SUO
Students' Union
UBC Okanagan

3272 University Way, UNC133
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BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, August 21st, 2026 at 9am, UNC 105 Boardroom/Zoom

Directors Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President Campus Life	Guransh Sandhu
Vice-President External	Naden Qually
Director-at-Large	Oliver Hale
Director-at-Large	Laisa Pertet
Director-at-Large	Tim Liao
Director-at-Large	Jenna Bierwirth
Faculty of Education Representative	Marci Brooks
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Arts and Social Sciences Representative	Liam Wallace
Faculty of Science Representative	Amanda Bolton
Faculty of Management Representative	Mansi Sharma
Faculty of Creative & Critical Studies Representative	Neela Rader
Faculty of Applied Science Representative	Krishansh Dhawan
Board of Governors Representative (ex-officio)	Peter Idoko
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Directors Absent with Regrets

Directors Absent without Regrets

Staff Present

General Manager	Jason Evans
Operational Manager	Micheal Ouellet
Governance Coordinator	Lijie Qiu
Student Advocate	Rachel Fortin

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/08/21.01

/

Be it resolved that the agenda be adopted.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/08/21.02

/

Be it resolved that the minutes of the meeting held August 7th, 2026 be adopted.

4. COMMITTEE BUSINESS

4.1 Committee Meeting Minutes Approval

26/08/21.03

/

Be it resolved that the minutes of following meetings be adopted:

- Executive meeting held August 6th;

- Campus Life Committee meeting held August 8th

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. NEW BUSINESS

6.1 Club Ratification

26/08/21.04

/

Be it resolved that Spark Student Association be ratified.

Aims and Purposes:

The goal of SPARK is to bridge the students of UBCO to the greater Kelowna Community, while also developing an active community here on campus. We hope to achieve this goal not only through our events and fundraisers– but also by showing students what the city offers like facilitating volunteer opportunities; collaborating with the local organizations and highlighting their causes; and promoting local businesses. In truth, every club creates a community but what we hope to do differently in SPARK is to not only focus on one aspect of Kelowna but the city as a whole. We believe that the beauty of Kelowna is all of these things combined: the Sylix Okanagan people; the local business owners; the homeless shelters; the schools; the organizations and retirement homes– by bridging students to all of these aspects, we hope to bring the community a little closer together.
Ultimately, our club strives to show how Kelowna can be their home, just like how it became ours. We want SPARK to help students: make long-lasting connections; build new and existing skills; empower them to become leaders in the community and give them the opportunities to make the city a better place. We hope to make UBCO not the castle on the hill that everyone but us, the students, is afraid to enter or approach.

26/08/21.05

/

Be it resolved that Student Concert band be ratified.

Aims and Purposes:
The Okanagan Student Concert Band aims to create an inclusive, student-led concert band where students can continue developing their musical abilities, participate in structured ensemble performance, and foster teamwork and community building through music.

The association will provide opportunities for students of all academic backgrounds and any level of instrument experience to participate in rehearsals, concerts, and other musical events.

Goals and Distinction:
The recreational music field has potential for expansion at UBCO.
Our primary goal is to maintain a structured instrumental ensemble by welcoming students interested in performing music. We have the potential to hold a rich concert-band repertoire as we not only count with wind, brass, and percussion players, but violinists, pianists, and other instrumentalists.

Rather than duplicating existing broader music or recreational organizations, our goal is to complement and collaborate with other performing-arts groups. We have already begun building these connections through a post collaboration with the Theatre Club, discussions with the Karaoke Club, and potential collaboration with the UBC Vancouver Concert Band. Through these partnerships, we hope to contribute to UBCO's music community while creating opportunities for inter-campus collaboration

26/08/21.06

/

Be it resolved that Craft N Dough club be ratified.

Aims and Purposes:

- Beginner baking workshops where students can learn how to make different pastries and desserts from different cultures, traditions and learn new techniques.
- A place where students with an interest in baking can meet new people in a comfortable space.
- Making pastries that are accessible to different dietary needs
- Fundraising initiative towards the homeless in the Okanagan
- Connect with local baking businesses to bring benefits such as discounts to students on campus.

