SUO
Students' Union
UBC Okanagan

3272 University Way, UNC133
Kelowna, BC CANADA V1V 1V7
T: 250-807-8842
F: 250-491-1083
www.suo.ca

BOARD MEETING AGENDA

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Board of Directors Meeting, September 25, 2026 at 4 pm, UNC 105 Boardroom

Directors Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President Campus Life	Guransh Sandhu
Vice-President External	Naden Qually
Director-at-Large	Oliver Hale
Director-at-Large	Tim Liao
Director-at-Large	Jenna Bierwirth
Director-at-Large	Laisa Pertet
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Arts and Social Sciences Representative	Liam Wallace
Faculty of Science Representative	Amanda Bolton
Faculty of Creative & Critical Studies Representative	Neela Rader
Faculty of Applied Science Representative	Krishansh Dhawan
Faculty of Education Representative	Marci Brooks
Faculty of Management Representative	Mansi Sharma
Board of Governors Representative (ex-officio)	Peter Idoko
Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Directors Absent with Regrets

Directors Absent without Regrets

Staff Present

General Manager	Jason Evans
Operational Manager	Micheal Ouellet
Governance Coordinator	Lijie Qiu
Student Advocate	Rachel Fortin

1. CALL TO ORDER

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion#26/09/25.01

Be it resolved that the agenda be adopted.

Moved by _____; Seconded by _____.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion#26/09/25.02

Be it resolved that the minutes of the meeting held September 11, 2026 be adopted.

Moved by _____; Seconded by _____.

4. COMMITTEE BUSINESS

4.1 Committee Meeting Minutes Approval

Motion#26/09/25.03

Be it resolved that the minutes of following meetings be adopted:

- Executive meeting held September 22nd;
- Finance Committee meeting held August 27th;
- Electoral Committee meeting held September 22nd ;
- Building Steering Committee meeting held August 18th and September 17th ;
- Sustainability Committee meeting held September 16th ;
- Policy Committee meeting held September 21st ;
- Oversight Committee meeting held September 23rd .

Moved by _____; Seconded by _____.

4.2 July and August Executive Reports Approval

Motion #26/09/25.04

Be it resolved that the July and August Executive Reports be approved.

Moved by _____; Seconded by _____.

4.3 Executive Performance Review Presentation

5. REPORT ON UNIVERSITY RELATIONS

5.1 Senate

5.2 Board of Governors

5.3 Other University Committees

6. NEW BUSINESS

6.1 SAL Appointment

Motion #26/09/25.05

Be it resolved that Amber Matlock be appointed to the Campaigns Committee as a Student-at-Large.
Moved by _____; Seconded by _____.

Motion #26/09/25.06

Be it resolved that Jiteesh Reddy be appointed to the Campaigns Committee as a Student-at-Large.
Moved by _____; Seconded by _____.

6.2 By-Election Dates

Motion #26/09/25.07
Be it resolved that2026 SUO By- Election Schedule and All-Candidates Meeting date be approved as follows:

1. Nomination Period starts: 8:00 am PST, Thursday, October 1, 2026
   Nomination Period ends: 4:00 pm PST, Friday, October 16, 2026
2. All-Candidates Meeting: 5:00 pm PST, Friday, October 16, 2026
3. Campaigning Period starts: 8:00 am PST, Monday, October 19, 2026
   Campaigning Period ends: 11:59 pm PST, Tuesday, October 27, 2026
4. Voting Period starts: 8:00 am PST, Monday, October 26, 2026
   Voting Period ends:11:59 pm PST, Tuesday, October 27, 2026

Move by _____; seconded by _____.

6.3 Policy Changes

Motion # 26/09/25.08
Be it resolved that the Student Association Code of Conduct be approved as attached.
Move by _____; seconded by _____.

Motion # 26/09/25.09
Be it resolved that a new policy be added after [Regulation VIII:24], which reads:
25. Upon a Student Association's renewal, all executive and non-executive members in the council are required to sign and submit the Student Association Code of Conduct for their term within 20 days of the renewal deadline. If an executive or non-executive member in the council changes during the term, the newly selected council member must sign and submit the Student Association Code of Conduct before exercising the responsibilities of the role.
Move by _____; seconded by _____.

Motion # 26/09/25.10
Be it resolved that [Regulation I:108] Media Fund Committee
108 The Committee members shall consist of the:
a. Vice-President Campus Life;
b. Vice-President Finance and Administration;
c. a member of the Board of Directors;
d. a member of the Phoenix and/or its successor; and
e. a member of an SUO sanctioned media outlet and/or its successor.
be amended by adding a new point "f. General Manager", so [Regulation I:108] then reads:
108 The Committee members shall consist of the:
a. Vice-President Campus Life;
b. Vice-President Finance and Administration;
c. a member of the Board of Directors;
d. a member of the Phoenix and/or its successor;
e. a member of an SUO sanctioned media outlet and/or its successor; and
f. General Manager (non-voting advisory).
Move by _____; seconded by _____.

6.4 Club ratification

Motion #26/09/25.11
Be it resolved that the Student Concert Band at UBCO be ratified.
Move by _____; seconded by _____.
Aims and Purposes: The Okanagan Student Concert Band aims to create an inclusive, student-led concert band where students can continue developing their musical abilities,

participate in structured ensemble performance, and foster teamwork and community building through music.
The association will provide opportunities for students of all academic backgrounds and any level of instrument experience to participate in rehearsals, concerts, and other musical events.
Goals and Distinction: The recreational music field has potential for expansion at UBCO. Our primary goal is to maintain a structured instrumental ensemble by welcoming students interested in performing music. We have the potential to hold a rich concert-band repertoire as we not only count with wind, brass, and percussion players, but violinists, pianists, and other instrumentalists.
Rather than duplicating existing broader music or recreational organizations, our goal is to complement and collaborate with other performing-arts groups. We have already begun building these connections through a post collaboration with the Theatre Club, discussions with the Karaoke Club, and potential collaboration with the UBC Vancouver Concert Band. Through these partnerships, we hope to contribute to UBCO's music community while creating opportunities for inter-campus collaboration

Motion #26/09/25.12
Be it resolved that the Project Smile BC be ratified.
Move by _____; seconded by _____.
Project Smile BC aims to promote oral health awareness and support under-resourced communities through community outreach, preventive oral health education, donation initiatives, and volunteer opportunities. The club seeks to create an inclusive space where students from all academic backgrounds can become involved in meaningful service, develop leadership and teamwork skills, and participate in engaging events and collaborations that strengthen connections between students and the wider community.

Motion #26/09/25.13
Be it resolved that Okanagan Aviation Association be ratified.
Move by _____; seconded by _____.
OAA aims to create a community for aviation and aeronautics enthusiasts to collaborate and learn from each other and the industry including aviation companies, AMEs, Transport Canada, Air Traffic controllers, and the entire aviation ecosystem. We also hope to focus on mentoring people training for their pilots licenses, tackling challenging groundschool concepts, and looking at flying opportunities for members

7. IN-CAMERA (LEGAL)

Motion #26/09/25.14
Be it resolved that the meeting be moved in-camera.
Move by _____; seconded by _____.

-FCCS Agreement Update
-Graduate Student MOU

Motion #26/09/25.15
Be it resolved that the meeting be moved ex-camera.
Move by _____; seconded by _____.

8. DISCUSSION/ INFORMATION

8.1 2026-2027 Board of Governors Presentation
8.2 Career Development Fee
8.3 Faculty Consultation Fee
8.4 Reflections and Improvements

9. ADJOURNMENT

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EMERGENCY BOARD MEETING MINUTES

Students' Union UBC Okanagan, Local 12 British Columbia Federation of Students
Emergency Board of Directors Meeting, September 11, 2026 at 3 pm, UNC 105 Boardroom/Zoom

Directors Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President Campus Life	Guransh Sandhu
Vice-President External	Naden Qually
Director-at-Large	Oliver Hale
Director-at-Large	Tim Liao
Director-at-Large	Jenna Bierwirth
Director-at-Large	Laisa Pertet
Faculty of Education Representative	Marci Brooks
Faculty of Management Representative	Mansi Sharma
Faculty of Health & Social Development Representative	Ali Wasti
Faculty of Arts and Social Sciences Representative	Liam Wallace
Faculty of Science Representative	Amanda Bolton
Faculty of Creative & Critical Studies Representative	Neela Rader
Board of Governors Representative (ex-officio)	Peter Idoko

Directors Absent with Regrets

Faculty of Applied Science Representative	Krishansh Dhawan

Directors Absent without Regrets

Student Senate Caucus Representative (ex-officio)	Saami Hafeez

Staff Present

General Manager	Jason Evans
Operational Manager	Micheal Ouellet
Governance Coordinator	Lijie Qiu

Guest Present

BCFS	Jill Adams

1. CALL TO ORDER

The meeting was called to order at 3:02 p.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion# 26/09/11.01

Be it resolved that the agenda be adopted.

Moved by Qually; Seconded by Liao.

Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion# 26/09/11.02

Be it resolved that the minutes of the meeting held August 21st, 2026 be adopted.

Moved by Sandhu; Seconded by Bolton.

Carried.

4. PRESENTATION-MEDIA AND PR ETIQUETTE

Adams provided some basic approaches to media relations.

5. NEW BUSINESS

5.1 Statement Approval Regarding Concert

Motion# 26/09/11.03

Be it resolved that the executive committee refer the statement discussed in the in-camera session to the board for release.

Moved by Qually; Seconded by Sandhu

The motion was passed via email. A majority of voting directors, 9 in total, voted in favor, namely Olivia Lai, Shreya Patnaik, Guransh Sandhu, Naden Qually, Liam Wallace, Oliver Hale, Laisa Pertet, Jenna Bierwirth, and Ali Wasti. Amanda Bolton's reply came after the announcement of the result. Email replies are attached to the agenda.

5.2 In-Camera (legal)

Motion# 26/09/11.04
Be it resolved that the meeting be moved in-camera.
Moved by Qually; Seconded by Hale.
Carried. [3:44 p.m.]

-FCCS Agreement Update
-Concert

Motion# 26/09/11.05
Be it resolved that the meeting be moved ex-camera.
Moved by Qually; Seconded by Wasti.
Carried. [4:48 p.m.]

Motion# 26/09/11.06
Be it resolved that the meeting recess for 5 minutes.
Moved by Lai; Seconded by Osadczuk
Carried.

Meeting was called back to order at 4:54 p.m.

Motion# 26/09/11.07
Be it resolved that the meeting be extended by one hour.
Moved by Lai; Seconded by Qually.
Carried.

The board of directors discussed potential motions following the in-camera discussion to address concerns raised by the marginalized community and support all students, including Board members.

Motion# 26/09/11.08
Be it revolved THAT the Board of Directors affirm the continuation of TAKEOFF ’26 as scheduled on September 18, 2026, in accordance with the approved event plan, budget, and existing contractual commitments; and

THAT the campus life committee alongside the executive committee be directed to continue the operational delivery of the event, including appropriate safety, communications, financial oversight, and risk-management measures; and

THAT following the event, the policy committee must conduct a review of the artist-selection and

due-diligence process and provide recommendations to the Board for consideration in planning future major events.
Moved by Patnaik; Seconded by Rader.

