
Director-at-Large	Jessica Goel
Director-at-Large	Saadia Awais
Faculty of Education Representative	Vacant
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
Board of Governors Representative (ex-officio)	Noah Arney
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Directors Absent With Regrets

Directors Absent Without Regrets

Staff Present

General Manager	Jason Evans
Operations Manager	Mike Ouellet
Governance Coordinator	Lijie Qiu

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/03/23.01

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Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/03/23.02

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Be it resolved that the minutes of the meetings held February 27th, March 9th 2026 be adopted.

26/03/23.03

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Be it resolved that the summaries of the board meetings held February 27th, March 9th 2026 be adopted.

Board Meeting 2026-02-27

Policy changes:

1. Student Association Oversight Committee membership change: to include VP Finance (primary)/ VP Campus Life
2. Remove graduate students from SUO governance policies

Clubs ratified:

1. Wrestling club
2. SUO Running club
3. Jewish Students Okanagan Student Association
4. F1 UBCO Student Association

Motion passed

1. Allow graduate students to participate in UPass Referendum

Emergency Board Meeting 2026-03-09

1. Approved MSA Referendum Question Regarding the Course Union Fee Increase
2. Approved the Referendum Voting Period.

4. COMMITTEE BUSINESS

4.1 Approval of Committee Meeting Minutes

26/03/23.04

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Be it resolved that the following Committee meeting minutes be approved as attached:

- the minutes of the Oversight Committee meeting held February 27th, 2026
- the minutes of the Finance Committee meeting held March 4th, 2026
- the minutes of the Campaigns Committee meeting held February 23rd, 2026
- the minutes of the Campaigns Committee meeting held March 16th, 2026
- the minutes of the Policy Committee meeting held March 18th, 2026
- the minutes of the Electoral Committee meeting held February 25, February 26, March 2nd, March 3rd, 2026

4.2 Executive Monthly Report Approval

26/03/23.05

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Be it resolved that the Executive January reports be approved as attached.

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. NEW BUSINES

6.1 Policy Changes (Special Resolution)

26/03/23.06

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Be it resolved that [Regulation VIII: 5]

New Student Associations applications will only be accepted during the periods of August 1 to the second (2nd) Friday of October; and January 1 to the second (2nd) Friday of February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

be amended by replacing the words “ the second (2nd) Friday” with the words “ the first (1st) Friday”, so the regulation reads:

New Student Associations applications will only be accepted during the periods of August 1 to **the first (1st)** Friday of October; and January 1 to **the first (1st)** Friday of February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

26/03/23.07

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Be it resolved that [Regulation IV: 33] regarding the in-camera minutes be removed, which reads:

33 Confidential minutes shall be taken of meetings of the Board of Directors held *in camera* and be maintained by the Student Union in a confidential manner.

26/03/23.08

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Be it resolved that the definition of "Member" under Regulation VIII-Student Associations be removed which reads :

- a. "Member" means any student who is enrolled in a UBCO degree or program and/or has paid the Students Union of UBC Okanagan student fee for the current academic year; and

Motivation: the word "Member" is already defined in the Bylaws.

26/03/23.09

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Be it resolved that [Regulation VIII:55]

55 Course Unions may only introduce levied membership fees through referendum, and may only propose such a referendum at their AGM. The threshold for such a referendum to succeed is at least a simple majority of members.

be replaced with the following policy, which reads:

55. Course Unions may only introduce levied membership fees through a referendum conducted through the Students' Union referendum process. The threshold for such a referendum to succeed, in alignment with the Students' Union Referendum policy, is that at least five percent (5%) of members cast a vote and that a majority of the votes cast are in favour.

26/03/23.10

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Be it resolved that [Regulation V-Political Policies: 1(b)]

1 (b). "Political Policy" means an official political position held by the Student Union established in accordance with this regulation;

be amended by striking out the words " established in accordance with this regulation" and adding the words "on issues that affect the interests of the Members in their capacity as University students." , so that [Regulation V-Political Policies:1 (b)] then reads: "Political Policy" means an official political position held by the Students' Union **on issues that affect the interests of the Members in their capacity as University students.**

Be it further resolved that [Regulation V-Political Policies: 2]

2. The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Student Union.

be amended by adding the words " regarding issues affecting the Members collectively and to guide the Students' Union's advocacy, public statements, and engagement with the University, governments, and other organizations", so that [Regulation V-Political Policies: 2] then reads:

The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Students' Union **regarding issues affecting the Members collectively; and to guide the Students' Union's advocacy, public statements, and engagement with the University, governments, and other organizations.**

Be it further resolved that [Regulation V – Political Policies: 5]

5. Political Policies may be adopted by two-thirds resolution of the Directors.

be replaced with the following words:

Any official position or statement by the Students' Union on matters affecting the interests of the Members in their capacity as University students, including but not limited to the position towards tuition fee increase or the introduction of new general fees by the University, shall only be issued following approval of the Board of Directors by two-thirds resolution. No individual Board member, staff member, or representative of the Students' Union may publicly issue or communicate positions on these matters unless explicitly authorized by the Board of Directors. All advocacy must reflect the position adopted by the Board. The Students' Union may actively engage students and conduct consultation when developing positions.

Note:

Political policy, as per [Regulation V- Political Policies:1(b),3 &9], means an official political position held by the Student Union for the purposes of External Communications.

The subject of a Political Policy may be any matter relevant to the interest of the Members in their capacity as University students.

(For example, tuition regulation by government, housing policy affecting students, immigration rules for international students, tuition increase, new student fees, University policies affecting students, climate policy, equity and inclusion policies, or any other issues involving public policy, governance or advocacy that affect students collectively. Please distinguish Political Policy from partisan politics.)

26/03/23.11

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1) Discussion on [Regulation IV:18] regarding the transition report, which reads:

18 Pay will automatically be withheld at a rate of hundred dollars (\$100.00) a day with maximum reduction of the value of one complete pay period where a Transition report is late and withhold all pay until the report is submitted.

Recommendation for the Policy amendment: Remove the current policy and insert the amendment as follows:

18. Each Executive Director and the Chair of the Oversight Committee shall present a written transition report to their respective successor and notify the General Manager and Governance Coordinator no later than March 31 of their term. The report shall summarize key accomplishments, ongoing initiatives, committee business, and other information necessary to support organizational continuity.

Submission of a complete transition report by the stated deadline is a condition of eligibility for the final honorarium installment of the term. This requirement shall be communicated at the start of each Executive term and incorporated into Executive honorarium or appointment agreements. The board may grant reasonable extensions where extenuating circumstances exist.

2) Review and adoption recommendation: the Honorarium Agreement (attached)

7. DISCUSSION/INFORMATION

7.1 Election Cycle This Year

7.2 Selection of Candidates for Students at Large to sit on committees

- Standard Process : Place a call in April; Interview and ratification in May & June [Regulation I:23-24]
- Students at Large in Campaigns Committee (up to 5);
Students at Large in Campus Life Committee (3-5);
Students at Large in Policy Committee (at least 1)
Student at Large in Oversight Committee (1)

7.3 Selection of Candidates for Vacant Board of Director Positions

- Faculty of Applied Science
- Faculty of Management
- Faculty of Education

8. ADJOURNMENT



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, February 27th, 2026 at 1 pm, UNC105

Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Internal	Shreya Patnaik
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Naden Qually
Director-at-Large	Jessica Goel
Faculty of Education Representative	Vacant
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Creative & Critical Studies Representative	Kiki Akinlade

Directors Absent With Regrets

Director-at-Large	Saadia Awais
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Directors Absent Without Regrets

Board of Governors Representative (ex-officio)	Noah Arney
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Staff Present

General Manager	Jason Evans
Operations Manager	Mike Ouellet Governance
Coordinator	Lijie Qiu

Guest

Bargaining spoke person	Patrick Doyle
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1. CALLED TO ORDER AT 1:13 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/02/27.01

Lai/Trabelsi

Be it resolved that the agenda be adopted.

Lai/Patnaik

Be it resolved that "UPass Referendum" be added to the agenda.

Amendment carried.

Idoko/Trabelsi

Be it resolved that the adoption of emergency meeting minutes 2026-02-02 be added to the minutes adoption motion.

Amendment carried.

