



BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, March 23rd, 2026 at 9 am, UNC133C/Zoom

Directors Present

President (meeting chair)
Vice President Finance and Administration
Vice-President External
Vice-President Internal
Vice-President Campus Life
Director-at-Large
Director-at-Large
Director-at-Large
Director-at-Large
Faculty of Education Representative
Faculty of Health & Social Development Representative

Peter Idoko
Rajat Arora
Olivia Lai
Shreya Patnaik
Ashley Kyei-Badu
Aaditya Golash
Naden Qually
Jessica Goel
Saadia Awais
Vacant
Ali Wasti

Directors Absent

Faculty of Science Representative
Faculty of Management Representative
Faculty of Arts and Social Sciences Representative
Faculty of Applied Science Representative
Faculty of Creative & Critical Studies Representative
Board of Governors Representative (ex-officio)
Student Senate Caucus Representative (ex-officio)

Yasmine Trabelsi
Tejas Bhatia
Quinlin Osadczuk
Donald Onyewuchi-Ohiri
Kiki Akinlade
Noah Arney
Saami Hafeez

Staff Present

General Manager
Governance Coordinator

Jason Evans
Lijie Qiu

1. CALLED TO ORDER AT 9:10 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/03/23.01

Lai/Kyei-Badu

Be it resolved that the agenda be adopted.

Lai/Qually

Be it resolved that In-Camera (legal) and Board Orientation Planning be added to the agenda. The agenda item "Election Cycle This Year" would be moved to the in-camera session to allow discussion of the CRO's contract.

Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/03/23.02

Golash/Qually

Be it resolved that the minutes of the meetings held February 27th, March 9th 2026 be adopted.

Be it further resolved that the summaries of the board meetings held February 27th, March 9th 2026 be adopted.

Board Meeting 2026-02-27

Policy changes:

1. Student Association Oversight Committee membership change: to include VP Finance (primary)/ VP Campus Life
2. Remove graduate students from SUO governance policies

Clubs ratified:

1. Wrestling club
2. SUO Running club
3. Jewish Students Okanagan Student Association
4. F1 UBCO Student Association

Motion passed

1. Allow graduate students to participate in UPass Referendum

Emergency Board Meeting 2026-03-09

1. Approved MSA Referendum Question Regarding the Course Union Fee Increase
2. Approved the Referendum Voting Period.

Carried.

4. COMMITTEE BUSINESS**4.1 Approval of Committee Meeting Minutes**

26/03/23.03

Lai/Qually

Be it resolved that the following Committee meeting minutes be approved as attached:

- the minutes of the Oversight Committee meeting held February 27th, 2026
- the minutes of the Finance Committee meeting held March 4th, 2026
- the minutes of the Campaigns Committee meeting held February 23rd, 2026
- the minutes of the Campaigns Committee meeting held March 16th, 2026
- the minutes of the Policy Committee meeting held March 18th, 2026
- the minutes of the Electoral Committee meeting held February 25, February 26, March 2nd, March 3rd, 2026

Carried.

4.2 Executive Monthly Report Approval

26/03/23.04

Qually/Golash

Be it resolved that the Executive January reports be approved as attached.

Carried.

5. REPORT ON UNIVERSITY RELATIONS**5.1 Senate****5.2 Board of Governors****5.3 Other University Committees****6. NEW BUSINESS****6.1 Policy Changes (Special Resolution)**

26/03/23.05

Goel/Patnaik

Be it resolved that [Regulation VIII: 5]

New Student Associations applications will only be accepted during the periods of August 1 to the second (2nd) Friday of October; and January 1 to the second (2nd) Friday of February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

be amended by replacing the words “ the second (2nd) Friday” with the words “ the first (1st) Friday”, so the regulation reads:

New Student Associations applications will only be accepted during the periods of August 1 to **the first (1st)** Friday of October; and January 1 to **the first (1st)** Friday of February. New Student Association applications may only be ratified in the months of August, September, October, January and February.

Patnaik motivated that advancing the deadline allows earlier timeline for funding approval and gives clubs more time to organize and host events.

Carried.

26/03/23.06

Golash/Lai

Be it resolved that [Regulation IV: 33] regarding the in-camera minutes be removed, which reads: **33** Confidential minutes shall be taken of meetings of the Board of Directors held *in camera* and be maintained by the Student Union in a confidential manner.