Liao voiced his objection to this motion, stating that he did not believe that the motion appropriately addresses the concern. Rader, Osadczuk and Hale believed that the motion refers to two difference matters, one concerning the Board's direction regarding the concert and the other concerning a policy review.

Be it resolved that the motion be divided.
Moved by Rader; Seconded by Wallace.
Carried.
Therefore, Motion# 26/09/11.08 was divided into two motions below: Motion# 26/09/11.08 (1) and Motion# 26/09/11.08 (2).

Motion# 26/09/11.08 (1)
Be it revolved THAT the Board of Directors affirm the continuation of TAKEOFF '26 as scheduled on September 18, 2026, in accordance with the approved event plan, budget, and existing contractual commitments; and
THAT the campus life committee alongside the executive committee be directed to continue the operational delivery of the event, including appropriate safety, communications, financial oversight, and risk-management measures.
Moved by Qually; Seconded by Sandhu.
Carried.
Tim Liao, Neela Rader and Quinlin Osadczuk voted against it.

Motion# 26/09/11.08 (2)
Be it resolved that following the event, the policy committee must conduct a review of the artist-selection and due-diligence process and provide recommendations to the Board for consideration in planning future major events.
Moved by Osadczuk; Seconded by Sharma.
Carried.

Motion#26/09/11.09
Be it resolved that the board discuss motions (related to the concert) after the presentation of the SPARK Student Association.
Moved by Wallace; Seconded by Osadczuk.
Carried.

Motion#26/09/11.10

Be it resolved that #5.6 Club Ratification be moved before 5.3 Committee Meeting Minutes Approval.
Moved by Lai; Seconded by Rader.
Carried.

-the SPARK Student Association presentation

Osadczuk updated the information from Student Association Oversight committee and recommended, on behalf of the Student Association Oversight committee, that the board approve the SPARK.

The SPARK Student Association executives gave a presentation and answered questions from the board.

[Jenna Bierwirth left at 5:29 p.m.]

The directors further discussed motions to address concerns about the concert.
Motion#26/09/11.11
Be it resolved that the board of directors condemns all forms of homophobia, transphobia, and any attacks against any marginalized community or personal identity. The board also condemns any personalized attacks on any member of the community.
Moved by Liao; Seconded by Qually.

Directors discussed different approaches to communicate this message to students, with the goal of ensuring that marginalized communities on campus feel supported and that every member of the student community feels included and supported.

Be it resolved that the motion (Motion#26/09/11.11) be amended by adding “Be it further resolved the board of directors approve the motion to be posted online”.
Moved by Liao; Seconded by Hale.
Amendment failed.

The board discussed the original motion (Motion#26/09/11.11).
Wallace opposed the motion, stating it would be ineffective if no concrete action would follow, while emphasizing that they care about supporting communities.
Rader was also opposed to the motion, noting that, without canceling the concert as requested by the marginalized group, the motion might have the same impact as their previous statement and could further worsen public reception.
Some directors noted that, regardless of whether the concert was canceled, there would likely be students who were dissatisfied with the decision.

Liao emphasized the importance of clearly demonstrating the SUO's position in condemning all forms of homophobia and transphobia, particularly given that the marginalized group thought the SUO was actively accommodating such views, which was not the case.
Osadczuk stated that the motion would primarily serve to reiterate the SUO's position, a practice commonly used by the Student Association Oversight Committee when addressing complaints involving course unions.
Evans noted that the motion needed to be directive and advised that the Board should either use a motion to issue a statement condemning any attacks or use the minutes to formally record and demonstrate the Board's consensus position.
Liao withdrew the motion and preferred to rephrase it as the board consensus.
The board reached their consensus that they condemn all forms of homophobia, transphobia, and any attacks against any marginalized community or personal identity. The board also condemn any personalized attacks on any member of the community.

5.3 Club Ratification

Motion# 26/09/11.12

Be it resolved that the SPARK Student Association be ratified by the board.

Moved by Osadczuk; Seconded by Qually.

Carried.

Motion# 26/09/11.13

Be it resolved that the Craft N Dough Club be ratified by the board.

Moved by Osadczuk; Seconded by Liao.

Carried.

Motion# 26/09/11.14

Be it resolved that the Okanagan Figure Skating Student Association be ratified by the board.

Moved by Osadczuk; Seconded by Wallace.

Carried.

Motion# 26/09/11.15

Be it resolved that the SUO Cricket club be ratified by the board.

Moved by Osadczuk; Seconded by Sandhu.

Carried.

5.4 Committee Meeting Minutes Approval

Motion# 26/09/11.16
Be it resolved that the minutes of following meetings be adopted:

- Executive meeting held August 18th and September 8th;

- Campus Life Committee meeting held August 24th

- Campaigns Committee meeting held August 25th

- Student Association Oversight Committee meeting held July 27th

- Oversight Committee meeting held August 27th

Moved by Liao; Seconded by Bolton.
Carried.
Qually asked why the Oversight committee did not review the executives' July report. Wasti replied that unfortunately they did not have a July committee meeting to conduct the report review.

5.5 Oversight Committee Membership Review/Chair Appointment

Motion# 26/09/11.17

Be it resolved that Ali Wasti be appointed as chair of the SUO Oversight Committee.
Moved by Sandhu; Seconded by Patnaik.
Carried.

5.6 CRO Appointment

Motion# 26/09/11.18

Be it resolved that Trophy Ewila be appointed as the SUO Chief Returning Officer for 2026-2027 elections.

Moved by Hale; Seconded by Bolton.
Carried.

6. ADJOURNMENT

Meeting adjourned at 6:05 p.m.

EXECUTIVE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Executive Committee Meeting, September 22, 2026 at 10:30 a.m., UNC133C

Executives Present

President (meeting chair)	Olivia Lai
Vice President Finance and Administration	Shreya Patnaik
Vice-President Internal	Quinlin Osadczuk
Vice-President External	Naden Qually
Vice-President Campus Life	Guransh Sandhu

Executives Absent

Staff Present

General Manager	Jason Evans
Operations and Service Manager	Mike Ouellet
Governance Coordinator	Lijie Qiu
Membership Outreach Coordinator	Izzy Rusch

1. CALL TO ORDER

The meeting was called to order at 10:40 a.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSIBILITY NEEDS CHECK

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion#26/09/22.01
Be it resolved that the agenda be adopted.
Moved by Qually; seconded by Osadczuk.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion#26/09/22.02
Be it resolved that the minutes of the meeting held September 8, 2026 be adopted.
Moved by Patnaik; seconded by Osadczuk.
Carried.

4. NEW BUSINESS

4.1 Board Monthly Report Approval

Motion#26/09/22.03
Be it resolved that the August Honoraria for Board of Directors be disbursed as follows:

Name	Title	%
Bierwirth, Jenna	Director-at-Large	100
Bolton, Amanda	Faculty of Science Representative	100
Brooks, Marci	Faculty of Education Representative	100
Dhawan, Krishansh	Faculty of Applied Sciences Representative	100
Hale, Oliver	Director-at-Large	100
Liao, Tim	Director-at-Large	100
Pertet, Laisa	Director-at-Large	100
Rader, Neela	Faculty of Creative & Critical Studies Representative	100
Sharma, Mansi	Faculty of Management Representative	100
Wallace, Liam	Faculty of Arts and Social Sciences Representative	100
Wasti, Ali	Faculty of Health & Social Development Representative	100

Moved by Patnaik; seconded by Osadczuk.
Carried.

4.1 Club Membership Fee Approval

Motion#26/09/22.04
Be it resolved that the membership fee for Bring The Heat (BTH) Club be approved at $600.
Moved by Sandhu; seconded by Osadczuk.

It was noted that BTH membership was approved at $350 last year. The proposed membership fee of $600 would apply only to members of the competitive team who participate in dance competitions, with the fee intended to cover the costs associated with attending competitions.
Executives raised concerns about the proposed increase in the membership fee and requested clarification on what specific competition-related expenses the fee would cover. They recommended that the club provide a presentation.

Be it resolved that the motion be tabled.
Moved by Lai; seconded by Osadczuk.
Carried. Motion tabled.

4.2 Provincial Lobbying Asks

Qually noted that his initial lobbying priority was to advocate for an affordable housing plan for students. Following the recent announcement of the provincial election, they would advocate affordability, sustainability of the post secondary institution, and government investment on the post-secondary institution. The campaigns committee may organize awareness events and potentially a BBQ to engage students and provide information about the election.

4.3 In The Know With Your SUO

Qually noted that they had social media episodes to introduce SUO and events. He asked the team to let him know if they had anything they would highlight.

4.4 Concert Debrief

Due to logistical and scheduling concerns, it was recommended that the concert be cancelled. An announcement would be made to notify students , along with information regarding the refund process. It was also suggested that the allocated concert funding could be redirected toward an end-of-year event or a future concert, provided that the event remains within its budget.

4.5 Mental Health and Wellbeing Resources

Lai kindly reminded that mental health resources are available on campus for the executives if needed.

4.6 Media and Conflict Resolution Training

Lai planned to organize some media and conflict resolution training from BCFS for the board in October.

4.7 Heatwave Radio

Evans updated that they had received a media outlet application from Heatwave radio. Executives discussed the procedure of student media outlet ratification and requested a presentation from them.

5. IN CAMERA

Motion#26/09/22.05
Be it resolved that the meeting be moved in-camera.
Moved by Qually; seconded by Osadczuk.
Carried. [11:41 a.m.]

-J's Café Update
-ADM 026 Update
-Third Space Charity
-School of Engineering and Eng Soc

Motion#26/09/22.06
Be it resolved that the meeting be moved ex-camera.
Moved by Osadczuk; seconded by Patnaik.
Carried. [12:26 p.m.]

Motion#26/09/22.07
Be it resolved that the agreement between the Faculty of Creative and Critical Studies (FCCS) and Student's Union Okanagan (SUO), regarding the ADMIN 026 space be approved.
Moved by Osadczuk; seconded by Qually.
Carried.

6. ADJOURNMENT

Meeting adjourned at 12:27 p.m.

FINANCE COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Finance Committee Meeting, August 27, 2026 at 10 am, Zoom

Members Present

VP Finance & Admin (chair)	Shreya Patnaik
President	Olivia Lai
Director at Large	Laisa Pertet
Faculty of Management Rep	Mansi Sharma
General Manager (Staff)	Jason Evans
Finance Manager (Staff)	Leanne Smailes
Operations and Service Manager (non-voting Staff)	Mike Ouellet

Members Absent with Regrets

Director at Large	Laisa Pertet
Faculty of Management Rep	Mansi Sharma

1. CALLED TO ORDER AT 10:04 A.M.

ACKNOWLEDGEMENT OF TERRITORY

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2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/08/27.01
Lai/Smailes
Be it resolved that the agenda be adopted.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/08/27.02
Lai/Smailes
Be it resolved that the minutes of meetings held July 14, 2026 be adopted.
Carried.

4. NEW BUSINESS

4.1 PRESENTATION OF July 2026 YTD Budget

Patnaik presented summary of the draft budget to the committee and later offered to explain the specifics of each budget column. Smailes shared more context for each budget column. Committee members engaged in productive discussions around making any adjustments.