Goel/Kyei-Badu

Be it resolved that the adoption of board meeting summaries be added to the agenda.

Amendment carried.

Idoko/Trabelsi

Be it resolved that a discussion regarding steps forward be added to the agenda.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/02/27.02

Lai/Qually

Be it resolved that the minutes of the meetings held January 26th, February 2nd and 6th, 2026 be adopted.

Carried.

Trabelsi/Wasti

Be it resolved that the summaries of board meetings held January 26th , February 2nd and 6th 2026 be adopted.

Trabelsi presented the summaries of the board meetings.

Carried.

4. IN-CAMERA (LABOR)

26/02/27.03

Qually/Bhatia

Be it resolved that the meeting be moved in-camera.

Carried. [1:18 p.m.] Qiu left the meeting.

During the in-camera session, Akinlade and Wasti left.

26/02/27.04

Idoko/Lai

Be it resolved that the meeting be moved ex-camera.

Carried. [2:13 p.m.]

Osadczuk and Qiu entered.

26/02/27.05

Lai/Qually

Be it resolved that the bargaining committee carry on the mandate discussed in the in-camera session.

Carried.

26/02/27.06

Patnaik/Lai

Be it resolved that the agenda items " Policy changes" and " Club ratification" be moved before the Committee Business.

Carried.

5. POLICY CHANGES (SPECIAL RESOLUTION)

26/02/27.07

Arora/Lai

Be it resolved that [Regulation I:96] regarding SA Oversight Committee

96 The Committee Members shall consist of:

a. Vice President Internal (chair);

b. Membership Outreach Coordinator;

- c. Students' Advocate;
- d. General Manager; and
- e. Two (2) Directors at Large

be amended by adding a new committee member "VP Finance and Administration (primary) / VP Campus Life (alternative)" before point (e), so [Regulation I:96] then reads:

96 The Committee Members shall consist of:

- a. Vice President Internal (chair);
- b. Membership Outreach Coordinator;
- c. Students' Advocate;
- d. General Manager; and
- e. VP Finance and Administration (primary) / VP Campus Life (alternative)
- f. Two (2) Directors at Large

Patnaik stated that based on the direction of the board to add an executive to the SA Oversight committee, it was recommended by the policy committee that VP Finance serves as the primary member as they handle club funding applications and have more knowledge about the operation of the club. And it was also recommended that VP campus life serves as an alternative option in the absence of VP Finance.

Carried.

26/02/27.08

Qually/Bhatia

Be it resolved that [Regulation VIII: 28] be amended by striking the words "retain active status" and inserting the words "apply for term funding and retain affiliated status for the academic year", so [Regulation VIII: 28] then reads:

A minimum of one (1) signing executive officer from each Student Association must attend Student Association Orientation meetings in Term 1 and Term 2 to **apply for term funding and retain affiliated status for the academic year.**

Carried.

26/02/27.09

Lai/Patnaik

Be it resolved that the following policy related to graduate students' participation in SUO

governance be amended:

- Strike [Regulation I:4 (f)] f. Graduate Student Committee
- Strike the wording “including at least one (1) graduate student at Large” from [Regulation I:33 Campaigns Committee (f)]
- Strike the wording “including at least one(1) graduate Student at Large” from [Regulation I: 38 Campus Life Committee (d)]
- Strike the whole section regarding Graduate Student Committee [Regulation I: 73-77]
- Add the wording “For greater certainty, Associate Members are not eligible to nominate, be nominated for candidacy, or vote in SUO Elections.” to [Regulation II-Elections & Referenda:16], so the policy then reads : subject to Bylaw VII, every Member is eligible to nominate and to be nominated for candidacy in an Election. For greater certainty, Associate Members are not eligible to nominate, be nominated for candidacy, or vote in SUO Elections.
- Replace “UBCO Students” with “UBCO undergraduate students” under [Regulation VIII:38], so it reads: Only current UBCO undergraduate students with confirmed student numbers, whose names and information have been submitted to the Membership Outreach Coordinator, shall be recognized as signing authorities. Student Associations will only be eligible for funding once the Membership Outreach Coordinator confirms the receipt of the list of signing authorities.
- Strike the wording “graduate” from [Regulation VIII: 52], so it reads:
52. Voting membership of a Course Union shall be available executively to every undergraduate student registered in a major and/or minor of the affiliated Department.
- Strike [Regulation VIII:53]: Notwithstanding the above regulation, voting membership of a Course Union includes both undergraduate and graduate. (Rationale: the provision is not necessary given that the above provision is limited to undergraduate students.)

Those policy changes followed the separation of Graduate Students Society after the AGM. Qiu informed the directors that the revised direction of the Student Association Regulation proposed by their legal counsel is to designate student associations as undergraduate only, particularly regarding signing authority for all student associations and voting membership in course unions. Qiu emphasized this point to ensure that all directors were fully aware of the implications of those governance policy changes.

Carried.

26/02/27.10

Qually/Lai

Be it resolved that the Regulations be amended to use the capitalized term “Member” solely where reference is intended to be used for the defined class of membership under the

Bylaws, in accordance with the updated definition of “Member” , and to clarify terminology throughout the Regulations to eliminate ambiguity between Members (as a class of membership) and members of committees, members of Student Associations, or other bodies.

Patnaik and Qiu noted that within the regulations, the terms “Members” and “members” had been used interchangeably. Since their bylaws now formally define “Members” as a specific membership classification, the language must be revised to ensure consistent usage and to clearly distinguish the intended meanings.

Carried.

6. CLUB RATIFICATION

26/02/27.11

Lai/Osadczyk

Be it resolved that La pizza Club be ratified.

Patnaik provided motivation. Directors believed that some clubs offer free pizzas for their events and SUO also provides community meals to students to address the food security and affordability issue. Pizza could be an option for community meals.

Failed.

26/02/27.12

Qually/Lai

Be it resolved that Wrestling Club be ratified.

Patnaik provided motivation.

Carried.

26/02/27.13

Qually/Lai

Be it resolved that SUO Running Club be ratified.

Patnaik provided motivation.

Carried.

26/02/27.14

Trabelsi/Qually

Be it resolved that Book Club be ratified.

Patnaik provided motivation. Directors emphasized that the English Course Union has a book club under them. They recommended collaboration between this group of students with the English Course Union book club.

Failed.

[Evans left at 2:49 p.m.]

26/02/27.15

Lai/Bhatia

Be it resolved that Live Events and Community Engagement Student Association be ratified.

Patnaik provided motivation. Directors recommended collaboration and support from VP Campus life.

Failed.

26/02/27.16

Lai/Arora

Be it resolved that Jewish Students Okanagan Student Association be ratified.

Patnaik provided motivation.

Carried.

26/02/27.17

Lai/Qually

Be it resolved that Women Empowerment Club be ratified.

Patnaik provided motivation. Directors believed similar resources are available on campus. They have the Women resource center and Pride resource center.

Failed.

26/02/27.18

Bhatia/Lai

Be it resolved that Agrobotics Student Association be ratified.

Patnaik provided motivation. Directors were not sure if the club would work for profit or not. More clarification would be needed for their motivation and plan.

Failed.

26/02/27.19

Lai/Qually

Be it resolved that Medlife Student Association be ratified.

Patnaik provided motivation. Directors believed that they have similar associations and would need a plan from the club.

Failed.

26/02/27.20

Osadczuk/Qually

Be it resolved that Rotaract Club of UBCO be ratified.

Patnaik provided motivation. Directors thought the motivation was vague.

Failed.

26/02/27.21

Arora/Bhatia

Be it resolved that F1 UBCO Student Association be ratified.

Patnaik provided motivation.

Carried.

7. COMMITTEE BUSINESS

7.1 Approval of Committee Meeting Minutes

26/02/27.22

Lai/Osadczuk

Be it resolved that the following Committee meeting minutes be approved as attached:

- the minutes of the Executive Committee meeting held January 23rd, 2026
- the minutes of the Executive Committee meeting held January 28th, 2026
- the minutes of the Executive Committee meeting held February 9th, 2026
- the minutes of the Executive Committee meeting held February 23rd, 2026
- the minutes of the Oversight Committee meeting held January 21st, 2026
- the minutes of the Finance Committee meeting held January 29th, 2026
- the minutes of the Campus Life Committee meeting held January 29th, 2026
- the minutes of the Policy Committee meeting held January 30th, 2026
- the minutes of the Electoral Committee meeting held January 23rd, February 9th & February 13th, 2026
- the minutes of the Student Associate Funding Committee meeting held January 26th, 28th & 29th, and February 9th, 2026

Carried.