7. IN-CAMERA (LEGAL)

26/08/21.07

/

Be it resolved that the meeting be moved in-camera.

-MOU/Agreement Updates

26/08/21.08

/

Be it resolved that the meeting be moved ex-camera.

8. DISCUSSION/ INFORMATION

8.1 Recap of Meeting with MP Fuhr
8.2 Your City Your Vote Campaign Tabling
8.3 Community Meals Term 1 Schedule
8.4 AGM Date Approval
8.5 Term 1 Schedule Reminders
8.6 Student Association Clerk Update

9. ADJOURNMENT

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EMERGENCY BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Emergency Board of Directors Meeting, August 7th 2026 at 9am, UNC 105 Boardroom/Zoom

Directors Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President Campus Life	Guransh Sandhu
Director-at-Large	Oliver Hale
Director-at-Large	Laisa Pertet
Director-at-Large	Tim Liao
Director-at-Large	Jenna Bierwirth
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Arts and Social Sciences Representative	Liam Wallace
Faculty of Science Representative	Amanda Bolton
Faculty of Management Representative	Mansi Sharma

Directors Absent with Regrets

Vice-President External	Naden Qually
Faculty of Education Representative	Marci Brooks

Directors Absent without Regrets

Faculty of Creative & Critical Studies Representative	Neela Rader
Faculty of Applied Science Representative	Krishansh Dhawan
Board of Governors Representative (ex-officio)	Peter Idoko
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Staff Present

General Manager	Jason Evans
Operational Manager	Micheal Ouellet
Governance Coordinator	Lijie Qiu
Student Advocate	Rachel Fortin
SUO Social Media Ambassador	Sabhya Arora

1. CALLED TO ORDER AT 9:04 A.M.

ACKNOWLEDGEMENT OF TERRITORY

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ACCESSBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/08/07.01
Bolton/Sandhu
Be it resolved that the agenda be adopted.

Liao/Osadczuk
Be it resolved that the following motion be added to the agenda regarding the Executive Report Approval:
Be it resolved that all executive report's for periods after June 2026 must include the hours worked for each week, explanations for which if the required hours were not fulfilled, the name, short reason/description, role played and estimated time for each activity/initiative. Be it further resolved that the amount of time listed in the activities/initiative must match with the amount of time reported for each week.
Amendment carried.

Lai/Liao
Be it resolved that the agenda items #6.4 and #6.5 be moved before Committee Business.
Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/08/07.02
Wallace/Pertet
Be it resolved that the minutes of the meeting held July 13, 2026 be adopted.
Carried.

Lai introduced the newly hired social media ambassador Sabhya Arora.

4. DIRECTOR APPOINTMENT (SPECIAL RESOLUTION)

26/08/07.03
Wallace/Bolton
Be it resolved that Jenna Bierwirth be appointed to the SUO Board of Director as the Director at Large until the By-Election 2026.
Bierwirth introduced herself.
Carried.

5. COMMITTEE APPOINTMENT

26/08/07.04
Osadczuk/Wallace
Be it resolved that Jenna Bierwirth be appointed to the SUO Campaigns Committee.
Carried.

26/08/07.05
Hale/Bolton
Be it resolved that Liam Wallace be appointed to the Policy Committee.
Carried.

6. COMMITTEE BUSINESS

6.1 Committee Meeting Minutes Approval

26/08/07.06
Osadczuk/Pertet
Be it resolved that the minutes of following meetings be adopted:

- Executive meetings held July 15th and July 27th;

- Finance Committee meeting held July 14th;

- Campaign Committee meeting held July 21st

* July Campus Life meeting could not be conducted due to a lack of quorum.

* Oversight Committee did not meet in July.

Carried.

Sandhu updated that their July meeting was rescheduled for August 8 and directors could contact him for details of the meeting.

Lai encouraged chairs of committees to schedule monthly meetings in advance and encouraged the members to show up.

6.2 June Executive Report Approval

26/08/07.07

Wallace/Sandhu

Be it resolved that the June Executive Reports be approved as attached.