5. **ADJOURNMENT**

Meeting adjourned at 10:56 AM.

ELECTORAL COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Electoral Committee Meeting, September 22 2026 at 1 pm, UNC 133C/zoom

Committee Members Present

Chief Returning Officer	Trophy Ewila
General Manager	Jason Evans
Governance Coordinator	Lijie Qiu
Project Manager	Aaron White
Students' Advocate	Rachel Fortin

Committee Members Absent

Guest

Social Media Ambassador	Sabhya Arora

1. CALLED TO ORDER AT 1:03 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory..

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion# 26/09/22.01
Be it resolved that the agenda be added.
Moved by Fortin; seconded by Qiu.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There is no previous meeting minutes to adopt.

4. NEW BUSINESS

4.1 By-Election Schedule

Motion# 26/09/22.02
Be it resolved that the 2026 SUO By- Election Schedule and All-Candidates Meeting date be approved as follows:

1. Nomination Period starts: 8:00 am PST, Thursday, October 1, 2026
   Nomination Period ends: 4:00 pm PST, Friday, October 16, 2026
2. All-Candidates Meeting: 5:00 pm PST, Friday, October 16, 2026
3. Campaigning Period starts: 8:00 am PST, Monday, October 19, 2026
   Campaigning Period ends: 11:59 pm PST, Tuesday, October 27, 2026
4. Voting Period starts: 8:00 am PST, Monday, October 26, 2026
   Voting Period ends:11:59 pm PST, Tuesday, October 27, 2026

Move by Ewila; seconded by Fortin
Carried.

4.2 Other related business discussion

Ewila confirmed that there would be no debates during by-election.
Evans encouraged Arora to promote the by-election in a creative way.

5. ADJOURNMENT AT 1:17 P.M.

BUILDING STEERING COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Building Steering Committee Meeting, August 18 at 11 am, 2026, UNC 103

Directors Present

President (meeting chair)	Olivia Lai
Director at Large (Co-chair)	Laisa Pertet
Vice President Finance and Administration	Shreya Patnaik (zoom)
Vice-President External	Naden Qually
Vice-President Internal	Quinlin Osadczuk (zoom)
Vice-President Campus Life	Guransh Sandhu
Director at Large	Oliver Hale
Art & Social Science Representative	Liam Wallace
Science Representative	Amanda Bolton

Directors Absent

Staff Present

General Manager	Jason Evans
Operations Manager	Mike Ouellet
Governance Coordinator	Lijie Qiu
Project Manager (Advisory)	Aaron White
SUO Communication Assistant	Chinedum Agwu (zoom)

Staff Absent

SUO Social Media Ambassador	Sabhya Arora

1. CALLED TO ORDER AT 11:07 A.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/08/18.01
Hale/Bolton
Be it resolved that the agenda be adopted.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

There is no previous meeting minutes to be adopted.

4. NEW BUSINESS

4.1 Welcome & Introduction

Lai expressed that the goal was to have a building referendum and successful campaigns. They would assign certain roles to certain committee members following a relauch plan.

4.2 Terms of Reference

Committee reviewed the terms of reference. Pertet explained that the draft was built on the 2024-2-25 terms of reference and introduced the changes and rationales behind the changes. Pertet highlighted the concept that the building is for students not just students' union.

4.3 Rountable: Ideas & Interests

-campaigns organization: Lai suggested involving every director, and each director could reach certain number of students; and VP External and Campaigns committee support the campaigns and marketing.
-Committee highlighted campaigns should focus more on space utilization
-VP External would work on student engagement and campaigns materials and other communication involvement; emphasized the building is a center for students life and campus life. Most of the space would be for students, only a small portion for office space, just like AMS, whose office takes less than a quarter of the space; recommended collaboration with campus partners and would work on fund raising.
-Hale: emphasized the importance of a building model to visually give students a clear idea what space is used for. He would share a questionnaire with the board to collect their priorities on the space utilization. He presented a timeline for steps, mainly regarding student engagement and model design.

- Lai: need to work out some legitimate concerns first such as the size of building and UBC funding.
-Pertet: suggested adding sustainable perspective.
-Bolton: as the building is student focused, she suggested they do student engagement before the model design so that the model could reflect students' input. She asked if they could use some existing building design, such as AMS student building before they customize the model.
-Wallace: prefer the referendum question to be established earlier so students understand what they vote for during student engagement and campaigns. The model would not be a finalized plan, but rather a conceptual model to give students a general idea of how the space could be used within the building.
-VP External: recommended conducting student engagement to seek students' input on space utilization before referendum.
-Sandhu: recommended sleeping space, study and food space.

4.4 Building Relaunch Plan

Evans presented seven critical phrases and recommended the committee establishe subcommittees to report on the progress in specific work areas.
-Fiscal model and UBC funding:He and Lai could work on fiscial model and communication with UBC regarding fund.
-Student consultation: A small group of 3–4 members could lead consultation and bring the students' feedback to the committee.
-Referndum development: From October to December, the committee will work on drafting the referendum, legal review, and interpretation.
-Campaigning and marketing
-Fundraising: A fundraising committee could focus on fundraising, including outreach to community partners and potential sponsors.

4.5 Year Plan & Next Steps

Pertet and Lai: Send the subcommittee invitation and ask interested members to sign up.
Hale: Send a questionnair to gather the board's priorities on the space utilization.
VP External requested each executive takes on their respective portfolio for the building referendum.
Bolton asked about the possibility of partnering with UBC to develop the students community center in the F lot. Evans responded that it would be the board's decision whether to pursue a building owned by students or a partnership with UBC. If the latter option is purposed, there should be clear expectations and guidlines on responsibilities and authority.

5. ADJOURNMENT

Meeting adjourned at 12:20 p.m.

BUILDING STEERING COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Building Steering Committee Meeting, September 17 at 5 pm, 2026, UNC 133C

Members Present

President (meeting chair)	Olivia Lai
Director at Large (Co-chair)	Laisa Pertet
Vice-President External	Naden Qually
Vice-President Internal	Quinlin Osadczuk
Director at Large	Oliver Hale
Art & Social Science Representative	Liam Wallace
Science Representative	Amanda Bolton
General Manager (staff)	Jason Evans
Operations Manager (staff)	Mike Ouellet
Governance Coordinator (staff)	Lijie Qiu
Project Manager (Advisory staff)	Aaron White
SUO Communication Assistant (staff)	Chinedum Agwu

Members Absent with Regrets

Vice President Finance and Administration	Shreya Patnaik

Members Absent without Regrets

Vice-President Campus Life	Guransh Sandhu
SUO Social Media Ambassador (staff)	Sabhya Arora

1. CALLED TO ORDER AT 5:04 P.M.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion#26/09/17.01

Be it resolved that the agenda be adopted.
Moved by Wallace; seconded by Osadczuk.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion#26/09/17.02

Be it resolved that the minutes from the meeting held August 18, 2026 be adopted.
Moved by Qually; seconded by Pertet.
Carried.

4. NEW BUSINESS

4.1 Update from AVPS/University

Lai outlined the key points for advocating for the building project at the AVPS and upcoming Board of governors meetings. They stressed the need for more space to enhance student engagement and facilitate club events and collaboration. Their Resource Centre also requires more space and should be made wheelchair accessible. In addition, students need more dedicated study space. She also noted that the building project aligns with university's strategic direction. Feedback from AVPS was good. The Univeristy suggested the Engineering design lab as a potential location. They also indicated that the university would need to go through all levels of consultation and approval and hope the date of voting could be pushed to late March to allow the university sufficient time for planning and preparation. Lai also noted that they may not get the same percentage of contribution that the UBC gave for the last building referendum, but they would advocate strongly for the same level of contribution.

4.2 Considerations of Square Footage

Evans noted that UBC has a formula and set of metrics for estimating the cost of a building and students' fee contribution model based on the desired square footage. Members expressed concerns about whether the lot on which the Engineering Design Lab was located would be large enough to accommodate the proposed building.

4.3 Consultation with Students

Members discussed the importance of consulting with student clubs and emphasized that general students should be able to see the proposed building design and understand how they would benefit from the space. They noted that one reason some students voted against the previous building referendum was that they would be required to pay the building fee even though they would not have an opportunity to use the building during their time at the university. Evans explained that under the previous funding model, small fees would be collected from students who might not directly use the building. These contributions were intended to build a reserve fund that could help offset the cost of servicing the building loan.

4.4 Referendum Dates

Referendum was expected to be held in late March.

4.5 Subcommittee appointments and expectations

Members discussed what subcommittee they should have for term 1 and term 2 and which subcommittee they wanted to serve.
Term 1

- UBC Legal and Finance subcommittee

Olivia Lai, Amanda Bolton, Liam Wallace, Jason Evans and Aaron White.

- Cousultation engagement and Design

Laisa Pertet, Quinlin Osadczuk, Naden Qually, Lijie Qiu, Oliver Hale and Communication Team.

[Olivia Lai left at 6:01 p.m.]
Members discussed the large-scale stakeholder engagement events proposed by Pertet. They recommended:
Term 1

- Student Consultation Townhall(s) for club executives and general students
- Round Table-SUO Vision to seek potential donations from Alumni and Community partners

Term 2

- Building showcase

after Christams till the end of school year

5. ADJOURNMENT

Meeting adjourned at 6:25 p.m.

SUSTAINABILITY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students

Sustainability Committee Meeting September 16th, 2026, at 1pm UNC 133C / Zoom

Members Present

Director at Large (Co-chair)	Laisa Pertet
Faculty of Science Rep. (Co-chair)	Amanda Bolton
VP External	Naden Qually
Director at Large	Oliver Hale
Director at Large	Tim Liao
Faculty of Creative & Critical Studies Rep.	Neela Rader

Members Absent with Regrets

Members Absent without Regrets

VP Internal	Quinlin Osadczuk

Staff Absent

Operations & Service Manager (staff)	Mike Ouellet

1. **CALLED TO ORDER AT: 1:04 pm**

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

ACCESSIBILITY NEEDS CHECK

2. **ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

26/09/16.01

Be it resolved that the agenda be adopted.

Pertet/Liao

Carried.

3. **REVIEW TERMS OF REFERENCE**

26/09/16.02

Be it resolved that the terms of reference be approved and sent to the SUO Board of Directors for review and approval.

- Pertet to share the amended TOR via email with committee members after this meeting.
- *A motion to approval & adoption the Sustainability Committee'sTOR has been set-up to pass via email following this meeting.*

4. **DISCUSSION**

4.1. AMS Sustainability Action Plan

- Nicole – spearheading UBC Vancouver AMS's (ASAP) program
- looking to set-up a meeting with AMS Sust. Meeting - For collaborative/group information sharing/cross campus discussions & networking
- potential to provide feedback on ASAP & contribute to forwarded feedback to UBC
- potential a SUST Committee representative member on their board/group.

4.2. Committee priority projects and aspirations for long-term

- FoodMesh – potential collaboration with local grocers to help secure additional food security.
- Connect with local farms/farmers to explore potential connections.