8. REPORT ON UNIVERSITY RELATIONS

8.1 Senate

8.2 Board of Governors

8.3 Other University Committees

9. NEW BUSINES

9.1 Executive Monthly Report Approval

26/02/27.23

Qually/Trabelsi

Be it resolved that the Executive December reports be approved as attached.

Carried.

9.2 Resolution on Graduate Student Participation in UPass Referendum

26/02/27.24

Patnaik/Osadcuk

WHEREAS SUO Bylaw II(3)(a) provides that Associate Members “shall not vote in Students’ Unions ... referenda”;

AND WHEREAS SUO contracts with BC transit for SUO members and associate members to access a UPass service;

AND WHEREAS in March 2026 the SUO will hold a referenda on increases to the UPass service fee;

AND WHEREAS SUO Bylaw II(3)(c) confirms that associate members are entitled to receive the UPass Service;

AND WHEREAS associate members pay the UPass service fee;

AND WHEREAS s. 27.1(2.1) of the University Act requires a referendum to increase a service fee allow voting by both members and “students who are not members of the student society if those students would have been entitled to vote in the referendum if they had been members of the student society”;

AND WHEREAS it would be unfairly prejudicial to increase the UPass service fee applicable to both Members and Associate Members in a referendum where Associate Members are not permitted to vote;

THEREFORE BE IT RESOLVED THAT:

- (1) Notwithstanding Bylaw II(3)(a), Associate Members shall be entitled to vote in the March 2026 referendum to increase the UPass service fee; and
- (2) SUO shall pursue an amendment to its bylaws to confirm that Associate Members have the right to vote on referenda for fee increases that will be paid by Associate Members, to meet the requirements of s. 27.1 of the University Act.

Motion was passed via email outside of board meeting. By 8 am February 13th , 10 directors voted in favor. Email replies were attached to the agenda.

10. DISCUSSION

10.1 UPass Referendum

Lai encouraged the directors to actively participate in the UPass Referendum promotion events. On Monday, March 2nd, SUO would host a BBQ for the UPass Referendum outside UNC building from 11 am to 3 pm. Additionally, tabling for the referendum question would continue in Commons on Tuesday and Wednesday.

10.2 Steps forward

Idoko encouraged the directors to continue operating in good faith and work for the best interest of students.

11. ADJOURNMENT

Meeting adjourned at 3:22 p.m.



EMERGENCY BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, March 9 at 4:30, 2026, Zoom

Directors Present

President (meeting chair)	Peter Idoko
Vice President Finance and Administration	Rajat Arora
Vice-President External	Olivia Lai
Vice-President Campus Life	Ashley Kyei-Badu
Director-at-Large	Aaditya Golash
Director-at-Large	Naden Qually
Director-at-Large	Jessica Goel
Director-at-Large	Saadia Awais
Faculty of Management Representative	Tejas Bhatia
Faculty of Arts and Social Sciences Representative	Quinlin Osadczuk
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Creative & Critical Studies Representative	Kiki Akinlade
Faculty of Applied Science Representative	Donald Onyewuchi-Ohiri
Faculty of Science Representative	Yasmine Trabelsi
Faculty of Education Representative	Vacant

Directors Absent

Vice-President Internal	Shreya Patnaik
Board of Governors Representative (ex-officio)	Noah Arney
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie Qiu

1. CALLED TO ORDER AT 4:36 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/03/09.01

Qually/ Onyewuchi-Ohiri

Be it resolved that the agenda be adopted.

Carried.

3. NEW BUSINESS

26/03/09.02

Qually/ Osadczuk

Be it resolved that the referendum question proposed by MSA be adopted as follows:

Do you support increasing the mandatory Commerce Student Association fee from \$50.42 per semester to \$75.00 per semester (Winter Term 1 & Winter Term 2), effective September 1, 2026, with annual adjustments based on the Consumer Price Index (CPI), to support enhanced academic, professional development, and student engagement services, and renaming the fee to the Commerce-Management Student Course Union Fee, for all undergraduate students enrolled in the Commerce or Management programs at the University of British Columbia Okanagan?

Yes

No

Be it further resolved that the voting period for this referendum open March 26th 8 am PST and close March 29th 11:59 pm PST.

Directors asked about the rationale for the fee increase. Idoko and Evans explained that the primary purpose of the increase was to catch up with inflation in recent years and better align the fee with the current economic environment. The fee was originally established around 2012 and had not been indexed to the Consumer Price Index (CPI). They also noted that the name change of the course union was to reflect the name change of their faculty. The referendum question had been reviewed and approved by legal counsel at the University and within their faculty.

Carried.

4. ADJOURNMENT

Meeting adjourned at 4:44 p.m.

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, 11 AM, February 27th, 2026, SUO Office, SUO133

Members Present

Director at Large (chair)

Director at Large

Faculty of Health and Social Development Rep.

Student at Large

Naden Qually

Jessica Goel

Ali Wasti

Nisha Choudhary

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Staff Present

General Manager

Jason Evans

1. CALL TO ORDER-11:03 AM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/02/27.01

goel/evans

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/02/27.02

goel/wasti

Be it resolved that the minutes of the meeting held on January 21st, 2026, be adopted.

Carried.

4. NEW BUSINESS

4.1 Adoption of January Executive Reports

26/02/27.05

evans/goel

Be it resolved that the Executive January reports be adopted.

Carried.

4.2 January Executive Action Plan Reviews Part 2

VP Campus Life Review

VP Campus Life reported progress on several goals:

1. Increasing Accessibility and Affordability

- Multiple subsidized or free events were organized for students.
- Events typically cost around \$5 or were completely free.
- Initiatives included regular programming such as events like Paint Nights and Carnival-style activities.

2. Increasing Student Participation in Campus Life

- Student engagement has been somewhat lower compared to the previous year.
- Some events were successful (e.g., Paint Night sold out).
- Some events were postponed or cancelled due to low turnout (e.g., Clash of Clubs).
- Efforts are being made to improve promotion and outreach to clubs.

3. Building Community and Sense of Belonging

- More culturally diverse events were introduced.
- Student feedback has been collected, though responses through social media have been limited.
- This goal remains a work in progress.

4. Building Institutional Memory

- Work is underway to improve transition documentation for future VP Campus Life roles.

A concern was raised about the **limited participation of board members in Campus Life events**. The committee acknowledged that attempts have been made to address this issue, but attendance may be affected by academic schedules and other commitments. It was also noted that experimenting with different types of events helps determine what appeals to different student groups.

VP Finance Review

VP Finance reported progress on the following goals:

1. Maintaining a Non-Deficit Budget

- The budget remains stable.
- No concerns about a potential deficit at this time.

2. Budget Oversight

- Spending limits have been established for executives.
- Receipts and expenses are being monitored.

3. Enhancing Financial Transparency

- Budget information has been made available on the Student Association website.

- Visuals such as graphs and charts allow students to better understand the budget.
- This goal has been completed ahead of schedule.

4. Streamlining Financial Systems

- A comparison between current financial platforms and the system Rubric is ongoing.
- Findings will be presented before the end of the term.

Challenges

- Some executives have not consistently reported expenses or submitted receipts promptly.
- The oversight committee will remind executives to follow proper financial reporting procedures.

4.3 Executive Committee Concerns

Several concerns were discussed:

Communication Between Executives

Members noted ongoing challenges in communication and collaboration within the executive team. There have been instances of misunderstandings and finger-pointing when issues arise.

Executives were reminded to:

- Regularly check emails and Teams messages.
- Communicate directly with each other when possible.
- Spend time working in the office, as required by executive guidelines.

Team Building

It was suggested that executives consider a team building activity or retreat, even late in the term, to improve relationships and collaboration.

Documentation for Future Executives

Members recommended documenting challenges experienced this year so that future executive teams can learn from them.

Communication with Staff

Concerns were raised regarding expectations placed on staff to complete requests immediately. Executives were reminded that staff members also have other responsibilities and workloads.

Club Operations and Administrative Processes

A concern was raised about delays in club bookings and reimbursements.