Patnaik explained that the amendment was recommended by legal counsel to protect confidential information. They also noted that, due to the annual turnover of the team and the lack of a proper storage system for in-camera minutes, maintaining such records is not currently feasible. In the interest of transparency and accountability, they also recently adopted a policy amendment requiring that all resolutions be made public.

Qually asked whether this amendment contradicts the mandate set by the student body at the AGM. Evans clarified that students had requested the establishment of a process for in-camera minutes. The process they recommended was not to maintain in-camera minutes; instead, all resolutions are made ex-camera. This approach aligns with legal advice while maintaining transparency.

Carried.

26/03/23.07

Qually/Golash

Be it resolved that the definition of “Member” under Regulation VIII-Student Associations be removed which reads :

- a. "Member" means any student who is enrolled in a UBCO degree or program and/or has paid the Students Union of UBC Okanagan student fee for the current academic year; and

Motivation: the word "Member" is already defined in the Bylaws.

Carried.

26/03/23.08

Golash/Kyei-Badu

Be it resolved that [Regulation VIII:55]

55 Course Unions may only introduce levied membership fees through referendum, and may only propose such a referendum at their AGM. The threshold for such a referendum to succeed is at least a simple majority of members.

be replaced with the following policy, which reads:

55. Course Unions may only introduce levied membership fees through a referendum conducted through the Students' Union referendum process. The threshold for such a referendum to succeed, in alignment with the Students' Union Referendum policy, is that at least five percent (5%) of members cast a vote and that a majority of the votes cast are in favour.

Golash/Lai

Be it resolved that the motion be amended as:

55. Course Unions may only introduce levied membership fees through a referendum conducted through the Students' Union referendum process. The threshold for such a referendum to succeed shall be in alignment with the Students' Union Referendum policy as outlined in the SUO Bylaws.

Amendment carried.

Carried as amended.

26/03/23.09

Golash/Lai

Be it resolved that [Regulation V-Political Policies: 1(b)]

1 (b). "Political Policy" means an official political position held by the Student Union established in accordance with this regulation;

be amended by striking out the words " established in accordance with this regulation" and adding the words "on issues that affect the interests of the Members in their capacity as University students.", so that [Regulation V-Political Policies:1 (b)] then reads:

"Political Policy" means an official political position held by the Students' Union on issues that affect the interests of the Members in their capacity as University students.

Be it further resolved that [Regulation V-Political Policies: 2]

2. The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Student Union.

be amended by adding the words “ regarding issues affecting the Members collectively and to guide the Students’ Union’s advocacy, public statements, and engagement with the University, governments, and other organizations”, so that [Regulation V-Political Policies: 2] then reads: The purpose of Political Policies is to assert and communicate the thoughts, opinions, and beliefs of the Students’ Union **regarding issues affecting the Members collectively; and to guide the Students’ Union’s advocacy, public statements, and engagement with the University, governments, and other organizations.**

Be it further resolved that [Regulation V – Political Policies: 5]

5. Political Policies may be adopted by two-thirds resolution of the Directors.

be replaced with the following words:

Any official position or statement by the Students’ Union on matters affecting the interests of the Members in their capacity as University students, including but not limited to the position towards tuition fee increase or the introduction of new general fees by the University, shall only be issued following approval of the Board of Directors by two-thirds resolution. No individual Board member, staff member, or representative of the Students’ Union may publicly issue or communicate positions on these matters unless explicitly authorized by the Board of Directors. All advocacy must reflect the position adopted by the Board. The Students’ Union may actively engage students and conduct consultation when developing positions.

Note:

Political policy, as per [Regulation V- Political Policies:1(b),3 &9], means an official political position held by the Student Union for the purposes of External Communications.

The subject of a Political Policy may be any matter relevant to the interest of the Members in their capacity as University students.

(For example, tuition regulation by government, housing policy affecting students, immigration rules for international students, tuition increase, new student fees, University policies affecting students, climate policy, equity and inclusion policies, or any other issues involving public policy, governance or advocacy that affect students collectively. Please distinguish Political Policy from partisan politics.)

Carried.

26/03/23.10

Discussion on transition report policy.