4.3. UBCO Students Emergency Preparedness Plan

- Youth Climate Corps. (YCC) – Neela: has slides from her prior work with YCC that she is willing to share with us to help run future EPP workshops.
- A November meeting has been proposed by Melissa Federson with UBC campus admin. for wildfire/emergency preparedness discussions.

5. DISCUSSION

- Book meetings with upper admin people or ask Olivia
- Club events & food vendor single-use plastic wastes, etc.
    - Ie.) beer gardens – plastic disposable cups, club events (all bins present)
- Advocacy – meet with UBC admin
    - Who would we want to prioritize our messaging to be directed to.
    - Updates, ask where they are, etc.
- Our own practices (make a CAP for SUO), tangible actions (workshops/tabling), club/food vendor changes.
- Funding opportunities – careful selection is needed (SUST Office).

6. NEW BUSINESS

6.1. Review draft Winter Term One Agenda

- Co-Chairs will develop draft timeline agendas for each project: to be formalized in our next meeting to track/document progress, outcomes, etc.

7. ADJOURNMENT AT: 1:57 PM

POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Policy Committee Meeting, September 21st, 2026 at 9 a.m. UNC 133C

Members Present

VP Internal (chair)	Quinlin Osadczuk
Faculty of Science Rep	Amanda Bolton
Arts & Social Science Rep	Liam Wallace
Student at Large	Isaac Humeniuk
Student at Large	Renata Yessenbayeva
General Manager (staff)	Jason Evans
Governance Coordinator (staff)	Lijie Qiu
Membership Outreach Coordinator (Non-voting Staff)	Izzy Rusch

Members Absent with Regrets

VP Finance	Shreya Patnaik
Faculty of Creative & Critical Studies Rep	Neela Rader

Members Absent without Regrets

Guests

Director at Large	Tim Liao

1. CALL TO ORDER

The meeting was called to order at 9:17 a.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

Motion#26/09/21.01

Be it resolved that the agenda be adopted.
Moved by Wallace; seconded by Bolton.

Be it resolved that 5.5 SUO Election Voting System be added.
Moved by Wallace; seconded by Bolton.
Amendment carried.

Carried as amended.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/09/21.02
Be it resolved that the minutes of meeting held July 2nd, 2026 be adopted.
Moved by Bolton; seconded by Wallace.
Carried.

4. UNFINISHED BUSINESS

4.1 Student Association Code of Conduct

26/09/21.03
Be it resolved that the Student Association code of conduct be approved as attached.
Moved by Qiu; seconded by Bolton.

It was noted that, over the years, they had received complaints regarding harassment and bullying involving Student Association (SA) executives. A requirement for SA executives to sign a Code of Conduct policy had been established a few years ago to promote accountability and provide the Student Association Oversight Committee with greater authority to oversee the Student Association. However, the Code of Conduct document itself had not yet been finalized.
The committee discussed the concerns raised from the previous Policy Committee meeting regarding 2.4.8 and 2.3.7, and emphasized the importance of

distinguishing between SA executives' personal responses/views expressed on social media and their conduct when acting in their official executive capacity.

BE it resolved Student Association Code of Conduct 2.3.7 be amended by replacing "where they are identifiable as representatives of their association, the SUO and UBCO" with "where they are acting on behalf of their association and the SUO" , so that the Code of Conduct then reads:
2.3.7 Public and Online Conduct: Executive members must maintain a professional and respectful presence on social media and other public platforms where they are acting on behalf of their association and the SUO. Content must be accurate, inclusive and aligned with the association's values and mission. Student association social media platforms can only promote campaigns or events of SUO ratified student associations.
Moved by Wallace; Seconded by Bolton.
Amendment carried.

[Yessenbayeva left at 9:30 a.m.]
[Evans entered at 9:32 a.m.]

Liao asked whether non-executive members of the Course Union Council should also be required to sign the Code of Conduct and be held accountable for its provisions. As both executive and non-executive members of the council serve in governance roles, the committee agreed that all individuals holding governance positions within the council should be accountable for their conduct under the Code of Conduct.

Be it resolved that all references to "executive members" throughout the Student Association Code of Conduct document be amended to read "executive and non-executive members in the council".
Moved by Bolton; seconded by Wallace.
Amendment carried.

Carried as amended (see attachment).

4.2 Student Association Code of Conduct Signing Requirement

26/09/21.04
Be it resolved that a new policy be added after [Regulation VIII:24], which reads:
25. Upon a Student Association's renewal, all signing authorities are required to sign and submit the Student Association Code of Conduct for their term. If a signing authority changes during the term, the new selected signing authority must sign and submit the Student Association Code of Conduct before exercising the responsibilities of the role.

Moved by Wallace; seconded by Qiu.

During the discussion, to incorporate different recommendations in the wording, Bolton moved that the committee temporarily relax its usual rules of procedure (Robert's Rule of Oder). Wallace seconded it. The motion passed.

Since the renewal process takes place during the summer, when many students are away from campus, it may be challenging for all council members to submit the Student Association Code of Conduct by the renewal deadline. However, given that the renewal process directly impacts the funding process, committee members believed that establishing a clear deadline for submitting the Student Association Code of Conduct was important.

Be it resolved that the policy be replaced by
25. Upon a Student Association's renewal, all executive and non-executive members in the council are required to sign and submit the Student Association Code of Conduct for their term within 20 days of the renewal deadline. If an executive or non-executive member in the council changes during the term, the newly selected council member must sign and submit the Student Association Code of Conduct before exercising the responsibilities of the role.
Moved by Wallace; seconded by Bolton.
Amendment carried.
Carried as amended.

4.3 Add Staff Member(s) to Media Fund Committee

26/09/21.05
Be it resolved that [Regulation I:108] Media Fund Committee
108 The Committee members shall consist of the:
a. Vice-President Campus Life;
b. Vice-President Finance and Administration;
c. a member of the Board of Directors;
d. a member of the Phoenix and/or its successor; and
e. a member of an SUO sanctioned media outlet and/or its successor.
be amended by adding a new point "f. General Manager", so [Regulation I:108] then reads:
108 The Committee members shall consist of the:
a. Vice-President Campus Life;
b. Vice-President Finance and Administration;
c. a member of the Board of Directors;
d. a member of the Phoenix and/or its successor;
e. a member of an SUO sanctioned media outlet and/or its successor; and
f. General Manager.

Moved by Qiu; seconded by Bolton.

BE it resolved that point “f. General Manager” be amended by adding the words “ non-voting advisory”, so that Point f then reads:
f. General Manager (non-voting advisory).
Moved by Wallace; seconded by Osadczuk.
Amendment carried.
Carried as amended.

5. NEW BUSINESS

5.1 Proposed Changes to Club Executive Titles

- President →Co-President Operations
- Vice President Events → Co-President Events
- Vice President Finance → Co-President Finance

The proposed change was intended to apply to clubs, but not to course unions. It was noted that the title “President” may be perceived as carrying significant authority and powers, and that they have received complaints regarding instances of harassment and bullying involving presidents. The proposed co-president structure was intended to promote shared responsibility and accountability among executive team members. It was also noted that some club applications had requested co-president executive positions but were denied because the SUO governing policies did not permit it.

Members expressed the view that changing the title or structure alone may not address the root cause of those concerns. It was recommended that executive roles and responsibilities be clearly defined and that executive team members receive appropriate training and guidance. However, some members also suggested that clubs should be provided with an option and a clear procedure for adopting a co-president structure, should they wish to do so.

Action Item:
Membership outreach coordinator would circulate a question through Rubric Form to gather input from Student Associations regarding their preferred executive title structure. The question would ask Student Associations to indicate which structure they would prefer:
President / VP Events / VP Finance, or
Co-President – Operations / Co-President – Events / Co-President – Finance.

5.2 Updates and Discussion on Indigenous Representative

Osadczuk and Bolton provided updates from their meetings with the IPS Department and on the governance documents of the ISS in AMS. The main

concern discussed was the election process for the Indigenous representative, particularly in situations where they are unable to verify the candidates and voters. The committee explored different approaches to the election process, such as collaboration with IPS to run the election or have an Indigenous committee to elect their representative to the board.
Action Item:
Osadczuk would consult AMS ISS (Indigenous Student Society) for more information.

Be it resolved that the meeting be extended for 20 minutes.
Moved by Wallace; seconded by Evans.
Carried.

5.3 Student Association Orientation Attendance Requirement

Committee members discussed attendance requirement for the orientation which requires at least one signing authority to attend the orientation.

5.4 Approval policy regarding the Artist for Large Scale Events

26/09/21.06
Be it resolved that a new policy be added to [Regulation IV] under Contracts, which reads:
61. Before entering into a contract with an artist for a large-scale event, the proposed artist must undergo a formal vetting and approval process.
The VP Campus Life, Business Operations Manager, and General Manager are responsible for finding artists and proposing them to the Executive Committee for consideration. The vetting process shall include general and community appropriateness, affordability, relevance to the student body, and feasibility. The VP Campus Life is responsible for ensuring this vetting process is completed.
Moved by Evans; seconded by Wallace.

Questions were raised regarding the definition of a “large-scale event” and the use of the term “artist,” noting that artists are not the only individuals who may be invited or engaged for a large-scale event; Clarification was also requested regarding the meaning of “community appropriateness” and process for making vetting and approval decisions. It was suggested that the VP Campus Life, lead the concert artist selection process in consultation with the Operations Manager and General Manager, rather than assigning joint responsibility for identifying artists. Concerns were raised that the proposed policy may be overly restrictive and could impede campus life event operations. It was also suggested that the policy focus specifically on concert artist vetting. The time-sensitive nature of concert contracts was also emphasized, and the vetting process should meet booking timelines and secure artists.

Committee members believed further discussion was needed for the policy.

Be it resolved that meeting be extended by 30 minutes.
Moved by Bolton; seconded by Qiu.
Carried.

Be it resolved the motion above be tabled.
Moved by Osadczuk; seconded by Wallace.
Carried. The motion was tabled.

5.5 SUO Election Voting System

Liao presented statistics from the previous SUO elections, noting that more than 10 positions were elected with candidates receiving less than 50% of the votes. Liao discussed concerns with the current First-Past-the-Post (FPTP) and Plurality-at-Large (PLA) voting systems that SUO was using, including the potential for vote splitting where candidates have similar platform positions, tactical voting, and high volumes of wasted votes.

He recommended a ranked choice voting. He noted that for elections where only one winner is possible, Alternative Vote System (AVS) could be used; for elections where multiple winners are possible, such as the director at large positions, Single Transferable Voting System (STV) could be used. He believed such voting systems was aligned with student governance structure. He noted that ranked-choice voting systems had been adopted by certain governments and student organizations, including AMS at UBC Vancouver. Liao further noted that UBC has election systems capable of administering AVS and STV elections. Wallace supported further consideration of ranked-choice voting. Osadczuk raised concerns regarding cross endorsement. Additional information and research would be needed before any changes to the current voting system.

6. ADJOURNMENT

Meeting was adjourned at 11:44 a.m.