The General Manager clarified:

- Staff member Izzy is currently on leave.
- A co-op student, Seerat, is temporarily assisting with membership and outreach duties.
- Reimbursements are currently being processed by Leanne, which has improved turnaround time.
- Clubs must send reimbursement requests to the **Membership & Outreach email** rather than Izzy directly.
- Access to the university booking system is controlled by the university and cannot easily be expanded.

Izzy is expected to return soon, which should help resolve some operational delays.

5. ADJOURNMENT -11:25AM

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, March 4th, 2026, at 1:00PM, UNC 133

Members Present

Vice-President Finance and Administration
President
Faculty of Arts and Social Sciences Representative

Rajat Arora
Peter Idoko
Quinlin Osadczuk

Members Absent With Regrets and Approval

Members Absent Without Regrets and/or Approval

Faculty of Applied Science Representative

Donald Onyewuchi-Ohiri

Staff Present

Finance Manager
General Manager
Operations Manager

Leanne Smailes
Jason Evans
Michael Ouellet

Staff Absent

1. CALLED TO ORDER AT 1:07PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/03/04.01

Osadczuk/Idoko

Be it resolved that the agenda be adopted.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/03/04.02

Idoko/Osadczuk

Be it resolved that the minutes of the meeting held on January 29th, 2026, be adopted.

Carried.

4. NEW BUSINESS

5. INFORMATION ITEMS

5.1 January 2026 YTD Budget Update

The Vice-President Finance and Administration presented the Year-to-Date budget update as of January 2026.

It was noted that overall spending remains in line with the approved budget, with no major variances of concern at this time. Committee members were provided with an overview of key budget lines, including operational expenses, advocacy, and events related spending.

There was a special emphasis on SUO business operations. Ouellet provided an update regarding SUO business operations, including current performance, operational considerations, and ongoing initiatives. The committee acknowledged the importance of closely monitoring business operations as part of the overall financial health of the organization.

The Finance Manager provided additional context on current financial positioning and highlighted areas where spending is expected to increase in the coming months. Clarifications were made regarding specific line items and their projected usage.

The committee discussed general financial trends and emphasized the importance of continued monitoring to ensure responsible allocation of funds for the remainder of the term. No concerns were raised by the committee at this time.

6. DISCUSSION

7. ADJOURNMENT

The meeting was adjourned at 1:44PM

CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, February 23, 2026 at 1:30 pm, Zoom

Members Present

Vice-President External (meeting chair)
Vice-President Finance
Vice-President Internal
Vice-President Campus Life
Director at Large
Director at Large
Director at Large
Director at Large
Resource Center Representative

Olivia Lai
Rajat Arora
Shreya Patnaik
Ashley Kyei-Badu
Aaditya Golash
Naden Qually
Jessica Goel
Saadia Awais
Maverick

Members Absent With Regrets and Approval

President

Peter Okpoga Idoko

Members Absent Without Regrets and/or Approval

Faculty of Science Representative
Student at Large
Student at Large

Yasmine Trabelsi
Kevin Dong
Nathalie Umurerwa

Staff Present

Students' Advocate
Governance Coordinator

Rachel Fortin
Lijie (Cecily) Qiu

Staff Absent

1. CALLED TO ORDER AT 1:34 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ACCESSIBILITY NEEDS

Let us know if you have any accessibility needs that would help make the meeting more inclusive and accessible for you.

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/02/23.01

Goel/Fortin

Be it resolved that the agenda be adopted.

Carried.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/02/23.02

Goel/Golash

Be it resolved that the minutes from the meeting held on January 15th, 2026 be adopted.

Carried.

5. NEW BUSINESS

5.1 Community Meals Survey

Feedback from students was quite positive. Members discussed options of sandwich and take-away.

5.2 Transit UPass BBQ

Lai encouraged committee members to volunteer for the transit UPass BBQ scheduled for March 2nd 11am-3 pm at UNC.

5.3 Spread Love Fair Re-Cap

Lai updated that Spread Love was a successful event. They also discussed the exam kits initiative that they had.

5.4 Upcoming Campaigns

-SHRAG in March.

-International Student Campaign/BBQ

6. ADJOURNMENT AT 1:56 P.M.

MARCH CAMPAIGNS COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Campaigns Committee Meeting, March 16th at 2:00pm, 2026, In Person

Members Present

Vice-President External (meeting chair)
Vice-President Finance
Director at Large
Director at Large
Vice-President Internal
Director at Large
Faculty of Science Representative

Olivia Lai
Rajat Arora
Aaditya Golash
Naden Qually
Shreya Patnaik
Jessica Goel
Yasmine Trabelsi

Members Absent With Regrets and Approval

President
Director at Large

Peter Okpoga Idoko
Saadia Awais

Members Absent Without Regrets and/or Approval

Vice-President Campus Life
Student at Large
Student at Large

Ashley Kyei-Badu
Kevin Dong
Nathalie Umurerwa

Staff Present

Governance Coordinator

Lijie (Cecily) Qiu

Staff Absent

Students' Advocate

Rachel Fortin

1. CALLED TO ORDER AT 2.11 PM

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ACCESSIBILITY NEEDS

Let us know if you have any accessibility needs that would help make the meeting more inclusive and accessible for you.

3. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/3/26.01

Goel/Qually

Be it resolved that the agenda be adopted.
carried

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/3/26.02

Goel/Qually

Be it resolved that the minutes from the meeting held on February 23rd, 2026, be adopted.
carried

5. NEW BUSINESS

March 17th – Saint Patrick’s Day

The committee discussed the upcoming Saint Patrick’s Day event scheduled from 12:00 PM to 2:00 PM in collaboration with Picnic. Most logistics and materials will be handled by the partner organization, while the SUO will contribute a popcorn machine, banner, and tablecloths. Olivia Lai confirmed full participation, with additional support available for partial shifts. Volunteers will assist primarily with distributing safe party kits.

April 1st – SHAG / Resource and Services Gala

The SHAG event will take place in the Nechako Gathering Room from 12:00 PM to 2:30 PM and will feature a range of campus and community resource partners, including Picnic, Foundry, SVPRO, and Health & Wellness. The event will include food, games, a photo booth, and a raffle giveaway to encourage attendance and retention.

Discussion focused on improving the structure and impact of the event compared to previous years. Members emphasized the importance of shifting toward a more educational and resource-based approach, incorporating interactive elements such as breakout discussions, themed stations, and guided engagement. Suggestions included creating a clearer event flow using signage or maps, implementing a passport-style activity to encourage participation at different stations, and enhancing promotion through posters and sandwich boards. Additional activities such as crafts or cookie decorating were also proposed to increase engagement.

April 8th or 9th – Student Day

The committee discussed Student Day, which will take place outside the UNC alongside other major campus events, including the Beer Garden and UBC Giving Day. The event aims to celebrate both

international and domestic students while promoting campus resources through partnerships with the Global Engagement Office and Career Services.

The event will include a BBQ and resource tables, with potential involvement from student clubs such as cultural associations and the International Relations Student Association. Members discussed logistical challenges related to overlapping events, including space constraints, volunteer capacity, and ensuring accessibility for students under 19 who cannot attend the Beer Garden. It was recommended that organizers meet with Campus Life and other stakeholders to coordinate planning and ensure resources are effectively allocated.

Volunteer Appreciation Ideas

The committee discussed recognizing the contributions of Community Meal volunteers and other active participants throughout the term. Members agreed that volunteers have shown strong commitment and should be acknowledged through initiatives such as an appreciation lunch and certificates of recognition.

6. ADJOURNMENT -2:36 PM

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, March 18, 2026 at 1 pm, UNC 133C/Zoom

Committee Members Present

Vice-President Internal (chair)	Shreya Patnaik
Vice-President Finance	Rajat Arora
Director-at-Large	Aaditya Golash
Director-at-Large	Saadia Awais
Faculty of Arts & Social Science Rep	Quinlin Osadczuk
Faculty of Applied Science	Donald Onyewuchi-Ohiri
Student at Large	Prashaant Mudgala
Student at Large	Ella Kundwa

Committee Members Absent with Regrets and Approval

Vice-President External	Olivia Lai
Director-at-Large	Jessica Goel
Student at Large	El Pleroma Nokoson

Committee Members Absent without Regrets and/or Approval

Faculty of Management	Tejas Bhatia
Student at Large	Luna Li

Staff Present

General Manager	Jason Evans
Governance Coordinator	Lijie Qiu
Membership Outreach Coordinator	Izzy Rusch

1. CALLED TO ORDER AT 1:11 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/03/18.01

Awais/Osadczyk

Be it resolved that the agenda be adopted.