Concerns were raised that the content of the executive reports did not align with the reporting requirements. The executives present provided an overview of their day-to-day responsibilities and office hours. They explained that, given their workload, the monthly reports were intended to summarize their primary tasks and activities for the month rather than provide a comprehensive account of every task completed. Moving forward, the executives indicated that they would make every effort to provide as much detail as possible in their reports.

Lai encouraged directors who have concerns about the executive reports to contact the Oversight Committee, which is responsible for reviewing the executive monthly reports and overseeing their performance and work. Evans further clarified that the policies require executives to complete 50 hours of work over a two-week period, rather than requiring a fixed 25 hours per week, and to provide a summary of their work. He noted that, if necessary, the Oversight Committee could review and revise the format of the monthly reports.

Carried.

26/08/07.08
Be it resolved that all executive report's for periods after June 2026 must include the hours worked for each week, explanations for which if the required hours were not fulfilled, the name, short reason/description, role played and estimated time for each activity/initiative. Be it further resolved that the amount of time listed in the activities/initiative must match with the amount of time reported for each week.
Motion was **withdrawn** by unanimous consent.

7. REPORT ON UNIVERSITY RELATIONS

7.1 Senate

Liao updated that the next Senate meeting would be held on September 24th.

7.2 Board of Governors

7.3 Other University Committees

8. NEW BUSINESS

8.1 Review and approval of the Sustainability Ad Hoc Committee Terms of Reference

26/08/07.09

Pertet/Bolton

Be it resolved that the Sustainability Ad Hoc Committee Terms of Reference be adopted as attached.

Directors discussed some details of terms of reference and decided to strike a sustainability ad hoc committee to review and develop the terms of reference. The motion was referred to the sustainability ad hoc committee.

26/08/07.10
Lai/Bolton
Be it resolved the Sustainability Ad Hoc Committee be struck.
Carried.

26/08/07.11
Wallace/ Sandhu
Be it resolved that Amanda Bolton, Oliver Hale, Tim Liao, Quinlin Osadczuk, Naden Qually, Laisa Pertet and Mike Ouellet (staff) be appointed to the Sustainability Ad Hoc Committee.
Be it further resolved that Laisa Pertet be appointed as Chair of the Sustainability Ad Hoc Committee and Amanda Bolton as the alternate chair.
Carried.

8.2 Discussion of the Building Referendum Steering Group Terms of Reference

Evans shared historical knowledge and building referendum relaunch plan; Directors discussed the previous referendum question and provided their input. Although some concerns were raised, most directors expressed support for revisiting the building referendum. Directors also discussed their respective roles and responsibilities within the business and identified the immediate steps they needed to take.

26/08/07.12
Lai/Bolton
Be it resolved that the Building Steering committee be struck.
Carried.

26/08/07.13
Lai/Wallace
Be it resolved that the following members be appointed to the Building Steering committee:
-Executive directors: Guransh Sandhu, Naden Qually, Shreya Patnaik, Olivia Lai, Quinlin Osadczuk
-Non-Executive directors: Oliver Hale, Liam Wallace, Laisa Pertet, Amanda Bolton
-Staff: Mike Ouellet, Jason Evans, Lijie Qiu, Sabhya Arora, Chinedum Agwu, Aaron White (advisory);

Be it further resolved that Olivia Lai be appointed as Chair of the Building Steering committee and Laisa Pertet as co-chair of the committee.
Carried.

8.3 Resignation Approval

26/08/07.14

Lai/Osadczuk

Be it resolved that the resignation of Director-at-Large Fikayo Adeleke be accepted; and be it further resolved that her access to SUO director resources and systems be removed following the acceptance of her resignation.

Carried via email. The following nine directors voted in favor: Laisa Pertet, Amanda Bolton, Neela Rader, Shreya Patnaik, Naden Qually, Liam Wallace, Guransh Sandhu, Oliver Hale and Olivia Lai.

[Shreya Patnaik, Ali Wasti and Mansi Sharma left before In-camera session.]

9. IN-CAMERA (LEGAL)

26/08/07.15
Bolton/Pertet
Be it resolved that the meeting be moved in-camera.
Carried. [10:31 a.m.]
Directors at present:
Olivia Lai, Quinlin Osadczuk, Guransh Sandhu, Oliver Hale, Laisa Pertet, Tim Liao, Liam Wallace, Amanda Bolton

-GSA MOU Draft Amendments
-Other Agreement Updates

The meeting was moved ex-camera at 11:52 a.m.
[Tim Liao left at 11:41 a.m.]