OVERSIGHT COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC, Local 12 British Columbia Federation of Students
Oversight Committee Meeting, September 23 at 1 pm, 2026, UNC133C

Members Present

Faculty of Science Rep.	Amanda Bolton
Faculty of Health and Social Development Rep.	Ali Wasti
Student at Large	MHD Omar Alkhammash
General Manager (staff)	Jason Evans

Members Absent With Regrets

Members Absent Without Regrets

Faculty of Applied Science Rep.	Krishansh Dhawan

Guest

Governance Coordinator	Lijie Qiu

1. CALL TO ORDER

Meeting was called to order at 1:09 p.m.

ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It is important to understand the privilege we hold to be living, working, and learning on Syilx territory.

2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

26/09/23.01
Wasti/Bolton
Be it resolved that the agenda be adopted.
Carried.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

26/09/23.02
Wasti/Bolton
Be it resolved that the minutes of the meeting held August 27th, 2026 be adopted.
Carried as corrected.

4. NEW BUSINESS

4.1 Adoption of July and August Executive Reports

26/09/23.03
Bolton/Evans
Be it resolved that the July and August Executive Reports be adopted.
Carried.

4.2 Present and discuss performance review for executives (which happened in June)

Bolton presented the review of Olivia (president):

- Given the volume of emails she receives each day, Olivia expressed she needed assistance from a board member with an interest in policy to help manage some of the daily political email responses. The committee thought Liam might be a good fit for this role.
- She hoped to organize team-building events to strengthen connections among board members.
- She hoped to take some members of the Building Steering Committee to AMS to learn from their student union building and gain insights that may be useful for the SUO building project.

Wasti presented the review of Naden (VP-External) and Shreya (VP-Finance):
Naden (VP External)
1.Make changes to campus (building)

- Re-evaluate the strategies of UBC planning

2.Communication and Advertisement

- Work with Social Ambassor to revitalize the campaigns and In the Know of SUO

3.Food security

- Continue the community meal and get more donations for Pantry

4.Revilatize the resource center
5.Sponsorship package: he noted that it was challenging to get the sponsorship but he was working on it.

Shreya (VP Finance)
1.Achieve a non-deficit budget
2. Strengthen SUO budget oversight and maintain accountability across the executives
She noted that it would be helpful if the executives could submit the reimbursement form on time.
The committee discussed the reimbursement process and timeline.
3.Enhance finance transparency and reporting to the students.
They had some graphics published online to virtualize the finance/budget.
4.Streamline the Student Association finance process and maximize the rubric utilization.

As Krishansh was absent, no reviews were presented for VP Internal and VP Campus Life.

The chair requested to add the performance review to the upcoming board meeting.

4.3 Motion to delay the September review to October

26/09/23.04
Wasti/Alkhammash
Be it resolved that the September Executive Action Plan review be delayed to October.
Carried.

4.4 2026-2027 Executive Action Plan Summary for October

Task Assignments for October Review:
Ali Wasti - President Olivia and VP Internal Quinlin
Amanda Bolton – VP Campus Life Guransh and VP External Naden
Omar Alkhammash – VP Finance Shreya

5. STUDENT AT LARGE DISCUSSION

Omar asked if there would be any compensation for SAL work. Evans explained the governance structure and policies on honoraria.

6. ADDITIONAL DISCUSSION

Committee members noted that they would like to see a better communication from the executive team to the board on event decisions. Additionally, they would like to kindly remind the executives that they have a whole committee team supporting them and remind them to ask for help when needed.

7. ADJOURNMENT

Meeting adjourned at 1:56 p.m.

SUO Executive Monthly Report

Name of the Executive: Olivia Lai

Report Month: July

Outline the hours fulfilled for each week within the reporting month:
Week 1 30
Week 2 40
Week 3 40
Week 4 40

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Held an Executive Committee Meeting, and answered emails, as well as planned for the month of July. We focused on ongoing agreements with on-campus and off-campus partners.	3/07/2026
2.	Met with a Director At Large to discuss the building referendum and initiatives around sustainability and campaigning. We talked about the commitment and time it would take to prioritize the referendum and what the expectation to conduct meetings would be. I also answered emails and had a brief meeting with staff and board members.	6/07/2026
3.	I had a meeting with the DVC, and we talked about priorities for the year, including the Board of Governors goals between SUO and also the GSA. We also had a meeting with UBC Alumni Engagement to find support in events.	7/07/2026
4.	Answering emails and reviewing MOU's and agreements.	8/07/2026
5.	I met with our Finance Manager and discussed priorities and intersections for the 2026-2027 year with our fiscal positions. I also met with UBC Alumni to talk about potential collaborations but	9/07/2026

	also informed them about our discontinued legacy fund. We also met with PICNIC.	
8.	We had our Board of Directors meeting and planned for the month of July, along with other initiatives and events for the year. We also had our first Board social and attended dinner and then went to the beach afterwards as a team.	13/07/2026
9.	We attended a Board meeting with GSA, and discussed current agreements and factored in suggestions to financial balance, but also how our services are provided to affiliate organizations. We also had a meeting with Capilano and we introduced ourselves. I met with Saadia who a previous board member for coffee was. We also had our Finance Committee meeting, and discussed the budget and congratulated our team on the approval.	14/07/2026
10.	We had our second executive team meeting, and we planned to finalize drafts and responses for agreements and MOU's. We also discussed and finalized dates for events and activities.	15/07/2026
11.	I met with a newly on-boarded DAL, and filled them in with historical and contextual knowledge of SUO, and expectations for the role.	16/07/2026
12.	I met with Councilor Lovegrove to discuss and ask about his priorities and plans for the year. We had a good conversation and talked about collaboration with the student union.	17/07/2026
13.	We had our campaigns committee meeting, and discussed about upcoming campaigns like the municipal election fair, community meals, and other initiatives. I also met with Dale to discuss about agreements and MOU's that we are working on. I also had a meeting with an external group that is interesting in participating on-campus.	21/07/2026
15.	I met with Ron Cannan who is running as a mayoral candidate for the next municipal election. He is currently a city councilor in Kelowna. I also answered emails and had some meetings with university officials.	22/07/2026
16.	We had our DVC meeting, and we discussed our priorities, and gave an update on the events we are holding in September, but also our goals for Board of Governors. I also answered emails and planned agreements with our current partners.	23/07/2026
17.	Met with external groups and talked about collaboration and ways that we could build relationships with students that don't have many job opportunities.	24/07/2026
18.	I had a meeting with Stefan who is the current President of the Eng Society, and we discussed plans between EDT and Clubs for the School of Engineering and the Engineering Society. It was a successful meeting and we will be following up with them soon.	27/07/2026
19.	We had an emergency executive meeting to discuss the Okanagan rover craft club funding, and possible emergency support. We also discussed painting for the office, and approved a quote that reflected the best deal. I had a meeting with Naden and we talked	28/07/2026

	with a collaborator from an external group. I also met with MLA Gavin Dew to discuss career opportunities for students hoping to stay in Kelowna.	
20.	I met with Tatum to discuss an update for the rover craft club, and we provided them with $2,000 in funding for their conference. We also had a meeting with the Director at Large candidates, and selected an interim DAL at the interview.	29/07/2026
21.	I organized an executive brainstorming initiative, and we collaborated with Campus Life, Internal, and the President portfolio. I met with Jaiya from the AMS who is the current VP Academic affairs, and we talked about BoG priorities. We also discussed the Opt-our recreation fieldhouse process from an internal perspective.	31/07/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	MOU Discussions with UBC (Third Space / Fieldhouse / FCCS)	31/08/2026
2.	MOU Discussions with GSA + Board of Governors planning	31/08/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Board of Governors Priorities Final Draft*
2.	*Meetings with University officials on priorities*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.	N/A	
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.	*N/A*	

SUO Executive Monthly Report

Name of the Executive: Olivia Lai

Report Month: August

Outline the hours fulfilled for each week within the reporting month:
Week 1: 30 hours
Week 2: 40 hours
Week 3: 35 hours
Week 4: 55 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with enrolment regarding opt-out process with the recreation fieldhouse and next steps. Conducted a BC3 meeting with UVIC, UBCV, and SFU. Answered emails and planned for Board of Governors presentation.	04/08/2026
2.	Hosted the SUO Summer BBQ with the VP External portfolio. We participated in with an engaging event focusing on students supports and served free burgers on campus.	05/08/2026
3.	Had our first executive meeting for August, and we met with the school of engineering regarding club status and recognition.	06/08/2026
4.	Hosted our SUO Board of Directors Meeting and answered emails to plan and collaborate with other student unions across BC. Also supported the other VP Portfolio's with their	07/08/2026
5.	Meeting with Third Space Charity regarding shared spaces and commitment towards agreement and collaboration. Also met with a third party organization, GOES Consulting regarding student career opportunities.	10/08/2026
6.	Meeting with AMS discussing plans for Board of Governors and advocacy. We also conducted interviews for the new student association clerk position.	11/08/2026
7.	Met with our new social media ambassador and coordinator, and consulted about the new campaigns and initiatives, and planning schedules. We also had another interview and trained new director at large positions.	12/08/2026

8.	Interviewed two more potential candidates for the student association clerk position. Answered emails and talked with office staff. Monthly Finance Committee Meeting.	14/08/2026
9.	SUDS Conference at UBC Vancouver.	15-17/08/2026
10.	Met with PICNIC to discuss Board of Governors presentation. We also had our first SUO Building Steering Committee, and talked about our plans for the year. Met with management to discuss plans about having a sustainable space on campus. Conducted our second executive committee meeting.	18/08/2026
11.	Met with Dale to discuss the upcoming Board of Governors presentation. Met with DVC / SUO to discuss updates from administration and executive teams.	20/08/2026
12.	Had our second August Board Meeting. Met over zoom with Hailey.	21/08/2026
13.	Met with General Manager, and also had a meeting with university admin regarding career services. We also had our Campus Life meeting, and discussed plans for the upcoming concert.	24/08/2026
14.	Had our August Campaigns committee meeting. Met with our social media ambassador. Participated in the BC3 meeting and collaborated on advocacy and campaigning. Met with the Phoenix News to discuss the podcast radio booth. Met with Academic and Career services, and also met regarding the theatre agreement for the UBC Boardroom.	25/08/2026
15.	Met with the Faculty of Arts and Social Sciences about the potential creation of a new Arts Faculty. Met with Student Recruitment on collaboration.	26/08/2026
16.	Met with Lesley Cormack, DVC and Principal to talk about leadership	27/08/2026
17.	UBC VP Students Retreat planning	31-1/08/2026
18.	HR Training with Potentia	31/08/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Working on presentation for BOG	24/08/2025
2.	Securing additional sponsorship	30/08/2025

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Complete presentation for Board of Governors (Final Draft)*
2.	*Get Exec merch*

4.	*Prepare social media campaigns*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.	Media Training for Executive / Board is needed	High
2.		