Patnaik/Awais

Be it resolved that the Honoraria Agreement for Committee Chairs be moved after discussion.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/03/18.02

Awais/Osadczyk

Be it resolved that the minutes of the meeting held January 30th, 2026 be adopted.

Carried.

4. NEW BUSINESS

4.1 Ratification of Student Association deadline

26/03/18.03

Osadczyk/Awais

Be it resolved that [Regulation VIII: 5]

New Student Associations applications will only be accepted during the periods of August 1 to the second (2nd) Friday of October; and January 1 to the second (2nd) Friday of February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

be amended by replacing the words “ the second (2nd) Friday” with the words “ the first (1st) Friday”, so the regulation reads:

New Student Associations applications will only be accepted during the periods of August 1 to **the first (1st)** Friday of October; and January 1 to **the first (1st)** Friday of

February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

Arora would allow more time for ratification and enable an earlier club funding approval process, thereby giving clubs additional time to organize events.
Carried.

4.2 In-Camera Minutes

26/03/18.04

Onyewuchi-Ohiri/Awais

Be it resolved that [Regulation IV: 33] regarding the in-camera minutes be removed, which reads:

33 Confidential minutes shall be taken of meetings of the Board of Directors held *in camera* and be maintained by the Student Union in a confidential manner.

Patnaik motivated that it is based on legal advice. She also highlighted the challenge and risk associated with retaining in-camera minutes, noting that SUO lacks a designated storage space, there is a risk of confidential information being leaked, and the annual turnover of the board makes it even more difficult to maintain these records over time.

Other committee members asked about the common practice of other universities. Patnaik replied that UBC Vancouver does not keep in-camera minutes but provide a summary instead. SUO board recently adopted the policy requiring the resolution from the in-camera discussion to be public.

Carried.

4.3 "Member" definition under Regulation VIII

26/03/18.05

Awais/Osadczyk

Be it resolved that the definition of "Member" under Regulation VIII-Student Associations be removed which reads :

- a. "Member" means any student who is enrolled in a UBCO degree or program and/or has paid the Students Union of UBC Okanagan student fee for the current academic year; and

Motivation: the word "Member" is already defined in the Bylaws.

Carried.

4.4 Course Union Referendum Policy

26/03/18.06

Awais/Osadczyk

Be it resolved that [Regulation VIII:55]

55 Course Unions may only introduce levied membership fees through referendum, and may only propose such a referendum at their AGM. The threshold for such a referendum to succeed is at least a simple majority of members. be replaced with the following policy, which reads:

55. Course Unions may only introduce levied membership fees through a referendum conducted through the Students' Union referendum process. The threshold for such a referendum to succeed, in alignment with the Students' Union Referendum policy, is that at least five percent (5%) of members cast a vote and that a majority of the votes cast are in favour.

Evans used the example of a fee increase referendum, explaining that the fee letter must be submitted to UBC by the SUO for the referendum to be recognized by the university. He noted that the referendum constitutes a binding agreement between the SUO and the university, and therefore could not be conducted through a course union AGM.

Carried.

4.5 Political Policy

Note:

Political policy, as per [Regulation V- Political Policies:1(b),3 &9], means an official political position held by the Student Union for the purposes of External Communications.

The subject of a Political Policy may be any matter relevant to the interest of the Members in their capacity as University students.

(For example, tuition regulation by government, housing policy affecting students, immigration rules for international students, tuition increase, new student fees, University policies affecting students, climate policy, equity and inclusion policies, or any other issues involving public policy, governance or advocacy that affect students collectively. Please distinguish Political Policy from partisan politics.)

26/03/18.07

Kundwa / Onyewuchi-Ohiri

Be it resolved that [Regulation V-Political Policies: 1(b)]

1 (b). "Political Policy" means an official political position held by the Student Union established in accordance with this regulation;

be amended by striking out the words " established in accordance with this regulation" and adding the words "on issues that affect the interests of the Members in their capacity as University students." , so that [Regulation V-Political Policies:1 (b)] then reads:

“Political Policy” means an official political position held by the Students’ Union on issues that affect the interests of the Members in their capacity as University students.

Be it further resolved that [Regulation V-Political Policies: 2]

2. The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Student Union.

be amended by adding the words “ regarding issues affecting the Members collectively and to guide the Students’ Union’s advocacy, public statements, and engagement with the University, governments, and other organizations”, so that [Regulation V-Political Policies: 2] then reads:

The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Students’ Union regarding issues affecting the Members collectively; and to guide the Students’ Union’s advocacy, public statements, and engagement with the University, governments, and other organizations.

Be it further resolved that [Regulation V – Political Policies: 5]

5. Political Policies may be adopted by two-thirds resolution of the Directors. be replaced with the following words:

Any official position or statement by the Students’ Union on matters affecting the interests of the Members in their capacity as University students, including but not limited to the position towards tuition fee increase or the introduction of new general fees by the University, shall only be issued following approval of the Board of Directors by two-thirds resolution. No individual Board member, staff member, or representative of the Students’ Union may publicly issue or communicate positions on these matters unless explicitly authorized by the Board of Directors. All advocacy must reflect the position adopted by the Board. The Students’ Union may actively engage students and conduct consultation when developing positions.

Idoko noted that the policy lacked clarity regarding executive roles, responsibilities, and how the Board should position itself when handling initiatives. He requested clearer guidance on proper procedures and a more precise definition of roles. Those amendments were to provide greater clarity regarding the procedure to establish the SUO official stance.

Committee members also discussed the importance of student consultation prior to adopting any political position. They affirmed the need for consultation and were reminded of their fiduciary duties and potential legal liabilities when making

such decisions. It was further emphasized that the SUO represents the entire student body, not just a particular group.
Carried.

5. DISCUSSION

5.1 Financial Oversight of Fee-based Course Unions

Some members recommended increasing financial oversight of fee-based course unions. Two proposals were presented: requiring these unions to submit their budgets to the SUO Finance Committee for approval, and requiring a faculty advisor's signing authority for expense reimbursements. Evans noted that assigning additional responsibilities to faculty advisors would require consultation with UBC to assess feasibility, as such changes may be subject to existing staffing agreements.

[Kundwa left at 1:54 p.m.]

[Awais left at 1:56 p.m.]

[Qually entered around 2 p.m.]

[Golash entered at 2:02 p.m.]

6. UNFINISHED BUSINESS

6.1 Honoraria Agreement for Committee Chairs

26/03/18.08

Mudgala/Arora

Be it resolved that [Regulation IV:18] regarding the transition report be removed, which reads:

18 Pay will automatically be withheld at a rate of hundred dollars (\$100.00) a day with maximum reduction of the value of one complete pay period where a Transition report is late and withhold all pay until the report is submitted.

Be it further resolved that a new regulation be added, which reads:

18. Each Executive Director and the Chair of the Oversight Committee shall submit a written transition report to the General Manager and Governance Coordinator no later than March 31 of their term. The report shall summarize key accomplishments, ongoing initiatives, committee business, and other information necessary to support organizational continuity.

Submission of a complete transition report by the stated deadline is a condition of eligibility for the final honorarium installment of the term. This requirement shall be communicated at the start of each Executive term and incorporated into

Executive honorarium or appointment agreements. The board may grant reasonable extensions where extenuating circumstances exist.

26/03/18.09

/

Be it resolved that the Honorarium Agreement be adopted as attached

Due to a lack of quorum, the committee could not vote on the motions. The remaining committee members discussed the legality of the current policy and its potential legal ramifications. It was also suggested that reports be transferred directly from outgoing executives to their successors, without submission to the General Manager or Governance Coordinator, in case they contain confidential or in-camera information. The amendment was recommended that **Each Executive Director and the Chair of the Oversight Committee shall present a written transition report to their respective successor and notify the General Manager and Governance Coordinator no later than March 31 of their term.**

7. ADJOURNMENT

Meeting adjourned at 2:30 p.m.