10. DISCUSSION/ INFORMATION

Lai quickly wrapped up the meeting due to lack of quorum at the moment.

10.1 Jumpstart Orientation Update/Dates

Orientation: September 5-7; Directors were invited to participate in the SUO panel session.

10.2 Term 1 Schedules

Directors were asked to share their Term1 schedule .

10.3 AGM Dates/Time

Possibly in November. Date would be decided at the next board meeting.

11. ADJOURNMENT

Meeting adjourned at 11:55 a.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, August 6 at 9 am, UNC 133C/Zoom

Executives Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President External	Naden Qually
Vice-President Campus Life	Guransh Sandhu

Executives Absent

Staff Present

General Manager	Jason Evans
Operations and Service Manager	Mike Ouellet
Governance Coordinator	Lijie Qiu

1. CALLED TO ORDER AT 9:04 A.M.

ACKNOWLEDGEMENT OF TERRITORY

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ACCESSIBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/08/06.01
Sandhu/Qually
Be it resolved that the agenda be adopted.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/08/06.02
Sandhu/Qually
Be it resolved that the minutes of meetings held July 27, 2026 be adopted.
Carried as corrected.

4. NEW BUSINESS

4.1 Board Monthly Report Approval

26/08/06.03
Qually/Sandhu
Be it resolved that the July Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
~~Adeleke, Fikayo~~	~~Director-at-Large~~	-
Bolton, Amanda	Faculty of Science Representative	100
Brooks, Marci	Faculty of Education Representative	Tabled
Dhawan, Krishansh	Faculty of Applied Sciences Representative	Tabled
Hale, Oliver	Director-at-Large	100
Liao, Tim	Director-at-Large	100
Pertet, Laisa	Director-at-Large	100
Rader, Neela	Faculty of Creative & Critical Studies Representative	100
Sharma, Mansi	Faculty of Management Representative	100
Wallace, Liam	Faculty of Arts and Social Sciences Representative	100
Wasti, Ali	Faculty of Health & Social Development Representative	100

Carried.
[Patnaik entered at 9:15 a.m.]

Patnaik/Sandhu
Be it resolved that the July honoraria for March Brooks and Krishansh Dhawan be tabled to next executive meeting.
Carried.

Executives raised concerns regarding Director Marci's level of participation. They also noted that the total work hours reported by Krishansh did not align with the detailed breakdown of hours provided, and that it was unclear what work had been completed during the reported hours.

The executives also expressed appreciation for the contributions of some Directors, specifically Laise, Oliver, Tim and Amanda, recognizing their active engagement and consistent involvement in their roles.

4.2 Director at Large Interview Update

Lai updated that the candidate demonstrated a strong portfolio in advocacy and extensive experience working with clubs.

4.3 Jumpstart Orientation Update/Dates

Lai encouraged the executives to attend the Jumpstart SUO Pannel Section either on September 5 or September 7.

4.4 Student Union Building Referendum

Director Laisa had proposed establishing a building steering committee to explore the building referendum. J. Evans would share historical knowledge and plans with the team after the meeting. Qually expressed interest in serving on the Building Steering Committee if it is established. The executives would advocate for UBC funding to support the building initiative.

4.5 BoG Presentation Meeting Preparation

[Osadczuk entered at 9:33 a.m.]
Executives discussed three points they would present to UBC Board of Governor: 1. The SUO building funding advocacy; 2. Food security funding advocacy; 3 Career service advocacy.
Lai reminded the team:
-VPS Retreat: September 1
-Board of Governor Meeting: September 23

5. IN CAMERA

26/08/06.04
Patnaik/Sandhu
Be it resolved that the meeting be moved in-camera.
Carried. [9:38 a.m.]

-GSA Draft Amendments

-Other Agreement Updates

26/08/06.05
Osadczuk/Qually
Be it resolved that the meeting be moved ex-camera.
Carried. [10:37 a.m.]