SUO Executive Monthly Report

Name of the Executive: Shreya Patnaik

Report Month: July

Outline the hours fulfilled for each week within the reporting month:
25 except week 3 and 4

Provide an explanation for the particular week(s) in which you did not fulfill the required hours: I am on vacation in India.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Campus Life Meeting-1 hour	01/07/2026

2.	Office Hours-2 hours	01/07/2026
3.	Executive Meeting-1.5 hours	03/07/2026
4.	Policy Committee Meeting-2 hours	03/07/2026
5.	Exec Meeting (Just Execs)-1 hours	04/07/2026
6.	Meeting with Leanne-30 mins	11/07/2026
7.	Board Meeting-3 hours	13/07/2026
8.	Finance Committee Meeting-1 hour	15/07/2026
9.	Emergency Executive Meeting-30 mins	28/07/2026
10.	Email Review and Miscellaneous-1 hour	07/07/2026
11.	Email Review and Miscellaneous-1 hour	08/07/2026
12.	Email Review and Miscellaneous-30 mins	09/07/2026
13.	Email Review and Miscellaneous-30 mins	10/07/2026
14.	Email Review and Miscellaneous-1 hour	11/07/2026
15.	Email Review and Miscellaneous-1 hour	14/07/2026
16.	Email Review and Miscellaneous-1 hour	15/07/2026
17.	Email Review and Miscellaneous-1 hour	16/07/2026
18.	Email Review and Miscellaneous-1 hour	20/07/2026
19.	Email Review and Miscellaneous-1 hour	21/07/2026
20.	Email Review and Miscellaneous-1 hour	22/07/2026
21.	Email Review and Miscellaneous-1 hour	23/07/2026
22.	Email Review and Miscellaneous-1 hour	24/07/2026
23.	Email Review and Miscellaneous-1 hour	25/07/2026
24.	Email Review and Miscellaneous-1 hour	27/07/2026
25.	Email Review and Miscellaneous-1 hour	29/07/2026
26.	Alumo Conference-18 Hours (Travel)	06/07/2026
27.	Alumo Conference-8 hours	07/07/2026
28.	Alumo Conference-10 hours	08/07/2026
29.	Alumo Conference-12 Hours (Travel)	09/07/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Website tweak for budget*
2.	*Social media for budget*
3.	*SA Funding Committee*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

SUO Executive Monthly Report

Name of the Executive: Shreya Patnaik

Report Month: August

Outline the hours fulfilled for each week within the reporting month:
none

Provide an explanation for the particular week(s) in which you did not fulfill the required hours: I am on vacation in India so I was working remotely.

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with Izzy-1 hour-discussed SA Orientation and Funding Deadlines.	04/08/2026

2.	Executive Meeting-2 hours	06/08/2026
3.	Campus Life Committee-1 hour	06/08/2026
4.	Emergency Board Meeting-3 Hours	07/08/2026
5.	Meeting with Third Space Charity-1 hour	10/08/2026
6.	Meeting with izzy-30 mins-spoke about funding deadlines	13/08/2026
7.	SUO Building Standing Committee-30 mins	18/08/2026
8.	Meeting with Kuan and Leanne-1 hour – spoke about SUO's	19/08/2026
9.	Investment Portfolio	
10.	Board Meeting-3 hours	21/08/2026
11.	Campus Life Meeting-1 hour	24/08/2026
12.	Campaigns Committee-1 hour	25/08/2026
13.	Meeting with Izzy-30 mins	25/08/2026
14.	Meeting with Cecily-1 hour	26/08/2026
15.	Finance Committee Meeting-1 hour	27/08/2026
16.	Email Review and Miscellaneous-1 hour	07/08/2026
17.	Email Review and Miscellaneous-1 hour	10/08/2026
18.	Email Review and Miscellaneous-1 hour	11/082026
19.	Email Review and Miscellaneous-1 hour	13/08/2026
20.	Email Review and Miscellaneous-1 hour	14/08/2026
21.	Email Review and Miscellaneous-1 hour	17/08/2026
22.	Email Review and Miscellaneous-1 hour	18/08/2026
23.	Email Review and Miscellaneous-1 hour	19/08/2026
24.	Email Review and Miscellaneous-1 hour	21/08/2026
25.	Email Review and Miscellaneous-1 hour	24/08/2026
26.	Email Review and Miscellaneous-1 hour	27/08/2026
27.	Email Review and Miscellaneous-1 hour	31/08/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	SA Funding Committee	10/10/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Social media for budget*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

SUO Executive Monthly Report

Name of the Executive: Naden Qually, VP External

Report Month: July 2026

Outline the hours fulfilled for each week within the reporting month:

Week 1: 25 hours
Week 2: 30 hours
Week 3: 15 hours
Week 4: 5 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

Week 3 and 4 were approved as time off by the Oversight Committee and remote work for July 17th-August 2nd. Week 3 was when most of my remote work took place.

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Meeting with Autonomic (1hr) Met with Autonomic, a cognitive health focused company, to discuss partnership and collaboration opportunities they were seeking with student unions.	02/07/2026
2.	First Monthly Executive Committee Meeting (2hr)	03/07/2026
3.	Monthly DVC Meeting (1hr) Met with AVP Students Dale Mullings and Rob Einarson to discuss updates from UBC and goals for the year. DVC Cormack was away on Vacation	07/07/2026
4.	UBC Food Systems Meeting (1.5 hours)	08/07/2026

	Joined the recurring UBC food systems call where different campus departments (mostly Vancouver) share updates.	
5.	PSFS Sexual Violence Campaign Meeting (1hr) Joined a meeting to hear updates and provide suggestions to a Sexual Violence Prevention Campaign that is being aimed to be rolled out this fall across the province	08/07/2026
6.	Meeting with Melissa from UBC Wellbeing (30min)	08/07/2026
7.	Community Meals Planning (4hr) Planned for Community Meals programming, budget breakdown, and timings	01/07/2026-31/07/2026
8.	Meeting with Olivia and Melissa (30min) Discussed SUO and PICNIC Collaboration	09/07/2026
9.	July Monthly Board Meeting (2hr)	13/07/2026
10.	Ombuds Office Introductory Meeting with Cindy Met Cindy with Rachel, Izzy and Quinlin to learn about the Ombuds office and the resources available to students.	13/07/2026
11.	Resource Centre Meeting (1hr) Met with Membership Outreach Coordinator Izzy and Students Advocate Rachel to comb through the RC Facilitator Applications	13/07/2026
12.	Action Plan Review (30min) Met with Oversight Committee member Ali Wasti. Ali conducted my Action Plan review and we discussed my goals for the year and any obstacles I foresee in completing my goals.	13/07/2026
13.	Attended the GSA Board Meeting (1hr) Attended with Olivia and Quinlin to discuss the SUO and GSA MOU with the GSA's board of directors	14/07/2026
14	Meeting with Capilano Student Union VP External and President (30min) Met online with two of Capilano's executives with Olivia to discuss advocacy, what both of our SU's have heard about the PSE Sustainability review, and collaboration.	14/07/2026
15	Meeting with Kelowna MP and Secretary of State for Defense Procurement Stephen Fuhr (40min) Met MP Fuhr and gave him a tour of the SUO spaces in the UNC Building then sat down and discussed the affordability and financial state for students in BC along with the need for investments in research and a long-term stable plan for the Canada Student Grant	14/07/2026

16	Meeting with PICNIC (1hr) Met with PICNIC staff to discuss Community Meals for the year, programming collaboration such as Day of the Dot, and the potential idea of Bulk Days. Also planned "Coffee with Qually" for drop-in office hours during the semester.	14/07/2026
17	Call with HART Entertainment (30min) Discussed sponsorship package with HART Entertainment	15/07/2026
18	Call with Revol Cares (30min) Discussed collaboration and supporting initiatives to combat period poverty.	15/07/2026
19	Second Monthly Executive Meeting (1.5hr)	15/07/2026
20	BC3 Coalition July Meeting (40min) Met with BC3 Coalition partners (AMS, UVSS, SFSS) to discuss issues in the Post-Secondary Sector, support for the $10 BC Ferries Fare Student Rate, and planning for lobbying in the Fall.	15/07/2026
21	Harmony Planning Meeting (40min) Meeting with Gaya and other UBC Campus Partners to discuss planning for Harmony	16/07/2026
22.	Resource Centre Facilitator Interviews/Meetings (6-8hr in total) Interviewed facilitator candidates for our Resource Centers with Rachel and Izzy. Then had a final meeting to decide on the successful candidates.	20/07/2026-28/07/2026
23.	July Campaigns Committee Meeting (1.5hr) Organized, prepared, and chaired the July Campaigns Committee Meeting	21/07/2026
24.	BCFS Special General Meeting (1hr) Attended the BCFS SGM that was held to elect an appeals committee for the NUGSS referendum in the fall to join the BCFS	20/07/2026
25.	BCFS Vision for Poset-Secondary Education Working Group (2hr) Attended the BCFS Vision for PSE working group meeting. At the June BCFS Executive meeting I was appointed as the interior student representative to the working group. We discussed goals for the project and previous reports on the Post-Secondary sector.	23/07/2026
26.	Meeting with GSA Chair and Advocacy/Outreach Executive (1hr) Discussed advocacy aims of the GSA and SUO for the year in preparation of the September presentation to UBC's Board of	24/07/2026

	Governors. Also discussed priorities in advocacy to the BC Government	
27.	Sponsorship Call with Big White (30min)	28/07/2026
28.	Emergency Executive Committee Meeting	28/07/2026
29.	Meeting with Olivia, Clint and Mike (30min) Discussed Community Meals plans for the year and operations	28/07/2026
30.	General office work/administration Emails, agendas, organizing, research, bookings	01/07/2026-31/07/2026
31.	Mass Emailing Potential Sponsors	01/072026-31/07/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	U-PASS Draft Agreement Discussions (Awaiting UBC updates and legal)	Still Ongoing
2.	Developing Relationships with other Student Unions	Ongoing
3.	Resource Centre long term stability and safety	30/08/2026
4.	Meetings with UBC Offices	Ongoing
5.	Fall Event Bookings	30/08/2026
6.	Confirming Sponsors for EXPO	30/08/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	Municipal Elections Tabling Schedule
2.	BOG Fall Presentation
3.	Drop-In Office Hours for Fall

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.	UPASS Agreement: brief delays due to multi-party nature of agreement	Low
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

SUO Executive Monthly Report

Name of the Executive: Naden Qually, VP External

Report Month: August 2026

Outline the hours fulfilled for each week within the reporting month:

Week 1: 25 hours
Week 2: 35 hours
Week 3: 40 hours (SUDS Conference)
Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	BC3 Early August Meeting (1hr) Met with BC3 Coalition Partners to discuss advocacy plans for the Fall and Provincial lobbying.	04/08/2026
2.	Grill'n'Chill BBQ Event (4hr) Hosted a BBQ event on campus for summer students and UBC staff who were still around.	05/08/2026
3.	First Monthly Executive Meeting (1.5hr)	06/08/2026
4.	Vision for PSE Working Group (BCFS) (2hr) Second meeting of the working group, met to discuss long term values of PSE in the province.	06/08/2026
5.	Preparation for Board of Governors Joint Meeting (1hr) Met with GSS and GSA representatives to discuss priorities for Septembers Board of Governors meeting.	06/08/2026