EMERGENCY ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Electoral Committee Meeting, February 25th 2026 at 12:45 pm, zoom

Committee Members Present

Chief Returning Officer

Taiwo Penner

General Manager

Jason Evans

Governance Coordinator

Lijie Qiu

Project Manager

Aaron White

Students' Advocate

Rachel Fortin

Committee Members Absent

Deputy Returning Officer

Nadeen Hamdona

Deputy Returning Officer

Chad Owen

1. CALLED TO ORDER AT 12:48 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory..

2. NEW BUSINESS

2.1 Updates & Next Steps

-Nadeen would facilitate with the election tabling process. Evans had booked the tables through Membership Outreach assistant. Locations: 4 tables in UNC and 4 tables in Commons. CRO would share the spreadsheet with candidates and approve their selected tabling timeslots for the following campaigning days.

-Communication emails were sent by CRO to those candidates who did not attend either of the All Candidates Meetings. As per policy, current board members do not have the privilege of being excused from attending the All Candidates Meeting without a valid reason. Those candidates were given until 12:00 PM the following day (February 26) to submit an appeal, should they wish to do so. A formal, signed letter is required for the appeal submission. CRO would send a follow-up email to those candidates reminding them of the appeal deadline.

2.2 Debate Format and Structure

-Schedule: Thursday (February 26) and Friday (February 27) between 6-8 p.m.

Thursday: Executive Candidates debates

Friday: Directors at Large and Faculty Representatives debates

-Structure: Opening(2-3 min per candidate)-Questions and Answers (1min per answer)-Closing (1.5 min per candidate)

-CRO would share the debate schedule and structure with candidates before 2 p.m. of the day (February 25)

-White would help create the zoom link for CRO, so she could share it with Candidates.

-Evans would communicate the information with Social Media ambassador for awareness promotion in their social media.

3. ADJOURNMENT

Meeting adjourned at 1:15 p.m.

EMERGENCY ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Electoral Committee Meeting, February 26, 2026 at 1:30 pm, zoom

Committee Members Present

Chief Returning Officer

Taiwo Penner

General Manager

Jason Evans

Governance Coordinator

Lijie Qiu

Project Manager

Aaron White

Students' Advocate

Rachel Fortin

Committee Members Absent

Deputy Returning Officer

Nadeen Hamdona

Deputy Returning Officer

Chad Owen

1. CALLED TO ORDER AT 1:31 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory..

2. ADOPTION OF THE AGENDA

26/02/26.01

Penner/Fortin

Be it resolved that the agenda be adopted.

Carried.

3. NEW BUSINESS

3.1 Appeal Case(s)

The Committee conducted a review of the relevant policies, social media postings, and email correspondence, and recognized that there was a gap in the communication process regarding the All Candidates Meetings after they decided to extend the nomination period. Therefore, the Committee agreed to reinstate the two candidates who submitted formal letters of appeal. CRO would contact the third candidate to obtain final confirmation before proceeding further. White proposed that a new regulation be introduced requiring that information regarding the All Candidates Meeting be posted on official social media channels and distributed to all candidates by email from CRO.

26/02/26.02

Penner/Fortin

BE it resolved that Ashley Kyei-Badu and Fikayo Adeleke be reinstated in the 2026 SUO General Election after their appeals are considered.

Carried.

3.2 Complaint(s)

A complaint was received alleging that one candidate had used their personal social media account to campaign for the election. Upon review, the committee determined that campaigning through a personal account, rather than their campaign account, breached the rules of fair play. The committee issued a minor offence and CRO would request an apology letter from the candidate to be published in their campaigns account. CRO would also send email communication to all candidates reminding them campaigning through personal social media accounts is not permitted.

26/02/26.03

Fortin/Penner

Be it resolved that a minor offence be issued to the candidate concerned for breaching the rules of fair play.

Carried.

3.3 Other updates and next steps

CRO updated the debate was well planned and DROs were requested to facilitate the debate.

4. ADJOURNMENT AT 2 P.M.

EMERGENCY ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Electoral Committee Meeting, March 2nd, 2026 at 12:30 pm, zoom

Committee Members Present

Chief Returning Officer

Taiwo Penner

General Manager

Jason Evans

Governance Coordinator

Lijie Qiu

Project Manager

Aaron White

Students' Advocate

Rachel Fortin

Committee Members Absent

Deputy Returning Officer

Nadeen Hamdona

Deputy Returning Officer

Chad Owen

1. CALLED TO ORDER AT 12:34 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory..

2. ADOPTION OF THE AGENDA

26/03/02.01

Penner/Qiu

Be it resolved that the agenda be adopted.

Carried.

3. NEW BUSINESS

3.1 Complaint(s)

A complaint was received alleging that one of the current directors shared a candidate's campaign material on their social media account. Based on the photo provided and the name of the social media account, the Committee was unable to determine which director the account belongs to. The CRO would contact the complainant to request additional information in order to properly identify the director in question.

In the meantime, the Committee determined that, should the complaint be substantiated, the candidate would be required to publish a formal letter distancing themselves from the endorsement.

3.2 Debates

The CRO advised that some candidates did not attend the debates. As there was no regulation requiring debate participation to be mandatory, the Electoral Committee determined that no action was necessary.

4. ADJOURNMENT AT 12:46 P.M.

EMERGENCY ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Emergency Electoral Committee Meeting, March 3rd 2026 at 2 pm, UNC 133C/zoom

Committee Members Present

Chief Returning Officer

Taiwo Penner

General Manager

Jason Evans

Governance Coordinator

Lijie Qiu

Project Manager

Aaron White

Students' Advocate

Rachel Fortin

Committee Members Absent

Deputy Returning Officer

Nadeen Hamdona

Deputy Returning Officer

Chad Owen

1. CALLED TO ORDER AT 2:02 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory..

2. NEW BUSINESS

2.1 MSA Referendum Question

Committee reviewed the referendum question presented by the MSA. Evans and White provided context that the fee was first established in 2012 and it did not increase with CPI over the years. The MSA executive team wished to provide more services to their members. The question was vetted by their faculty and UBC legal.

26/03/03.01

Qiu/Evans

Be it resolved the words " Winter Term 1 & Winter Term 2" be added after the words " per semester", so the referendum question then reads:

Do you support increasing the mandatory Commerce Student Association fee from \$50.42 per semester to \$75.00 per semester (Winter Term 1 & Winter Term 2), effective September 1, 2026, with annual adjustments based on the Consumer Price Index (CPI), to support enhanced academic, professional development, and student engagement services, and renaming the fee to the Commerce- Management Student Course Union Fee, for all undergraduate students enrolled in the Commerce or Management programs at the University of British Columbia Okanagan?

Yes

No

Carried.

26/03/03.02

Penner/Evans

Be it resolved that the MSA referendum question be approved and recommended to the Board of Directors for approval.

Carried.

The committee discussed the time to facilitate the referendum question.

-Late this week or early next week: the board meeting to approve the question.

Should the referendum question be approved, the MSA executive team could start their campaigns for the referendum.

-March 9-10, Suo send the email notice to meet the two week's notice requirement.

-March 26, 8 am PST to March 29, 11:59 pm PST Voting period

-March 30: result due

2.2 Complaint(s)

The CRO advised that endorsement posting from a current director had been taken down. Communication team would promote the voting period.

3. ADJOURNMENT AT 2:20 P.M.

SUO Executive Monthly Report

Name of the Executive: Peter Okpoga Idoko

Report Month: January

Outline the hours fulfilled for each week within the reporting month:

Week 1: 0 hours

Week 2: 25 hours

Week 3: 25 hours

Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Christmas Break

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Worked on Executive Report	04/01/2026
2.	Winter O Welcome Dinner	06/01/2026
3.	UPass referendum Meeting	12/01/2026 , 19/01/2026,
5.	Back to school bbq	09/01/2026
6.	Planning and Chair exec committee meeting	23/01/2026, 28/01/2026
7.	DVC Meeting	16/01/2026
9.	AVP SHCS search committee Meeting	16/01/2026, 20/01/2026, 21/01/2026
10.	Meeting with UBC President	29/01/2026
11.	Campaigns Committee Meeting	19/01/2026
12.	Board Meeting	26/01/2026
13.	Alumni Advisory Council Meeting	29/01/2026
14.	BCFS AGM	29/01/2026 - 31/01/2026
15.	Finance Committee Meeting	29/01/2026
16.	Campus Programers	20/01/2026
17.	Meeting with Alumni UBC	20/01/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on Career Development Fee	08/02/2026
2.	Working on Career fair	25/02/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Transition planning
2.	Dirty Laundry Day – Board and Staff

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.	Culture	High
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		
2.		