26/08/06.06
Qually/Osadczuk
Be it resolved that J. Evans be empowered to move forward with what was discussed in the in-camera session related to J's café.
Carried.

6. **ADJOURNMENT**

Meeting adjourned at10:38 a.m.

CAMPUS LIFE COMMITTEE MEETING AGENDA

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students Campus Life Committee Meeting, Aug 6, 2026 at 11:00 AM, UNC 133C

Members Present

VP Campus Life (chair)	Guransh Sandhu
President	Olivia Lai
VP Finance	Shreya Patnaik
Faculty of Arts & Social Science Rep	Liam Wallace
Faculty of Science Rep	Amanda Bolton
Director at Large	Oliver hale
Student at Large	Dylan Snaggs
Student at Large	Julian JD
Student at Large	Camilla Cloutier
Student at Large	Arshida Moosavi
Operations and Service Manager (non-voting Staff)	Mike Ouellet

Members Absent with Regrets

VP Internal	Quinlin Osadczuk
VP External	Naden Qually
Director at Large	Laisa Pertet
Student at Large	Audrey Teng
Student at Large	Saanjh Jaura
Student at Large	Georgia Goerz
Membership Outreach Coordinator (Non-voting Staff)	Izzy Rusch

Members Absent without Regrets

Faculty of Education Rep	Marci Brooks

1. **CALL TO ORDER 11:03**

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ACCESSIBILITY NEEDS CHECK

2. **ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

26/08/06.01
Bolton/Hale

Be it resolved that the agenda be adopted.

Carried

3. **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

26/08/06.02
Bolton/Hale
Be it resolved that the minutes of meetings held June 30, 2026, be adopted.

Let it be noted that no meeting was held for the month of July due to a lack of Qurom on July 28th, it was rescheduled to August 6.

Carried

4. **NEW BUSINESS**

4.1 SVPRO Training

Discussed who was able to attend training session and the future session for those who missed the first one

4.2 Communication Group Chat

Talked about the forming of a whatsapp groupchat for the committee to comunicate

4.3 Event Review/Brainstorming

Discussed event ideas from board members and brainstormed

Moosavi said she would share her ideas through email later, breakfast at midnight where breakfast is served at midnight before finals, foam party, etc.

Teng shared some ideas including, study sessions with therapy dogs (Mike noted UBC already does it and it logistically difficult to do during exam season), Haunted escape room challenge (Done in some capacity by ASA in previous years and likely this year as well, should be promoted by SUO events page), photo scavenger hunt which SUO could provide refreshments and members to support (done by campus rec), and a blind friendship event to help students meet new people in a timed speed dating format. Mike mentioned how the format works best in a mixer scenario which is less intimidating to people and more centered around cultivating friendships.

Ouellet mentioned the importance of committee members decorating for events and promoting events around campus, good to prepare and decorate the well for Halloween 7-10 days in advance.

Hale discussed his desire to do a Moi Thai demonstration in collaboration with UBC Rec

Cloutier said she was in favour of the cocktails and self-defense event, which would require Robin to get a certification.

Sandhu gave an update on frosh that it would tentatively be sept 18 and in H lot but no artist is booked yet.

Talked about the options for contractors for the concert stage set up and production and logistics. Also talked about problems with artist availability and artist cost.

Monthly board game night in the well with board game club, Quinn wants to do DND night in the well with one off campaign, See if Esports wants to get involved, if not just do lots of video game tournaments in the well, TCG tournaments in the well.

Bolton discussed the idea of cultural food nights, like the harmony event. Getting cultural clubs together and having people cook regional dishes for each other.

Hale discussed the idea of having some kind of combat sports event, Ouellet highlighted the many challenges that would come with doing an event like that.

4.4 Sponsorship Ideas

Put out call for members to advance companies that may want to add to sponsorship package.

Bolton shared that sunrype would be a good company to contact along with Okanagan Fruit tree project.

Hale said he is talking to Dan who has a fermenting business

Snaggs asked what kind of sponsors the SUO was looking for, Sandhu said any kind.

Cloutier said she would talk to her manager about doing some sort of coffee sponsorship.

4.5 Events Calendar

Sandhu shared the events calendar with proposed events with the committee.

5. ADJOURNMENT 12:10