6.	Talked with Jason about Building Referendum and Mike about Operations (1hr) Brief check-ins and chats ahead of the fall.	07/08/2026
7.	Coffee with Staff Partner Rachel (1hr) Recurring Weekly Meeting to Check-In	10/08/2026
8.	Meeting with Third Space (1hr) Joined the Zoom call with Third Space to discuss pending MOU	10/08/2026
9.	Meeting with Clint and Mike (1hr) Met to discuss Community Meals, logistics, and plans	10/08/2026
10.	RC Facilitator Orientation (2hr) Hosted our RC Facilitator Orientation with Membership Outreach Coordinator Izzy to onboard our new facilitators.	10/09/2026
11.	BCFS Campaigns Training Call (1hr) Attended a Campaigns Training call hosted by the BCFS to prepare for this years campaigns.	11/08/2026
12.	Second Merch Order (1hr) Put together a second promotional merch order to ensure I had enough for tabling during Term 1	11/08/2026
13.	Meeting with Social Media Ambassador Sabhya Met with Sabhya to discuss initiatives and promotions for the year and put together a preliminary list of projects for Sabhya to note.	11/08/2026
14.	Meeting with Casey and Omana from PICNIC (1hr) Discussed combining Harmony, Recess Revival and Community Market into a super event.	11/08/2026
15.	Chat with Amanda and Laisa Briefly Chatted to Amanda and Laisa about the Sustainability Committee	12/08/2026
16.	Visited the BCFS Office in New Westminster (4hr) Visited the BCFS Office and helped pack Campaigns Materials being sent to all member locals in the province.	13/08/2026
17.	AMS Student Union Development Summit (SUDS) (8hr each day) Attended AMS's annual SUDS conference and networked with student leaders from across Canada, met with BC3 partners, and attended sessions. Also toured AMS's student union building "The Nest"	14/08/2026-16/08/2026

18.	Meeting with AMS about Board of Governors Advocacy (1hr)	15/08/2026
19.	Building Steering Committee (1hr)	17/08/2026
20.	Sustainability Committee Meeting (1hr)	17/08/2026
21.	Second Executive Committee Meeting (1.5hr)	17/08/2026
22.	VPS/BOG Presentation Preparation (8hr) Worked with Olivia to prepare our presentation, stats, facts, and priorities	17/08/2026-31/08/2026
23.	Presentation to VPS Portfolio (1hr)	20/08/2026
24.	DVC Meeting Met with DVC Lesley Cormack, AVP Students Dale Mullings, and AVP Finance Rob Einarson for our monthly meeting and UBC Budget 101	20/07/2026
25.	Second August Board Meeting (1.5hr)	21/08/2026
26.	August Campus Life Committee Meeting (30min)	24/08/2026
27.	August Campaigns Committee Meeting (1hr) Prepared and organized meeting, (30min), Chaired meeting (30min)	25/08/2026
28.	Coffee with Staff Partner Rachel (1hr) Weekly meeting with Rachel to check-in and discuss goals	25/08/2026
29.	BC3 Meeting (1hr) Met with Alex Zheng of AMS to check-in on Lobbying Document Status	25/08/2026
30.	Harmony Meeting with Casey and Representative from IPS (1hr)	25/08/2026
31.	Call with EXPO Sponsor (30min)	25/08/2026
32.	Campaigns Materials Clean-up/organizing and Hung up Posters with Lijie (1hr)	26/08/2026
33.	Meeting with Social Media Ambassador Sabhya to shoot video (30min)	26/08/2026
34.	Meeting with DVC Lesley Cormack about SUO Goals (1hr) Olivia and I met with the DVC to get final advice on our presentation to VPS and BOG	27/08/2026
35.	Vision for PSE Meeting (2hr) Met with the BCFS's Vison for PSE working group to discuss timelines prior to the year.	27/08/2026
36.	Meeting with Capilano Students Union VP External (30min) Discussed Post Secondary Review and Advocacy Plans	28/08/2026
37.	General Email Communications and Administrative Work	01/08/2026-31/08/2026

	Preparing Agendas, Events, Communications, Meetings, Campaigns Materials.	
38.	General Relations with Staff (2hr) Updates with staff, attending staff meetings, brief conversations.	01/082026-31/08/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	U-PASS Draft Agreement Discussions (Awaiting UBC updates and legal)	Still Ongoing
2.	Developing Relationships with other Student Unions	Ongoing
3.	Resource Centre long term stability and safety	30/11/2026
4.	BoG Presentation Preparation	Ongoing
5.	Confirming Sponsors for EXPO	4/09/2026
6.		

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	In The Know With Your SUO
2.	Community Meals Promotion
3.	Sponsor Promotion

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.	UPASS Agreement: long delays due to multi-party nature of agreement	Low
2.	RC Facilitators not fully on-boarded (Delays due to lots on staff's plate)	Medium

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.	*Communication From Oversight Committee on Drop-in Hours and Posting them may be needed. Last year Oversight Chair arranged drop-in hours to be posted on Social Media and at the front-desk.*	*Medium*

SUO Executive Monthly Report

Name of the Executive: Quinlin Osadczuk, VP Internal

Report Month: July 2026

Outline the hours fulfilled for each week within the reporting month:

Week 1: 40 hours (includes final stretch of Montreal Alumo conference)
Week 2: 25 hours
Week 3: 30 hours
Week 4: 25 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Montreal Alumo conference alongside VP finance Patnaik and staffmember Evans. Full debrief on the event was provided at the July board of directors meeting, discussing the current state of our contract with Alumo, the breadth of benefits and tradeoffs which exist as a result, and a comprehensive listing of our financial ties with Alumo at present.	04/07/2026
2.	DVC/GSA/SUO meeting, discussing future of cooperation between organizations with Dale Mullings.	07/07/2026
3.	EngSoc executive meeting, discussions with the new EngSoc president on the topics of future cooperation between organization and expectations regarding focuses for this year, conducted with Izzy and Olivia.	07/07/2026
4.	Board of directors meeting, discussions on budget and plans for the remainder of the Summer.	13/07/2026
5.	Ombuds/SUO introductory meeting, discussing resources available to executives over the course of the academic year, conducted with Izzy, Rachel, and Naden.	13/07/2026

6.	GSA/SUO board meeting discussions, plans for coming year, open discourse on what cooperation will look like in the short term, conducted with Naden and Olivia.	14/07/2026
7.	Meeting with MP Steven Fuhr, discussing requests and asks for the federal government, discussing current state of affairs of campus politics and plans for future developments in the area to provide jobs in the airport region. Conducted with Naden and Olivia.	14/07/2026
8.	Executive committee meeting, discussing current priorities in advance of the remaining summer months, and discussing business at hand.	15/07/2026
9.	Collaborative meeting with staff member Lijie on plans for the remainder of Summer, focusing in particular on plans for an Indigenous representative position on the board.	22/07/2026
10.	Meeting with SUO president, MOC, discussing funding from EngSoc and associated groups, discussing potential roads forward for funding in the face of a lack of funding at present. Consensus was to resolve issue at executive meeting.	27/07/2026
11.	Part 1. of Student Association Oversight Meeting, focusing on club relations, student associations with outstanding debts with the SUO, and discussions on expectations of the oversight committee going forward.	28/07/2026
12.	Director-at-large interview, reviewing of DAL resumes and cover letters, offered sources from participants. Further selection of a DAL for the time being, a decision was made and a formal announcement is forthcoming.	29/07/2026
13.	Executive collaborative meeting regarding coming months with the concert, Expo, etc. Conducted with Olivia and Gouransh.	31/07/2026
14.	Expo ordering of products.	31/07/2026

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Cooperation alongside staff member Izzy on the topic of clubs with outstanding payments, ongoing problems regarding interpersonal relationships among certain club executives.	Ongoing

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	Resumption of Indigenous board representative framework writeup.

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.	Second half of the student association oversight committee	Low

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

SUO Executive Monthly Report

Name of the Executive: Quinlin Osadczuk, VP Internal

Report Month: August 2026

Outline the hours fulfilled for each week within the reporting month:

Week 1: 30 hours (incl. Beginning of SUDS)
Week 2: 33 hours (incl. End of SUDS)
Week 3: 29 hours (incl. VPS retreat)
Week 4: 29 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITIES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	Executive committee meeting.	06/08/2026, 1 hour.
2.	Campus life committee meeting.	06/08/2026, 1 hour.
3.	Emergency board meeting.	07/08/2026, 3 hours.
4.	Third Space Meeting, discussing ongoing contractual matters and internal matters—much of the topic remains in-camera amidst ongoing discussion.	10/08/2026, 2 hours.
5.	Executive committee meeting.	12/08/2026, 2 hours.
6.	SUDS; work trip to Vancouver alongside most other executives, watching seminars, discussing and meeting with other nationally-renowned student unions, and numerous meetings on a broad variety of topics conducive to student union executive career and skill development.	14/08/2026-17/08/2026, 20 hours.
7.	Executive committee meeting.	18/08/2026, 2 hours.
8.	Building steering committee meeting.	18/08/2026, 2 hours.
9.	DVC/SUO/GSA meeting with Dale Mullings, discussing budget and plans for the coming year. Concerns were raised regarding coming student enrollment numbers, the 2% tuition cap, etc.	20/08/2026, 2 hours.

10.	August Board Meeting; discussions on club ratification, miscellaneous discussions.	21/08/2026, 3 hours.
11.	Prepare for VPS retreat, discuss plans with executives, attend meetings with various executives on VPS presentation plans.	24/08/2026-29/08/2026, 4 hours.
12.	VPS retreat; attend UBC-Vancouver-hosted event, connect with GSS, GSA, AMS, and discuss plans for presentation; attend presentation with executives, take notes, share questions and concerns.	31/08/2026-01/09/2026, 14 hours.
13.	SUO Expo setup meeting, discussing events at Expo, sponsors, etc.	25/08/2026, 1 hour.
14.	Student Association Oversight Committee meeting, discussing the prospective ratification of a number of student associations.	27/08/2026, 2 hours.
15.	VP Internal Action Plan Review alongside Krishansh, discussing progress on projects, plans, and future commitments towards the accomplishment of those goals in the immediate future.	28/08/2026, 2 hours.
16.	Ongoing conversations with executives, staff, on organizing future events, including Orientation and imminent larger events.	31/08/2026-08/09/2026, 6 hours.
17.	Concert discussions, coordination, meetings, responses, discussions.	04/09/2026-present, ~12 hours.
18.	Hosting Student Association Orientation to all associations' leadership, organizing volunteers alongside Izzy, registering students, tending to food/drinks, registering departures, public speaking.	08/09/2026, 9 hours.
19.	Meeting with IRC staff, discussions on roads forward for an Indigenous Representative position on the board with board member and staff.	~24/08/2026, 2 hours.
20.	Myriad office hours, discussions in office, basic paperwork and ad-hoc meetings over the course of the month conducted with Izzy and general communication with student associations, staff, board.	04/08/2026-present, ~40 hours over the course of the month.

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Concert discussions and attempts at resolution, including informal discussions with executives and staff.	31/08/2026-present, 6 hours.