SUO Executive Monthly Report

Name of the Executive: Shreya Patnaik

Report Month: January

Outline the hours fulfilled for each week within the reporting month: approx. 25 except week 1

Provide an explanation for the particular week(s) in which you did not fulfill the required hours: Because of Winter Break

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with Interim Membership Outreach-1hour	07/01/2026
2.	Meeting with Interim Membership Outreach-1hour	10/01/2026
3.	SA Orientation-5 hours	11/01/2026
4.	Meeting with Governance Coordinator-2 hours	12/01/2026
5.	Meeting with GM-1 hour	13/01/2026
6.	Meeting with students-2 hours	14/01/2026
7.	Meeting with students-2 hours	15/01/2026
8.	Meeting with students-2 hours	16/01/2026
9.	Policy shoots with Jian-2 hours	19/01/2026

10.	<i>Campaigns Committee Meeting-30 mins</i>	19/01/2026
11.	<i>Meeting with Jason and Seiret-1 hour</i>	20/01/2026
12.	<i>EXPO Term 2- 8 hours</i>	21/01/2026
13.	<i>EXPO Term 2- 8 hours</i>	22/01/2026
14.	<i>Meeting with Jason ,Seiret ,VP External-1 hour for</i>	19/01/2026
15.	<i>expo</i>	10/01/2026
16.	<i>Meeting with VP Campus Life for SA Orientation-1</i>	19/01/2026
17.	<i>hour</i>	15/01/2026
18.	<i>Meeting with Student's Advocate-1 hour</i>	23/01/2026
19.	<i>Meeting with Governance Coordinator-1 hour</i>	23/01/2026
20.	<i>Office Hours-2 hours</i>	26/01/2026
21.	<i>Executive Meeting-1 hour</i>	26/01/2026
22.	<i>SA Funding Committee-3 hours</i>	26/01/2026
23.	<i>Office hours-1.5 hours</i>	27/01/2026
24.	<i>Board Meeting-2 hours</i>	28/01/2026
25.	<i>Meeting with Governance Coordinator-1 hour</i>	28/01/2026
26.	<i>Shoot with Jian and Chichi-30 mins</i>	29/01/2026
27.	<i>Office hours-1.5 hours</i>	27/01/2026
28.	<i>Campus Life Committee-45 mins</i>	28/01/2026
29.	<i>SA Funding Committee-2 hours</i>	29/01/2026
30.	<i>SA Funding Committee-1 hours</i>	30/01/2026
31.	<i>Finance Committee Meeting-1 hour</i>	30/01/2026
32.	<i>Policy Committee Meeting-1.5 hours</i>	30/01/2026
33.	<i>Office Hours-2 hours</i>	28/01/2026
34.	<i>Meeting with Jason-1 hour</i>	28/01/2026
35.	<i>Meeting with VP Finance -30 mins</i>	28/01/2026
36.	<i>Oversight Action Plan Review-1 hour with Ali Wasti</i>	15/01/2026
37.	<i>Miscellaneous emails throughout the month of January-8 hours</i>	Throughout January
38.	<i>Executive Meeting-1 hour</i>	28/01/2026
39.	<i>Interview Receptionist/front desk-45 mins</i>	29/01/2026

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ACTIVITIES IN PROGRESS

<i>No.</i>	<i>Activity in progress (eg: event/initiative name, role being played in the event/initiative)</i>	<i>Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)</i>
<i>1.</i>	<i>Policy and Regulation Changes</i>	<i>30/04/2026</i>
<i>2.</i>	<i>SA Council Gala</i>	<i>28/02/2026</i>

ACTIVITIES TO BE STARTED

<i>No.</i>	<i>Activity to be started (Brief description)</i>

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

<i>No.</i>	<i>Issue for immediate attention (Brief description)</i>	<i>Level of emergency (High/Medium/Low)</i>
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

<i>No.</i>	<i>Notes/Issues (Brief description)</i>	<i>Level of help required(if any) (High/Medium/Low)</i>
1.		



SUO Executive Monthly Report

Name of the Executive: Olivia Lai

Report Month: January

Outline the hours fulfilled for each week within the reporting month:

- Week 1 – 28
- Week 2 – 25
- Week 3 – 30
- Week 4 – 40

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	VP External Office Hours	1/5/2026
2.	PICNIC Collaboration for the Community Meal	1/6/2026
3.	SEO Winter Welcome Fair – Hosted in Ballroom	1/8/2026
4.	SUO Welcome back BBQ, I helped with buns and handing out drinks. We also had our SUO Resource Centre meeting, where we had our orientation. We also had our BC# Meeting where we talked about food security priorities.	1/9/2026
5.	SUO Office Hours Canceled – I had a BCFS meeting with Don Avison in New Westminster. This meeting gave us an opportunity to meet with Don, and share our perspective from the interior region.	1/12/2026
6.	We finished our consultation with Don Avison, and the BCFS had a debrief.	1/13/2026
7.	I met with Susin from Costco to talk about our upcoming EXPO. I also met with Shreya and Seiret to discuss the plan for EXPO. I had a meeting with Maverick where we discussed the importance of PRC engagement, and expectation.	1/14/2026
8.	I met with Urban Rutland Business Association (URBA), and we discussed partnerships with student job opportunities. I met with DUCO, and we discussed the priorities with the resource centers.	1/15/2026
9.	I met with the SFSS VP External, and we discussed Federal Lobby opportunities, and collaboration with other colleges. I met	1/16/2026



	Shreya and Seiret, where we continued discussing EXPO. with Bilal, and he gave a presentation on CASA, and an observer-ship opportunity.	
10.	SUO Campaigns Committee Meeting. I also had office hours.	1/19/2026
11.	I went through emails and talked with PICNIC regarding SUO Community Meals. We also had our BCFS Executive Committee Meeting, which was held online.	1/20/2026
12.	We had our winter EXPO, and I helped facilitate the sponsors. We had 5 sponsors total and it was very successful. We also had our SUO Community Meals for Breakfast and Lunch and had over 500 student's total.	1/21-22/2026
13.	SUO Executive Meeting (online). Answered emails.	1/23/2026
14.	SUO Board Meeting (In-person). Answered emails.	1/26/2026
15.	SUO PICNIC Community Market (Indoors). I also had some meetings with Rachel and other executives to discuss collaboration and support.	1/27/2026
16.	SUO Community Meals. We had over 260 students, and we emphasized community engagement and collaboration.	1/28/2026
17.	Meeting with UBC President on administrative changes with the VP Students. BCFS AGM held in Richmond.	1/29-31/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SUO Love Fair	FEB/2026
2.	SUO Campaigns and SWAG	2026
3.	Surveys / Mental Health Exam Kits	2026

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	Transit 84 Awareness + 2026 Campaigns

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)



No.	Issue for immediate attention (Brief description)	Level of emergency (High/Medium/Low)
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues (Brief description)	Level of help required(if any) (High/Medium/Low)
1.		

