EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, June 23, 2026 at 11 am, UNC 133C

Executives Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President External	Naden Qually
Vice-President Campus Life	Guransh Sandhu

Executives Absent

Staff Present

General Manager	Jason Evans
Operations and Service Manager	Mike Ouellet
Governance Coordinator	Lijie Qiu

Guests

Third Space Charity staff (zoom)

1. **CALLED TO ORDER AT 11:05 A.M.**

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSIBILITY NEEDS CHECK

2. **ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

26/06/23.01
Qually/Osadczuk
Be it resolved that the agenda be adopted.

Qually/Osadczuk
Be it resolved that a presentation of Third Space Charity be added at the beginning of the New business.
Amendment carried.

Carried as amended.

3. **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

26/06/23.02
Qually/Patnaik
Be it resolved that the minutes of meetings held June 9, 2026 be adopted.
Carried.

4. **NEW BUSINESS**

4.1 Presentation of Third Space Charity

Megan from Third Space Charity introduced the organization and its staff and provided an overview of their programs and services. She emphasized that the purpose of the MOU they provided was to secure the office space within the SUO premises.

4.2 UBCO Campus Partner Agreement

Evans updated that the agreement was an operational MOU regarding the UBC card utilization by the SUO for the food services. They renew and sign the MOU annually.

4.3 Bursary and Endowment Budget

Patnaik asked for input from executive team regarding the transit bursary, giving day matching grant and UBC emergency fund. She shared last year's funding figures for reference and asked the team to provide their feedback by the end of the week. Additionally, the team asked two managers to obtain quotes for painting the boardroom and the theatre.

4.4 Discussion on How Executives Should Made Decisions on Services

Executives discussed the decision-making process regarding the MOU with GSA on SUO services. The Executives agreed that discussions should take place within the committee and with staff before any individual Executive communicates with GSA. Regarding the student advocacy service, Qually noted that an email had been sent to GSA, with the SUO Student Advocate and Executives copied, informing them that graduate students no longer have access to SUO student advocacy services. The Student Advocate was in the process of wrapping up existing graduate student cases and referring them to the Ombudsperson office. Any future graduate student cases would also be redirected to the Ombudsperson Office. No Executives expressed concerns about the decision on the student advocacy service. Evans recommended maintaining official meeting minutes to formally document decisions. Qiu further suggested that when meetings are held with GSA without formal minutes, a follow-up email could be sent summarizing the discussions and decisions made to serve as a record. She also encouraged Executives to involve staff members in communications, as they are responsible for delivering the services.

Lai recommended designating a single representative to communicate their decision with GSA rather than having individual Executives engage in separate conversations. The committee agreed that Lai would be responsible for communicating the committee's decisions regarding services to GSA.

4.5 Student Health Autonomic Project

Qually noted that a representative from Student health autonomic project had approached him seeking support in promoting their service to student body. The project aimed at helping with students' attention span. Some Executives were not in favor of having another student health initiative; however, the team agreed that Qually proceeds with a meeting with the organization to gather additional information and explore potential sponsorship.

4.6 Create a mandate and plan for the opt-out process for the recreation fielding (as per our referendum)

Lai read the 2023-2024 fieldhouse referendum and emphasized the importance of establishing an opt-out process for students in financial hardship. Evans had shared the proposal with Executives via email. He reported that the proposed approach was developed to avoid the SUO making independent financial hardship determinations and instead align the opt-out process with UBC's established financial aid process. Under this model, students would apply through an SUO-administered form, but eligibility would be tied to UBC-administered financial aid, with UBC Financial Aid & Awards confirming eligibility and coordinating the fee reversal process. Evans added once the Executives are comfortable with the framework, they could propose the plan to the UBC administration for confirmation before they take it to the board for approval.

4.7 Operation Updates

Ouellet noted that although GSA officially separated from SUO in January, Pantry and Hamper services have continued to be provided to graduate students. He requested direction regarding these services for September. Following discussion, the committee agreed that, should an MOU with GSA not be in place by September, Pantry and Hamper services would no longer be available to graduate students. Lai requested that Ouellet communicate this decision to the Board and staff via email.

Executives also asked for the future plan of Paper & Supply Co. Ouellet reported that demand for second-hand textbooks has continued to decline and that they planed to gradually phase out book sales over the year, with a target completion date of May 31, 2027. He noted that decisions regarding the future use of the space may ultimately rest with a future Board. Executives discussed the possibility of operating a convenience store to better serve the student community and expanding printing services to a broader community. The committee also discussed printing service pricing, emphasizing the importance of maintaining affordability for students while considering the ongoing financial challenges and deficit associated with Paper & Supply Co.

4.8 Board of Governors Plan

Executives agreed to have a team discussion regarding their priorities of this year before they present them at VPS retreat in September.

5. IN-CAMERA (LEGAL/LAND/LABOR)

26/06/23.03
Osadczuk/Patnaik
Be it resolved that the meeting be moved in-camera.
Carried. [12:16 p.m.]

[Evans, Ouellet and Qiu left at 12:37 p.m.]

26/06/23.04
Sandhu/Qually
Be it resolved that the meeting be moved ex-camera.
Carried. [1 p.m.]

6. ADJOURNMENT

Meeting adjourned at 1 p.m.