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	N/A

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.	N/A	

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.	*N/A*	

SUO Executive Monthly Report

Name of the Executive: Guranshreet Sandhu

Report Month: July

Outline the hours fulfilled for each week within the reporting month:
25-30 hours

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	*Meeting with Mike – 1–2 hours*	*02/07/2026*
2.	*DVC Meeting- 1 hour*	*07/07/2026*
3	*First Exec Meeting*	*03/07/2026*
4	*Miscellaneous Emails and Administrative Tasks – 40 minutes each day*	*02/07/2026–30/07/2026*
5	*Remote Work- Check-ins with Stakeholders 45mins*	*09/07/2026–10/07/2026*
6	*Chatting with Mike – 1–2 hours*	*09/07/2026*
7	*Meeting with Potential Sponsors (Valley First)*	*14/07/2026*
8	*Board Meeting – 3 hours*	*13/07/2026*
9	*Meeting with Potential Sponsors w/ Naden (Hart)*	*15/07/2026*
10	*Exec Meeting – 1-2 hours*	*15/07/2026*
11	*Meeting with Artist Managers – 1 hour*	*16/07/2026*
12	*Meeting with Potential Sponsor- 1 hour (Modo)*	*17/07/2026*
13	*July Campaigns Meeting*	*21/07/2026*
14	*Preparing Response Draft for The Peak – 2-3 hours*	*21/07/2026*
15	*Meeting with Potential Sponsors (BestBuy)*	*21/07/2026*
16	*Driving around Kelowna and Visiting business for sponsorship (Telus/Bestbuy/Staples/Bell/KelownaTaxi)*	*22/07/2026*
17	*Meeting with Potential Sponsors (Denim on the Diamond)*	*22/07/2026*

18	*Working Remote and emailing sponsors, artists and agencies for concert planning*	*23/07/2026 - 24/07/2026*
19	*SUO Sponsorship Call w/ Naden (BigWhite)*	*28/06/2026*
20	*Emergency Exec Meeting 30min-1hour*	*28/07/2026*
21	*Meeting with Artist Manager- 1 hour*	*28/07/2026*
22	*Campus Life Introduction Meeting w/ Lady Dia*	*29/07/2026*
23	*DAL Interview- 1hour*	*29/07/2026*
24	*Meeting about Concert Planning w/ Mellisa*	*30/07/2026*
25	*Executive Brainstorming Session*	*31/07/2026*
26	*Meeting with Mike*	*31/07/2026*

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Sponsorship	15/08/2026
2.	Planning out Concert (picking artist)	18/09/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Making Events Calendar*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*

1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

SUO Executive Monthly Report

Name of the Executive: Guranshreet Sandhu

Report Month: August

Outline the hours fulfilled for each week within the reporting month:
W1: 25
W2: 55
W3: 25
W4: 30

Provide an explanation for the particular week(s) in which you did not fulfill the required hours:

ACTIVITES COMPLETED IN THIS PERIOD

(To insert a new row in the table - press the left arrow button until it reaches outside the table and press enter.)

No.	Activity Completed (Brief description, e.g.: event/initiative name, role played in the event/initiative)	Date/Range of dates on which the activity has been completed/started. (DD/MM/YYYY)
1.	*Catching up on emails, responding to student inquiries, coordinating meetings, managing executive correspondence, and completing ongoing administrative responsibilities throughout the month.- 1.5 HOUR*	*01/08/2026-31/08/2026*
2.	*Summer BBQ Volunteering with Naden – 2 HOUR*	*05/08/2026*
3	*Weekly meeting with Mike to discuss concert planning, sponsorship progress, operational updates, and upcoming deliverables. 1HOUR*	*05/08/2026*
4	*July Campus Life Meeting 1 HOUR*	*06/08/2026*
5	*First Executive Meeting – 2 HOURS*	*06/08/2026*
6	*Emergency Board Meeting-3 HOURS*	*07/08/2026*
7	*Meeting with THIRD Space – 1 HOUR*	*10/08/2026*
8	*Executive Team Meeting- 1 HOUR*	*12/08/2026*
9	*Weekly meeting with Mike regarding concert planning, artist outreach, sponsorship development, and event logistics.*	*12/08/2026*
10	*SUDS Conference in Vancouver. Participated in professional development, networking opportunities, leadership discussions, and student*	*14/08/2026-16/08/2026*

	governance workshops with student leaders from across British Columbia. (8 HOURS approx..)	
11	*Building Steering Committee Meeting. 1 HOUR*	*18/08/2026*
12	*Second Executive Meeting. 1.5 HOUR*	*18/08/2026*
13	*SUO × Red Bull Partnership Discussions with Jaydn 1 HOUR*	*19/08/2026*
14	*Weekly meeting with Mike to review concert planning progress, sponsorship outreach, and operational requirements. 1.5 HOUR*	*19/08/2026*
15	*Meeting with the DVC 1 HOUR*	*19/08/2026*
16	*Second Board Meeting 3 HOUR*	*21/08/2026*
17	*August Campus Life Meeting 1 HOUR*	*24/08/2026*
18	*August Campaigns Committee Meeting. 1 HOUR*	*25/08/2026*
19	*Concert Safety Planning Meeting with Omana and Mellisa 1 HOUR*	*26/08/2026*
20	*Weekly meeting with Mike to finalize concert preparations and review sponsorship, logistics, and operational updates. 1 HOUR*	*26/08/2026*
21	*Student Association Oversight Committee Meeting 1.5 HOUR*	*27/08/2026*
22	*VPS RETREAT TRAVEL DAY*	*31/08/2026*
23	*SUO × Red Bull Partnership Follow-Up Meeting 30 Mins*	*31/08/2026*

ACTIVITIES IN PROGRESS

No.	Activity in progress *(eg: event/initiative name, role being played in the event/initiative)*	Date/Range of dates by which the activity will be completed. (DD/MM/YYYY)
1.	Planning out Concert (ANNOUNCEMENT OF ARTIST)	31/08/2026

ACTIVITIES TO BE STARTED

No.	Activity to be started *(Brief description)*
1.	*Making Events Calendar*

ISSUES FOR IMMEDIATE ATTENTION CONCERNING ACTIVITIES STARTED (IF ANY)

No.	Issue for immediate attention *(Brief description)*	Level of emergency *(High/Medium/Low)*
1.		
2.		

NOTES / OTHER ISSUES THAT NEED TO BE BROUGHT TO THE OVERSIGHT COMMITTEE'S ATTENTION / HELP REQUIRED (IF ANY).

No.	Notes/Issues *(Brief description)*	Level of help required(if any) *(High/Medium/Low)*
1.		

Student Associations Code of Conduct

For executive and non-executive and non-executive members in the council

1. Purpose and Scope

1.1 This Code of Conduct outlines the expectations for Student Association executive and non-executive members in the council (including clubs and course unions) to ensure all activities and events are fair, safe, transparent, and inclusive. It applies to all executive and non-executive members in the council organizing or leading on-campus and off-campus events. Executive and non-executive members in the council represent the SUO, UBC, and (where applicable) their faculty, and must uphold this Code, Student Association Regulations and UBC guidelines and policies at all times.

2. Code of Conduct and Expectations

2.1 All executive and non-executive members in the council must comply with UBC policies, including the Respectful Environment Statement, Sexual Misconduct Policy (SC17), and Retaliation Policy (SC18). Retaliation against anyone who raises concerns or participates in investigations is strictly prohibited.

2.2 Executive and non-executive members in the council are expected to act professionally, responsibly, and safely always and to demonstrate positive leadership on behalf of their association, the SUO, and UBC.

2.3 Expected behaviour of Student Association executive and non-executive members in the council include, but are not limited to:

2.3.1 ***Fairness and Professionalism:*** Executive and non-executive members in the council must treat all individuals with respect and dignity and must refrain from any conduct that is discriminatory, demeaning, harassing or otherwise inappropriate. Executive and non-executive members in the council are expected to be punctual, prepared, and actively engaged in their responsibilities during meetings and events.

2.3.2 ***Transparency and Accountability:*** Executive and non-executive members in the council must communicate decisions, events, and

organizational matters clearly and openly with membership. Records such as meeting minutes, decisions, and relevant documentation must be maintained in an accessible manner, subject to privacy and confidentiality requirements.

2.3.3 ***Inclusivity and Respect:*** Executive and non-executive members in the council must foster a welcoming environment that values diversity and inclusion. Reasonable efforts should be made to ensure that activities and leadership opportunities are accessible and welcoming to all students, including those from underrepresented groups.

2.3.4 ***Engagement and Representation:*** Executive and non-executive members in the council are responsible for encouraging meaningful membership participation in association activities and decision-making. Executive and non-executive members in the council must act in the best interests of their membership and represent member concerns accurately and responsibly.

2.3.5 ***Leadership and Governance:*** Executive and non-executive members in the council must model positive leadership, comply with SUO policies, bylaws and student association regulations as well as attend required SUO training sessions. Course union executive and non-executive members in the council (club elections, if applicable) must ensure that elections are conducted fairly and in accordance with applicable governance requirements.

2.3.6 ***Financial Responsibility:*** Executive and non-executive members in the council must manage association funds responsibly, ensure that all financial transactions are documented, and submit required reports to the SUO. Executive and non-executive members in the council must ensure that all financial transactions are processed with the SUO financial system and accessible for review by SUO auditors if required. Resources must be used in a manner that benefits the membership broadly and avoids favouritism or misuse.

2.3.7 ***Public and Online Conduct:*** Executive and non-executive members in the council must maintain a professional and respectful presence on social media and other public platforms where they are acting on behalf of their association and SUO. Content must be accurate, inclusive, and aligned with the association’s values and mission. Student association social media platforms can only promote campaigns or events of SUO ratified student associations.

2.4 Unacceptable behaviours of Student Association executive and non-executive members in the council include, but are not limited to:

2.4.1 Any conduct, whether a single incident or repeated behaviour, that a reasonable person would consider to be harassing, intimidating, abusive, discriminatory, derogatory, or demeaning.

2.4.2 Conduct that threatens or negatively affects the physical or psychological safety of any individual, including violence, intimidation, or coercion.

2.4.3 Misuse of executive authority or any conduct that creates a real or perceived conflict of interest.

2.4.4 Illegal activities, including the use, possession, or distribution of illegal substances at any time during association activities or events.

2.4.5 Failure to comply with applicable laws, venue regulations, or SUO and UBC policies, including smoking, vaping, or alcohol use where prohibited.

2.4.6 Smoking, vaping, and drinking where these actions are not permitted. Executive and non-executive members in the council must follow local laws and venue regulations.

2.4.7 Misuse of association funds, using external financial institutions to process association transactions including fundraising initiatives, purchasing capitol purchases without approval

2.4.8 Posting or sharing misleading, offensive, exclusionary, or harmful content while acting in an executive capacity or under the association's name, including engagement in online arguments or controversial discussions that may harm the association's reputation.

3. Failure to comply with this Policy

3.1 Failure to comply with this Code may result in warnings, removal from events, investigation by the Student Association Oversight Committee, removal from an executive and non-executive role in the council or suspension or revocation of the association's SUO status

3.2 Any concerns or incidents must be reported to the SUO, which will prioritize the safety and well-being of all parties involved.

4 Concluding Remarks

4.1 This Code supports a positive, inclusive student community. Executive and non-executive members in the council are required to review and acknowledge this Code annually as part of the renewal process.