SUO Executive Monthly Report

Name of the Executive: Rajat Arora

Report Month: January 2026

Outline the hours fulfilled for each week within the reporting month: 25 hours per week

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD		
No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Reviewed 140+ Student Association's End-of-Term reports	05/01/2026 – 14/01/2026
2.	Completed all financial and administrative duties (overseeing standard financial activities and signing relevant documents)	05/01/2025 – 31/01/2026
3.	Meetings with multiple Student Associations to help them with Student Association Funding question and form	05/01/2026 – 16/01/2026
4.	Made Presentation slides and video for Student Association Orientation	05/01/2026 – 10/01/2026
5.	Multiple general meetings with Leanne (Finance Manager) regarding SUO finances and administration	19/01/2026 – 31/01/2026
6.	Meetings with Jason (General Manager) regarding general SUO operations	19/01/2026 – 31/01/2026
7.	Campaigns Committee meeting	19/01/2026
8.	Volunteered at EXPO	21/01/2026 – 22/01/2026
9.	Action Plan Meeting with Naden	22/01/2026
10.	1 st Executive meeting	23/01/2026
11.	Made Student Association Funding committee meeting agenda	24/01/2026
12.	Board meeting	26/01/2026
13.	Chaired Student Association Funding Committee meeting	26/01/2026 – 29/01/2026
14.	2 nd Executive meeting	28/01/2026

15.	Reviewed the YTDs for the month of November	12/01/2026 – 14/01/2026
16.	Made Finance committee meeting agenda	27/01/2026
17.	Chaired Finance Committee Meeting	29/01/2026
18.	Campus Life committee meeting	29/01/2026
19.	Policy Committee Meeting	30/01/2026
20.	Office Hours (Drop-in hours, Responding to emails, communication with executives & staff etc.)	20/01/2026 – 31/01/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress (eg: event/initiative name, role being played in the event/initiative)	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Reviewing budget line status and identifying line items that are exhausted or trending toward over-expenditure, flagging potential concerns early, and preparing mitigation options	01/03/2026
2.	Student Association Funding Appeals	10/02/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started (Brief description)
1.	<i>Scheduling Finance Committee Meeting for the month of February</i>
2.	

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

1.	
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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).



No.	Notes/Issues <i>(Brief description)</i>	Level of help required(if any) <i>(High/Medium/Low)</i>
1.		

SUO Executive Monthly Report

Name of the Executive: Ashley Kyei-Badu

Report Month: January 2026

Outline the hours fulfilled for each week within the reporting month:

Week One (26 hours):

[1/05]

Term 2 planning & programming strategy – 3 hrs

Meeting with Mike – 1 hr

[1/06]

Back to School BBQ prep (logistics, volunteer coordination) - 2 hrs

Meeting w Mike – 2 hrs

[1/07]

Event prep & admin – 3 hrs

[1/08]

Final BBQ coordination – 1 hr

Meeting w Mike – 1 hr

[01/09]

Back to School BBQ – 7 hrs

Post-event wrap-up – 1 hr

[01/10]

Work on Orientation Materials (Presentation, Script, etc.) - 5 hrs

Week Two (24 hours):

[1/11]

Club Orientation (prep and attendance) – 7 hours

[01/12]

KDT Meeting – 1 hr

Prep for meeting – 1 hr

Work on ongoing tasks – 1 hr

Meeting w Mike – 1 hr

[01/14]

Office hours – 3 hrs

Work on ongoing tasks, emails, etc. - 1.5 hrs

[01/15]

Office hours – 1.5 hrs

Meeting w Mike – 1 hr

Wine & Paint Night – 2 hrs

[01/16]

Meeting with Mike – 1 hr

Ongoing tasks, event planning & communications – 3 hrs

Week Three (25.5 hours):

[01/19]

Meeting with Mike – 1 hr

Work on ongoing tasks – 3 hrs

[01/20]

Campus Programmers Meeting – 1 hr

Event planning (Clash of Clubs & Tote Bag Tuesday) – 3 hrs

[01/21]

Office hours – 3 hrs

Work on ongoing tasks – 1 hr

[01/22]

Office hours – 1.5 hrs

Work on ongoing tasks (emails, planning, etc.) – 1 hr

Hypnotist final logistics – 3 hrs

Meeting with Mike – 1 hr

[01/23]

Executive Committee Meeting – 1 hr

Prep for exec meeting– 1 hr

Hypnotist Event – 5 hrs

Week Four (25 hours):

[01/26]

Seoul Society Meeting – 2 hrs

Prep – 1 hr

Board Meeting – 1 hr

Prep – 1 hr
Meeting with Mike – 1 hr

Clash of Clubs Prep – 1 hrs

[01/27]
Clash of Clubs prep – 1 hrs

Work on ongoing tasks – 2 hrs

[01/28]
Office hours – 3 hrs
Clash of Clubs Postponement (notifying clubs and social media posts) – 1 hr

[01/29]
Office hours – 1.5 hrs
Campus Life Committee Meeting – 1 hr
Prep – 2 hrs
Karaoke Club Meeting – 1 hr
Girls in Tech Meeting – 1.5 hrs

[01/30]
Boiler Room (All Ages) – 3 hrs

Work on ongoing tasks – 1 hr

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

N/A

ACTIVITIES COMPLETED IN THIS PERIOD

No.	Activity Completed	Date/Range
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1	Events: Back to School BBQ, Club Orientation, Wine & Paint Night, Hypnotist Event, Boiler Room	1/9, 1/11, 1/15, 1/23, 1/30
2	Campus Life Committee Meeting	1/29
3	Executive Committee Meeting	1/23
4	Board Meeting	1/26
5	Christmas Pantry Support	12/09
6	Collaboration Meetings (KDT, Seoul Society, Karaoke Club, Girls in Tech)	12/20
8	Office Hours	1/14, 1/15, 1/21, 1/22, 1/28, 1/29

ACTIVITIES IN PROGRESS

No.	Activity in Progress	Date Range/Expected Completion
1	Campus Concert Planning	Ongoing, hoping for March/April Concert
2	General Event Planning (e.g., Trivia, Parties, Open Mics, Comedians, Entertainers)	Ongoing, planning for term 2
3	Collaboration Planning (Girls in Tech, Karaoke Club, KDT, etc)	Ongoing

4	Campus Life Transition Document	April 2026
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ACTIVITIES TO BE STARTED

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ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

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NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY)

No.	Notes/Issues	Level of Help Required
1	Low board participation	Increased encouragement for Board participation in SUO activities, including tabling, volunteering, and general events

Students' Union Okanagan of British Columbia (SUO of UBC)

Student Leader Honorarium Agreement

This Honorarium Agreement establishes the terms and conditions governing honorarium payments for student leaders serving within the Students' Union Okanagan of British Columbia (SUO of UBC). This agreement is intended solely to define the eligibility conditions and administrative structure for honorarium payments associated with student leadership roles.

1. Parties

This agreement is entered into between:
Students' Union Okanagan (SUO)
and

Name: _____

Position: _____

Term of Office: _____

2. Honorarium

In recognition of the responsibilities and time commitment associated with the position, the position holder shall receive an honorarium in the amount approved by the SUO Board of Directors or as set out in the SUO budget, bylaws, or regulations. Honorarium payments may be processed through SUO payroll systems for administrative purposes and may be subject to statutory deductions where required by law.

3. Installment Structure

Honorarium payments may be distributed in installments throughout the term of office as determined by SUO administrative practice.

Eligibility for honorarium installments is contingent upon fulfillment of the conditions outlined in this agreement.

4. Monthly Reporting Requirement

Student leaders receiving honorarium must submit monthly written reports summarizing their activities, initiatives, committee work, and responsibilities associated with their position.

Reporting structure includes:

- Directors submit monthly reports to the Executive team.
- Executive Officers submit monthly reports to the Oversight Committee Chair.
- Other positions submit reports as directed by SUO governance procedures.

Monthly reports must be submitted by the reporting deadline established by SUO.

5. Honorarium Eligibility and Reporting Compliance

Submission of required reports is a condition of eligibility for honorarium payments. Failure to submit required monthly reports may result in suspension, withholding, or deferment of the applicable honorarium installment.

For Directors of the Board, the Executive team may determine whether honorarium payments are suspended, withheld, or deferred where reporting requirements have not been fulfilled.

6. Executive Transition Report Requirement

Executive Directors must submit a comprehensive transition report to no later than March 31 of the applicable term.

The transition report shall summarize key accomplishments, ongoing initiatives, documentation relevant to the role, and recommendations for incoming leadership. Submission of the transition report is a condition of eligibility for the final honorarium installment.

Failure to submit the required transition report may result in suspension or withholding of the final honorarium installment as determined by the board of directors.

7. Extensions

The Board of Directors may grant reasonable extensions where extenuating circumstances exist.

8. Amendments

This agreement may only be amended through written approval by the Board of Directors.

9. Acknowledgement

By signing this agreement, the position holder acknowledges and agrees that honorarium payments are conditional upon compliance with the reporting requirements outlined in this agreement.

Signatures

Position Holder: _____

Signature: _____

Date: _____

Authorized Representative, SUO: _____

Signature: _____

Date: _____