The Policy Committee recommended a change to the transition report policy, proposing that the final honoraria payment for executives and the Chair of the Oversight Committee be contingent upon submission of the transition report.

The Board then discussed what should be included in the report, particularly with respect to confidential information. Evans noted that certain confidential information should still be passed along, especially in roles such as the President, which may involve handling HR matters. However, Qually and Lai expressed concerns about including confidential information in the written report. Qually suggested that such information be shared verbally, while Lai recommended doing so through a dedicated meeting. Evans proposed the use of a non-disclosure agreement to facilitate the secure transfer of confidential information between outgoing executives and their successors and indicated that he would draft one. Lai also requested a standardized template to better guide the preparation of transition reports, which Evans agreed to provide for the executives.

Qually/Lai

Be it resolved that [Regulation IV:18]

18 Pay will automatically be withheld at a rate of hundred dollars (\$100.00) a day with maximum reduction of the value of one complete pay period where a Transition report is late and withhold all pay until the report is submitted.

be removed and a new policy be inserted as follows:

18. Each Executive Director and the Chair of the Oversight Committee shall present a written transition report to their respective successor and notify the Chair of the Oversight Committee, General Manager, and Governance Coordinator no later than March 31 of their term. The report shall summarize key accomplishments, ongoing initiatives, committee business, and other information necessary to support organizational continuity. Any in-camera information should only be directly communicated verbally to the respective successor and not made public. The successor must acknowledge that the information received is strictly confidential and may be required to sign a non-disclosure agreement during the transition period.

Submission of a complete transition report by the stated deadline is a condition of eligibility for the final honorarium installment of the term. This requirement shall be communicated at the start of each Executive term and incorporated into Executive honorarium or appointment agreements. The board may grant reasonable extensions where extenuating circumstances exist.

Carried.

26/03/23.11

Qually/Kyei-Badu

Be it resolved that the Honorarium Agreement be adopted as attached.

Carried.

7. DISCUSSION

7.1 Statement of War Conflict to Support Students

26/03/23.12

Lai/Qually

Be it resolved that a discussion regarding the Statement of War Conflict be added to the agenda.

Carried.

Idoko noted that the SUO should support students impacted by the war conflict. Directors discussed their stance on issuing a statement and recommended that it be drafted by the SUO Communications Assistant, ensuring it reflects a perspective of inclusiveness and support.

Qually/Kyei-Badu

Be it resolved that the board direct staff to work with Executives on the statement, which shall be issued by mid-April.

Carried.

7.2 Selection of Candidates for Students at Large to sit on committees

- Standard Process : Place a call in April; Interview and ratification in May & June [Regulation I:23-24]
- Students at Large in Campaigns Committee (up to 5);
Students at Large in Campus Life Committee (3-5);
Students at Large in Policy Committee (at least 1)
Student at Large in Oversight Committee (1)

The board agreed with the process.

7.3 Selection of Candidates for Vacant Board of Director Positions

- Faculty of Applied Science
- Faculty of Management
- Faculty of Education

Qiu informed the Board that calls for the positions had been posted, and that the executives would be conducting interviews shortly. The Board expressed no concerns with the process.

7.4 Board Orientation Planning

The Board discussed concerns regarding low attendance and limited team-building

opportunities at the previous orientation. Lai recommended organizing an off-campus orientation to strengthen engagement and relationships among Board members. Qually, citing past student feedback on budget concerns, clarified that he was not opposed to off-campus training but requested that expenses be kept conservative. Awais highlighted that the orientation would occur after the academic term ends, so SUO would need to consider accommodation arrangements for Directors.

Evans noted that the main cost driver was bringing in external professionals, and that holding the orientation on- or off-campus would not significantly affect overall costs. He also mentioned that SUO's training expenses are relatively low compared to those of other student unions. Evans would work on a budget and provide a preliminary report to the Board for approval.

8. IN CAMERA (LEGAL)

26/03/23.13

Qually/Lai

Be it resolved that the meeting be moved in-camera.

Carried. [10:14 a.m.]

26/03/23.14

Qually/Golash

Be it resolved that the meeting be moved ex-camera.

Carried. [10:35 a.m.]

9. ADJOURNMENT

Meeting adjourned at 10:35 a.m.